

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Program Year 2018 Consolidated Annual Performance and Evaluation Report (CAPER) describes the activities and outcomes completed between July 1, 2018 and June 30, 2019 under the County of Kent's Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) program. This CAPER reports outputs for Kent County's 2018 3rd year of the Five Year Regional Consolidated Plan 2016-2020. The Consolidated Plan was developed with the City of Grand Rapids and the City of Wyoming to identify regional goals and independent jurisdiction actions to be sought toward those goals. Kent County and the City of Wyoming are also members of the Kent HOME Consortium. The HOME program outputs are included in this plan, although each of the Consortium members report their CDBG accomplishments separately.

During this period, Kent County Community Action received the following resources:

Community Development Block Grant (CDBG) - \$1,759,497.00; HOME Investment Partnerships program (HOME) - \$979,922.00; Program Income (CDBG and HOME) - \$185,551.15; Emergencys Solutions Grant (ESG) - \$136,428.00

The goals of the Kent County Community Action (KCCA), in accordance with the regulations prescribed by the U.S. Department of Housing and Urban Development, are to achieve the following outcomes for low and moderate income (LMI) Households:

- Goal 1: Improve the Condition of Existing Housing
- Goal 2: Increase the Supply of Affordable Housing.
- Goal 3: Improve Access to Stability of Affordable Housing.
- Goal 4: Reduce Blight and Code Violations.
- Goal 5: Increase Civic Engagement and Public Safety.
- Goal 6: Enhance Infrastructure and Public Facilities.
- Goal 7: Increase Access to Jobs, Education and Other Service
- Goal 8: Increase Economic Opportunities.

The County’s annual objective is to make continual progress towards all identified goals, although each goal may not have reportable accomplishments every year.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhance Infrastructure and Public Facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	63340	30710	48.48%	12668	8335	65.80%
Improve Access/Stability of Affordable Housing	Affordable Housing Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	600	40.00%	300	294	98.00%
Improve the Condition of Existing Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	545	390	71.56%	109	109	100.00%

Increase Access to Jobs, Education & Other Service	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	44098	22726	51.54%	8820	1351	15.32%
Increase the Supply of Affordable Housing	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	5	2	40.00%	1	0	0.00%
Increase the Supply of Affordable Housing	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	20	3	15.00%	4	0	0.00%
Reduce Blight and Code Violations	Affordable Housing Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	6	0	0.00%	1	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Priority objectives are identified in the Kent County Regional Consolidated Plan (2016-2020) which is used yearly for decision-making process. Project proposals presented to the County are evaluated based on the objectives outlined in the Consolidated Plan. The County selects

activities using a scoring matrix that gives priority to projects that address one of the five year goals.

During the 2018 program year Kent County's actions included;

Enhance Infrastructure and Public Facilities

- Reconstruction of a public park in Kentwood, removing aged and dangerous building and playground equipment.
- Development of new sidewalks in the Cities of Cedar Springs and Rockford.

Improve Access/Stability of Affordable Housing

- A tenant-based rental assistance program was provided countywide by Community Rebuilders.

Improve the Condition of Existing Housing

- In partnership with Home Repair Services of Kent County, programs were operated to provide minor repairs and accessibility modifications to homeowners.
- In Tyrone Township, an area wide cleanup campaign provided dumpsters and recycling services.

Increase Access to Jobs, Education & Other Service

- Provide public services through the Fair Housing Center of West Michigan countywide to investigate fair housing concerns and increase

awareness.

- Provide public services through Senior Neighbors countywide to assist seniors with housing concerns.
- Provide public services through Hope Network countywide to provide specialized transportation for seniors and persons with disabilities.

Increase the Supply of Affordable Housing

- One new single-family home was built in Cedar Springs and is currently listed for sale.
- An agreement to construct three more single-family homes in Cedar Springs was entered.
- An agreement to acquire and rehabilitate one single-family home in Wyoming was entered.

