



KENT COUNTY BOARD OF PUBLIC WORKS

April 6, 2017

7:30 AM

**County Administration Building
Board Room
300 Monroe Ave NW
Grand Rapids, Michigan 49503**

MEMBERS PRESENT: Commissioners Vonk, Yonker, Bulkowski, Moreen

MEMBERS ABSENT: Commissioner Koorndyk, Brieve, Skaggs

OTHERS PRESENT: Darwin Baas, Director; Alisha Barber, Office Manager; Becky Dyer, Finance Supervisor; Molly Sherwood, Environmental Compliance Manager; Paul Smith, WTE Operations Manager; Nic VanderVinne, Resource Recovery and Recycling Manager; Cal Brinks, Purchasing Manager; John, Granger Energy Facility; Tony Calcagno, Goodwill

I. Call to Order

Commissioner Vonk called the meeting to order at 8:32 a.m.

II. Review and Approval of Minutes

- A. February 2, 2017
- B. March 14, 2017 - Special Meeting

Motion

It was moved by Commissioner Bulkowski and seconded by Commissioner Morren to approve February 2, 2017 and March 14, 2017 minutes.

Motion carried unanimously.

III. Administration

- A. New Staff Introductions

Director Baas introduced new staff Alisha Barber, Office Administrator and Paul Smith, Waste-to-Energy Operations Manager.

IV. Environmental Compliance Management

A. North Kent Landfill Overview – Molly Sherwood

Environmental Compliance Manager Sherwood provided an overview presentation on North Kent Landfill repairs to leachate collection, gas collection and cap repairs with a schedule of work to be completed in 2017 to 2020.

V. Accounting & Finance

A. 2018 Capital Improvement Program Budget – Action Request

Director Baas presented the proposed 2018 Capital Improvement Program (CIP) Budget. The CIP budget includes site trucks, transfer trailers, front end loaders, stationary equipment, plant and building refurbishment over \$10,000 that are capitalized and depreciated; also presented was the five-year equipment replacement schedule forecasting future capital equipment needs.

Motion

It was moved by Commissioner Morren and seconded by Commissioner Bulkowski to 2018 Capital Improvement Program Budget.

Motion carried unanimously.

VI. Approval of Monetary Outlays

Motion

It was moved by Commissioner Yonker and seconded by Commissioner Morren to approve the Monetary Outlays.

Motion carried unanimously.

VII. Director's Report

- A. REC Retrofit Shutdown Schedule—On Monday, April 24, 2017, the Recycling & Education Center will be shut down for 4 days to install the new Haris baler. Our plan is to be back up running on Thursday. During this installment, several other areas needing refurbishment including the drum feeder conveyer. Recycling materials may be diverted to Waste-to-Energy Facility.

- B. Recycling Center Education Exhibit Design Update—DPW awarded a contract to Xibitz. A committee was formed to help us plan what the exhibit space should look like on the second floor of the Recycling Center. The committee will consist of representatives from DPW staff, the Children's Museum, the Grand Rapids Public Museum, Grand Rapids Public Schools, Granger, WMEAC and MOKA.

- C. Resource Park Master Plan RFP Released—This RFP has been released to approximately 30 consultants; responses are due back by the end of April.
- D. SWSAP/GRC Reports Released by the Governor/MDEQ—The SWSAP/GRC group met to re-envision the recycling process and a sustainable materials management approach to handling discarded material instead of sending it to the landfill. The reports provide information on the collaboration and legislative involvement of each group.
- E. WTE Advisory Committee Meeting Schedule—The next meeting is Wednesday, April 12, 2017.
- F. Monthly Tonnage Report—A monthly tonnage report with previous year's tonnage will be provided.
- G. Staff Presentations—We appreciate the recognition from the industry and having the opportunity to present at several conferences.

VIII. Public Comment/Miscellaneous

John Van Tholen from Granger Waste Services introduced himself and appreciates the opportunity to partner with DPW.

IX. Adjournment

The meeting was adjourned at 9:30 a.m.