

**KENT COUNTY BOARD OF COMMISSIONERS**

*Thursday, September 13, 2001*

*Jury Assembly Room – Kent County Courthouse*

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Meeting called to order at 7:03 p.m. by Vice Chair David J. Morren.

**Present:** Commissioners Boelema, Buege, Hiddema, Horton, Koorndyk, Mast, Mayhue, McGuire, Morgan, Morren, Postmus, Sak, Vaughn, Vonk, Wahlfield – 15.

**Absent:** Kuhn, Kuipers, Smoke, Chair Heacock (Excused) – 4.

**Invocation:** Commissioner Hiddema gave the invocation.  
The Pledge of Allegiance followed.

Statement by County Administrator Daryl Delabbio – Terrorist Attack

*The following statement was read by Kent County Administrator Daryl Delabbio regarding the terrorist attacks on September 11, 2001:*

Although the County has no knowledge of a threat to our community, since learning of Tuesday's terrorist attacks we have been working with the City of Grand Rapids and other local communities and law enforcement agencies in a coordinated effort to identify and address potential impacts within Kent County.

The County's emergency preparedness team mobilized immediately and worked closely with all law enforcement agencies to establish communication links with all appropriate parties. Representatives from the County, including Al Vanderberg, Jim Day, Sheriff Stelma, Undersheriff Hess, Emergency Preparedness Coordinator Lt. Jim Vanbendegom, Captain Tom Hillen, Airport Operations Director Rob Benstein, and I participated in the oversight of this effort. We appreciate the City of Grand Rapids hosting the emergency operations center and allowing for proper coordination of resources to take place. I also very much appreciate Vice-Chair Dave Morren for making himself available and for being there when he was needed most. The mobilization of the many people involved on very short notice was impressive and gratifying and something in which citizens of this County can take comfort.

Like other local, regional, state, and federal agencies in the County, we chose not to evacuate our buildings, but continued to provide services to our citizens. We did, however, in concert with the Sheriff's Department, take precautions to protect County employees and citizens in County facilities. Sheriff's Deputies were assigned to patrol the County Building, the new Courthouse, and some of the other County facilities. All law enforcement personnel were in a state of heightened awareness.

One of the centers of activity was, of course, the Gerald R. Ford International Airport, which accepted eight unscheduled flights ordered by the FAA to vacate U.S. airspace. We can be proud that our airport facility and the community were able to accommodate the unscheduled activity, passengers and freight. Among the redirected flights was a 747 on a non-stop flight from Beijing

to Detroit. Within hours, the individuals were transported to Detroit by bus, with freight transported by truck. This was complicated to some degree because of the constraints of international travel by Chinese nationals, but was done in an efficient and timely manner.

The Airport security team is still on alert. The Department of Aeronautics is responsible for security of the facility; the airlines themselves are responsible for security at various checkpoints. Airport officials received an Administrative Directive this morning from the FAA regarding implementation of additional security rules and procedures. According to Deputy Director Phil Johnson, the new security enhancements will be in place until further notice.

On Tuesday, CMH, and specifically Cornerstone which provides assessment and crisis intervention services, expanded its capacity to handle any increase in calls to the Helpline, and stepped up its Public Service Announcements and outreach to let people know where they could seek help. At this point, they haven't seen any notable increase in activity, but are planning to continue to be ready to address any changes that may occur as people continue to learn more about and to cope with this tragedy.

I applaud the spirit of Kent County citizens and organizations who have filled blood banks, fed and transported stranded travelers, and held prayer vigils for the victims, their families, and our nation's leaders. Currently, the Sheriff's Department is working with other law enforcement agencies on the development of a metropolitan team that may be mobilized to go to New York to assist in its recovery efforts. Because of the resources being mobilized regionally from the neighboring states, we realize that the need will exist not so much immediately, but in two to three weeks, and we stand ready to assist in whatever way we can.

Many of us are experiencing feelings of sadness, fear, and anger. I urge Kent County citizens to continue to extend their compassion and prayers to people of all nationalities, races and cultures in this time of national tragedy.

