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PROCEEDINGS

of the
Kent County Board of Commissioners
January 5, 2016 – Organizational Meeting

Meeting called to order at 8:30 a.m. by County Clerk Mary Hollinrake.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Saalfeld, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees - 19.

Absent: None.

Invocation: Commissioner Jones gave the invocation.
The Pledge of Allegiance followed.

ELECTION OF OFFICERS

Chair

Clerk Hollinrake opened nominations for Chair of the Board of Commissioners. Commissioner Vonk nominated Commissioner Jim Saalfeld. Motion was seconded by Commissioner Vander Molen.

Motion by Commissioner Voorhees, seconded by Commissioner Morgan, that the nominations be closed and that a unanimous ballot be cast for Commissioner Jim Saalfeld.

Motion carried by voice vote.

Commissioner Jim Saalfeld was declared elected Chair of the Board of Commissioners.

Vice-Chair

Chair Saalfeld opened nominations for Vice-Chair. Commissioner Jones nominated Commissioner Shana Shroll. Motion was seconded by Commissioner Koorndyk.

Motion by Commissioner Voorhees, seconded by Commissioner Kallman, that the nominations be closed and that a unanimous ballot be cast for Commissioner Shana Shroll.

Motion carried by voice vote.

Commissioner Shana Shroll was declared elected Vice-Chair of the Board of Commissioners.

Minority Vice-Chair

Chair Saalfeld opened nominations for Minority Vice-Chair. Commissioner Morgan nominated Commissioner Carol Hennessy. Motion was seconded by Commissioner Mast.

Motion by Commissioner Voorhees, seconded by Commissioner Brieve, that the nominations be closed and that a unanimous ballot be cast for Commissioner Carol Hennessy.

Motion carried by voice vote.

Commissioner Carol Hennessy was declared elected Minority Vice-Chair of the Board of Commissioners.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of Minutes of December 17, 2015 Meeting
- b) December 17, 2015, Finance Committee Meeting Minutes (Reports of Claims and Allowances)

Motion by Commissioner Jones, seconded by Commissioner Shroll, that the consent agenda items be approved.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 19.

Nays: 0.

RESOLUTION

1-5-16-1 – APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES

WHEREAS, the Board of Commissioners, on an annual basis, appoints citizens and commissioners to boards, commissions, and committees in accordance with applicable statues or Standing Rules; and

WHEREAS, citizen interest in serving on the various boards, commissions, and committees was solicited via www.accesskent.com. 108 resumes were received from citizens for 43 citizen vacancies; and

WHEREAS, three Interview Teams (Team 1: Commissioners Shroll, Stek, and Talen) (Team 2: Commissioners Vonk, Bolter, and Chivis) and (Team 3: Commissioners Antor, Brieve, and Ponstein) reviewed all resumes and conducted interviews of citizen applicants for the various vacancies; and

WHEREAS, the recommended nominees to fill vacancies on the Appointed Boards, Commissions, and Committees Listing are as follows:

Agricultural Preservation Board (3 year term)

- Carlton Blough *
- Michelle Van Houten *
- Commissioner Candace Chivis * (annual appointment)

Area Agency on Aging – Advisory Council (1 year term)

- Fred Deane *
- Commissioner Harold Mast *

Area Agency on Aging – Board of Directors (1 year term)

- Nancy Nielsen *
- Commissioner Carol Hennessy *

City/County Building Authority (4 year term)

- Daryl Delabbio *
- (Vacant – To be determined)

Community Corrections Advisory Board (4 year term)

- Chris Mills #
- Daniel Steere *
- Bill Forsyth *
- Honorable Patricia Gardner *

Community Health Advisory Committee (2 year term)

- Nicholas Fletcher #
- Michael Kramer, MD #
- Ron Koehler *
- Paul Haan *

CMH Authority Board (effective April 1, 2016 – 3 year term)

- Charles Brown *
- Thomas Dooley *
- BriAnne McKee *
- Commissioner Emily Brieve *

County Building Authority (3 year term)

- R. Hudson Miller *
- Ross Leisman *
- Robert Myers # (filling unexpired term of Richard Rankin)

Foreign Trade Zone Board (3 year term)

- Daryl Delabbio *

FOC Citizens Advisory Committee (3 year term)

- Dave Anderson *
- Enid Gaddis *
- Kyle Quinn #

Gerald R. Ford International Airport Board (3 year term)

- Birgit Klohs *
- Commissioner Dick Vander Molen *

Grand Valley Metro Council (2 year term)

- Daryl Delabbio*
- Commissioner Carol Hennessy*
- Commissioner Diane Jones*

Jury Commission (6 year term)

- Arlen-Dean Gaddy #

Kent County Family & Children's Coordinating Council (3 year term)

- Jack Greenfield *
- Patti Warmington *
- Michael Zoerhoff *
- Mark (Yazeed) Moore #
- Jim Paparella # (filling unexpired term of Sharon Loughridge)

Kent District Library Board (4 year term)

- Shirley Bruursema * – Region 6
- Andrew Erlewein # – Region 2

Kent Hospital Finance Authority (3 year term)

- Richard Fabiano *
- Hattie Patterson *

Lakeshore Regional Partners Substance Abuse Oversight Policy Board (3 year term)

- Michelle Cole-Mickens #
- Patrick Sweeney # (filling unexpired term of Shannon Cohen)

Land Bank Authority (2 year term)

- Rosalyn Bliss *
- Dennis Kaminski *

Millennium Park Architectural Advisory Review Board (3 year term)

- Dave Custer *
- Commissioner Stan Stek *

Public Works Board (3 year term)

- Commissioner Dick Vander Molen *

Remonumentation Peer Review Group (3 year term)

- Art Brintnall *
- Randy Jonker *
- Ken Vierzen *

Veterans' Affairs Committee (4 year term)

- Melvin Bauman *

* denotes reappointment

denotes new appointment

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves citizen and commissioner appointments to various boards, commissions, and committees for 2016.

Motion by Commissioner Stek, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion by Commissioner Shroll, seconded by Commissioner Koorndyk, to amend Resolution 1-5-16-1 to include the appointment of Chair Saalfeld to the Kent Hospital Finance Authority and the Pension Board to permit him to continue to serve on those Boards for the remainder of the terms to which he had been previously appointed.

Kent Hospital Finance Authority (3 year term)

- Board Chair Jim Saalfeld * (Jan/2015 – Dec/2017)

Pension Board (3 year term)

- Board Chair Jim Saalfeld * (Jan/2015 – Dec/2017)

Motion to accept amendment carried by voice vote.

Motion to adopt Resolution 1-5-16-1, as amended, carried by voice vote.

APPOINTMENTS
2016 STANDING COMMITTEES

Finance & Physical Resources Committee

Dick Vander Molen, Chair
Diane Jones, Vice-Chair
Emily Brieve
David Bulkowski
Candace Chivis
Matt Kallman
Roger Morgan
Stan Ponstein
Harold Voorhees

Legislative & Human Resources Committee

Shana Shroll, Chair
Carol Hennessy, Vice-Chair
Tom Antor
Mandy Bolter
Dan Koorndyk
Harold Mast
Stan Stek
Jim Talen
Ted Vonk

Executive Committee

Jim Saalfeld, Board Chair
Shana Shroll, Board Vice Chair & Legislative & Human Resources Chair
Dick Vander Molen, Finance & Physical Resources Chair
Carol Hennessy, Legislative & Human Resources Vice-Chair & Board Minority Vice-Chair
Diane Jones, Finance & Physical Resources Vice-Chair

2016 COMMITTEE APPOINTMENTS BY CHAIR

A.C.S.E.T. (1 year term)

Candace Chivis
Harold Mast
James Saalfeld (by virtue of office)

County Township Liaison (1 year term)

Roger Morgan

Experience Grand Rapids Board of Directors (1 year term)

Mandy Bolter
Daryl Delabbio

Grand Rapids – Kent County Convention / Arena Authority Liaison Committee (1 year term)

Emily Brieve
Diane Jones
Matt Kallman

Grand Valley Metropolitan Council Transportation Division Policy Committee (1 year term)

David Bulkowski

Housing Commission (5 year term)

Kristen Ward

Human Services Committee

James Saalfeld (by virtue of office)

Kent County Dispatch Authority (2 year term)

Roger Morgan (filling unexpired term of Dan Koorndyk)

Officers' Compensation Commission (4 year term)

Joseph Gavan

Senior Millage Review Committee (1 year term)

Diane Jones
Stan Stek

The Right Place, Inc. (1 year term)

Daryl Delabbio

VEBA Trust Board (1 year term)

Michelle Balcom
Matthew VanZetten

West Michigan Economic Development Partnership Board (1 year term)

Mary Swanson

2016 SUBCOMMITTEES

Millage Subcommittee

Commissioners: Koorndyk (Chair), Brieve, Hennessy, Vonk, Voorhees
Staff: Delabbio, Dempsey, Woolford

Charge: To conduct research on millage questions brought to the County of Kent and submit a report of findings to the appropriate Standing Committee for formal recommendation to the Board of Commissioners.

Timeline: On-going, meets as necessary.

Motion by Commissioner Shroll, seconded by Commissioner Vander Molen, that the Standing Committees, Annual Chair Appointments to Various Committees, and 2016 Subcommittees be approved.

Motion carried by voice vote.

PUBLIC COMMENT

There was no public comment.

REPORTS

Lakeshore Regional Partners

Commissioner Stek: The Lakeshore Regional Partners continues to finalize a new model of governance. The model will increase the representation of the Kent County area on the board.

MISCELLANEOUS

Bus Route Ribbon Cutting

Commissioner Bulkowski: Invited all to a ribbon cutting for the extension of the 28th Street route for The Rapid bus service funded by Cascade Township on Monday, January 11, at 9:00 am, at the new Mary Free Bed YMCA.

Michigan High School Athletic Association Hall of Fame

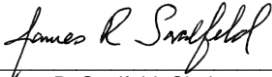
Commissioner Ponstein: Acknowledged the induction of his brother, Coach Rik Ponstein, into the Michigan High School Athletic Association Hall of Fame for his 32 years of coaching the Kalkaska Girls Softball Team. This spring he will coach his 1000th game.

Finance Committee Meeting and not seeking reelection

Commissioner Vander Molen: Announced that the Finance Committee immediately follows this meeting and, he will not seek reelection to the Board of Commissioners in 2016.

ADJOURNMENT

At 8:50 a.m., Commissioner Jones moved to adjourn, subject to the call of the Chair, and to Thursday, January 28, 2016, at 8:30 a.m. for an Official Meeting. Seconded by Commissioner Talen. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
January 28, 2016 –
Wyoming Dispatch Work Session

Meeting called to order at 7:50 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 18.

Absent: Kallman - 1.

(Handouts: 1) Memorandum on Fire Dispatch from Administrator Delabbio, dated March 9, 2015; 2) Sheriff Dispatch Cost Allocations with the inclusion of Wyoming; and 3) copy of Wyoming Dispatch PowerPoint presentation.)

Introduction

Administrator Delabbio explained that the City of Wyoming (Wyoming) has requested that it become a part of Kent County's dispatch system. Wyoming's contract with the City of Grand Rapids (Grand Rapids) for dispatch services expires on July 1, 2016. Currently, the Sheriff Department dispatches police and fire services for all communities except Wyoming and Grand Rapids.

Mr. Delabbio introduced Matt Groesser, Sheriff Emergency Communications Manager, to review staffing needs.

Presentation

Mr. Groesser reviewed Wyoming demographics. Wyoming is a dense community with a significant population.

Population: 74,100	Population Density: 2,927 p/sq mi
Police Incidents: 28,360	Fire Incidents: 5,370

Currently, Kent County has one 9-1-1 administrator for 51 employees. There are eight line supervisors who answer questions from line staff, fill in for breaks, etc. Total staffing increase would be no more than 10.75 FTEs. The proposed additional staff would bring Kent's dispatch to 61 FTEs, an increase of 21%.

Additional Staff Proposed

1 ECS-11 (Operations Manager)

Personnel interactions (Coaching, discipline, strategic training assessments)
Resource to dispatch supervisors

1 ECS01 (Technical Supervisor)

Oversees technology projects and systems administration/maintenance

1 ECO-11 (Systems Administrator)
Day-to-day provisioning of systems and data entry
Must be knowledgeable about dispatch job functions

Add 6 ECO-11s (Dispatchers)
1 per shift plus 1 per each of 2 power shifts

Add 4 ECO-1s (Call-Takers)
2 each power shift

With the addition of Wyoming, Kent County would become the largest 9-1-1 center in the state outside of Detroit. The population served would be 420,000. The Kent County Dispatch Center would dispatch for 28 fire departments and 10 law enforcement agencies. Call taker training takes six months. The deadline to bring Wyoming on is July 1.

Q & A

Com. Antor: With a six-month training period and technology changes, will technology become obsolete? How do we keep ahead of the curve?

Mr. Groesser: Currently, the department does 32 hours of in-house training per year. State mandates another 24-48 hours of training per year per tele-communicator (for which the County gets reimbursed. Communication employees ride along with police and fire to understand those needs.

Com. Bulkowski: With new County hires, would Grand Rapids reduce its number of employees? What budget impact does this have on Wyoming?

Undersheriff Young: This consolidation helps distribute the staff in a way that is effective and helps the department better evaluate and prepare for change (transitioning from a 60/40 split to a 50/50). It helps both centers stay healthy and service a similar size population. Grand Rapids, on average, works over 500 hours of overtime per person (annually) to make up for staff vacancies.

Dispatch Cost Allocations

Total 2016 budgeted expenses for County	\$ 4,943,112
Less: KC Dispatch Authority Revenue	(1,474,600)
Net Cost to be Allocated	\$ 3,468,512

The total 2016 budgeted expenses for dispatch is \$4,943,112. This number is comprised of the current \$4,000,000 need, plus an additional \$899,000 needed to bring Wyoming in. The cost for the 10.75 FTEs is roughly \$880,000 plus \$13,000-\$15,000 for non-personnel expenses.

The \$1,474,600 dispatch authority revenue is comprised of \$1,200,000 from the surcharge plus \$267,000 that would be received for adding Wyoming. Net cost to be allocated is \$3,468,512 (73.53% for police dispatch and 26.4% fire dispatch).

Mr. DeBruine explained that the police dispatch cost allocations are based on a blended population and incidents. The cost allocation *with* Wyoming is \$1,208,817 and without Wyoming it is \$1,221,214. The savings for adding Wyoming is \$12,397.

The fire dispatch cost allocations are based on incidents. Total budget allocation for fire is \$918,136.

Com. Vander Molen: With the addition of Wyoming, would all participants be paying a level amount?

Mr. DeBruine: Yes.

Com. Hennessy: Would new dispatch employees be County employees?

Mr. DeBruine: Yes.

Com. Hennessy: We have two call centers (Kent County and Grand Rapids) that back up each other. Has the County consulted with Grand Rapids to see what the impact might be on that call center?

Undersheriff Young: Grand Rapids has some operational options that could positively impact its center by reducing overtime. Grand Rapids, by dropping a police console, would save five FTEs.

Com. Hennessy: This is a tradeoff of costs? Grand Rapids will be losing the income from Wyoming but would save with fewer consoles and staff.

Undersheriff Young: Correct. Dispatch is not profit making.

Administrator Delabbio: Explained that there have been conversations with Grand Rapids City Manager and they have taken into consideration what Grand Rapids dispatch has to do if, and when, Wyoming comes to Kent County. Grand Rapids understands that it will change its operations a bit.

Undersheriff Young: With regard to fire dispatch, in 2016 and 2017 discounts are applied to all of the communities. The outcome of those dispatch reductions, if Wyoming is added to the equation, would be a net cost increase for Kent County for 2017.

Mr. DeBruine: Actual cost is \$115,000, but Wyoming coming on board in July, would be \$57,000 in 2016. In 2017, it would be \$80,000 for the full year. The reduction ends in 2017, so, the following year with the same formula, it balances for the County. These are projections based on 100% staffing.

Com. Voorhees: Is transferring FTEs either from Wyoming or Grand Rapids being considered?

Undersheriff Young: Wyoming doesn't have any FTEs because they contract with Grand Rapids. The County would be more than happy to take on any staff displaced as a result of this change. However, Grand Rapids is short staffed and that may not be an option. Dispatchers are hard to find and training takes six months.

Com. Vander Molen: Does Grand Rapids know what we are doing and why we are doing it?

Undersheriff Young: This conversation has unfolded over several years. This is the end of the Wyoming/Grand Rapids contract period.

Chair Saalfeld: The County has been involved in regular dialogue with Mayor Bliss on this issue.

Com. Bulkowski: There will be a relatively minor increase to the County's budget of \$57,000 this year and \$80,000 next year, but what is the net savings to Wyoming?

Curtis Holt, Wyoming City Manager: Around \$200,000.

Com. Morgan: Is the cost allocation formula personnel costs? Is there a total 9-1-1 calls schematic to look at?

Undersheriff Young: Essentially, the formula has FTEs and about \$30,000 non-personnel related costs (i.e., uniform costs, etc.). Training for the County is essentially two-sided – personnel costs and then vendor conference costs. Most of the outside costs are paid by a grant that comes from the surcharges collected at the state level.

Mr. Groesser: There is a difference in the way the landline 9-1-1 calls are measured and it follows population. Cell phones are mobile. The landline side is consistent with wherever landlines are which is mostly large industry, business and commercial. Residential is about 25% now.

Com. Talen: Is the 25% credit for fire dispatch funded by the County? Does it go

away at some point?

Undersheriff Young: It is in the Sheriff Budget and projected through 2017. Board action would be required to extend it.

Com. Shroll: Can you address physical resources with the increase in staff? Are we ready to take on additional personnel (i.e., consoles, etc.) and will we have time before July 1 to have all of the physical resources in place?

Undersheriff Young: There are no physical resources to put into place. We have current resources already configured in the Dispatch Center. The reason is that we have infrastructure in place for Grand Rapids staff to use and take consoles in the event they had an outage. Both the County and Grand Rapids need back up centers in case a center goes down.

Com. Voorhees: There is discussion regarding dispatch of ambulances and emergency vehicles, does this have any effect on those discussions?

Undersheriff Young: I don't know of any current talk over dispatching for the ambulance companies in our community. We have had a lot of back and forth on medical dispatching, which has to do with medical prioritization. It is working quite well now the way it is and we would not advocate a change. If a change did happen, we would still have resources in our facility to do that.

Com. Ponstein: One of the biggest revenue sources is the surcharge. Are we collecting 100% of the surcharge and if not, are there any mechanisms to correct this?

Undersheriff Young: We collect about \$3,200,000. Initially when we started the surcharge it was higher, and was due to the reduction in the reported phones that are being serviced in Kent County. There is no mechanism in the current law to audit this. The phone companies report it to us when they remit funds. A legislative fix is needed. The other issue is that this is a revenue that, by design, will continue to decline because people are consolidating phone service into single devices.

Com. Ponstein: Is it safe to say that the legislators are at least aware of this problem?

Undersheriff Young: There has been proposed legislation that did not make it through and they are looking for another sponsor.

Chair Saalfeld: If Commissioners have other questions they should forward them to Administrator Delabbio and responses will be provided in writing. If there is a desire, another work session could be held.

Com. Antor: Does the dispatch map for 9-1-1 calls for cell phones indicate *individual* calls coming in or are those incidents? It could be deceiving because there could be ten people calling for the same incident.

Undersheriff Young: It is based on calls.

Com. Stek: Some counties have passed ordinances to compel audits. Can we explore how that has worked in those counties?

Corporate Counsel Dempsey: Not aware of any county that has an ordinance that audits the telephone providers.

Com. Stek: What is compelling us to deal with this now?

Undersheriff Young: Piece meal or progressive would be the two alternate ways to think about it. It is very difficult to make very large sweeping moves all at one time in a dispatch center because of the need to keep stable service, stable staff and to keep staff moving as opposed to suddenly trying to acquire 51 employees. That would be nearly impossible for us. From 2008 on, we have incrementally consolidated and brought several centers down to two, which gave us time to stabilize that situation. We needed to make sure we implemented the processes and put in new technology. We are at a point where we can safely and comfortably move to this last step. We are

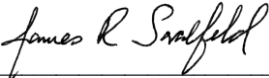
doing nothing that would compel an outcome. The consultant's report has raised some questions that have to be answered and there is preparation that would have to take place before it would be possible to take the next step.

Com. Bolter: Clearly, there are still a lot of questions and another work session would be helpful.

Chair Saalfeld: Send questions in to Administrator Delabbio and if another work session is needed, we can hold one.

ADJOURNMENT

At 8:35 a.m., Chair Saalfeld adjourned the work session.



James R. Saalfeld, Chair



Jerry Czaja, Chief Deputy County Clerk

PROCEEDINGS
of the
Kent County Board of Commissioners
January 28, 2016 – Regular Meeting

Meeting called to order at 8:40 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 19.

Absent: None.

Invocation: Commissioner Bolter gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of January 5, 2016
- b) January 5, 2016, Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Resolution:

1-28-16-2 – APPOINTMENT TO THE BOARD OF PUBLIC WORKS / BOARD OF COMMISSIONERS

WHEREAS, Commissioner Roger Morgan has resigned from the Board of Public Works; and

WHEREAS, as a result of his resignation, a Commissioner vacancy has occurred on the Board of Public Works; and

WHEREAS, Board Chair Jim Saalfeld and Vice-Chair Shana Shroll are recommending the Board of Commissioners appoint Commissioner Dan Koorndyk to the Board of Public Works to fill an unexpired term ending December 31, 2017; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that Commissioner Dan Koorndyk to the Board of Public Works to fill an unexpired term ending December 31, 2017.

Motion by Commissioner Bolter, seconded by Commissioner Vander Molen, that the Consent Agenda items be approved.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Shroll, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Chair Saalfeld – 19.

Nays: 0.

RESOLUTIONS

1-28-16-3 – 2015 LODGING EXCISE TAX BUDGET AMENDMENT / FISCAL SERVICES

WHEREAS, the County levies a Lodging Tax in the amount of five percent on hotel/motel facilities in Kent County, as provided in PA 263 of 1974; and

WHEREAS, per agreement, the County will distribute 16.75 percent of 2015 Lodging Tax revenue to Experience Grand Rapids; and

WHEREAS, for 2015, the County budget estimated Lodging Tax receipts of \$7,600,000 and appropriated 16.75 percent, or \$1,273,000, for distribution to Experience Grand Rapids; and

WHEREAS, it is estimated that 2015 Lodging Tax receipts will generate between \$8,500,000 and \$8,900,000 with 16.75 percent, or up to \$1,490,750, to be distributed to Experience Grand Rapids; and

WHEREAS, as a result of the unanticipated Lodging Tax revenue, an additional appropriation of up to \$217,750 is required for distribution to Experience Grand Rapids; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby appropriates an additional \$217,750 to the 2015 Lodging Excise Tax Fund budget.

Motion by Commissioner Bulkowski, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Shroll, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Chair Saalfeld – 19.

Nays: 0.

1-28-16-4 – KENT COUNTY EMPLOYEES' RETIREMENT PLAN / HUMAN RESOURCES

WHEREAS, the Kent County Board of Commissioners adopted the Kent County Employees' Retirement Plan originally effective December 8, 1948, which has from time to time been amended and restated; and

WHEREAS, governmental plan that are intended to comply with Internal Revenue Code Section 401(a) and in accordance with Revenue Procedure 2012-50 have a deadline of January 31, 2016 to restate their plans; and

WHEREAS, the purpose of the restated plan is to incorporate the changes in pension provisions as affected by collective bargaining, legislation, prior amendments, ambiguities identified in the existing plan document, to obtain a determination letter from the IRS regarding the Plan's continued tax qualified status and to make any other changes. The restated plan document has addressed compliance with the following:

- Treasury Regulation 1.45(c)-2(e)(3)(iv),
- Pension Protection Act (PPA),
- IRS Revenue Ruling 2002-27,
- Uniformed Services Employment and Reemployment Rights Act (USERRA),
- Repeal of Defense of Marriage Act of Revenue Ruling 2013-17
- Internal Revenue Code Section 401(a)(9); and
- Collective Bargaining Agreements between the County and the Unions

WHEREAS, Frank Berrodin, of Miller Johnson prepared the restated document; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Kent County Board of Commissioners adopts the restated document of the Kent County Employees' Retirement Plan effective and identified as the January 1, 2016, Restatement; and

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the County Administrator/Controller to file an application with the Internal Revenue Service (IRS) for approval of the restated document by the deadline of January 31, 2016, and to execute such amendments as may be required by the IRS as a condition of their approval; and

BE IT FURTHER RESOLVED, that Frank Berrodin of Miller Johnson is appointed to serve as attorney in fact to represent the County before the IRS with respect to the plan and the County Administrator/Controller is authorized to execute a power of attorney for this purpose.

Motion by Commissioner Mast, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried by voice vote.

PUBLIC COMMENT

There was no public comment.

REPORTS

Fire Commission

Commissioner Jones: The Fire Commission met on January 14 in Cutlerville. At that meeting, the Cutlerville Fire Department received its new fire truck. The Fire Commission set goals and plans for 2016.

Veterans Affairs Committee

Commissioner Mast: The Veterans Millage, passed in 2014, has brought in an additional \$1,000,000 in revenue. Total expenditures in 2015 were about \$823,000 compared to \$340,000 the year before. As a result, staff was increased, 2,886 applications for benefits were processed (1,212 in 2014), and 50,000 calls were received (25,000 in 2014).

SMART

Commissioner Voorhees: Attended the SMART meeting (a consortium of 14 counties in southwest Michigan) held on January 27 in Kalamazoo. The group shares ideas and practices.

Airport

Commissioner Morgan: Airport board members attended the *Grand Rapids Business Journal's* Newsmaker of the Year awards held at Meijer Gardens. Airport Executive Director Brian Ryks received the award for Economic Development.

Downtown Development Authority

Commissioner Talen: The Grand Rapids DDA met earlier this month and elected officers. Brian Harris was re-elected Chair and Rick Winn elected as Vice Chair. The design process for the Calder Plaza has been narrowed down to four design teams.

Lakeshore Regional Partners (LRP)

Commissioner Stek: The Lakeshore Regional Partners unanimously approved a Plan of Correction after multiple work sessions and has sent it to the State. One of the components is a proposed change in how the LRP will be governed.

Experience Grand Rapids

Commissioner Bolter: Attended her first meeting as a board member of Experience Grand Rapids. The *New York Times* named Grand Rapids one of its top 20 destinations. Group bookings are up five percent. Experience Grand Rapids is looking into increasing its diversity efforts.

Department of Public Works

Commissioner Vonk: The Department of Public Works was also recognized by the *Grand Rapids Business Journal* as Newsmaker of the Year for Sustainability. It's great to see two departments within the County be recognized.

MISCELLANEOUSPublic Works Appointment

Commissioner Vander Molen: Resolution 1-28-16-2, under the Consent Agenda, acknowledged the resignation of Commissioner Morgan from the Public Works Board and the appointment of Commissioner Koorndyk. He thanked Commissioner Morgan for his service on that Board.

Fire Commission and Dispatch Work Session

Commissioner Antor: Thanked Commissioner Jones for her hard work and the terrific job she does on the Commission. The Fire Commission saves townships a lot of money. In regards to 9-1-1 Dispatch, he recommended that this Board hold a town hall type meeting with township officials once a year, to discuss dispatch concerns.

Chair Saalfeld also thanked Commissioner Jones for her work on the Fire Commission.

Four Chaplains Service

Commissioner Mast: Distributed an invitation to attend the Four Chaplains Service. This annual event, recognizes four veteran chaplains who gave up their life vests during WWII after a ship was torpedoed and sunk with troops on board. This year's event is at the Loosmore Auditorium (401 Fulton Street West).

Township Supervisor's Association

Commissioner Morgan: As the liaison to the Township Supervisor's Association (TSA), he invited Commissioner Antor to attend one of its meetings. The TSA meets regularly and 9-1-1 dispatch has been a hot topic.

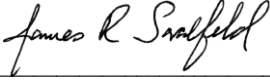
Chair Comments

Chair Saalfeld: 1) Welcomed and introduced Jerry Czaja, Chief Deputy County Clerk. 2) The Executive Committee meetings going forward will begin at 7:30 a.m., prior to the second Board of Commission meeting (4th Thursday) each month. 3) The Agri-Business Community Work Group Report was received by the Board on

November 18, 2015. A work session on that report will occur on February 11, at 7:30 a.m. 4) Commissioner Ponstein's appointment to the Pension Board was inadvertently left off the Chair Appointment list (presented at the Organizational Meeting held January 5, 2016). For the record, he was reappointed to a one-year term on the Pension Board.

ADJOURNMENT

At 9:02 a.m., Commissioner Bolter moved to adjourn, subject to the call of the Chair, and to Thursday, February 11, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Koorndyk. Motion carried.



James R. Saalfeld, Chair



Jerry Czaja, Chief Deputy County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
February 2, 2016 –
Space Needs Work Session

Meeting called to order at 8:00 a.m. by Chair James R. Saalfeld.

Present: Commissioners Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Morgan, Ponstein, Shroll, Stek, Talen, Vonk, Voorhees, Chair Saalfeld - 16.

Absent: Antor, Mast, Vander Molen – 3.

Handouts include: 1) Memorandum from Steve Duarte, Fiscal Services Director, re: Financing of Proposed Capital Projects; and, 2) copy of the PowerPoint presentation.

INTRODUCTION

This is a continuation of the Space Needs Work Session held January 19. Administrator Delabbio explained that, since the January 19 work session, Ferris State University/Kendall School of Art and Design requested a delay with regard to the purchase of 82 Ionia, to allow time to perform due diligence. He introduced Mr. Duarte to review financials for other projects.

OVERVIEW

Fiscal Services Director Duarte explained that with the delay of the sale of 82 Ionia there are three other projects that are recommended for construction and funding.

<u>Proposed Capital Projects</u>	<u>Amount</u>
1) Jail – new kitchen and work release entrance for the jail (Construction period: March 2016 – March 2017)	\$ 4,000,000
2) Juvenile Detention Facility construction (Construction period: January 2017 – May 2018)	20,500,000
3) Courthouse - Buildout of the courtrooms for new judge (Construction period: November 2016 – December 2017)	3,000,000 ¹
Contingency/Cost of Issuance	<u>1,000,000</u>
Capital Needs for the Projects	\$28,500,000
CIP: Strategic Capital	(3,000,000)
Total Capital Needs (financed by bonds issued no later than Oct 2016)	<u>\$25,500,000</u>
Projected 20-year level debt service	<u>\$ 1,693,697²</u>

¹ \$3 million in the CIP fund will be used to cash fund this project. The balance of the CIP: Strategic Capital will be held as a contingency

² Annual debt service to be paid from the Correction & Detention millage

Based on construction schedules, cash needed now is for a new kitchen, Work Release entrance (\$4,000,000), and architectural and engineering (A&E) costs for the Juvenile Detention facility (\$1,400,000).

Not issuing bonds until the fourth quarter of 2016 will save \$436,900. A preliminary official statement will be prepared, and the Board will need to adopt a bond resolution authorizing \$25,500,000 CIP bonds with a closing date no later than October 2016.

The bond proceeds will reimburse the County the cash advanced for those projects. The repaid dollars will fund the courtroom buildout. Principal and interest on the bonds (20-year level debt service is estimated at \$1,700,000 annually) will be paid from the Correction and Detention Millage.

Q & A

Com. Bolter: Can the Correction and Detention Millage sustain the bond debt payment?

Mr. Duarte: Yes. The County receives \$16,000,000 annually from the millage. Currently, \$2,400,000 annually goes to the Correctional Facility. The new debt service of \$1,700,000 would make the total \$4,100,000. That leaves \$11,900,000 to transfer into the general fund to help defray the cost of operating the jail.

Com. Talen: The County has \$60,000,000 in cash. Why wouldn't we borrow from ourselves and save costs?

Mr. Duarte: If we spend or loan reserves to another fund, that amount would be reported as "non-spendable." "Non-spendable" is not available to be used in any way greatly reducing the strength of the balance sheet (which is looked at by bond rating agencies).

Com. Talen: It has never been clear if there is one particular thing that affects the County's bond rating. By borrowing from ourselves, Kent would gain interest on the revenue side and save interest on the borrowing side, far outweighing the cost of not having the cash.

Mr. Duarte: The County's strong financial management and cash reserves should continue in case there is a need for the cash. Borrowing from ourselves puts the fund balance below what is considered prudent.

Chair Saalfeld: The Board passed a policy to keep 40 percent of our fund balance in reserve. It is at 42 percent now. If we borrow from ourselves, it would drop below the policy requirement. Because an emergency didn't happen in the past, doesn't mean it cannot happen in the future.

Com. Talen: Would like to see a cost comparison between borrowing from ourselves and issuing a bond. If we save \$2,000,000 by borrowing from cash reserves, should we consider an exception to the policy?

Administrator Delabbio: We have loaned money in the past (Airport for land acquisition) and have charged interest. The quarterly financial overview charts cash flow, which could go into a negative position. There isn't just one factor that the rating agencies consider, but Kent County has been able to point to its fund balance and its policy as reasons Kent deserves to continue with its high credit rating. This offsets the negatives that are out of our control. Yes, we can do the comparison.

Mr. Duarte: Each July, reserves are at their lowest and if money is loaned, cash would basically be down to zero.

Chair Saalfeld: By having a fund balance, Kent does not have to borrow under the tax anticipation notes, which saves money.

Com. Stek: Have any changes been made in the design of the juvenile facility in light of the State's proposed juvenile justice legislation?

Al Jano: Yes. The space needs study assessed the facility and the architectural concepts made provisions for additional areas that may be mandated. Modifications can be made to meet new legislative requirements.

Com. Stek: The \$20,000,000 is only a conceptual projection. Does the proposed legislation require a fairly substantial change?

Al Jano: When we do the architectural design, we will meet the legal requirements for 17-year olds.

Com. Kallman: Agrees with Commissioner Talen's request to look at using existing funds. The cost to bond will be about \$8,000,000. We should look at creative alternatives. We need an appropriate level of capital available, but there is a risk in the \$8,000,000 in bond costs.

Com. Ponstein: Agrees with Commissioners Talen and Kallman and noted that having a policy does not mean that we can't not do something. Smart government looks at policies on a daily basis. We say that we can't tap those funds because of a potential emergency but if we have an emergency, like the Flint water crisis, there will be state and federal aid available. If we do issue bonds, will they be callable or non-callable?

Mr. Duarte: Callable bonds out about 10 years.

Com. Ponstein: How much lower will interest rates go?

Mr. Duarte: They will not go lower. When selling into the market, the coupons out at the long end are usually higher than the current rates and you adjust that so when you get further out, there may be an opportunity to call the bonds.

Com. Ponstein: Is there anything in the future that could happen where we would reconsider this plan like a collapse of the U.S. markets or a recession?

Mr. Duarte: Given the way the economy operates, I don't foresee that happening.

Next Steps

Administrator Delabbio: The intent is to go through the process to draft and pass a bond resolution. Just like the Notice of Intent, this does not commit the County to do anything but allows us to move once the resolution is adopted. His recommendation is to continue on this track. Commissioners will get the comparison of borrowing from ourselves versus issuing bonds.

Other Business

Com. Bulkowski: Can you explain what comprises the AAA bond rating? What is the cost to the County if the rating drops? Would it be more in interest? Should we look at the policies and determine what a high rating really saves us and where does our community need shoring up?

Supports the decision to hold off on 82 Ionia to complete the due diligence. However, last month we had concerns over the cost of delay. Will we have that opportunity in March or April as opposed to waiting until June 30?

Mr. Delabbio: Yes, we intend to gather the information, and thoroughly vet the questions and get answers to the Board. This has bought us a little time and allows us to focus on our immediate needs.

Any Board Chair who has met with the bond rating agencies will confirm that they don't

share all of the factors that are involved. We've received articles that tell us a dozen factors that go into their ratings. They provide some information regarding our strengths and weaknesses and we can get that information to the Board; however, it might not paint the entire picture. They look at factors such as: 1) long term debt; 2) the economy of the local area, the State of Michigan and the Midwest; 3) fund balances; and, 4) management and board policies. Even then, we don't know how much the fund balance might offset a weak economy. We can show where we scored well and where we can use improvement.

Chair Saalfeld: When Detroit went through its bankruptcy, there was chatter that it could affect all of Michigan's municipalities' bond ratings. Fortunately, that did not happen.

Mr. Delabbio: Being in Michigan resulted in additional basis points added to Kent County's bonding in 2009 - 2012.

Com. Hennessy: The current bond issue that we would be asked to consider is for \$25,500,000. If we move forward with the sale of 82 Ionia, would there be more costs with a separate bond issue?

Mr. Delabbio: Yes, there will be some costs associated with a second bond issue.

Mr. Duarte: That is correct. The timing would be that we would need the cash before we would be in a position to move forward on 82 Ionia. While it would be preferable to do one bond issue, it is likely we will have to do two. One other clarification – if we were to front the cash, rather than borrow it, it would not change our fund balance. Our fund balance would remain the same except that a huge portion of it would be classified as "non-spendable." This significant change in cash position would be viewed poorly. At the low point in the year, our cash would be virtually zero.

Com. Morgan: The County's current fiscal policy has worked well over the years. Its current debt to equity ratio is under two percent. Commissioners have been diligent in looking at the issues for these types of projects. He supports the way Kent County has conducted business over his 16-year tenure.

Com. Hennessy: If this were to cost \$4,100,000 in debt service out of the Correction and Detention Millage, we still would have enough for the other needs funded by that millage?

Mr. Delabbio: We receive about \$16,500,000 annually from the Corrections and Detention Millage and most of that has historically been used for operations and construction maintenance. Most of the money has transferred from the Corrections and Detention Millage into the General Fund to offset costs of operation. We would reduce the amount available for operations by \$1,700,000 moving forward.

Com. Hennessy: Was there quite a bit of unspent money left in the reserves from the millage last year?

Mr. Delabbio: Yes, that is a cushion in the fund balance. We always try to keep at least one year's debt service as part of the fund balance for the Correction and Detention fund. There is about \$5,400,000 in that fund now.

ADJOURNMENT

At 8:37 a.m., Chair Saalfeld adjourned the work session.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
February 11, 2016 –
Agribusiness Community
Work Group Report Work Session

Meeting called to order at 7:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 19.

Absent: None.

INTRODUCTION

Chair Saalfeld explained that the Agribusiness Community Work Group (ACWG) was appointed by the Board of Commissioners (BOC) in May 2014, and included Commissioners Jones, Ponstein, and Saalfeld (Chair). The group met 12 times between June 2014 and October 2015. The ACWG Report was received at the November 19, 2015, BOC meeting. Today's work session is to review the information and recommendations in the ACWG Report and will be led by Assistant Administrator Mary Swanson.

(Note: Public Comment will be moved to Item 3 after the ACWG presentation.)

OVERVIEW

Ms. Swanson reviewed what led up to the formation of the ACWG. The BOC formed the Urban Sprawl Subcommittee in 2000. As a result of that Subcommittee's recommendations, the Board adopted its Purchase of Development Rights (PDR) Program in an effort to control sprawl in 2001. The BOC's Executive Committee discussed the idea of expanding and promoting the County's agricultural economy by exploring the agribusiness industry. As a result, the ACWG was formed in May 2014. The 14-member work group included:

- Jim Saalfeld, *Chair* – County Commissioner
- Diane Jones – County Commissioner
- Stan Ponstein – County Commissioner
- Steve Grimm – Cannon Township Supervisor
- Bryan Harrison – Caledonia Charter Township Supervisor
- Rick Chapla – The Right Place, Inc.
- Rick Baker – Grand Rapids Area Chamber of Commerce
- Mimi Fritz – Downtown Market
- Bryan Posthumus – Local Agribusiness Owner
- Ed Robinette – Local Agribusiness Owner
- Patty Birkholz – League of Conservation Voters
- Bert Bleke – Interested Citizen
- Dr. Paul Isely – Grand Valley State University
- Steve Wilson – Frey Foundation

The charge of the ACWG: *To consider what steps can be taken to help support, expand, and attract agribusiness (including both agricultural production and processing) in Kent County. This charge should include consideration of: (i) what tools can be reasonably applied to ensure efficient, suitable land for plant and animal-based production; (ii) what efforts can be used to encourage local market outlets and processors to be located close to the product point; and, (iii) what steps can be taken to further promote Kent County for its agribusiness on a regional and national scale. Recommendations should be mindful of the limited resources local governments have to fund non-core/discretionary matter and should address the likely means for funding recommended actions now and going forward.*

The ACWG invited 16 speakers (see names below) to offer ideas and answers to the following questions:

1. What tools or methods would you see as valuable in ensuring sufficient and suitable land for agricultural production?
2. What efforts should be used to encourage/support local market outlets? Are some outlets superior to others in the context of promoting agriculture?
3. What can be done locally to support production and to encourage producers to be located close to production to enhance efficiency?
4. Is there anything government is currently doing that hinders the growth of agribusiness in Kent County? What do you believe local government can do to support Kent County's agribusinesses and agricultural economy on a regional and national scale?

Speakers:

- Birgit Klohs; President and CEO of the Right Place, Inc.
- Dr. Adam Kantrovich; Educator, Michigan State University Extension, Institute of Agriculture and Agribusiness
- Dan Lennon; CEO, West Michigan Turkey Producers
- Jim Byrum; President, Michigan Agri-Business Association
- Mark Knudsen; Director of Planning and Performance Improvement, Ottawa County
- Mike DiBernardo; Michigan Department of Agriculture
- Joni Gruner; Michigan Department of Agriculture
- Matt Woolford; Director of Equalization, Kent County
- Mark Younquist; Michigan Apple Commission
- Steve Thome; Fruit Grower and Member of the Tree Fruit Commission
- Rob Steffens; Fruit Grower, Sparta Township Trustee
- Collin McLean; Certified Workforce Development Professional, MiWorks
- Amy Lebednick; Certified Workforce Development Professional MiWorks!
- Steve Cooper; COO / General Manager, Continental Dairy Facilities, LLC
- Russ Slater; Retired IT Business Consultant, Member, Kent County Agricultural Preservation Board; Environmental Advocate

- Stacy Byers; Consultant, Kent County Agricultural Preservation Board Coordinator, Ingham County Farmland and Open Spaces Program

Common themes that became evident during the meetings:

- A. Develop new products and markets
- B. Transportation and logistics
- C. Land/Water
- D. Labor, Talent and Work Force Development
- E. Processing and Technology

(Note: An in-depth breakdown/explanation of each theme is in the report.)

General Recommendations

- Agribusiness is very important to Kent County
 - Education and awareness are key to keeping agribusiness in the forefront of all stakeholders.
- All components of the industry are of equal importance
 - No one area should be a singular or even primary focus.
- Seek to engage agribusiness leaders and representatives in developing public policy.
- Knowing where to help or 'get out of the way.'

Specific Recommendations

- Improve awareness of access to information sharing and assistance programs
- Maintain transportation networks and policies
- Support GVMC consolidated planning and zoning map project
- Promote Lower Grand River Organization of Watersheds
- Partnership in Ottawa County's Great Lakes ag-tech Incubator

Two overarching themes which are an integral part of the recommendations:

- Building Awareness and Providing Education

Underlying each of the recommendations in this report is the need for increased awareness of the importance of agribusiness in our community and the contributions it makes to our quality of life. The success of any public policy or government initiative relies on a strong base of citizens and policy makers well-versed in its benefits. Providing information and education to the general public and policy makers on the connection between governmental policies and programs related to land use, zoning, preservation, workforce development and transportation to a robust and sustainable agricultural economy is essential.

- **Facilitating Collaboration and Cooperation**

While various sectors and segments of agribusinesses across the region have joined forces to work on specific markets, product processing or logistical issues, the industry as a whole does not have a common identity with a critical mass and collective strategy. As a result, it is less able than other local industries and organizations to access resources and influence public policies that impact its success. County and local governments have multiple opportunities to engage agribusiness leaders and industry representatives, and to facilitate collaboration with them and among them. Such collaboration would serve many purposes from supporting agribusiness-friendly regulatory environments to developing transportation and land use plans that recognize and promote the unique needs of agribusiness.

Chair Saalfeld: Ultimately, the question is: does the Board want to adopt the Report? First, it would go to the Legislative and Human Resources Committee and then to the Board of Commissioners. It is a great report and underscores the importance of this industry in Kent County. It also deals with the other important elements including labor, transportation, production, water and land, etc.

Q & A

Com. Mast: How do we make this a West Michigan issue? Are Ottawa and Allegan Counties doing the same things? Both land and water preservation are emphasized. Kent County has a PDR Ordinance, but should that be looked at again? Water quality/preservation is a major issue.

Chair Saalfeld: This report was designed in a similar way as the Community Collaboration Work Group (CCWG) report which enables other groups to begin work on some of the recommendations. The Chamber of Commerce is already working on a few. It is much larger than Kent County.

Ms. Swanson: Kent County participates in many regional groups such as The Right Place, Inc., GVMC, etc. Transportation planning is done on a regional level and water does not stop at jurisdictional boundaries.

Com. Stek: What is the current state of the freight and rail system in Kent County?

Chair Saalfeld: It is mostly private. A lot of unused trunk lines were converted to other uses such as trails but rail is now in demand. Once it is gone, it is gone. If you still have it, do not give it away because it may be needed later.

Ms. Swanson: Even though some of these assets are privately owned, The Right Place helps link those private assets to public assets like the Port of Muskegon.

Com. Bulkowski: We overplay the card "*when it is gone, it is gone,*" when it comes

to rails because bike paths can be moved. We underplay the development of the land because when you build 100 houses on former farmland it is impossible to turn it back to farmland. We want agricultural land, but we do not want to tell anyone what to do with their property. It is a Catch 22. The frustration with the report is the lack of an action plan. Should we fund an educational position, or a position focused on facilitating cooperation with agribusiness? If we simply say, "educate and collaborate," all of the good work that went into this report will sit on the shelf while more acres turn into subdivisions. Would like to see clearer action steps.

Chair Saalfeld: This report was not intended to solve all the issues. This is a positive first step. This report is important because it does not give detailed in-depth recommendations about what should be done. It lets the experts use this to move forward.

Com. Vonk: Can we determine what has happened in the townships since the Urban Sprawl Report with regard to farmland preservation and zoning? Look at what is or is not working.

Ms. Swanson: The Grand Valley Metro Council is undertaking the creation of a baseline and tracking through GIS.

