

KENT COUNTY HEALTH DEPARTMENT

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[SAMPLE—This is not a real health alert.]

HEALTH ALERT: September 00, 20XX

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Push Partner Activation for Pandemic Influenza Vaccine

The Kent County Health Department (KCHD) is activating the Push Partner Registry to distribute pandemic influenza vaccine to the priority groups specified by the U.S. Department of Health and Human Services (DHHS). Groups that are eligible to receive pandemic influenza at this time are:

- Front-line inpatient and hospital-based health care workers
- Front-line outpatient health care providers
- Etc, etc, etc...

You are required to comply with the DHHS guidelines and will be notified if additional groups become eligible.

ALL Push Partners agencies must complete and submit the attached *Push Partner Activation Status Form*, even if you do NOT choose to participate at this time.

At this time, supplies are/are not (circle one) available to provide to Push Partners. [If not currently available, you will be notified when supplies become available.]

Attachments to this fax transmission include the following checked items [OR these may be available for download at accesskent.com]

- Push Partner Activation Status Form
- Push Partner Instructions
- Vaccine Inventory Form
- Temperature Log
- Vaccine Standing Orders
- Vaccine Information Statement
- Patient Screening/Tracking Form
- MCIR scan forms
- etc...

If you have questions, please call Dayna Porter, Emergency Preparedness Coordinator, at 616-632-7168