



KENT COUNTY BOARD OF PUBLIC WORKS

**May 1, 2014
8:30 AM**

**Earl G. Woodworth Building
Meeting Room Chambers
1500 Scribner Avenue NW
Grand Rapids, Michigan 49504**

MEMBERS PRESENT: Commissioners, Vonk, Groenleer, Shroll, Bulkowski, Byl, Morgan

ABSENT: Commissioner VanderMolen

OTHERS PRESENT: Douglas G. Wood, Director; Dennis Kmiecik, Solid Waste Division Director; Dan Kendall, Finance Division Director; Elissa Soto, Office Manager; Molly Sherwood, Environmental Compliance Manager; Cal Brinks, Purchasing Division; Chris Robinson, WTE Operations Manager; Kristen Wieland, Resource Recovery & Recycling Manager; Becky Dyer, Financial Analyst; Joni Laming, Purchasing Division; Tom Cizauskas, Purchasing Division; Linda Howell, Kent County Assistant Corporate Counsel

I. Call to Order

Chair Vonk called the meeting to order at 8:30 a.m.

II. Public Comment

None

III. Review and Approval of Minutes

MOTION

It was moved by Commissioner Byl and supported by Commissioner Shroll to approve the minutes from the April 3, 2014 meeting.

Motion carried unanimously.

IV. Solid Waste Operations

A. Verbeek Property Lease

Staff requested approval of a Property Maintenance Agreement with Corwin Verbeek 4642 14th Street, Dorr, Michigan 49323, authorizing the Director to execute the Agreement. This agreement would permit the Verbeeks to lease properties for farming at \$250 per year. This has been done in the past with Mr. Verbeek.

Mr. Kmiecik explained that the Department has had this agreement with the Verbeeks for the last six years and has been a positive arrangement. What the Verbeeks pay is enough to cover the taxes on the land. Mr. Kmiecik added that as long as the land is being farmed the DEQ will not label them as wetlands. This case is also true with the property being rented by Paul Nevins of 1275 104th Street, SW, Byron Center, Michigan 49315.

Commissioner Groenleer asked if rental fee was different based on the size of the land. Mr. Kmiecik responded that even though the sizes are different the tax amount is similar.

Board members received a copy of the standard agreement prepared by Legal Counsel.

MOTION

It was moved by Commissioner Groenleer and seconded by Commissioner Shroll to approve the Agreement with Corwin Verbeek for property leased listed in the Exhibit A of the lease agreement and have the Director execute the Agreement.

Motion carried unanimously.

B. Nevins Property Lease

Staff requested approval of the Property Maintenance Agreement with Paul Nevins of 1275 104th Street, SW, Byron Center, Michigan 49315, authorizing the Director to execute the Agreement. The agreement with Mr. Nevins would permit him to lease properties for farming at \$200.00 per year. This has been done in the past with Mr. Nevins.

Board members received a copy of the standard agreement prepared by Legal Counsel.

MOTION

It was moved by Commissioner Groenleer and seconded by Commissioner Shroll to approve the Agreement with Paul Nevins for property leased listed in the Exhibit A of the lease agreement and have the Director execute the Agreement.

Motion carried unanimously.

C. Cell 55 Construction Quality Assurance

Staff requested approval of the contract for construction quality assurance (CQA) for ash monofill cell 55. Staff prepared specifications and with the assistance of the Purchasing Division and requested bids for providing engineering services for construction quality assurance for the installation of the liner system for cell 55. This work involves continuous third party observation and documentation of the complete liner system and providing the construction certification report for approval by the Michigan Department of Environmental Quality (MDEQ).

Four qualified bids were received. Staff is recommending awarding the “not to exceed” unit price contract to Lambert Associates, low bidder. Lambert Associates has experience providing CQA for previous cell construction.

Below is a summary table for the bids received.

<u>Consultant</u>	<u>Amount</u>
Lambert Associates	\$33,569.00
Field Technology Services	\$34,402.00
Engineering & Environmental Solutions	\$46,272.00
CTI and Associates, Inc.	\$49,974.00

Chair Vonk asked if this is part of the liner system that was discussed last year. Mr. Wood explained that the liner system previously discussed was part of the municipal solid waste (MSW) landfill. This liner system is for the last cell of the ash monofill.

Commissioner Shroll asked about the difference in pricing versus the low bid and whether contractors were local. Mr. Rose responded that AEG is not local but Lambert Associates is. The low bidders are contractors that the Department has used in the past.

Commissioner Bulkowski asked if there was any progress on mining metals from the existing ash at the landfill. Mr. Kmiecik reported that there have been further meetings with Tarteck. The DEQ has given the "ok" and staff is in the process of developing plans for their review.