Com. Jones: Agribusiness really does matter and this report will have momentum. It was a wonderful opportunity to be an ACWG member.

Com. Talen: Asked for clarification of the process. The Standing Rules say that a report as a whole is received and that the recommendations of the report can be, by the decision of the Chair, referred to a particular committee.

Chair Saalfeld: The Standing Rules, Section 6.2 (second paragraph), say:

On or after receipt, the Chair of the Board or Standing Committee that received the final written report may place the item on an agenda for additional discussion or refer specific recommendations to the appropriate Standing Committee for review and recommendation to the Board.

Chair intends to refer the report to the Legislative and Human Resources Committee for adoption and then it would come back to the Board.

Com. Talen: The chart following Section 6.2 of the Standing Rules indicates that the intent is to not adopt the report. It talks about referring for *additional discussion*, not for *adoption*. It clearly says the recommendations are what goes to the Board or Committee.

Chair Saalfeld: Corporate Counsel will look at the rules and respond in writing. It will be handled identically to the way the CCWG report was handled.

Public Comment

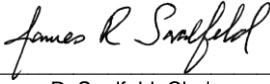
Dennis Heffron, 7724 Ashley Avenue, Belding (Chair of the Kent County Agricultural Preservation Board) – He commended the Board on the excellent report and today's presentation. Great resources were brought into the process. Kent County is looked upon by surrounding counties as the leader in West Michigan. The townships have done an excellent job with their master plans and ordinances, but some townships lack the tools to implement. How can we help the townships implement their plans? The ACWG did an excellent job of bringing to light the importance of agribusiness.

Other Business

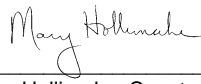
There was no other business.

ADJOURNMENT

At 8:30 a.m., Chair Saalfeld adjourned the work session.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
February 11, 2016 – Regular Meeting

Meeting called to order at 8:38 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 19.

Absent: None.

Invocation: Commissioner Stek gave the invocation. The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

The Right Place, Inc.

Birgit Klohs, President & CEO, gave an update on the 2015 Annual Report (copy of which is on file in the Office of the County Clerk). The current three-year (2014-2016) strategic plan includes the creation of 5,500 jobs, \$183,000,000 in new payroll and \$390,000,000 in capital investment. By the end of 2015, they had reached 3,520 new or retained jobs, \$123,400,000 in new payroll and \$484,900,000 in capital investment. More information is available online at: www.rightplace.org.

(Commissioner Vander Molen left the meeting at this time.)

PUBLIC COMMENT

1. Gerald Miller, 7937 Buccaneer Drive, Cascade Township - Vice Chair of the Kent Conservation District (KCD), explained what the KCD does and reviewed its 2015 Annual Report (copy of which is on file in the Office of the County Clerk). It receives no funds from county, state or federal budgets. All of its finances come from contracts, grants, and fees for services, donations and sponsorships.

2. Peter D'Arienzo, new CEO of John Ball Zoo – He introduced himself and indicated that he will present a Zoo report in April.

CONSENT AGENDA

- a) Approval of the Minutes of January 28, 2016, meeting
- b) January 19 and February 2, 2016, Finance Committee Meeting Minutes (Reports of Claims and Allowances)

Motion by Commissioner Stek, seconded by Commissioner Shroll, that the Consent

Agenda items be approved.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 18.

Nays: 0.

RESOLUTIONS

2-11-16-5 – LABOR AGREEMENT: POLICE OFFICERS LABOR COUNCIL CAPTAINS/LIEUTENANTS / HUMAN RESOURCES

WHEREAS, the Negotiating Committee recommends approval of a three-year labor contract with the Police Officers Labor Council Captains/Lieutenants, which represents 21 members; and

WHEREAS, wages will increase two percent annually in 2016, 2017 and 2018; and

WHEREAS, in 2016, employees' share of health care premiums will increase from 17.5 percent to 20 percent, and \$250 single/\$500 family deductibles will be added to the HMO plan. In 2018, the out-of-pocket maximum will increase by \$1,000 (with a corresponding reduction of \$1,000 in the prescription out-of-pocket maximum to maintain compliance with limits set forth under P.L. 111-148); and

WHEREAS, existing holiday banks will be maintained but no further additions will be permitted; and

WHEREAS, the pension plan employee contribution cap will increase from 8.5 percent of pay to 9.5 percent of pay effective January 1, 2017 (additional employee contributions to fund the Cost of Living Adjustment still apply); and

WHEREAS, the County may reopen regarding dual-tier vacation and paid time off upon resolution of these issues in the Police Officers Association of Michigan (POAM) and Kent County Deputy Sheriffs Association (KCDSA) units; and

WHEREAS, the County may reopen regarding replacement of the pension plan non-duty disability to an insured disability program upon resolution in the POAM and KCDSA units; and

WHEREAS, the total three-year increase to salary and benefit costs is \$246,690; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee and the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves a three-year labor agreement for the period of January 1, 2016 through December 31, 2018, between the County of Kent and the Police Officers Labor Council Captains/Lieutenants.

Motion by Commissioner Kallman, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 18.

Nays: 0.

2-11-16-6 – ACCEPT THE FY2015 STATE HOMELAND SECURITY GRANT AND BUDGET AMENDMENT / SHERIFF

WHEREAS, the Michigan Department of State Police – Emergency Management and Homeland Security Division provides federal pass-through funds for homeland security programs; and

WHEREAS, the purpose of the FY 2015 Homeland Security Grant Program is to prevent, deter, respond to, and recover from incidents of national significance, including but not limited to, threats and incidents of terrorism; and

WHEREAS, starting with grant year 2006, the Homeland Security Grant funding allotments were allocated on a regional basis. Kent County was placed into Region 6, which is part of a 13-county region. The fiduciary for the grants since 2006 has been the West Michigan Shoreline Regional Development Commission (WMSRDC). WMSRDC has agreed to continue as the fiduciary for the grant; and

WHEREAS, the final document of the WMSRDC agreement was reviewed and approved by Corporate Counsel; and

WHEREAS, the grant period is September 1, 2015 to May 31, 2018; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby appropriates \$344,426 from the Michigan Department of State Police – Emergency Management and Homeland Security Division to the FY 2016 Sheriff Emergency Management Budget – Special Projects Fund, contingent upon award and execution of a contract.

Motion by Commissioner Bulkowski, seconded by Commissioner Voorhees, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 18.

Nays: 0.

2-11-16-7 – FY 2016 KENT COUNTY TRAFFIC ENFORCEMENT GRANT FROM THE MICHIGAN OFFICE OF HIGHWAY SAFETY PLANNING / SHERIFF

WHEREAS, the Michigan Office of Highway Safety Planning has approved \$48,326 in federal funds for the Highway Safety Project “Kent County Traffic Enforcement” grant; and

WHEREAS, funding is contingent upon the availability of U.S. Department of Transportation Highway Safety Funds; and

WHEREAS, the grant funds will be used to fund overtime and benefits for road patrol officers to achieve fatal and serious injury reductions from increased seat belt use and impaired driving enforcement; and

WHEREAS, the grant period is November 16, 2015 to September 30, 2016; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accepts a Kent County Traffic Enforcement grant from the Michigan Office of Highway Safety Planning; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorize the signature of all grant related documents; and

BE IT FURTHER RESOLVED that the Board of Commissioners

hereby appropriates \$48,326 from the Michigan Office of Highway Safety Planning to the FY 2016 Sheriff's Budget – Special Projects Fund, contingent upon award.

(Commissioner Shroll requested a roll call vote.)

Motion by Commissioner Morgan, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Morgan, Jones, Bolter, Stek, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 16.

Nays: Antor, Ponstein - 2.

PUBLIC COMMENT

There was no public comment.

REPORTS

Airport

Commissioner Morgan: Construction has begun on the airport's consolidated checkpoint and market place. The estimated completion date on phase one is March 2017.

Community Mental Health Board

Commissioner Mast: Attended a conference in Kalamazoo held by the Mental Health Association Board. The Governor's 2017 budget calls for changes in the handling of managed care. network180 is looking at ways to help the developmentally disabled by conducting surveys and focus groups. There will be a special board meeting on April 4 and a public hearing on April 11.

Downtown Development Authority

Commissioner Talen: The Grand Rapids DDA has begun construction at Veterans Memorial Park. Authorized the CEO to enter into a contract for the Calder Plaza design work. The St. Cecilia Music Center is renovating to improve accessibility. Downtown Grand Rapids Inc. (DGRI) and the DDA have adopted performance measures. DGRI and the DDA are actively working at the state level on proposed changes to TIF legislation.

Administrator Delabbio reported that he has met with Chris Larson to discuss the commonalities that exist between the County and DGRI. This evening, they meet with legislators to discuss those items.

Lakeshore Regional Partners (LRP)

Commissioner Stek: The Lakeshore Regional Partners Executive Committee met on Tuesday. On Wednesday, they received the Governor's budget which has created some anxiety and conversation.

MISCELLANEOUS

Agribusiness

Commissioner Antor: Apologized for missing the Agribusiness Work Session. Agribusiness is very important. The recent EPIC report on the Top Ten U.S. Cities with regard to quality of life revealed that nine out of those ten have active agricultural preservation programs. Agribusiness is a component of quality of life.

NACo Legislative Conference & Grand Rapids Student Advancement Foundation

Commissioner Ponstein: Will attend NACo'S legislative conference in Washington, D.C. in late February. He is on NACo's Energy, Environment and Land Use Subcommittee and members will meet the director and staff of the Department of Energy.

Also, in February, he and Commissioner Chivis will host two fundraising events for the Grand Rapids Student Advancement Foundation. The funds will benefit music programs in the Grand Rapids Public Schools.

Walk for Warmth & Letter Supporting Large-Scale Commercial Dog Breeder Act

Commissioner Hennessy: Invited Commissioners to join her and participate in the annual Walk for Warmth Saturday, February 13, at 8:30 a.m., at the West Side Complex. The money raised provides heating assistance to low-income households in Kent County.

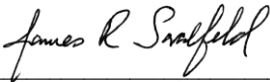
Also, there is a letter available for Commissioners' to sign showing support of a bill regarding large-scale commercial dog breeders. This legislation would require breeders to register with the Michigan Department of Agriculture and Rural Development and follow existing standards of care.

Chair Comments

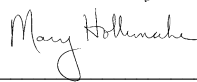
Chair Saalfeld: The Officers' Compensation Commission (OCC) meets in February and March this year. The OCC recommends the local elected officials' compensation. The first meeting is Tuesday, February 16, at 4:00 p.m., if anyone is interested in speaking to the OCC. The Chair will attend the meeting to answer any questions.

ADJOURNMENT

At 9:55 a.m., Commissioner Stek moved to adjourn, subject to the call of the Chair, and to Thursday, February 25, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Koorndyk. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
February 16, 2016 –
Wyoming Dispatch Part 2 Work Session

Meeting called to order at 7:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Bolter, Brieve, Bulkowski, Hennessy, Jones, Kallman, Koordnyk, Ponstein, Shroll, Stek, Talen, Voorhees, Chair Saalfeld - 13.

Absent: Antor, Chivis, Mast, Morgan, Vander Molen, Vonk - 6.

(Handouts: 1) Memorandum on Dispatch Questions from Administrator Delabbio, dated February 11, 2016; 2) Information from Commissioner Morgan re: Wyoming's request and the KCDA report; 3) Sheriff Dispatch Cost Allocations with the inclusion of Wyoming; 4) copy of Wyoming Dispatch PowerPoint presentation from January 28, 2016; and 5) Wyoming Dispatch Transition Budget Analysis from the Sheriff Department. All of which are on file in the Office of the County Clerk.)

Introduction

Administrator Delabbio explained that this is a follow-up to the January 28 work session on the City of Wyoming's (Wyoming) request to become part of Kent County's dispatch system. Wyoming's contract with the City of Grand Rapids (Grand Rapids) for dispatch services expires on July 1, 2016. Currently, the Sheriff Department dispatches police and fire services for all communities except Wyoming and Grand Rapids. The answers to questions received over the last two weeks are in Commissioners' packets.

Sheriff Department personnel present include: Sheriff Larry Stelma; Undersheriff Michelle Young; Chief Deputy Kevin Kelley; Sheriff Emergency Communications Manager Matt Groesser; Administrative Officer Randall DeBruine; and Captain Scott Brown. Also present is Wyoming City Manager and Chair of the Kent County Dispatch Authority, Curtis Holt.

Presentation

Chair Saalfeld explained that also in Commissioners' packets is an overview from Commissioner Morgan.

Q & A

Com. Bulkowski: How much will Wyoming joining Kent County dispatch cost the County/Sheriff and where are those dollars coming from?

Mr. DeBruine: The cost is \$57,563 for July – December 2016, less the savings of \$6,199 for the police, for a net cost of \$51,365. The estimated cost for 2017 is \$68,191.

Undersheriff Young: The operational changes that would occur with the addition of Wyoming makes the County's dispatch center stronger. The staffing shifts would increase effectiveness by inserting more management into the process. Currently, there is no one between Mr. Groesser and line staff to cover in his absence. It solidifies CAD administration, which is important to the operation of the dispatch center. Everyone saves a little financially but, operationally, they benefit substantially. It helps balance the two dispatch centers.

Com. Bulkowski: If the merger improves the dispatch center, which serves all the municipalities, why not distribute the costs to all participants as opposed to just the County?

Undersheriff Young: The formula is already in place. Wyoming will be charged the same rate and same discount.

Com. Bulkowski: When the formula was created, such a big community coming in was not anticipated. Everyone benefits except the County (other than having a better dispatch).

Administrator Delabbio: All contracts for dispatch end in 2017 and a new source of sustainable funding will need to be found.

Com. Bulkowski: Where in the budget does the \$51,365 come from?

Undersheriff Young: It will come out of the dispatch budget.

Com. Stek: Despite the increase in cost, are we moving in the right direction?

Undersheriff Young: Yes.

Com. Brieve: (Re: Question 4) When the dispatch authority voted, two of the Grand Rapids members voted "no." Is Grand Rapids supportive?

Undersheriff Young: They voted "no," because they could not abstain and they wanted the City Commission to review the report first.

Administrator Delabbio: For clarification purposes, the vote was on the report, not on Wyoming coming into the County's dispatch system.

Com. Bolter: We used to provide fire dispatch to townships at no cost. Do they actually get a *discount*, if they were not paying before?

Undersheriff Young: Some were paying, depending on when they joined the dispatch center. An agreement was in place with four townships and multiple cities to pay for dispatch. There was no agreement to dispatch for the balance of the townships. The old dispatch service looked entirely different from today's service because there was no infrastructure in place for fire dispatch. Now, when a 9-1-1 call comes in, we determine what the chief complaint is and transition it over to a CAD system. Fifteen years ago, the extent of our responsibility for a fire call was to dispatch a fire department, which took about 30 seconds. No monitoring of the service was done. The consolidation conversation began in 2008-2009 as a long-term better move for the County. But, with consolidation comes more work and responsibilities for the center.

Com. Bolter: A fire truck could respond to an accident. The line between fire and police dispatch has been blurred over the years because of the natural progression of how we've become more efficient and cross train.

Undersheriff Young: Absolutely. They are cross-trained especially in the rural township areas. Multiple-type responses are very common because the dispatch call goes to multiple places. This County responsibility and liability has to be well managed.

Com. Bolter: Clarification - the vote that this Board will take is just to agree to bring Wyoming into the County's dispatch system?

Chair Saalfeld: Yes.

Com. Bolter: We need a more comprehensive 9-1-1 plan before asking voters for money.

Undersheriff Young: The Wyoming contract by itself has no impact on the other dispatch issues. In terms of looking at the issues overall, even if our long-term goal is to be a one dispatch center, we have multiple steps to take to accomplish it. The number one need is a major communication infrastructure improvement project. That will need to be in place and evaluated before any final decisions are made on the rules of a consolidated dispatch center. Once the system is in, overflow and emergency backup would be handled differently than today. The numerous factors involved make it nearly impossible to tell you today exactly what the end game will look like. Without financially preparing for it, we cannot get to tomorrow - the issue with which the dispatch authority has been struggling. We have taken positive steps forward to get to a better vantage point. We now know what is next - tackling the communication gap. That fix is the largest dollar amount item.

Chair Saalfeld: Commissioner Morgan's overview goes into the whole question of consolidation and/or funding and how to deal with the two.

Com. Jones: Is the Sheriff Department in communication with the local fire departments regarding equipment purchases?

Mr. Groesser: Three communities have asked what should be done if new radios are needed. It is tough to answer when the future path has not been laid yet. They should buy equipment that has good resale value. The problem is finding the dollars to support the purchases.

Com. Jones: Are these types of purchases dependent on whether there is a surcharge or a millage?

Undersheriff Young: Yes. Unless there is another source of funding that has not yet been considered. The radio project will cost tens of millions of dollars. Municipalities have to make purchases that will work with the dispatch equipment.

Mr. Groesser: We have looked at grant opportunities.

Undersheriff Young: Cost estimates include equipment needed community-wide.

Com. Stek: Do we keep track as to when the local jurisdictions will need to replace equipment? We will move to the upgraded technology, it's just a matter of when. Can we resell equipment?

Undersheriff Young: We made investments 3-4 years ago into radios that were not narrow-band capable. It was a substantial amount of work to inventory the systems but now they are updated.

Mr. Groesser: Some equipment can be resold.

Undersheriff Young: We always recommend buying good equipment. It works better in the field and has resale value. Dispatch purchases resale equipment.

Com. Kallman: Is there data or metrics showing that our upgrades are beneficial?

Mr. Groesser: Upgrades can impact insurance ratings (ISO rating). He meets every six months with ISO to inform them of dispatch improvements.

Undersheriff Young: Homeowner's insurance rates have been affected since we modernized the dispatch center and consolidated services. They use response times from the fire department in the ISO rating for a community.

Com. Stek: While the ratings do improve, we have to be careful about making representation that property owners will see lower rates. Private underwriting practices vary.

Chair Saalfeld: We can say, "in theory," they should be lowered. How does Kent County's dispatch technology compare to similarly sized counties in Michigan?

Mr. Groesser: It depends on which components. Some communities take on more responsibility than others. We had problems with response time before the modernization. We focused on quickest response by the most appropriate resource. Some counties have Smart 9-1-1 which cell phone subscribers have to register for and if they make a 9-1-1 call, it can locate them, otherwise it would be the address of the cell phone bill. Some counties have started taking 9-1-1 text messages. As far as solving problems that had the most community impact, that is already done. We now need to prevent a technology gap.

Undersheriff Young: We are leaps and bounds ahead of most large communities when it comes to back-up. We have a "hot" back-up, so, literally within milliseconds, if our center goes down, the call transitions over to Grand Rapids.

Chair Saalfeld: If we did not have the two jurisdictions' systems (Kent County and Grand Rapids) what would the backup be? Another county?

Mr. Groesser: Could be another county or the state police.

Undersheriff Young: We have backhaul from every tower site in Kent County and that has to come to the central location to run the radio system. That is a literal line. Depending on who the backup was and how far away, it could be very expensive.

Com. Koorndyk: I believe that Wyoming deserves an opportunity to be part of the County's system. It makes the County stronger. Both Undersheriff Young and Mr. Groesser do a phenomenal job with what they have. We do need to consider more money for capital if we want to move into the future and give the citizens what they expect when they call 9-1-1. As far as the ISO ratings go, fire is just one factor.

Com. Voorhees: He has always held the principle that the number one purpose of government is the protection of life and property.

Com. Bulkowski: Staffing will go from 50.25 FTEs to 61 FTEs with the inclusion of Wyoming. It has been explained that it takes six months to get a new hire trained. Is it doable?

Mr. Groesser: Our trainers are phenomenal. We began planning for it when we received the letter of intent from Wyoming. We will be on overtime though in July – August.

Chair Saalfeld: Asked Administrator Delabbio to explain the logistics of this issue.

Administrator Delabbio: Next steps include: The contract agreement between the Wyoming and Kent County for dispatch services will go to the Finance Committee. The additional staffing request will go to both the Legislative and the Finance Committees. Both items will then go before the Board of Commissioners at the March 24 meeting.

PUBLIC COMMENT

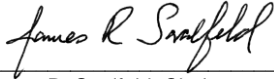
There was no public comment.

OTHER BUSINESS

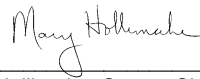
There was no other business.

ADJOURNMENT

At 8:24 a.m., Chair Saalfeld adjourned the work session.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS
of the
Kent County Board of Commissioners
February 25, 2016 – Regular Meeting

Meeting called to order at 8:32 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Chair Saalfeld - 16.

Absent: Mast, Vonk, Voorhees - 3.

Invocation: Commissioner Ponstein introduced Commissioner Kallman who gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of February 2, 2016, Work Session; February 11, 2016, Meeting and Work Session; and, February 16, 2016, Work Session
- b) February 16, 2016, Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Resolutions:

2-25-16-8 – APPOINTMENTS TO THE CITY/COUNTY BUILDING AUTHORITY, KENT DISTRICT LIBRARY BOARD AND THE KENT COUNTY FAMILY & CHILDREN’S COORDINATING COUNCIL / BOARD OF COMMISSIONERS

WHEREAS, a citizen vacancy on the City/County Building Authority was left unfilled following the annual appointment process due to the recommended candidate withdrawing from the position. The interview team consisting of Commissioners Shroll, Talen, and Stek reviewed resumes and interviewed selected candidates. The interview team is recommending the appointment of Emily Bridson to the City/County Building Authority; and

WHEREAS, a citizen vacancy has recently occurred on the Kent District Library Board for Region 8 (City of Wyoming). An interview team consisting of Commissioners Mast, Antor, and Talen reviewed resumes and interviewed candidates. The interview team is recommending, and the City of Wyoming concurs, the appointment of Sherrie Willson to fill the unexpired term on the Kent District Library Board for Region 8; and

WHEREAS, in addition, two citizen vacancies have occurred on the Kent County Family & Children's Coordinating Council. One is a Private Funding position and one is an Advocate/Consumer position. An interview team consisting of Commissioners Shroll, Talen, and Stek reviewed resumes and interviewed selected candidates. The interview team is recommending the appointments of Michelle Van Dyke to the Private Funding slot and Melanie Beelen to the Advocate/Consumer slot to fill the unexpired terms; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby appoint Emily Bridson to the City/County Building Authority to fill a three-year term ending December 31, 2018; to appoint Sherrie Willson to the Kent District Library Board to fill an unexpired term ending December 31, 2017; to appoint Melanie Beelen to the Kent County Family & Children's Coordinating Council to fill an unexpired term ending December 31, 2017; and to appoint Michelle Van Dyke to the Kent County Family & Children's Coordinating Council to fill an unexpired term ending December 31, 2016.

2-25-16-9 – NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) – REDUCING DISPARITIES IN BREASTFEEDING GRANT / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from National Association of County and City Health Officials (NACCHO) that funding of \$41,455 has been awarded to support programs that focus on peer and professional lactation support to breastfeeding African American mothers, who have been found to have the lowest breastfeeding initiation and duration rates of all racial and ethnic groups; and

WHEREAS, the grant requires activities to be conducted with a baby friendly hospital – Mercy Health Saint Mary's – and a community organization – Spectrum Health's Strong Beginnings maternal-infant support program; and

WHEREAS, to encourage increased breastfeeding among African Americans living in Greater Grand Rapids, the Health Department will deliver training workshops for professional and lay persons, create a breastfeeding peer mentor program for African Americans, partner with Mercy Health Saint Mary's to develop a referral program for prenatal and postpartum clients to participate in peer mentor and peer support programs, and create a breastfeeding resource and referral guide to be used by healthcare professionals; and

WHEREAS, the \$41,455 in grant funds will be used to support 0.1 FTE of existing Health Department positions with salary and benefit costs of \$8,962, contractual costs for training and coordination of peer groups of \$16,000, conference and local travel costs of \$2,465, supplies of \$2,443, incentives of \$3,985, and indirect costs of \$7,600; and

WHEREAS, the term of the grant is January 15, 2016 through June 30, 2016; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accept and appropriate \$41,455 in funding from National Association of County and City Health Officials (NACCHO) to the 2016 Health Fund Budget; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorize the Board Chair to execute the grant agreement and approve grant extensions and changes, within fifteen percent of the original award.

2-25-16-10 – NETWORK180 – RETHINK DRINKS CAMPAIGN / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from Network180 that funding of \$30,000 is available to support a social marketing campaign called ReThink Drinks, a prevention program targeting adult heavy drinking; and

WHEREAS, the ReThink Drinks campaign is an ongoing initiative to inform adults about the potential long-term harmful effects and risky behaviors associated with excessive alcohol consumption; and

WHEREAS, the broad-based, public health campaign will incorporate social media and education throughout Kent County, and target adults ages 18-34 with specific information on understanding drinking habits and recommended limits for safe and healthy alcohol consumption; and

WHEREAS, the \$30,000 in grant funds will be used to support the marketing campaign that includes bus ads, billboards, Johnny Ads (restroom ads) in local bars, restaurants, sports and entertainment venues and a partnership with the West Michigan Whitecaps. The cost includes \$24,250 for services provided by the West Michigan White Caps, \$250 for travel, \$250 for supplies and \$5,500 for indirect expenses; and

WHEREAS, the term of the grant is February 1, 2016 through September 30, 2016; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accept and appropriate \$30,000 in funding from Network180 to the 2016 Health Fund Budget; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorize the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Ponstein, seconded by Commissioner Koorndyk, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Koorndyk, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Brieve, Kallman, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Chair Saalfeld – 16.

Nays: 0.

RESOLUTIONS

2-25-16-11 – KENT SCHOOLS SERVICES NETWORK AGREEMENT / ADMINISTRATOR'S OFFICE

WHEREAS, in 2002, the Board of Commissioners adopted a Prevention Subcommittee Report that called for increased County funds for prevention services in the community. Initially, the *Prevention Initiative* focused on funding four distinct programs: Family Futures' Healthy Start (primary prevention), Kent Intermediate School District's (ISD) Bright Beginnings (primary prevention), Kent Department of Health and Human Services' (DHHS) Early Impact (secondary prevention), and Network180's Family Engagement Program (tertiary prevention). The initial funding for these services began in 2003 with \$1.8 million; and

WHEREAS, in 2006, KSSN launched with eight schools and a mission to realign health and human services to support student achievement. Today, KSSN operates in 30 schools within eight school districts throughout Kent County,

servicing over 18,000 students from Pre-K through 12th grade. Schools where KSSN operates have seen a reduction in chronic absenteeism; and

WHEREAS, in 2008, the State of Michigan reduced its funding for Early Impact by \$400,000 in direct program support, and another \$400,000 through eligibility service definitions. As a result, the Grand Rapids Community Foundation, Network180, Heart of West Michigan United Way, and Kent County moved its respective funding for Early Impact to the Kent School Services Network (KSSN) as our secondary prevention service. At the time, the Kent ISD served as KSSN's fiduciary, and the contract for KSSN services was between Kent County and the Kent ISD. Two years ago, KSSN became its own 501(c)(3) non-profit organization with its own Board of Directors; and

WHEREAS, funding for KSSN comes from a variety of sources including, but not limited to, the following: school districts, Network180, Kent ISD, Grand Rapids Community Foundation, United Way, private donors, and Kent County; and

WHEREAS, Assistant Corporate Counsel has prepared and approved the Agreement for signature; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve a two-year agreement with the Kent Schools Services Network for Prevention Initiative services.

Motion by Commissioner Brieve, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

2-25-16-12 – COMMUNITY DEVELOPMENT 5-YEAR CONSOLIDATED PLAN / COMMUNITY DEVELOPMENT

WHEREAS, Kent County has qualified as an Urban County, which makes it eligible to receive funds from the US Department of Housing and Urban Development (HUD); and

WHEREAS, Kent County along with the cities of Grand Rapids and Wyoming received an Economic Vitality Incentive Grant from the State of Michigan to hire a consultant in order to review the potential of merging the three Community Development departments. The consultant's report suggested that this will reduce the amount of federal funds the region could receive. One suggestion from the consultant's report was the creation of a regional Consolidated Plan to benefit the region; and

WHEREAS, the five-year Consolidated Plan consists of a housing and homelessness needs assessment, market analysis and related goals and objectives, and is a prerequisite of obtaining Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grants (ESG) from HUD; and

WHEREAS, Grand Rapids as well as Wyoming have presented the Consolidated Plan to their respective city commissions in January, and were approved; and

WHEREAS, the Annual Action Plan that describes the specific funding plan will be presented for approval in May; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the Housing and Community Development Consolidated Plan for July 1, 2016 through June 30, 2021.

Motion by Commissioner Jones, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried by voice vote.

Abstain: Commissioner Bulkowski – 1.

2-25-16-13 – RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT BONDS, SERIES 2016 / FISCAL SERVICES

WHEREAS, the County has determined to (a) to replace and/or renovate portions of the Kent County Juvenile Detention Center building located at 1501 Cedar Street, N.E. in the City of Grand Rapids (the "City"), (b) to replace and/or renovate the kitchen at the Kent County Correctional Facility located in the Kent County (the "County") Fuller Complex (the "Fuller Complex") at 703 Ball Avenue, N.E. in the City, (c) to buildout two new Courtrooms and related judicial offices including other renovations and improvements at the Kent County Courthouse located at 180 Ottawa Avenue, N.W. in the City, and (d) to acquire and install related furniture, fixtures and equipment (collectively, the "Public Improvements") for the benefit of the County; and

WHEREAS, the County is authorized to issue bonds under Section 517 of Act 34 of the Public Acts of Michigan of 2001, as amended, MCL 14.2101, et seq. ("Act 34"), and use the proceeds of the sale of such bonds to pay all or part of the cost of the Public Improvements; and

WHEREAS, the Board of Commissioners has determined that it is in the best interest of the County to issue bonds under Section 517 of Act 34 for the purpose of paying all or part of the costs of the Public Improvements; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Kent as follows:

Section 1. Necessity of Public Improvements; Useful Life. It is necessary for the public health, safety and welfare of the County to undertake the Public Improvements and issue general obligation limited tax bonds of the County therefor pursuant to Section 517 of Act 34 to pay for all or a portion of the costs of the Public Improvements. The period of usefulness of the Public Improvements is estimated to be not less than 21 years.

Section 2. Bonds Authorized; Security. The County shall issue bonds entitled "General Obligation Limited Tax Capital Improvement Bonds" (the "Bonds") in the aggregate principal sum of not to exceed \$25,500,000 to pay for all or a portion of the Public Improvements and the cost of issuance of the Bonds. The Bonds shall be limited tax general obligations of the County. The full faith and credit of the County are pledged for the prompt payment of the principal of and interest on the Bonds as the same shall become due. Each year the County shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise funds to pay such amounts is subject to applicable constitutional and statutory limitations on the taxing power of the County.

Section 3. Continuance of Security for Bonds. The security pledged for the Bonds pursuant to this resolution shall continue until payment in full of the principal of and interest on all the Bonds or, until the Bonds are defeased as provided in Section 15 hereof.

Section 4. Bond Details. Bonds shall be issued in one or more

series in fully registered form without coupons as serial and/or term bonds and substantially in the form set forth in Section 11 hereof. The interest rate or rates on the Bonds shall not exceed an average net interest rate of 6.0% per annum. The Bonds shall have maturities not exceeding 21 years and may have an optional redemption premium or premiums not exceeding 2.0% of the principal amount of any Bonds to be redeemed. The underwriter's discount on the Bonds including expenses shall not exceed 0.60% of the principal amount thereof and the Bonds may have a composite original issue discount not exceeding 3.0%. Within the limitations of applicable law and this resolution (including specifically this Section 4) the County's Fiscal Services Director is hereby authorized, with respect to each series of the Bonds, to approve the date, principal amount, maturities, interest payment date, interest rates, discounts, premiums, optional or mandatory redemption, the place of delivery and payment and other matters and procedures necessary to complete the issuance and sale of the Bonds as permitted by law.

Section 5. Notice of Optional and Mandatory Redemption. If less than all of the Bonds of a certain maturity within a series of Bonds shall be subject to optional or mandatory redemption, the Bonds of such maturity to be redeemed shall be determined by lot.

Notice of the call of any Bonds subject to optional or mandatory redemption shall be given by first-class mail by the Bond Registrar/Paying Agent (identified in Section 9 hereof) not less than 30 days prior to the date fixed for redemption to the registered owners of record of the Bonds or portions thereof to be redeemed, at the address shown on the registration books of the County kept by the Bond Registrar/Paying Agent; *provided, however*, that failure to give such notice by mail, or any defect in the notice mailed to the owner of any Bonds, shall not affect the validity of the proceedings for the redemption of any other Bonds. The notice of redemption shall specify the Bonds to be redeemed, the redemption date and the place or places where amounts due upon such redemption will be payable and, if less than all of the Bonds of a series are to be redeemed, the numbers of such Bonds to be so redeemed, and, in the case of Bonds to be redeemed in part only, such notice shall also specify the respective portions of the principal amount thereof to be redeemed. Bonds so called for redemption shall not bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Bond Registrar/Paying Agent to redeem said Bonds.

Section 6. Payment of Bonds and Record Date. The principal of the Bonds shall be payable by the County to the holder thereof in lawful money of the United States of America upon delivery and surrender of the Bonds at the designated office of the Bond Registrar/Paying Agent (identified in Section 9 hereof). Interest on the Bonds shall be paid when due by check or draft drawn on the Bond Registrar/Paying Agent by first class mail to the registered owners thereof at the addresses shown on the registration books of the County kept by the Bond Registrar/Paying Agent as of the close of business on the 15th day of the month preceding the month a payment of interest on the Bonds is due, *provided, however*, that if such day is a Saturday, Sunday or legal holiday in the State of Michigan (the "State"), then to the registered owners at the addresses shown on the registration books as of the close of business on the day next preceding such 15th day of the month which is not a Saturday, Sunday or legal holiday in the State (the "Record Date").

Section 7. Denomination and Numbering. The Bonds shall be issued within a series in the denomination of \$5,000 or any multiple thereof within a single maturity, not exceeding the principal amount of the Bonds maturing in such year. Each Bond shall be numbered by the Bond Registrar/Paying Agent (identified in Section 9 hereof) in such a fashion as to reflect the fact that it is one of the Bonds of that series, and to identify the owner thereof on the bond register of the County kept by the Bond Registrar/Paying Agent.

Section 8. Book-Entry System. Initially, for each series of Bonds one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to

continue the book-entry system of transfer or that the interests of the holders of the Bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the Bond Registrar/Paying Agent (identified in Section 9 hereof), whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the Bond Registrar/Paying Agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and the Bond Registrar/Paying Agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the Bond Registrar/Paying Agent shall be obligated to deliver bond certificates in accordance with the procedures established by this resolution. In the event bond certificates are issued, the provisions of this resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the Bond Registrar/Paying Agent to do so, the County and the Bond Registrar/Paying Agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the Bonds to any Participant having Bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

Notwithstanding any other provision of this resolution to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such Bonds and all notices with respect to the Bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between DTC and the County.

Section 9. Bond Registrar and Paying Agent. Huntington National Bank, is hereby appointed to act on behalf of the County as registrar and paying and transfer agent (the "Bond Registrar/Paying Agent") with respect to the Bonds. The County's Fiscal Services Director is hereby authorized to enter into an agreement on behalf of the County with the Bond Registrar/Paying Agent upon such terms and conditions as are consistent with the terms of this resolution. All reasonable fees and expenses of the Bond Registrar/Paying Agent shall be paid by the County. The County's Fiscal Services Director from time to time may designate, and enter into an agreement with, a new paying and transfer agent and bond registrar that is qualified to act in such capacity under the laws of the United States of America or the State.

Section 10. Execution, Authentication and Delivery of Bonds. The Chairperson of the County Board of Commissioners and County Clerk shall sign said Bonds manually or, to the extent authorized by law, by facsimile, for and on behalf of the County and shall cause the seal of the County (or a facsimile thereof) to be affixed thereto or printed thereon. The Bonds, when executed, shall be delivered to the Bond Registrar/Paying Agent for authentication and delivery by it to the purchaser(s) thereof upon receipt of the purchase price therefor. The Bond Registrar/Paying Agent shall indicate on each Bond the date of its authentication. Additional Bonds bearing the manual or facsimile signatures of the Chairperson of the County Board of Commissioners and County Clerk and upon which the seal of the County (or a facsimile thereof) is affixed thereto or imprinted thereon may be delivered to the Bond Registrar/Paying Agent for authentication and delivery in connection with the exchange and transfer of Bonds. The Bond Registrar/Paying Agent shall authenticate and deliver the Bonds as directed by the County. The Chairperson of the County Board of Commissioners, County Clerk, County Treasurer, County Administrator/Controller and County Fiscal Services Director are hereby authorized to execute such certificates, affidavits or other documents or instruments as may be required in connection with the issuance, sale and delivery of the Bonds.

Section 11. Form of Bonds; Exchange and Transfer of Bonds.

The Bonds shall be substantially in the form attached hereto as Exhibit A. In the event that the Bonds are not in book-entry-only form, any individual Bond, at the option of the registered owner thereof, shall be transferable on the bond register of the County upon the surrender of the individual Bond together with an assignment executed by the registered owner or its duly authorized attorney in form satisfactory to the Bond Registrar/Paying Agent. Upon receipt of a properly assigned Bond, the Bond Registrar/Paying Agent shall authenticate and deliver a new bond or bonds in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees. Any individual bond may likewise be exchanged for one or more other bonds with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the Bond being exchanged. Such exchange shall be effected by surrender of the individual Bond to be exchanged to the Bond Registrar/Paying Agent with written instructions signed by the registered owner of the individual Bond or its attorney in form satisfactory to the Bond Registrar/Paying Agent. Upon receipt of an individual Bond with proper written instructions the Bond Registrar/Paying Agent shall authenticate and deliver a new bond or bonds to the registered owner of the Bond or its properly designated transferee or transferees or attorney.

If, at the time the Bond Registrar/Paying Agent authenticates and delivers a new Bond pursuant to this Section 11, payment of interest on the Bonds is in default, the Bond Registrar/Paying Agent shall endorse upon the new Bond the following: "Payment of interest on this Bond is in default. The last date to which interest has been paid is _____."

The County and the Bond Registrar/Paying Agent may deem and treat the person in whose name any Bond shall be registered upon the Bond Register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of the principal of, premium, if any, and interest on such Bond and for all other purposes, and all payments made to any such registered owner, or upon its order, in accordance with the provisions of Section 6 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the County nor the Bond Registrar/Paying Agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the Bond Registrar/Paying Agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating the registered owner.

For every exchange or transfer of Bonds the County or the Bond Registrar/Paying Agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to the exchange or transfer, which sum or sums shall be paid by the person requesting the exchange or transfer as a condition precedent to the exercise of the privilege of making the exchange or transfer.

The Bond Registrar/Paying Agent shall not be required to transfer or exchange Bonds or portions of Bonds which have been selected for redemption.

Section 12. Debt Service Fund. There shall be established and maintained on the books of the County a separate fund to be designated the "GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND, SERIES 2016" (the "Debt Service Fund") for the Bonds. The Debt Service Fund for the Bonds shall be maintained at a bank or trust company designated by the County. Into said Debt Service Fund for the Bonds there shall be placed the accrued interest for such Bonds received at the time of delivery of said Bonds. All payments made by the County pursuant to Section 6 of this resolution are pledged for the payment of principal of and interest on the Bonds and as made shall be placed in the Debt Service Fund for the Bonds. The principal of and interest on the Bonds when due shall be paid directly out of the Debt Service Fund.

Section 13. Improvement Fund. Prior to delivery and sale of the Bonds, there shall be established and maintained on the books of the County a separate account to be designated the "GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT BONDS IMPROVEMENT FUND, SERIES 2016" (the "Improvement Fund") for the Bonds. The Improvement Fund for the Bonds shall be

maintained at a bank or trust company designated by the County. After deducting a sum equal to the amount of any accrued interest, if any, from the date of the Bonds to the date of delivery thereof, which sums shall be deposited in the Debt Service Fund, the balance of the proceeds of the Bonds shall be deposited into the Improvement Fund. The moneys on deposit in the Improvement Fund from time to time shall be used solely for the purpose for which the Bonds were issued. Any unexpended balance shall be used for such purposes as allowed by law. After completing the Public Improvements and disposition of the remaining proceeds of the Bonds, if any, pursuant to the provisions of this Section 13, the Improvement Fund shall be closed.

Section 14. Refunding Bonds. The County shall have the power to issue refunding bonds pursuant to all applicable law to refund all or part of the Bonds for purposes authorized by law.

Section 15. Defeasance. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of and interest on the Bonds, shall have been deposited in trust, this resolution shall be defeased with respect to the Bonds and the owners of the Bonds shall have no further rights under this resolution except to receive payment of the principal of and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

Section 16. Replacement of Bonds. Upon receipt by the Bond Registrar/Paying Agent of proof of ownership of an unmatured Bond and satisfactory evidence that the Bond has been lost, apparently destroyed or wrongfully taken and upon receipt of security or indemnity which complies with applicable law and is satisfactory to the Bond Registrar/Paying Agent, the Bond Registrar/Paying Agent shall deliver a new executed bond to replace the Bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured Bond is lost, apparently destroyed or wrongfully taken, the Bond Registrar/Paying Agent may pay the Bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The Bond Registrar/Paying Agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the Bond Registrar/Paying Agent and the County in the premises. Any bond delivered pursuant to the provisions of this Section 16 in lieu of any Bond lost, apparently destroyed or wrongfully taken shall be of the same form, tenor and series and be secured in the same manner as the Bond in substitution for which such bond was delivered.

Section 17. Investment of Moneys. Moneys in the respective Improvement Fund and the Debt Service Fund may be invested in United States Government obligations, obligations the principal of and interest on which are guaranteed by the United States Government or other investments permitted by law. Any moneys so invested shall be in obligations or deposits maturing prior to the estimated date that such moneys will be needed for the purposes of the fund in which such moneys invested have been deposited.

Section 18. State Tax Exemption. The Bonds are authorized by the Constitution of the State, the statutes of the State and, in particular, Section 517 of Act 34 and are exempt from any and all taxation whatsoever by the State or by any taxing authority within the State, except estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.

Section 19. Tax Covenant. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended, necessary to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes.

Section 20. Additional Security. The County's Fiscal Services Director is hereby authorized to negotiate and arrange, as and to the extent he shall deem necessary and/or economically feasible, for insurance on the Bonds as additional security to assure timely payment of principal of and interest on the Bonds.

Section 21. Negotiated Sale. The County's Fiscal Services Director is authorized to negotiate the sale of the Bonds with Citigroup Global Markets, Inc. (the "Underwriter") in accordance with the provisions of this resolution and to execute a bond purchase agreement with the Underwriter evidencing the terms of such negotiated sale. A negotiated sale of the Bonds will permit the County to sell the Bonds at the appropriate time and to structure the issue to assure the lowest interest rate on the Bonds.

Section 22. Report of Sale of Bonds. The County's Fiscal Services Director, prior to the issuance of the Bonds, shall file a report with the County Board of Commissioners with respect to the sale of the Bonds. Such report shall include (a) the date of issue, principal amount, principal payment dates, and the manner of sale of the Bonds, (b) the interest rate or rates on the Bonds and the interest payment dates, (c) the optional and mandatory redemption provisions related to the Bonds, (d) the use and disposition of the proceeds of the Bonds, and (e) the extent of the use of any bond insurance to secure payment of the Bonds.

Section 23. Sale, Issuance and Delivery of Bonds; Preparation and Use of Official Statement. The Chairperson of the County Board of Commissioners, County Clerk, County Treasurer, County Administrator/Controller and the County Fiscal Services Director are authorized to do all things necessary to effectuate the sale, issuance and delivery of the Bonds in accordance with the provisions of this resolution.

The County's Fiscal Services Director is hereby authorized to cause the preparation of an official statement for the Bonds for purposes of compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule"), and to do all other things necessary to comply with the Rule. After the award of the Bonds, the County will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the purchaser to enable such purchaser to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County's Fiscal Services Director is authorized to enter into such agreements as may be required to enable the purchaser to comply with the Rule.

Section 24. Continuing Disclosure. The County's Fiscal Services Director is authorized to execute and deliver in the name and on behalf of the County a continuing disclosure certificate to comply with the requirements for a continuing disclosure undertaking by the County pursuant to paragraph (b)(5) of the Rule, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all the provisions of the Continuing Disclosure Certificate.

Section 25. Approval of Michigan Department of Treasury. The issuance and sale of the Bonds is subject to approval being granted therefor by the Department of Treasury of the State ("Treasury") in accordance with Act 34. The County has previously filed a qualifying statement with Treasury, and subsequent thereto the County has been granted qualified status by Treasury, all as provided in Act 34.

Section 26. Appointment of Financial Advisor and Bond Counsel. Robert W. Baird & Co. shall be financial advisor to the County and Dickinson Wright PLLC shall serve as bond counsel with respect to the Bonds.

Section 27. Severability. If any section, paragraph, clause or provision of this resolution shall be held invalid, the invalidity of such paragraph, section, clause or provision shall not affect any of the other provisions of this resolution.

Section 28. Prior Resolutions. All resolutions or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

Section 29. Headings. The section headings in this resolution are furnished for convenience of reference only and shall not be considered to be part of this resolution.

Section 30. Effective Date of Resolution. This resolution shall become effective immediately upon its passage.

Motion by Commissioner Jones, Seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Koorndyk, Chivis, Bulkowski, Hennessy, Vander Molen, Brieve, Stek, Bolter, Jones, Morgan, Chair Saalfeld – 12.

Nays: Talen, Kallman, Ponstein, Antor - 4.

EXHIBIT

R-____

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF KENT
GENERAL OBLIGATION LIMITED TAX
CAPITAL IMPROVEMENT BONDS,
SERIES 2016**

INTEREST RATE	MATURITY DATE	DATE OF ORIGINAL ISSUE	CUSIP
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REGISTERED OWNER: Cede & Co.

