



KENT COUNTY BOARD OF PUBLIC WORKS

February 2, 2017

8:00 AM

**Earl G. Woodworth Building
Meeting Room Chambers
1500 Scribner Avenue NW
Grand Rapids, Michigan 49504**

MEMBERS PRESENT: Commissioners Vonk, Brieve, Skaggs, Yonker, Bulkowski, Koorndyk

MEMBERS ABSENT: Commissioner Morren

OTHERS PRESENT: Darwin Baas, Director; Kimberly Williams, Finance Division Director; Nic VanderVinne, Resource Recovery and Recycling Manager; Molly Sherwood, Environmental Compliance Manager; Stephanie Lee, Risk Manager; Kathy Crosby, Chief Executive Officer of Goodwill Industries

I. Call to Order

Director Baas called the meeting to order at 8:30 a.m.

II. Consent Agenda

A. Review and Approval of Minutes

Motion

It was moved by Commissioner Brieve and supported by Commissioner Koorndyk to approve the January 5, 2017 minutes.

Motion carried unanimously.

B. NAWTEC 2017 – Action Request

Director Baas presented the request to attend 2017 NAWTEC Conference to be held April 24-26, 2017 in Minneapolis, Minnesota at a cost of \$2000.

Motion

It was moved by Commissioner Brieve and supported by Commissioner Yonker to approve the NAWTEC 2017 – Action Request.

Motion carried unanimously.

C. SWANAPALOOZA – Action Request

Environmental Compliance Manager presented the request to attend the annual SWANAPALOOZA Conference, March 27-30, 2017 at a total cost of \$2861.

Motion

It was moved by Commissioner Bulkowski and supported by Commissioner Koorndyk to approve the SWANAPALOOZA – Action Request.

Motion carried unanimously.

III. Administration

A. Service Award: Elizabeth Porczynski – 20 years

IV. Resource Recovery and Recycling Operations

A. Goodwill Industries Agreement – Action Request

Resource Recovery and Recycling Manager Nic VanderVinne presented the request to approve and authorize a Service Agreement with Goodwill Industries of Greater Grand Rapids to provide transitional work experience workers for the Kent County Recycling and Education facility processing line for 2017.

Chief Executive Officer Kathy Crosby of Goodwill Industries provided accolades to Resource Recovery and Recycling facility for the partnership in the Transitional Work Experience program. The program has helped placed over 700 people into the community with other employers.

Motion

It was moved by Commissioner Bulkowski and supported by Commissioner Brieve to approve the Goodwill Industries Agreement – Action Request.

Motion carried unanimously.

V. Waste to Energy Operations

A. Insurance Renewal – Action Request

Director Baas presented the request to acquire insurance coverage for the Waste to Energy facility. He provided information on the property insurance and liability insurance vendors via the action request.

Risk Manager Stephanie provided additional information on the vendors.

Motion

It was moved by Commissioner Yonker and supported by Commissioner Brieve to approve the

Insurance Renewal – Action Request.

Motion carried unanimously.

VI. Approval of Monetary Outlays

Motion

It was moved by Commissioner Yonker and supported by Commissioner Koorndyk to approve the Monetary Outlays.

Motion carried unanimously.

VII. Director's Report

- A. Personnel Update—Chris Robinson, Waste to Energy Operations Manager announced his retirement late last year and finished a week ago. Director Dar will be acting as the Waste to Energy Operations Manager in the interim. The interviews are schedule for 2/3/17. Elissa Soto, Office Manager announced her resignation and is going to the private sector. Currently, DPW is reviewing 511 candidates for this position. Once the review process is completed, the interviews will be set. Mark Herrington, Utilities Operator Worker Liquid Processor has announced his retirement and leaving at the end of February. Mark has been with DPW 31 years.
- B. Michigan Forest Bioeconomy Conference—DPW is being recognized as a subject expert in many areas and Director Baas has been invited to present.
- C. Building Materials Reuse Association – Decon '17—DPW applied and competed against Portland, Oregon, to bring Decon 2017 conference to West Michigan. Portland, Oregon was awarded the conference for 2017 however, the association was impressed with our application and have awarded 2018 Conference to Kent County.
- D. Sustainable Business Park Master Plan RFP—Last year, the Board approved the developing for request for proposal to begin to develop a master plan around the use of the South Kent Landfill southern extension property for a business park to attract reuse waste conversion, construction demolition debris composting processing technologies to Kent County. We will have that ready within a month and will be issuing that.

VIII. Public Comment/Miscellaneous

- A. Commissioner Bulkowski requested monthly reports of disposal and recycling totals.

IX. Adjournment

The meeting adjourned at 9:35 a.m.