#### PUBLIC COMMENT

Marjorie Schuchardt, 723 Georgia Court NE, Grand Rapids - In support of prevention health services she discussed her own health care experience following the birth of her first child. After her hospital stay, she was contacted by a public health nurse who visited her at home where she received excellent health care advice and instruction on the care of her child. The public health nurse program has offered her knowledge, counseling, stress relief and reassurance as a new parent.

#### SPECIAL ORDER OF BUSINESS

a. Honoring Students – “Visions of Community” Courthouse Art  
In the Fall of 2000, the Courthouse Art Subcommittee decided to sponsor an art contest to obtain art for the new courthouse. All students in Kent County were invited to participate. The theme of the contest was “Visions of Community”. The Board of Commissioners recognized 159 students and their teachers (list of students and teachers available in the County Clerk's Office) from 12 schools for their artwork contributions to the new Kent County Courthouse.

b. 2002 Budget and Millage Public Hearing

Motion by Commissioner McGuire, supported by Commissioner Sak, to move into the Public Hearing. Motion carried by voice vote.

At 7:55 p.m., a hearing was held on the proposed 2002 budget and millage. County Administrator Daryl Delabbio presented an overview of the budget (copy of which is on file in the Office of the County Clerk). There was no public comment.

Motion by Commissioner Mayhue, supported by Commissioner Buege, to move out of the public hearing and back into general session.

Motion carried by voice vote.

Acting Chair Morren declared the hearing closed at 8:11 p.m.

CONSENT AGENDA

- a) Approval of the Minutes of August 23, 2001 Meeting and Worksession
- b) August 21 and September 4, 2001 Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Standing Rules Revisions to Reflect Health Department Staffing and Governance Restructuring.
- d) Appointments to the Community Health Advisory Committee  
Dr. William Cunningham, Dr. Joseph Moore, Dr. Maureen Street (to fill the three physician positions); Lawrence Baer, Judith Claytor, Candace Cowling, Jan Koopman, Lori Pearl-Krause (to fill the five HK2010/I-team positions); and Diane Kimoto, Anna Krause, Dr. Tom Peterson, and Gary Seech (to fill the four "by virtue of office" positions).
- e) Resolutions:

9-13-01-109 – INVESTMENT POOL AGREEMENT – ALPINE TOWNSHIP /  
TREASURER'S OFFICE

WHEREAS, the Treasurer of Kent County ("County Treasurer") is authorized, upon resolution of the County Board of Commissioners, to establish a local government investment pool ("investment pool") pursuant to Section 3 of the Local Governmental Investment Pool Act, and to contract with various local units of government ("local units") within the County for the deposit of money in the investment pool; and

WHEREAS, the treasurer or other chief fiscal officer of the local unit, upon resolution of the governing body of the local unit, is authorized to enter into a contract with the County Treasurer for deposit of money in the investment pool pursuant to Section 3 of the Local Governmental Investment Pool act; and

WHEREAS, Section 5 of the Local Governmental Investment Pool Act requires the parties to set forth the terms and conditions regarding the deposit of money in the investment

pool in a written contract; and

WHEREAS, Alpine Township has approved the contract for participation in the Local Government Investment Pool; and

WHEREAS, the Finance and Physical Resources Committee recommends the County Treasurer be authorized to contract with Alpine Township for purposes of participating in the Local Government Investment Pool.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners authorizes the County Treasurer to enter into a contract with Alpine Township to participate in the Local Government Investment Pool.

9-13-01-110 - INVESTMENT POOL AGREEMENT – PLAINFIELD CHARTER TOWNSHIP  
/TREASURER’S OFFICE

WHEREAS, the Treasurer of Kent County ("County Treasurer") is authorized, upon resolution of the County Board of Commissioners, to establish a local government investment pool ("investment pool") pursuant to Section 3 of the Local Governmental Investment Pool Act, and to contract with various local units of government ("local units") within the County for the deposit of money in the investment pool; and

WHEREAS, the treasurer or other chief fiscal officer of the local unit, upon resolution of the governing body of the local unit, is authorized to enter into a contract with the County Treasurer for deposit of money in the investment pool pursuant to Section 3 of the Local Governmental Investment Pool act; and

WHEREAS, Section 5 of the Local Governmental Investment Pool Act requires the parties to set forth the terms and conditions regarding the deposit of money in the investment pool in a written contract; and

WHEREAS, the Plainfield Charter Township has approved the contract for participation in the Local Government Investment Pool; and

WHEREAS, the Finance and Physical Resources Committee recommends the County Treasurer be authorized to contract with Plainfield Charter Township for purposes of participating in the Local Government Investment Pool.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners authorizes the County Treasurer to enter into a contract with the Plainfield Charter Township to participate in the Local Government Investment Pool.