P.O. Box 20
Bowling Green Station
New York, New York 10274
Tax I.D. No. 13-2555119

PRINCIPAL AMOUNT: Dollars (\$_____)

IN THESE PRESENTS that the County of Kent, Michigan (the "County"), acknowledges itself indebted and, for value received, hereby promises to pay on the Maturity Date, specified above, unless redeemed prior thereto as hereinafter provided, to the Registered Owner, specified above, or registered assigns shown as the Registered Owner of record of this Bond on the books of the County kept by Huntington National Bank, Grand Rapids, Michigan, as bond registrar/paying agent (the "Bond Registrar/Paying Agent") the Principal Amount, specified above, in lawful money of the United States of America, upon presentation and surrender of this Bond at the designated office of the Bond Registrar/Paying Agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereinafter defined), together with interest thereon (computed using a 360-day year consisting of twelve 30-day months) from the date hereof until paid at the Interest Rate per annum specified above, payable on _____, 201_, and semi-annually thereafter on the ___ day of _____ and _____ of each year by check or draft drawn on the Bond Registrar/Paying Agent to the Registered Owner by first-class mail at the address shown on the registration books of the County on the Record Date. The Record Date shall be the close of business each _____ and _____ with respect to the payments due each _____ and _____, respectively, provided that if such day is a Saturday, Sunday or legal holiday in the State of Michigan (the "State"), the Record Date shall be as of the close of business on the day next preceding such 15th day of the month which is not a Saturday, Sunday or legal holiday in the State.

This Bond is one of a series of bonds of even date and like tenor except as to principal amount, date of maturity and interest rate, aggregating the principal sum of _____ Dollars (\$ _____) (the "Bonds") issued in accordance with the provisions of Section 517 of Act 34 of the Public Acts of Michigan of 2001, as amended, and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") to finance all or a portion of the cost to (i) construct, reconstruct, repair and rehabilitate various public streets and roads, including bridges, in the County, including but not limited to (a) to replace and/or renovate portions of the Kent County Juvenile Detention Center building located at 1501 Cedar Street, N.E. in the City of Grand Rapids (the "City"), (b) to replace and/or renovate the kitchen at the Kent County Correctional Facility located in the Kent County (the "County") Fuller Complex at 703 Ball Avenue, N.E. in the City, (c) to buildout two new Courtrooms and related judicial offices including other renovations and improvements at the Kent County Courthouse located at 180 Ottawa Avenue, N.W. in the City, and (d) to acquire and install related furniture, fixtures and equipment.

The Bonds are a limited tax general obligation of the County. The full faith and credit of the County are pledged for the prompt payment of principal of and interest on the Bonds as the same shall become due. Each year the County will include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise funds to pay such amounts is subject to applicable constitutional and statutory limitation on the taxing power of the County.

This Bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the Bond Registrar/Paying Agent, upon the surrender of this Bond together with a written instrument of transfer satisfactory to the Bond Registrar/Paying Agent duly executed by the Registered Owner or its attorney duly authorized in writing. Upon the exchange or transfer of this Bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The Bond Registrar/Paying Agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year _____ are subject to mandatory prior redemption at par and accrued interest as follows:

Redemption Date	Principal Amount of Bonds To Be Redeemed*
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*Final maturity.

(Repeat as necessary)

Bonds or portions of Bonds to be redeemed by mandatory redemption shall be selected by lot.]

OPTIONAL PRIOR REDEMPTION

Bonds maturing in the years ____ through ____, both inclusive, shall not be subject to redemption prior to maturity. Bonds maturing in the years ____ through ____, both inclusive, shall be subject to redemption prior to maturity at the option of the County, in whole or in part in multiples of \$5,000 within a single maturity in such order of maturity as the County shall determine and within a single maturity by lot, on any date on or after _____ at par.

NOTICE OF REDEMPTION

Notice of the call of any Bonds for redemption shall be given by first-class mail not less than 30 days prior to the date fixed for redemption to the registered owners of record of the Bonds or portions thereof to be redeemed. Bonds so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the Bond Registrar/Paying Agent to redeem said Bonds.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the County, including this Bond, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County has caused this Bond to be executed in its name by facsimile signature of the Chairperson of the County Board of Commissioners and County Clerk and its seal (or a facsimile thereof) to be impressed or printed hereon and to be manually authenticated by the Paying Agent/Bond Registrar, as the County's authenticating agent, all as of the original issuance date set forth above.

KENT COUNTY, MICHIGAN

(Seal)

By: _____
James R. Saalfeld, Chairperson

By: _____
Mary Hollinrake, County Clerk

CERTIFICATION OF AUTHENTICATION

This Bond is one of the Bonds described in the within mentioned Resolution.

HUNTINGTON NATIONAL BANK,
as Bond Registrar/Paying Agent

Dated: _____

Authorized Representative

2-25-16-14 – REVISIONS TO HEALTH DEPARTMENT FEE SCHEDULE / HEALTH DEPARTMENT

WHEREAS, Public Act 368 of 1978 (the Public Health Code), as amended, allows a local government to "...fix and require the payment of fees for services authorized or required to be performed by the local health department." Said fees should not be more than the reasonable cost of providing the service; and

WHEREAS, the Health Department has attempted to create a fair and equitable fee schedule that captures the cost of services provided and is consistent with surrounding counties. As a result, the Health Department is recommending changes to 21 existing fees, the establishment of 29 new fees, and the elimination of 9 fees with an effective date of March 1, 2016. All of these recommendations are detailed in the attached schedule; and

WHEREAS, a public notice was placed in the Grand Rapids Press, sent to the County Clerk's Office, and posted on accessKent, to announce the new fees and the Public Hearing date. The Public Hearing was held on September 21, 2015, to educate the public concerning the new fees. No public comment was received; and

WHEREAS, proposed fee changes were presented to Kent County's Community Health Advisory Committee on August 27, 2015, and there was unanimous support for these fee changes; and

WHEREAS, the proposed fee changes have no financial impact on the Health Department's 2016 budget. The additional \$26,260 in revenue generated from the new laboratory water test fee was budgeted in the Health Department's 2016 budget and was used to offset the cost of the purchase of the new water testing equipment; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve amendments to the Health Department's fee schedule.

Motion by Commissioner Morgan, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried by voice vote.

Kent County Health Department Proposed Fee Adjustments

Service Provided	Last Change	Current Fee	Proposed Fee	Effective Date	Fee Change	Projected Activity	Revenue Change	Fee Increase Justification
Animal Shelter								
Dog Licenses								
Unneutered puppy License	12/01/2011	\$26.00	\$12.00	03/01/2016	(\$14.00)	325	(\$4,550)	State law requires dog licensing by four months of age. Many veterinarians do not recommend to spay/neuter a dog for at least 6 months. To avoid paying the "intact" dog license fee, this fee allows Kent County residents to license their intact puppy at the lower rate for the first year.
Miscellaneous Fees								
Quarantine Assessment and Release Fee	10/01/2004	\$10.00	\$50.00	03/01/2016	\$40.00	0	\$0	This fee increase is proposed to better cover the cost of an Animal Control Officer who makes multiple contacts with a pet owner, including a site

									visit to start and end a quarantine.
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Animal Shelter Total Revenue Changes: (\$4,550)

Environmental Health

Body Art

Critical Violation 1st offense	New Fee	N/A	\$200.00	03/01/2016	\$200.00	0	\$0	Replacement fee/enforcement, chronic violation (2 consecutive). Replaces previous penalty fees and is more specific to the actual number of violations.
Critical Violation 2nd Offense	New Fee	N/A	\$250.00	03/01/2016	\$250.00	0	\$0	Replacement fee/enforcement, chronic violation (3 consecutive). Replaces previous penalty fees and is more specific to the actual number of violations.
Critical Violation 3rd Offense	New Fee	N/A	\$300.00	03/01/2016	\$300.00	0	\$0	Replacement fee/enforcement, chronic violation (4 consecutive). Replaces previous penalty fees and is more specific to the actual number of violations
Critical violation not corrected	New Fee	N/A	\$200.00	03/01/2016	\$200.00	0	\$0	Replacement fee/enforcement, failure to correct at followup inspection. Replaces previous penalty fees and is more specific to the actual number of violations.

Industry specific bloodborne pathogen training	New Fee	N/A	\$35.00	03/01/2016	\$35.00	20	\$700	New training provided to the industry to meet their State requirements. Industry has requested this service from the Health Department.
Late Fee Body Art	01/01/2013	\$50.00	\$100.00	03/01/2016	\$50.00	6	\$300	Increase penalty for not paying license fees. Failure to pay license fees requires additional staff followup with the facility. Fee increase to cover costs.
Non-critical violation 1st offense	New Fee	N/A	\$100.00	03/01/2016	\$100.00	0	\$0	Replacement fee for previous penalty fees and is more specific to the actual number of violations.
Non-critical violation 2nd offense	New Fee	N/A	\$125.00	03/01/2016	\$125.00	0	\$0	Replacement fee for previous penalty fees and is more specific to the actual number of violations.
Non-critical violation 3rd offense	New Fee	N/A	\$150.00	03/01/2016	\$150.00	0	\$0	Replacement fee for previous penalty fees and is more specific to the actual number of violations.
Penalites - Failure to practice universal precautions, First Offense	12/01/2009	\$500.00	\$0.00	03/01/2016	(\$500.00)	0	\$0	Fee has been eliminated. Replaced by critical and non-critical violations.
Penalites - Failure to practice universal precautions, Second & Subsequent Offense	12/01/2009	\$1,000.00	\$0.00	03/01/2016	(\$1,000.00)	0	\$0	Fee has been eliminated. Replaced by critical and non-critical violations.

Penalties - Failure to comply with sterilization procedures, First Offense	12/01/2009	\$500.00	\$0.00	03/01/2016	(\$500.00)	0	\$0	Fee has been eliminated. Replaced by critical and non-critical violations.
Penalties - Failure to comply with sterilization procedures, Second & Subsequent Offense	12/01/2009	\$1,000.00	\$0.00	03/01/2016	(\$1,000.00)	0	\$0	Fee has been eliminated. Replaced by critical and non-critical violations.
Penalties - Presence of critical violation, each offense	12/01/2009	\$200.00	\$0.00	03/01/2016	(\$200.00)	0	\$0	This fee has been eliminated. Replaced by critical and non-critical violations.
Penalties - Presence of uncorrected critical violation, each offense	12/01/2009	\$400.00	\$0.00	03/01/2016	(\$400.00)	0	\$0	This fee has been eliminated. Replaced by critical and non-critical violations.
Penalties - Uncorrected or concurrent non-critical violations, each offense	12/01/2009	\$100.00	\$0.00	03/01/2016	(\$100.00)	0	\$0	This fee has been eliminated. Replaced by critical and non-critical violations.
Temporary/ Mobile Facility < 2 week notice	12/01/2009	\$400.00	\$250.00	03/01/2016	(\$150.00)	0	\$0	This fee has been reduced to match fee with actual time required to complete the service.
Temporary/ Mobile Facility >= 2 week notice	12/01/2009	\$300.00	\$150.00	03/01/2016	(\$150.00)	1	(\$150)	This fee has been reduced to match fee with actual time required to complete the service.

Food Services

Certified Manager Class	New Fee	N/A	\$175.00	03/01/2016	\$175.00	0	\$0	Certified managers are required to be present at all hours of operation in a restaurant. Kent County Sanitarians can teach the class and improve the
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								safety of the food being served to the public.
Concession Stand X Risk	6/01/2014	\$400.00	\$150.00	3/01/2016	(\$250.00)	10	(\$2,500)	Currently charging full foodservice inspection fee which is the same as a cafeteria or a restaurant fee. The reduced fee better matches the time staff spend doing the inspection.
Concession Stand Y Risk	06/01/2014	\$500.00	\$175.00	3/01/2016	(\$325.00)	3	(\$975)	Currently charging full foodservice inspection fee which is the same as a cafeteria or a restaurant fee. The reduced fee better matches the time staff spend doing the inspection.
Concession Stand Z Risk	06/01/2014	\$500.00	\$200.00	3/01/2016	(\$300.00)	0	\$0	Currently charging full foodservice inspection fee which is the same as a cafeteria or a restaurant fee. The reduced fee better matches the time staff spend doing the inspection.
Consultation Fees	New Fee	N/A	\$100.00	03/01/2016	\$100.00	0	\$0	In many complex operations, the food industry will want to utilize our expertise and knowledge to help them. This fee is to recover staff time and cost. The fee is only charged when a physical site visit takes place

								and/or more than 2 hours is spent with the client.
Food Service - Construction w/out Plan Review	12/01/2009	\$125.00	\$200.00	03/01/2016	\$75.00	8	\$600	Increase in penalty fee to recover staff cost for followup and orders.
Food Service - Core Violation 1st Offense	06/01/1997	\$50.00	\$100.00	03/01/2016	\$50.00	5	\$250	This fee increase reflects staff's actual time and cost for enforcement. Enforcement is an area that is costly to implement.
Food Service - Core Violation 2nd Offense	06/01/1997	\$75.00	\$125.00	03/01/2016	\$50.00	0	\$0	This fee increase reflects staff's actual time and cost for enforcement. Enforcement is an area that is costly to implement.
Food Service - Core Violation 3rd Offense	06/01/1997	\$100.00	\$150.00	03/01/2016	\$50.00	0	\$0	This fee increase reflects staff's actual time and cost for enforcement. Enforcement is an area that is costly to implement.
Food Service - Operating without a License	06/01/1997	\$100.00	\$300.00	03/01/2016	\$200.00	1	\$200	Increase penalty for operating and serving food to the public without a license or inspection to do so.
Food Service - Priority & Priority Foundation Violations - 1st Offense	06/01/1997	\$100.00	\$200.00	03/01/2016	\$100.00	1	\$100	This increased penalty replaces the critical fee and was changed to comply with the food code terminology.
Food Service - Priority & Priority Foundation Violations - 2nd Offense	06/01/1997	\$150.00	\$250.00	03/01/2016	\$100.00	0	\$0	This increased penalty replaces the critical fee and was changed to comply with the food code terminology.

Food Service - Priority & Priority Foundation Violations - 3rd Offense	06/01/1997	\$200.00	\$300.00	03/01/2016	\$100.00	0	\$0	This increased penalty replaces the critical fee and was changed to comply with the food code terminology.
Mobile Food Service	06/01/2014	\$300.00 + State Fee	\$150.00	03/01/2016	(\$150.00)	23	(\$3,450)	Fee reduction to reflect the amount of staff time spent inspecting mobile carts.
Non-Profit Satellite Service only	New Fee	N/A	\$150.00	03/01/2016	\$150.00	8	\$1,200	New fee proposed to reduce this type of facility fee for the service provided. The previous fee category would have charged \$300. The new fee better matches the fee to staff time and costs.
Specialized Process Review	New Fee	N/A	\$100.00	03/01/2016	\$100.00	1	\$100	Increased number of food service establishments are starting to offer processed foods at their restaurant. These processes require increased regulatory oversight and increased consultation by staff. This fee is to cover that increased cost.
Temporary - Umbrella	06/01/2014	\$100.00 + State Fee + \$20 per service unit	\$100.00 + State Fee + \$10 per service	03/01/2016	N/A	0	\$0	Fee reduced to better reflect time and costs associated with providing the service.

Temporary < 5 days prior to event	06/01/2014	\$0.00	\$150.00 = State Fee+ temporary fee \$150	03/01/2016	\$150.00	13	\$1,950	This fee was mistakenly removed from the fee schedule in 2014.
Temporary Food Application Low Risk Nonprofit license	New Fee	N/A	\$50.00 + State Fee	03/01/2016	\$50.00	15	\$750	New law was passed that allows Kent County to issue a temporary food license after an in-office consultation with the operator, and no field inspection is required. This is only allowed under certain circumstances. This fee reflects the amount of staff time and costs.
Temporary Food Application Low Risk license	06/01/2014	\$150.00 + State Fee	\$75.00 + State Fee	03/01/2016	(\$75.00)	20	(\$1,500)	New law was passed that allows Kent County to issue a temporary food license after an in-office consultation with the operator, and no field inspection is required. This is only allowed under certain circumstances. This fee reflects the amount of staff time and costs.
Temporary Food Application Non-profit Umbrella	New Fee	N/A	\$50.00 +State Fee + \$10 per service	03/01/2016	\$50.00	0	\$0	Created a lower cost non-profit fee category. Previously only the forprofit fee was charged.
Temporary Food Application- Non Profit <5 days prior to event	New Fee	N/A	\$50.00 + State Fee+ temp fee \$50	03/01/2016	\$50.00	15	\$750	Created a lower cost non-profit fee category. Previously only the forprofit fee was charged.

Voluntary Food Safety Audit	New Fee	N/A	\$150.00	03/01/2016	\$150.00	1	\$150	This service has been requested by the food service industry. In order to cover staff time and costs, the new fee was proposed.
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On-Site Sewage Disposal

Revisit	New Fee	N/A	\$100.00	03/01/2016	\$100.00	0	\$0	New fee to recover cost of staff time.
Sewage Permit Extension/renewal	New Fee	N/A	\$100.00	03/01/2016	\$100.00	10	\$1,000	New service request by clients. Permits typically expire after two years. However, with a quick visit to the site and a file review, an original permit can be extended or renewed.

Swimming Pools

Critical Violation 1st offense	New Fee	N/A	\$200.00	03/01/2016	\$200.00	0	\$0	Replacement fee (2 consecutive) for the critical violation fee. The new fee uses a graduated system for violations.
Critical violation 2nd offense	New Fee	N/A	\$250.00	03/01/2016	\$250.00	0	\$0	Replacement fee (3 consecutive) for the critical violation fee. The new fee uses a graduated system for violations.

Critical violation 3rd offense	New Fee	N/A	\$300.00	03/01/2016	\$300.00	0		Replacement fee (2 consecutive) for the critical violation fee. The new fee uses a graduated system for violations.
Critical Violation not corrected	New Fee	N/A	\$200.00	03/01/2016	\$200.00	0	\$0	Replacement fee (failure to correct after 1st followup).
Late Application Fee for Public Swimming or Wading Pool Inspection (after December 31)	12/01/2009	\$50.00	\$100.00	03/01/2016	\$50.00	15	\$750	Increased fees to cover staff time and costs.
Non-critical violation 1st offense	New Fee	N/A	\$100.00	03/01/2016	\$100.00	0	\$0	Fee to reflect non-critical violations found at 2 consecutive routine inspections.
Non-critical violation 2nd offense	New Fee	N/A	\$125.00	03/01/2016	\$125.00	0	\$0	Fee to reflect non-critical violations found at 3 consecutive inspections.
Non-critical violation 3rd offense	New Fee	N/A	\$150.00	03/01/2016	\$150.00	0	\$0	Fee to reflect non-critical violations found at 4 consecutive inspections.
Swimming Pool - Critical Violation	06/01/1997	\$200.00	\$0.00	03/01/2016	(\$200.00)	0	\$0	Fee eliminated. Replaced with a graduated penalty fee system.
Swimming Pool - Non-Critical Violation	06/01/1997	\$50.00	\$0.00	03/01/2016	(\$50.00)	0	\$0	Fee eliminated. Replaced with a graduated penalty fee system.

Water Supply

Water sample by KCHD	New Fee	N/A	\$125.00	03/01/2016	\$125.00	10	\$1,250	This service has been requested by clients. KCHD will sample the water upon request.
Well Permit/residential/replacement/irrigation/test + water sample KCHD	New Fee	N/A	\$316.00	03/01/2016	\$316.00	10	\$3,160	This service has been requested by clients. KCHD will issue permit and take required water samples when well is completed.

Environmental Health Total Revenue Changes:							\$4,635	
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Laboratory

Laboratory Test - STD

Autoclave Spore Testing	05/01/2011	\$42.00	\$5.00	03/01/2016	(\$37.00)	20	(\$740)	Reduced fee based on fees charged by surrounding counties.
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Laboratory Test - Water

Lead/Copper/Arsenic	New Fee	N/A	\$18.00	03/01/2016	\$18.00	1,500	\$27,000	This fee is proposed to accommodate customers' requests for this testing. New equipment has been installed that has provided KCHD the opportunity to test lead, copper and arsenic.
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Laboratory Total Revenue Changes: \$26,260

Grand Total Revenue Changes: \$26,345

2016 LEGISLATIVE PRIORITIES

Motion by Commissioner Stek, seconded by Commissioner Shroll, to accept the 2016 Legislative Priorities (copy of which is on file in the County Clerk's Office).
Motion carried by voice vote.

PUBLIC COMMENT

Barb Vander Veen, West Michigan Liaison for the Secretary of State (SOS) – Invited Commissioners to two demonstrations of MI-TIME Line (March 24 at the Wyoming SOS Office, Rogers Plaza, and April 26 at the SOS Super Center, Centerpointe Mall). Both demonstrations begin at 9:30 a.m. This new technology allows customers to reserve their spot in line online at participating SOS offices.

Commissioner Kallman used the MI-Time Line and thought it fantastic.

REPORTS

Airport

Commissioner Morgan: Construction continues on schedule on the airport's consolidated checkpoint and market place.

MISCELLANEOUS

Veteran's Home News Story

Commissioner Antor: Commented that the recent WOTV news story on the Grand Rapids Home for Veterans (Veterans' Home) is due to mismanagement, not lack of funding. A big problem is that all changes must be reviewed by the State. He is working on legislation to change the process.

Community Health Advisory Committee

Commissioner Shroll: The Community Health Advisory Committee meets today at 12:00 (noon) at the Health Department. Topics of discussion include the Health Department's strategic plan and the Community Health Improvement Plan. The Committee will meet six times a year, instead of quarterly.

Airport Staff Kudos

Commissioner Brieve: Thanked the staff at the Gerald R. Ford International Airport. Her five-year-old son toured the airport with his class. The staff was great with the kids.

Veterans and NACo Legislative Conference

Commissioner Ponstein: Thanked Commissioner Antor for his commitment to help veterans. Hopefully, our legislators can solve these problems.

At the recent NACo conference in Washington, D.C., there was talk of bipartisan support on criminal justice reform. As a member of the Energy, Environment and Land Use Subcommittee, he attended a presentation by the Department of Energy on the Energy Efficiency Grant. Kent County's innovative geothermal project at the jail was highlighted.

Public Comment

Commissioner Jones: Thanked Barb Vander Veen for sharing information on MI-Time Line.

Veteran's Home and Guest

Commissioner Bolter: Agrees with Commissioner Antor's comments on the Veterans' Home. The audit requested by Representative MacGregor has shed more light on those issues.

She introduced her son, Hayden, present today because of a snow day.

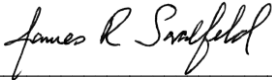
Portrait Unveiling

Chair Saalfeld and Commissioner Koorndyk unveiled former Chair Koorndyk's official portrait commemorating his three years of service (2013-2015) as board chair.

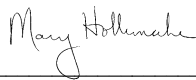
Commissioner Koorndyk: Thanked Commissioners for their support while he was Chair and considers himself fortunate to serve.

ADJOURNMENT

At 9:10 a.m., Commissioner Ponstein moved to adjourn, subject to the call of the Chair, and to Thursday, March 10, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Koorndyk. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS
of the
Kent County Board of Commissioners
March 10, 2016 – Regular Meeting

Meeting called to order at 8:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 18.

Absent: Morgan – 1.

Invocation: Commissioner Voorhees gave the invocation. The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

Kent/MSU Extension

Betty Blase, Kent/MSU District Coordinator – Reviewed the 2015 Annual Michigan State University Extension/Kent County Report (copy of which is on file in the Office of the County Clerk). She introduced members of the 4-H United Youth Leadership Program who are touring different County departments today.

Kent County Broadband Initiative

Rick Chapla (The Right Place, Inc.) and Dan Manning (Connect Michigan) explained that the Broadband Initiative's mission is to enhance and expand broadband access, adoption and use throughout the County. The Kent County Broadband Committee has partnered with Connect Michigan. A survey will be conducted to assess broadband availability and related needs in Kent County.

PUBLIC COMMENT

Thomas Albert, 7340 Ashley Avenue, Belding - Candidate for the 86th State Representative District - introduced himself and explained why he is running for office.

CONSENT AGENDA

- a) Approval of the Minutes of February 25, 2016, Meeting
- b) March 1, 2016, Finance Committee Meeting Minutes (Reports of Claims and Allowances)

Motion by Commissioner Voorhees, seconded by Commissioner Vander Molen, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 18.

Nays: 0.

RESOLUTIONS

3-10-16-15 – POLICE AND FIRE DISPATCH AGREEMENT WITH THE CITY OF WYOMING / ADMINISTRATOR'S OFFICE / SHERIFF

WHEREAS, the Sheriff Department provides fire and police dispatch services for all local units of government in Kent County, except the cities of Grand Rapids and Wyoming, which are currently dispatched by the City of Grand Rapids; and

WHEREAS, the City of Wyoming has requested the County to provide fire and police dispatch services and advised the City of Grand Rapids that it is not requesting an extension of its current Dispatch Agreement with the City of Grand Rapids which expires on June 30, 2016; and

WHEREAS, the proposed Agreement provides the City of Wyoming with the same the terms and conditions for the Sheriff Department to provide fire and police dispatch services as other local units of government that receive these services; and

WHEREAS, the proposed Agreement has been reviewed and approved as to form by Corporate Counsel; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve entering into an Agreement with the City of Wyoming for the Sheriff Department to provide dispatch for the City of Wyoming's police and fire services.

Motion by Commissioner Ponstein, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried by voice vote.

3-10-16-16 – TRANSFER OF FUNDS WITHIN THE CAPITAL IMPROVEMENT PROGRAM FUND (CIP) / FISCAL SERVICES

WHEREAS, the Sheriff Department currently uses workforce management software developed by the Center for Advanced Public Safety Information Technologies (CAPSIT) to manage its complex scheduling needs. CAPSIT has notified the department that it has closed down its business thereby ending support for the current software. While the department is currently paying CAPSIT a monthly fee for ongoing support, this is a temporary arrangement to allow the department to transition to an acceptable long-term solution; and

WHEREAS, the unforeseen loss of this scheduling tool and the adverse impact it will have on managing departmental operations as efficiently as possible has created an emergent need to find a replacement; and

WHEREAS, the Sheriff Department has done its due diligence and has selected Kronos as the provider of choice to meet its workforce management needs; and

WHEREAS, due to favorable pricing, the Jail Management System Replacement project has surplus funds that can be reallocated and transferred to the Workforce Management Software project; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve transferring up to \$140,000 from the Jail Management System Replacement project to the new Workforce Management project within the Capital Improvement Program Fund.

Motion by Commissioner Jones, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

PUBLIC COMMENT

There was no public comment.

REPORTSRecycling Plant – Department of Public Works

Commissioner Vonk: Recently, the Board of Public Works reviewed the Recycling Center's financial performance from 2010 – 2015. Since 2012, the Center has lost money due to the drop in the recycling market. To offset costs, a \$10 a ton fee has been implemented.

Commissioner Vander Molen: At that meeting, members learned that Kent County's yearly trash could fill the University of Michigan's football stadium twice.

Millage Subcommittee

Commissioner Koorndyk: Today, the Millage Subcommittee sent to the Legislative Committee the request to put the Zoo/Museum Millage on the November ballot.

Chair Saalfeld: This request will go to both Standing Committees and then to the full Board. There will likely be a work session scheduled prior to the committee meetings.

Lakeshore Regional Entity (LRE)

Commissioner Stek: Reported that over the past year it looked like the LRE would be in a negative financial position at 2015 year-end. Instead, LRE showed an \$8,000,000 reserve. The Plan of Correction has been re-submitted to the State. Also, Section 298 of the Governor's Proposed FY2017 Department of Health and Human Services budget may not get through the legislature.

MISCELLANEOUSWyoming Police and Fire Dispatch

Commissioner Voorhees: Thanked all for the Wyoming dispatch solution. He acknowledged Wyoming City Manager Curtis Holt in the audience today.

LaughFest, Section 298 & Lead Poisoning Forum

Commissioner Bulkowski: LaughFest kicks off today with an attempt to regain the world record for chicken tossing on the Calder Plaza at 5:30 p.m.

He has been asked to serve on the Section 298 Work Group chaired by the Lt. Governor to review statewide community mental health services.

There is a town hall meeting tonight on lead poisoning at the LINC Gallery, 6:30 p.m.

Legislative Breakfast

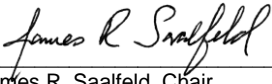
Commissioner Shroll: The legislative breakfast will be held March 11, 2016, at the University Club to discuss Kent County's 2016 legislative priorities.

Don's Café

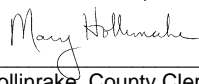
Commissioner Vander Molen: Encouraged all to support the new restaurant in the County Building – Don's Café.

ADJOURNMENT

At 9:32 a.m., Commissioner Voorhees moved to adjourn, subject to the call of the Chair, and to Thursday, March 24, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
March 24, 2016 – Museum / Zoo
Millage Request Work Session

Meeting called to order at 7:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 18.

Absent: Antor – 1.

(Handouts include: A copy of the PowerPoint presentation and a memorandum from Administrator Delabbio on Millage Requests (dated March 14, 2016) with attachments: a) Fiscal Policy – Millage Requests; b) Zoo and Museum millage request letter; and c) case statements for the Zoo/Museum millage.)

INTRODUCTION

Chair Saalfeld explained that the Millage Subcommittee voted unanimously to move the request for a Zoo / Museum millage on to both the Finance and Physical Resources and Legislative and Human Resources Committees.

OVERVIEW

Administrator Delabbio explained that staff reviewed the millage request before it was presented to the Millage Subcommittee. The .44 mills request is for 15 years (2017 – 2031) and would go on the November ballot. The Museum and Zoo would split the proceeds equally, which are estimated at \$8,900,000 for the first year.

Brenda Stringer (Zoo) and Dale Robertson (Museum) are present.

PRESENTATION

The millage would support the two institutions, which together draw 800,000 visitors a year. The proceeds would allow educational programs, renovations to aging exhibits, preservation of museum artifacts, new exhibits, upgrades to technology and increase public access.

Benefits to Kent County residents include:

- Free group Zoo admissions for elementary students;
- Reduced admission for seniors and continued free parking;
- Free Museum admission for children (age 17 and under)

Additional benefits include:

- Improved care of zoo animals and maintenance of the Park and Zoo;

- Repairs to Zoo and Museum infrastructure

John Ball Zoo

500,000 people (22,000 students) visit the Zoo annually and is the fourth most attended cultural facility in Michigan. The Zoo's 1,600 animals represent 160 species. Its economic impact is \$30,000,000. The Zoo celebrates its 125th anniversary this year.

Grand Rapids Public Museum

The State's oldest and second largest Museum attracts 300,000 visitors (30,000 students) annually and owns 250,000 artifacts. The Museum is the only venue for large-scale exhibits and has the only planetarium in the region. It also hosts the Museum school for 6th – 12th graders.

Fiduciary

It is proposed that Kent County be the fiduciary to levy, collect and distribute the estimated \$8,900,000 annually.

Revenues for the Zoo would be used as follows:

- Millage Associated Benefits (discounts)
- Operations
- Capital Improvements
- Deferred Maintenance and Infrastructure

Revenues for the Museum:

- Millage Associated Benefits (discounts, free parking, etc.)
- Operations, Exhibits and Programs
- Care and Access to the Museum Collections
- Deferred Maintenance / Asset Management

Q & A

Chair Saalfeld: Will the Museum continue to hold events to raise money?

Mr. Robertson: Yes, the facility is available for rent and the intent will be to continue to use the Museum to its full extent. The Museum has its own fundraising events and it also partners with other groups.

Com. Vonk: Metro Hospital has a very good handicap accessibility program. It could be used by both entities as a model. We need to make accessibility a priority.

Com. Bulkowski: Disability Advocates has partnered with both institutions and will continue to work with both to increase accessibility. Two of his children attended the Zoo School and believes that there are few opportunities in this community that rival that experience. Are the non-profit board meetings open to the public and is there opportunity for public comment?

Ms. Stringer: The Zoo is a private organization and not subject to the Open Meetings Act and does not have public comment at their meeting. Prior to the transition, there was a Zoo Advisory Board (ZAB) that the County appointed and those meeting were open to the public. Members of ZAB were appointed to a CEO Advisory Committee following the transition and continues to still meet.

Mr. Robertson: The Museum has three boards, one is the city-appointed Art Museum Commission, which is responsible for reviewing operational and lease agreements. This board meets quarterly and is subject to the Open Meetings Act.

Com. Shroll: After 15 years, the Museum hopes to not seek a renewal. Does the Zoo anticipate seeking a renewal? Also, has the general public been surveyed to determine the level of support?

Ms. Stringer: The Zoo will decide about renewal later. The Zoo did a survey which showed a high approval rate.

Mr. Robertson: The Museum's five surveys showed very positive results.

Com. Jones: What is the relationship between the City of Grand Rapids and the Public Museum? How much money does the City give the Public Museum annually?

Mr. Robertson: The City holds the title to all the land, buildings and artifacts. The 99-year lease was signed in 2006 with an option to renew for another 50 years. The City has not provided funding since 2008.

Com. Stek: The County would be the fiduciary for these funds. What does that mean? Would the County be responsible for decisions on how to allocate those funds?

Mr. Robertson: The County would simply collect and forward the funds to the Museum and Zoo.

Com. Stek: The contribution levels for the Zoo are projected to step down. Why are they projected to go down?

Ms. Stringer: We will have someone respond in writing. The millage will generate seed money for new projects. That money will be matched with contributions from donors. We need to make it clear to the philanthropic community that, even if the millage passes, there will still be fundraising. Part of the millage funds will go to operations with the rest to capital projects, but that is not enough.

Com. Stek: The projected revenue from operations is expected to go up but the projected attendance is stable. What accounts for the increase in revenue if attendance is stable?

Ms. Stringer: Increased facility rentals and membership increases which contribute to food and gift shop sales. The Forest Realm Exhibit will prolong the stay of the attendee. The longer they stay - the more they spend.

Mr. Robertson: The millage would help to stabilize funding for some core Museum operational costs. Utility costs are \$1,000,000 annually.

Com. Vander Molen: If this millage passes, the Zoo and Museum boards should become more transparent. Perhaps Commissioners should serve on a Museum board as well as the Zoo board. How did the Zoo and Museum arrive on an even split of millage dollars?

Mr. Robertson: It was based on needs and made sense for both organizations.

Com. Vander Molen: Is the County's contribution to the Zoo eliminated if the millage passes?

Administrator Delabbio: If the millage passes in 2016, the contribution from the County would end in 2017.

Com. Mast: The millage will raise roughly \$4,500,000 for the Zoo but minus the \$2,000,000 from the County the net increase will only be \$2,500,000. Has that been discussed?

Admin. Delabbio: When the Board of Commissioners approved the transition of the Zoo from a County department to a private 501c(3), the agreement stated that if there was a millage passed by voters, then the County contribution would be reduced or eliminated.

Com. Mast: Do both the Zoo and Museum believe that in 15 years they will not need the millage?

Mr. Robertson: Our goal is to build the endowment over the next 15 years and if it is sufficient, then we would prefer not to ask for a renewal. The end goal is to be entirely solvent based on endowment and earned revenues.

Ms. Stringer: The decision can only be made in the future for the Zoo.

Com. Bolter: Both organizations appear to be doing well, so how does one justify a millage request to the voters?

Ms. Stringer: The Zoo does a lot on a little. The Zoo, on its own, has had a pretty successful first two years. Part of that success is that the Zoo is still receiving funding from the County and the favorable weather. The Zoo does not have more than it needs. It has a lot of philanthropic support; but there are basic things that need to be done. A lot of the

animals are not protected in winter. The winter of 2014 was hard and the animals had to be brought inside for the first time in the history of the Zoo. That created a lot of crowding. It is a high priority for the Zoo to build another holding building. There are a lot of behind-the-scenes projects that cannot be done now. Donors do not want to give for something not seen.

Com. Bolter: How did you come to the 15 years and the .44 mills?

Ms. Stringer: The .44 mills came out of the survey work and it gives both the Zoo and the Museum what they need. We want to remain accessible price wise to visitors.

Com. Talen: Currently, the County has fairly clear guidelines for organizations that receive County funding. Do we have clear guidelines for a situation like this? It might be a good idea to be more transparent in terms of posting meetings, openness of meetings, etc.

Chair Saalfeld: We can certainly look into that.

Com. Talen: Appreciate the questions about contributions declining and it appears to be declining in both organizations. It would be helpful to understand why contributions are declining.

Com. Voorhees: What is the accountability of the funds coming through the County with this millage? There are two County seats on the Zoo board presently. What about the Museum?

Com. Vander Molen: Questioned if the County should also have representation on the Museum board?

Chair Saalfeld: This has been a great introduction into the millage request. This request will now move through both Standing Committees and, ultimately, the full Board.

Admin. Delabbio: Distributed draft ballot language prepared by Corporate Counsel Dempsey. The timetable for the request is:

- Finance and Physical Resources Committee – April 19
- Legislative and Human Resources Committee – April 26
- Board of Commissioners – May 12

Chair Saalfeld: Corporate Counsel Dempsey confirmed that the vote needed by the Board of Commissioners is a majority vote of members-elect (10 members). Thanked Dale Robertson and Brenda Stringer for their presentation.

Public Comment

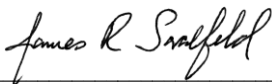
There was no public comment.

Other Business

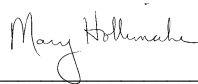
There was no other business.

ADJOURNMENT

At 8:30 a.m., Chair Saalfeld adjourned the work session.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS
of the
Kent County Board of Commissioners
March 24, 2016 – Regular Meeting

Meeting called to order at 8:39 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 19.

Absent: None.

Invocation: Commissioner Kallman introduced Pastor Phil Smith of Eternal Word Church, who gave the invocation. The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

Quality Service Employee Award (First Quarter)

Chair Saalfeld acknowledged Joseph (Joe) S. Taylor, Sheriff Department employee, who was selected as the Quality Service Employee of the First Quarter. Darius Quinn, Human Resources Manager – Employee Relations/Diversity, read a letter commending Joe for his excellent service.

Treasurer’s Annual Investment Report

Treasurer Parrish reviewed the Annual Investment Report. (A copy of the report is on file in the Office of the County Clerk.)

PUBLIC COMMENT

Eric Szczepaniak, 3726 St. Moritz Way NW, Alpine Township - He would like local and state legislators to pass resolutions asking for an amendment to the U.S. Constitution limiting campaign contributions and spending. Sixteen states have passed such a resolution.

CONSENT AGENDA

- a) Approval of the Minutes of March 10, 2016, Meeting
- b) March 15, 2016, Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Receive and File: Cemetery Trust Fund & Unknown Legatee Account Reports / Treasurer’s Office
- d) Resolutions:

3-24-16-17 – ASSIGNMENT OF VARIOUS RENOVATION PROJECTS TO THE KENT COUNTY BUILDING AUTHORITY / FACILITIES MANAGEMENT

WHEREAS, Kent County determined, pursuant to a Space Needs Study and through conducting a needs assessment of other existing facilities, that it is necessary (a) to replace and/or renovate portions of the Kent County Juvenile Detention Center building, (b) to replace and/or renovate the kitchen at the Kent County Correctional Facility, and (c) to build out two new courtrooms and related judicial offices at the Kent County Courthouse; and

WHEREAS, on February 25, 2016, the Board of Commissioners approved financing for these projects, which included the issuance of Capital Improvement Bonds, Series 2016, for the Juvenile Detention and Correctional Facility projects, and Capital Improvement Program (CIP) dollars for the Courthouse improvements; and

WHEREAS, assignment of these projects to the Building Authority will allow the Board of Commissioners to utilize the efficiencies of the Authority process to manage the multiple contracts involved with these projects; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby assigns project management responsibilities for the Juvenile Detention Center renovation, Correctional Facility kitchen replacement and the Courthouse build out to the Kent County Building Authority.

3-24-16-18 – AMENDMENT OF NON-MOTORIZED TRAIL LICENSE AGREEMENT WITH THE CITY OF WALKER / PARKS

WHEREAS, in September 2011, the Board of Commissioners approved a License Agreement to permit the County to install a portion of the Fred Meijer Millennium Park Non-Motorized Trail and a pedestrian bridge on and over a segment of land within the City of Walker owned right-of-way for Maynard Avenue; and

WHEREAS, the trail and pedestrian bridge permitted by the License Agreement connect existing non-motorized trails within Millennium Park; and

WHEREAS, in order to optimally design certain public improvements on County-owned property adjacent to the Maynard Avenue right-of-way, it is necessary to install a sanitary sewer line and a natural gas line beneath the Maynard Avenue right-of-way owned by the City of Walker; and

WHEREAS, the City of Walker supports the project as proposed, and is willing to amend the existing License Agreement to grant to the County a license to install, operate and maintain the sanitary sewer line and a natural gas line beneath the Maynard Avenue right-of-way; and

WHEREAS, the term of the License Agreement is for 20 years, with 10-year automatic renewals unless terminated sooner. Pursuant to the terms of the agreement, the County will pay the costs associated with the construction and maintenance of the sanitary sewer line and a natural gas line beneath the Maynard Avenue right-of-way; and

WHEREAS, Corporate Counsel has reviewed and approved the amended License Agreement as to form; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve to amend the Non-Motorized Trail License Agreement with the City of Walker to permit the installation of a sanitary sewer line and a natural gas line beneath Maynard Avenue.

3-24-16-19 – AUTHORIZE COLLECTION OF CERTAIN WINTER 2016 TAXES IN THE SUMMER OF 2016 BY THE CITY OF GRAND RAPIDS / TREASURER

WHEREAS, the State of Michigan has approved Public Acts 184 and 185 of 2012 providing local tax collecting units the option of accelerating certain millages from the winter tax collection levy to the summer tax collection levy if the tax and other amounts billed total \$100 or less; and

WHEREAS, the City of Grand Rapids levies 1.3393 mills as part of the winter property tax collection and will have over 60,000 tax bills that could be collected as part of the 2016 summer tax levy; and

WHEREAS, the Grand Rapids City Commission, under authority of the referenced State law, has authorized the accelerated collection in July of 2016 of the property tax amounts that will total \$100 or less per individual tax bill and that would otherwise be collected as part of the December 2016 tax levy; and

WHEREAS, the accelerated tax collection will save the City of Grand Rapids the cost and expenses associated with preparing, mailing, and collecting certain 2016 winter tax bills; and

WHEREAS, the City of Grand Rapids has requested that pursuant to state law that the County Board of Commissioners approve a resolution authorizing the collection in July of 2016 of the property tax amounts that will total \$100 or less per individual tax bill and that would otherwise be collected as part of the December 2016 tax levy; and

WHEREAS, this request is for one year, as state law provides that all requests be made annually; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that pursuant to MCL 211.44a(2)(b), the Kent County Board of Commissioners hereby approves a resolution authorizing the City of Grand Rapids to collect 2016 winter taxes that will total \$100 or less per individual tax bill and that otherwise would be collected as part of the 2016 winter tax levy.

(Commissioner Mast requested that Resolution 3-24-16-17 be removed from the Consent Agenda.)

Motion by Commissioner Kallman, seconded by Commissioner Vander Molen, that the Consent Agenda items (except Resolution 3-24-16-17) be approved.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Shroll, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Chair Saalfeld – 19.

Nays: 0.

3-24-16-17 – ASSIGNMENT OF VARIOUS RENOVATION PROJECTS TO THE KENT COUNTY BUILDING AUTHORITY / FACILITIES MANAGEMENT

WHEREAS, Kent County determined, pursuant to a Space Needs Study and through conducting a needs assessment of other existing facilities, that it is necessary (a) to replace and/or renovate portions of the Kent County Juvenile Detention Center building, (b) to replace and/or renovate the kitchen at the Kent County Correctional Facility, and (c) to build out two new courtrooms and related judicial offices at the Kent County Courthouse; and

WHEREAS, on February 25, 2016, the Board of Commissioners approved financing for these projects, which included the issuance of Capital Improvement Bonds, Series 2016, for the Juvenile Detention and Correctional Facility projects, and Capital Improvement Program (CIP) dollars for the Courthouse improvements; and

WHEREAS, assignment of these projects to the Building Authority will allow the Board of Commissioners to utilize the efficiencies of the Authority process to manage the multiple contracts involved with these projects; and

WHEREAS, this item has been reviewed and recommended by the

Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby assigns project management responsibilities for the Juvenile Detention Center renovation, Correctional Facility kitchen replacement and the Courthouse build out to the Kent County Building Authority.

Motion by Commissioner Kallman, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Shroll, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Chair Saalfeld – 19.

Nays: 0.

RESOLUTIONS

3-24-16-20 – HOME REPAIR SERVICES CONTRACT AMENDMENT / COMMUNITY DEVELOPMENT

WHEREAS, Kent County currently contracts with Home Repair Services (HRS) utilizing Community Development Block Grant (CDBG) funds to provide home repairs up to \$3,500 for eligible clients outside the cities of Grand Rapids and Wyoming; and

WHEREAS, the Kent County CDBG program currently has over \$500,000 in home repair funds available from previous fiscal years that can be utilized in the community; and

WHEREAS, the amended contract allows HRS to expend up to \$10,000 per unit for eligible clients from March 1, 2016 through June 30, 2016, and increases its contract amount by \$150,000; and

WHEREAS, as part of an ongoing program review, the Community Development Department will be assessing this program change to determine if it will be made permanent in future years; and

WHEREAS, the Amendment to the Original Contract has been reviewed and approved as to form by Assistant Corporate Counsel; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves an amended contract between the Kent County Community Development Department and Home Repair Services and authorizes the Board Chair or his designee to sign the contract.

Motion by Commissioner Brieve, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

3-24-16-21 – MICHIGAN NATURAL RESOURCES TRUST FUND GRANT SUBMISSION FOR CHIEF HAZY CLOUD PARK / PARKS

WHEREAS, Chief Hazy Cloud Park in Ada Township currently encompasses 122.6 acres with 0.9 miles of frontage on the Grand River. The park is in an area where development pressures are strong and population is growing; and

WHEREAS, the Parks Department has been in discussions for more than a decade to acquire approximately 145 acres of land immediately northwest of the park including 1.3 miles of undeveloped river frontage; and

WHEREAS, this land is now available to the County for purchase, at an estimated cost of \$3,075,000. Acquiring this land is consistent with several objectives set forth in the department's Parks, Trails and Natural Areas Master Plan; and

WHEREAS, the Parks Department seeks to submit a grant request to

the Department of Natural Resources' (DNR) Michigan Natural Resources Trust Fund for \$2,152,500 in grant funds. The remaining estimated \$922,500 will be a local match from various sources; and

WHEREAS, the final purchase price will be determined using the DNR appraisal_process, as required by the grant. An Action Request authorizing the purchase, and identifying and appropriating the final match amount, and sources, will be brought back to the Board of Commissioners if the grant is approved; and

WHEREAS, the County will be notified in December 2016 if the application is successful; if awarded, funds would need to be expended within two years; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the submission of a grant application to the Michigan Natural Resources Trust Fund to

acquire approximately 145 acres of property to expand Chief Hazy Cloud Park, and commits to funding the required local match, if awarded.