Reduce Blight and Code Violations

- No funds were allocated for this objective during the reporting period.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	1,267	37	0
Black or African American	184	91	0
Asian	31	1	0
American Indian or American Native	9	5	0
Native Hawaiian or Other Pacific Islander	1	3	0
Total	1,492	137	0
Hispanic	60	17	0
Not Hispanic	1,432	120	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Kent County Community Action gathers data that is self-reported by the clients being served directly by its public service and housing programs. Infrastructure and public works projects that serve the greater public do not gather data on this level.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	3,867,018	2,127,869
HOME	public - federal	3,617,093	644,467
ESG	public - federal	136,428	0

Table 3 - Resources Made Available

Narrative

The total funds reported above reflect amounts available at the beginning of the program year on July 1, 2018. This includes the 2018 program year grants and any remaining funds from prior grant years. The amount expended during the program year includes all expenditures between July 1, 2018 and June 30, 2019, including expenditures made using prior grant year funds.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

Kent County does not geographically target programs to a specific area. CDBG funds are used throughout the county excluding within the cities of Wyoming and Grand Rapids. Each of those jurisdictions independently operate their own CDBG programs. The Kent County CDBG funded public service programs directly benefit only low- and moderate-income homeowners and residents, including seniors and the disabled, throughout its CDBG area. The remaining projects addressing public infrastructure projects are geographically targeted to primarily residential areas that have a high concentration of low- and moderate-income residents.

The Kent HOME Consortium programs provide project funding countywide, excluding the within the City of Grand Rapids. The City of Grand Rapids independently operates its own HOME program.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The County evaluates project proposals using a detail scoring matrix. This scoring process gives preference to proposals that provide leveraged funds. The County's CDBG application matrix provides up to 1/10 of the total points available to projects that secure a 50% or greater match. Separately, the Kent HOME Consortium requires partners to provide a 25% match. To assist with this objective, municipalities throughout the County have been encouraged to identify tax forfeiture properties for possible HOME affordable housing projects.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	57,389
2. Match contributed during current Federal fiscal year	74,400
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	131,789
4. Match liability for current Federal fiscal year	124,124
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	7,665

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
1088-1	03/08/2019	0	0	0	0	8,000	0	0
1105-1	09/28/2018	0	0	42,000	0	0	0	0
1105-2	03/07/2019	0	0	0	0	16,400	0	0
1105-3	03/08/2019	0	0	0	0	8,000	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
130,211	8,459	3,491	0	135,179

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	113	110
Number of Special-Needs households to be provided affordable housing units	0	0
Total	113	110

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	100	137
Number of households supported through The Production of New Units	4	1
Number of households supported through Rehab of Existing Units	109	109
Number of households supported through Acquisition of Existing Units	0	0
Total	213	247

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Kent County Community Action provides affordable housing and tenant based rental assistance with HOME funding. During the 2018 program year 137 households received tenant based rental assistance. The County continues to work with its partners to identify available units and encourage development of more affordable housing.

The development of 1 new units was less than anticipated, although the goal of 109 rehab units was met. Creating a challenge for meeting and exceeding these goals was the recent rapid pace of acquisition and construction by private investment. This increases cost and reduced the number of available lots for development, demishes that availabitly of contractors, and reduces the housing stock available for rehabilitation with program funds.

Discuss how these outcomes will impact future annual action plans.

Future impact from these activities will continue to provide an increase in affordable housing opportunities to low/moderate households. The County plans to become more intentional in its promotional efforts of program resources during the upcoming year. In addtion, the County is restructuring its HOME program to add additional activities to assist homeowners with acquisition of affodable housing and rehabilitation of existing properties. This will expand upon its existitng CDBG housing rehabilitation program that is currently in process.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	568	50
Low-income	537	68
Moderate-income	538	19
Total	1,643	137

Table 13 – Number of Households Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Kent County supports its local County Continuum of Care (CoC) which provides a local coordinated central intake and referral system that is used within Kent County and the City of Wyoming. While not funded with HUD funds from Kent County, the local CoC Kent Home Consortium jurisdiction accesses needs and prioritize housing opportunities for people at risk or experiencing homelessness. Through a designated local agency, the Housing Assessment Program (HAP) directs individuals to Kent County and City of Wyoming assistance programs.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency shelter programs are primarily located within the City of Grand Rapids and serve families and individuals throughout Kent County. These programs do not receive HUD funding through Kent County. However, Kent County uses its Continuum of Care(CoC) funds and Kent HOME Consortium HOME funds throughout the year to provide support services such as Tenant Based Rental assistance(HOME & CoC) and Sponsored Based Rental Assistance(CoC).