9-13-01-111 – APPLICATION FOR CLEAN MICHIGAN INITIATIVE GRANT / DRAIN  
COMMISSION

WHEREAS, an EPA Section 319 grant project, “Kent County Nonpoint Source Reduction Program Through Retrofitting Stormwater Detention Facilities” identified several stormwater detention basins that were good candidates for retrofitting to improve stormwater quality; and

WHEREAS, two of the six basins identified are Broadmoor East and Esbaugh #2, both of which are in the City of Kentwood and release stormwater to Plaster Creek; and

WHEREAS, the proposed project will be a cooperative effort between the Kent County Drain Commission, the City of Kentwood, and Fishbeck, Thompson, Carr & Huber (FTCH); and

WHEREAS, the Drain Commissioner will provide design review and record keeping; the City of Kentwood will provide administrative and financial support, assist in long-term maintenance, and review during design development, and FTCH will provide design and construction engineering, inspection, and assistance with grant submittals; and

WHEREAS, the City of Kentwood has already approved the amount needed for the required local match. In addition, the County Drain Commissioner will commit 40 hours of support staff time and 20 hours of his time for grant-related activities such as record keeping and project review.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approve application for a Clean Michigan Initiative grant to fund engineering and construction for retrofitting two detention basins to improve stormwater quality and to authorize an amendment to the Drain Commission budget to account for the revenues and expenditures associated with the grant if approved.

9-13-01-112 – APPROVE PURCHASE OF PHONE SYSTEM FOR SHERIFF'S DEPARTMENT AND BUDGET AMENDMENT / INFORMATION TECHNOLOGY

WHEREAS, the technology infrastructure for the new Courthouse, includes installation of a Private Branch Exchange (PBX) phone system, which was sized with the intent to add other major County facilities in the future; and

WHEREAS, a study of both Centrex and PBX phone systems indicated that the County would benefit from the flexibility of managing its own phone system and should realize savings over its current Centrex phone rates; and

WHEREAS, the Sheriff's complex has reach maximum limitations on certain components of their phone system and PBX is seen as a solution to address system management and related needs; and

WHEREAS, to delay installation of a new PBX phone system until after completion of the new administration facility at the Sheriff's complex would prove duplicative in cost as well as very disruptive.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners authorize a transfer of \$300,000 from Fund Balance to the 2001 Capital Improvement Program Budget for installation of a Verizon PBX phone system at the Sheriff's administration building and correctional facility.

9-13-01-113 – APPROVAL OF AREA AGENCY ON AGING FY 02 ANNUAL PLAN / ADMINISTRATOR'S OFFICE

WHEREAS, the Area Agency on Aging of Western Michigan, Inc. serves the nine counties (Allegan, Ionia, Kent, Lake, Mason, Mecosta, Montcalm, Newaygo, and Osceola) of Region 8; and

WHEREAS, since its inception in 1974, the agency has operated under three-year plans with annual funding and service components. Plans must be prepared according to a format prescribed by the State Commission on Aging; and

WHEREAS, the State Office of Services to the Aging requires AAAWM to request approval of the three-year plan and subsequent annual implementation plans by the Board of Commissioners of each county in its service area. Kent County Board of Commissioners

approved the 2001-2003 multi-year plan on August 10, 2000, and is now being requested to approve the Annual Plan for Fiscal Year 2002; and

WHEREAS, the annual budget reflects only Older Americans Act, Older Michiganian Act dollars, and local funding required to meet the minimum match funding requirement. No millage funds from Kent County (or other counties within the region) are included in the budget, nor are local match dollars in excess of the minimum required. Kent County annually contributes \$14,077 toward the match and operating expenses; and

WHEREAS, AAAWM estimates that 42 percent of its Older American Act and Older Michiganian Act funds are paid to Kent County service providers, and that 56 percent of its Medicaid Waiver funds are expended for Kent County residents. Based on the 1990 census, 56 percent of the region's population aged 60 and older resides in Kent County.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the Area Agency on Aging of Western Michigan's (AAAWM) Annual Implementation Plan for Fiscal Year 2002.