Motion by Commissioner Jones, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

3-24-16-22 – ADD EMERGENCY COMMUNICATIONS POSITIONS TO PROVIDE
EMERGENCY DISPATCH SERVICE FOR THE CITY OF WYOMING /
SHERIFF

WHEREAS, the City of Wyoming currently contracts with the City of Grand Rapids for provision of law enforcement and fire dispatch services. Effective July 1, 2016, the City of Wyoming desires to discontinue its contract with the City of Grand Rapids and instead enter into an agreement whereby Kent County will provide these services; and

WHEREAS, in order to provide dispatch services for the City of Wyoming, the Sheriff Department is requesting the addition of 12 new full-time positions as well as the conversion of 3 part-time positions to a single full-time position; and

WHEREAS, the County applies a consistent formula to allocate law enforcement and fire dispatch costs to all participating localities for which the County provides these dispatch services. The Sheriff Department's 2016 budget will be amended to add the cost of additional staff to provide dispatch service to Wyoming (\$449,771) and to add the City of Wyoming as a payer into the cost allocation formula; and

WHEREAS, the Sheriff Department's net expenses will increase by \$51,365 in 2016 because the County will subsidize a portion of the cost of providing the City of Wyoming with fire dispatch services as part of a three-year phase-in for fire dispatch expenses for all participants in the cost allocation plan; and

WHEREAS, approval of this request for additional staff is contingent upon approval of the related service agreement which has been recommended for approval by the Finance and Physical Resources Committee at its March 1, 2016 meeting; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee and the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby add the following positions to provide emergency dispatch service for the City of Wyoming: one Emergency Communications Supervisor II, one Emergency Communications Supervisor I, seven Emergency Communications Operator II, and three Emergency Communications Operator I; and to convert three part-time Emergency Communications Operator I positions to one full-time Emergency Communications Operator I position; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby appropriate \$398,406 from local unit reimbursements and transfer \$51,365 from the Sheriff

2016 Road Patrol budget to the Sheriff 2016 E-911 budget in the General Fund; and

BE IT FURTHER RESOLVED that in the event that funding is eliminated or decreased, the position(s) will be eliminated unless continuation funding is approved pursuant to Fiscal Policy on grants, contracts and donations.

Motion by Commissioner Jones, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Shroll, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Chair Saalfeld – 19.

Nays: 0.

3-24-16-23 – DELINQUENT 2015 REAL PROPERTY TAXES / AUTHORIZE ISSUANCE OF "GENERAL OBLIGATION LIMITED TAX NOTES, SERIES 2016"/ TREASURER

WHEREAS, the Board of Commissioners of the County of Kent (the "County") has heretofore adopted a resolution establishing the Kent County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Kent County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2015 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2016, will be approximately \$25,000,000, exclusive of interest, fees and penalties; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Kent, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed Twenty Five Million Dollars (\$25,000,000) and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2015 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2016, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2015 delinquent taxes outstanding on March 1, 2016, or the portion of the 2015 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2016" with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to

redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer.

Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check or draft drawn upon and mailed by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2016, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2016 Collection Account established in Section 6 hereof.

2016 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2016 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2016, or such later date as determined by the County Treasurer, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, the State of

Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2016 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2016 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2016 Collection Account and the 2016 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2016 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2016 Collection Account and the 2016 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this Section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2016 Collection Account

10. Upon the investment of moneys in the 2016 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2016 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold

separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law once in *The Bond Buyer*, which is hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County

Treasurer is authorized to enter into such agreements as may be required to enable the successful bidder or bidders to comply with the Rule.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to paragraph (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and

paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this Section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements,

purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this Section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

Chargebacks

18. For any principal payment date of the notes on or after January 1, 2019, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2016 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this Section shall not limit the authority of the County Treasurer under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.

Purchase of Notes by County

19. All or any portion of the notes may be purchased or otherwise acquired by the County if the County Treasurer by order deems such purchase or acquisition to be in the best interest of the County. In such case, the County Treasurer is authorized to take such actions to effectuate the purchase or acquisition, including without limitation entering into an agreement to purchase or repurchase the notes. The purchase or other acquisition of notes by or on behalf of the County does not cancel, extinguish or otherwise affect the notes and the notes shall be treated as outstanding notes for all purposes of this resolution until paid in full.

Creation of Separate Delinquent Tax Revolving Fund

20. If legislation is adopted that amends Act 206 to require the creation of a separate delinquent tax revolving fund for each year's delinquent taxes, there is hereby created such fund for the 2015 delinquent taxes, all in accordance with Act 206 as so amended. The County Treasurer is hereby authorized to take such actions as determined by the County Treasurer to be necessary or desirable in order for the County to fulfill the requirements of Act 206 as so amended.

Issuance of Refunding Notes

21. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as

authorized by order of the County Treasurer through the issuance of refunding notes (the "Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

Form of Notes

22. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer's execution thereof.

Motion by Commissioner Voorhees, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Shroll, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Chair Saafeld – 19.

Nays: 0.

PUBLIC COMMENT

There was no public comment.

REPORTS

Airport

Commissioner Morgan: Reported that Airport Executive Director Brian Ryks has accepted a position with the Minneapolis-St. Paul International Airport. A search committee and an interim director will be appointed soon. He thanked Mr. Ryks for his service.

MISCELLANEOUS

Delinquent Tax Program

Commissioner Jones: Reiterated that the County's delinquent tax program is important and benefits local governmental entities.

South Christian Girls Basketball Team

Commissioner Brieve: Congratulated the South Christian Girls Basketball Team on being the runner ups for the 2016 State championship.

Tom Czerwinski's Retirement

Commissioner Hennessy: A retirement celebration for Tom Czerwinski (Area Agency on Aging of West Michigan Executive Director) will be held on Monday, March 28, 2:30 – 4:30 p.m., at the Area Agency on Aging. A proclamation will be presented to Mr. Czerwinski.

Service Above Self Award – Rotary Club

Commissioner Bulkowski: The Rotary Club of Grand Rapids will present Dr. Luis Tomatis

with the *Service Above Self Award* tonight.

Public Comment

Commissioner Chivis: Commented that it was good to see a young person (Eric Szczepaniak) speak under Public Comment about his concerns with the political process.

Land Bank Review Subcommittee

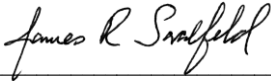
Chair Saalfeld: Announced the formation of the Kent County Land Bank Review Subcommittee with Commissioners Bolter (Chair), Bulkowski, Kallman, Morgan and Vonk. This subcommittee's charge is: review the Land Bank's accomplishments; current status and operations; determine if the goals and purposes are still valid and relevant; and determine if any changes are warranted.

April 14 Board Meeting

Chair Saalfeld: Vice Chair Shroll will Chair the April 14 Board meeting as he will be attending the bond rating meetings in New York.

ADJOURNMENT

At 9:32 a.m., Commissioner Kallman moved to adjourn, subject to the call of the Chair, and to Thursday, April 14, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Koorndyk. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS
of the
Kent County Board of Commissioners
April 14, 2016 – Regular Meeting

Meeting called to order at 8:30 a.m. by Vice-Chair Shana Shroll.

(Vice-Chair Shroll is chairing the meeting because Chair Saalfeld is in New York attending bond rating meetings.)

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Vander Molen, Vonk, Voorhees - 17.

Absent: Talen, Chair Saalfeld - 2.

Invocation: Commissioner Brieve gave the invocation. The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

Young Leaders Against Violence – Sexual Assault Awareness Month

Madison Bogard, Abigail Choffel and Amber Amaya, members of Young Leaders Against Violence (YLAV), explained what/who is YLAV, what defines sexual assault, who it affects and what should be done about it. (A copy of the PowerPoint is on file in the Office of the County Clerk.)

Vice Chair Shroll read and presented the YLAV with a proclamation from the Board of Commissioners recognizing April as Sexual Assault Awareness Month.

PUBLIC COMMENT

1. Patty Birkholz (Michigan League of Conservation Voters and Agribusiness Community Work Group member) - She supports the Agribusiness Community Work Group Report; it was well done and agribusiness is very important to Kent County.
2. Teresa Hendricks (Director of Michigan Migrant Legal Assistance) – She supports the very well done Agribusiness Community Work Group Report. Ag workers depend on agribusiness.
3. Rick Chapla (The Right Place, Inc. and Agribusiness Community Work Group member) – He commended the Board for the creation of the Agribusiness Community Work Group and urged Commissioners to adopt its report.

CONSENT AGENDA

- a) Approval of the Minutes of March 24, 2016, Meeting and Work Session
- b) Resolutions:

4-14-16-24 – FY 2016 UNDERAGE DRINKING ENFORCEMENT GRANT FROM THE MICHIGAN OFFICE OF HIGHWAY SAFETY PLANNING / SHERIFF

WHEREAS, the Michigan State Police, through its Office of Highway Safety Planning, has approved funding for Kent County in the amount of \$10,588 in order to increase enforcement of underage drinking. One of the most serious and unintentional outcomes of underage drinking relates to the deaths and injuries that result from subsequent traffic crashes; and

WHEREAS, the goals under this grant are to ensure that minors are not served alcohol at licensed facilities. Alcohol compliance checks will be conducted at approximately 25 liquor licensed establishments by September 25, 2016; and

WHEREAS, the grant funds will be used strictly for costs associated with overtime wages and benefits of the deputy. It is estimated that approximately 175 hours of underage drinking enforcement will take place under the grant; and

WHEREAS, the grant period is February 29, 2016 to September 30, 2016; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accept a FY 2016 Underage Drinking Enforcement grant from the Michigan State Police through its Office of Highway Safety Planning (OHSP), and to appropriate \$10,588 to the FY 2016 Sheriff Department - Special Project Fund.

Motion by Commissioner Brieve, seconded by Commissioner Kallman, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Ponstein, Voorhees, Kallman, Brieve, Mast, Vander Molen, Hennessy, Bulkowski, Chivis, Koorndyk, Vice-Chair Shroll – 17.

Nays: 0.

RESOLUTIONS

4-14-16-25 – ADOPTION OF AGRIBUSINESS COMMUNITY WORK GROUP REPORT / BOARD OF COMMISSIONERS

WHEREAS, on May 8, 2014, then Board Chair Dan Koorndyk created the Agribusiness Community Work Group (ACWG) with representation from local units of government, the private sector, and community groups to identify, evaluate, and recommend opportunities to support, expand, and attract agribusiness while being mindful of the limited resources of local governments; and

WHEREAS, the 14-member Work Group met regularly between June 2014 and May 2015, and again in October and November 2015, to develop a comprehensive report. The Report underscored the importance of agribusiness locally and statewide and concluded that while much is already being done by a variety of organizations and stakeholders within the County and the region to support agriculture, additional focus or emphasis in a few key areas would be beneficial; and

WHEREAS, the ACWG approved the Report on November 16, 2015. The Report was received by the Board of Commissioners on November 19, 2015, and presented at a Board work session on February 11, 2016; and

WHEREAS, Board Chair Jim Saalfeld has referred the ACWG Report to the Legislative and Human Resources Committee for consideration of a recommendation for adoption by the Board; and

WHEREAS, adoption of the Report by the Board will give substantive effect to the findings within the Report, allowing it to be used by the County and other organizations and stakeholders as support for grant applications and other activities in support of agribusiness in the region; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby adopt the Final Report of the Agribusiness Community Work Group.

Motion by Commissioner Koorndyk, seconded by Commissioner Jones, that the resolution be adopted.

Motion carried by voice vote.

4-14-16-26 – 2016 EQUALIZATION REPORT / BUREAU OF EQUALIZATION

WHEREAS, the Bureau of Equalization has completed its review of the 2016 assessment rolls of the 21 townships and 9 cities of Kent County; and

WHEREAS, the Bureau of Equalization recommends adoption of the State Equalized Value (SEV) of the real and personal property in the total combined amount of \$24,129,416,055. This is an Increase of 4.74 percent over the 2015 SEV of \$23,036,449,123. The State Taxable Value (STV) of the real and personal property is \$21,119,691,880, an increase of .53 percent over the 2015 STV of \$21,007,674,507.

Real Property:

Agricultural	\$ 349,792,700
Commercial	\$ 4,662,215,500
Industrial	\$ 1,158,645,200
Residential	\$ 16,306,359,600
Developmental	\$ 992,100
Timber Cutover	\$ 0
TOTAL REAL	\$ 22,478,005,100

Personal Property:

TOTAL PERSONAL	\$ 1,651,410,955
GRAND TOTAL	\$ 24,129,416,055

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that in compliance with MCL 211.34, as amended, that the Board of Commissioners hereby approves the 2016 Kent County Equalization Report; and

BE IT FUTHER RESOLVED that the Kent County Board of Commissioners herby appoints Equalization Director Matthew Woolford to represent Kent County in matters of equalization before the State Tax Commission pursuant to MCL 209.7.

Motion by Commissioner Vander Molen, seconded by Commissioner Voorhees, that the resolution be adopted.

Motion carried by voice vote.

4-14-16-27 – AMEND FRIEND OF THE COURT BUDGET TO REFLECT NEW STATE MEDICAID REIMBURSEMENT PAYMENTS. ADD TWO DEPUTIES / FRIEND OF THE COURT / SHERIFF

WHEREAS, in August 2015, the State Court Administrator’s Office notified the Friend of the Court (FOC) that the Michigan Department of Health and Human Services would begin providing incentive payments to counties for medical support reimbursement. The FOC estimates that its incentive earnings will average \$150,000 annually, but has been informed by the State that Fiscal Year 2016 payments will total approximately \$313,200, which includes incentive payments earned for previous years; and

WHEREAS, the FOC is requesting, and the Sheriff supports, using a portion of these funds to add two Sheriff Road Patrol Deputy positions to be assigned to the

FOC to focus entirely on warrant enforcement activities on the more than 4,000 warrants issued annually; and

WHEREAS, the annual cost for wages and benefits for the two Road Patrol Deputies is \$244,166. Additional one-time costs of \$163,821 will be incurred in Fiscal Year 2016 to purchase vehicles, uniforms, and equipment. Due to timing, total costs for Fiscal Year 2016 are estimated to be \$285,904. Any revenues received in excess of this amount will be used to reduce the General Fund transfer to the FOC Budget; and

WHEREAS, since two-thirds of the cost of personnel and the non-recurring items are also eligible to be reimbursed by the federal government under the FOC's Title IV-D Cooperative Reimbursement Program grant, the FOC will request an amendment to the grant to include these additional expenses; and

WHEREAS, the additional revenues from the incentive payments and Title IV-D funding are expected to cover all costs associated with the deputies in future years; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee and the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby appropriate \$161,551 in Medical Support Incentive payments and \$124,353 in additional Title IV-D Cooperative Reimbursement revenues to the 2016 Friend of the Court Budget, and to add two Road Patrol Deputy positions to the Sheriff Department to provide enforcement services for the Friend of the Court; and

BE IT FURTHER RESOLVED that in the event funding is eliminated or decreased, the position(s) will be eliminated unless continuation funding is approved pursuant to Fiscal Policy on grants, contracts, and donations.

Motion by Commissioner Koorndyk, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Ponstein, Voorhees, Kallman, Brieve, Mast, Vander Molen, Hennessy, Bulkowski, Chivis, Koorndyk, Vice-Chair Shroll – 17.

Nays: 0.

4-14-16-28 – ADD SCALEHOUSE ATTENDANT POSITION / PUBLIC WORKS

WHEREAS, since opening in 2010, the Recycling and Education Center (REC) utilized a self-service kiosk at the scale for inbound recycling trucks with varying success due to misplaced access cards, forgotten entry codes and drivers going around the scale; and

WHEREAS, the implementation of service fees for recycling loads this past January required accurate accounting of inbound materials for billing purposes. During recent scale software upgrades, staff evaluated changes at the self-serve kiosk to help reduce mistakes and were unable to find a system that would not require monitoring to prevent misuse; and

WHEREAS, in addition to ensuring an accurate accounting of recycling loads, the Scalehouse Attendant will also assist the Recycling Facility Supervisor with driver paperwork for inbound and outbound commodity loads; and

WHEREAS, the total annual cost for this position is \$56,023. Because this position is not anticipated to be filled until May, the adjusted cost of this position for eight months will be \$37,350 for 2016; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the addition of a full-time Scalehouse Attendant position at the Department of Public Works.

Motion by Commissioner Vonk, seconded by Commissioner Koorndyk, that the resolution

be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Ponstein, Voorhees, Kallman, Brieve, Mast, Vander Molen, Hennessy, Bulkowski, Chivis, Koorndyk, Vice-Chair Shroll – 17.

Nays: 0.

PUBLIC COMMENT

There was no public comment.

REPORTS

Gerald R. Ford International Airport

Commissioner Morgan: Reported that fundraising for the new Airport checkpoint center is going well. A farewell party for Airport Executive Director Brian Ryks will be held at Egypt Valley Country Club on May 4, at 5:30 p.m.

Community Mental Health / Network180

Commissioner Mast: Network180 conducted surveys due to staff concerns regarding services to persons with developmental disabilities. This has led to an in-depth report and changes will be made soon to improve delivery of services.

MISCELLANEOUS

Autism Walk

Commissioner Brieve: Hope Network and the Grand Rapids Public Museum are hosting a walk across the Blue Bridge in Grand Rapids on April 27, at 5:00 p.m., to raise awareness for autism. April is Autism Awareness Month.

Veterans Facility Events

Commissioner Antor: The Grand Rapids Veteran’s Home amphitheater is now available for events. An event will be held on June 18 honoring World War II veterans.

Photo with Young Leaders Against Violence

Vice-Chair Shroll: There will be a group photo with Commissioners and the YLAV immediately following the meeting.

Parks Foundation Breakfast

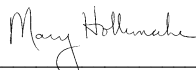
Vice-Chair Shroll: Commissioners interested in attending the Parks Foundation breakfast at New Vintage Place on May 11, at 7:30 a.m., should R.S.V.P. to the Executive Assistant to the Board, Pam Van Keuren.

ADJOURNMENT

At 9:21 a.m., Commissioner Brieve moved to adjourn, subject to the call of the Chair, and to Thursday, April 28, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



Shana Shroll, Vice-Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the

Kent County Board of Commissioners

April 28, 2016 – Regular Meeting

Meeting called to order at 8:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Hennessy, Jones, Kallman, Koorndyk, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 17.

Absent: Bulkowski, Mast - 2.

Invocation: Commissioner Vander Molen gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of April 14, 2016, Meeting
- b) April 14 and 19, 2016, Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Resolutions:

4-28-16-29 – 2016 REMONUMENTATION GRANT BUDGET AMENDMENT / BUREAU OF EQUALIZATION

WHEREAS, pursuant to PA 345 of 1990, the State of Michigan Office of Land Survey offers an annual grant to counties for providing survey, monumentation, and remonumentation of public land survey corners consistent with the County’s plan; and

WHEREAS, the 2016 budget, as adopted by the Board of Commissioners (Resolution #11-19-15-104), included a \$104,757 appropriation for the Remonumentation Grant; and

WHEREAS, the Bureau of Equalization has since been notified that the actual Remonumentation Grant is \$106,839 which requires an additional appropriation of \$2,082; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby appropriates an additional \$2,082 from the State of Michigan Office of Land Survey to the 2016 Remonumentation Program budget in the Special Project Fund.

Motion by Commissioner Vander Molen, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Koorndyk, Chivis, Talen, Hennessy, Vander Molen, Brieve, Kallman, Voorhees, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Vonk, Chair Saalfeld – 17.
Nays: 0.

RESOLUTIONS

4-28-16-30 – PURCHASE OF DEVELOPMENT RIGHTS SELECTION CRITERIA AND APPLICATION CYCLE FOR 2016 / ADMINISTRATOR'S OFFICE

WHEREAS, the Purchase of Development Rights (PDR) Ordinance adopted by the Board of Commissioners in 2002 established procedures for the administration of the PDR program. By Ordinance, the Kent County Agricultural Preservation Board is responsible for much of the program administration with certain items presented to the Board of Commissioners for approval; and

WHEREAS, the Agricultural Preservation Board has prepared the selection criteria to be used to rank and prioritize PDR applications. Per the Ordinance, the Board of Commissioners must approve the criteria, which is reviewed annually; and

WHEREAS, this year's selection criteria continues to focus on preservation efforts in areas with large blocks of agricultural land and considers factors such as soil type, parcel size, proximity to water and sewer, and proximity to other public or private preserved land. The 2016 criteria includes provisional language specifying that mineral rights exploration may be granted on a limited basis and depending on the language of the easement in the event funding from sources other than the Agricultural Conservation Easement Program (ACEP) are used. There are no other changes to the 2016 Scoring Criteria; and

WHEREAS, the Agricultural Preservation Board intends to seek funding to preserve qualifying applications to the Michigan Agricultural Preservation Fund and the ACEP Program but has not yet submitted an application to ACEP for 2016. All applications need to proceed through the County process in order to be eligible for submittal to the Michigan Agricultural Preservation Fund and Farm and the ACEP. It is recommended that the County application cycle be from May 1, 2016 through July 31, 2016, to allow sufficient time to score and appraise priority properties; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the 2016 Kent County Purchase of Development Rights selection criteria and authorize an application cycle of May 1, 2016 through July 31, 2016.

Motion by Commissioner Shroll, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried by voice vote.

4-28-16-31 – CONVERSION OF TWO FULL-TIME PUBLIC HEALTH NURSE POSITIONS TO ONE FULL-TIME PUBLIC HEALTH NURSE POSITION / HEALTH DEPARTMENT

WHEREAS, the Health Department is requesting conversion of two vacant part-time Public Health Nurse positions to a single full-time position in the Children's Special Health Care Services (CSHCS) Program; and

WHEREAS, the CSHCS Program provides case management services including referrals, advocacy, and support groups to parents of children with serious chronic medical conditions. The Health Department will be better able to meet the growing demand for service in this program by adding another nurse to focus on case management. Program enrollment has increased from 2,200 in 2011 to current enrollment of 2,700 children, who are allowed to remain in the program to age 21. Currently, approximately 66 percent of clients, or 700 families, could benefit from more comprehensive case management if the program were more fully staffed; and

WHEREAS, by converting two part-time positions to a full-time

position, rather than filling the two part-time positions, the Health Department would better meet clients' needs in a timely manner, and would improve team work and collaboration between the nurses and the families enrolled. A timely response to a parent in a time of crisis is very important. Having a full-time Public Health Nurse allows the nurse to be available to the parents consistently throughout the work week; and

WHEREAS, the Michigan Department of Health and Human Services funds the case management services provided under this program on a per unit basis for various case management services performed. The proposed full-time position would provide additional case management services that will generate sufficient revenue to fully cover the net added cost of \$8,224 for the conversion of the two part-time positions to a single full-time position; and

WHEREAS, in the event that funding is eliminated for decreased, the position(s) will be eliminated unless continuation funding is approved pursuant to Fiscal Policy on grants, contracts, and donations; and

WHEREAS, this item has been reviewed and recommended by the the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the conversion of two part-time Public Health Nurse positions to a single full-time Public Health Nurse position.

Motion by Commissioner Koorndyk, seconded by Commissioner Hennessy, that the resolution be adopted.

Motion carried by voice vote.

4-28-16-32 – NETWORK180 – INNOVATIVE STRATEGIES FOR ENHANCING RECOVERY ORIENTED SERVICES / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from Network180 that funding of \$93,080 is available to develop innovative strategies for enhancing recovery-oriented services that are consistent with the requirements of the Substance Abuse Prevention and Treatment Block Grant and the Michigan Department of Health and Human Services Strategic Priorities; and

WHEREAS, the grant will cover costs to create a user-friendly website and an accompanying marketing campaign that assists in the navigation of substance use treatment and recovery support services throughout West Michigan, and prevent the development of new substance abuse disorders; and

WHEREAS, the website will target individuals directly impacted by a substance abuse disorder, as well as medical and social service professionals that make substance use and recovery support referrals; and

WHEREAS, a decision-tree based website will assist to identify appropriate services which will reduce harm caused by addiction, with the goal of sustained recovery maintenance; and

WHEREAS, the \$93,080 in grant funds will be used to support contractual work to develop the website (\$43,500), a marketing campaign (\$30,000), .08 FTE of existing Health Department staff (salary and benefit costs of \$7,440), and indirect costs of (12,140); and

WHEREAS, the term of the grant is April 1, 2016 through September 30, 2016.

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accept and appropriate \$93,080 in funding from Network180 to the 2016 Health Fund Budget; and

BE IT FURTHER RESOLVED that the Board Chair is hereby authorized to execute the grant agreement and approve grant extensions and changes, within fifteen percent of the original award.

Motion by Commissioner Jones, seconded by Commissioner Vander Molen, that the

resolution be adopted.
Motion carried by voice vote.

4-28-16-33 – LEASE OF UNDEVELOPED PARK PROPERTY / PARKS DEPARTMENT

WHEREAS, the County owns certain property in Alaska (Caledonia Township) that was acquired for future park expansion and has leased the property for a number of years; and

WHEREAS, until park expansion is undertaken, it is desired that the property be maintained and appropriately utilized. The property historically has been farmed; and

WHEREAS, quotes were solicited from farmers interested in using the property for farming; and

WHEREAS, VanKalker Farms submitted a quote and is willing to pay the County \$150/acre annually to farm field crops, maintain the property using generally accepted agricultural practices and indemnify the County from any liability arising from its use of the property. Rent will be due after crop harvest but no later than December 31 of each year; and

WHEREAS, a lease between VanKalker Farms and the County has been drafted for the 2016 and 2017 seasons. The lease also allows subsequent annual renewal upon mutual agreement. The lease will be executed by the County Administrator or his designee on behalf of the County; and

WHEREAS, the lease has been reviewed and approved as to form by Assistant Corporate Counsel; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the lease of approximately 175 acres of property in Caledonia Township, Alaska MI to VanKalker Farms for the annual production of crops until such time as the Parks Department is ready to incorporate this property into active Parks use and authorize the execution of the lease.

Motion by Commissioner Kallman, seconded by Commissioner Vander Molen, that the resolution be adopted.
Motion carried by voice vote.

PUBLIC COMMENT

There was no public comment.

REPORTS

Grand Rapids Downtown Development Authority

Commissioner Talen: The Downtown Development Authority is moving forward with the theatre project.

Gerald R. Ford International Airport

Commissioner Morgan: The Airport terminal project is on schedule. The farewell reception for Airport Executive Director Brian Ryks will be held at Egypt Valley Country Club on May 4, at 5:30 p.m.

Community Mental Health Authority Board

Commissioner Stek: The Community Mental Health Authority Board will meet on May 2 and take up the restructuring of the Lakeshore Regional Partners Board.

MISCELLANEOUS

Freedom Cruise

Commissioner Antor: The Freedom Cruise will be held on June 18 honoring World War II and Korean War veterans.

Veterans

Commissioner Ponstein: Urged the Board to advocate for Veterans at the state level.

Sympathy

Commissioner Voorhees: Announced that former radio show host, Bruce Grant, passed away recently.

Art Van Sports Complex Incident

Commissioner Vander Molen: Commented on a woman who had a heart attack while attending an event at the Art Van Sports Complex. He thanked Metro Health and Rockford Ambulance for their assistance.

Legislative and Human Resources Committee Meeting

Commissioner Shroll: The Legislative and Human Resources Committee will meet immediately following this meeting. The meeting was rescheduled from Tuesday, April 26, due to a power outage in the County Administration Building.

Community Health Advisory Committee (CHAC)

Commissioner Shroll: The Community Health Advisory Committee will meet today at the Health Department from 12:00 (Noon) to 2:00 p.m. All are invited to attend.

Administrative Professionals Day

Commissioner Shroll: In recognition of Administrative Professionals Day, she thanked Pam Van Keuren, Executive Assistant to the Board, on behalf of the Board for all of her help and assistance.

Chair Saalfeld: Also expressed his appreciation of Pam.

Health Department

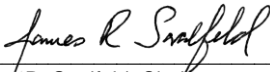
Commissioner Brieve: Thanked Adam London and the sanitarians at the Health Department for the work they do with regard to restaurant inspections and in looking out for the public.

Bond Rating

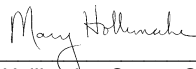
Chair Saalfeld: Reported that Kent County has received the bond rating agencies' AAA bond rating for the 18th consecutive year.

ADJOURNMENT

At 8:50 a.m., Commissioner Vander Molen moved to adjourn, subject to the call of the Chair, and to Thursday, May 12, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
May 12, 2016 – Regular Meeting

Meeting called to order at 8:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Bulkowski, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 19.

Absent: None.

Invocation: Commissioner Mast gave the invocation. The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

2016 Financial Overview

Steve Duarte, Fiscal Services Director, reviewed the 2016 Financial Overview (copy of which is on file in the Office of the County Clerk and at www.accesskent.com). The Financial Overview is used when meeting with the bonding agencies to convey a message of sustainable economic health for both the community and Kent County as an organization. The County has retained its AAA Bond Rating.

PUBLIC COMMENT

1. Peter D'Arienzo, CEO, John Ball Zoo – Supports putting the John Ball Zoo and Grand Rapids Public Museum millage request on the November ballot. The 10-year millage, if approved, would cost approximately \$37.00 per year for a home with an SEV of \$100,000.
2. Dale Robertson, President – Grand Rapids Public Museum – Supports putting the John Ball Zoo and Grand Rapids Public Museum millage request on the November ballot. The millage would support the two cultural institutions which together host 800,000 visitors a year.
3. Michael Farage, 226 Youell Avenue SE, Grand Rapids – Opposes the Board approving the John Ball Zoo and Grand Rapids Public Museum millage on the November ballot. He asked if the Board is here just to ok any request that comes before it.

CONSENT AGENDA

- a) Approval of the Minutes of April 28, 2016, Meeting
- b) May 3, 2016, Finance Committee Meeting Minutes
(Reports of Claims and Allowances)
- c) Resolutions:

5-12-16-34 – NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS –
LESSONS IN INFECTION CONTROL INITIATIVE / HEALTH

DEPARTMENT

WHEREAS, the Health Department has received notice from the National Association of County and City Health Officials (NACCHO) that funding of \$25,000 is available to strengthen local surveillance and prevention of Carbapenam-Resistant Enterobacteriaceae (CRE), a hospital-acquired infection of growing concern and prevalence; and

WHEREAS, the Health Department will create a West Michigan CRE Prevention Coalition that includes representatives from the five acute care hospitals, representatives from Long Term Acute Care and Long Term Care facilities, staff from the Ottawa County Health Department, and the coordinator of the Michigan Department of Health and Human Services (MDHHS) CRE Surveillance and Prevention Initiative; and

WHEREAS, the grant activities include: (1) facilitating the newly-created West Michigan CRE Prevention Coalition; (2) addressing gaps in local education, awareness and communication around CRE; (3) assessing long term care facilities for current prevention practices; (4) preparing two Health Department employees for certification in the Infection Control Exam; and

WHEREAS, the term of the grant is April 1, 2016 through September 30, 2016; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accepts and appropriates \$25,000 in funding from the National Association of County and City Health Officials to the 2016 Health Fund Budget; and

BE IT FURTHER RESOLVED that the Board Chair is authorized to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

5-12-16-35 – LOCAL GOVERNMENT INVESTMENT POOL – GERALD R. FORD
INTERNATIONAL AIRPORT AUTHORITY / TREASURER

WHEREAS, the County Treasurer, pursuant to Board Resolution 7-85-107, has established a Local Government Investment Pool. Local units of government may contract with the Treasurer to participate in the Investment Pool, and take advantage of pooled investments that could lead to increased investment proceeds and potential administrative costs savings; and

WHEREAS, the Gerald R. Ford International Airport Authority is requesting to contract with the Treasurer to participate in the Investment Pool; and

WHEREAS, the County Treasurer concurs with this action; and

WHEREAS, the Agreement has been reviewed and approved as to form by Corporate Counsel; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby authorizes the County Treasurer to enter into a contract with the Gerald R. Ford International Airport Authority to participate in the Local Government Investment Pool.

5-12-16-36 – AMENDMENT TO THE COMPREHENSIVE PLANNING AND BUDGETING
CONTRACT (CPBC) FOR FY 2016 / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from the Michigan Department of Health and Human Services (MDHHS) that additional grant funds are available through the Comprehensive Planning and Budgeting Contract (CPBC) agreement for certain programs; and

WHEREAS, additional funding is available as follows: Regional Perinatal Care System funding \$150,000, HIV Prevention funding \$20,000, TB Control

funding \$2,200, and West Nile Virus funding \$6,000; and

WHEREAS, the Regional Perinatal Care System will work with key staff from nine local health departments that are part of the State of Michigan's Prosperity Region 4, as well as key partners from the region's birthing hospitals and agencies involved in early childhood efforts. The goal of this group is to complete a comprehensive assessment report of infant mortality throughout the region and complete a work plan that includes recommendations for system improvements; and

WHEREAS, \$35,000 in grant funds will be used to hire a consultant with infant mortality expertise to assist with data collection, facilitating meetings, and preparing the work plan. Costs related to convening a summit in June and September are \$7,500. In addition, nine health departments will receive \$9,500 each for their participation (\$85,500). Indirect costs are \$22,000; and

WHEREAS, the additional \$28,200 will help intensify HIV prevention efforts, increase TB services through the Direct Observation Therapy program, and strengthen West Nile prevention efforts; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accepts and appropriates \$178,200 in additional funding from the Michigan Department of Health and Human Services to the 2016 Health Fund Budget; and

BE IT FURTHER RESOLVED that the Board Chair is authorized to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Mast, seconded by Commissioner Kallman, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 19.

Nays: 0.

RESOLUTIONS

5-12-16-37 – JOHN BALL ZOO AND GRAND RAPIDS PUBLIC MUSEUM MILLAGE REQUEST / BOARD OF COMMISSIONERS

WHEREAS, the John Ball Zoo, Inc. and Grand Rapids Public Museum have submitted a joint request for consideration of a 0.44 mill, property tax levy, the proceeds of which would be split equally between the two entities and used by each organization to fund operations and capital projects. The length of the proposed levy is 10 years (2016 through 2025); and

WHEREAS, the proposed millage would cost the owner of a home with a taxable of \$85,000 (median home value in Kent County) \$37.40 per year; and

WHEREAS, the request was reviewed by Administrative staff to ensure compliance with the Board's Millage Request Policy and State statute; and

WHEREAS, the request was reviewed and recommended to be placed on the November 2016 General Election Ballot by the Millage Subcommittee (Commissioners Dan Koorndyk, Emily Brieve, Carol Hennessy, Ted Vonk, and Harold Voorhees); and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee and the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby determines to submit a ballot question to County voters at the November 8, 2016 election in accordance with Section 6 of Article 9 of the Michigan

Constitution of 1963, Michigan Election Law (Act No. 116 of Public Acts of 1954 as amended, MCL 168.1 et seq.) and the Property Tax Limitation Act (Act No. 62 of the Public Acts of 1933, as amended, MCL211.201 et seq.) to approve increasing the total limitation on the amount of taxes which may be assessed on all taxable property for a period of 10 years from 2016 through 2025 to be allocated equally between John Ball Zoo, Inc. and the Grand Rapids Public Museum to provide sustainable funding for operations and capital improvements; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby certifies to the Kent County Clerk the ballot language on the attached Exhibit A for submission to the Kent County electorate on the November 8, 2016 general Election ballot.

Motion by Commissioner Hennessy, seconded by Commissioner Voorhees, that the resolution be adopted.

Motion carried:

Yeas: Brieve, Bulkowski, Chivis, Hennessy, Jones, Koorndyk, Mast, Morgan, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 15.

Nays: Antor, Bolter, Kallman, Ponstein - 4.

EXHIBIT A

JOHN BALL ZOO AND GRAND RAPIDS PUBLIC MUSEUM MILLAGE

For the purpose of establishing dedicated funding for the care of animals and artifacts, repair and improvement of exhibits, and providing enhanced educational programs, shall the total limitation on the amount of taxes which may be assessed against all taxable property in Kent County be increased by 0.44 mill (\$0.44 on each \$1,000 of taxable value) on all Real and Personal Property subject to taxation for the period 2016 through 2025, inclusive, which would be allocated equally to the John Ball Zoo and the Grand Rapids Public Museum? The amount raised by the levy in the first year is estimated at \$9,292,644.

To the extent permitted by law, a portion of the revenues from this millage will be captured by local authorities for authorized purposes. The total amount of captured tax increment revenues from such millage in the first calendar year of the levy is estimated at \$414,070.26. The tax increment authorities in Kent County, capturing a portion of this tax levy, include the following: the Downtown Development Authorities of the Cities of Cedar Springs, Grand Rapids, Grandville, Lowell, Rockford, Walker, and Wyoming, the Charter Township of Cascade, and the Villages of Kent City and Sparta; the Brownfield Redevelopment Authorities of Grand Rapids, Grandville, Kentwood, Rockford, Walker, Wyoming; and the Monroe North Tax Increment Financing Authority and SmartZone Local Development Finance Authorities of the City of Grand Rapids.

YES []
NO []

5-12-16-38 – AUTHORIZATION OF A SUMMER 2016 (JULY 1, 2016) GENERAL OPERATING PROPERTY TAX LEVY / BOARD OF COMMISSIONERS / FISCAL SERVICES

WHEREAS, pursuant to MCL 141.412 and 141.413 a notice of a public Hearing concerning the 2016 County Budget was published in a newspaper of general circulation on October 25, 2015, and a public hearing concerning the budget was held on November 5, 2015; and

WHEREAS, the Kent County Board of Commissioners adopted a Fiscal Year 2016 Appropriation Resolution on November 19, 2015; and

WHEREAS, the 2016 budget as adopted requires the levy of 4.2803 mills for general operating purposes to be authorized for the 2016 summer tax billing which has a tax levy date of July 1, 2016; and

WHEREAS, funds derived from the levy of this millage will be utilized to support the previously adopted Fiscal Year 2016 General Operating purposes; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby certifies a July 1, 2016, levy of taxation of 4.2803 mills for general operating purposes for the County of Kent and the County Clerk is directed to provide City/Township Treasurers with a certified copy of this resolution.

Motion by Commissioner Morgan, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 19.

Nays: 0.

5-12-16-39 – PROJECT AGREEMENT FOR THE PURCHASE OF 27.4 ACRES TO EXPAND MILLENNIUM PARK / PARKS DEPARTMENT

WHEREAS, through Resolution 3-26-15-26, the Board of Commissioners approved submittal of a grant request to the Michigan Department of Natural Resources (DNR) Trust Fund seeking funding to acquire 27.4 acres of land adjacent to Millennium Park; and

WHEREAS, the DNR has awarded a Trust Fund grant (TF15-0147) to the County to cover up to 60 percent (\$276,000) of the cost of the acquisition, estimated at \$460,000; and

WHEREAS, the DNR requires a resolution from the County accepting the terms in the Project Agreement, including the appropriation of required funds; and

WHEREAS, the final purchase price will be determined using the DNR appraisal process, as required by the grant. An Action Request to authorize the purchase will be brought back to the Board of Commissioners when this process is complete; and

WHEREAS, the Agreement has been reviewed and approved as to form by Corporate Counsel; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Land Acquisition Project Agreement as provided by the Michigan Department of Natural Resources for the acquisition of 27.4 acres to expand Millennium Park, and

BE IT FURTHER RESOLVED that the Board creates the Millennium Park Expansion Project in the Capital Improvement Fund, and appropriate \$460,000 (\$276,000 from the State of Michigan and \$184,000 from other sources) to the project.

Motion by Commissioner Voorhees, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 19.

Nays: 0.

PUBLIC COMMENT

There was no public comment.

REPORTS

Grand Rapids Downtown Development Authority

Commissioner Talen: The Downtown Development Authority met yesterday and approved its 5-year priority plan which will go to the Grand Rapids City Commission. The DDA also consented to use tax dollars to support a development project along the Grand River north of the Sixth Street Dam.

Gerald R. Ford International Airport

Commissioner Morgan: An Airport employee meeting was held regarding the transition scheduled for July 1, 2016.

MISCELLANEOUS

Millage Requests

Commissioner Antor: We need to figure out a way where the people who vote on critical issues actually bear the consequence. We may have to work with our legislators.

Recycling Facility

Commissioner Ponstein: At the recent Legislative & Human Resources Committee meeting the Department of Public Works reported on the need to increase recycling revenues due to the drop-in commodity prices. This is another lesson on how we cannot predict the future. Kent County is on track because we have policies in place.

Sheriff Department's Annual Awards Ceremony

Commissioner Jones: Attended the Sheriff Department's Annual Award Ceremony honoring deputies and civilians for their contributions to public safety up to, and including, saving lives. She thanked the Sheriff Department for recognizing these individuals.

West Michigan Sports Commission

Commissioner Voorhees: The annual West Michigan Sports Commission luncheon, with guest speaker Kirk Gibson, was held on Wednesday, May 5. Commissioner Vander Molen received the Peter F. Secchia Founders Award for his work on the West Michigan Sports Commission.

ADJOURNMENT

At 9:57 a.m., Commissioner Mast moved to adjourn, subject to the call of the Chair, and to Thursday, May 26, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Kallman. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
May 26, 2016 – Regular Meeting

Meeting called to order at 8:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Bulkowski, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 19.

Absent: None.

Invocation: Commissioner Hennessy introduced Andrew Sisson, Community Connector at Gold Avenue Church, who gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of May 12, 2016, Meeting
- b) May 17, 2016, Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Resolutions:

5-26-16-40 – MONITORING SERVICES SUBRECIPIENT AGREEMENT WITH THE CITY OF WYOMING / COMMUNITY DEVELOPMENT

WHEREAS, federal law requires Community Development Block Grant (CDBG) grantees to monitor subrecipient activities for program compliance in accordance with applicable federal requirements and that program objectives are achieved. The City of Wyoming has been satisfied with the monitoring services performed by the Community Development Department in the last five years and is desirous of extending the monitoring services for the period of July 1, 2016 through June 30, 2017. The five non-profit agencies that are to be monitored are Fair Housing Center of West Michigan, Home Repair Services of Kent County, Salvation Army Social Services, and The Potter's House; and

WHEREAS, benefits to the City of Wyoming include timely, accurate, and HUD compliant subrecipient monitoring that would not otherwise be possible with their existing staffing levels. Benefits to the County include cost sharing of required monitoring procedures for the two common subrecipients. This cooperative effort is in line with the Board of Commissioner's consolidation of services priority; and

WHEREAS, the proposed Agreement outlines the scope of work and responsibilities of the parties. While the County will perform the City of Wyoming's monitoring services, the City of Wyoming will remain accountable for the overall

administration and compliance requirements of the CDBG program; and

WHEREAS, all costs associated with the monitoring function will be paid by the City of Wyoming, which is estimated to not exceed \$3,500 (personnel, mileage and cost allocation) for the year 2016-2017; and

WHEREAS, the Agreement has been reviewed and approved as to form by Assistant Corporate Counsel; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the Monitoring Services Subrecipient Agreement between the Kent County Community Development Department and City of Wyoming; to authorize the Board Chair and/or County Administrator to sign the agreement and necessary ancillary legal documents for submission to the Department of Housing and Urban Development (HUD); and to accept and appropriate \$3,500 in estimated revenues to the 2016-2017 Community Development Block Grant Fund from the City of Wyoming, contingent upon execution of a contract.

5-26-16-41 – CREATION OF ONE FULL-TIME OUTREACH WORKER POSITION FOR THE STRONG BEGINNINGS PROGRAM / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from Spectrum Health – Healthier Communities that \$66,557 in Health Resources and Services Administration (HRSA) grant funding has been made available to create a new Outreach Worker position to focus primarily on provision of services to the African refugee population. This grant is funded through October 31, 2019; and

WHEREAS, Strong Beginnings is a home visiting program that uses Outreach Workers to work alongside of nurses and social workers in the Maternal and Infant Health Program (MIHP) to provide services that do not require the skill or expertise of a nurse or social worker. There is a need within the growing refugee population to provide services to pregnant women and mothers who are vulnerable to health risks and disparities as they adjust to life in the United States; and

WHEREAS, the total cost of salary and benefits for the additional Outreach Worker position for the remaining portion of the 2016 grant year is \$23,784. Funding has also been made available to cover the costs of interpreter services of \$23,625, travel and conference costs of \$9,973, supplies of \$3,124, and indirect costs of \$6,051; and

WHEREAS, this request has been reviewed by the Community Health Advisory Committee (CHAC); and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee and the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves that addition of one full-time Outreach Worker position; and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$66,557 of additional funding from Spectrum Health – Healthier Communities, effective June 1, 2016; and

BE IT FURTHER RESOLVED that in the event that funding is eliminated or decreased, the position will be eliminated unless continuation funding is approved pursuant to Fiscal Policy on grants, contracts, and donations; and

BE IT FURTHER RESOLVED that the Board Chair is hereby authorized to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

5-26-16-42- CREATION OF ONE FULL-TIME PUBLIC HEALTH NURSE POSITION FOR THE REFUGEE PROGRAM / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from the Michigan Department of Health and Human Services (MDHHS) Office of Refugee Services (ORS) that Kent County will be experiencing a significant increase in the number of refugees that will need services. It is estimated that the number will increase to 975 in 2016, 225 over the Health Department's current contract amount of 750; and

WHEREAS, in response to this increase in refugee arrivals to the Kent County area, MDHHS ORS will increase the funding to the Health Department's 2016 contract by \$42,637 to cover the costs of the additional services that will be required. Funding will also be included in the 2017 contract to cover the additional costs; and

WHEREAS, the Health Department currently staffs the Refugee Program with two part-time PHN positions and a retiree rehire who provides additional support when needed. With an increase of 225 new refugees, it is not possible for the existing staff to meet the 90-day requirement to complete all of the required services. One full-time PHN position is being requested to assist with the significant increase in caseload; and

WHEREAS, the total cost of salary and benefits for the additional PHN position for the remaining portion of the 2016 budget year is \$25,637. Funding is also available to cover costs for interpreters of \$16,500, and additional travel costs of \$500; and

WHEREAS, this request has been reviewed by the Community Health Advisory Committee (CHAC); and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee and the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the addition of one full-time Public Health Nurse (PHN) position; and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$42,637 of additional funding from the Michigan Department of Health and Human Services (MDHHS) to the 2016 Health Fund budget, effective June 1, 2016; and

BE IT FURTHER RESOLVED that in the event that funding is eliminated or decreased, the position will be eliminated unless continuation funding is approved pursuant to Fiscal Policy on grants, contracts, and donations; and

BE IT FURTHER RESOLVED that the Board Chair is hereby authorized to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Hennessy, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Shroll, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Chair Saalfeld – 19.

