



**2022 FILING REQUIREMENTS FOR
LIBRARY BOARD CANDIDATES**
(Districts that do not include a school district)

FILING LOCATION

Office of the Township Clerk

WHEN TO FILE

Candidates must file no later than **4:00 p.m. on Tuesday, July 21, 2022.**

WHAT TO FILE

» Affidavit of Identity and Receipt of Filing

All candidates must submit an Affidavit of Identity when filing for office. Under Public Act 394 of 1984, a candidate who fails to file an Affidavit of Identity as required cannot be placed on the ballot. PA 217 of 1999 requires any candidate filing an Affidavit of Identity to state on the form that at the date the affidavit was executed, "all statements, reports, late filing fees, and fines required of the candidate or any candidate committee organized to support the candidate's election under the [Michigan Campaign Finance Act](#) have been filed or paid". Therefore, a candidate may not have any outstanding notices of Failure to File or late fees with any filing official in the State.

» Nominating Petitions

Petition signature requirements are based on the population of the district and must be of registered electors of the district. [[MCL 168.349](#)]

Minimum: _____

Maximum: _____

CANDIDATE WITHDRAWAL

Candidates must withdraw, in writing, with their filing official no later than 4:00 p.m. on Friday, July 24, 2022.

CAMPAIGN FINANCE

All candidates are required to comply with the [Campaign Finance Act](#) filing requirements. Please be sure to either file an Original [Statement of Organization](#) to establish a Campaign Finance Committee or file an amended [Statement of Organization](#) to update any information so it is current.

QUALIFICATIONS

State law requires the candidate to be a registered and qualified elector of the township by the filing deadline [[MCL 168.342](#)] A candidate must also be in compliance with the Michigan Campaign Finance Act. *(All statements, reports, late filing fees, and fines due from any Candidate Committee organized to support an election to office under the Michigan Campaign Finance Act, PA 388 of 1976, have been filed or paid)*

FILING REQUIREMENTS FOR WRITE-IN CANDIDATES

A candidate who wishes to seek election with write-in votes must file a [Declaration of Intent](#) with the appropriate filing official no later than 4:00 p.m. on Friday, October 28, 2022.

If you have any questions, please do not hesitate to contact:

Kent County Elections Division

300 Monroe Ave. NW

Grand Rapids, MI 49503

616-632-7650 gerrid.uzarski@kentcountymi.gov

