Post-Election Audit Checklist

NOTE: All discrepancies should be explained on the reverse side of this checklist.

				Regular Precinct ⊠ AV Precinct ∐
County:	KENT	Jurisdiction:	Kentwood	Precinct: 2-10 Audit Date: 6/2/21

Pre	-Election Requirements:				
Not	ices:				
1.	Notice of Registration	X	Yes		No
2.	Election	\boxtimes	Yes		No
3.	Public Accuracy Test	X	Yes		No
4.	Weekend Hours in QVF	\boxtimes	Yes		No
Ele	ction Inspectors:				
5.	Appointed by Election Commission	X	Yes	П	No
6.	At least 1 R & 1 D	\boxtimes	Yes	$\overline{\Box}$	No
7.	Apps available		Yes		No
8.	Proof of Training		Yes		No
9.	Proof sent to parties N/A				No
	ollbook:			=	
10.			Yes	П	No
11.	Unique User/Password:		Yes		No
12.	PrivacyZone Active:				
13.	Docs Saved:		Yes		
14.			3/20		
		٦/	3/20	74,1	
	ing System & Test Deck:	N Z	Yes		NI.
15.	Test Deck Sealed: SN 83054			_	
16.	Seal # Recorded:		Yes		
17.	Test Deck & T&S Certification	\times	Yes		No
	Seal # Match:	. K-74			
18.	Tab Seal # Match w/T&S N/A Certification & Pollbook	\ X	Yes	Ш	No
19.			Yes	П	No
19.	Certification & Polibook	1 ГО	res	ш	140
20.	EC Addendum 🔲 N/A	\Box	Yes	П	No
_	Pre-printed TD- HM N//				
	Prelim Test Date:		24/2	_	
<u> </u>					
23.	Public Test Date:	4/	22/2	.02	1
24.	Test Deck Properly Created:				
	$\boxtimes 1 \boxtimes 2 \boxtimes 3 \boxtimes 4. \boxtimes 5 \boxtimes 6$		⊠ 8	\boxtimes	9
				_	
25.	Tab Tape & Predetermined Results	\times	Yes	Ш	No
26	Match Zoro Tono Drintodi		Van	$\overline{}$	Nia
	Zero Tape Printed:	Z	Yes	Ll	140
ies	t Deck Resealed: SN 192253				
Vot	er Assist Terminal 🔲 🏻	1/A			
27.	Test Certification Form:	_	Yes		No
28.	Tested before Election:		Yes		No
29.	Tested on Election:	\boxtimes	Yes		No
Nur	nber of VAT voters:	0			
Δnr	olications to Vote Review:				
30.	# apps to vote matches # of voters:	∇	Yes		Nο
1 55.	# of Voters on List of Voters 111	<u>~</u>		ч	.,,
31.	Apps to vote properly completed:	Ŋ	Yes	\Box	No
32.			100		140
		0	1.7-		NI.
33.	Military/Overseas Apps: N/A N/A	느	Yes		No
34.	Ballots sent on time: N/A	느	Yes	\equiv	No
35.	AV ballot posting: N/A	L	Yes		No
36,	Receiving Bd checklist:	\times	Yes	Ш	No

Pol	I Book & Statement of Votes	
	Clerk's Preparation Certificate completed and signed	⊠ Yes □ No
38.	Election Inspectors Preparation Certificate	⊠ Yes □ No
	completed and signed by inspectors present when polls opened	
39.	All inspectors (including chair) subscribed to the Constitutional Oath of Office	⊠ Yes □ No
40.	Oath administrator signed	⊠ Yes □ No
41.	All election inspectors that signed the oath were appointed by the Election Commission	⊠ Yes □ No
42.	All spoiled, affidavit, envelope, challenged, and AV ballots noted	☑ Yes ☐ No
43.	· · · · · · · · · · · · · · · · · · ·	☐ Yes ☐ No
	Write-in votes totaled (if necessary)	
45.	Totals tape signed by inspectors present when poll closed	Yes 🗌 No
46.	Number of ballots tabulated on totals tape matches the number of voters listed in the pollbook	⊠ Yes □ No
47.	Ballot summary is completed, balanced, and totals are accurate	⊠ Yes □ No □ Remark
48.	Certificate of Election Inspectors completed and signed by inspectors present when polls closed	⊠ Yes □ No
49.	Ballot container seal number is properly recorded in pollbook	☑ Yes ☐ No
Pro	gram Container Certificate	
50.		⊠ Yes □ No
51.	Signed by one election inspector of each N/A major political party	⊠ Yes □ No
Pro	ovisional Ballot Forms 🔲 N//	
52.	Affidavit ballot Question 3 PB form marked Yes	☐ Yes ☐ No
53.	Envelope ballot Question 3 PB form marked No	☐ Yes ☐ No
54.	Envelope ballots were processed appropriately	☐ Yes ☐ No
55.	Affidavit & Envelope Voters were registered to vote	☐ Yes ☐ No
56.	Counted envelope ballots sealed in an approved container	☐ Yes ☐ No