Nays: 0.

RESOLUTIONS

5-26-16-43 – APPROVE THE COMMUNITY DEVELOPMENT ANNUAL ACTION PLAN AND BUDGET AMENDMENT / COMMUNITY DEVELOPMENT

WHEREAS, Kent County has qualified as an Urban County, which makes it eligible to receive funds from the United States Department of Housing and Urban Development (HUD) for its 35th year as an entitlement community; and

WHEREAS, the five-year Extended Consolidated Plan for July 1, 2016 through June 30, 2021, consists of a needs assessment, market analysis and related goals and objectives, and is a prerequisite of obtaining Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG)

funding from HUD. This year Kent County is not eligible for ESG funds from HUD due to its formula calculations; and

WHEREAS, the grant application, referred to as the Annual Action Plan, contains a description and budget for CDBG and HOME-funded activities proposed to be undertaken between July 1, 2016, and June 30, 2017, including CDBG projects requested by the 32 local units of government; and

WHEREAS, the application seeks \$2,206,414 in funding that includes CDBG \$1,497,686 and HOME \$663,728 and recognizes an additional \$45,000 anticipated as income from the CDBG Housing Rehabilitation Program; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Housing and Community Development Annual Action Plan for July 1, 2016 through June 30, 2017; and

BE IT FURTHER RESOLVED that the Board Chair or designee is authorized to execute the documents related to the Plan and approve extensions and changes, within 15 percent of the original award; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby appropriates \$2,206,414 in estimated revenues to the 2016-2017 Community Development Block Grant (CDBG) and HOME programs, contingent upon award and execution of a contract.

Motion by Commissioner Jones, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Shroll, Ponstein, Morgan, Mast, Koordyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Chair Saalfeld – 19.

Nays: 0.

5-26-16-44 – APPROVE COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENTS WITH VARIOUS AGENCIES AND AUTHORIZE BOARD CHAIR TO SIGN/ COMMUNITY DEVELOPMENT

WHEREAS, as part of the Community Development Block Grant Program (CDBG), United States Department of Housing and Urban Development has allocated CDBG Entitlement funds to the Community Development Department for services to eligible residents of the participating urban county communities; and

WHEREAS, the Community Development Department proposes agreements with the listed agencies for a term of July 1, 2016 through June 30, 2017: (1) Arbor Circle, \$10,000 for child development, group experience for pregnant/parenting teens; (2) Fair Housing Center, \$40,000 for promotion of equal housing opportunities; (3) Home Repair Service, \$200,000 for emergency home repair, accessibility modification; (4) Hope Network, \$119,245 for transportation services to seniors and disabled individuals; (5) Senior Neighbors, \$45,340 for information and referral, coordination of senior meals and volunteerism; and (6) Senior Meals Program, \$30,067 for home delivered, nutritionally balanced meals to seniors and severely disabled persons; for a total of \$444,652; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the Agreements as to form; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Agreements providing Community Development Block Grant funds to certain agencies for services to eligible residents; and

BE IT FURTHER RESOLVED that the Board Chair and/or his designee is authorized to execute the Agreements and approve extensions and changes,

within 15 percent of the original award.

Motion by Commissioner Jones, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Shroll, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Chair Saalfeld – 19.

Nays: 0.

5-26-16-45 – CONTINUUM OF CARE PROGRAM (SHELTER PLUS CARE) CONTRACTS AND BUDGET APPROPRIATION / COMMUNITY DEVELOPMENT

WHEREAS, as part of the Continuum of Care (C of C) Program, the United States Department of Housing and Urban Development (HUD) has awarded funds to Kent County for Sponsor-Based Rental Assistance (SRA) and Tenant-Based Rental Assistance (TRA) for homeless persons. The C of C Program is designed to link rental assistance to supportive services for hard-to-serve homeless individuals and families; and

WHEREAS, the Community Development Department recommends contracting with Community Rebuilders, Inc. to administer the Supportive Housing Components of the C of C Program; and

WHEREAS, the contracts, if approved, commit: (1) \$417,349.29 to Community Rebuilders, Inc. for SRA Housing Assistance and Administrative Cost and \$12,907.71 to County Administrative Costs; and (2) \$867,532.11 to Community Rebuilders, Inc. for TRA Housing Assistance and Administrative Costs and \$26,830.89 to County Administrative Costs; and

WHEREAS, the period of the contracts will be from July 1, 2016 through June 30, 2017; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the Agreement to form; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the contracts with Community Rebuilders, Inc. for the Continuum of Care (C of C) Program; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby accepts and appropriates \$1,324,620 to the 2016-2017 C of C Fund from the United States Department of Housing and Urban Development; and

BE IT FURTHER RESOLVED that the Board Chair and/or designee is authorized to sign the Agreements.

Motion by Commissioner Jones, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Stek, Shroll, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Chair Saalfeld – 18.

Nays: 0.

Abstain: Talen – 1.

5-26-16-46 – GENERAL FUND ADVANCE TO THE DRAIN COMMISSION REVOLVING FUND – BLACK CREEK (NORTH) INTERCOUNTY DRAIN / DRAIN COMMISSION

WHEREAS, the Drain Commissioner is responsible for the establishment, maintenance and improvement of Intercounty drains; and

WHEREAS, the Drain Commissioner shall, under Sections 152, 153 and 154 of the State of Michigan Drain Code, establish an apportionment roll to specially

assess all benefiting property owners; and

WHEREAS, the Black Creek/Lincoln Lake Intercounty Drainage District incurred \$296,000 in preliminary costs in response to a Spencer Township petition dated August 15, 2006; and

WHEREAS, Kent County, Kent County Road Commission (KCRC) and its affected local units of government are responsible for 83.5 percent or \$247,160 of the preliminary costs; and

WHEREAS, Kent County and the KCRC will pay its pro rata share (\$67,969 each) in a lump sum when billed; and

WHEREAS, the Drain Commissioner is requesting an advance of \$111,222 from the Unassigned Fund Balance of the County's General Fund to finance the remainder of this project.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners authorizes an advance of up to \$111,222 from the General Fund - Unassigned Fund Balance to the Drain Commission Revolving Fund for the purpose of providing financing assistance for the Black Creek/Lincoln Lake Intercounty Drain District; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorize the Board Chair or the County Administrator/Controller to sign all related documents; and

BE IT FURTHER RESOLVED that such advance is to be amortized over a four-year term, including interest on the outstanding balance at a rate of 1.18 percent per annum, with the first installment due June 1, 2017.

Motion by Commissioner Voorhees, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Shroll, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Chair Saalfeld – 19.

Nays: 0.

PUBLIC COMMENT

There was no public comment.

REPORTS

Gerald R. Ford International Airport

Commissioner Morgan: Reported that the terminal project is on schedule and going well. To date, they have raised \$12,000,000.

Millage Subcommittee

Commissioner Koorndyk: The Millage Subcommittee voted unanimously to approve the Dispatch Authority's request to place a 9-1-1 surcharge on the November 8, 2016, ballot. Two board work sessions will be held and the recommendation will go through the standing committee and board approval process.

Chair Saalfeld: Noted that a report will be forwarded to Commissioners which includes the timeline for the proposed ballot question.

Lakeshore Regional Entity

Commissioner Stek: The Lakeshore Regional Entity will receive an additional \$2,000,000 for the first six months of this year. They are moving forward with the new structure which will be comprised of 15 members (five from Kent County).

MISCELLANEOUSGerald R. Ford: A Test of Character

Commissioner Voorhees: Attended a private showing of "Gerald R. Ford: A Test of Character" film at the Gerald R. Ford Presidential Museum last night. The movie debuts on the National Geographic Channel Friday, May 27, at 9:00 p.m. and 11:00 p.m. The film was commissioned by the Peter F. Secchia Family.

Rockford Public Schools – Macy's Day Parade

Commissioner Jones: Announced that the Rockford Public High School Marching Band will march in the 2017 Macy's Thanksgiving Day Parade.

Dutton Christian Playground Ribbon Cutting

Commissioner Brieve: Attended the ribbon cutting of the new playground at Dutton Christian School. The school won the new playground from Terra Cycle for recycling.

Daryl Domke

Commissioner Bulkowski: Daryl Domke, a member of the Housing Commission, passed away recently. Details on a local memorial service have not been finalized.

John Ball Zoo

Commissioner Hennessy: RendeZoo is Friday, June 10. As the Zoo celebrates its 125th anniversary, it is offering 125 days of sponsorship of an animal for \$125. (Commissioner Hennessy is sponsoring Saturday, June 4.)

Poison Plume

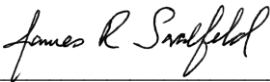
Commissioner Chivis: She attended a community meeting regarding a recent poison plume in her district. She commended the Health Department for its quick response.

Chair Appointment

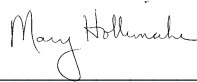
Chair Saalfeld: Appointed Jason Grinnell to fill an unexpired term on the Housing Commission. The term expires on December 31, 2018.

ADJOURNMENT

At 9:00 a.m., Commissioner Hennessy moved to adjourn, subject to the call of the Chair, and to Thursday, June 9, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
June 9, 2016 –
Dispatch Surcharge Work Session

Meeting called to order at 7:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 19.

Absent: None.

(Handouts include: A copy of the PowerPoint presentation and the Millage Subcommittee's Report and Recommendation for a Dispatch Surcharge (dated May 25, 2016).

OVERVIEW

Administrator Delabbio explained that dispatch has two functions: 1) call taking; and, 2) dispatch. In Kent County there are two Public Safety Answering Points (PSAPS) - Kent County and City of Grand Rapids. The number of calls received and dispatched are roughly split 50/50. All of the call taking is coordinated through the Kent County Dispatch Authority (KCDA).

The KCDA was established in 2006. The County currently levies a \$0.45 per line/month surcharge on cell phones and land lines. The State sends \$0.19 per line/month back to the KCDA. Monies from the surcharge purchased a computer aided dispatch (CAD) system and other equipment. However, the current system needs to be updated. The State and other agencies are going to an 800 MHz system. Everyone concurs that Kent County's current system is very effective and efficient, but the current system must be upgraded.

Fire Dispatch

There have also been issues on how local units of government pay or have not paid for the fire dispatch element of public safety dispatch. Until last year, there was no formalized agreement or a methodology in place in terms of how local governments paid. Most of the cities and three of the townships did pay the County for fire dispatch but the rest did not.

A three-year cost sharing methodology for fire dispatch was developed and now the County pays 25 percent of the cost. The agreement is a temporary fix – equity issues still exist between cities and townships. The agreement for fire dispatch expires at the end of 2017. Hence the need for a solution after 2017. Will a ballot question be placed before the voters? If so and the ballot question fails, what then?

PRESENTATION

Dispatch services are funded by general fund dollars and surcharge revenue.

Current surcharge rate:

\$0.45/month (County)

\$0.19/month (State)

Despite growing demand, the County surcharge rate has not increased since 2008.

The common misconception is that “per line” means “per line.” Multi-line owners pay for the first 10 lines plus one line for every ten thereafter (i.e., 100 phone lines get charged as 19 lines). Mobile devices are charged per line.

The Project Components

- Upgrade to 800 MHz system
- Subsidize fire dispatch throughout the County

Funding Proposal

Total funding needed annually

- \$1.8 million – capital costs
- \$2.0 million – fire subsidy
- \$3.8 million – total

The proposal would increase the present surcharge (\$0.45) by \$0.70 for a total of \$1.15.

Timeline:

To meet the August 16 deadline for submitting a ballot question to the County Clerk:

- June 21, 7:30 a.m. Board of Commissioners Work Session II (if necessary)
- June 21, 8:30 a.m. Finance & Physical Resources Committee
- July 12, 8:30 a.m. Legislative & Human Resources Committee
- July 21, 8:30 a.m. Board of Commissioners Work Session III (optional)
- July 28, 8:30 a.m. Board of Commissioners action

Q & A

Com. Vonk: What is the cost of components for the roll out?

Undersheriff Young: It will cost \$25,000,000 to transition all radios (5,000) to 800 MHz, to upgrade towers and to lease a third tower. Additional portable radios, mobile radios and fire pagers are needed. Of the 12 tower sites, two would be torn down and rebuilt and a new one leased.

Administrator Delabbio: The County will pay for the initial investment of radios and pagers but future replacement, etc., would be the obligation of the local units.

Com. Jones: Will the upgrade allow texting 911 and call 911 without speaking?

Undersheriff Young: Future transition plans include that but the \$25,000,000 is just for radios. The \$0.19 that the State collects goes into a technical and training fund and some goes to the County for dispatch authority costs. Beginning next month, the amount will be reduced to \$0.18.

Com. Antor: Does Kent County own the land where our towers sit?

Undersheriff Young: Kent County owns the land at the vast majority of sites.

Com. Antor: Is there any legislation to compel telecommunication companies to collect what is truly owed?

Administrator Delabbio: There have been discussions about this and is a legislative priority.

Chair Saalfeld: This is a high priority for the Legislative Committee.

Com. Stek: If we approve infrastructure upgrades, are we positioned to consolidate?
Undersheriff Young: These improvements are needed in order to consolidate.

Com. Stek: How will the rest of needed capital improvements be paid for?

Undersheriff Young: We are on a good path but may still need general funds or an additional surcharge. Currently, maintenance of the CAD system, phone system and infrastructure costs \$1,000,000.

Administrator Delabbio: Would recommend that the \$300,000-\$400,000 that the County now pays for fire dispatch be placed in the capital improvement program.

Undersheriff Young: Smart 911 is not part of this project but could be added in the future.

Chair Saalfeld: We cannot do Smart 911 because of so many capital needs. The surcharge increase would free up other funds that could then be used to implement Smart 911, which is the intent.

Administrator Delabbio: The bond rate of 4 percent is only an assumption. Our recent bonds are at 2.8 percent.

Com. Vander Molen: Why is the surcharge revenue on cell phones flat when cell phone numbers are rising?

Undersheriff Young: 80 percent of 911 calls are on cell phones. The issue is that there is no accounting by the telecommunication companies. Also, a large number of people are using prepaid phones. That money is collected at the state level and then gets filtered to other funds before it gets back to us. So, we do not receive the \$0.45 surcharge on prepaid phones.

Com. Vander Molen: How much extra would be raised if the surcharge request was \$0.80 instead of \$0.70?

Randy DeBruine: Each \$0.10 raises \$650,000.

Com. Vander Molen: Not sure if the \$0.70 is going to get dispatch where it needs to be.

Chair Saalfeld: The goal was not to ask for more than needed. We have to balance everything and not ask for more than what is needed.

Undersheriff Young: The \$0.45 surcharge has allowed dramatic improvements and the citizens have absolutely gotten their money's worth.

Com. Vander Molen: It would be extremely helpful to have talking bullet points - what we have done with the money and what we expect to do in the future.

Com. Bulkowski: Is concerned with who is absent from the room today. (i.e., Steve Duarte to talk about financials). Who will be running the campaign?

Administrator Delabbio: The County cannot advocate, only educate. It is the same with the Dispatch Authority. Advocacy is needed.

Com. Mast: Is there a way to breakdown current and future costs?

Administrator Delabbio: Yes.

Com. Bolter: Would like a breakdown on financials. How much would be raised, how much is needed, bond information, etc.?

Com. Bolter: Can you explain the gap in service for Alto?

Undersheriff Young: Alto is a low terrain area and difficult to build a tower site. Coverage is difficult.

Com. Bolter: Would like to see this fixed.

Chair Saalfeld: Please submit any questions in writing before the next work session on June 21.

Public Comment

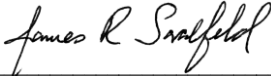
There was no public comment.

Other Business


There was no other business.

ADJOURNMENT

At 8:30 a.m., Chair Saalfeld adjourned the work session.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS
of the
Kent County Board of Commissioners
June 9, 2016 – Regular Meeting

Meeting called to order at 8:40 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Bulkowski, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 19.

Absent: None.

Invocation: Commissioner Talen introduced Reverend Kathy Smith, Associate Director of the Calvin Institute of Christian Worship, who gave the invocation. The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

Kent County Parks Foundation

Kate Meyer, Executive Director of the Kent County Parks Foundation, gave a brief update (copy of which is on file in the County Clerk's Office). The Parks Foundation, founded in 1999, is a nonprofit organization whose mission is to connect people to parks by expanding and improving parkland, protecting the environment and preserving wildlife. Currently, Kent County has 38 parks and four inter-community trails. The Parks Foundation's fundraising projects help to build, expand and sustain County parks.

PUBLIC COMMENT

1. Ellie Webster, 3330 Centennial, Cascade - Transgender member of Grand Rapids Pride. She said that there is a lot of misinformation on transgender issues, so if anyone has any questions, please ask.
2. Cadence Morton, 7370 Palomino Place, Caledonia – A transgender woman who shared her story and is living a happier, more fulfilling life now after struggling with her identity for years.

CONSENT AGENDA

- a) Approval of the Minutes of May 26, 2016, Meeting
- b) Resolutions:

6-9-16-47 – APPROVAL OF EASEMENT FOR ELECTRIC FACILITIES TO SERVE IMPROVEMENTS IN DWIGHT LYDELL PARK / PARKS

WHEREAS, Consumers Energy Company requires an easement granting a 30-foot wide electric easement for overhead facilities and a 12-foot wide electric easement for

underground facilities as a condition of obtaining electric service to facilities in Dwight Lydell Park; and

WHEREAS, the Parks Department is agreeable to granting the easement; and

WHEREAS, Corporate Counsel has reviewed and approved the Agreement as to form; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves an Easement Agreement granting Consumers Energy Company a 30-foot wide electric easement for overhead facilities and a 12-foot wide electric easement for underground facilities to serve improvements in Dwight Lydell Park.

6-9-16-48 – APPROVAL OF EASEMENT FOR ELECTRIC FACILITIES TO SERVE THE MEADOWS OF MILLENNIUM PARK / PARKS

WHEREAS, Consumers Energy Company requires an easement granting a 30-foot wide electric easement for overhead facilities and a 12-foot wide electric easement for underground facilities as a condition of obtaining electric service to the Meadows of Millennium Park; and

WHEREAS, the Parks Department is agreeable to granting the easement; and

WHEREAS, Corporate Counsel has reviewed and approved the Agreement as to form; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves an Easement Agreement granting Consumers Energy Company a 30-foot wide electric easement for overhead facilities and a 12-foot wide electric easement for underground facilities to serve the Meadows of Millennium Park.

6-9-16-49 – TWO RIVERS PARK – MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT REQUIREMENTS / PARKS

WHEREAS, in 2015, the County obtained a grant from the Michigan Department of Natural Resources (MDNR) Trust Fund to purchase property to expand the future Two Rivers Park; and

WHEREAS, the MDNR Project Agreement requires the County to provide a declaration and notice that the property was acquired with funding assistance from the MDNR Trust Fund and is subject to certain requirements to ensure the long-term conservation of the property and its use for public outdoor recreation; and

WHEREAS, the Agreement also requires that the County grant a perpetual nonparticipating royalty equal to one-sixth of the gross proceeds of any oil and/or gas and other minerals produced from the property. No oil and/or gas extraction or other mineral mining is currently taking place, and the Parks Department does not anticipate any such activity in the future; and

WHEREAS, the Declaration and Notice and the Warranty Deed for the perpetual_nonparticipating royalty have been reviewed and approved as to form by Corporate Counsel; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves and authorizes the Board Chair to sign a declaration and notice and a royalty deed to the State of Michigan as required by the Department of Natural Resources Trust Fund Project Agreement which granted funds to expand the future Two Rivers Park.

Motion by Commissioner Talen, seconded by Commissioner Brieve, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Ponstein, Voorhees, Kallman, Brieve, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 19.

Nays: 0.

RESOLUTIONS

6-9-16-50 – LABOR AGREEMENT: KENT COUNTY DEPUTY SHERIFF'S ASSOCIATION / HUMAN RESOURCES

WHEREAS, the Negotiating Committee recommends approval of a two-and-one-half-year labor contract with the Kent County Deputy Sheriff's Association, which represents 231 members; and

WHEREAS, wages will increase two percent annually in 2016, 2017, and 2018; and

WHEREAS, a second wage tier will be created for employees hired on or after July 1, 2016. These employees will take 19.5 years to reach top pay; and

WHEREAS, in 2016, employees' share of healthcare premiums will increase from 17.5 percent to 20 percent. The additional \$25 per pay period healthcare contribution for employees whose spouses decline available health coverage by their employers will also be deleted. In 2017, \$250 single/\$500 family deductibles will be added to the HMO plan. In 2018, the out-of-pocket maximum under the County's healthcare plans will increase by \$1,000 (with a corresponding reduction of \$1,000 in the prescription out-of-pocket maximum to maintain compliance with limits set forth under the Patient Protection Affordable Care Act); and

WHEREAS, a new insured long-term disability program will replace the pension plan non-duty disability program for employees hired on or after July 1, 2016; and

WHEREAS, the employee pension plan contribution cap will increase from 8.5 percent of pay to 9.5 percent of pay in 2017. Retirement eligibility for employees hired on or after January 1, 2013, will be: 25 years of credited service and age 50, 5 years of credited service and age 60, 15 years of credited service and age 55; and

WHEREAS, a second tier of vacation and paid time off will be implemented for employees hired on or after July 1, 2016; and

WHEREAS, the total two-and-one-half-year increase to salary and benefit costs is \$1,148,229; and

WHEREAS, the requirement for employees to pay union dues will be deleted, as required by PA 348 of 2012; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee and the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve a two-and-one-half-year labor agreement for the period of June 9, 2016 through December 31, 2018, between the County of Kent, the Sheriff, and the Kent County Deputy Sheriff's Association.

Motion by Commissioner Mast, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Ponstein, Voorhees, Kallman, Brieve, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 19.

Nays: 0.

PUBLIC COMMENT

There was no public comment.

REPORTSLakeshore Regional Entity

Commissioner Mast: The Lakeshore Regional Entity (LRE) is working on the changes required under the new bylaws which specify additional board members. Kent County has two recommendations for the board members representing Kent County.

Commissioner Stek: The LRE will consider the recommendations for approval next week.

Veterans Stand Down

Commissioner Mast: On June 10, the Stand Down for Veterans will be held at the Metropolitan Hospital's Farmers Market. Healthcare for Homeless Vets hosts this event annually to distribute needed items to homeless and disadvantaged veterans.

Gerald R. Ford International Airport

Commissioner Morgan: The Airport will transition to an authority on July 1. There will be an Inauguration at the Airport at 1:00 p.m. with a formal celebration to be held at the Downtown Market on July 13.

Downtown Grand Rapids, Inc.

Commissioner Talen: Kris Larson, from Downtown Grand Rapids, Inc., will deliver the *State of Downtown* presentation at the Pyramid Scheme tonight at 5:30 p.m.

MISCELLANEOUSPublic Comment

Commissioner Chivis: Thanked the two individuals for speaking today during Public Comment. She had asked the Grand Rapids Pride Center to send transgender group representatives to speak at the meeting. This was done to contrast the image presented by the media with reality.

Health Department Kudos

Commissioner Chivis: Kudos to the Health Department on addressing the vapor issue. Staff have done a great job helping the displaced family.

Rock the Block

Commissioner Chivis: Invited all to the "Rock the Block" event this Saturday, June 11, which will be held on Madison Avenue.

Rockford Summer Celebration

Commissioner Jones: The Rockford Summer Celebration kicks off this Saturday with a parade.

Dispatch Surcharge

Commissioner Antor: Would like the Board of Commissioners to get a handle on how much is not being collected from phone lines and move for legislation compelling the collection of what is owed.

Freedom Cruise

Commissioner Antor: The Freedom Cruise runs next week Tuesday through Saturday, June 18. On Saturday, at the Veteran's Home, World War II and Korean Veterans will be honored. The Board of Commissioners will issue a proclamation at that event.

Dispatch Surcharge Report

Commissioner Morgan: Thanked the Millage Subcommittee for the Dispatch Surcharge Report. The interoperability component is very important.

Kudos to Emiel Chivis

Commissioner Ponstein: Congratulated Emiel Chivis (Commissioner Chivis' son) for completing Webelos and moving on to the Boy Scouts.

The Spoke Folks Fundraiser

Commissioner Ponstein: On Saturday, June 11, The Spoke Folks will host its annual fundraiser. This organization rehabilitates and distributes bicycles. The goal is 1,000 bicycles this year.

Kudos to State Legislators

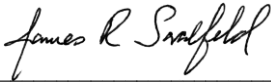
Commissioner Stek: Acknowledged Representative VerHeulen and legislators on fixing the Medicaid issue.

RendeZoo

Commissioner Voorhees: He invited everyone to RendeZoo on Friday, June 10, to help the Zoo celebrate its 125th anniversary.

ADJOURNMENT

At 9:22 a.m., Commissioner Talen moved to adjourn, subject to the call of the Chair, and to Thursday, June 23, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Bulkowski. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
June 21, 2016
Dispatch Surcharge Work Session

Meeting called to order at 7:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Voorhees, Chair Saalfeld - 18.

Absent: Vonk - 1.

(Handouts include: Questions and Answers (as a result of the June 9 Work Session), Pro Forma Projected Budgets with \$1.15 Proposed Dispatch Surcharge.

PRESENTATION

Chair Saalfeld explained that this is the second work session on a 911 dispatch surcharge. Administrator Delabbio provided a brief summary of the June 9 Work Session. That session covered the current emergency dispatch system, its financial situation, and the Millage Subcommittee's recommendations for future funding – a request to put a proposal on the November ballot asking for an increase in the 911 surcharge of \$0.70 (currently \$0.45 for a total of \$1.15). Commissioners were asked to submit additional questions and the answers were distributed to Commissioners last week. The intent of today's work session is to answer any further questions.

Q & A

Com. Stek: Concerned with verification of collections from the telecommunication companies. Can we develop requirements for these companies?

Atty Dempsey: Several counties have amended their 911 service plans and adopted local ordinances requiring the telecommunications companies to report, but he is not sure how successful they have been.

Com. Stek: Verification from telecommunication companies is high on Kent County's legislative agenda, but it is not on the legislators' agenda.

Atty Dempsey: Saginaw County is the furthest down that road but have not heard if a law suit was filed.

Chair Saalfeld: We have been doing some checking behind the scenes. One provider indicated to Commissioner Jones some willingness to provide information, which we want to explore. It might be a good idea to contact Saginaw County and see where things stand there. We could take the lead in talking with other counties and try to spur action in Lansing.

Com. Antor: Does the FCC have any role in regulating the surcharge collections?

Atty Dempsey: No. This is a state issue and 911 varies from state to state.

Chair Saalfeld: Telecommunication companies collect the fee and send it to the County.

The question is if we are getting it all and what can be done to change this uncertainty? There is no indication of being shorted in the past.

Com. Mast: Can the County get involved in advocating this millage? Is there a group stepping forward to do this?

Administrator Delabbio: No, we cannot advocate, only educate. The same with the Kent County Dispatch Authority (KCDA). The County can, though, provide factual information.

Com. Mast: Could the township fire chiefs take the lead in promoting this millage proposal?

Administrator Delabbio: They cannot use public funds.

Chair Saalfeld: The County is meeting with cities and townships to answer questions.

Com. Bulkowski: With regard to the projected budgets, will enough revenue be raised to cover costs? Why is the KCDA giving away more dollars than it has?

Sheriff Administrator DeBruine: By 2036, the KCDA is looking at a \$1,800,000 deficit. The surcharge will not address everything. It will help with capital equipment and fire dispatch.

Undersheriff Young: The surcharge request fills two gaps: 1) initial radio purchase; and 2) fire dispatch. It will not take care of call taking and police dispatch costs which will need to be dealt with in the future.

Chair Saalfeld: There are three components to dispatch: 1) capital equipment, 2) fire dispatch, and 3) police operations. The surcharge request will address fire dispatch and equipment, and police dispatch will be addressed in the future.

Com. Bulkowski: Does that mean that in four or five years the County will need to ask for another surcharge increase?

Com. Hennessy: With regard to voter approval of a surcharge in other counties, do we have information on how many counties said "no" the first time around?

Administrator Delabbio: No, but we know that some counties (Ionia, Eaton, Jackson) went back and asked voters for more successfully.

Com. Voorhees: If the question is placed on the November ballot and passes, when does the County start collecting monies?

Atty Dempsey: July 1, 2017.

Com. Vander Molen: Is it not counterproductive to, at a future date, ask for more? He would be more inclined to support asking for what is needed the first time. Is there a good reason to do this besides this is what we think is appropriate for right now?

Chair Saalfeld: It has been explored and this was believed to have the greatest success; to allow this issue to be explained in the simplest terms. We have gone through variations and might not have to revisit this. A lot of questions need to be answered. Equipment is critical before the other elements are explored.

Com. Talen: (Question 19) In trying to understand the 50 percent of revenue that goes to the City of Grand Rapids, it is stated "*provide for technology upgrades (one project, inclusive of the City of Grand Rapids).*" Is there one system on the technology side with two separate dispatch centers using the same technology?

Undersheriff Young: Generally speaking, yes, that is the case for all of the technology that is in place for dispatch - to include CAD, phone system, and radio console system. That answer refers to the 800 MHz radio project which is a one-system implementation shared by all public safety users in the community including the City of Grand Rapids.

Com. Talen: Can we assume that somehow paying for that will be prorated to the City's portion of the revenue that is generated by the surcharge?

Undersheriff Young: The revenue generated by the surcharge would first pay for the technology and then be distributed 50/50 for fire dispatch costs.

Com. Talen: (Question 20) *What happens if the surcharge is not approved? Answer – County will have to continue subsidizing paying for dispatch. Will the County not have to pay for dispatch if this is approved?*

Administrator Delabbio: Should the millage pass, then the County will not pay for fire dispatch (the County pays 40% now). However, the County will always be responsible for Sheriff dispatch (all townships and one city).

Com. Jones: Do other counties charge per line, per phone?

Administrator Delabbio: Yes.

Com. Jones: Can the Michigan Association of Counties (MAC) help with discussions and collecting other county information on surcharges?

Atty Dempsey: The telecommunication companies do not break down information (number of customers and names).

Chair Saalfeld: Considerable time has been spent trying to do a comparison. The only true way to properly evaluate where Kent County stands compared to other counties is to do a cost per capita comparison. Otherwise, it is just too difficult because of missing data and some counties have internal PSAPs (University of Michigan has its own).

Com. Bolter: When does the township fire dispatch agreement end?

Administrator Delabbio: December 31, 2017.

Com. Bolter: It has been mentioned that the County will save money if the equipment is purchased this year. How much would the County save versus waiting?

Undersheriff Young: If equipment is purchased this year, Motorola will give an additional \$6,000,000 discount on the cost.

Com. Bolter: Will the Alto area service issues be addressed with the equipment purchase?

Undersheriff Young: Yes. We will have to acquire and lease a tower in Alto. It is on the list and has been budgeted for.

Com. Bolter: How is the current surcharge of \$0.45 and \$0.19 distributed and how will the new surcharge effect this?

Undersheriff Young: The \$0.45 and \$0.19 goes to the KCDA to pay 911 call taking first and the balance is used for equipment support and acquisition.

Com. Stek: The concern seems to be if the County is asking for enough with the request? What are other alternatives if another surcharge increase is not requested in the future?

Chair Saalfeld: If consolidation comes to fruition, the KCDA could come up with a formula and charge across the board. What is the cost savings if consolidation occurs? Fewer people, one facility instead of two. How we handle redundancy would all need to be figured out.

Com. Stek: Where would next generation system dollars come from?

Undersheriff Young: Capital fund savings on *not* paying for fire dispatch would go into Smart911, radio and CAD infrastructure.

Com. Mast: The voters will be very confused with this request. Someone has to lead the charge and advocate for this surcharge. Could the fire and police unions do it?

Undersheriff Young: There is tremendous support among the fire and police departments because of the improvements to the radio system and the stability that it would give the system. We can give information at community board meetings.

Chair Saalfeld: No one advocated for the jail millage.

Com. Antor: Main concern is relying on a third party to determine how many dollars the County will get back in this process. What do the telecommunication companies keep?

Atty Dempsey: Telecommunication providers keep two percent of the surcharge revenues.

Chair Saalfeld: Resolving the issue of collecting from telecommunication companies could take years.

Com. Ponstein: The State decided to upgrade its system and then mandated that counties need to upgrade their systems to work, is that true?

Undersheriff Young: No, the County is not mandated to join that system. The County would ask to join the State if the surcharge increase is passed. It is a better service delivery mechanism than what we have in place today.

Com. Ponstein: Why would the State not want the same system statewide? Counties vary with their surcharge amounts. Why not have one statewide system instead of every county having a dispatch center?

Undersheriff Young: It makes sense to consolidate as much as you can but there is a saturation level for each employee. You could have too few centers. You need capacity for each unit to balance equipment. Actually, it could cost more with back haul lines, and communication issues, etc.

Com. Ponstein: Someone who works in Kent County, but lives in another county, spends more time here but surcharge is collected by another county, is that fair? Is concerned with two millages on the November ballot and that this could sabotage the Zoo/Museum millage request. If monies are not collected until July 2017, why not put the dispatch surcharge proposal on a ballot in 2017?

Chair Saalfeld: Zoo/Museum advocates are not concerned. They feel both proposals stand on their own. They know there is no intent to undermine the Zoo/Museum millage request.

Com. Bolter: If we consolidate, what are the general steps?

Undersheriff Young: Would have to determine back up plan, technology issues, analyze call loading and staffing, and work through contractual issues with centers. Financially, long-term operating costs would be assessed and determine who receives the funding.

Com. Koorndyk: People are smart enough to know the importance of public safety. He believes that this proposal does not need to be promoted.

Undersheriff Young: Biggest concern is the gap in communication for first responders. Radio capacity is at risk during big events with the current radio infrastructure. The County has been very diligent making sure critical infrastructure is replaced as needed but as a system it has not been replaced in decades. Technology is so different now and it would be located in different places then where it is today.

Com. Koorndyk: Is confident this proposal will pass because it is important and makes sense.

Chair Saalfeld: Thank you for all the comments. He believes that the proposal is the right one.

Public Comment

There was no public comment.

Other Business

There was no other business.

ADJOURNMENT

At 8:30 a.m., Chair Saalfeld adjourned the work session.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS
of the
Kent County Board of Commissioners
June 23, 2016 – Regular Meeting

Meeting called to order at 8:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Bulkowski, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Voorhees, Chair Saalfeld - 17.

Absent: Vander Molen, Vonk - 2.

Invocation: Commissioner Bulkowski introduced Belinda Bardwell, Little Traverse Band of Odawa, who gave the invocation. The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

Quality Service Employee Award (Second Quarter)

Chair Saalfeld acknowledged Rachel Jensen, a Health Department (Animal Shelter) employee who was named Quality Service Employee of the Second Quarter. Darius Quinn, Human Resources Manager – Employee Relations/Diversity, read a letter commending Rachel for her excellent service.

Comprehensive Annual Financial Report

Steven Blann from Rehmann Robson LLC reviewed the 2015 Comprehensive Annual Financial Report, the Single Audit Act Compliance, and the Management Letter (all of which are on file in the Office of the County Clerk). Rehmann gave Kent County a clean audit.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of June 9, 2016, Meeting and Work Session
- b) June 7, 2016 Finance Committee Meeting
(Reports of Claims and Allowances)
- c) Resolutions:

6-23-16-51 – AUTHORIZATION TO SUBMIT A GRANT APPLICATION AND CONTRACT APPROVAL – COMPREHENSIVE PLAN / COMMUNITY CORRECTIONS

WHEREAS, Public Act 511 of 1988 provides funding for Community Corrections Advisory Boards to administer and operate programs to provide alternatives to incarceration for offenders. The State requires a resolution approving the plan submission

from the Board of Commissioners; and

WHEREAS, recommendations regarding funding for the Court Services Department (Pretrial Programs, Work Crew and Community Service Programs, Case Management and Risk Assessment), and the Sheriff Department - Correctional Facility (OUIL III Housing), as well as community-based organizations will be finalized following confirmation of funding level and award of funds from the State, and appropriated at that time; and

WHEREAS, the anticipated grant period is October 1, 2016 to September 30, 2017. It is expected that the grant will be renewable; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the annual Community Corrections' Comprehensive Plan and application for funding under PA 511 of 1988; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes the Board Chair or designee to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Bulkowski, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Koorndyk, Chivis, Bulkowski, Talen, Hennessy, Mast, Brieve, Kallman, Voorhees, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Chair Saalfeld – 17.

Nays: 0.

RESOLUTIONS

6-23-16-52 – RENAISSANCE ZONE APPLICATION AND PAYMENT IN LIEU OF TAXES AGREEMENT FOR SWITCH, LTD. IN GAINES TOWNSHIP / ADMINISTRATOR'S OFFICE

WHEREAS, Switch, Ltd. is a Nevada-based company interested in locating its eastern US data center in the former Steelcase pyramid building in Gaines Charter Township; and

WHEREAS, Switch, Ltd. estimates that it will invest \$151,190,000 in renovating and equipping the building and create 103 new, full-time jobs in the first phase of the project. The company projects this new investment will attract multiple co-located clients estimated to create at least 100 new jobs and generate significant new airport traffic, hotel occupancy, and other economic activity in the region and the State; and

WHEREAS, staff from the Michigan Economic Development Corporation and The Right Place, Inc., have identified Switch, Ltd. as a good candidate for Renaissance Zone support; and

WHEREAS, Renaissance Zone designation for the property entitles Switch, Ltd. to an abatement of most state and local taxes including real and personal property tax. The State reimburses intermediate school districts, local school districts, community college districts and public libraries for lost revenue where taxes are abated, but does not reimburse the County or local units of government for lost general property tax revenue; and

WHEREAS, by law only a qualified local governmental unit is eligible to apply to establish a Renaissance Zone. A qualified local governmental unit is defined as either (1) a county or (2) a city, village or township that contains an eligible distressed area as defined in section 11 of the State Housing Development Authority Act, Public Act 346 of 1966, MCL124.1411. Because Gaines Charter Township does not contain an eligible distressed area, Kent County must serve as the applicant of record for the designation; and

WHEREAS, in order to reduce the impact of the abatement on the County and Gaines Charter Township, Switch, Ltd. has agreed to pay to each entity an amount equal to all real property taxes (as determined by an agreed upon assessment process) for the duration of the designation; and

WHEREAS, additional significant terms of the agreement to be executed upon approval of the application by the State are as follows:

- Assumptions to be included in agreement
 - Name of entity to be bound by agreement (property owner vs. tenant).
 - Length of agreement – renewal extension provisions not automatic.
 - Capable of enforcement by Gaines or County with or without State involvement.
 - Personal property taxes are being 100 percent abated. No payment in lieu of taxes (PILOT) amounts are to be paid by the Company or any other tenant or co-located company located in the Renaissance Zone for personal property tax assessments or levies.
 - The Company may acquire the Property from Norman Pyramid, LLC without affecting terms of the Renaissance Zone or PILOT agreement.
- PILOT amounts to be determined, paid to Gaines (for distribution to all applicable taxing jurisdictions), and enforced as follows:
 - Gaines assessor to complete full assessment of property (real and personal) in normal course each year.
 - If Switch, Ltd. disagrees with assessment, Switch, Ltd. shall notify Gaines of such objection within 60 days after receipt of the assessment. Switch, Ltd. can hire (and pay for) independent appraisal with full appraisal conveyed to Gaines within 120 days after the receipt of assessment. Failure to complete and convey within 120 days results in assessor's valuation governing for that year.
 - If Switch, Ltd. appraisal shows lower valuation, Gaines can:
 - accept and change valuation,
 - challenge and hire own appraiser to do full report, or
 - challenge Switch, Ltd.'s valuation and have Gaines' assessor and Switch, Ltd.'s appraiser mutually select independent appraiser to conduct new valuation which valuation will be binding for that year. Gaines and Switch, Ltd. to equally split the cost of this appraiser. New appraiser must have report done within 60 days of selection.
 - Final valuation as determined by the dispute resolution process immediately above to be basis for State reimbursement under MCL 125.2692 and PILOT payments.
 - PILOT payments to be paid in timely fashion. Switch, Ltd. to pay PILOT payments based on original appraiser's assessment if appraisal dispute process not yet completed at time regular bill is due. Failure to timely PILOT payments cancels the challenge process and the Gaines valuation will stand. Reconciliation of PILOT payment amount to occur within 30 days of finalization of valuation.
 - Valuation dispute resolution process can only be used every three years. Once set through dispute resolution process, that valuation will be the starting point for the Gaines assessor's valuation for year two which in turn will be the basis for valuation for year three. Switch, Ltd. may again use the challenge process the following year. If the assessment process increases the valuation because of new construction during the three-year period referenced above, the valuation of the new construction may be challenged using the dispute resolution process.
- Switch, Ltd. to receive from the State tax credits or exemptions as set forth in MCL 125.2692.
- Switch, Ltd. to pay PILOT on following terms:
 - Pursuant to MCL 125.2692, State to pay various taxes for and to ISD, other school taxes, and library. If, during the term of this Agreement (including any extension), the State fails to timely reimburse as required by MCL 125.2692 or changes Michigan law in any way that would result in a lowering of the amount the State is to reimburse

- under MCL 125.2692 as currently written, Switch, Ltd. will increase its PILOT payments by the same amount.
- Late payments will bear interest and accrue fees as if regular tax payments without PILOT agreement.
 - If Switch, Ltd. fails to pay amounts required by this Agreement on time, Switch, Ltd. will be deemed “substantially delinquent” as that term is used in MCL 125.2690 and it shall not be entitled to further Ren Zone exemptions or credits without further written agreement of all parties and all Switch, Ltd. property shall be subject to standard tax lien and enforcement process. This provision is deemed and agreed to be a statement of local policy on the definition of the term “substantially delinquent.”
- If the Company transfers all or part of the property subject to this Agreement, this Agreement shall terminate absent execution of another agreement between all parties prior to the date on which such transfer is effective; provided, that the Company may transfer all or part of the property to (i) any entity owned directly or indirectly by Switch, Ltd. or (ii) any successor company in connection with a merger, sale or conveyance of all or substantially all of the assets of the Company.
 - Kent County and/or Gaines Charter Township may enforce the terms of this PILOT Agreement independent of the State of Michigan and shall have all other remedies available by law.

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves submission of an application to the Michigan Strategic Fund (MSF) to create an MSF Designated Renaissance Zone for parcels 41-22-01-101-002 and 41-22-01-126-001 in Gaines Charter Township for a period of 15 years; and

BE IT FURTHER RESOLVED that the County hereby acknowledges and accepts that if Renaissance Zone designation is granted, that persons and property within the Renaissance Zone are exempt from taxes levied by the County for the term of the designation as provided for in the Michigan Renaissance Zone Act; and

BE IT FURTHER RESOLVED that if Renaissance Zone designation is granted that the Board Chair is hereby authorized to enter into an agreement with Switch, Ltd., to provide for payment in lieu of taxes consistent with the above terms and conditions and in a form approved by County Corporate Counsel.

Motion by Commissioner Brieve, seconded by Commissioner Voorhees, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Koorndyk, Chivis, Bulkowski, Talen, Hennessy, Mast, Brieve, Kallman, Voorhees, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Chair Saalfeld – 17.

Nays: 0.

6-23-16-53 – ALLEGAN COUNTY EQUALIZATION AGREEMENT / EQUALIZATION

WHEREAS, Allegan and Kent Counties wish to enter into a three-year agreement whereby Kent County will oversee Allegan County’s Equalization function. Kent County will add a Deputy Director of Equalization position for this purpose; and

WHEREAS, Kent County already oversees Montcalm County’s Equalization function, which has resulted in standardized equalization practices in both counties. The partnership with Allegan County will further assist in efforts to move toward common equalization practices throughout the state; and

WHEREAS, Allegan County will cover all costs associated with this arrangement in full, including \$118,100 annually for the new Deputy Director of Equalization position and \$12,430 annually for travel mileage and cost allocation. Because

this agreement is being entered into mid-year, the pro-rated costs for the remainder of 2016 will be \$65,265; and

WHEREAS, in the event that funding is eliminated or decreased, the position will be eliminated unless continuation funding is approved pursuant to Fiscal Policy on grants, contracts, and donations; and

WHEREAS, the agreement is effective July 1, 2016 through June 30, 2019; and

WHEREAS, Corporate Counsel has reviewed and approved the agreement as to form; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee and the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve to enter into an agreement whereby Kent County will manage Allegan County's Equalization function, to appropriate \$65,265 to the 2016 Equalization Budget Special Projects Fund for this purpose, and to add a Deputy Equalization Director position to oversee Allegan County's Equalization function.

Motion by Commissioner Koorndyk, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

6-23-16-54 – LABOR AGREEMENT: TECHNICAL, PROFESSIONAL AND OFFICeworkERS ASSOCIATION OF MICHIGAN (TPOAM) / HUMAN RESOURCES

WHEREAS, the Negotiating Committee recommends approval of a two-and-one-half-year labor contract with the Technical, Professional and Officeworkers Association of Michigan, which represents 323 County employees; and

WHEREAS, wages will increase two percent annually in 2016, 2017, and 2018; and

WHEREAS, in 2016, employees' share of healthcare premiums will increase from 17.5 percent to 20 percent. The additional \$25 per pay period healthcare contribution for employees whose spouses decline available health coverage by their employers will also be deleted. In 2017, \$250 single/\$500 family deductibles will be added to the HMO plan. In 2018, the out-of-pocket maximum under the County's healthcare plans will increase by \$1,000 (with a corresponding reduction of \$1,000 in the prescription out-of-pocket maximum to maintain compliance with limits set forth under the Patient Protection Affordable Care Act); and

WHEREAS, a new insured long-term disability program will replace the pension plan non-duty disability program in 2016. The employee pension plan contribution cap will increase from 8.5 percent of pay to 9.5 percent of pay in 2017; and

WHEREAS, a second wage tier will be created for employees hired on or after July 1, 2016; and

WHEREAS, a second tier of vacation and paid personal leave time will be implemented for employees hired on or after July 1, 2016; and

WHEREAS, the total three-year increase to salary and benefit costs is \$1,353,939; and

WHEREAS, the requirement for employees to pay union dues will be deleted, as required by P.A. 349 of 2012; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee and the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve a two-and-one-half-year labor agreement for the period of June 23, 2016 through December 31, 2018, between the County of Kent and the Technical, Professional and Officeworkers Association of Michigan.

