

KENT COUNTY COMMUNITY ACTION

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Kent County Housing Commission Board Meeting

121 Franklin SE, Suite 110, Grand Rapids, MI 49507

Thursday, January 23, 2020 at 8:30am

Multi-Purpose Room A

MINUTES

Present: Vice President Joshua Lunger, Commissioner Courtney Panter & Commissioner Lisa Knight.

Absent: President Jason Grinnell and Commissioner Kristen Ward.

Staff: Susan Cervantes, Director of Kent County Community Action; Brenna Kotchka, Financial Analyst; Rachel Kunnath, CQI Specialist; Amanda Leija, Clerk III.

1. Call to Order:

Commissioner Lunger called the meeting to order

2. Approval of Today's Agenda:

Motion by: Commissioner Lisa Knight

Supported by: Commissioner Courtney Panter

Motion passed.

3. Approval of December 19, 2019 Meeting Minutes:

Motion by: Commissioner Courtney Panter

Supported by: Commissioner Lisa Knight

Motion passed.

4. Public Comments: No public present.

5. Communications - Meeting Schedule 2020 – Susan Cervantes, Director

Proposed schedule was provided to Board Members in their packets

Motion by: Commissioner Lisa Knight

Supported by: Commissioner Courtney Panter

Motion passed.

6. Report of Director:

a. Resolution to approve the 2020 Family Self-Sufficiency Budget

Commissioners received this resolution in their packets. KCCA received \$133,806 this year which is \$13k more than last year. This grant year runs from 1/1-12/31. The additional funds will be used towards staff salaries, meetings, trainings, customer self-empowerment meetings and other approved uses.

Motion by: Commissioner Lisa Knight

Supported by: Commissioner Courtney Panter

Resolution approved unanimously.

- b. Resolution to approve the Appropriation of 2019 NRA Interest:** Commissioners received this resolution in their packets. HUD allows KCCA to keep up to \$500 of the NRA Interest accrued with the remaining being sent back to HUD. In 2019 KCCA earned \$11294.10 in NRA interest with \$500 to be kept by KCCA and the remaining \$10794.10 sent back to HUD last week.

Motion by: Commissioner Lisa Knight

Supported by: Commissioner Courtney Panter

Resolution approved unanimously.

- c. Resolution to Approve the Appropriation of 2019 Fraud Recovery Funds:** HUD allows KCCA to keep 50% of the collected recovery funds split between HAP and Admin to support the program.

Motion by: Commissioner Lisa Knight

Supported by: Commissioner Courtney Panter

Resolution approved unanimously.

- 7. Adjournment:** No further business.

Meeting adjourned.