vudit:	
61. Certificate signed by one inspector of each major political party:	⊠ Yes □ No
62. Properly Sealed:	Yes □ No
63. Container Approved:	⊠ Yes □ No
64. Number of spoiled ballots matches Pollbook	\
65. Duplicated ballots properly duplicated	∖ 🗌 Yes 🔲 No
66. Number of ballots matches number of ballots tabulated:	⊠ Yes □ No
67. Electronic ballots properly Duplicated	\
-	party: 62. Properly Sealed: 63. Container Approved: 64. Number of spoiled ballots matches Pollbook 65. Duplicated ballots properly duplicated 66. Number of ballots matches number of ballots tabulated:

	€	7. Electroni	c ballots properly Duplicated	⊠ N/A □	Yes 🗍 I
Race 1			Race 2		
Contest Candidates or Y/N	Hand Ct	Canv. Total	Contest Candidates or Y/N	Hand Count	Canv. Total
Kentwood PS Bonding Proposal					
Yes	89	89			
No	22	22			
					-
Overvotes	0	0			
Undervotes	0	0			
Notes:				1	
1000					

After completion of the above, replace the Poll Book and Statement of Votes into the appropriate envelopes and initial and seal with a red paper seal. Then sign below.

The undersigned member(s) of the Audit Board	hereby certify the completion of the items checked above.
April Provi	Allaholbunun

County/State Audit Inspector

County/State Audit Inspector

Post-Election Audit Checklist

NOTE: All discrepancies should be explained on the reverse side of this checklist.