Motion by Commissioner Mast, seconded by Commissioner Shroll, that the resolution be adopted.

Motion Carried:

Yeas: Shroll, Koorndyk, Chivis, Bulkowski, Talen, Hennessy, Mast, Brieve, Kallman, Voorhees, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Chair Saalfeld – 17.

Nays: 0.

6-23-16-55 – ACCEPT AND APPROPRIATE VARIOUS GIFTS AND GRANTS TO THE PARKS DEPARTMENT MEADOWS CAPITAL IMPROVEMENT FUND / PARKS

WHEREAS, the Meadows of Millennium Park is currently in development and, when complete, will significantly expand recreational opportunities at Millennium Park with new trails, a boardwalk overlook, a large pavilion, an outdoor amphitheater, and additional parking and restrooms; and

WHEREAS, funding for the project has been provided primarily by the Peter F. Secchia Family (\$3.5 million) and \$200,000 in funding from the County's CIP Fund Budget; and

WHEREAS, additional funding has been made available for certain elements of the project, including the amphitheater, trail work, pavilion area, and a boardwalk with overlook; and

WHEREAS, gifts and an in-kind donation that were secured by Peter Secchia for the project, as well as additional contributions received or pledged to the Kent County Parks Foundation for Millennium Park and the Meadows project, need to be accepted and appropriated to the Meadows project for accounting and asset tracking purposes; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accept and appropriate \$529,746 to the Meadows of Millennium Park Project in the Capital Improvement Program (CIP) Fund.

Motion by Commissioner Voorhees, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion Carried:

Yeas: Shroll, Koorndyk, Chivis, Bulkowski, Talen, Hennessy, Mast, Brieve, Kallman, Voorhees, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Chair Saalfeld – 17.

Nays: 0.

PUBLIC COMMENT

There was no public comment.

REPORTS

Gerald R. Ford International Airport

Commissioner Morgan: The Airport will transition to an authority on July 1.

Land Bank Authority

Commissioner Ponstein: The Land Bank will work this year with four governmental entities (City of Walker, Village of Sparta, City of Kentwood and City of Grand Rapids) which have exercised their rights of refusal on properties. The Land Bank will be debt free by the end of the year. Its financial audit is available on line.

Lakeshore Regional Entity

Commissioner Stek: The Lakeshore Regional Entity (LRE) held its first meeting under the new structure and distributed \$1,000,000 to Network180.

MISCELLANEOUSVeteran Recognition

Com. Antor: Thanked State Representative VerHeulen and Chair Saalfeld for presenting proclamations to World War II and Korean War veterans this past weekend.

Meadows at Millennium Park

Commissioner Voorhees: The ribbon cutting for the Meadows at Millennium Park is scheduled for July 28.

Thank You

Commissioner Ponstein: Thanked Commissioner Antor for his work recognizing veterans in the community and Commissioner Stek for his work on the Lakeshore Regional Entity.

Disability Advocates Coffee

Commissioner Bulkowski: Commissioners are invited to a coffee with Disability Advocates on July 19 at the Mary Free Bed YMCA to discuss public transportation. Disability Advocates has met with The Right Place, which is aware of transportation disconnects.

Veterans Ombudsman

Commissioner Bolter: Thanked Commissioner Antor for his work with veterans. Recognized Representative MacGregor who was instrumental in getting Senate Bill 809 passed yesterday which establishes a state veterans ombudsman.

Congratulations

Commissioner Chivis: Congratulated her mother, D.J. Chivis, who won the national Miss Classic American Coronet contest.

Equalization Agreement

Chair Saalfeld: The equalization agreement with Allegan County that passed today is another example of government collaboration supported by the Community Collaboration Work Group Report.

ADJOURNMENT

At 9:38 a.m., Commissioner Bulkowski moved to adjourn, subject to the call of the Chair, and to Thursday, July 28, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Koorndyk. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS
of the
Kent County Board of Commissioners
July 28, 2016 – Regular Meeting

Meeting called to order at 8:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Bulkowski, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 19.

Absent: None.

Invocation: Commissioner Chivis introduced Revered Dr. Thurston Willoughby, New Life Church of God and Christ, who gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

Josh Lunger, Director of Government Affairs, Grand Rapids Chamber of Commerce – Thanked everyone involved with the proposed 9-1-1 surcharge ballot question. The Chamber Board of Directors has endorsed it, and believes that it will provide fair and equitable dispatch services across the county, and encourages all to support it.

CONSENT AGENDA

- a) Approval of the Minutes of June 21, Work Session and June 23, 2016, Meeting
- b) June 21 and July 19, 2016 Finance Committee Meetings (Reports of Claims and Allowances)
- c) Resolutions:

7-28-16-56 – RELEASE OF EASEMENT – NORTH MONROE PROPERTY / ADMINISTRATOR’S OFFICE

WHEREAS, the County owns a parcel of property located on Monroe Avenue immediately north of I-196; and

WHEREAS, in 1964, the State of Michigan granted to the then-owner of the parcel an easement over the adjacent State-owned property to be used for ingress and egress from a building that was then on the parcel; and

WHEREAS, the Michigan Department of Transportation is planning on adding a lane to the I-196 bridge and has requested the County, as the current owner of the parcel, release the easement back to the State; and

WHEREAS, the County is not using the easement; and

WHEREAS, the County has discussed selling the parcel to the City of Grand Rapids as part of the City’s plans for the riverfront. The City has no objection to the releasing of the easement; and

WHEREAS, the State will pay all costs associated with the recording of the Release of Easement; and

WHEREAS, the Release of Easement document has been reviewed and approved by Assistant Corporate Counsel; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves to release the ingress and egress granted by the Michigan Department of Transportation and recorded in the Kent County Register of Deeds Office at Liber 1981, Page 438; and

BE IT FURTHER RESOLVED that the Board Chair and/or the County Administrator/Controller is authorized to execute the necessary documents.

7-28-16-57 – DISSOLUTION OF THE GERALD R. FORD INTERNATIONAL AIRPORT BOARD / BOARD OF COMMISSIONERS

WHEREAS, on June 13, 1956, the County established a Board of Control to oversee the Kent County Airport, and on November 3, 2011, renamed it as the Gerald R. Ford International Airport (GRFIA) Board; and

WHEREAS, on August 27, 2015, the Board of Commissioners adopted Articles of Incorporation for the Gerald R. Ford International Airport Authority, and the Authority was officially established by the State of Michigan on September 2, 2015; and

WHEREAS, on September 24, 2015, the Board of Commissioners appointed Commissioners Roger Morgan, Dick Vander Molen, and Ted Vonk; and citizen members Birgit Klohs, Floyd Wilson, Jr., Steve Heacock and David Slikkers to the Gerald R. Ford International Airport Authority Board; and

WHEREAS, on December 17, 2015, the Board of Commissioners approved a Lease and Asset Transfer Agreement, an Assignment and Assumption Agreement, and an Intergovernmental Services Agreement for inclusion in the Authority's Federal Aviation Administration (FAA) application to transfer the airport's operating certificate from the County to the Authority with the agreements taking effect upon the FAA's approval of the transfer; and

WHEREAS, on July 1, 2016, the FAA approved the transfer and delivered the airport's operating certificate to the Gerald R. Ford International Airport Authority and oversight of the airport is now the responsibility of the GRFIA Authority Board; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the dissolution of the Gerald R. Ford International Airport Board effective July 28, 2016.

Motion by Commissioner Chivis, seconded by Commissioner Vander Molen, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 19.

Nays: 0.

RESOLUTIONS

7-28-16-58 – MAGISTRATE APPOINTMENT / BOARD OF COMMISSIONERS

WHEREAS, MCL 600.8501 reads, "..... the county board of commissioners shall provide for at least 1 magistrate when recommended by the judges of the district. Additional magistrates may be provided by the Board upon recommendation by the judges of the district and the appointments shall be subject to approval by the county

board of commissioners before a person assumes the duties of the office of magistrate"; and

WHEREAS, the 63rd District Court currently uses three magistrates, Kevin McKay, Michael Milroy and Varis Klavins. Varis Klavins retired on June 16, 2016. The 63rd District Court desires for Hilary Arthur, Deputy Court Administrator, to assume Varis' duties as magistrate; and

WHEREAS, the judiciary of the 63rd District Court request and recommend to the Board of Commissioners the appointment of Hilary Arthur as a magistrate replacing Varis Klavins; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby appoint Hilary Arthur as magistrate for 63rd District Court.

Motion by Commissioner Koorndyk, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried by voice vote.

7-28-16-59 – AUTHORIZE BALLOT PROPOSAL TO INCREASE THE COUNTY-BASED
911 SURCHARGE BY \$0.70/MONTH / BOARD OF COMMISSIONERS

WHEREAS, Kent County is dedicated to providing our residents, and the first responders who protect them, with highly professional, well-coordinated public safety services and an equitable funding structure to ensure fairness throughout local units; and

WHEREAS, since 2008, the County has levied a \$0.45 per month surcharge on all telecommunication devices capable of accessing 911 services with a billable address in the County. The collected user fee is distributed by the Kent County Dispatch Authority (KCDA) to Kent County and City of Grand Rapids' Public Safety Answering Points (PSAPs) to cover a portion of operating costs, with the KCDA retaining some funds to cover its operations and a portion of capital costs; and

WHEREAS, the KCDA, City of Grand Rapids, local units of government, and the County all have aging equipment and will need to upgrade to an 800 MHz system and other technology enhancements in order to ensure future interoperability and provide the best quality public safety services to our community; and

WHEREAS, effective July 1, 2016, the Sheriff Department will be dispatching for police and fire services for all communities with the exception of the City of Grand Rapids. Historically, there have been differing opinions about what is equitable in terms of funding for fire dispatch. In 2015, the County and the local units for which it provides fire dispatch adopted a short-term, cost-sharing methodology which expires on December 31, 2017; and

WHEREAS, through research and discussion, it has been determined that an additional surcharge of \$0.70 would be needed to address technology improvements and establish enough operational revenue to cover the costs associated with the County's fire dispatch services and provide similar funding for the City of Grand Rapids' fire dispatch operations; and

WHEREAS, the additional \$0.70 per device per month surcharge is expected to generate approximately \$4.5 million annually; in calendar year 2017, this amount shall be \$2.25 million; and

WHEREAS, this request was recommended to be placed on the November 2016 General Election Ballot by the Millage Subcommittee (Commissioners Dan Koorndyk, Emily Brieve, Carol Hennessy, Ted Vonk, and Harold Voorhees); and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby determines to submit a ballot question to County voters at the November 8, 2016 election in accordance with Section 6 of Article 9 of the Michigan Constitution of 1963, Michigan Election Law (Act No. 116 of Public Acts of 1954 as

amended, MCL 168.1 et seq.) and the Property Tax Limitation Act (Act No. 62 of the Public Acts of 1933, as amended, MCL211.201 et seq.) and the Emergency 9-1-1 Service Enabling Act (Act No. 32 of 1986, as amended, MCL 484.1401 et seq.) authorizes the placement of a proposition on the November 8, 2016 General Election Ballot to increase the County-based 911 Surcharge by \$0.70 per month (to \$1.15 per month) per device, effective July 1, 2017 through June 30, 2036; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby certifies to the Kent County Clerk the ballot language on the attached Exhibit A for submission to the Kent County electorate on the November 8, 2016 general Election ballot.

Exhibit A

PUBLIC SAFETY DISPATCH SURCHARGE

To the extent permitted by law, shall Kent County be authorized to assess an additional \$0.70 monthly surcharge on communication service suppliers' billings to service users within the geographic boundaries of Kent County for the period beginning July 1, 2017, and continuing through June 30, 2036, to pay debt service on approximately \$25 million in technology upgrades for new towers and equipment (including new equipment for existing police, fire, and public safety agencies) necessary to operate an 800MHz radio system, and to provide dedicated funding to provide an enhanced Public Safety Dispatch System, including annual funding for Fire Dispatch county-wide, to be distributed as provided in the county 9-1-1 service plan? If approved, the additional surcharge would raise an estimated \$4,500,000 per year.

YES []
NO []

Motion by Commissioner Shroll, seconded by Commissioner Kallman, to amend the Enhanced 9-1-1 Public Safety Dispatch ballot language (Exhibit A) to read:

Exhibit A

ENHANCED 9-1-1 PUBLIC SAFETY DISPATCH

To provide dedicated funding to pay for an enhanced 9-1-1 Public Safety Dispatch system including (a) technology upgrades (including communication towers and new equipment for dispatch and existing police, fire, and public safety agencies), and (b) annual funding for fire dispatch as provided in the county 9-1-1 service plan, shall Kent County be authorized to assess an additional \$0.70 monthly surcharge on communication service suppliers' billings to service users within Kent County for the period beginning July 1, 2017 and continuing through June 30, 2036? If approved, the additional surcharge would raise an estimated \$4,500,000 per year.

YES []
NO []

Chair Saalfeld explained that the amendment makes the language cleaner and simpler.

Motion to amend Exhibit A – Enhanced 9-1-1 Public Safety Dispatch ballot language passed by voice vote.

Motion by Commissioner Vonk, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 18.

Nays: Ponstein - 1.

7-28-16-60 – PURCHASE OF DEVELOPMENT RIGHTS – MALONE B PROPERTY / KENT/MSU EXTENSION

WHEREAS, the Board of Commissioners approved the Purchase of Development Rights (PDR) Ordinance on November 26, 2002. In April 2014, the Board of Commissioners approved selection criteria for the purchase of development rights by the County and authorized the Agricultural Preservation Board to accept applications from landowners to participate in the program; and

WHEREAS, on April 23, 2015, the Board of Commissioners authorized an option on and submission of a federal grant application to purchase 100 acres owned by Dennis Malone and Kimberly Malone in Grattan Township. The total acreage proposed for preservation by the Malone's was 157 acres, but funds were not available to preserve the entire farm at that time. The federal grant was awarded and the 100-acre parcel is now ready to close; and

WHEREAS, the Wege Foundation has recently approved using funds previously granted to the County to purchase the remaining 57 acres; and

WHEREAS, the Agricultural Preservation Board is therefore recommending the purchase of development rights on approximately 57 additional acres in Grattan Township owned by Dennis and Kimberly Malone, 4829 Montcalm Avenue, Belding, MI 48809, at a cost not to exceed \$109,000, based on the property's compliance with federal criteria, County criteria, and the availability of matching funds; and

WHEREAS, Corporate Counsel will review and approve closing documents before the date of closing; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby authorizes the purchase of development rights on 57 acres (PPN 41-12-25-200-002) of property in Grattan Township owned by Dennis and Kimberly Malone; and

BE IT FURTHER RESOLVED that the County Administrator/Controller or his designee is authorized to execute purchase agreements and any associated documents.

Motion by Commissioner Jones, seconded by Commissioner Chivis, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 18.

Nays: Kallman - 1.

PUBLIC COMMENT

There was no public comment.

REPORTS

NACo Conference

Commissioner Talen: He and Commissioner Ponstein attended the NACo Summer Conference. Talen attended sessions on the Stepping Up Program related to mental

health and other issues transitioning to and out of incarceration. He is appreciative of the opportunity to attend.

Gerald R. Ford International Airport

Commissioner Morgan: The Airport had its first authority meeting yesterday. Grand Hall construction is on schedule, under budget and should be finished May 2017. Also, they are looking at a request to put a statue of Astronaut Roger B. Chaffee at the airport.

Homeless Veterans

Commissioner Antor: The Michigan State Housing Development Authority (MSHDA) and the Michigan Veteran Affairs Agency are partnering with the Grand Rapids Area Coalition to End Homelessness with a goal to bring attention and support to the issue of eliminating veterans' homelessness. He spoke at their event on July 15 and was appreciative of the opportunity.

MISCELLANEOUS

Byron Days Festival

Commissioner Kallman: Announced that Byron Days Festival starts today and runs through the weekend. He encouraged all to attend one of the oldest festivals in the State.

Americans with Disabilities Act

Commissioner Bulkowski: This past Tuesday, July 26, was the 26th anniversary of the signing of the Americans with Disabilities Act. On Wednesday, August 3, at the Celebration North Theatre, a movie about autism entitled *Life, Animated* will be shown at 6:30 p.m.

Senior Meals Name Change

Commissioner Mast: Announced that Senior Meals on Wheels is changing its name to Meals on Wheels Western Michigan.

Meadows at Millennium Park

Chair Saalfeld: The ribbon cutting for the Meadows at Millennium Park is scheduled for tonight. Tours will begin at 5:00 p.m., with the dedication at 6:00 p.m. where a proclamation will be presented to the Secchia family.

ADJOURNMENT

At 9:18 a.m., Commissioner Chivis moved to adjourn, subject to the call of the Chair, and to Thursday, August 25, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Koorndyk. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS
of the
Kent County Board of Commissioners
September 8, 2016 – Regular Meeting

Meeting called to order at 8:30 a.m. by Vice Chair Shana Shroll.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Bulkowski, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees - 18.

Absent: Chair Saalfeld - 1.

Invocation: Commissioner Vonk gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of July 28, 2016, Meeting
- b) Resolutions:

9-8-16-61 – M-6 NON-MOTORIZED PATHWAY CONSTRUCTION AND MAINTENANCE / PARKS

WHEREAS, Kent County Parks has constructed a non-motorized trail along M-6 as funding is allowed. Funds are available for construction of a segment from Clay Avenue to Division Avenue along M-6 in Byron Township; and

WHEREAS, the project supports the County’s long-range plans for regional trail development; and

WHEREAS, as with other segments of the M-6 trail which are located on the MDOT right-of-way, the County is responsible for the costs of construction and for maintenance of the pathway after it is completed. The Parks Department has funding in its budget for this project; and

WHEREAS, Parks staff anticipates trail maintenance will consist of mowing the trail edge and based on similar experience with non-motorized trails can be absorbed into the existing Parks budget; and

WHEREAS, Corporate Counsel has reviewed and approved the Agreement as to form; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accepts and appropriates \$650,000 from the Michigan Department of Transportation; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair and/or Administrator/Controller to sign an Agreement with Michigan Department of Transportation regarding the construction of a non-motorized pathway along M-6 from Clay Avenue to Division Avenue in Byron Township.

9-8-16-62 – MILLENNIUM PARK – MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY CONSERVATION EASEMENT / PARKS

WHEREAS, in August 2008, the County was granted Permit No. 08-41-0082-P from the Michigan Department of Environmental Quality (MDEQ) to construct trails, bridges and overlook decks within regulated wetlands in Millennium Park; and

WHEREAS, the MDEQ Permit required the County to construct 0.72 acres of wetlands as mitigation; and

WHEREAS, the Permit required that Kent County grant a Conservation Easement to the MDEQ to protect the functions and values of existing wetlands and to protect the benefits to the public derived from wetlands and its important habitat. The size of the Conservation Easement is 0.87 acres; and

WHEREAS, the construction is complete and the Agreement for Conservation Easement must now be granted; and

WHEREAS, the Agreement for Conservation Easement has been reviewed and approved as to form by Corporate Counsel; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the Agreement for Conservation Easement to the Michigan Department of Environmental Quality as part of Permit No. 08-41-0082-P for the installation of a nature trail through wetlands within Millennium Park; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair and/or Administrator/Controller to sign the Agreement.

Motion by Commissioner Vonk, seconded by Commissioner Vander Molen, that the Consent Agenda items be approved.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Vice Chair Shroll – 18.

Nays: 0.

RESOLUTIONS

9-8-16-63 – FY 2017-2021 TITLE IV-E GRANT / PROSECUTOR’S OFFICE

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) provides supplemental funding to counties to operate a Cooperative Reimbursement Program to enhance child protection and permanence; and

WHEREAS, beginning in FY 2017, the State will move to a five-year grant application cycle to reduce the workload and processing requirements for the State and the County. Funding levels will be reviewed and adjusted annually, with General Fund support included in the annual budget recommendation; and

WHEREAS, the State projects allocating \$140,000 per year for each of the five years in the grant cycle; and

WHEREAS, the application proposes that the Prosecutor’s IV-E Grant Program will continue to operate with nine full-time positions; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the Prosecutor’s Office FY 2017 – 2021 Title IV-E Grant Agreement with the MDHHS; and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$700,000 from MDHHS to the Special Projects Fund; and

BE IT FURTHER RESOLVED that the Board of Commissioners

authorize the Board Chair or designee to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Voorhees, seconded by Commissioner Kallman, that the resolution be adopted.

Motion by Commissioner Jones, seconded by Commissioner Vander Molen, to amend the resolution to include the appropriation of the County general fund portion of the program so that the second to the last paragraph would read:

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$140,000 from MDHHS and \$876,552 from the County General Fund to the 2016-17 Special Projects Fund; and

Motion to amend carried by voice vote.

9-8-16-63 – FY 2017-2021 TITLE IV-E GRANT / PROSECUTOR'S OFFICE

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) provides supplemental funding to counties to operate a Cooperative Reimbursement Program to enhance child protection and permanence; and

WHEREAS, beginning in FY 2017, the State will move to a five-year grant application cycle to reduce the workload and processing requirements for the State and the County. Funding levels will be reviewed and adjusted annually, with General Fund support included in the annual budget recommendation; and

WHEREAS, the State projects allocating \$140,000 per year for each of the five years in the grant cycle; and

WHEREAS, the application proposes that the Prosecutor's IV-E Grant Program will continue to operate with nine full-time positions; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the Prosecutor's Office FY 2017 – 2021 Title IV-E Grant Agreement with the MDHHS; and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$140,000 from MDHHS and \$876,552 from the County General Fund to the 2016-17 Special Projects Fund; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair or designee to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion to approve Resolution 9-8-16-63 as amended carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Vice Chair Shroll – 18.

Nays: 0.

9-8-16-64 – CRIME VICTIM RIGHTS ACT GRANT / PROSECUTOR'S OFFICE

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) provides supplemental funding to counties to assist offices with implementing the requirements of the William Van Regenmorter Crime Victim Rights Act, P.A. 87 of 1985; and

WHEREAS, the Prosecutor's Victim Witness Unit will continue to operate with 9 full-time positions; and

WHEREAS, the grant period is October 1, 2016 to September 30,

2017; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the Prosecutor's Office FY 2017 Crime Victim Rights Act Grant with the MDHHS; and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$177,000 from the MDHHS to the Special Projects Fund; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board_Chair or designee to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Ponstein, seconded by Commissioner Mast, that the resolution be adopted.

Motion by Commissioner Jones, seconded by Commissioner Vander Molen, to amend the resolution to include the appropriation of the County general fund portion of the program so that the second to the last paragraph would read:

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$177,000 from the MDHHS and \$500,064 from the County General Fund to the 2016-17 Special Projects Fund; and

Motion to amend carried by voice vote.

9-8-16-64 - CRIME VICTIM RIGHTS ACT GRANT / PROSECUTOR'S OFFICE

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) provides supplemental funding to counties to assist offices with implementing the requirements of the William Van Regenmorter Crime Victim Rights Act, P.A. 87 of 1985; and

WHEREAS, the Prosecutor's Victim Witness Unit will continue to operate with 9 full-time positions; and

WHEREAS, the grant period is October 1, 2016 to September 30, 2017; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the Prosecutor's Office FY 2017 Crime Victim Rights Act Grant with the MDHHS; and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$177,000 from the MDHHS and \$500,064 from the County General Fund to the 2016-17 Special Projects Fund; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair or designee to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion to approve Resolution 9-8-16-63 as amended carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Vice Chair Shroll – 18.

Nays: 0.

9-8-16-65 – FY 2017-2021 TITLE IV-D COOPERATIVE REIMBURSEMENT GRANT / FRIEND OF THE COURT

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) provides funding to counties to operate a Cooperative Reimbursement Program

to enforce Court orders for child support; and

WHEREAS, beginning in FY 2017, the State will move to a five-year grant application cycle to reduce the workload and processing requirements for the State and the County. Funding levels will be reviewed and adjusted annually, with General Fund support included in the annual budget recommendation; and

WHEREAS, the projected allocations for the period October 1, 2016 through September 30, 2021 are as follows:

Year	State	County	Other	Total
2016-17	\$6,491,100	\$2,194,747	\$1,063,000	\$9,748,847
2017-18	6,779,490	2,393,487	1,063,000	10,235,977
2018-19	7,093,149	2,578,029	1,063,000	10,734,178
2019-20	7,407,562	2,767,183	1,063,000	11,237,745
2020-21	7,753,790	3,010,447	1,063,000	11,827,237
Total	\$35,525,091	\$12,943,893	\$5,315,000	\$53,783,984

WHEREAS, the application proposes that the Friend of the Court continue to operate with 100 full-time positions. In addition, the grant will cover a portion of personnel costs of 14 staff from the Circuit Court-Family Division (Referees & Referees Clerks); and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the Friend of the Court's FY 2017 – 2021 Title IV-D Cooperative Reimbursement Program Agreement with the Michigan Department of Health and Human Services (MDHHS); and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$35,525,091 from MDHHS, \$12,943,893 from the County General Fund, and \$5,315,000 from other sources to the 2016-17 Special Projects Fund; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair or designee to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award; and

BE IT FURTHER RESOLVED that in the event grant funding is eliminated or decreased, the positions will be eliminated unless continuation funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations.

Motion by Commissioner Voorhees, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Vice Chair Shroll – 18.

Nays: 0.

9-8-16-66 – FY 2017-2021 TITLE IV-D COOPERATIVE REIMBURSEMENT GRANT /
PROSECUTOR'S OFFICE

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) provides funding to counties to operate a Cooperative Reimbursement Program to establish paternity and secure support orders; and

WHEREAS, beginning in FY 2017, the State will move to a five-year grant application cycle to reduce the workload and processing requirements for the State and the County. Funding levels will be reviewed and adjusted annually, with General Fund

support included in the annual budget recommendation; and

WHEREAS, the projected allocations for the period October 1, 2016 through September 30, 2021 are as follows:

Year	County	State	Total
2016-17	\$667,432	\$1,295,603	\$1,963,035
2017-18	684,764	1,329,247	2,014,011
2018-19	705,516	1,369,532	2,075,048
2019-20	745,522	1,447,190	2,192,712
2020-21	725,542	1,408,406	2,133,948
Total	\$3,528,776	\$6,849,978	\$10,378,754

WHEREAS, the application proposes that the Prosecutor's Cooperative Reimbursement Program will continue to operate with 19 full-time positions; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the Prosecutor's Office FY 2017 – 2021 Title IV-D Cooperative Reimbursement Program Agreement with the Michigan Department of Health and Human Services (MDHHS); and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$6,849,978 from MDHHS and \$3,528,776 from the County General Fund to the 2016-17 Special Projects Fund; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair or designee to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award; and

BE IT FURTHER RESOLVED that in the event grant funding is eliminated or decreased, the positions will be eliminated unless continuation funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations.

Motion by Commissioner Morgan, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Ponstein, Morgan, Mast, Koorndyk, Kallman, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Antor, Vice Chair Shroll – 18.

Nays: 0.

PUBLIC COMMENT

Jessica Ann Tyson, 3921 S. Rosebud Drive, Kentwood – A candidate for the 13th County Commissioner District - thanked retiring Commissioner Vander Molen for his service to Kent County.

REPORTS

Gerald R. Ford International Airport

Commissioner Morgan: Fundraising efforts for the gateway transition project have raised \$17,000,000. With the \$25,000,000 from the airport, they are very close to the \$45,000,000 goal.

Fire Commission

Commissioner Jones: The Fire Commission will meet Friday, September 9, at 8:30 a.m.,

at the Road Commission, to continue reviewing goals set last December regarding the Fire Commission's benefits and structure.

Lakeshore Regional Entity

Commissioner Stek: The Lakeshore Regional Entity (LRE) meets this afternoon to consider approval of the budget. Recently, the LRE hosted a forum on strategies for the new Section 298 language.

Network180

Commissioner Mast: Network180's administration and I.T. offices are moving in early October. The Board is considering an application for Section 298 status.

Kentwood Landfill - DPW

Commissioner Vonk: The methane gas leak from the Kentwood Landfill is confined to the landfill property. The DPW will continue to monitor the situation in and around the landfill.

Downtown Development Authority

Commissioner Talen: Tim Kelly from Downtown Grand Rapids Inc. will appear at the next Board meeting to give an update and report on the redesign of the Calder Plaza.

MISCELLANEOUS

Sympathy

Commissioner Bulkowski: Thanked everyone for their thoughts and condolences with regard to his mother's recent passing.

Medical Examiner's Report

Commissioner Jones: Applauded the Medical Examiner's Office and its Annual Report with regard to their great work with the Gift of Life of Michigan's organ and tissue donation program.

Sheriff Department Ride-Along

Commissioner Brieve: In August, she participated in a ride-along with Sheriff Deputy Danenberg. She was very impressed with the Deputy and how he handled the situations they came across during that shift. She is proud of the Sheriff Department and appreciative of the opportunity.

Board and Commission Appointments

Vice Chair Shroll: The deadline for citizen applications for boards and committees is September 30. Commissioners should have received a letter from Chair Saalfeld for commissioner board appointments.

ADJOURNMENT

At 9:05 a.m., Commissioner Vonk moved to adjourn, subject to the call of the Chair, and to Thursday, September 22, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



Shana Shroll, Vice Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the Kent County Board of Commissioners September 22, 2016 – Regular Meeting

Meeting called to order at 8:31 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Bulkowski, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Talen, Vonk, Voorhees, Chair Saalfeld - 17.

Absent: Stek, Vander Molen - 2.

Invocation: Commissioner Shroll gave the invocation. The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

Quality Service Employee Award (Third Quarter) – Postponed

Chair Saalfeld acknowledged that Charles “Charlie” Dubridge, a Facilities Management employee who works at the 63rd District Court, was named Quality Service Employee of the Third Quarter. However, Charlie was unable to attend the meeting so this award will be given to him at the October 27 meeting.

Calder Plaza Update

Tim Kelly, Downtown Grand Rapids, Inc., gave a brief update on the proposed redesign of the Calder Plaza (copy of which is on file in the County Clerk’s Office). He presented the three proposed designs. An online survey is available for public input. The design will be chosen in December.

PUBLIC COMMENT

Katherine Condon, District Representative for U.S. Representative Justin Amash, introduced herself.

CONSENT AGENDA

- a) Approval of the Minutes of September 8, 2016, Meeting
- b) September 6, 2016, Finance Committee Meeting
(Reports of Claims and Allowances)
- c) Resolutions:

9-22-16-67 – MILK MEAL GRANT FOR JUVENILE DETENTION CENTER / CIRCUIT COURT

WHEREAS, the United States Department of Agriculture provides

funding to counties to provide nutritious breakfast and lunches to eligible children residing in the Juvenile Detention Center; and

WHEREAS, the grant period is October 1, 2016 to September 30, 2017; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the 2016-2017 agreement with the United States Department of Agriculture (USDA); to accept and appropriate \$110,500 from USDA to the 2016-17 Special Projects Fund; and to authorize the Board Chair to execute the grant agreement and approve grant extensions and changes within 15 percent of the grant amount.

9-22-16-68 – ACCESS AND VISITATION GRANT / FRIEND OF THE COURT

WHEREAS, the State Court Administrator's Office (SCAO) provides funding to counties to facilitate parental access and visitation including but not limited to improving relationships between children and noncustodial parents; and

WHEREAS, the Friend of the Court (FOC) will contract with Journies, LLC to supervise the parenting time visits where the Court feels there is a need for supervision; and

WHEREAS, the grant period is October 1, 2016 to September 30, 2017.

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Friend of the Court's 2016-2017 agreement for Access and Visitation with the State Court Administrators Office (SCAO); and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$15,000 from SCAO to the 2016-17 Special Projects Fund; and authorizes the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

9-22-16-69 – SOUTHEAST MICHIGAN HEALTH ASSOCIATION – CHILDREN'S SPECIAL HEALTHCARE SERVICES MINI GRANT / HEALTH DEPARTMENT

WHEREAS, the Health Department has received a grant from Southeast Michigan Health Association (SEMHA) to promote greater parent/family engagement in the CSHCS program, and to increase the number of family-centered CSHCS activities and interactions among CSHCS parents/families; and

WHEREAS, the Health Department's responsibilities include:

- Contracting with at least 2 parents of CSHCS clients to maintain a CSHCS social media presence.
- Moderate the existing Facebook page by posting local events, articles, and opportunities to participate in CSHCS activities.
- Coordinate a county-wide, all-day parent workshop to support, educate, and assist families with children with special healthcare needs.
- Create a navigation tool for families who have a child with an Autism Spectrum Disorder diagnosis that connects clients to community agencies for assistance; and

WHEREAS, the agreement period for the SEMHA contract is October 1, 2016 through September 30, 2017; and

WHEREAS, in the event that grant funding is eliminated or decreased, the positions funded by this grant will be eliminated unless continued funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves SEMHA's contract for 2016-17; accepts and appropriates \$10,000 in funding from SEMHA for the Children's Special Healthcare Services (CSHCS) Mini-Grant for the 2016-2017 Health Fund budget; and authorizes the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

9-22-16-70 – SPECTRUM HEALTH FOUNDATION – STRONG BEGINNINGS LATINA GRANT FOR 2016-2017 / HEALTH DEPARTMENT

WHEREAS, for many years, Latinos in Kent County have experienced disparities in birth outcomes with Infant Mortality Rates (IMR) two times higher than the Caucasian rate. This Spectrum Health Foundation's Strong Beginnings grant program has been created and funded through the WK Kellogg Foundation to address the disparity in the IMR; and

WHEREAS, the Strong Beginnings program goals are to reduce the infant mortality rate for Latina women; to reduce the barriers to care for pregnant women, infants and toddlers through community outreach, case management and education; to improve care for pregnant women through improved screening and coordination; and to engage the Latino community to advocate for culturally competent care; and

WHEREAS, the Health Department provides outreach, support and case management services to Latina women who live in Kent County and are pregnant or the mother of a child 0-2 years of age; and

WHEREAS, the agreement period for the Spectrum Health Foundation contract is October 1, 2016 through August 31, 2017; and

WHEREAS, in the event that grant funding is eliminated or decreased, the positions funded by this grant will be eliminated unless continued funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves Spectrum Health Foundation's contract for 2016-17; accepts and appropriates \$172,144 from Spectrum Health Foundation; \$43,303 from the County General Fund to the 2016-17 Health Fund budget; and to authorize the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

9-22-16-71 – HEALTH NET OF WEST MICHIGAN – DENTAQUEST GRANT / HEALTH DEPARTMENT

WHEREAS, the Health Department has received a grant from Health Net of West Michigan, funded by the DentaQuest Foundation, to create a grass roots, community-level effort to build a collective action that improves oral health and healthcare access in underserved Kent County populations; and

WHEREAS, the Health Department's responsibilities include:

- Improving the collection of data and input from community surveys and focus groups as part of the 2017 Community

- Health Needs Assessment, related to oral health and access to care.
- Providing Health Equity-Social Justice Dialogue workshops to frontline healthcare and oral healthcare providers.
- Utilizing GIS tools to analyze neighborhood environments in relation to oral health disparities by comparing communities for availability of oral health resources; geographic distribution of Medicaid recipients, vulnerable populations, and survey respondents; and identifying zip codes by percentage of Medicaid insured with dental visits within the last year; and

WHEREAS, the agreement period for the Health Net of West Michigan contract is October 1, 2016 through March 31, 2017; and

WHEREAS, in the event that grant funding is eliminated or decreased, the positions will be eliminated unless continued funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves Health Net of West Michigan's contract for 2016-17; accepts and appropriates \$31,570 from Health Net of West Michigan; \$3,486 from the County General Fund to the 2016-2017 Health Fund budget; and authorizes the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

9-22-16-72 – YMCA OF GREATER GRAND RAPIDS – PREVENTION STRATEGIES FOR OBESITY, DIABETES, HEART DISEASE, AND STROKE / HEALTH DEPARTMENT

WHEREAS, the Health Department has received a grant from the YMCA to support the implementation of public health prevention strategies to reduce chronic diseases such as obesity, diabetes, heart disease, and stroke. The funding is available as part of the YMCA's grant

through the Michigan Department of Health and Human Services; and

WHEREAS, the Health Department's responsibilities include:

- Implementing nutrition and beverage standards in public institutions, worksites, and other key locations.
- Strengthening community promotion of physical activity through signage in parks, worksite policies, social support, and joint use agreements for use of recreational facilities.
- Developing and/or improving non-motorized transportation and community plans that promote walking.
- Increasing the number of community health centers promoting physical activity through "Prescriptions for Health." These are referrals for patients from their clinician to participate in grant-supported neighborhood opportunities to increase their physical activity, consumption of fruits and vegetables, and management of disease risk factors; and

WHEREAS, the agreement period for the YMCA of Greater Grand Rapids contract is October 1, 2016 through September 30, 2017; and

WHEREAS, in the event that grant funding is eliminated or decreased, the positions funded by this grant will be eliminated unless continued funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves YMCA's contract for 2016-17; accepts and appropriates

\$83,162 from the YMCA of Greater Grand Rapids; \$19,456 from the County General Fund to the 2016-2017 Health Fund budget; and authorizes the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

9-22-16-73 – EMERGENCY MANAGEMENT PERFORMANCE AND HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANTS / SHERIFF DEPARTMENT

WHEREAS, the Michigan State Police, through its Emergency Management and Homeland Security Division provides under the EMPG grant on an annual basis federal pass-through funds for the development and maintenance of an emergency management program capable of protecting life, property, and vital infrastructure in times of disaster or emergency. Under the HMEP grant, federal funds are provided on an annual basis for the development and review of hazardous materials emergency response plans; and

WHEREAS, the grant funds, if approved, will continue to pay a portion of the Emergency Manager's services in the approximate amount of \$18,000 (EMPG grant) and also assist in reviewing and updating the hazardous materials emergency response plans in the amount of \$22,000; and

WHEREAS, the grant period is October 1, 2016 to September 30, 2017; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approve an Emergency Management Performance Grant (EMPG) and a Hazardous Materials Emergency Preparedness Grant (HMEP); and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$40,000 from the Michigan Department of State Police - Emergency Management and Homeland Security Division and \$17,000 from the County General Fund to the 2016-17 Sheriff Budget – Special Projects Fund; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair or designee to execute all grant documents and approve grant extension and changes within 15 percent of the original award.

9-22-16-74 – METROPOLITAN ENFORCEMENT TEAM GRANT / SHERIFF DEPARTMENT

WHEREAS, the Michigan State Police, through its Grants and Community Services Division provides federal pass-through funds to the MET, which is a local multijurisdictional task force which emphasizes the cooperation of local, county, state, and federal agencies. The team's goal is the disruption and dismantling of drug trafficking organizations in Kent County; and

WHEREAS, the Sheriff Department has participated on this task force for many years and currently has one detective assigned full-time to this team; and

WHEREAS, the grant award is for \$12,500 and will cover a portion of the detective's wages. The balance, in the amount of \$109,441, will be contributed by the General Fund; and

WHEREAS, the grant period is October 1, 2016 to September 30, 2017; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approve the Metropolitan Enforcement Team (MET) Grant; and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$12,500 from the Michigan State Police - Grants and Community Services

Division and \$109,441 from the County General Fund to the 2016-17 Sheriff Budget – Special Projects Fund, contingent upon award and execution of the contract; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair to execute all grant documents and approve grant extension and changes within 15 percent of the original award.

9-22-16-75 – OFFICE OF HIGHWAY SAFETY PLANNING – SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT PREVENTION GRANT / SHERIFF DEPARTMENT

WHEREAS, the Secondary Road Patrol Program began on October 1, 1978, with the passage of Public Act 416 of 1978 and provides supplemental funding for road patrol and accident prevention on secondary roads. This includes making traffic stops and issuing warnings or citations, investigating crashes, assisting motorists, and responding to violations of criminal laws; and

WHEREAS, the Sheriff Department has received Secondary Road Patrol grant funds annually since 1978; and

WHEREAS, the grant funds, if approved, will continue to pay for three sworn officers, including benefits, as well as the equipment and operating costs necessary for the officers to perform their duties. The General Fund will contribute \$34,322 toward this program, of which \$27,493 is to cover administrative costs; and

WHEREAS, the grant funds will be used on secondary roads to patrol and monitor traffic violations, investigate crashes, provide emergency assistance, and enforce violations of criminal laws; and

WHEREAS, the grant period is October 1, 2016 to September 30, 2017; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approve the Secondary Road Patrol (SRP) and Traffic Accident Prevention Grant; and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$383,439 from the Michigan State Police - Office of Highway Safety Planning and \$34,322 from the County General Fund to the 2016-17 Sheriff Budget – Special Projects Fund, contingent upon award and execution of the contract; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair to execute all grant documents and approve grant extension and changes within 15 percent of the original award; and

BE IT FURTHER RESOLVED that in the event grant funding is eliminated or decreased, the positions will be eliminated unless continuation funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations.

Motion by Commissioner Shroll, seconded by Commissioner Koorndyk, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 17.

Nays: 0.

RESOLUTIONS

9-22-16-76 – CHILD CARE FUND GRANT APPROVAL AND APPROPRIATION / CIRCUIT COURT

WHEREAS, each year the 17th Judicial Circuit Court – Family Division and the Kent County Department of Health and Human Services (DHHS) are required to

prepare a plan showing how the Child Care Fund dollars will be spent by each agency; and WHEREAS, the plan encompasses in-home and out-of-home placement costs (e.g., foster care, detention, etc.) for children at risk of abuse or neglect as well as children determined to be delinquent. The law provides that each county will receive a reimbursement from the State of 50 percent of the annual net expenditures for certain costs related to placement and efforts to reduce placement; and

WHEREAS, Kent County, network180, the 17th Circuit Court and Kent County DHHS have partnered for nearly ten years on creating a system of care for children in multiple systems (juvenile justice, mental health, child welfare, and education) that are family focused, peer-supported, and youth driven. The primary goal is to treat youth who are in or likely to come within the jurisdiction of the family court for out-of-home placement for the problems of delinquency or neglect and/or those affecting a youth's early return to his or her home from family foster care or institutional care; and

WHEREAS, recently, the Michigan DHHS directed that counties, rather than Kent DHHS, execute the contracts for these services. For 2017, funding will be provided to the following local agencies to provide necessary services for children in the juvenile justice and/or child welfare systems: Arbor Circle, Catholic Charities West Michigan, Cole Williams, Court-Appointed Special Advocate (CASA) Program, DA Blodgett-St. John's, Dr. Weiks, Family Outreach Center, network180, Wellspring Lutheran Services, and YWCA West Central Michigan; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Child Care Fund Annual Plan for 2016-2017 and accepts and appropriates \$29,649,872; \$14,588,323 from the MDHHS; \$14,425,049 from the County General Fund; and \$636,500 from Other Revenue to the 2016-17 Child Care Fund Budget in the Special Revenue Fund; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes the Board Chair or designee to execute the grant agreement with the Michigan Department of Health and Human Services (MDHHS) and contracts with the proposed local agencies, subject to final review of the documents by Corporate Counsel, and approve grant extensions and changes within 15 percent of the original award.

Motion by Commissioner Brieve, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 17.

Nays: 0.

9-22-16-77 – GRANT AGREEMENT, PROVIDER CONTRACTS, AND APPROPRIATION / COMMUNITY CORRECTIONS

WHEREAS, on June 23, 2016, the Board approved the Community Corrections' Comprehensive Plan and application for funding under PA 511 of 1988 which provides grant funding from the State to administer and operate programs that provide alternatives to incarceration for offenders; and

WHEREAS, funding will be provided to the following local programs: Alternative Directions, Arbor Circle, Berghuis Psychological Services, Catholic Charities, Homeward Bound, Paul Snyder, network180, Pine Rest Mental Health Services, Women's Resource Center, and the 61st District Court; and

WHEREAS, funds have also been included in the Office of Community Corrections budget for the Kent County Court Services Department, Friend of the Court,

and the Kent County Sheriff Department - Correctional Facility; and

WHEREAS, since administration costs exceed the cap imposed by the grantor, an allocation of General Fund dollars is required; and

WHEREAS, the grant period is October 1, 2016 through September 30, 2017. It is expected that the grant is renewable; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Grant Agreement with the Michigan Department of Corrections for 2016-17 funding for the Office of Community Corrections; and

BE IT FURTHER RESOLVED that the Board of Commissioners appropriate \$944,562 to the Community Corrections Budget in the 2016-17 Special Revenue Fund; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorize the Board Chair or designee to execute the agreement with the State and contracts with the proposed vendors, subject to final review of the documents by Corporate Counsel, and approve grant extensions and changes within 15 percent of the original award.

Motion by Commissioner Voorhees, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 17.

Nays: 0.

9-22-16-78 – GENERAL FUND ADVANCE TO THE DRAIN COMMISSION REVOLVING FUND – WARING COUNTY DRAIN / DRAIN COMMISSION

WHEREAS, the Drain Commissioner is responsible for the establishment, maintenance and improvement of county drains; and

WHEREAS, the Drain Commissioner shall, under Sections 152, 153 and 154 of the State of Michigan Drain Code, establish an apportionment roll to specially assess all benefiting property owners; and

WHEREAS, the Drain Commissioner intends to expend \$375,000 to design and construct improvements to the Waring County Drain. Costs incurred for this project will be specially assessed at large to the City of Grand Rapids (\$150,000) and to the property owners (\$225,000) of the district who benefit from said improvements; and

WHEREAS, the City of Grand Rapids will pay its at large share (\$150,000) in a lump sum when billed; and

WHEREAS, the Drain Commissioner is requesting an advance of \$225,000 from the Unassigned Fund Balance of the County's General Fund to finance the remainder of this project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners authorizes an advance of up to \$225,000 from the General Fund - Unassigned Fund Balance to the Drain_Commission Revolving Fund for the purpose of providing financing assistance for the Waring County Drain District; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair or the County Administrator/Controller to sign all related documents; and

BE IT FURTHER RESOLVED that such advance is to be amortized over a four-year term, including interest on the outstanding balance at a rate of 1.14 percent per annum, with the first installment due October 1, 2017.

