

# Post-Election Audit Checklist

NOTE: All discrepancies should be explained on the reverse side of this checklist.

County: KENT      Jurisdiction: City of Wyoming      Regular Precinct  AV Precinct   
 Precinct: 16      Audit Date: 12/9/2021

<b>Pre-Election Requirements:</b>	
<b>Notices:</b>	
1. Notice of Registration	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Election	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. Public Accuracy Test	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Weekend Hours in QVF	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Election Inspectors:</b>	
5. Appointed by Election Commission	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6. At least 1 R & 1 D	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7. Apps available	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8. Proof of Training	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9. Proof sent to parties	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>E-Pollbook:</b> <input type="checkbox"/> N/A	
10. Encryption Password:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11. Unique User/Password:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
12. PrivacyZone Active:	<input checked="" type="checkbox"/> BL <input type="checkbox"/> Yes <input type="checkbox"/> No
13. Docs Saved:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
14. Date of Download	11/1/2021
<b>Voting System &amp; Test Deck:</b>	
15. Test Deck Sealed: SN 85723	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
16. Seal # Recorded:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
17. Test Deck & T&S Certification Seal # Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
18. Tab Seal # Match w/T&S Certification & Pollbook	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
19. Tab Serial # Match w/T&S Certification & Pollbook	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
20. EC Addendum	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
21. Pre-printed TD- HM	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
22. Prelim Test Date:	10/4-10/26
23. Public Test Date:	10/26
24. Test Deck Properly Created: <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 <input checked="" type="checkbox"/> 13 <input checked="" type="checkbox"/> Diff Totals	
25. Tab Tape & Predetermined Results Match	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
26. Zero Tape Printed:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Test Deck Resealed: SN 176630	
<b>Voter Assist Terminal</b> <input type="checkbox"/> N/A	
27. Test Certification Form:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
28. Tested before Election:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
29. Tested on Election:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of VAT voters:	1
<b>Applications to Vote Review:</b>	
30. # apps to vote matches # of voters: # of Voters on List of Voters 70	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
31. Apps to vote properly completed:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
32. Number of ID Affidavits:	<input type="checkbox"/> N/A 1
33. Military/Overseas Apps:	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
34. Ballots sent on time:	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
35. AV ballot posting:	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
36. Receiving Bd checklist:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

<b>Poll Book &amp; Statement of Votes</b>	
37. Clerk's Preparation Certificate completed and signed	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
38. Election Inspectors Preparation Certificate completed and signed by inspectors present when polls opened	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
39. All inspectors (including chair) subscribed to the Constitutional Oath of Office	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
40. Oath administrator signed	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
41. All election inspectors that signed the oath were appointed by the Election Commission	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
42. All spoiled, affidavit, envelope, challenged, and AV ballots noted	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
43. Challenges recorded (if necessary)	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
44. Write-in votes totaled (if necessary)	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
45. Totals tape signed by inspectors present when poll closed	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
46. Number of ballots tabulated on totals tape matches the number of voters listed in the pollbook	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
47. Ballot summary is completed, balanced, and totals are accurate	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Remark
48. Certificate of Election Inspectors completed and signed by inspectors present when polls closed	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
49. Ballot container seal number is properly recorded in pollbook	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Program Container Certificate</b>	
50. Seal number properly recorded	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
51. Signed by one election inspector of each major political party	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Provisional Ballot Forms</b> <input checked="" type="checkbox"/> N/A	
52. Affidavit ballot Question 3 PB form marked Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
53. Envelope ballot Question 3 PB form marked No	<input type="checkbox"/> Yes <input type="checkbox"/> No
54. Envelope ballots were processed appropriately	<input type="checkbox"/> Yes <input type="checkbox"/> No
55. Affidavit & Envelope Voters were registered to vote	<input type="checkbox"/> Yes <input type="checkbox"/> No
56. Counted envelope ballots sealed in an approved container	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Ballot Container & Voted Ballot Hand Count Audit:**

Ballot Container Seal:	61. Certificate signed by one inspector of each major political party:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
57. In Pollbook: 85383	62. Properly Sealed:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
58. On Certificate: 85383	63. Container Approved:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
59. Actual Seal: 85383	64. Number of spoiled ballots matches Pollbook	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
60. Re-sealed AFTER AUDIT: 176629	65. Duplicated ballots properly duplicated	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
	66. Number of ballots matches number of ballots tabulated:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	67. Electronic ballots properly Duplicated	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No

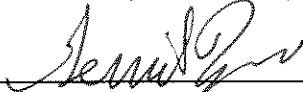
Race 1			Race 2		
Contest Candidates or Y/N	Hand Ct	Canv. Total	Contest Candidates or Y/N	Hand Count	Canv. Total
State Senate, 28 <sup>th</sup> District					
Courtade	17				
Huizenga	47				
Avery	2				
Gerrard	4				
WI	0		WI		
Overvotes	0		Overvotes		
Undervotes	0		Undervotes		

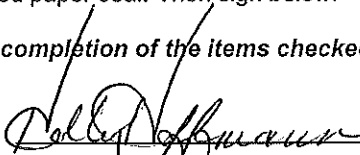
**Notes:**

#17, Public Test not documented on T&S certificate  
 #31, One application to vote missing signature, another missing birthdate

After completion of the above, replace the Poll Book and Statement of Votes into the appropriate envelopes and initial and seal with a red paper seal. Then sign below.

The undersigned member(s) of the Audit Board hereby certify the completion of the items checked above.