Regular Precinct ☐ AV Precinct ⊠

County: KENT Jurisdiction: Kentwood Precinct: 2-10 Audit Date: 6/2/21

Notice
2. Election ☑ Yes ☐ No 3. Public Accuracy Test ☑ Yes ☐ No 4. Weekend Hours in QVF ☑ Yes ☐ No Election Inspectors: ☑ Yes ☐ No 5. Appointed by Election Commission ☑ Yes ☐ No 6. At least 1 R & 1 D ☑ Yes ☐ No 7. Apps available ☑ Yes ☐ No 8. Proof of Training ☑ Yes ☐ No 9. Proof sent to parties ☑ N/A ☐ Yes ☐ No E-Pollbook: ☑ N/A 10. Encryption Password: ☐ Yes ☐ No 11. Unique User/Password: ☐ Yes ☐ No 12. PrivacyZone Active: ☐ BL ☐ Yes ☐ No 13. Docs Saved: ☐ Yes ☐ No 14. Date of Download ☑ Yes ☐ No 15. Test Deck Sealed: SN 83054 ☑ Yes ☐ No 16. Seal # Recorded: ☑ Yes ☐ No 17. Test Deck & T&S Certification Seal # Match: ☑ Yes ☐ No 18. Tab Seal # Match w/T&S ☐ N/A ☑ Yes ☐ No Certification & Pollbook 19. Tab Serial # Match w/T&S ☐ N/A ☑ Yes ☐ No ☐ N/A ☑ Yes ☐ No 20. EC Addendum ☑ N/A ☐ Yes ☐ No ☑ N/A ☐ Yes ☐ No 21. Pre-printed TD— HM ☑ N/A ☐ Yes ☐ No 22. Prelim Test Date
3. Public Accuracy Test ☑ Yes ☐ No 4. Weekend Hours in QVF ☑ Yes ☐ No Election Inspectors: ☑ Yes ☐ No 5. Appointed by Election Commission ☑ Yes ☐ No 6. At least 1 R & 1 D ☑ Yes ☐ No 7. Apps available ☑ Yes ☐ No 8. Proof of Training ☑ Yes ☐ No 9. Proof sent to parties ☑ N/A ☐ Yes ☐ No 9. Proof sent to parties ☑ N/A 10. Encryption Password: ☐ Yes ☐ No 11. Unique User/Password: ☐ Yes ☐ No 12. PrivacyZone Active: ☐ BL ☐ Yes ☐ No 13. Docs Saved: ☐ Yes ☐ No 14. Date of Download ☑ Yes ☐ No Voting System & Test Deck: 15. Test Deck Sealed: SN 83054 ☑ Yes ☐ No 16. Seal # Recorded: ☑ Yes ☐ No 17. Test Deck & T&S Certification ☐ Yes ☐ No Seal # Match: ☐ N/A ☑ Yes ☐ No 18. Tab Seal # Match w/T&S ☐ N/A ☑ Yes ☐ No Certification & Pollbook 19. Tab Serial # Match w/T&S ☐ N/A ☑ Yes ☐ No 20. EC Addendum ☐ N/A ☐ Yes ☐ No 21. Pre-printed TD— HM ☐ N/A ☐ Yes ☐ No 22.
4. Weekend Hours in QVF ☑ Yes ☐ No Election Inspectors: 5. Appointed by Election Commission ☑ Yes ☐ No 6. At least 1 R & 1 D ☑ Yes ☐ No 7. Apps available ☑ Yes ☐ No 8. Proof of Training ☑ Yes ☐ No 9. Proof sent to parties ☑ N/A ☐ Yes ☐ No 10. Encryption Password: ☐ Yes ☐ No 11. Unique User/Password: ☐ Yes ☐ No 12. PrivacyZone Active: ☐ BL ☐ Yes ☐ No 13. Docs Saved: ☐ Yes ☐ No 14. Date of Download ☑ Yes ☐ No Voting System & Test Deck: 15. Test Deck Sealed: SN 83054 ☑ Yes ☐ No 16. Seal # Recorded: ☑ Yes ☐ No 17. Test Deck & T&S Certification ☐ ☑ Yes ☐ No Seal # Match: ☐ N/A ☑ Yes ☐ No 18. Tab Seal # Match w/T&S ☐ N/A ☑ Yes ☐ No Certification & Pollbook 19. Tab Serial # Match w/T&S ☐ N/A ☑ Yes ☐ No Certification & Pollbook 20. EC Addendum ☐ N/A ☐ Yes ☐ No 21. Pre-printed TD— HM ☐ N/A ☐ Yes ☐ No 22. Prelim Test Date: 3/17/2021 23. Public Test Date: 4/22/
Election Inspectors: 5. Appointed by Election Commission
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6. At least 1 R & 1 D
6. At least 1 R & 1 D
8. Proof of Training
9. Proof sent to parties
E-Pollbook: N/A 10. Encryption Password: Yes No 11. Unique User/Password: Yes No 12. PrivacyZone Active: BL Yes No 13. Docs Saved: Yes No 14. Date of Download Yes No Voting System & Test Deck: 15. Test Deck Sealed: SN 83054 Yes No 16. Seal # Recorded: Yes No 17. Test Deck & T&S Certification Seal # Match: Yes No 18. Tab Seal # Match w/T&S Ortification & Pollbook N/A Yes No 19. Tab Serial # Match w/T&S N/A Yes No N/A Yes No 20. EC Addendum N/A Yes No N/A Yes No 21. Pre-printed TD- HM N/A Yes No N/A Yes No 22. Prelim Test Date: 3/17/2021 23. Public Test Date: 4/22/2021 24. Test Deck Properly Created: A/22/2021 24. Test Deck Properly Created: A/22/2021 25. Tab Tape & Predetermined Results Yes No Match
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11. Unique User/Password: ☐ Yes ☐ No 12. PrivacyZone Active: ☐ BL ☐ Yes ☐ No 13. Docs Saved: ☐ Yes ☐ No 14. Date of Download Voting System & Test Deck: 15. Test Deck Sealed: SN 83054 ☐ Yes ☐ No 16. Seal # Recorded: ☐ Yes ☐ No 17. Test Deck & T&S Certification Seal # Match: ☐ N/A ☐ Yes ☐ No 18. Tab Seal # Match w/T&S ☐ N/A ☐ Yes ☐ No ☐ N/A ☐ Yes ☐ No 19. Tab Serial # Match w/T&S ☐ N/A ☐ Yes ☐ No ☐ N/A ☐ Yes ☐ No 20. EC Addendum ☐ N/A ☐ Yes ☐ No ☐ N/A ☐ Yes ☐ No 21. Pre-printed TD— HM ☐ N/A ☐ Yes ☐ No ☐ N/A ☐ Yes ☐ No 22. Prelim Test Date: ☐ 3/17/2021 23. Public Test Date: ☐ 4/22/2021 24. Test Deck Properly Created: ☐ 1 ☐ 12 ☐ 13 ☐ Diff Totais 25. Tab Tape & Predetermined Results ☐ Yes ☐ No Match
