



KENT COUNTY BOARD OF PUBLIC WORKS

MINUTES

September 7, 2016

8:30 AM

MEMBERS PRESENT: Commissioners Vonk, Koorndyk, Groenleer, Shroll, Bulkowski, VanderMolen, Byl

OTHERS PRESENT: Darwin Baas, Director; Elissa Soto, Office Manager; Chris Robinson, WTE Operations Manager; Nic VanderVinne, Resource Recovery & Recycling Manager; Joni Laming, Kent County Purchasing Division

I. Call to Order

Chair Vonk called the meeting to order at 8:30 a.m.

II. Public Comment

None

III. Consent Agenda

- a. Review and Approval of Minutes
- b. Conference/Education Travel – Paradigm Software User Conference
Review and approve conference travel for the Finance Director to attend the Paradigm Software 2016 User Conference

MOTION

It was moved by Commissioner Koorndyk and supported by Commissioner Shroll to approve the consent agenda.

Motion carried unanimously.

IV. Administration

- a. Service Awards: Dan Vos - 25 Years of Service
The presentation was moved to October meeting.
- b. 146th Avenue/US131 Interchange - Letter of Support

Staff presented a request for the review and approval for a letter of support to MDOT for a new interchange at 146th Avenue/US131 in Dorr Township, Allegan County. In December 2015, the Director was invited to a meeting hosted by Representative Ken Yonker, 72nd District, and Mr. Jeff Milling, Dorr Township Supervisor to discuss future

use of the South Kent Landfill expansion property located in Dorr Township, Allegan County owned by the Kent County Department of Public Works including the potential for a new interchange on US131 located at 146th Avenue.

Representative Yonker followed up in August 2016 to provide his support for the interchange. Dorr Township has also expressed support. The Right Place, working on economic development initiatives with companies along the US131 corridor near 146th Avenue recently contacted the DPW with a similar interest and support for an interchange at 146th Avenue.

Kent County DPW would benefit from a new interchange providing easier access to property acquired by the DPW for future landfill expansion and/or a sustainable business park for recycling and waste conversion technologies.

MOTION

It was moved by Commissioner Shroll and seconded by Commissioner VanderMolen to approve the Director sending a letter of support to MDOT for a new interchange at 146th Avenue/US131 in Dorr Township, Allegan County.

Motion carried unanimously.

c. Recycling for Newago County

The DPW was made aware that Recycling for Newago County (RNC) is diverting fiber material away from their single stream drop off sites currently delivered to the MRF for processing and sending these materials for outside processing in order to gain the revenue from it. The Board received copies of the correspondence between the DPW and RNC. RNC has been advised if they continue diversion they will be charged \$40 per ton starting September 1, 2016.

V. Solid Waste Operations

a. SKL Financial Assurance Letter of Credit

Staff recommend approval of the letter of credit to the Board of Commissioners. The Letter of Credit provides Financial Assurance to the State of Michigan for the cost of closure, post closure maintenance and monitoring for the solid waste disposal facility known as South Kent Landfill as required by the State of Michigan. The Michigan Department of Environmental Quality is named as beneficiary on this Letter of Credit.

On October 8, 2015 the current Letter of Credit was amended to the amount of \$1,400,000. This Letter of Credit is due to expire on December 3, 2016.

The Kent County Fiscal Services Director submitted the Request for Proposals from Banks through a Financial Advisor and received three proposals. Fifth Third Bank was selected as the Letter of Credit provider for \$1,400,000 with an annual auto renewal amount up to \$4,000,000 and a maturity date of 12/31/2020.

MOTION

It was moved by Commissioner Shroll and seconded by Commissioner VanderMolen to recommend approval of the Letter of Credit with Fifth Third Bank for Financial Assurance of \$1,400,000 with amendments up to \$4,000,000 to the Board of Commissioners.

Motion carried unanimously.

VI. Environmental Compliance Management

a. Kentwood Landfill Methane Gas Migration

Molly Sherwood, Environmental Compliance Manager provided an overview of the methane gas migration issue at the Kentwood Landfill. She discussed with Board how she and Department staff have been monitoring the site, how the migration was discovered and what steps they are taking to resolve the issue.

She also reported that since that since hosting the Public Meeting at Kentwood, only 2 residents have contacted the Department for methane testing.

VII. Approval of Monetary Outlays

MOTION

It was moved by Commissioner Byl and seconded by Commissioner Groenleer to approve the Monetary Outlays for July 2016.

Motion carried unanimously.

VIII. Director's Report

- a. WTE Outage - September 19 – October 4
The WTE will be down for 10 days for a full outage.
- b. TV/CRT Collection Update – the DPW has had a great response to the CRT TV collection and as of last week have collected over 300 thousand pounds of CRT televisions. The Department will be doing a free TV give away in partnership with ATR and Decker & Son's to the resident that brings in the 6,000'th television.
- c. WM Sustainable Business of the Year – The DPW is one of eight organizations nominated for Sustainable Business of the year. The winner will be announced on October 12, 2016, at the West Michigan Sustainable Business Forum annual Triple Bottom Line Bash.
- d. The Director will provide information concerning the 20 by '20/90 by '30 including concepts for the sustainable business park on South Kent Landfill expansion property at the October Board meeting.

IX. Miscellaneous

None

X. Adjournment

The meeting was adjourned at 9:29 a.m.