

# Kent County Veterans Services



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[www.accesskent.com/Department/Veteransservices](http://www.accesskent.com/Department/Veteransservices)

## VETERANS' AFFAIRS COMMITTEE

## Department of Veterans Services Committee

November 2, 2017 – 8:30a.m.

### Minutes

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*Paul Potter*

*Harold Mast*

*Fred Chamber*

*Mary Johnson*

*Mel Bauman*

Meeting Called to order by Paul Potter

Present: Carrie Anderson, Harold Mast, Mel Bauman, Mary Johnson, Paul Potter

Guests: Matthew Van Zetten, Lacey Charboneau, Theresa Robinson, Jerry Dennis

Absent:

### Open Introduction / Pledge

1. Paul Potter led the Committee in the Pledge of Allegiance

### Public Comment

1. Lacey Charboneau shared with the committee is seeking members for the Area Agency on Aging of Western Michigan Advisory Council. She explained the role of a member and gave information to the committee for anyone who might be interested in serving.

### Approval of Agenda / Minutes

1. Harold made a motion to approve the Minutes from September meeting. Mary seconded. Minutes approved

### Introductions

1. No introductions necessary

### Managers, Monthly Operational Update Report for March

1. See attachments
2. Team updates- Carrie gave the committee an update on the budget

### Old Business

1. Carrie updated the committee on the progress with the Employment Program. She let them know that will start in early 2018.
2. Carrie gave a brief update with the RFP process and asked for two members to volunteer to sit on the review panel. Mel Bauman and Paul Potter will be on the review panel.
3. Carrie suggested to the committee that KCVS forgo utilizing WZZM and Wood TV in 2018 as the return on the investment for 2017 was not what was anticipated. She suggested utilizing

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the ValPack coupons as they had the most successful return in 2017. The committee agree and passed a motion to use ValPack for 2018 outreach.

#### New Business

1. 2 SSR applications to review
  - a. All applications approved

#### Around the Table

#### Adjournment

1. The meeting was adjourned by Paul Potter at 9:20, and the next meeting will be on Thursday, November 2nd at 8:30 AM

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