  
 \_\_\_\_\_  
 County/State Audit Inspector

  
 \_\_\_\_\_  
 County/State Audit Inspector

# Post-Election Audit Checklist

NOTE: All discrepancies should be explained on the reverse side of this checklist.

County: KENT      Jurisdiction: City of Wyoming      Regular Precinct  AV Precinct   
 Precinct: 16      Audit Date: 12/9/2021

Pre-Election Requirements:	
Notices:	
1. Notice of Registration	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Election	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. Public Accuracy Test	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Weekend Hours in QVF	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Election Inspectors:	
5. Appointed by Election Commission	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6. At least 1 R & 1 D	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7. Apps available	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8. Proof of Training	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9. Proof sent to parties	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
E-Pollbook:	
10. Encryption Password:	<input type="checkbox"/> Yes <input type="checkbox"/> No
11. Unique User/Password:	<input type="checkbox"/> Yes <input type="checkbox"/> No
12. PrivacyZone Active:	<input type="checkbox"/> BL <input type="checkbox"/> Yes <input type="checkbox"/> No
13. Docs Saved:	<input type="checkbox"/> Yes <input type="checkbox"/> No
14. Date of Download	
Voting System & Test Deck:	
15. Test Deck Sealed: SN 85723	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
16. Seal # Recorded: 85723	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
17. Test Deck & T&S Certification Seal # Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
18. Tab Seal # Match w/T&S Certification & Pollbook	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
19. Tab Serial # Match w/T&S Certification & Pollbook	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
20. EC Addendum	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
21. Pre-printed TD- HM	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
22. Prelim Test Date:	10/4-10/26
23. Public Test Date:	10/26
24. Test Deck Properly Created:	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 <input checked="" type="checkbox"/> 13 <input checked="" type="checkbox"/> Diff Totals
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26. Zero Tape Printed:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Test Deck Resealed: SN 176630	
Voter Assist Terminal	
27. Test Certification Form:	<input type="checkbox"/> Yes <input type="checkbox"/> No
28. Tested before Election:	<input type="checkbox"/> Yes <input type="checkbox"/> No
29. Tested on Election:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of VAT voters:	
Applications to Vote Review:	
30. # apps to vote matches # of voters: # of Voters on List of Voters 143	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
31. Apps to vote properly completed:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
32. Number of ID Affidavits:	<input checked="" type="checkbox"/> N/A
33. Military/Overseas Apps:	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
34. Ballots sent on time:	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
35. AV ballot posting:	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
36. Receiving Bd checklist:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Poll Book & Statement of Votes	
37. Clerk's Preparation Certificate completed and signed	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
38. Election Inspectors Preparation Certificate completed and signed by inspectors present when polls opened	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
39. All inspectors (including chair) subscribed to the Constitutional Oath of Office	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
40. Oath administrator signed	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
41. All election inspectors that signed the oath were appointed by the Election Commission	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
42. All spoiled, affidavit, envelope, challenged, and AV ballots noted	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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44. Write-in votes totaled (if necessary)	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
45. Totals tape signed by inspectors present when poll closed	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
46. Number of ballots tabulated on totals tape matches the number of voters listed in the pollbook	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
47. Ballot summary is completed, balanced, and totals are accurate	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Remark
48. Certificate of Election Inspectors completed and signed by inspectors present when polls closed	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
49. Ballot container seal number is properly recorded in pollbook: 85633	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Program Container Certificate	
50. Seal number properly recorded	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
51. Signed by one election inspector of each major political party	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Provisional Ballot Forms	
52. Affidavit ballot Question 3 PB form marked Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
53. Envelope ballot Question 3 PB form marked No	<input type="checkbox"/> Yes <input type="checkbox"/> No
54. Envelope ballots were processed appropriately	<input type="checkbox"/> Yes <input type="checkbox"/> No
55. Affidavit & Envelope Voters were registered to vote	<input type="checkbox"/> Yes <input type="checkbox"/> No
56. Counted envelope ballots sealed in an approved container	<input type="checkbox"/> Yes <input type="checkbox"/> No

Ballot Container & Voted Ballot Hand Count Audit:			
Ballot Container Seal:		61. Certificate signed by one inspector of each major political party:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
57. In Pollbook: 85633		62. Properly Sealed:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
58. On Certificate: 85633		63. Container Approved:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
59. Actual Seal: 85633		64. Number of spoiled ballots matches Pollbook	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
60. Re-sealed AFTER AUDIT: 176626		65. Duplicated ballots properly duplicated	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		66. Number of ballots matches number of ballots tabulated:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		67. Electronic ballots properly Duplicated	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No


Race 1			Race 2		
Contest Candidates or Y/N	Hand Ct	Canv. Total	Contest Candidates or Y/N	Hand Count	Canv. Total
State Senate, 28 <sup>th</sup> District					
Courtade	70	70			
Huizenga	68	68			
Avery	1	1			
Gerrard	2	2			
WI	2	2	WI		
Overvotes	0		Overvotes		
Undervotes	0		Undervotes		

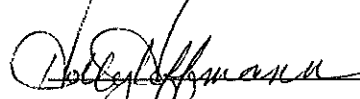
Notes:

#30, Greater number of Applications compared to list of Voters. 176 Applications - 143 Voters

After completion of the above, replace the Poll Book and Statement of Votes into the appropriate envelopes and initial and seal with a red paper seal. Then sign below.

The undersigned member(s) of the Audit Board hereby certify the completion of the items checked above.

  
 \_\_\_\_\_  
 County/State Audit Inspector

  
 \_\_\_\_\_  
 County/State Audit Inspector