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The area's Continuum of Care has identified high-priority sub populations such as Veterans, chronically homeless individuals, families and youth for Rapid-Rehousing. The HAP assessment and referral network was used to connect homeless and at-risk people to services through its streamlined referral system. In 2018, Kent County and the City of Wyoming supported those efforts by maintaining relationships with area housing agencies and other nearby jurisdictions. In addition, by providing CoC and HOME funds for rental assistance programs Kent County and the Kent HOME Consortium increased the capacity of the system to address these needs. In addition, HOME Consortium member, the City of Wyoming separately increased capacity of the system using its CDBG during the year to fund rapid rehousing efforts to assist families experiencing homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families

with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As stated above, the local CoC used the HAP assessment and referral network to connect homeless and at-risk people to services. In 2018, the HAP assessment program prioritized chronically homeless households to shorten the period that individuals and families experience homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

During 2018 three Public Housing Authority's (PHA) operated within the City of Wyoming and Kent County Kent HOME Consortium jurisdiction. This combined capacity allowed jurisdiction residents to seek assistance from a variety of sources depending on their location.

In 2018, the Kent County Housing Commission provided 529 tenant-based Housing Choice Vouchers countywide. In the City of Wyoming, the Wyoming Housing Commission provided 1,157 project-based Housing Choice Vouchers. While in the City of Rockford, provided 52 project-based Housing Choice Vouchers.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Kent County Housing Commission operated a Family Self-Sufficiency (FSS) program for participants of the HCV program. The FSS program provides opportunity for participants to build assets and financial capacity by providing case management, homeownership counseling, and financial coaching that help participants set self-sufficiency goals. The program also contributed funds into an escrow account that can be accessed by participant after successful completion of program goals. These escrow funds may then be used to pursue homeownership.

Both members of the Kent HOME Consortium offered opportunities for residents to direct the management of their public housing commissions. Kent County Housing Commission offered participants of the HCV program an opportunity to participate on a Resident Advisory Board. This option allowed for input by participants in the planning process of the housing commission. The Wyoming Housing Commission also had a resident of the public housing program on their board and offered a homeownership program to its participants.

Actions taken to provide assistance to troubled PHAs

None of the Public Housing Authority's operating in the City of Wyoming and Kent County Kent HOME Consortium jurisdiction have been "designated as troubled".

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Throughout the year Kent County and the City of Wyoming provided support to fair housing efforts, by maintaining their relationship with The Fair Housing Center of West Michigan (FHCWM). The FHCWM will performs educational and testing programs throughout the Kent County and the City of Wyoming using CDBG funding. However, based on the structure of the County, the County does not have direct control over local land use, certain tax policies, zoning ordinances, local building codes, fees and charges, and other residential growth limitations.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The County of Kent's strategy to reduce poverty relies on promoting current and future programs, which assist low-income families, the elderly, persons with disabilities, at-risk youth and those at risk of becoming homeless. Kent County also offered other programs through its Community Action Department to give clients streamlined services to housing and other supportive services such as utility and emergency rental assistance.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

In 2018, Kent County continued to support Lead-Safe Housing regulations throughout its programs. Contractors performing rehabilitation work are required to follow Lead-Safe practices and homeowners are provided with information pertaining lead-based paid hazards. The Kent HOME Consortium and CoC programs also performed inspections on rental properties to determine possible lead-based paint hazards.

In addition, the County continues to partner with the City of Grand Rapids operating the CHIP program to address lead-based paint hazards identified in homes with children.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Kent County Community Action utilizes fifteen percent of its annual CDBG entitlement grant to support services in the community which are designed to increase access to basic services for very low and low income individuals. These services include transportation for the elderly and persons with disabilities, housing advocacy and education to seniors.