Motion by Commissioner Jones, seconded by Commissioner Koorndyk, that the resolution

be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 17.

Nays: 0.

9-22-16-79 – AMENDMENT TO THE DEPARTMENT OF PUBLIC WORKS LETTER OF CREDIT #S409462 ISSUED BY FIFTH THIRD BANK / FISCAL SERVICES

WHEREAS, pursuant to the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of Michigan of 1994, as amended ("Act 451"), MCL 324.101 *et seq.*, Kent County (the "County") as the owner of the South Kent Landfill (the "Landfill") is required to obtain and maintain a performance bond or letter of credit in an amount prescribed by Act 451 in favor of the Michigan Department of Environmental Quality to cover the costs, in part along with an established perpetual care fund, of closure and post-closure maintenance of the Landfill; and

WHEREAS, on December 3, 2009, at the request of the County, Fifth Third Bank (the "Bank") issued a letter of credit, Letter of Credit No. S409462 (the "LOC"), meeting the requirements of Act 451 which LOC has subsequently been amended several times at the request of the County to its current coverage amount of \$1,400,000 and its current expiration date of December 31, 2016; and

WHEREAS, in anticipation of the December 31, 2016, expiration date the County issued a request for proposals from financial institutions and received three proposals; and

WHEREAS, the proposal of the Bank to extend the existing LOC to December 31, 2020, and increase the coverage amount for up to \$4,000,000 was determined to be the most responsive; and

WHEREAS, the Board of Public Works has recommended approval of the extension and an increase in the amount of the LOC with the Bank; and

WHEREAS, the County has determined to approve the extension of the term and an increase in the amount of the LOC issued by the Bank; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Kent, Michigan as follows:

1. That the proposal of the Bank dated July 14, 2016 (the "Proposal"), to extend the LOC term to December 31, 2020, and to increase its coverage amount from its current \$1,400,000 to an amount up to a maximum of \$4,000,000 (the "Maximum Amount") in accordance with the requirements of Act 451 and the terms of the Proposal is approved.

2. That the initial annual maintenance fee of .75% of the LOC coverage amount, as may be adjusted, from time to time, as provided in the Proposal, is approved.

3. That the repayment of any draws on the LOC shall be a general first budget obligation of the County, subject to applicable constitutional and statutory limitation on the tax power of the County.

4. That the County Controller/Administrator or Fiscal Services Director or their respective designees are hereby authorized and directed to execute on behalf of the County such documents required in connection with the extension of the LOC term and increasing the coverage amount of the LOC up to the Maximum Amount approved as to form by County Corporate Counsel or Bond Counsel.

5. That all prior resolutions or parts of resolutions in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

Motion by Commissioner Morgan, seconded by Commissioner Vonk, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Voorhees, Kallman, Brieve, Mast, Hennessy, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 15.

Nays: Ponstein, Talen - 2.

9-22-16-80 – NOTICE OF INTENT TO ISSUE CAPITAL IMPROVEMENT BONDS FOR A PUBLIC SAFETY COMMUNICATIONS SYSTEM / FISCAL SERVICES

WHEREAS, the County Board of Commissioners has expressed an intent, subject to the approval of a ballot proposal by the electors of the County at the general election to be held November 8, 2016, to acquire, install and construct a public safety communications system including, but not limited to, modification of existing towers, construction of new towers, installation of microwave systems, installation of new dispatcher consoles and acquisition of approximately 5,000 public safety grade mobile and portable radios (the "Communications System"); and

WHEREAS, the total cost of the Communications System is estimated not to exceed \$30,000,000; and

WHEREAS, the Board of Commissioners has determined to finance all or a portion of the costs of the Communications System through the issuance of capital improvement bonds (the "Bonds") pursuant to Act 34 of the Public Acts of Michigan of 2001, as amended, MCL 14.2101, et seq. ("Act 34"); and

WHEREAS, it is necessary to publish a notice of intent to issue bonds for the Bonds pursuant to Section 517 of Act 34; and

WHEREAS, the County desires to express its intent to reimburse itself the costs related to the Communications System from the proceeds of the Bonds; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Kent Michigan:

1. That the County intends, subject to the approval of a ballot proposal by the electors of the County at the general election to be held November 8, 2016, to pay for all or a part of the costs of the Communications System through the issuance of the Bonds in an amount not to exceed \$30,000,000.

2. That a notice of intent to issue bonds for the Bonds shall be published in accordance with Section 517 of Act 34.

3. That the County Clerk is authorized and directed to publish the notice of intent to

issue bonds in *The Grand Rapids Press*, a newspaper of general circulation in the County, which notice shall be in the form of Exhibit A attached hereto. Such notice shall be not less than one-quarter page in size in the newspaper.

4. That the County, pursuant to Section 1.150-2 of the Treasury Regulations promulgated pursuant to the Internal Revenue Code of 1986, as amended, declares its intent to reimburse itself the costs of the Communications System and the costs related thereto in an amount not to exceed \$30,000,000 through the issuance of the Bonds.

5. That a copy of this resolution shall be available for public inspection at the office of the County Clerk, 1st Floor, County Administration Building, 300 Monroe Avenue, N.W., Grand Rapids, Michigan.

6. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

Motion by Commissioner Ponstein, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 17.

Nays: 0.

**EXHIBIT A
COUNTY OF KENT, MICHIGAN**

**NOTICE OF INTENT TO ISSUE BONDS TO ELECTORS AND TAX
PAYERS OF THE COUNTY OF KENT, MICHIGAN, SECURED BY
THE LIMITED FULL FAITH AND CREDIT OF THE COUNTY AND
THE RIGHT OF REFERENDUM THEREON**

PLEASE TAKE NOTICE THAT THE COUNTY OF KENT, MICHIGAN (the "County") intends to issue capital improvement bonds in a maximum amount of not to exceed \$30,000,000.

The bonds shall be issued for the purpose of paying all or a portion of the costs of the County to acquire, install and construct a public safety communications system including, but not limited to, modification of existing towers, construction of new towers, installation of microwave systems, installation of new dispatcher consoles and acquisition of approximately 5,000 public safety grade mobile and portable radios.

The bonds to be issued shall mature within the maximum term permitted by law with interest on the unpaid balance at a rate not to exceed the maximum rate permitted by law. The bonds will be issued pursuant to Act 34 of the Public Acts of Michigan of 2001, as amended ("Act 34").

SOURCE OF PAYMENT

The principal of and interest on said bonds shall be payable from the revenues of the County and shall be secured by the full faith and credit pledge of the County within constitutional and statutory limitations.

RIGHT OF REFERENDUM

The bonds will be issued without a vote of the electors unless within 45 days from the date of publication of this notice, a petition signed by not less than 15,000 of the registered electors residing within the County has been filed with the County Clerk requesting a referendum upon the question of the issuance of said bonds, then the bonds shall not be issued until approved by the vote of the majority of the electors of the County qualified to vote and voting thereon at a general or special election.

This notice is published pursuant to the requirements of Section 517 of Act 34.

Mary Hollinrake
County Clerk

**9-22-16-81 – COMPREHENSIVE PLANNING AND BUDGETING CONTRACT FOR 2016-
2017 / HEALTH DEPARTMENT**

WHEREAS, the CPBC contract is an annual agreement between the State and the County to provide certain required Public Health services including immunizations, infectious and sexually transmitted disease control, hearing and vision

screening, food protection, drinking water, and on-site sewage monitoring, as well as several other state-funded programs; and

WHEREAS, Michigan Department of Health and Human Services (MDHHS) funding is made up of \$7,666,563 in program specific funding, as well as an additional \$3,132,972 in fee for service from MDHSS and other funding that includes Medicaid Outreach, Case Management, Care Coordination, Provider Site Visits, and the value of vaccines provide through the Vaccine for Children (VFC) program; and

WHEREAS, reimbursement revenue of \$4,765,777 includes reimbursements from Medicaid for billable client services of \$3,809,187, and \$956,590 from private sources; and

WHEREAS, funding included in the 2017 agreement is slightly less than the 2016 agreement due to the reduction in WIC funding of \$121,475, a result of decreased caseload. All other funding is consistent with prior years; and

WHEREAS, the grant period for the CPBC agreement is October 1, 2016 to September 30, 2017; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Comprehensive Planning and Budgeting Contract (CPBC) for 2016-17; accepts and appropriates \$10,799,535 from the Michigan Department of Health and Human Services (MDHHS); \$4,656,705 from the County General Fund; \$2,309,660 from Fees and Permits; \$4,765,777 from Reimbursements to the 2016-17 Health Fund budget; and authorizes the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Jones, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 17.

Nays: 0.

9-22-16-82 – CENTERS FOR DISEASE CONTROL AND PREVENTION RACIAL AND ETHNIC APPROACHES TO COMMUNITY HEALTH FOR 2016 -2017 / HEALTH DEPARTMENT

WHEREAS, the Centers for Disease Control and Prevention (CDC) has awarded the Health Department \$726,611 for the third year of the Racial and Ethnic Approaches to Community Health (REACH) grant; and

WHEREAS, the agreement period for the CDC contract is October 1, 2016 through September 30, 2017; and

WHEREAS, the REACH funding is being used to increase opportunities for active, tobacco-free living, healthy eating, and an improved environment for accessing chronic disease prevention in the Grand Rapids Hope Zones. These Hope Zones are comprised of 12 census tracts in Southeast and Southwest Grand Rapids neighborhoods and include some of the area's highest poverty rates and lowest high school completion rates, as well as a high percentage of the target population of African Americans and Latinos; and

WHEREAS, the REACH grant focuses on four principle activities:

- Establish city parks in the Hope Zones as tobacco-free zones through an awareness campaign and adoption of a city-wide policy.

- Increase physical activity by making enhancements to existing park space, recruiting neighborhood volunteers to build advocacy for park use, and establish walking routes in the Hope Zones that connect neighborhoods and their parks.
- Creating healthy food environments by increasing mobile fruit and vegetable stops and providing marketing assistance to increase the supply of healthy food at neighborhood food retailers.
- Developing a “Prescriptions for Health” program at community health centers to promote healthy eating and active living among patients; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the CDC REACH contract for 2016-17; accepts and appropriates \$726,611 in funding from the CDC; \$12,663 from the County General Fund to the 2016-17 Health Fund budget; and authorizes Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Brieve, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 17.

Nays: 0.

9-22-16-83 – CONVERSION OF A PART-TIME PUBLIC HEALTH NURSE POSITION TO FULL-TIME STATUS FOR THE REFUGEE PROGRAM / HEALTH DEPARTMENT

WHEREAS, the Health Department provides refugee case management services, which includes connecting the client to a primary care provider for a physical screening, assessing and administering required vaccinations, and providing the necessary referrals to other support services. The Health Department’s current contract requires that these services be completed within 90 days of the refugee’s arrival to the United States; and

WHEREAS, the Health Department has received notice from Michigan Department of Health and Human Services (MDHHS) Office of Refugee Services (ORS) that Kent County will continue to experience an increase in the number of refugees that will need services. It is estimated that the number will increase to over 1,000 in 2017; and

WHEREAS, in response to this increase in refugee arrivals to the Kent County area, MDHHS ORS has increased the total funding to the Health Department’s 2017 contract to \$500,000. \$440,000 covers the cost of providing case management services to the refugee population. \$60,000 has been received to cover coordination of medical referrals after the initial health screening, translation services, transportation services, and client education on the U.S. health system; and

WHEREAS, with the increase in case management hours needed to support the increased caseload, the Health Department is proposing to convert the current 0.6 FTE Public Health Nurse position to a 1.0 FTE Public Health Nurse position. The additional cost of salary and benefits for this conversion is \$46,976. The increased funding received from MDHHS covers these additional salary and benefits; and

WHEREAS, the grant period for the MDHHS Refugee program is October 1, 2016 to September 30, 2017; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the conversion of a part-time Public Health Nurse (PHN)

position to full-time status; and

BE IT FURTHER RESOLVED that the Board of Commissioners accept and appropriate \$500,000 from the Michigan Department of Health and Human Services (MDHHS) and \$79,122 from the County General Fund to the 2016-17 Health Fund budget; and

BE IT FURTHER RESOLVED that in the event that grant funding is eliminated or decreased, the position will be eliminated unless continuation funding is approved pursuant to Fiscal Policy on Grants, Contracts, and Donations;

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Brieve, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 17.

Nays: 0.

9-22-16-84 – LAKESHORE REGIONAL ENTITY – SUBSTANCE ABUSE PREVENTION SERVICES / HEALTH DEPARTMENT

WHEREAS, Lakeshore Regional Entity's (LRE) contracts with the Health Department for substance abuse disorder prevention services. These services include Life Skills Training, Data Services, participation in the Kent County Prevention Coalition, and the ReThink Drinks program; and

WHEREAS, Life Skills Training is an evidence-based curriculum for elementary and middle school students that improves interpersonal and decision-making skills that reduce alcohol and other drug use as well as other risky behaviors; and

WHEREAS, Data assistance is provided to the Kent County Prevention Coalition from Life Skills evaluations and analysis of school survey data collected by the Michigan Department of Education and Health and Human Services Michigan Profile for Healthy Youth; and

WHEREAS, Health Department staff provides assistance to the Kent County Prevention Coalition in the planning and implementation of the annual Above the Influence Youth Summit; and

WHEREAS, the ReThink Drinks campaign is an ongoing campaign to inform adults about the potential long-term harmful effects and risky behaviors associated with excessive alcohol consumption; and

WHEREAS, the agreement period for the LRE contract is October 1, 2016 through September 30, 2017; and

WHEREAS, in the event that grant funding is eliminated or decreased, the positions funded by this grant will be eliminated unless continued funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves LRE's contract for 2016-17; accepts and appropriates \$178,950 from the LRE; \$21,911 in Other Revenue and Reimbursements; \$163,811 from the County General Fund to the 2016-2017 Health Fund budget; and authorizes the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Jones, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Voorhees, Kallman, Brieve, Mast,

Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 17.
Nays: 0.

9-22-16-85 – MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY CONTRACT
FOR 2016-2017 / HEALTH DEPARTMENT

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) contract is an annual agreement between the State and the County to provide certain technical services related to non-community water supply, drinking water long-term monitoring, public swimming pool inspections, and campground inspections. The total contract award is \$83,370; and

WHEREAS, the agreement period for the MDEQ contract is October 1, 2016 through September 30, 2017; and

WHEREAS, funding is included in the 2017 agreement is consistent with prior year's agreement; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves Michigan DEQ's contract for 2016-17; accepts and appropriates \$83,370 in funding from MDEQ; \$60,668 from Fees and Permits; \$121,601 from the County General Fund to the 2017 Health Fund budget; and authorizes the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Voorhees, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 17.

Nays: 0.

9-22-16-86 – SPECTRUM HEALTH HOSPITALS – PAY FOR SUCCESS STRONG
BEGINNINGS PROGRAM FOR 2016-2017 / HEALTH DEPARTMENT

WHEREAS, Strong Beginnings is a home visiting program that uses Community Health Workers to work alongside of nurses and social workers in the Maternal and Infant Health Program (MIHP) to provide services that do not require the skill or expertise of a nurse or social worker; and

WHEREAS, the Strong Beginnings program goals are to improve birth outcomes and decrease the rate of infant mortality; to reduce the barriers to care for pregnant women, infants and toddlers through community outreach, case management and education; to improve care for pregnant women through improved screening and coordination; and to engage the community to advocate for culturally competent care; and

WHEREAS, the Health Department provides outreach, support and case management services to high risk women who live in Kent County and are pregnant or the mother of a child 0-2 years of age; and

WHEREAS, the agreement period for the Spectrum Health Hospitals contract is October 1, 2016 through August 31, 2017; and

WHEREAS, in the event that grant funding is eliminated or decreased, the positions funded by this grant will be eliminated unless continued funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the Agreement as to form; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves Spectrum Health Hospital's contract for 2016-17; accept

and appropriate \$342,568 from Spectrum Health Hospitals; \$97,756 from the County General Fund to the 2016-17 Health Fund budget; and to authorize the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Chivis, seconded by Commissioner Shroll, that the resolution be adopted.

otion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 17.

Nays: 0.

9-22-16-87 – SCHOOL RESOURCE OFFICERS AT CALEDONIA AND CEDAR SPRINGS SCHOOLS / SHERIFF DEPARTMENT

WHEREAS, the Sheriff Department desires to enter into contracts with Caledonia and Cedar Springs school districts whereby each district will be provided with a School Resource Officer (SRO); and

WHEREAS, the SROs will improve school safety by investigating on and off campus incidents that might affect the security of the school campus, staff and students; applying early intervention, security, and long-term problem-solving solutions for existing criminal and safety concerns; and using education, community resources, dialogue and compromise to achieve solutions tailored to changing concerns and issues within the school district; and

WHEREAS, at the beginning of the school year, two County Patrol Officers were assigned to act as SROs. The Sheriff will be requesting two additional officers to backfill for these assignments as part of the 2017 budget; and

WHEREAS, pursuant to the agreement, the school district will pay 70 percent of the wage and benefit costs for each SRO, with the Sheriff Department General Fund Budget providing for the remaining 30 percent. Each school district will also pay \$245 per month toward the cost of the vehicle used by the officer. All other expenses (remaining vehicle, equipment, and operating costs) will be provided for via the cost allocation plan; and

WHEREAS, the applicable contracts have been reviewed and approved as to form by Corporate Counsel; and

WHEREAS, in the event that funding is eliminated or decreased, the position(s) will be eliminated unless continuation funding is approved pursuant to Fiscal Policy on Grants, Contracts, and Donations; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves to enter into agreements with Caledonia and Cedar Springs schools to provide one School Resource Officer at each school district and authorize the Board Chair to sign the agreements

Motion by Commissioner Brieve, seconded by Commissioner Koorndyk, that the resolution be adopted. Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Voorhees, Kallman, Brieve, Mast, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 17.

Nays: 0.

PUBLIC COMMENT

Jessica Ann Tyson, 3921 S. Rosebud Drive, Kentwood – A candidate for the 13th County Commissioner District – Thanked the Board for putting citizens first with the measures that were passed at today's meeting.

REPORTS

Fire Commission

Commissioner Jones: The Fire Commission will meet twice in October on the 14th and 20th. The October 20 meeting will be held at 6:00 p.m., at the Courtland Fire Department. The Fire Commission will lose three of its members at the end of the year. If Commissioners know of interested, qualified applicants, they have until September 30 to apply.

Boards and Commissions Applications

Commissioner Shroll: The application deadline for boards and commissions is September 30.

Community Health Advisory Committee

Commissioner Shroll: The Community Health Advisory Committee meets at Noon today, at the Health Department. All are welcome to attend.

MISCELLANEOUS

Health Department Kudos

Commissioner Jones: Thanked the Health Department staff for help with the Rockford Varsity football team's illness. The communication between Health Department, parents and superintendent was phenomenal.

(Commissioner Antor left the meeting at this time.)

Commissioner Talen: Several of today's resolutions dealt with public health in our community. The Health Department is a strong leading partner in that work and he wanted to recognize this.

Governor's Report on Veterans Homes

Commissioner Mast: The Governor's Report on the Veterans Home was released yesterday. As a result, the Legislature introduced bills to form an authority to deal with future construction of veteran's facilities. They have an ambitious plan to build smaller and more intensive facilities throughout the State and a major renovation of the Veterans Home in Grand Rapids.

African-American Art & Music Celebration

Commissioner Chivis: The African-American Art & Music Celebration will be held September 23 and 24 on Calder Plaza.

Land Bank Review Subcommittee

Commissioner Bolter: Announced that the Land Bank Review Subcommittee will meet immediately following this meeting in Room 311.

Pulaski Days

Commissioner Bulkowski: Pulaski Days will be held the first weekend in October.

Chair Comments

Chair Saalfeld: 1) He is appointing Commissioner Kallman to replace Commissioner Jones on the Senior Millage Review Board effective today.

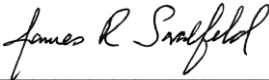
2) Congratulated Commissioner Ponstein on his recent appointment as Vice Chair of NACo's Land Use Committee.

3) As a result of his conversations with Mayor Bliss, he is appointing a Lead Level Task Force to be chaired by Vice Chair Shroll with Commissioners Brieve, Hennessy and Koorndyk serving along with several Grand Rapids City Commissioners and community leaders. The Task Force is being asked to: 1) identify the contributing environmental factors of lead-based exposure and illness in Kent County; 2) investigate possible interventions (actions, policies, and programs designed to reduce lead-based exposure and illness); and 3) make a formal report and recommendations to the community.

4) The next Board meeting will be the Annual Meeting on October 13, at 6:00 p.m.

ADJOURNMENT

At 9:36 a.m., Commissioner Shroll moved to adjourn, subject to the call of the Chair, and to Thursday, October 13, 2016, Room 310, County Administration Building, at 6:00 p.m., for the Annual Meeting. Seconded by Commissioner Koorndyk. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS
of the
Kent County Board of Commissioners
October 13, 2016 – Annual Meeting

Meeting called to order at 6:02 p.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 18.

Absent: Chivis - 1.

Invocation: Commissioner Antor gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

1. Amy Irish Brown, MSU Cooperative Extension – Thanked the Board for its support of the MSU Cooperative Extension. She works with apple growers in eight counties. Kent County is the seventh largest producer of apples in the United States and number one in Michigan. The Great Lakes Fruit Vegetable and Farm Market Expo will be held in Grand Rapids December 6-8, 2016.

2. Pastor Jerry Bishop, 1050 Fisk SE, Grand Rapids (Life Quest Urban Outreach Center) - He is concerned about the Friend of Court's initiative on bench warrants and collections. The initiative was poorly planned as there was no information given to the community and the officers have no urban community policing experience. The negative climate in the urban communities, as it relates to law enforcement, makes this a risky endeavor. He asked the Board to look at this initiative.

CONSENT AGENDA

- a) Approval of the Minutes of September 22, 2016, Meeting
- b) September 20, 2016 Finance Committee Meeting (Reports of Claims and Allowances)
- c) Establish Public Hearing Date and Time – November 3, 2016, 8:30 a.m.
 - 1) Proposed 2017 County Budget and Millage Rate

Motion by Commissioner Antor, seconded by Commissioner Voorhees, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Koorndyk, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Brieve, Kallman, Voorhees, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Vonk, Chair Saalfeld – 18.

Nays: 0.

RESOLUTIONS10-13-16-88 – APPROVE AN ADMINISTRATIVE FINDING TO DESIGNATE A PRIMARY 9-1-1 SERVICE SUPPLIER UNDER THE COUNTY 9-1-1 SERVICE PLAN / ADMINISTRATOR'S OFFICE

WHEREAS, the Kent County Dispatch Authority (KCDA) is working on implementing Next Generation 9-1-1 (NG 9-1-1) functionality to the two Public Safety Answering Points (PSAPs) in Kent County and is in the process of completing an upgrade of its telephone system that will be able to process incoming 9-1-1 calls over an Internet Protocol (IP) network connection; and

WHEREAS, to move to NG 9-1-1 capabilities, KCDA has requested that the County amend its 9-1-1 Service Plan to change the phone service provider from AT&T, which uses copper wire and selective routers in their network and does not offer redundant pathways to the PSAPs, to Peninsula Fiber Network (PFN) and its IP network connection that supports NG 9-1-1 capabilities such as text to 9-1-1, spatial routing of 9-1-1 calls based on device location, video delivery to PSAPs, virtual PSAPs, as well as unlimited transfer capabilities even out of the region; and

WHEREAS, the Board of Commissioners is authorized under Michigan's Emergency Telephone Service Enabling Act, 1986 PA 32, as amended (Act) and under authority provided by its Emergency Telephone Services Plan (9-1-1 Plan) to make administrative findings regarding, among other things, the service suppliers providing 9-1-1 services within the 9-1-1 Plan Service District; and

WHEREAS, Peninsula Fiber Network, LLC and/or its affiliate PFN Next Generation Services, LLC will be authorized and directed to work with the 9-1-1 Plan's service suppliers, the Michigan Public Service Commission, State 9-1-1 Committee and State 9-1-1 Director, and any other state, federal or local authority to implement the provisions of this Administrative Finding, including but not limited to, the identification for a specific date and time for the switchover to the Peninsula Fiber Network's or its affiliate's common network; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners; and

WHEREAS, these Administrative Findings shall augment, supersede, modify or replace any inconsistent prior Administrative Findings of the Board of Commissioners; and

WHEREAS, a copy of the Resolution approving the Administrative Findings shall be sent to each service supplier, PSAP, and emergency service provider in the County.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Administrative Findings that Peninsula Fiber Network, LLC (PFN) and/or its affiliate, PFN Next Generation Services, LLC shall be the primary 9-1-1 service supplier that will provide a network that enables all other service suppliers within the 9-1-1 Plan's Service District to access the 9-1-1 system and the primary and secondary PSAPs identified in the Plan; and

BE IT FURTHER RESOLVED that Peninsula Fiber Network, LLC and/or its affiliate PFN Next Generation Services, LLC is authorized and directed to work with the 9-1-1 Plan's service suppliers, the Michigan Public Service Commission, State 9-1-1 Committee and State 9-1-1 Director, and any other state, federal or local authority to implement the provisions of this Administrative Finding, including but not limited to, the identification for a specific date and time for the switchover to the Peninsula Fiber Network's or its affiliate's common network.

Motion by Commissioner Mast, seconded by Commissioner Shroll, that the resolution be adopted. Motion carried by voice vote.

10-13-16-89 – AUTHORIZATION OF A WINTER 2016 (DECEMBER 1, 2016) DEDICATED MILLAGE PROPERTY TAX LEVY / BOARD OF COMMISSIONERS / FISCAL SERVICES

WHEREAS, the County Administrator/Controller is developing a recommended budget for the year 2017, which outlines requirements for revenues and expenditures to support operations/capital programming; and

WHEREAS, the preliminary recommended budget includes spending requests for the operating/debt service requirements of the County Corrections/Detention and programming for Senior and Veterans Services; and

WHEREAS, the preliminary recommended budget requires the levy of 0.7893 mills for Correctional and Detention operations/debt service, 0.5000 mills for Senior Services and 0.0500 for Veterans Services; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby certifies a December 1, 2016, levy of taxation of 1.3393 mills which includes the levy 0.7893 mills for debt service and operation of facilities for County Corrections/Detention as approved by County electors on August 5, 2008, 0.5000 mills for Senior Services as approved by County electors on August 5, 2014, and 0.0500 mills for Veterans Services as approved by County electors on November 4, 2014.

Motion by Commissioner Jones, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Koorndyk, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Brieve, Kallman, Voorhees, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Vonk, Chair Saalfeld – 18.

Nays: 0.

10-13-16-90 – GRAND RIVER FLOODWALLS AND EMBANKMENTS DRAIN BONDS, SERIES 2016 / FISCAL SERVICES

WHEREAS, proceedings have been taken by the Drainage Board for the Grand River Floodwalls and Embankments Improvements for the location, establishment, and construction of a drain project in the City of Grand Rapids known as the Grand River Floodwalls and Embankments Improvements under the provisions of Chapter 20 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Kent County Drain Commissioner; and

WHEREAS, the Drainage Board has authorized and provided for the issuance by the Grand River Floodwalls and Embankments Drainage District of bonds (the "Bonds") in the aggregate principal amount of not to exceed \$10,075,000 to finance part of the costs of the Grand River Floodwall and Embankments Improvements, in anticipation of the collection of an equal amount of installments of a special assessment against the City of Grand Rapids, said special assessment having been duly confirmed by the Drainage Board; and

WHEREAS, the Bonds are to be designated "Grand River Floodwalls and Embankments Drain Bonds, Series 2016," and will bear interest at a rate not exceeding 6.0% per annum; and

WHEREAS, the Drainage Board deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and

WHEREAS, the Grand River Floodwalls and Embankments Improvements project is necessary to protect and preserve the public health and therefore

it is in the best interest of the County of Kent that the Bonds be sold; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves:

1. That pursuant to the authorization provided in Section 474 of the Drain Code of 1956, as amended, the Kent County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Kent for the prompt payment of the principal of and interest on the Bonds, and does agree that in the event that any public corporation assessed shall fail or neglect to account to the County Treasurer of the County of Kent for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.

2. That in the event that, pursuant to said pledge of full faith and credit, the County of Kent advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Kent, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. That the County Treasurer is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

4. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

Motion by Commissioner Bulkowski, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Koorndyk, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Brieve, Voorhees, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Vonk, Chair Saalfeld – 17.

Nays: Kallman - 1.

PUBLIC COMMENT

There was no public comment.

REPORTS

Gerald R. Ford International Airport

Commissioner Morgan: Would like to invite Curt Pullen, Chair of the Airport Capital Campaign, to a Board meeting to give a brief overview of the airport's gateway transformation fundraising campaign.

Grand Rapids City Commissioner Joe Jones and Downtown Development Authority (DDA)

Commissioner Talen: Recognized Grand Rapids City Commissioner Joe Jones in the audience. At yesterday's meeting, the DDA took the first step in changing the DDA boundaries to help accomplish the goals of GR Forward, and also signed the development support agreement for the 15- story project at 150 Ottawa (for the next 15 years, capture from that property supports the construction). Also, Commissioner Bulkowski (Disability Advocates) attended the meeting and talked about the 10-year old downtown accessibility audit and the subsequent improvements. The DDA will be reengaging Disability Advocates to evaluate accessibility improvements.

Lead Task Force

Commissioner Shroll: The Lead Task Force will meet on Tuesday, October 25, at 2:00 p.m., at the Health Department.

Recognition of Webelos - Gerald R. Ford Council Pack 3282

Commissioner Voorhees: Recognized Mike Guswiler who was accompanied by members of the Gerald R. Ford Council Pack 3282, who are working on their civic duty badges.

Mr. Guswiler: The three members present are Webelos II who are working on their Arrow of Light Badges to become Boy Scouts.

MISCELLANEOUSHistorical Note

Commissioner Bulkowski: Twenty years ago, the Board of Commissioners voted “no” on the creation of a countywide transit authority, which he believes was the correct decision then.

Fire Commission

Commissioner Jones: The Fire Commission meets tomorrow, Friday, October 14, at 8:30 a.m., and again on October 20, at 6:00 p.m. The October 20 meeting will be held at the Courtland Fire Department, where the Fire Commission will “unveil” a new fire truck.

Public Comment

Commissioner Ponstein: Appreciated the presentation by Amy Irish Brown from MSU Cooperative Extension. The fact that Kent County is seventh in the nation for apple production is something to be proud of.

Commissioner Bulkowski: Thanked Pastor Bishop for talking about the FOC Initiative on bench warrants – a critical issue which is impacting lives.

Gerald R. Ford International Airport

Commissioner Vander Molen: A ribbon cutting ceremony for the airport’s viewing area will be held on October 24. More details will be forthcoming.

Commissioner Hennessy: Together with the Airport, Kent District Library initiated the “Take a Book, Leave a Book” program which allows travelers to take a free book or drop one off.

Chair Comments

Chair Saalfeld: On September 29, a press conference was held announcing the retirement of County Administrator/Controller Daryl Delabbio on June 30, 2017. He has been with the County 22 years, 19 as Administrator. A subcommittee will be appointed comprised of Commissioners and key stake holders to find his replacement.

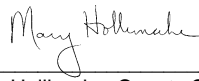
Administrator Delabbio: It has been a great journey and, rest assured, the next nine months will be devoted to Kent County - which is second to none.

ADJOURNMENT

At 6:32 p.m., Commissioner Antor moved to adjourn, subject to the call of the Chair, and to Thursday, October 27, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Koorndyk. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
October 27, 2016 – Regular Meeting

Meeting called to order at 8:33 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Bulkowski, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 19.

Absent: None.

Invocation: Commissioner Morgan introduced Sheriff Chaplain Marcia Shultz, Our Saviour's Lutheran Church in Edmore, who gave the invocation. The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

Experience Grand Rapids Annual Update

Doug Small, President, and Janet Korn, Senior Vice President, gave the annual report (copy of which is on file in the Office of the County Clerk). Convention sales in 2016 include 338 groups booked; \$197,000,000 in hotel room revenue; and a 70 percent occupancy rate through October. More information can be found at www.experienceGR.com.

West Michigan Sports Commission (WMSC) Annual Update

Mike Guswiler, President, gave the annual update (copy of which is on file in the Office of the County Clerk). Over the past eight years, the WMSC has booked or assisted with 568 events. It will host the State Games of America in August 2017, at which 12,000 athletes will participate in 48 sports. More information can be found at www.westmisisports.com.

Quality Service Employee Award (Third Quarter)

Darius Quinn, Employee Relations and Diversity Manager, and Chair Saalfeld acknowledged Charles "Charlie" Dubridge, a Facilities Management employee (63rd District Court) who was nominated by Judge Sara Smolenski as the Quality Service Employee of the Third Quarter. Judge Smolenski enumerated the qualities that make Charlie deserving of the award.

PUBLIC COMMENT

1. Kate Meyer, Kent County Parks Foundation, gave a brief update. This year's fundraiser, *Something's Grilling*, raised \$63,000 each for Millennium Park and the general operating expenses of the Foundation. In early 2017, the Parks Foundation will give its annual update to the Board under Special Order of Business.

(Note: The following 21 individuals spoke on the Friend of the Court's bench warrant initiative.)

2. Pastor Jerry Bishop, 1050 Fisk SE, Grand Rapids (Lifequest Ministries) - Is against the deployment of law enforcement to make arrests on outstanding bench warrants and

advocates the termination of the program.

3. Victor Williams (Grand Rapids Hip Hop Coalition and GR Solid) – Would like the Board to reconsider the deployment of law enforcement to make bench warrant arrests. Does not want the interaction to escalate and would like the Friend of the Court to build community relationships.

4. Raynard Ross, 3810 Kingsway Court SE, Grand Rapids - Believes that parents should pay child support but is concerned with the new law enforcement program. Please explore alternative methods thereby reducing interaction with law enforcement.

5. Stephen Smith, 315 Commerce, Grand Rapids - The new policy is counterproductive. He would rather see job training instead of lock up. They cannot pay arrearages if they cannot work. Need better communication with the court.

6. Reverend Bryan Blakely, 226 Ann Street NE, Grand Rapids – He worked with the former FOC Director, Terry Novakoski, and they organized community-based events to set up payment plans, etc. Why regress back to arrests?

7. Samuel Jones, 83 Brookmeadow North Lane, Grandville – Fathers should pay so that no families are left behind but taking them out of the home is not good. He would rather see funds go toward a “peace keeping force” to empower and educate fathers to get jobs and correct negative behaviors.

8. Chris Sain, Vice President Grand Rapids NAACP - Pastor Bishop of Lifequest Ministries has a program to get men to pay arrearages, which is safer than the new FOC approach.

9. Jase Mondy, 1437 Hall Street SE, Grand Rapids – Was arrested twice in one month for arrearages because records were not updated and, as a result, lost his job. He believes that both resources and dollars can be spent better. Wants to see Grand Rapids flourish for all families.

10. Brandon Kimball, 2835 West SW, Wyoming – The new program does not consider all situations. Fathers need to be present in their families' lives.

11. Cory Ward, 1615 Giddings SE, Grand Rapids – The cost of the cops outweighs the collections. The system is broken. Sometimes a person does not know that they are being charged. We need to rethink the program, or it will cause more tension, debt, etc.

12. Joe Jones, 2528 Orchard View Drive NE, Grand Rapids – We need to take a more innovative and empowering approach. The Board should work with the Sheriff Department and the Friend of the Court to come up with a better approach. Please work with Reverend Bishop and Lifequest Ministries.

13. Ron Fudge, 7076 Sovereign Drive, Grand Rapids – Applauds the job that the Board of Commissioners does. He is not in arrears but had a bad experience with Friend of the Court and wants a better program for others.

14. George Ward, 1940 Union SE, Grand Rapids – Cares about the community and this initiative is not “community.” Everyone wants accountability, but this approach is hostile and will be received that way. Let us come together to create a better idea and work with Reverend Bishop.

15. Jermone Glenn, Lead Pastor, Revolution Culture Movement – Let's connect and do something different while holding those accountable. He wants to continue the conversation on this issue.

16. William Bryant, 822 Baxter SE, Grand Rapids – When a person is removed from their

home there is a problem. With two armed police arresting people, it may not end well in all cases. Please reexamine this program.

17. Jathan Austin, 694 Greenbrier Drive SE, Grand Rapids (Lead Pastor, One Church Empowerment Center) – Was arrested for arrearages years ago when a college student. There are other options to consider besides taking fathers out of homes, which causes them to fall further behind.

18. Darrin Lucas, 4005 Woodland Creek Drive SE, Grand Rapids – He was fired from a new job when he took time off to attend a show cause hearing. He was unemployed for a year. Please revisit the program and use a non-profit.

19. Cle Jackson, President, Grand Rapids NAACP – Witnessed hope and authenticity today. He hopes that the Board of Commissioners will seriously consider the community and resolve the issue.

20. Eric Baldwin, 715 Fuller SE, Grand Rapids - Lifequest held an amnesty day with law enforcement in August collecting \$6,000 and clearing 165 bench warrants. It is a traumatic experience for children to see a father arrested. He would like to see more amnesty programs.

21. Mike Mondy, 1944 Fourth Street NW, Grand Rapids – Let’s elevate the City. Collectively, we can make this work.

22. Richard Major, 315 Commerce SW, Grand Rapids – This program is more damaging than helpful. Please reconsider and take a different approach.

CONSENT AGENDA

- a) Approval of the Minutes of October 13, 2016, Meeting
- b) October 4, 2016 Finance Committee Meeting
(Reports of Claims and Allowances)
- c) Resolutions:

10-27-16-91 – 2016 APPORTIONMENT REPORT / BUREAU OF EQUALIZATION

WHEREAS, the Finance and Physical Resources Committee has reviewed the supporting documents setting forth the necessary millage required by the several taxing jurisdictions in the County of Kent, townships, local school districts, intermediate school districts and community colleges; and

WHEREAS, the committee has further examined the dollar requirements necessary to fund the assessments for drains and rejected taxes and find them in proper order; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby certify the millage rates of these governmental jurisdictions and directs that the millage rates of the County of Kent, townships, local school districts, intermediate school districts and community colleges, and the dollar amounts for the drains and rejected taxes be spread on the respective township and city rolls; and

BE IT FURTHER RESOLVED that the Board of Commissioners does hereby authorize and direct the Chair and the Clerk of the Board to sign the millage rate certificates.

Motion by Commissioner Morgan, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 18.

Nays: 0.

Absent from the room: Talen - 1

RESOLUTIONS

10-27-16-92 – EMPLOYMENT AGREEMENT FOR ADMINISTRATOR / CONTROLLER / BOARD OF COMMISSIONERS

WHEREAS, the Kent County Board of Commissioners, on February 25, 1999, appointed Daryl Delabbio as County Administrator/Controller; and

WHEREAS, the Legislative and Human Resources Committee, pursuant to Resolution 2-25-99-20, developed and recommended approval of the Employment Agreement by and between the Board of Commissioners and Mr. Delabbio; and

WHEREAS, the Legislative and Human Resources Committee has developed proposed changes to said Employment Agreement and is recommending that the Board of Commissioners approve those changes; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Employment Agreement by and between the Kent County Board of Commissioners and Daryl Delabbio effective for the period January 1, 2017, through June 30, 2017; and

BE IT FURTHER RESOLVED that the Chair of the Kent County Board of Commissioners, or Vice-Chair in his absence, is authorized to sign the Employment Agreement; and

BE IT FURTHER RESOLVED that a copy of the agreement need not be included in the minutes on file with the County Clerk.

Motion by Commissioner Mast, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 19.

Nays: 0.

10-27-16-93 – DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD APPOINTMENT – JERRYKOOIMAN / BOARD OF COMMISSIONERS

WHEREAS, citizen interest in serving on the Department of Health and Human Services (DHHS) Board was solicited in August/September as a part of the annual solicitation of citizens' interest in serving on the various appointed bodies; and

WHEREAS, the Appointments Subcommittee consisting of Commissioners Shana Shroll (Chair), Carol Hennessey, and Ted Vonk reviewed the resumes received. The interview team is recommending Jerry Kooiman for reappointment to the DHHS Board; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby appoints Jerry Kooiman to the DHHS Board for a three-year term of November 1, 2016 – October 31, 2019.

Motion by Commissioner Koorndyk, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried by voice vote.

10-27-16-94 – AMENDMENT TO THE 2015-16 COMPREHENSIVE PLANNING AND BUDGETING CONTRACT (CPBC) / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from the Michigan Department of Health and Human Services (MDHHS) that additional grant funds are available through the CPBC agreement for the Medicaid Outreach program; and

WHEREAS, the Health Department has partnered with Health Net of West Michigan and the Heart of West Michigan United Way to expand Medicaid Outreach services through several community agencies; and

WHEREAS, the seven additional partners are The Association for the Blind and Visually Impaired, Arbor Circle Corporation, Family Outreach Center, The Salvation Army Turning Point Program, Senior Neighbors, Thresholds, and the Asthma Network of West Michigan. The two original partners are Health Net of West Michigan and First Steps Kent; and

WHEREAS, these agencies assist clients with their application for Medicaid benefits. They also provide information to clients about the many different Michigan Medicaid programs, such as well-child visits, immunizations and lead testing, with the goal of connecting them to appropriate services. Translation services are provided, if needed. These services are provided to clients that the Health Department does not typically see; and

WHEREAS, MDHHS has provided \$375,000 in additional funding to expand these services, and the Heart of West Michigan United Way has agreed to provide the additional \$375,000 in match dollars that are required; and

WHEREAS, the \$750,000 in additional funding was used to contract with these agencies to provide additional services that were not originally offered; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby accepts and appropriates \$750,000 in additional funding to the 2015-16 Health Fund budget; \$375,000 from the MDHHS; \$375,000 from the Heart of West Michigan United Way; and

BE IT FURTHER RESOLVED that the Board Chair is authorized to execute the grant agreement.

Motion by Commissioner Ponstein, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

10-27-16-95 – SPECTRUM HEALTH FOUNDATION – HEALTH RESOURCES AND SERVICES ADMINISTRATION – STRONG BEGINNINGS PROGRAM FOR 2016-17 / HEALTH DEPARTMENT

WHEREAS, Strong Beginnings is a home visiting program that uses Community Health Workers to work alongside nurses and social workers in the Maternal and Infant Health Program (MIHP) to provide services that do not require the skill or expertise of a nurse or social worker; and

WHEREAS, the Strong Beginnings program goals are to:

- a) improve birth outcomes and decrease the rate of infant mortality

- b) reduce barriers to care for pregnant women, infants, and toddlers through community outreach, case management, and education
- c) improve care for pregnant women through improved screening and coordination; and
- d) engage the community to advocate for culturally competent care; and

WHEREAS, the Health Department provides outreach, support, and case management services to high risk women who live in Kent County and are pregnant or the mother of a child 0-2 years of age; and

WHEREAS, the agreement period for the Spectrum Health Foundation contract is November 1, 2016, through October 31, 2017; and

WHEREAS, in the event that grant funding is eliminated or decreased, the positions funded by this grant will be eliminated unless continued funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the Health Department's Spectrum Health Foundation contract for 2016-17, and

BE IT FURTHER RESOLVED that the Board accepts and appropriates \$238,797 to the 2016-17 Health Fund budget; \$182,195 from Spectrum Health Foundation, \$56,602 included in the County General Fund budget; and

BE IT FURTHER RESOLVED that the Board Chair is authorized to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Brieve, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried by voice vote.

10-27-16-96 – ACCEPT AND APPROPRIATE IDEMA FOUNDATION GRANT TO COMPLETE WETLANDS PHASE OF MEADOWS PROJECT / PARKS

WHEREAS, the long-term plans for the Meadows at Millennium Park include restoring wetlands at the south end of the project area by transforming a former gravel pit to expand and naturalize a lake, and creating trail access and observation points; and

WHEREAS, the Bill and Bea Idema Foundation has generously awarded the Parks Department a \$400,000 grant to complete the work; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the grant to create a Meadows Wetland Restoration Project in the 2016 Capital Improvement Program (CIP) Fund; and

BE IT FURTHER RESOLVED that the Board accepts and appropriates \$400,000 from the Bill and Bea Idema Foundation to the project.

Motion by Commissioner Chivis, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried by voice vote.

PUBLIC COMMENT

Jessica Ann Tyson, 3921 S. Rosebud Drive, Kentwood – Commissioner Antor will be honored on November 11, 5:00 p.m., at the Amway Grand Plaza Hotel, Pantlind Ballroom,

for his work with veterans.

REPORTS

Gerald R. Ford International Airport

Commissioner Morgan: The groundbreaking for the new viewing area at the airport was held this week. This is a partnership between the Airport and the Cascade Community Foundation.

Fire Commission

Commissioner Jones: The Fire Commission met on October 20 in Courtland Township to view the new fire truck, a great addition to their fire department.

Lead Task Force

Commissioner Shroll: The Lead Task Force met on Tuesday. The members reviewed its charge, reviewed schedules and appointed a subcommittee. The Lead Task Force's next meeting will be in January and the subcommittee will meet next month.

Land Bank Review Subcommittee

Commissioner Bolter: The Land Bank Review Subcommittee scheduled for today is canceled.

MISCELLANEOUS

Introduction

Commissioner Voorhees: He introduced Lindsey Delozier who appears as the guitarist in the Zoo/Museum ballot question commercial. She came to Grand Rapids with her brother, who was an entrant in the ArtPrize, and she liked the area so much she moved here.

Public Comment – FOC Bench Warrant Initiative

Commissioner Talen: He was impressed by the individuals who spoke during Public Comment today and appreciated the organization and articulation. This group of individuals came together to offer to work together for a solution.

Commissioner Bulkowski: He looks forward to this Board's response to the offer of working together for a solution to the bench warrant initiative. The 5th Annual Mosaic Film Experience will be held next week and he will forward more information to Commissioners. He was pleased to see in the Experience Grand Rapids presentation that they are moving forward on improving diversity.

Commissioner Koorndyk: Appreciates what the 21 citizens said during Public Comment on the FOC bench warrant initiative. That was one of the biggest groups of people ever to address this Commission. He looks forward to a resolution on this issue.

Commissioner Mast: Those who spoke during Public Comment offer us a challenge to find a better way. This is an opportunity for us to show our state and nation how we in Kent County do it better.