#### 9-13-01-114 – BUDGET AMENDMENT / CIRCUIT COURT SERVICES

WHEREAS, \$191,174 was originally budgeted for Circuit Court Services - Community Corrections Grant (CCSCCG) personnel costs for 2001. The current available budget for personnel costs is \$4,100. The available budget necessary to pay personnel costs through the end of the budget year is \$27,500; and

WHEREAS, the 2001 CCSCCG personnel budget estimate did not include 1/3 of a position as it was budgeted 100% in the Circuit Court Services General Fund budget; and

WHEREAS, the 2001 CCSCCG personnel budget estimate did not include shift or weekend premiums; and

WHEREAS, effective January 1, 2001 a new UAW contract increased salaries above the estimates used to calculate the 2001 budget estimate; and

WHEREAS, this grant expires September 30, 2001.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners authorizes the amendment to the Circuit Court Services budget by transferring appropriated funds from the Circuit Court Services General Fund budget to the Circuit Court Services Community Corrections Grant budget to cover the additional 2001 expenditures in the amount of \$23,400.

#### 9-13-01-115 – APPROVAL OF ANNUAL PLAN AND NEEDS ASSESSMENT / COMMUNITY MENTAL HEALTH

WHEREAS, Public Act 258 of 1974 (The Mental Health Code), as amended, requires the Board of Commissioners to review and approve the Annual Plan and Needs Assessment, including any requests for State funding in excess of the allocated amount; and

WHEREAS, the Michigan Department of Community Health requires each CMH Program to submit an annual action plan responding to eight separate topics including an assessment of needed services, waiting lists, residential bed capacity and number of persons to be served; and

WHEREAS, CMH estimates it will serve 10,064 individuals during FY02. This figure is slightly higher than the 9,771 expected to be served in the current fiscal year; and

WHEREAS, the State's planning process for this year did not allow for CMH to request new funding for programs. The Department of Community Health anticipates issuing a separate Request for Proposals for new programs later in the year.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the 2001 Community Mental Health (CMH) Annual Plan and Needs Assessment.

9-13-01-116 – MENTAL HEALTH FUNDING INCREASE AND BUDGET AMENDMENTS /  
COMMUNITY MENTAL HEALTH

WHEREAS, the Department of Community Health (DCH) has increased its State General Fund allocation to Kent CMH by \$202,187. CMH has requested a budget amendment to distribute the funds to its Children, Family and Adult Outpatient (CFAO) Division and to Cornerstone for medication purchases since both areas are currently overspending their original budget. Funds will also be used by the CFAO Division for specialized residential, outpatient and inpatient services; and

WHEREAS, Kent CMH has also received an increase in Substance Abuse funding of \$209,923 (including new funds and some carry forward from a previous year). CMH has requested a budget amendment to allow the funds to be expended on substance abuse programming within the current fiscal year; and

WHEREAS, Children's Waiver funding varies as participants join and leave the program throughout the fiscal year. Based on current utilization, CMH has received \$69,288 in additional funding and has requested a budget amendment to account for the increased revenue and associated expenditures; and

WHEREAS, CMH has received \$2,000 in unanticipated revenue on behalf of SSI recipients receiving residential services and \$4,500 from case management service providers to cover the costs of per diems paid to inpatient facilities, and has requested to amend the budget to account for the expenditures associated with these revenues.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves Community Mental Health's request to accept additional funding and to amend the budget to account for corresponding revenues and expenditures.

9-13-01-117 – BUDGET AMENDMENT – WOMEN, INFANTS AND CHILDREN  
PROGRAM FUNDING / HEALTH DEPARTMENT

WHEREAS, as funding becomes available at the State level, the Department of Community Health (DCH) will allocate additional funding to health departments with eligible programs. The increased funding is generally used to support additional caseload or to offer related services.