The Kent County helped to address alleviation of poverty through its Family Self Sufficiency (FSS) program. Voucher holders voluntarily participate in the FSS program, in which they work with a

caseworker to create a personal plan to save money, increase their education and/or job skills, and in some cases, purchase a home.

In addition, the County provided financial assistance to address needed repairs in the homes of low-income families, many of whom are at or below poverty-level. While also using the Kent HOME Consortium and CoC rental assistance programs to aid poverty-level families.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The County's operational structure sub-divides responsibilities of its HUD funded programs involving multiple internal departments which provides an effective institutional control.

- Selection of projects are identified through the assistance of a committee of multiple staff members from various County departments.
- Project timeliness and compliance is managed through a direct relationship with sub-recipients and local municipalities by the County's Community Action Department staff.
- Procurements are conducted with the involvement of the County's Purchasing Department staff who operate under a separate leadership structure within the County.
- All financial transactions include oversight and processes by the County's Fiscal Department who also track and maintain program budgets.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Kent County Community Action has continued to work with the local Essential Needs Task Force (ENTF) and participate in the Strategic Planning Body of the CoC to identify opportunities to enhance private and public efforts. These actions help to identify and address barriers facing mutual clients in receiving or accessing services.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Kent County Community Action and Fair Housing Center of Western Michigan reviewed its existing analysis of the impediments to fair housing in the Kent County CDBG service area, as required under 24 CF 570.904(c) of HUD's regulations pertaining to the CDBG program, to assure its continuing applicability and accuracy. As a result of that review, resources continue to be devoted to educational and enforcement activities in order to affirmatively further fair housing.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Kent County Community Action has an annual monitoring schedule for CDBG subgrantees maintained in a standardized monitoring calendar. During the life of the projects the Programs Manager and support staff provide on-going review of each activity assisted with CDBG funds to verify that the subgrantee is operating in accordance with the contract and applicable regulations as well as to ensure that the project files contain all of the required documentation. The support staff and Programs Manager coordinate field visits to complete monitoring and ensure programs are operated according to HUD's Guidelines.

A risk assessment is used to determine if subrecipients are a high, medium and low risk. KCCA staff evaluates the risk assessments prior to scheduling program monitoring. On-site monitoring scheduled requires onsite visits be done every 3 years for low risk subrecipients, every 2 years for medium risk subrecipients and annually for high risk subrecipients. However, all groups receive ongoing monitoring through staff interactions during the year.

A Notification Letter is sent at least 14 days prior to an on-site visit. A remote monitoring is scheduled via U.S. mail at least 30 days from the scheduled date of review. KCCA performs structured reviews at the location where project/program activities are carried out. File review, staff interviews and site inspections, if warranted, are held at this time. Notes from the exit conference, or a preliminary letter/report may be provided to the subrecipient/contractor via email within a few days of the on-site monitoring visit. This allows the subrecipient/contractor to provide missing documentation or to resolve minor issues before the Initial Determination Letter is sent.

Monitoring visits for all 2018 subrecipients took place in May and June of 2019.

In 2018, Kent County continued its practice to encourage minority owned business to respond to contract opportunities. Opportunities are published on the County's website with notices sent to registered businesses based on their self-identified interest. A local list of minority owned firms is also provided to encourage sub-contracts with minority firms with general contractors that are awarded HUD funded projects.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

A notice was published in the Grand Rapids Press on September 11, 2019 advertising a 15-day comment period and public hearing on the CAPER. The public hearing was scheduled for Thursday September 19. No public comments were submitted during the public comment period or at the public hearing.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Kent County Community Action made no changes to the objectives in 2018. Several CDBG project activities were delayed in 2018 due to staffing transition at KCCA. These delays also impacted the expenditure rate during 2018. As a result, KCCA sought technical assistance from outside consultants to develop additional processes and programs for the upcoming program year.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Kent County has thirty three (33) HOME assisted rental units that were developed with HOME funds and are subject to on-site inspections during the HOME affordability period.