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14. Date of Download Voting System & Test Deck: 15. Test Deck Sealed: SN 83054 Yes □ No 16. Seal # Recorded: □ Yes □ No Yes □ No 17. Test Deck & T&S Certification Seal # Match: Yes □ No 18. Tab Seal # Match w/T&S □ N/A □ Yes □ No N/A □ Yes □ No Certification & Pollbook N/A □ Yes □ No 20. EC Addendum □ N/A □ Yes □ No N/A □ Yes □ No 21. Pre-printed TD− HM □ N/A □ Yes □ No N/A □ Yes □ No 22. Prelim Test Date: 3/17/2021 3/17/2021 23. Public Test Date: 4/22/2021 4/22/2021 24. Test Deck Properly Created: □ 1 □ 2 □ 13 □ 0 iff Totais 3/17/2021 25. Tab Tape & Predetermined Results □ Yes □ No Match
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16. Seal # Recorded: □ Yes □ No 17. Test Deck & T&S Certification Seal # Match: □ Yes □ No 18. Tab Seal # Match w/T&S □ N/A □ Yes □ No Certification & Pollbook □ N/A □ Yes □ No 19. Tab Serial # Match w/T&S □ N/A □ Yes □ No Certification & Pollbook □ N/A □ Yes □ No 20. EC Addendum □ N/A □ Yes □ No □ N/A □ Yes □ No 21. Pre-printed TD− HM □ N/A □ Yes □ No □ N/A □ Yes □ No 22. Prelim Test Date: 3/17/2021 □ 3/17/2021 23. Public Test Date: 4/22/2021 □ 1 □ 1 □ 1 □ 1 □ 1 □ 1 □ 1 □ 1 □ 1 □ 1
17. Test Deck & T&S Certification Seal # Match: 18. Tab Seal # Match w/T&S N/A Seal # N/A
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21. Pre-printed TD− HM ☑ N/A ☐ Yes ☐ No 22. Prelim Test Date: 3/17/2021 23. Public Test Date: 4/22/2021 24. Test Deck Properly Created: ☑ 1 ☑ 2 ☑ 3 ☑ 4. ☑ 5 ☑ 6 ☑ 7 ☑ 8 ☑ 9 ☑ 10 ☐ 11 ☐ 12 ☐ 13 ☑ Diff Totais 25. Tab Tape & Predetermined Results ☑ Yes ☐ No Match
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23. Public Test Date: 4/22/2021 24. Test Deck Properly Created:
24. Test Deck Properly Created: X 1 X 2 X 3 X 4, X 5 X 6 X 7 X 8 X 9 X 10 11 12 13 X
 ☒ 1 ☒ 2 ☒ 3 ☒ 4 ☒ 5 ☒ 6 ☒ 7 ☒ 8 ☒ 9 ☒ 10 ☐ 11 ☐ 12 ☐ 13 ☒ Diff Totals ☒ Yes ☐ No Match
25. Tab Tape & Predetermined Results ⊠ Yes ☐ No Match
26. Zero Tape Printed: ☐ Yes ☐ No
Test Deck Resealed: SN 192253
Voter Assist Terminal N/A
27. Test Certification Form:
28. Tested before Election: ✓ Yes ☐ No
29. Tested on Election:
Number of VAT voters: 0
Applications to Vote Review: 30. # apps to vote matches # of voters: ⊠ Yes □ No
of Voters on List of Voters 350
31. Apps to vote properly completed: ☐ Yes ☐ No
32. Number of ID Affidavits: N/A 0
33. Military/Overseas Apps: ⊠ N/A ☐ Yes ☐ No
34. Ballots sent on time: ⊠ N/A ☐ Yes ☐ No
35. AV ballot posting: ⊠ N/A ☐ Yes ☐ No
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Dal	I Book & Statement of Votes			
and the factor of the	Clerk's Preparation Certificate completed and	\square	Yes [7 No
	signed			
38.	Election Inspectors Preparation Certificate	\boxtimes	Yes [No
	completed and signed by inspectors present when polls opened			
39.	All inspectors (including chair) subscribed to the Constitutional Oath of Office		Yes [
40.	Oath administrator signed	\boxtimes	Yes [☐ No
41.	All election inspectors that signed the oath were appointed by the Election Commission	\boxtimes	Yes [□ No
42.	AV ballots noted		Yes [□No
43.	Challenges recorded (if necessary) ⊠ N/A] No_
44.	Write-in votes totaled (if necessary) ⊠ N/A		Yes [] No
45	Totals tape signed by inspectors present when poll closed	M	Yes [□No
46.	Number of ballots tabulated on totals tape matches the number of voters listed in the pollbook	Ø	Yes [] No
47.	Ballot summary is completed, balanced, and totals are accurate		Yes [Rema	
48.	Certificate of Election Inspectors completed and signed by inspectors present when polls closed	\boxtimes	Yes [No
49.	Ballot container seal number is properly recorded in pollbook	\boxtimes	Yes [□ No
Pro	gram Container Certificate			
50.	Seal number properly recorded \(\subseteq \text{N/A} \)	\boxtimes	Yes [] No
51.	Signed by one election inspector of each N/A major political party	×	Yes [No
Pro	visional Ballot Forms 🔲 N//	1		
52.	Affidavit ballot Question 3 PB form marked Yes		Yes [□ No
53.	Envelope ballot Question 3 PB form marked No		Yes [No
54.	Envelope ballots were processed appropriately		Yes [□ No
	Affidavit & Envelope Voters were registered to vote		Yes [□No
56.	Counted envelope ballots sealed in an approved container		Yes [□No

