



Kent County Community Action Agency – Advisory Governing Board Meeting
121 Franklin Street SE, Suite 110
Grand Rapids, MI 49507 – Multipurpose Room A
Thursday, March 21, 2019 - 12:00 PM

Minutes

Advisory Board Members Present: Jessica White-Hatinger, James Geisen, Ruth Kelly, Samarhia Giffel, Judy Knapp, Benjamin Escalante, Wende Randall, Christina Swiney, Tom Oosterbaan, Catherine Aldridge, Hattie Patterson, Reyna Quintino, Kendrick Heinlein.

Advisory Board Alternate Members Present: Donata Kidd.

Advisory Board Members Absent: LaTarro Traylor, Tracie Coffman.

KCCA Staff Present: Susan Cervantes, Sherrie Gillespie, Brenna Kotchka, Robert O’Conner, Rachel Kunnath, Chad Coffman, Courtney Hammond.

Guests Present: Matthew VanZetten, Kent County Administrator’s Office; Viran Parag, Bureau of Community Action and Economic Opportunity; Drew Kornecky, Bureau of Community Action and Economic Opportunity; Betsy Melton, Kent County Commissioner, KCCA Governing Board Member, Kurt Reppart, City of Grand Rapids Commissioner, KCCA Governing Board Member. Public Sector Consultants – Scott Dzurka, Katie Van Dorn, Dayna Emmons

1. Call to Order

Tom Oosterbaan, Chairperson, at 12:00 pm

Quorum obtained.

The Board Quorum is in compliance with Organizational Standard 5.5: The department’s tripartite board/advisory body meets in accordance with the frequency and quorum

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We work to eliminate the causes and circumstances of poverty by investing in individuals and families with lower incomes. Through dedicated staff and community partnerships we provide services, resources, education and advocacy to improve the quality of life for all residents of Kent County.





requirements and fills board vacancies as set out in its governing documents.

2. Approval of January 17, 2019 Minutes.....Action Item

Motion: Christina Swiney

Second: Ruth Kelly

Motion Approved

3. Welcome and Introductions

Scott Dzurka and Katie Van Dorn, Public Sector Consultants (PSC)

4. Community Needs Assessment Presentation

Mr. Dzurka gave an overview of PSC’s goals for KCCA: Attend Advisory Board meetings, conduct client and provider surveys, gather quantitative data, and prepare a final report. Ms. Van Dorn reviewed and discussed with meeting participants the draft client and provider surveys. Mr. Dzurka reviewed and discussed quantitative data collection. Ms. Van Dorn discussed the project direction and next steps. PSC plans to come back to another meeting to report findings and progress.

5. Other Business – none.

6. Public Comment – none

7. Adjournment 2:00 pm

Next KCCA Advisory Governing Board Meeting:

Thursday, May 16, 2019, 12:00 Noon

KCCA – Multipurpose Room A

