



**KENT COUNTY BOARD OF PUBLIC WORKS**

**January 5, 2017**

**8:30 AM**

**Earl G. Woodworth Building  
Meeting Room Chambers  
1500 Scribner Avenue NW  
Grand Rapids, Michigan 49504**

**MEMBERS PRESENT:** Commissioners Vonk, Brieve, Skaggs, Yonker, Groenleer, Bulkowski, Koorndyk

**OTHERS PRESENT:** Darwin Baas, Director; Elissa Soto, Office Manager; Kimberly Williams, Finance Division Director; Chris Robinson, WTE Operations Manager; Dan Rose, Solid Waste Operations Manager; Nic VanderVinne, Resource Recovery and Recycling Manager; Molly Sherwood, Environmental Compliance Manager; Joni Laming, Purchasing Division; Megan Kretz, Resource Recovery Specialist

**I. Call to Order**

Director Baas called the meeting to order at 8:30 a.m.

**II. Election of Officers**

**A. Election of Chairman (Resolution 1-17)**

Commissioner Koorndyk moved the adoption of the following resolution which motion was supported by Commissioner Brieve.

BE IT RESOLVED that Commissioner Vonk is elected Chairperson of the Kent County Board of Public Works for the calendar year 2017.

The resolution was adopted with the following vote:

**YEAS:** Commissioners Vonk, Brieve, Bulkowski, Groenleer, Koorndyk

**ABSENT:** Commissioners Skaggs, Yonker

**NAYS:** None

Commissioner Vonk chaired the remainder of the meeting and opened the floor for nominations for Vice Chair.

B. Election of Vice Chairman (Resolution 2-17)

Commissioner Brieve moved the adoption of the following resolution which motion was supported by Commissioner Bulkowski.

BE IT RESOLVED that Commissioner Koorndyk is elected Vice Chairperson of the Kent County Board of Public Works for the calendar year 2017.

The resolution was adopted with the following vote:

**YEAS:** Commissioners Vonk, Brieve, Bulkowski, Groenleer, Koorndyk

**ABSENT:** Commissioners Skaggs, Yonker

**NAYS:** None

C. Election of Secretary (Resolution 3-17)

Commissioner Brieve moved the adoption of the following resolution which motion was supported by Commissioner Bulkowski.

BE IT RESOLVED that Commissioner Yonker is elected Secretary of the Kent County Board of Public Works for the calendar year 2017.

The resolution was adopted with the following vote:

**YEAS:** Commissioners Vonk, Brieve, Bulkowski, Groenleer, Koorndyk

**ABSENT:** Commissioners Skaggs, Yonker

**NAYS:** None

Commissioner Bulkowski moved the adoption of the following resolution which motion was supported by Commissioner Koorndyk.

BE IT RESOLVED that Darwin J. Baas is elected Deputy Secretary of the Kent County Board of Public Works for the calendar year 2017.

The resolution was adopted with the following vote:

**YEAS:** Commissioners Vonk, Brieve, Bulkowski, Groenleer, Koorndyk

**ABSENT:** Commissioners Skaggs, Yonker

**NAYS:** None

Commissioner Yonker and Skaggs arrived at 8:34 a.m.

### **III. Review and Approval of Minutes**

#### **MOTION**

It was moved by Commissioner Koorndyk and supported by Commissioner Brieve to approve the December 1, 2016 minutes.

Motion carried unanimously.

### **IV. Consent Agenda**

#### **A. GFOA 111th Annual Conference**

Staff requested the review and approval for the Finance Director to attend the Government Finance Officers Association (GFOA) 111th Annual Conference in Denver, Colorado.

#### **MOTION**

It was moved by Commissioner Koorndyk and seconded by Commissioner Skaggs to approve conference travel for the Finance Division Director to attend the GFOA 111<sup>th</sup> Annual Conference, May 21, 2017 – May 24, 2017 at a total cost of \$2,000.

Motion carried unanimously.

### **V. Administration**

#### **A. Department Overview – PowerPoint Presentation**

### **VI. Resource Recovery and Recycling Operations**

#### **A. Recycling and Educational Center Rates**

Staff presented the request to approve the addition of a MRF “Non fiber” description and a rate of \$65 per ton. At its October 2016 meeting, the Board of Public Works approved the 2017 Waste Description and Rates schedule for the North Kent Transfer Station, South Kent Landfill and the Recycling and Education Center. Service fee rates for single stream recyclables accepted at the Recycling and Education Center were set at \$35 per ton for Kent

County material, \$40 per ton for non-Kent County material, and \$45 per ton for non-Kent County transfer loads.

Several non-Kent County recycling programs separate fiber (mixed paper, ONP and OCC), broker the material separately and send Kent County non-fiber material (primarily tin, glass and plastic containers) only. Recycling and Education Center service fee rates are established using commodity sales revenue of a single stream recycling material blend that includes higher value fiber material.

Staff recommended the addition of a MRF "Non fiber" description and a \$65 per ton rate to offset revenue loss for dual stream and separated loads with fiber removed prior to delivery to the Recycling and Education Center.

## **MOTION**

It was moved by Commissioner Koorndyk and seconded by Commissioner Bulkowski to approve a MRF "Non fiber" description and a rate of \$65 per ton to the 2017 Waste Description and Rates schedule.

Motion carried unanimously.

### **VII. Environmental Compliance Management**

- A. Kentwood Landfill Methane Migration Update

### **VIII. Waste-to-Energy Facility Operations**

- A. 2017 WTE Advisory Meeting Dates

Board members were given a listing of the 2017 WTE Advisory meeting dates and were invited to attend if interested and/or available.

### **IX. Approval of Monetary Outlays**

## **MOTION**

It was moved by Commissioner Koorndyk and seconded by Commissioner Brieve to approve the Monetary Outlays for December 2016.

Motion carried unanimously.

### **X. Director's Report**

- A. Dr. Tim Townsend – University of Florida – We have invited Dr. Townsend, an engineering professor with the U of F who has completed extensive work with WTE facilities in Florida to develop and pilot beneficial use of combustion ash as aggregate for road bed, concrete and asphalt applications to assist the DPW with similar projects for Kent County.
- B. WTE Operations Manager Recruitment – the DPW has chosen to repost the position a second time after receiving limited interest in the first round of posting/interviews that landed during the holidays.

- C. Energy Legislation – Energy legislation was passed during the lame duck session in December. While the legislation has many facets, the one item DPW lobbied for and was retained was ensuring that a WTE expansion would qualify as a renewable.
- D. Minnesota WTE Site Visits - In February, the Director is planning to visit several WTE facilities in Minnesota that have installed various preprocessing methods to remove certain recyclable materials including high heat value waste that are causing similar challenges for the Kent County facility.

**XI. Public Comment/Miscellaneous**

- A. Facility Tours

**XII. Adjournment**

The meeting adjourned at 9:35 a.m.