Ballot Container & Voted Ballot Hand Co		
Ballot Container Seal:	61. Certificate signed by one inspector of each major party:	r political ⊠ Yes □ No
57. In Pollbook: 120	62. Properly Sealed:	Yes □ No
58. On Certificate: 120	63. Container Approved:	Yes □ No
59. Actual Seal: 120	64. Number of spoiled ballots matches Pollbook	N/A □ Yes □ No
60. Re-sealed AFTER AUDIT: 73715	65. Duplicated ballots properly duplicated	N/A ☐ Yes ☐ No
	66. Number of ballots matches number of ballots tab	ulated: ⊠ Yes □ No
	67. Electronic ballots properly Duplicated	☑ N/A ☐ Yes ☐ No

Race 1			Race 2		
Contest Candidates or Y/N	Hand Ct	Canv. Total	Contest Candidates or Y/N	Hand Count	Canv. Total
Kentwood PS Bonding Proposal					
Yes	201	201			
No	84	84			
Overvotes	0	0			
Undervotes	1	1			

Notes:		
	•	
<u> </u>		

After completion of the above, replace the Poll Book and Statement of Votes into the appropriate envelopes and initial and seal with a red paper seal. Then sign below.

The undersigned member(s) of the Audit Board hereby certify the	completion of the items checked above.
Serry Bass.	Alleddhuaun
County/State Audit Inspector	County/State Audit Inspector