MOTION

It was moved by Commissioner Shroll and seconded by Commissioner Byl to award the unit price contract for CQA for Lining Cell 55 to Lambert Associates, LLC in the amount of \$33,569.00.

Motion carried unanimously.

D. South Kent Cell 55 Liner Install

Staff requested approval of the contract for the installation of the liner system for the ash monofill cell 55 at South Kent Landfill

Staff prepared specifications and with the assistance of the Purchasing Division requested bids for the installation of a 60 mil HDPE liner system and drainage system for the new ash monofill cell 55. The liner system for the 2 acre cell includes one layer of 60 mil HDPE, one layer of HDPE geodrainage material, and a compacted clay liner with a thickness of two feet.

Five qualified bids were received. Of these staff is recommending awarding the contract to AEG (American Environmental Group) in the amount of \$176,622.82. This company has performed installation of liner systems for Kent County in the past.

Below is a summary of the bids:

<u>Contractor</u>	<u>Total</u>
AEG	\$176,622.82
Chesapeake	\$177,041.68
Geo-Synthetics	\$191,473.12
CSI Geoturf	\$192,099.18
Texas Environmental	\$199,908.98

MOTION

It was moved by Commissioner Shroll and seconded by Commissioner Byl to award the South Kent Landfill Cell 55 Liner Installation Contract to American Environmental Group in the amount of \$176,622.82.

E. Purchase of Closed Top Transfer Trailers

Approval was requested for the purchase of two (2) closed top, steel, live floor, compactor, transfer semi-trailers.

Staff, working with the Purchasing Division, requested bids for the purchase of two (2) closed top, steel, live floor, compactor transfer semi-trailers. One trailer will be for use at the WTE Transfer Operations and the other will be put into service at the North Kent Transfer Station. Three (3) bids were received on April 16 (Tabulation Sheet is enclosed).

Staff, with the concurrence of Purchasing, is recommending that the award go to the low bidder Spector Manufacturing, Inc. at a unit cost of \$106,613 and a total cost of \$213,226. The Department currently has Spector Manufacturing trailers in service at both the Waste-to-Energy and North Kent Transfer Station and have performed well. The purchase of this equipment is included in the 2014 NKT and WTE Capital Budgets.

Commissioner Morgan asked the life expectancy of these trailers. Mr. Kmiecik stated that he expects them to last at least 10 years. Once they've reached that time they are transferred to the recycle center and used further. Mr. Robinson added that the current trailers have deteriorated because of salt from the winter and the continued use. The DOT inspects the trailer every month and staff has been told they need to be replaced.

Commissioner Shroll asked if Spector is a local company and the difference in price compared to the others on the bid. Mr. Robinson responded that Spector located in Pennsylvania. Additionally, the Department has used this company in the past and the owner honored the lower price paid in the past.

MOTION

It was moved by Commissioner Shroll and seconded by Commissioner Byl to authorize the purchase of two (2) closed top, live floor, compactor, transfer semi-trailers from Spector Manufacturing, Inc. with delivery from 90 to 120 days after receipt of a purchase order at a cost of \$106,613 per unit and a total cost of \$213,226.

Motion carried unanimously.

V. Approval of Monetary Outlays

MOTION

It was moved by Commissioner Byl and supported by Commissioner Groenleer to approve the monetary outlays for May 2014.

Motion carried unanimously.

VI. Director's Report

A. Dennis Kmiecik's Retirement

Dennis Kmiecik will be retiring at the end of July and staff will be conducting interviews for his potential replacement. Interviews will be held Friday and Monday. The interview committee consists of Bill Allen, Wayman Britt, Commissioner Byl, Director Wood and a representative from the Human Resources department.

B. Operations Reports

Operations reports will be given at the June meeting.

C. Waste Guides

Updated Waste Guides have been printed and went out in the Grand Rapids Press last Sunday.

Commissioner Shroll asked about the success of the recent Earth Day Challenge and the community outreach program that was recently held. Ms. Wieland responded that the challenge has wrapped up and noted that many new schools joined the challenge this year. She added that the community outreach program did not receive much participation and that staff will be evaluating a better way of promoting future programs.

D. Kathy Babin's Retirement

Kathy Babins, Resource Recovery Specialist, will be retiring at the end of the month. Ms. Babins was instrumental in establishing the Household Hazardous Waste program. All board members were invited to a lunch in her honor on May 31 at 11:30 a.m. in the Road Commission Board Room.

VII. Miscellaneous

- A. Commissioner Bulkowski asked if there was any progress on the Governor's plan to increase recycling statewide. Mr. Wood explained that he has been appointed to Governor's Recycling Council. They have not met yet but he will provide updates once the committee meets.

VIII. Adjournment

The meeting was adjourned at 8:54 a.m.