WHEREAS, the Health Department has received \$16,848 in additional Women, Infants and Children's (WIC) Program funding as a result of increased caseload.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the Health Department's request to accept additional WIC funding and to amend the budget to account for corresponding revenues and expenditures.

9-13-01-118 – ACCEPT MUNICIPAL LANDFILL COST – SHARE GRANT FOR SPARTA  
LANDFILL / PUBLIC WORKS

WHEREAS, the State of Michigan and the Department of Environmental Quality provide Municipal Landfill Cost-Share Grants to qualified communities for eligible cleanup and redevelopment costs at municipal solid waste landfills on, or proposed for, the National Priorities List; and

WHEREAS, Kent County incurred eligible response action costs within the grant period at the Sparta Landfill; and

WHEREAS, the Brownfield Redevelopment Board on June 5, 2001, authorized the award of a Municipal Landfill Cost-Share Grant for \$75,909 to Kent County to pay for 50 percent of eligible costs incurred at the Sparta Landfill.

NOW, THEREFORE, BE IT RESOLVED, that as a condition of receiving said grant, Kent County hereby commits to make reasonable efforts to pursue any insurance coverage that may be available to cover the eligible costs; and

BE IT FURTHER RESOLVED, that the Kent County Board of Commissioners hereby accepts a Municipal Landfill Cost-Share Grant for the Sparta Landfill; and

BE IT FURTHER RESOLVED, that the Kent County Board of Commissioners directs the Board of Public Works to execute the agreement on behalf of the County.

9-13-01-119 – ACCEPT MUNICIPAL LANDFILL COST-SHARE GRANT FOR KENTWOOD LANDFILL / PUBLIC WORKS

WHEREAS, the State of Michigan and the Department of Environmental Quality provide Municipal Landfill Cost-Share Grants to qualified communities for eligible cleanup and redevelopment costs at municipal solid waste landfills on, or proposed for, the National Priorities List; and

WHEREAS, Kent County incurred eligible response action costs within the grant period at the Kentwood Landfill; and

WHEREAS, the Brownfield Redevelopment Board on June 5, 2001, authorized the award of a Municipal Landfill Cost-Share Grant for \$161,773 to Kent County to pay for 50 percent of eligible costs incurred at the Kentwood Landfill.

NOW, THEREFORE, BE IT RESOLVED, that as a condition of receiving said grant, Kent County hereby commits to make reasonable efforts to pursue any insurance coverage that may be available to cover the eligible costs; and

BE IT FURTHER RESOLVED, that the Kent County Board of Commissioners hereby accepts a Municipal Landfill Cost-Share Grant for the Kentwood Landfill; and

BE IT FURTHER RESOLVED, that the Kent County Board of Commissioners directs the Board of Public Works to execute the agreement on behalf of the County.

9-13-01-120 – APPROVE ACCEPTANCE OF A LOCAL LAW ENFORCEMENT BLOCK GRANT FROM THE U.S. DEPARTMENT OF JUSTICE / SHERIFF'S DEPARTMENT

WHEREAS, the U.S. Department of Justice has funds available under the Local Law Enforcement Block Grant Program; and

WHEREAS, funds are considered a one-time award and require a 10 percent cash match; and

WHEREAS, funds may be used to hire or train law enforcement personnel (sworn officers or support personnel); for overtime, equipment or technology; and to support drug



courts, enhanced adjudication of violent offenders, establishing multi-jurisdictional task forces, crime prevention programs or purchasing indemnification insurance for law enforcement officers; and

WHEREAS, the Sheriff's Department is proposing to use these funds to purchase fifteen in-car video systems as well as the necessary equipment to supplement these units.

NOW, THEREFORE, BE IT RESOLVED, that the Kent County Board of Commissioners approves the Sheriff's request to accept a Local Law Enforcement Block Grant from the U.S. Department of Justice.