There were Thirty-one (31) existing HOME-assisted units to which funds were committed before the January 24, 2015 Effective Date of the new ongoing property standards. Therefore, these inspections are scheduled based on the standards that were in effect at the time the HOME funds were committed. Kent County uses the Housing Quality Standards (HQS) found at 24 CFR 982.401 to complete inspections on all 31 units. Timelines vary for these inspections, with reoccurring inspections taking place in two-year or three-year cycles depending on the size of the project. None of these properties were subject to an HQS inspection during the 2018 program year.

There are two (2) units that were developed with HOME funds committed after the 2013 HOME Final Rule change went into effect on January 24, 2015. These units are subject to updated on-site inspections standards required at 24 CFR 92.251. Kent County uses the Uniform Physical Condition Standards (UPCS) in accordance with 24 CFR 5.703 to inspect these properties and inspects the properties every three-years as required in the updated HUD guidance. None of these properties were subject to an UPCS inspection during the 2018 program year.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The Kent HOME Consortium, issues request for proposals (RFP) to current vendors, private non-profits, developers, faith-based organizations with eligible 501(C)(3) and community housing agencies to create affordable housing opportunities for low to moderate income households. The RFP announcement is provided via email to local partners and is made available on the County's public website.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Kent County Community Action received \$8,459.35 in program income for HOME investment partnership grant projects this FY 2018. The funds were allocated as follows:

\$349.13 - Program Administration

\$8,110.22 - Reserved for future HOME activities

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Kent County Community Action participates in the community planning process for homeless shelters and services, known as the Housing Continuum of Care (HCOC). The HCOC determines unmet needs, develops strategies, and recommends goals and activities for the coming year while providing guidance on funding priorities for federal, state, and City homelessness resources. Staff attends HCOC meetings and actively supports the Continuum of Care Coordinator.

Kent County Community Action also provides affordable housing development opportunities with HOME funding. CDBG funds are utilized to support the ability of low income families to stay in the affordable homes. The home rehabilitation program provides opportunities for families with limited resources to make repairs helping them remain in quality affordable housing. The rehabilitation program offers three options including; minor repairs under \$10,000, accessibility modifications under \$10,000, and moderate rehabilitation up to \$25,000. The program provides financial assistance in the form of an interest free loan or grant to the owner occupant of the property.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	KENT COUNTY
Organizational DUNS Number	187501866
EIN/TIN Number	386004862
Identify the Field Office	DETROIT
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Grand Rapids/Wyoming/Kent County CoC

ESG Contact Name

Prefix	Ms
First Name	Susan
Middle Name	E
Last Name	Cervantes
Suffix	0
Title	Director

ESG Contact Address

Street Address 1	121 Franklin Street SE
Street Address 2	Suite 110
City	Grand Rapids
State	MI
ZIP Code	-
Phone Number	6166327950
Extension	7961
Fax Number	6166327405
Email Address	susan.cervantes@kentcountymi.gov

ESG Secondary Contact

Prefix	Mr
First Name	Robert
Last Name	O'Connor
Suffix	0
Title	Financial Specialist
Phone Number	6166327983
Extension	7983
Email Address	robert.oconnor@kentcountymi.gov

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2018
Program Year End Date	06/30/2019

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name

City

State

Zip Code

DUNS Number

Is subrecipient a victim services provider

Subrecipient Organization Type

ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
Persons with Disabilities:				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	0
Total Number of bed-nights provided	0
Capacity Utilization	0.00%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Kent County consults regularly with the CoC and is currently working to identify policies and procedures for its ESG funding. The Community Action Department Director regularly attends CoC meetings and oversees the development of the County’s ESG program.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	0	0

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	0	0	0

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Essential Services	0	0	0
Operations	0	0	0
Renovation	0	0	0

Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	0	0	0

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Street Outreach	0	0	0
HMIS	0	0	0
Administration	0	0	0

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2016	2017	2018
	0	0	0

Table 29 - Total ESG Funds Expended

11f. Match Source

	2016	2017	2018
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	0

Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	0	0	0

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2016	2017	2018
	0	0	0

Table 31 - Total Amount of Funds Expended on ESG Activities