



KENT COUNTY BOARD OF PUBLIC WORKS

November 5, 2015

9:30 AM

**Kent County Administration
Human Resources Training Room
300 Monroe Ave
Grand Rapids, Michigan 49503**

MEMBERS PRESENT: Commissioners Vonk, VanderMolen Shroll, Bulkowski, Morgan, Groenleer; Morgan

OTHERS PRESENT: Darwin Baas, Director; Elissa Soto, Office Manager; Kimberly Williams, Finance Division Director; Chris Robinson, WTE Operations Manager; Dan Rose, Solid Waste Operations Manager; Cal Brinks, Purchasing Division; Nicholas VanderVinne, Resource Recovery/Recycling Manager; Oscar Garcia, DPW Utility Operations Worker.

I. Call to Order

Chair Vonk called the meeting to order at 9:30 a.m.

II. Public Comment

None

III. Consent Agenda

A. Review and Approval of Minutes

B. Conference/Education Travels

Approval is being requested for the Director to attend the 2015 the Renewable Energy From Waste Conference, November 17 – November 19 in Orlando, Florida at a total cost of \$1421.

MOTION

It was moved by Commissioner Shroll and supported by Commissioner VanderMolen to approve the consent agenda.

Motion carried unanimously.

IV. Administration

A. Strategic Planning – Next Steps for the DPW

Per Chair Vonk's request, Director Baas presented to the Board a strategic plan for the Department and where he believes the Department is headed in the next few years.

B. Employee Service Awards

i. Oscar Garcia – 30 years

Staff and the BPW Board recognized Oscar Garcia, Utilities Operations Worker for his 30 years of service and dedication to the Department.

ii. Christopher Robinson – 25 years

Staff and the BPW Board recognized Mr. Robinson for 25 years of service to the Department.

V. Solid Waste Operations

A. South Kent Landfill Earthwork Contract

Staff, through the Purchasing Division, requested bids for the annual earthwork contract at the South Kent Landfill.

This unit price contract involves soil excavation for future cell development and will also meet daily soil usage needs at the facility. In 2016 we anticipate that approximately 113,950 cubic meters of excavation. In addition, the contractor will be responsible for meeting other excavation need which will be performed on an hourly rate basis. These tasks consist of pond cleaning, ditch cleaning, gas well raising and other general excavation and earthwork needs not covered by the unit price items of the contract. Three qualified bids were received. Based on the evaluation it is recommended to award the 2016 earthwork contract to Terra Contracting Services, LLC of Kalamazoo, MI, the low bidder, in the amount of \$649,463.00.

Work will involve excavation of future municipal solid waste cells, providing daily cover to the working face, stockpiling material, placement of intermediate cover and placement of final cover along with additional hourly work such as soil erosion and sedimentation control, ditch cleaning and storm water pipeline installation.

Award is contingent upon Terra Contracting Services, LLC providing adequate clarification and documentation for Mobilization Cost, Labor Rates, Weekly Rates, Fuel Surcharges, bonding, insurance and complete contract execution.

Staff and Cal Brinks, Purchasing Division, were present to answer questions.

MOTION

It was moved by Commissioner Shroll and seconded by Commissioner Groenleer to award the South Kent Landfill 2016 Annual Earthwork contract to Terra Contracting Services, LLC in the amount of \$649,463.00.

Motion carried unanimously.

VI. Approval of Monetary Outlays

MOTION

It was moved by Commissioner Byl and supported by Commissioner Shroll to approve the monetary outlays for November 2015.

Motion carried unanimously.

VII. Director's Report

A. MPSC Filing For Intervention

The Director provided an overview of the steps Kent County is taking by joining the Michigan Independent Power Producers Coalition filing a intervention and complaint with the MPSC in response to Consumers Energy plans to move most PPA to year-to-year arrangements.

B. MDEQ Scrap Tire Collection Grant Application

The Department applied for some State funded dollars to help with scrap tire collection around the County. Staff will notify the Board if we are selected.

C. Upcoming Conferences

- i. SWANApalooza – Charleston, South Carolina; April 4-7, 2016
- ii. SWANA WASTECON – Summer 2016 TBD
- iii. Resource Recycling Conference – Fall 2016 TBD

VIII. Miscellaneous

None

IX. Adjournment

The meeting was adjourned at 10:25 a.m.