9-13-01-121 – AMENDMENT OF LANDBASE ADMINISTRATION (LBA) AGREEMENT WITH REGIS / ADMINISTRATOR'S OFFICE

WHEREAS, the Board of Commissioners approved the Agreement for Landbase Administration with the Grand Valley Metropolitan Council (GVMC) and REGIS, an agency of the GVMC on April 8, 1999; and

WHEREAS, the County Property Description & Mapping Division (PD&M) of the Bureau of Equalization has performed the role of Landbase Administrator (LBA) per this Agreement; and

WHEREAS, a parcel backlog of approximately 14,000 parcels exists and must be converted from paper to digital status in order to complete the parcel conversion portion of the REGIS project; and

WHEREAS, it has been determined that the PD&M Division is best suited to complete parcel conversion activities.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby authorizes the amendment of the Agreement for Landbase Administration in which County PD&M will be responsible for conversion of the approximate 14,000 parcel backlog at a fixed price of either \$40,325 or \$65,489 (dependent on whether the work is performed in a centralized or decentralized server environment) which will be paid by REGIS to Kent County for this work; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes County Administrator/Controller to negotiate and execute the contract amendment.

9-13-01-122 – MONTCALM, IONIA, NEWAYGO AND KENT (MINK) SUBSTANCE ABUSE COORDINATING AGENCY ANNUAL PLAN SUBMISSION / COMMUNITY MENTAL HEALTH

WHEREAS, Kent CMH serves as the Coordinating Agency for the MINK Substance Abuse region. The Michigan Department of Community Health requires each Coordinating Agency to submit an annual action plan; and

WHEREAS, CMH projects that 4,000 individuals will be served in FY 02, and will continue to provide immediate assistance to all populations designated as high priority by the federal government; and

WHEREAS, the Kent County Health Department will continue to provide prevention services for the agency, prioritizing programs that target youth (as a first priority), women prior to and during pregnancy (second priority) and individuals experiencing major life transitions, including movement to both young adulthood and older adulthood (third priority). A maximum of 25 percent of the programs are school-based, and a minimum of 75 percent are

community-based services. Only programs that have been designated as “Effective Programs” by federal agencies working in the area of substance abuse are made available; and

WHEREAS, the \$7.6 million program budget is funded with grant funds, Medicaid, liquor tax, and general funds. PA 2 of 1983 requires that 50 percent of liquor tax revenue be used for substance abuse programming. Montcalm, Ionia, and Newaygo also fund the program with their liquor tax revenues.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves Kent Community Mental Health’s annual action plan with the Michigan Department of Community Health (DCH) for the MINK (Montcalm, Ionia, Newaygo, and Kent) Substance Abuse Coordinating Agency.

#### 9-13-01-123 – SOUTHWEST HEALTH CLINIC LEASE / HEALTH DEPARTMENT

WHEREAS, in January 2001, the Kent County Health Department was notified that it would no longer be able to use the Wyoming Clinic site due to the landlord’s (Kellogsville Board of Education) need for the space for educational purposes. Health Department and Facilities Management staff began to look for a suitable new facility, and the Wyoming site closed June 1, 2001. Clients are being temporarily referred to other clinics for service; and

WHEREAS, after reviewing several sites for a new clinic, Health Department and Facilities Management staff have determined that space located at 852 47<sup>th</sup> St., SW, Wyoming, with several renovations, will best and most cost-effectively meet the Department’s needs; and

WHEREAS, in order to expedite the renovation and construction, and to allow for the renovation costs to be paid as a one-time capital expense to reduce ongoing operational costs associated with including remodeling costs in the lease, Facilities Management is recommending that the County, as tenant, design and construct any necessary renovations. Facilities Management estimates that the remodeling and furnishing will be able to be completed at a cost not-to-exceed \$200,000; and

WHEREAS, terms of the 60-month lease include initial payments of \$2,275 per month, to be increased by three percent annually; and

WHEREAS, Civil Counsel has reviewed and approved the document.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves a 60-month lease with Heilman Land Company, LLC. for a Health Department Clinic at 852 47<sup>th</sup> St., SW, Wyoming; and

BE IT FURTHER RESOLVED that the Board authorizes Facilities Management to renovate the facility for this purpose at a cost not-to-exceed \$200,000; and

BE IT FURTHER RESOLVED that the Board authorizes an amendment to the CIP Budget to account for the project.

