



KENT COUNTY BOARD OF PUBLIC WORKS

May 4, 2017

8:30 AM

**Recycling & Education Center
2nd Floor Classroom
977 Wealthy SW
Grand Rapids, MI 49504**

MEMBERS PRESENT: Commissioners Vonk, Koorndyk, Bulkowski, Brieve, Skaggs
MEMBERS ABSENT: Commissioner Yonker, Morren
OTHERS PRESENT: Darwin Baas, Director; Kimberly Williams, Finance Division Director; Alisha Barber, Office Manager; Dan Rose, Solid Waste Operations Manager; Molly Sherwood, Environmental Compliance Manager; Paul Smith, WTE Operations Manager; Riley Perrone, Solid Waste Operations and Maintenance Supervisor; Tom Cizauskas, Buyer

I. Call to Order

Chairman Vonk called the meeting to order at 8:35 a.m.

II. Review and Approval of Minutes

Motion

It was moved by Commissioner Koorndyk and seconded by Commissioner Brieve to approve April 6, 2017 minutes.

Motion carried unanimously.

III. Administration

A. Service Award – Riley Perrone – 15 years

Director Baas presented staff member Riley Perrone, Solid Waste Operations and Maintenance Supervisor with a 15 years service pin from Kent County.

IV. Solid Waste Operations

A. Transfer Trailer Replacement – Action Request

Director Baas reviewed the action request to approve the purchase of 4 new transfer trailers to use at the North Kent Transfer Station and one new trailer to use at the Waste to Energy Facility. Two bids were received, one for steel construction similar to the current fleet and another for aluminum. The new transfer trailers will replace five trailers in the fleet that have reached the end of useful life, including two trailers at North Kent Transfer Station have been taken out of service due to cost prohibitive repairs.

Motion

It was moved by Commissioner Breive and seconded by Commissioner Skaggs to approve the Transfer Trailer Replacement – Action Request.

Motion carried unanimously.

V. Accounting & Finance

A. 2016 Financial Report on All Operations

Finance Director Williams presented the 2016 Financial Report. Highlights:

- The Administration Fund accounts for the general administrative functions for the Department of Public Works as they relate to the Department as a whole and as they relate to our support functions for the Earl G. Woodworth Building. The 2016 actual net position for the Administration Division is \$4,378,246.
- A total of 258,991 tons were delivered to the Waste to Energy Facility in 2016, and increase from 250,234 tons in 2016 and 247,415 tons in 2014. The 2016 Budget was based on annual waste deliveries of 250,000 tons. Electricity sold to Consumers Power Company totaled 100,944,270 kWh compared to 100,234,421 kWh in 2015. Ferrous metal recovered and sold totaled 3,617 tons compared to 3,090 tons in 2015. Special Waste burns totaled 298,120 pounds compared to 208,140 pounds in 2015. This includes secure and witnessed destruction of illicit drugs, evidence, confidential documents, medical records and take back pharmaceuticals.
- South Kent Landfill received 312,256 tons of municipal solid waste and 41,847 tons of WTE ask for 2016 for a total of 354,103 tons. Operational costs for the entire year were \$6,074,681, a 16.6% increase from 2015. The total sales for the year were \$7,967,562 up 8.8% from 2015.
- Customer usage increased by 3,561 (9%) transactions compared to 2015 at the North Kent Transfer Station. 2016 set a record for tonnage and transactions

managed through the facility since opening in 1992. The cost of operation for the transfer in 2016 was \$1,996,171 (an increase of 11% over 2015).

- The Resource Recovery Program conducted 216 tours (a 15.5% increase over 2015) for 5082 individuals (a 4.9% increase from 2015) at the Recycling & Education Center and the South Kent Landfill. The hazardous waste for safe disposal decreased 36.9% in pounds from 2015 and increased 21.6% in number of households served. Program costs, funded by the Department of Public Works, were \$201,055.
- The Material Recovery Facility processed a total of 34,821 tons in 2016, a 1,425 ton increase over 2015. Net loss for 2016 was \$1,236,147 compared to the net loss of \$1,613,475 in 2015. Operating expenses for the facility were \$4,021,503, an increase of 6 percent from 2015.
- The first year of Kent County Ordinance implementation, \$1,440,982 in waste surcharge fees were collected.

VI. Approval of Monetary Outlays

Motion

It was moved by Commissioner Koorndyk and seconded by Commissioner Brieve to approve the Monetary Outlays.

Motion carried unanimously.

VII. Director's Report

- A. Recycling Center Refurbishment Update – The Recycling & Education Center refurbishment went well. We were down 4 ½ days and came back up on Friday at about 1:00 pm.
- B. DPW Administrative Office Lease – DPW's lease with the Kent County Road Commission expires in January 2018. We are discussing a 2-year lease extension with Steve Warren, Managing Director of Road Commission. The Road Commission is going through planning for moving to their new property in the Walker area.

VIII. Public Comment/Miscellaneous

None.

IX. Adjournment

The meeting was adjourned at 9:45 a.m.