

# Post-Election Audit Checklist

NOTE: All discrepancies should be explained on the reverse side of this checklist.

County: KENT Jurisdiction: Algoma Township Regular Precinct  AV Precinct   
 Precinct: 4 Audit Date: 6/30/2022

| Pre-Election Requirements:   |   |
|--|---|
| <b>Notices:</b>  |   |
| 1. Notice of Registration  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 2. Election  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 3. Public Accuracy Test  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 4. Weekend Hours in QVF  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| <b>Election Inspectors:</b>  |   |
| 5. Appointed by Election Commission                                      | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 6. At least 1 R & 1 D  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 7. Apps available  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 8. Proof of Training   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 9. Proof sent to parties   | <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  |
| <b>E-Pollbook:</b> <input type="checkbox"/> N/A                          |   |
| 10. Encryption Password:   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 11. Unique User/Password:  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 12. PrivacyZone Active:  | <input checked="" type="checkbox"/> BL <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| 13. Docs Saved:  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 14. Date of Download   | 5/2/2022  |
| <b>Voting System &amp; Test Deck:</b>                                    |   |
| 15. Test Deck Sealed: SN 174393  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 16. Seal # Recorded: 174392  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   |
| 17. Test Deck & T&S Certification Seal # Match:                          | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   |
| 18. Tab Seal # Match w/T&S Certification & Pollbook                      | <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |
| 19. Tab Serial # Match w/T&S Certification & Pollbook                    | <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |
| 20. EC Addendum  | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| 21. Pre-printed TD- HM   | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| 22. Prelim Test Date:  | 3/25/2022   |
| 23. Public Test Date:  | 4/12/2022   |
| 24. Test Deck Properly Created:  | <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input checked="" type="checkbox"/> Diff Totals |
| 25. Tab Tape & Predetermined Results Match                               | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 26. Zero Tape Printed:   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| Test Deck Resealed: SN 178436  |   |
| <b>Voter Assist Terminal</b> <input type="checkbox"/> N/A                |   |
| 27. Test Certification Form:   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 28. Tested before Election:  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 29. Tested on Election:  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| Number of VAT voters:  | 0   |
| <b>Applications to Vote Review:</b>                                      |   |
| 30. # apps to vote matches # of voters: # of Voters on List of Voters 59 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 31. Apps to vote properly completed:                                     | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   |
| 32. Number of ID Affidavits:   | <input type="checkbox"/> N/A 0  |
| 33. Military/Overseas Apps:  | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| 34. Ballots sent on time:  | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| 35. AV ballot posting:   | <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |
| 36. Receiving Bd checklist:  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |

| Poll Book & Statement of Votes   |  |
|--|--|
| 37. Clerk's Preparation Certificate completed and signed   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 38. Election Inspectors Preparation Certificate completed and signed by inspectors present when polls opened | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 39. All inspectors (including chair) subscribed to the Constitutional Oath of Office                         | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 40. Oath administrator signed  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 41. All election inspectors that signed the oath were appointed by the Election Commission                   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 42. All spoiled, affidavit, envelope, challenged, and AV ballots noted                                       | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 43. Challenges recorded (if necessary)   | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No       |
| 44. Write-in votes totaled (if necessary)  | <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No       |
| 45. Totals tape signed by inspectors present when poll closed  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 46. Number of ballots tabulated on totals tape matches the number of voters listed in the pollbook           | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 47. Ballot summary is completed, balanced, and totals are accurate   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><input type="checkbox"/> Remark |
| 48. Certificate of Election Inspectors completed and signed by inspectors present when polls closed          | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 49. Ballot container seal number is properly recorded in pollbook  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| <b>Program Container Certificate</b>   |  |
| 50. Seal number properly recorded  | <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No       |
| 51. Signed by one election inspector of each major political party   | <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No       |
| <b>Provisional Ballot Forms</b> <input checked="" type="checkbox"/> N/A                                      |  |
| 52. Affidavit ballot Question 3 PB form marked Yes   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| 53. Envelope ballot Question 3 PB form marked No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| 54. Envelope ballots were processed appropriately  | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| 55. Affidavit & Envelope Voters were registered to vote  | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| 56. Counted envelope ballots sealed in an approved container   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |

| Ballot Container & Voted Ballot Hand Count Audit: |  |  |  |
|---|--|--|--|
| Ballot Container Seal:                            |  | 61. Certificate signed by one inspector of each major political party: | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                              |
| 57. In Pollbook: 159854                           |  | 62. Properly Sealed:   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                              |
| 58. On Certificate: 159854                        |  | 63. Container Approved:  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                              |
| 59. Actual Seal: 159854                           |  | 64. Number of spoiled ballots matches Pollbook                         | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 60. Re-sealed AFTER AUDIT: 178438                 |  | 65. Duplicated ballots properly duplicated                             | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No |
|   |  | 66. Number of ballots matches number of ballots tabulated:             | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                              |
|   |  | 67. Electronic ballots properly Duplicated                             | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No |

| Race 1                    |         |             | Race 2                    |            |             |
|---------------------------|---------|-------------|---------------------------|------------|-------------|
| Contest Candidates or Y/N | Hand Ct | Canv. Total | Contest Candidates or Y/N | Hand Count | Canv. Total |
| Carol Glanville           | 28      | 28          |                           |            |             |
| Robert Regan              | 23      | 23          |                           |            |             |
|                           |         |             |                           |            |             |
|                           |         |             |                           |            |             |
|                           |         |             |                           |            |             |
| WI                        | 8       | 8           | WI                        |            |             |
| Overvotes                 | 0       | 0           | Overvotes                 |            |             |
| Undervotes                | 0       | 0           | Undervotes                |            |             |
|                           |         |             |                           |            |             |

**Notes:**


#16 & 17. Seal at public test not recorded on testing certificate but was present on container certificate

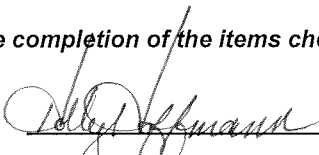
#31. One application to vote missing birthday

#9.No record of Proof sent to Parties

After completion of the above, replace the Poll Book and Statement of Votes into the appropriate envelopes and initial and seal with a red paper seal. Then sign below.

The undersigned member(s) of the Audit Board hereby certify the completion of the items checked above.

  
 \_\_\_\_\_  
 County/State Audit Inspector

  
 \_\_\_\_\_  
 County/State Audit Inspector

# Post-Election Audit Checklist

NOTE: All discrepancies should be explained on the reverse side of this checklist.

County: KENT      Jurisdiction: Algoma Township      Regular Precinct  AV Precinct   
 Precinct: 4      Audit Date: 6/30/2022

| Pre-Election Requirements:  |   |
|---|---|
| <b>Notices:</b>   |   |
| 1. Notice of Registration   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 2. Election   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 3. Public Accuracy Test   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 4. Weekend Hours in QVF   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| <b>Election Inspectors:</b>   |   |
| 5. Appointed by Election Commission                                       | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 6. At least 1 R & 1 D   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 7. Apps available   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 8. Proof of Training  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 9. Proof sent to parties  | <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  |
| <b>E-Pollbook:</b> <input checked="" type="checkbox"/> N/A                |   |
| 10. Encryption Password:  | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| 11. Unique User/Password:   | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| 12. PrivacyZone Active:   | <input type="checkbox"/> BL <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| 13. Docs Saved:   | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| 14. Date of Download  |   |
| <b>Voting System &amp; Test Deck:</b>                                     |   |
| 15. Test Deck Sealed: SN 174393   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 16. Seal # Recorded: 174392   | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   |
| 17. Test Deck & T&S Certification Seal # Match:                           | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   |
| 18. Tab Seal # Match w/T&S Certification & Pollbook                       | <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |
| 19. Tab Serial # Match w/T&S Certification & Pollbook                     | <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |
| 20. EC Addendum   | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| 21. Pre-printed TD- HM  | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| 22. Prelim Test Date:   | 3/25/2022   |
| 23. Public Test Date:   | 4/12/2022   |
| 24. Test Deck Properly Created:   | <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input checked="" type="checkbox"/> Diff Totals |
| 25. Tab Tape & Predetermined Results Match                                | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 26. Zero Tape Printed:  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| Test Deck Resealed: SN 178436   |   |
| <b>Voter Assist Terminal</b> <input type="checkbox"/> N/A                 |   |
| 27. Test Certification Form:  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 28. Tested before Election:   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 29. Tested on Election:   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| Number of VAT voters:   | 0   |
| <b>Applications to Vote Review:</b>                                       |   |
| 30. # apps to vote matches # of voters: # of Voters on List of Voters 267 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |
| 31. Apps to vote properly completed:                                      | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   |
| 32. Number of ID Affidavits:  | <input checked="" type="checkbox"/> N/A   |
| 33. Military/Overseas Apps:   | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| 34. Ballots sent on time:   | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| 35. AV ballot posting:  | <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |
| 36. Receiving Bd checklist:   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |

| Poll Book & Statement of Votes   |  |
|--|--|
| 37. Clerk's Preparation Certificate completed and signed   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 38. Election Inspectors Preparation Certificate completed and signed by inspectors present when polls opened | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 39. All inspectors (including chair) subscribed to the Constitutional Oath of Office                         | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 40. Oath administrator signed  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 41. All election inspectors that signed the oath were appointed by the Election Commission                   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 42. All spoiled, affidavit, envelope, challenged, and AV ballots noted                                       | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 43. Challenges recorded (if necessary)   | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No       |
| 44. Write-in votes totaled (if necessary)  | <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No       |
| 45. Totals tape signed by inspectors present when poll closed  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 46. Number of ballots tabulated on totals tape matches the number of voters listed in the pollbook           | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 47. Ballot summary is completed, balanced, and totals are accurate   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><input type="checkbox"/> Remark |
| 48. Certificate of Election Inspectors completed and signed by inspectors present when polls closed          | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| 49. Ballot container seal number is properly recorded in pollbook  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                    |
| <b>Program Container Certificate</b>   |  |
| 50. Seal number properly recorded  | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No       |
| 51. Signed by one election inspector of each major political party   | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No       |
| <b>Provisional Ballot Forms</b> <input checked="" type="checkbox"/> N/A                                      |  |
| 52. Affidavit ballot Question 3 PB form marked Yes   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| 53. Envelope ballot Question 3 PB form marked No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| 54. Envelope ballots were processed appropriately  | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| 55. Affidavit & Envelope Voters were registered to vote  | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| 56. Counted envelope ballots sealed in an approved container   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |

| Ballot Container & Voted Ballot Hand Count Audit: |  |  |  |
|---|--|--|--|
| Ballot Container Seal:                            |  | 61. Certificate signed by one inspector of each major political party: | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                              |
| 57. In Pollbook: 159854                           |  | 62. Properly Sealed:   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                              |
| 58. On Certificate: 159854                        |  | 63. Container Approved:  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                              |
| 59. Actual Seal: 159854                           |  | 64. Number of spoiled ballots matches Pollbook                         | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 60. Re-sealed AFTER AUDIT: 178438                 |  | 65. Duplicated ballots properly duplicated                             | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No |
|   |  | 66. Number of ballots matches number of ballots tabulated:             | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                              |
|   |  | 67. Electronic ballots properly Duplicated                             | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No |


| Race 1                    |         |             | Race 2                    |            |             |
|---------------------------|---------|-------------|---------------------------|------------|-------------|
| Contest Candidates or Y/N | Hand Ct | Canv. Total | Contest Candidates or Y/N | Hand Count | Canv. Total |
| Carol Glanville           | 140     | 140         |                           |            |             |
| Robert Regan              | 111     | 111         |                           |            |             |
|                           |         |             |                           |            |             |
|                           |         |             |                           |            |             |
|                           |         |             |                           |            |             |
| WI                        | 16      | 16          | WI                        |            |             |
| Overvotes                 | 0       | 0           | Overvotes                 |            |             |
| Undervotes                | 0       | 0           | Undervotes                |            |             |
|                           |         |             |                           |            |             |

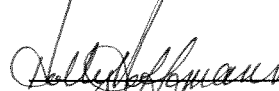
**Notes:**

#16 & 17. Seal at public test not recorded on testing certificate but was present on container certificate  
 #31. 6 applications missing birthday, 9 missing Date signed  
 #9. No record of Proof sent to Parties

After completion of the above, replace the Poll Book and Statement of Votes into the appropriate envelopes and initial and seal with a red paper seal. Then sign below.

The undersigned member(s) of the Audit Board hereby certify the completion of the items checked above.

  
 \_\_\_\_\_  
 County/State Audit Inspector

  
 \_\_\_\_\_  
 County/State Audit Inspector