#### 9-13-01-124 – CONVERSION OF PART-TIME POSITIONS TO FULL-TIME / JUVENILE DETENTION

WHEREAS, Juvenile Detention has a high turnover of part-time Youth Specialists; and

WHEREAS, part-time Youth Specialists consistently cite the need for full-time work and fringe benefits as factors in their decision to terminate employment; and

WHEREAS, converting part-time positions to full-time positions at a ratio of 2 to 1 will assist in alleviating the turnover of staff and would still allow staffing ratios to be met as

dictated by State rules and regulations; and

WHEREAS, the conversion of six part-time positions to three full-time positions will result in savings of approximately \$1,064 in salary and fringes; and

WHEREAS, future conversions at a ratio of two to one 1 should result in identical cost allocations; and

WHEREAS, future conversions would be thoroughly evaluated and phased in over time to ensure State staffing ratios are met.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby authorizes the conversion of six vacant part-time Youth Specialist positions into three full-time Youth Specialist positions; and further authorizes that subsequent vacancies in part-time Youth Specialist positions be converted at a ratio of two part-time positions to one full-time position.

Commissioner Mayhue requested that Item 7c be removed from the consent agenda.

Motion by Commissioner Hiddema, supported by Commissioner Wahlfield, to approve the remaining consent agenda items.

Motion carried:

Yeas: Buege, Morgan, Horton, Vonk, Hiddema, Boelema, McGuire, Wahlfield, Postmus, Mast, Sak, Vaughn, Mayhue, Koorndyk, Acting Chair Morren – 15.

Nays: 0.

#### 7c Standing Rules Revisions to Reflect Health Department Staffing and Governance Restructuring

Motion by Commissioner Mayhue, supported by Commissioner Vaughn, that the Standing Rules Revisions to Reflect Health Department Staffing and Governance Restructuring be adopted.

Motion carried:

Yeas: Buege, Morgan, Horton, Vonk, Hiddema, Boelema, McGuire, Wahlfield, Postmus, Mast, Sak, Vaughn, Mayhue, Koorndyk, Acting Chair Morren – 15.

Nays: 0.

### RESOLUTIONS

#### 9-13-01-125 – 2002 MILLAGE RATES

WHEREAS, the County Administrator/Controller has submitted a proposed budget for the year 2002, which outlines requirements for revenues and expenditures for operations and capital programs; and

WHEREAS, a public hearing has been held on the proposed 2002 budget following notice as required by law, including notice concerning the millage rate to be levied as required by the Uniform Budgeting and Accounting Act, P.A. 2 of 1978, as amended; and

WHEREAS, the proposed budget requires the levy of 5.3230 mills, including the levy of 4.2788 mills for general operating purposes, 0.7973 mills for debt service and operation of County correction and detention facilities, and 0.2469 mills for senior services.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby certifies a levy of taxation of 5.3230 mills, which includes the levy of 4.2788 mills for general operating purposes for the County of Kent for 2002, 0.7973 mills for debt service and operation of County correction and detention facilities as approved by County electors on August 7, 1990, and 0.2469 mills for senior services as approved by County electors on November 3, 1998.

Motion by Commissioner Postmus, supported by Commissioner McGuire, that the resolution be adopted.

Motion carried:

Yeas: Buege, Morgan, Horton, Vonk, Hiddema, Boelema, McGuire, Wahlfield, Postmus, Mast, Sak, Vaughn, Mayhue, Koorndyk, Acting Chair Morren – 15.

Nays: 0.

9-13-01-126 - APPROVE CONTRACTING WITH RECOMMENDED LEGAL FIRMS / ADMINISTRATOR'S OFFICE

WHEREAS, following an analysis submitted to the Board in 2000 regarding the County's use of legal services, a process was authorized by the Board of Commissioners to develop a list of preferred legal firms to serve the County; and

WHEREAS, five cross-departmental review teams were appointed by the County Administrator/Controller to review responses to a request for information and fee proposals. Each team concentrated on specific areas of law and recommended qualified firms with which to contract to the Administrator/Controller; and

WHEREAS, these recommendations were reviewed by the County Administrator/Controller and the County's Civil Counsel who compiled the list of firms recommended to serve the County.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approve the negotiation of Professional Services Agreements with certain legal firms at hourly rates not-to-exceed those proposed by each firm; and to authorize the Board Chair to sign the agreements.

Motion by Commissioner Wahlfield, supported by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Buege, Morgan, Horton, Vonk, Hiddema, Boelema, McGuire, Wahlfield, Postmus, Mast, Sak, Vaughn, Mayhue, Koorndyk, Acting Chair Morren – 15.

Nays: 0.

9-13-01-127 – PREVENTION SUBCOMMITTEE REPORT / BOARD OF COMMISSIONERS

WHEREAS, Chair Heacock established the Prevention Subcommittee in January 2000 with the following mission and charge: To study, provide necessary information and make recommendations to the Board of Commissioners regarding the County's involvement in the prevention of costly destructive social and health problems through early intervention; and

WHEREAS, subcommittee members spent considerable time gathering information from a broad range of individuals both inside and outside County government, about

what programs are in place and how well they are working; and

WHEREAS, the Subcommittee has developed the following recommendations:

- 1) Adoption of a vision statement for prevention programming
- 2) Making increased evaluation activities in all prevention areas a priority, with emphasis on both short- and long-term outcomes, and increasing utilization of the Human Services Committee and the Kent County Family and Children's Coordinating Council
- 3) Establishing three specific areas as priorities for service expansion:
  - a) Primary prevention family support services.
  - b) Services for families where child abuse or neglect has been reported but has not been substantiated.
  - c) All levels of substance abuse prevention (primary, secondary and tertiary) because it is such a dominant risk factor and predictor of future, more serious problems in both the current generation and the next.
- 4) Being more pro-active with respect to grant and State funding for prevention
- 5) Directing the County Administrator/Controller to develop a plan to fund the recommendations

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby accepts the report of the Prevention Subcommittee and authorizes the Administrator/Controller to implement the recommendations contained therein, including to develop a plan to fund the recommendations.

Moved by Commissioner Boelema, supported by Commissioner Buege, that the resolution be adopted.

Motion carried by voice vote.

#### REPORTS

There were no reports.

#### MISCELLANEOUS

##### Students

Commissioner Sak noted that with the tragic incidents having occurred on the Eastern Coast he believes that it is critical that we recognize the hope in our community represented by the students gathered here tonight in that they are our future leaders. He complimented the Courthouse Art Committee on their exceptional job.

##### Flag

Commissioner Sak requested and asked for consideration from this Commission to instruct

staff to buy the largest American flag possible and hang it from the courthouse. Acting Chair Morren referred this request to the Administrator and his staff.

#### Commendations

Commissioner Wahlfield commended Administrator Delabbio on his action regarding the County's emergency preparedness. He also announced the arrival of a new grandchild, Darren Joseph Wahlfield, on Sunday, September 9, 2001.

Commissioner Boelema gave his compliments to staff on the courthouse dedication ceremonies.

Commissioner Buege thanked Jim Day and Debbie Kauffman for their work with the school children. She also thanked Mary Swanson on all of her work with the Prevention Subcommittee.

#### Seniors

Commissioner McGuire announced that the State of Michigan will be withdrawing some funding for Medicaid services.

#### Thank you

Acting Chair Morren thanked Jim Leach and Tom Glynn from Facilities Management for their efforts to make the courthouse ready for tonight's meeting.

#### Candlelight Vigil

Local Federal, State and County representatives will join with President Ford in an official candlelight vigil to honor and pray for the victims and their families of last Tuesday's tragic events. The candlelight vigil will be held Saturday, September 15, 2001, at 7:30 p.m. in front of the Gerald R. Ford Museum.

### ADJOURNMENT

At 8:35 p.m., Commissioner Hiddema moved to adjourn, subject to the call of the Chair, and to Thursday, September 27, 2001, in Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Mayhue. Motion carried.

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David J. Morren, Vice Chair

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Mary Hollinrake, County Clerk