Congratulations

Commissioner Morgan: Congratulated Commissioner Antor on his award for his work with veterans.

Public Comment and 9-1-1 Fee Collections

Commissioner Ponstein: Appreciates the community representatives who appeared today to give the Board a different perspective on the FOC bench warrant program. There were non-profits, churches, community leaders who came forward with examples and, hopefully, we can come to a resolution that is a win win for the whole county.

Also, he sent an article via email to Commissioners email on counties in Pennsylvania that believe that they are not getting all of the 9-1-1 fees from the utilities and so they are starting to sue the telecoms. This might be an avenue that Kent County needs to explore. If our legislature cannot pass a law to allow us to audit the books, then we may need to take things in our own hands.

Commissioner Shroll: It is always a joy to see so much citizen participation. We want to make sure that we are hearing the needs and concerns from the community. Commissioners did receive a lot of documentation in their email last night and inbox this morning about what work has been done on the FOC bench warrant initiative and all are encouraged to read through it as this information will be useful as we move forward.


Chair Comments

Chair Saalfeld: 1) 9-1-1 Fee Lawsuit - he has asked Corporate Counsel Dempsey to get copies of the pleadings that were filed in that case. This is one of our legislative priorities. It might take the court, and not the legislature, to make reform happen in this area.


2) FOC Bench Warrant Initiative – Appreciated the comments made today. This is a complex issue in the following ways: The money comes from the federal and state government and is not out of our General Fund. This is a program that is carried out by multiple other counties in the State, so it is not unique to Kent County. The program is under the jurisdiction of the Friend of the Court (the Circuit Court) and the enforcement is under the jurisdiction of the Sheriff Department (neither of which, technically, we oversee). Chair Saalfeld and Administrator Delabbio will bring this issue up at the quarterly meeting with the Chief Circuit Court Judge tomorrow. The program is up for review early 2017. He attended community meetings held by City Commissioners Senita Lenear and Joe Jones along with Administrator Delabbio, Friend of the Court, the Court, and several of the stakeholders. He thought that progress was being made, but Pastor Bishop pulled out of the meetings. There are a lot of moving parts and more that we need to hear to fully understand the issue. After the meeting with the judges tomorrow, he will follow up with the Board on the next steps.

ADJOURNMENT

At 10:35 a.m., Commissioner Morgan moved to adjourn, subject to the call of the Chair, and to Thursday, November 3, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Voorhees. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
November 3, 2016 –
Space Needs Work Session

Meeting called to order at 7:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Bolter, Brieve, Bulkowski, Hennessy, Jones, Koorndyk, Mast, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 15.

Absent: Antor, Chivis, Kallman, Morgan - 4.

[Handouts include: 1) A copy of the PowerPoint presentation; and 2) Memorandum from Mary Swanson (dated October 31, 2016) re: 82 Ionia Work Session, which includes the financial impact of keeping 82 Ionia vs. building a new facility on the Fuller Campus.]

OVERVIEW

Administrator Delabbio explained that Kendall College of Art and Design/Ferris State University backed out of the agreement to purchase 82 Ionia. The purpose today is to cover different scenarios regarding 82 Ionia, 320 Ottawa and a possible new facility at the Fuller Complex.

Assistant Administrator Mary Swanson introduced Facilities Management Director Al Jano to give a brief PowerPoint presentation. Financial questions can be answered by Fiscal Services Director Steve Duarte.

PRESENTATION

Mr. Jano reviewed the history of the buildings at 82 Ionia and 320 Ottawa, along with the three possible options/scenarios.

82 Ionia

- Original construction - 1932
- County occupies 84,480/sq. ft. (55%); with 43,520 available
- On-site parking for 126
- Operating costs \$5.51/sq. ft. for occupied space, \$4/sq. ft. for unoccupied
- Need to refurbish/update office and infrastructure, if we continue to occupy

320 Ottawa

- Original construction - 1964
- Information Technology (IT) occupies all 16,500 sq. ft.
- Operating costs \$6.35/sq. ft.

Options/Scenarios:

- 1) Retain 82 Ionia, relocate IT, sell 320 Ottawa:
 - Reduces, but does not eliminate excess capacity/square footage.
 - Continues higher operating costs of older building and inefficient operations.

- Significantly higher parking costs for County and customers.
- 2) Retain 82 Ionia, expand parking on site, keep 320 Ottawa:
- Continues higher operating costs of older building and maintenance of excess space.
 - Requires refurbishing/investment in underutilized facility.
 - Provides additional parking on site.
- 3) Sell 82 Ionia, renovate 320 Ottawa, build replacement at Fuller Complex:
- Saves parking expenses for County and customers.
 - Operational efficiencies due to being right-sized and engineered specifically for County operations and security needs.

The RFP process takes time and new construction would take about 1.5 years; therefore, a decision as to which option needs to be made eventually.

Q & A

Com. Talen: Asked for explanation of the projected cost slide shows numbers in parentheses. If cost savings are negative numbers, this does not make sense.

Assistant Administrator Swanson: The numbers in parentheses are expenses. These are rough numbers. If we sell 82 Ionia, then we would come back with exact numbers and would know exactly what proceeds we would have.

Com. Koorndyk: What size would the Fuller Campus building be, what location and how many employees would be in the new building?

Mr. Jano: A two-story building (with a smaller footprint than the old Kent Oaks Facility) would face the animal shelter (south) and the public would be encouraged to use the circulation drive. The 200 employees would park to the north side of the building between the building and Bradford Street.

Com. Stek: The projected annual cost for years 1-8 would be \$172,832 more using option two than option one? Years 9-20 would cost \$497,596 more using the Fuller option rather than the 82 Ionia option. The bottom line cost to the budget is approximately \$500,000 per year more. What is the rental income at 82 Ionia?

Assistant Administrator Swanson: The numbers are estimates since we do not have the sale price or the bonding costs. Since we have very little rental income at 82 Ionia, these numbers assume no rental income. When we added security to that building, the tenants left.

Mr. Duarte: The \$1,200,000 debt service is based on a bond size of \$18,500,000 under current market conditions.

Com. Vander Molen: Did we structure the space needs study in a certain way?

Mr. Jano: No, we asked for an objective review by a third party. They clearly concluded that we need to sell 82 Ionia. We did not steer them in any direction.

Com. Vander Molen: There have been discussions in the downtown community about what 300 Monroe is worth and if it is being used at its best. There is more talk today than one year ago. What are we going to do if the community comes to us and wants to buy the building? If we still had 82 Ionia, could we move into it? Have we considered not being at 300 Monroe and where would we go?

Mr. Jano: Absolutely, that was considered when DeVos Place was being constructed. We did a conceptual engineering design putting the services of this building in the current IT building. There continues to be discussions today about keeping this the community's governmental square (federal building, state building, city hall, county administration building). The City and County have had discussions with regard to what goes on here. We are moving forward with over \$8,000,000 worth of renovations to this complex for

heating and cooling. The intent is to stay here for some time. Potential expansion of DeVos Place is decades away.

Chair Saalfeld: There is a study being done regarding convention space and where it might expand to and that is not going to be done until the first quarter of next year. Not sure whether the County would entertain the concept of relocating or not. In terms of timing, is there something that is pushing us to make a decision quickly on this issue other than a good interest rate for bonding?

Mr. Jano: No, but we wanted to share with the Board that in the years to come more money will need to be invested in 82 Ionia. As each year goes by, we pay more in operating costs, face more challenges in security and parking and with reduced service to all of the constituents.

Com. Vonk: Investing another \$3,000,000 into the facility to redo it and revitalize it would not be a bad idea and we'd get a portion of that back when we sold the building. It would be nice if potential buyers come to us rather than us having an empty building and not meeting the needs of the County.

Mr. Jano: Several people call every month asking if the building will be for sale. So, something has changed on the landscape.

Com. Vonk: What is the cost per square foot to run 63rd District Court Complex, Human Services Complex and the Courthouse vs. Ionia?

Mr. Jano: There are newer buildings with newer glass, insulation, mechanicals, etc., which make them substantially less expensive to operate. 82 Ionia has a lot of vacant space which is not free to operate. We will get you the numbers.

Com. Bolter: How many square feet do we currently occupy at 82 Ionia?

Mr. Jano: The County occupies 55 percent, with about 43,520 sq. ft. of unused space.

Com. Bolter: Do we need all that square footage? Do we need to find another 30,000 sq. feet somewhere else to put people in or we can find efficiencies? Does IT (320 Ottawa) need all of that space?

Mr. Jano: IT uses the space. At 82 Ionia, we do not make a good landlord because we have different operations.

Com. Bolter: If we sell 82 Ionia, has the decision been made that we *have* to build a new building? Can we put those individuals in existing County buildings?

Mr. Jano: We could probably put Community Development and Housing elsewhere, but we do not have enough vacant space to accommodate the rest. We would need to either build or buy another building.

Assistant Administrator Swanson: Currently, we are occupying about 84,000 sq. ft. at 82 Ionia. If we have to build a new building, it would be closer to 67,000-68,000 sq. ft.

Mr. Jano: Yes, and it could vary by 10,000 sq. ft., depending on where the folks at Juvenile Detention go.

Assistant Administrator Swanson: That is part of what the cost savings of operations are based on - that we are not operating 84,000 sq. ft. plus the vacant square footage.

Com. Voorhees: What have we done in the last two years to encourage more employee parking off-site?

Mr. Jano: Most people do not park on-site. We have employees who work at 82 Ionia who park across the river or south of the Van Andel Arena. Downtown Grand Rapids continues to compress their parking lots or development zones and parking continues to be a challenge and it will continue to be a challenge.

Com. Voorhees: Would like to see a report of where employees park.

Mr. Jano: Will put together a summary - most is off-site.

Com. Bulkowski: Our business is providing government services and that is critical. There is a great fall off of transit proximity. In the winter and rainy days, it is a much longer walk from the nearest bus stops on Ball or Fuller to the middle of that campus. Have we looked at how that would work?

Mr. Jano: Our circulation drive through the complex could accommodate buses. When

we did the South Clinic, they worked with us and dropped off right in front of the clinic.

Com Bulkowski: It is not that easy to move a bus route and it is expensive.

Com. Ponstein: Have we ever thought of selling both 82 Ionia and 320 Ottawa due to the demand for building space in downtown?

Mr. Jano: 320 Ottawa building is very convenient. It is right-sized, has onsite parking and is close to the Courthouse.

Com. Ponstein: Why don't we lease space instead of having to maintain space?

Mr. Jano: We have gone from leasing (which gives someone else money when we could own it and do better) to owning our buildings. Leasing space would be a step backwards.

Chair Saalfeld: Due to the number of unanswered questions and time constraints, another work session is needed. Please submit any questions in writing to Administrator Delabbio by next week.

Public Comment

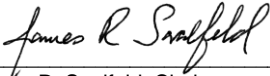
There was no public comment.

Other Business

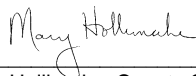
There was no other business.

ADJOURNMENT

At 8:30 a.m., Chair Saalfeld adjourned the work session.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
November 3, 2016 – Regular Meeting

Meeting called to order at 8:39 a.m. by Chair James R. Saalfeld.

Present: Commissioners Bolter, Brieve, Chivis, Bulkowski, Hennessy, Jones, Koorndyk, Mast, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 16.

Absent: Antor, Kallman, Morgan - 3.

Invocation: Commissioner Jones gave the invocation. The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

Veteran of the Year Proclamation

United Veterans Council Commander Phil Ryan announced that the 2015 Veteran of the Year is William C. Schaefer. Commissioner Mast read a proclamation honoring Mr. Schaefer for his service and his volunteer work with veterans.

Mr. Schaefer stated that he is very honored with the award as he grew up in Kent County. He is working to get veterans the recognition that they deserve.

2017 Budget Public Hearing

Motion by Commissioner Koorndyk, seconded by Commissioner Bulkowski, to go into the 2017 Budget Public Hearing.

Motion carried by voice vote.

At 8:49 a.m., the hearing began and Administrator/Controller Daryl Delabbio presented an overview of the proposed 2017 budget (copy of which is on file in the Office of the County Clerk).

Budget parameters

- Structurally balanced budget
- No new hires requiring additional General Fund appropriation
- CIP allocation of at least 0.20 mills

2017 General Fund Revenues

Sources	Proposed	% of Total
Taxes	\$ 88,839,300	53.2%
Intergovernmental	23,631,789	14.2%
Charges for services	26,518,296	15.9%
Investments, Rents & Royalties	3,947,040	2.4%
Other Revenue	5,726,297	3.4%
Transfers In & Other Sources	182,000,000	10.9%
Total Sources	\$166,862,722	100%

2017 Budget (General Fund Expenses)

USES	Recommended	% of Total
General Government	\$ 36,203,463	21.7%
Public Safety	59,863,730	35.9%
Judicial	26,690,978	16.0%
Social Services	7,042,338	4.2%
Recreation and Cultural	7,743,364	4.6%
Community & Econ Development	1,155,453	0.7%
Public Works	735,829	0.4%
Transfers out and other Fin Uses	33,927,567	20.3%
Appropriation lapse	(6,500,000)	-3.9%
Total Uses	\$166,862,762	100.0%

Administrator/Controller Daryl Delabbio thanked the Finance and Physical Resources Committee, Operating Budget Review Team, Fiscal Services Director Steve Duarte, Budget Director Marvin VanNortwick and the Board of Commissioners.

The Finance and Physical Resources Committee's budget recommendation goes to the full Board on November 17.

Commissioner Comment:

Com. Vonk: Charges for services went up \$3,000,000, which is without the Airport revenue. Can you explain it?

Administrator/Controller Delabbio: Airport revenue will continue into 2018 because there is a two-year lag in cost allocation charges.

Budget Director Van Nortwick: We are seeing an increase of \$500,000 from cost allocation and an increase in recording fees and real-estate transfer tax of \$800,000, which is the bulk of that increase. The airport allocation costs will eventually be allocated to other departments.

Com. Mast: Asked for a copy of Administrator Delabbio's presentation to have while talking with constituents.

Administrator/Controller Delabbio: Will supply it.

Chair Saalfeld: Proposal A is suppressing the property tax revenue.

Com. Talen: There are significant increases in tax revenue from 2013-2015 and then it suddenly levels off. Why?

Administrator/Controller Delabbio: Some increase is dependent on new construction and some on transfers of ownership when the taxable value is reset. The personal property tax is not included in 2016 total, which accounts for some of the slowing in the rate of increase. If the personal property tax is reimbursed, the revenue totals would go up.

Com. Bulkowski: In the future, a separate chart indicating what personal property tax revenue would have been and what was actually reimbursed would be helpful.

Com. Stek: If the Zoo millage passes, will it impact the 2017 budget?

Administrator/Controller Delabbio: No, but the Commission can re-allocate the \$2,000,000 budgeted for the Zoo.

Public Comment

There was no public comment.

Motion by Commissioner Talen, seconded by Commissioner Brieve, to go back into general session. Motion carried by voice vote.

Chair Saalfeld declared the hearing closed at 9:14 a.m.

Kent District Library

Craig Wilson, Chair of the Board of Trustees, said that Kent District Library (KDL) for the Blind and Physically Handicapped was recognized nationally for its outstanding service to readers who are visually or physically disabled. KDL's partnership with the World Affairs Council brought serious debate and discussion on the issue of immigration reform to every branch and KDL continues to look for similar programming and partnerships. He thanked the Board for its support and introduced Lance Werner, Director of the KDL.

Mr. Werner reviewed the 2015 Kent District Library Annual Report (copy of which is on file in the County Clerk's Office). The system had 2.8 million visitors, 6.2 million circulations and 260,000 program attendees. There were over one million digital items accessed and 33,269 participants in the summer reading program. Mr. Werner was named a "Mover & Shaker" in the library industry by the national publication, *Library Journal*. More information can be found at www.kdl.org.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of October 27, 2016, Meeting
- b) October 18, 2016 Finance Committee Meeting
(Reports of Claims and Allowances)
- c) Resolutions:

11-03-16-97 – EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT / SHERIFF

WHEREAS, the Edward Byrne Memorial Justice Assistance Grant (JAG) supports local activities that prevent and control crime (including law enforcement programs, prosecution and court programs, prevention and education programs, corrections and community corrections programs, drug treatment programs, and planning, evaluation, and technology programs); and

WHEREAS, Kent County and the City of Grand Rapids have been jointly allocated \$140,325; and

WHEREAS, Kent County will receive \$63,147 and the City of Grand Rapids will receive \$77,178. The City of Grand Rapids' Community Development Department will be responsible for the administration of the grant; and each local unit will be responsible for their respective sub-allocations of the grant; and

WHEREAS, the funds will be used by the Sheriff Department to equip patrol vehicles with Automated External Defibrillators (AEDs) allowing patrol staff to respond to calls related to drug overdoses and other emergency assistance situations and provide defibrillation faster, saving lives. Sheriff Department patrol staff are certified to use AEDs, but do not currently have the equipment available in patrol cruisers; and

WHEREAS, the grant period is October 1, 2015, through September 30, 2019.

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the Sheriff Department's request to accept an Edward Byrne Memorial Justice Assistance Grant from the Department of Justice, Bureau of Justice Assistance; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners hereby appropriates \$63,147 to the 2016-17 Sheriff Department's Special

Projects budget; and authorizes the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Jones, seconded by Commissioner Vander Molen, that the Consent Agenda items be approved.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Stek, Ponstein, Mast, Koorndyk, Jones, Hennessy, Chivis, Bulkowski, Brieve, Bolter, Chair Saalfeld – 15.

Nays: 0.

Absent from the room: Shroll - 1

RESOLUTIONS

11-03-16-98 – AUTHORIZE CONTINUED PA 152 COMPLIANCE UNDER 80/20 EMPLOYER/EMPLOYEE HEALTHCARE COST OPTION / HUMAN RESOURCES

WHEREAS, in 2011, the Publicly Funded Health Insurance Contribution Act (PA 152 of 2011) was enacted as part of a state effort to limit public employer expenditures for employee medical benefit plans; and

WHEREAS, the Act contains three options for compliance:

- The Hard Cap Option would limit the County's total annual healthcare costs for employees based on coverage levels, as defined in the Act; and
- The 80/20 Option would limit the County's share of total annual healthcare costs to not more than 80 percent. This option requires an annual majority vote of the Board of Commissioners; and
- The Exemption Option would permit the Board of Commissioners to exempt itself from the requirements of the Act by an annual 2/3 majority vote; and

WHEREAS, until 2016, Kent County complied with the Act under the Hard Cap Option. Effective January 1, 2016, the County complied with the Act under the 80/20 Option due to the fact that the County's healthcare costs exceeded the State mandated Hard Cap limits; and

WHEREAS, Human Resources recommends that the Board of Commissioners elect to comply with the requirements of Public Act 152 of 2011, the Publicly Funded Health Insurance Contribution Act, by adopting the 80/20 Option for the medical benefit plan coverage beginning January 1, 2017 through December 31, 2017; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby authorizes continued compliance with Public Act 152 of 2011 for 2017 under the Act's 80/20 Employer/Employee Healthcare Cost option.

Motion by Commissioner Koorndyk, seconded by Commissioner Ponstein, that the resolution be adopted.

Motion carried by voice vote.

PUBLIC COMMENT

There was no public comment.

REPORTS

There were no reports.

MISCELLANEOUS

Mosaic Film Experience

Commissioner Bulkowski: Will be attending the 5th Annual Mosaic Film Experience today at Wealthy Theatre along with 350 high school students.

Airport Director

Commissioner Vander Molen: The Airport Authority interviewed for the Airport Director position yesterday.

Veteran's Day Parade

Commissioner Mast: The Veteran's Day Parade will be held Friday, November 11, at 6:30 p.m., at Veteran's Park.

Girl Scouts – Taking the Lead Event

Commissioner Hennessy: On Saturday, November 5, at the Gerald R. Ford Museum, Girl Scout Cadettes, in an effort to earn their Finding Common Ground badge, will explore the redesigned museum. Commissioner Hennessy will be a panelist discussing the election process.

Don Hilton Retirement

Commissioner Brieve: A retirement reception will be held for Don Hilton, Gaines Township Supervisor, on November 14, at 6:00 p.m., at the Gaines Township Hall.

Chair Saalfeld Comments

1) The Kent GOP Caucus will be held on November 28, at 5:30 p.m., at Western Michigan University's Downtown Campus. All are invited to attend.

2) The following action plan has been developed in response to the concerns raised during Public Comment at the October 27 Board meeting:

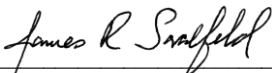
- a. Circuit Court Family Division Presiding Judge Kathleen Feeney and Chair Saalfeld will appoint the Friend of the Court Community Engagement Task Force.

Its purpose will be to: i) provide a forum for community engagement and dialogue about child support enforcement practices; ii) research best practices for community engagement in child support enforcement and addressing outstanding bench warrants; and iii) provide recommendations to the Circuit Court on a community engagement and bench warrant enforcement program by March 31, 2017.

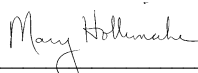
- b. The FOC will extend its current moratorium on enforcement action in the City of Grand Rapids until the Task Force work is completed.
- c. Prepare and disseminate a summary of the Bench Warrant Enforcement Program and how it is being implemented.
- d. Another amnesty event (similar to the successful August event) is being planned for early December, and more will take place in 2017.

ADJOURNMENT

At 9:39 a.m., Commissioner Jones moved to adjourn, subject to the call of the Chair, and to Thursday, November 17, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS

of the
Kent County Board of Commissioners
November 17, 2016 –
Space Needs Study Update – Part II
Work Session

Meeting called to order at 7:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Hennessy, Jones, Koorndyk, Mast, Morgan, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 16.

Absent: Mast, Kallman, Ponstein - 3.

[Handouts include: 1) Memorandum from Mary Swanson (dated November 16, 2016); 2) PowerPoint presentation from the November 3, 2016, Work Session; and 3) Memorandum from Mary Swanson (dated October 31, 2016) re: 82 Ionia Work Session.]

OVERVIEW

Chair Saalfeld explained that today's work session is to review questions posed at the November 3 Space Needs Work Session, with regard to 82 Ionia, 320 Ottawa and a possible new facility at the Fuller Complex.

PRESENTATION

Assistant Administrator Mary Swanson reviewed her memorandum dated November 16 and answered additional questions.

Q & A

Question 1 – Expansion of parking at 82 Ionia to generate revenue?

Com. Talen: Can the revenue from parking at 82 Ionia be used to offset costs?

Assistant Administrator Swanson: The County cannot raise revenue from parking. It can only charge for costs and replacement.

Com. Talen: The City of Grand Rapids uses its parking fees, why can't the County do the same?

Assistant Administrator Swanson: Government cannot have revenue sources that are fees. The County would have to create an enterprise fund for parking (like the City of Grand Rapids).

Corporate Counsel Dempsey: Would need to look into more detail on an enterprise fund for parking.

Com. Bulkowski: Parking should not be the driver on this building.

Com. Antor: Are there restrictions on an enterprise fund and would we need to keep a structure for a specific number of years, or could we turn around and sell it in a week?

Corporate Counsel Dempsey: There are no time restrictions.

Assistant Administrator Swanson: Parking is not the issue. It is the lack of user-friendly space.

Question 2 – What might happen with the Spectrum Building?

Assistant Administrator Swanson: Spectrum's lease goes through 2019 with two 5-year renewals possible. Spectrum has no short-term plan changes.

Question 3 – Why not sell 82 Ionia and build a multi-level structure at 320 Ottawa?

Mr. Jano: Tower Pinkster looked into it and found that it would be very expensive to rebuild at 320 Ottawa. Due to the size of the building, departments would have to be housed on more than one floor, which decreases efficiency.

Question 4 - Why keep 320 Ottawa?

Assistant Administrator Swanson: The proximity to the courthouse, cost effectiveness and onsite parking.

Com. Bulkowski: Can we look into buying a floor of a building close to the Courthouse – like a condominium agreement?

Mr. Jano: Two major concerns when we do not own the building – security and control.

Com. Talen: Why so much security at 82 Ionia? Would like more detail on the security issues.

Mr. Jano: We will supply that.

(At 8:05 a.m., Commissioner Chivis entered the work session.)

Question 5 – If we move offices to the Fuller campus, is there a plan to make it more transit friendly?

Mr. Jano: We have a good relationship with The Rapid and could possibly get another bus stop inside the complex.

Com. Bulkowski: It is very expensive to move buses/bus stops and not that easy.

Question 6 – What is the plan for if/when we need to vacate 300 Monroe?

No current plan to vacate.

Question 7 – Why not move the Parks Department to the Fuller Campus?

Mr. Jano: Not good adjacencies for Parks purposes, vehicles, etc.

Com. Bulkowski: The Fuller Campus would be more convenient for people. The current location at Millennium Park is not.

Next Step

Chair Saalfeld: The Board needs to decide the direction it would like to go with this issue and what needs to happen.

Administrator Delabbio: Do we wait post holidays for action such as issuing an RFP (Request for Proposal)? Issuing an RFP does not bind us to sell the building.

Chair Saalfeld: Asked for input from Commissioners on whether the County should go forward with an RFP. Since there is no harm in sending out an RFP, he is supportive of doing so.

Com. Talen: It doesn't hurt to issue one and see if there is interest.

Com. Jones: We were ready to sell a few months ago to Ferris State/Kendall. It should not be a hard decision to go forward with the RFP.

Administrator Delabbio: No formal action is needed by the Board to issue an RFP.

Public Comment

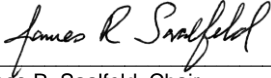
There was no public comment.

Other Business

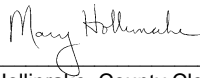
There was no other business.

ADJOURNMENT

At 8:30 a.m., Chair Saalfeld adjourned the work session.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

<h1 style="margin: 0;">PROCEEDINGS</h1> <p style="margin: 0;">of the</p> <h2 style="margin: 0;">Kent County Board of Commissioners</h2> <h3 style="margin: 0;">November 17, 2016 – Regular Meeting</h3>

Meeting called to order at 8:37 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Bulkowski, Hennessy, Jones, Koorndyk, Morgan, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 16.

Absent: Kallman, Mast, Ponstein - 3.

Invocation: Commissioner Bolter gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

1. Phil Skaggs, 2615 Hall Street SE, East Grand Rapids – As Commissioner-Elect of District 19, he introduced himself and looks forward to serving on the Board.
2. Nancy Nielsen, 14130 Keller Avenue NE, Cedar Springs – As chair of the Senior Millage Review Committee, she thanked the Board for its support of the 2017 Senior Millage allocations. She thanked Commissioners Hennessy, Stek and Kallman for serving on the Committee and Assistant Administrator Wayman Britt for his help with the process.

CONSENT AGENDA

- a) Approval of the Minutes of November 3, 2016, Meeting
- b) November 1, 2016 Finance Committee Meeting
(Reports of Claims and Allowances)
- c) Resolutions:

11-17-16-99 – ACCEPT AND APPROPRIATE VARIOUS GRANTS TO THE FRED MEIJER M-6 TRAIL PROJECT / PARKS

WHEREAS, over the past several years, the Fred Meijer M-6 Trail has been developed in phases between Kent Trails to the west and the Paul Henry Thornapple Trail to the east; and

WHEREAS, one final major phase of construction remains, between the trail bridge across Division Avenue and the intersection of 68th and Clay Ave; and

WHEREAS, the cost to construct this connector route, which includes two new bridges to provide safe passage across a creek and an active railroad, is projected at \$1,805,028; and

WHEREAS, the Michigan Department of Transportation has allocated \$1,305,028 toward this project. The required local funds are being provided by various partners, including The Meijer Foundation (\$375,000), Byron Township (\$62,500), and Gaines Township (\$62,500); and

WHEREAS, in order to begin work, this funding needs to be accepted and appropriated to the County's Capital Improvement Program; and

WHEREAS, as with past development phases, the Kent County Road Commission will manage the construction of this section of the trail and administer the State funding; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby accepts and appropriates grants and other support from various sources totaling \$1,805,028 to the Fred Meijer M-6 Trail Project budget in the Capital Improvement Program (CIP) Fund.

Motion by Commissioner Bolter, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Voorhees, Brieve, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 16.

Nays: 0.

RESOLUTIONS

11-17-16-100 – 2017 GENERAL APPROPRIATION ACT / ADMINISTRATOR'S OFFICE

WHEREAS, this resolution shall be known as the 2017 General Appropriation Act; and

WHEREAS, pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 23, 2016, and a public hearing on the proposed budget was held on November 3, 2016; and

WHEREAS, the Kent County voters authorized millages of 0.7893 mills for correction/detention facility operations and debt service; 0.5000 mills for senior services; and 0.0500 mills for veteran services.

WHEREAS, the Board of Commissioners will be requested to authorize, in May 2017, a general property tax levy on all real and personal property within the County upon the current tax roll for County general operations; and

WHEREAS, the Kent County Finance and Physical Resources Committee allocated the equivalent of 0.25 mills of the general property tax levy to the CIP Fund; and;

WHEREAS, the Kent County Finance and Physical Resources Committee has approved the recommended 2017 Budget in detail; and

WHEREAS, estimated appropriations for the various funds are recommended as follows:

Fund	Appropriation
General Fund	\$166,862,722
Special Revenue Funds	59,191,751
Capital Project Funds	9,276,385
Total	\$235,330,858

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby adopts the 2017 Appropriation Act as the official budget for 2017; and

BE IT FURTHER RESOLVED that County officials responsible for the appropriations authorized in the act may expend County funds up to, but not to exceed, the total appropriation authorized for each department or activity; and

BE IT FURTHER RESOLVED that the Kent County Board adopts the 2017 budgets for the various governmental funds by department or activity as follows:

GENERAL FUND	Appropriation	Memorandum	Total
Taxes	88,839,300	-	88,839,300
Intergovernmental	23,631,789	-	23,631,789
Charges for Services	26,518,296	-	26,518,296
Investments, Rents & Royalties	3,947,040	-	3,947,040
Other Revenue	5,726,297	-	5,726,297
Total Estimated Revenues	148,662,722	-	148,662,722
Transfers In & Other Fin Sources	18,200,000	-	18,200,000
Fund Balance Usage (Deposit)	-	-	-
Total Estimated Revenues & Other Sources	\$ 166,862,722	\$ -	\$ 166,862,722
Bureau of Equalization	1,538,020	-	1,538,020
Circuit Court	17,384,996	-	17,384,996
Clerk/Register of Deeds	3,316,769	-	3,316,769
Cooperative Extension Service	453,749	-	453,749
District Court	3,087,596	-	3,087,596
Drain Commission	735,829	-	735,829
Economic Development	107,500	-	107,500
Facilities Management	14,799,927	-	14,799,927
Fiscal Services	3,852,621	-	3,852,621
Health & Human Services	459,002	-	459,002
Human Resources	1,890,656	-	1,890,656
Information Technology	7,554,645	-	7,554,645
Medical Examiner	1,378,491	-	1,378,491
Mental Health	2,025,943	-	2,025,943
Other Social Services	1,505,110	-	1,505,110
Parks	5,471,564	-	5,471,564
Policy/Administration	2,715,233	-	2,715,233
Probate Court	1,494,372	-	1,494,372
Probation	45,165	-	45,165
Prosecutor	4,678,849	-	4,678,849
Sheriff	59,863,730	-	59,863,730
Substance Abuse	1,593,267	-	1,593,267
Treasurer's Office	1,210,321	-	1,210,321
John Ball Zoo	2,271,800	-	2,271,800
Transfers Out	33,927,567	-	33,927,567
Total Appropriations before Lapse	173,362,722	-	173,362,722
Estimated Appropriation Lapse	(6,500,000)	-	(6,500,000)
Total Appropriations	\$ 166,862,722	\$ -	\$ 166,862,722

SPECIAL REVENUE FUNDS	Appropriation	Memorandum	Total
Taxes	36,095,377	-	36,095,377
Intergovernmental	798,161	40,388,119	41,186,280
Charges for Services	14,149,015	3,057,100	17,206,115
Investments, Rents & Royalties	185,260	-	185,260
Other Revenue	2,035,302	6,276,944	8,312,246
Total Estimated Revenues	53,263,115	49,722,163	102,985,278

Transfers In & Other Fin Sources	4,765,627	23,251,409	28,017,036
Fund Balance Usage (Deposit)	1,674,085	-	1,674,085
Total Estimated Revenues & Other Sources	\$ 59,702,827	\$ 72,973,572	\$132,676,399
Fire Commission Fund	770,828	-	770,828
Friend of the Court Fund	-	9,702,718	9,702,718
Health Department Fund	3,624,463	25,277,609	28,902,072
Lodging Excise Tax Fund	8,685,816	-	8,685,816
Correction & Detention Millage Fund	18,101,559	-	18,101,559
Senior Millage Fund	10,035,000	-	10,035,000
ROD - Automation Fund	703,323	-	703,323
Central Dispatch Collection Fund	3,891,200	-	3,891,200
Concealed Pistol Licensing Fund	97,466	-	97,466
Drug Law Enforcement Fund	534,791	-	534,791
Local Corrections Officer Training Fund	266,425	-	266,425
Child Care Fund	1,003,179	29,649,872	30,653,051
Veterans Millage Fund	1,309,447	-	1,309,447
SPF--Remonumentation Grant	-	-	106,839
SPF--Community Corrections Grant	-	944,562	944,562
SPF--Prosecutor Victim Rights	-	677,064	677,064
SPF--Sheriff Secondary Road Patrol	-	417,761	417,761
SPF--Sheriff Michigan Justice Training	37,300	-	37,300
SPF--Sheriff Michigan Dispatch Training	70,795	-	70,795
SPF--Sheriff Marine Safety	169,932	-	169,932
SPF--Guardianship Program	412,225	-	412,225
PF--BE Allegan County Equalization Services	131,873	-	131,873
PF--Sheriff Courthouse Security	1,606,591	-	1,606,591
PF--Sheriff 82 Ionia Security	221,929	-	221,929
PF--Sheriff 63rd District Court Security	187,690	-	187,690
PF--Sheriff Park Security	124,707	-	124,707
PF--Sheriff SRO Byron Center	118,331	-	118,331
PF--Sheriff SRO Forest Hills	125,076	-	125,076

PF--Sheriff SRO Kenowa Hills	109,116	-	109,116
PF--Sheriff SRO Kent City	125,355	-	125,355
PF--Sheriff SRO Lowell	126,325	-	126,325
PF--Sheriff SRO Northview	125,213	-	125,213
PF--Sheriff SRO Caledonia	125,213	-	125,213
PF--Sheriff SRO Cedar Springs	125,213	-	125,213
PF--Sheriff COP Algoma Twp	125,327	-	125,327
PF--Sheriff COP Alpine/Plainfield Twp	239,604	-	239,604
PF--Sheriff COP Gaines Twp	126,091	-	126,091
PF--Sheriff Township Law	3,951,535	-	3,951,535
PF--Sheriff Township Law East Precinct	1,431,945	-	1,431,945
PF--Sheriff Cedar Springs Policing	180,242	-	180,242
PF--Sheriff MDOT Road Crew	152,979	-	152,979
PF--Sheriff Road Commission Inmate Crew	130,557	-	130,557
LPF--Facilities Management Human Services Complex	61,200	-	61,200
LPF--Facilities Management Fallasburg Dam	4,000	-	4,000
LPF--Facilities Management Maintenance Reserve	50,000	-	50,000
LPF--Circuit Court Family Counseling	68,500	-	68,500
LPF--Circuit Court Juvenile Accountability	2,550	-	2,550
LPF--Sheriff Jail Gifts	24,000	-	24,000
LPF--Agricultural Preservation	221,000	-	221,000
LPF--Parks Paris Pk Easement	50	-	50
LPF--Parks Kent Trails Maintenance	20,350	-	20,350
LPF--Parks Millennium Park Maintenance Reserve	20,000	-	20,000
FPF--FOC Access & Visitation Grant	-	15,000	15,000
FPF--Prosecutor Cooperative Reimbursement	-	1,963,035	1,963,035
FPF--Prosecutor Title IV-E Contracts	-	1,016,552	1,016,552
FPF--Sheriff Kent Narcotics	-	121,941	121,941
FPF--Sheriff Emergency Management Performance Grants	-	57,000	57,000
FPF--Circuit Court Detention Milk Meal	-	110,500	110,500
FPF--Community Development Block Grant	-	3,531,034	3,531,034
Total Appropriations before Lapse	59,883,150	73,484,648	133,367,798

Health Department Fund Estimated Appropriation Lapse	(691,399)		(691,399)
Total Appropriations	\$59,191,751	\$73,484,648	\$132,676,399

**These Memorandum Budgets were previously appropriated by the Kent County Board of Commissioners.*

CAPITAL PROJECT FUNDS	Appropriation	Memorandum	Total
Intergovernmental	282,025	-	282,025
Other	418,683	-	418,683
Total Estimated Revenues	700,708	-	700,708
Transfers In & Other Fin Sources	8,575,677	-	8,575,677
Fund Balance Usage (Deposit)	-	-	-
Total Estimated Revenues & Other Sources	\$ 9,276,385	\$ -	\$ 9,276,385
Capital Improvement Program	9,276,385	-	9,276,385
Building Authority Construction	-	-	-
Bond Capital Improvement	-	-	-
Total Appropriations	\$ 9,276,385	\$ -	\$ 9,276,385

INTERNAL SERVICE FUNDS	Appropriation	Memorandum*	Total
Charges for Services	-	2,283,199	2,283,199
Investment Earnings	-	25,500	25,500
Other Revenue	-	24,531,350	24,531,350
Total Estimated Revenues	-	26,840,049	26,840,049
Transfers In & Other Fin Sources	-	32,000	32,000
Fund Balance Usage (Deposit)	-	(145,314)	(145,314)
Total Estimated Revenues & Other Sources	\$ -	\$ 26,726,735	\$ 26,726,735
Risk Management	-	26,618,082	26,618,082
Office Equipment	-	108,653	108,653
Total Appropriations	\$ -	\$ 26,726,735	\$ 26,726,735

**These Memorandum Budgets are not appropriated by the Kent County Board of Commissioners.*

DEBT SERVICE FUNDS	Appropriation	Memorandum*	Total
Intergovernmental	-	679,486	679,486
Other	-	9,541,372	9,541,372
Total Estimated Revenues	-	10,220,858	10,220,858
Transfers In	-	3,469,702	3,469,702
Fund Balance Usage (Deposit)	-	-	-
Total Estimated Revenues & Other Sources	\$ -	\$ 13,690,560	\$ 13,690,560
Debt Service Fund	-	3,469,702	3,469,702
Building Authority Debt Service	-	10,220,858	10,220,858
Total Appropriations	\$ -	\$ 13,690,560	\$ 13,690,560

**These Memorandum Budgets are not appropriated by the Kent County Board of Commissioners.*

ENTERPRISE FUNDS	Appropriation	Memorandum*	Total
Taxes	-	2,996,000	2,996,000
Charges for Services	-	39,167,138	39,167,138
Investments, Rents & Royalties	-	490,464	490,464
Other Revenue	-	3,869,405	3,869,405
Total Estimated Revenues	-	46,523,007	46,523,007
Fund Balance Usage (Deposit)	-	1,921,000	1,921,000
Total Estimated Revenues & Other Sources	\$ -	\$ 48,444,007	\$ 48,444,007
Delinquent Tax	-	5,754,000	5,754,000
Public Works	-	42,690,007	42,690,007
Total Appropriations	\$ -	\$ 48,444,007	\$ 48,444,007

**The Delinquent Tax Budget was previously appropriated by the signature approval of the Kent County Treasurer; the Public Works budget was approved by the Public Works Board.*

BE IT FURTHER RESOLVED that appropriations made for the available balances and outstanding encumbrances at fiscal year-end for grant and capital projects are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED that appropriations made for the outstanding purchase orders and contractual encumbrances at fiscal year-end in the operating funds are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED that the County Administrator/Controller shall provide the Kent County Finance and Physical Resources Committee, at the end of each fiscal quarter, a report of year to date revenues and expenditures compared to the budgeted amounts in the various funds of the County; and

BE IT FURTHER RESOLVED included in the appropriations is funding for the Management Pay Plan adjustments as recommended by the MPP Review Subcommittee and as requested by the Finance & Physical Resources Committee at its meeting on October 18, 2016; and

BE IT FURTHER RESOLVED that this resolution supersedes all previous resolutions related to the General Fund and Lodging Excise Tax Fund appropriations and/or commitments; and

BE IT FURTHER RESOLVED that whenever it appears to the Kent County Administrator/Controller or the Kent County Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, or when it appears that expenditures will exceed an appropriation, the County Administrator/Controller shall present to the County Board recommendations to prevent expenditures from exceeding available revenues and reserves or appropriations for the budget year. Such recommendations may include proposals for reducing appropriations, increasing revenues or a combination thereof.

Motion by Commissioner Jones, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Voorhees, Brieve, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 16.

Nays: 0.

11-17-16-101 – SENIOR MILLAGE ALLOCATIONS FOR 2017 / ADMINISTRATOR'S OFFICE

WHEREAS, the Area Agency on Aging of West Michigan (AAAWM) holds contracts with 29 agencies to provide services with funding from the Kent County

Senior Millage; and

WHEREAS, under the terms of the contracts, the funding level is evaluated annually based on new program proposals, current year operations, and available funding; and

WHEREAS, in early October 2016, the Kent County Senior Millage Review Committee evaluated 2017 funding requests and made recommendations regarding funding for each service. These recommendations were forwarded to the AAAMW Executive Committee on October 24, 2016, which is now recommending them to the County for approval; and

WHEREAS, the County proposes to enter into an agreement with AAAMW to serve as the Senior Millage Administrative Entity for development, coordination, implementation and administration of the service delivery system for millage-funded programs for senior citizens; and

WHEREAS, in addition to the annual contracts for service delivery and administration, Senior Millage funds will also be used to provide in-home services, prescription assistance, flu and pneumonia vaccinations, and emergency needs funding to seniors through the purchase of service arrangements. Amounts to be allocated through this process have been included on the bid tabulation and recommendation sheet; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the Senior Millage Administrative Services agreement as to form.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the allocation of \$10,735,000 in Senior Millage funds for 2017 as recommended by the Area Agency on Aging of Western Michigan, Inc., to approve the agreement for administration of Senior Millage Services with AAAMW, and to authorize the Board Chair to designate to execute the agreement.

Motion by Commissioner Voorhees, seconded by Commissioner Hennessy, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Voorhees, Brieve, Vander Molen, Hennessy, Talen, Chivis, Koorndyk, Shroll, Chair Saalfeld – 15.

Nays: 0.

Abstain: Bulkowski – 1.

11-17-16-102 – HOME FUNDING – TENANT-BASED RENTAL ASSISTANT CONTRACT
WITH COMMUNITY REBUILDERS / COMMUNITY DEVELOPMENT

WHEREAS, earlier this year, Kent County issued a Request for Proposals (RFP) for Tenant-Based Rental Assistance (TBRA) on behalf of the Wyoming/Kent County HOME Consortia. TBRA provides rapid rehousing services for individuals and/or families experiencing homelessness; and

WHEREAS, Community Rebuilders responded to the RFP, and proposed to serve a minimum of 46 households over a duration of twelve months with coaching from a Housing Resource Specialist and necessary rental subsidies to secure housing. Over the twelve months, households work to increase earnings, which reduces the required rental subsidy; and

WHEREAS, Community Rebuilders' proposal aligns with the Regional Consolidated Plan that was approved by Grand Rapids, Wyoming, and Kent County earlier this year. Community Rebuilders provides a similar service with HOME funding from the City of Grand Rapids. Additionally, the proposal aligns with the community's plan to end homelessness; and

WHEREAS, the final contract will be reviewed and approved by Corporate Counsel prior to signature; and

WHEREAS, this item has been reviewed and recommended by the

Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby authorizes a three-year agreement between Kent County and Community Rebuilders for the delivery of Tenant-Based Rental Assistance; and

BE IT FURTHER RESOLVED that the Board Chair or designee is authorized to execute the agreement; and approve extensions and changes, within 15 percent of the original agreement.

Motion by Commissioner Brieve, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

11-17-16-103 – CREATE THE HAVEN RENOVATION PROJECT IN THE 2016 CIP AND APPROPRIATE FUNDING / FACILITIES MANAGEMENT / JUVENILE DETENTION

WHEREAS, for the past 18 years, the Circuit Court has contracted with Holy Cross Children's Services for operation of a staff secure facility at the former Child Haven site (the Haven) on the Juvenile Detention Campus. Over the years, utilization of the Haven has declined as the number of youth appropriate for the facility has decreased. In light of this and a reduced State reimbursement rate, Circuit Court terminated the program effective October 31, 2016; and

WHEREAS, the decision to close the Haven came at the same time as Court and Facilities staff were identifying locations for the temporary relocation of 36 non-detention programming staff (i.e., courtside staff) housed at the Detention Center whose offices will be displaced during construction. Circuit Court and Facilities Management staff are recommending that the former Haven facility be renovated to accommodate 28 courtside staff (the remaining eight staff will be relocated to the Circuit Court Courthouse due to their frequent interaction with the staff and judges there); and

WHEREAS, the recommendation is based on the proposal's ability to: (a) maintain adjacency of Courtside staff and the Detention Center; (b) allow for greater flexibility for future Detention Center expansion; (c) eliminate the cost, operational inefficiency, and customer disruption of having a temporary location; and (d) provide construction and future operational savings by not having office personnel located within a "secure" facility; and

WHEREAS, repurposing the Haven facility for the new use is estimated to cost \$1.1 million, including technology, furnishings, and a \$100,000 contingency. Fiscal Services staff is recommending that the funding for the project be taken from the \$5 million set aside in 2015 for Strategic Capital associated with implementation of the County's Space Needs Study; and

WHEREAS, after reviewing the staffing structure of the Detention Center, Circuit Court has requested and Human Resources is recommending the addition of an additional Youth Specialist position at the Detention Center to allow for appropriate staffing ratios to be maintained as a result of the closure of the Haven. Funding for the staffing (\$69,800) is available from savings from the terminated Haven contract, which for 2017 was budgeted at \$900,000. A request to recommend the position will be placed before the Legislative and Human Resources Committee on November 8; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the creation of a Haven Renovation Project in the 2016 Capital Improvement Program Fund, assigns the project to the Kent County Building Authority to be managed in conjunction with the Juvenile Detention Center Renovation Project, and appropriates \$1.1 million from the 2016 Strategic Capital Project in the CIP Fund to the new project.

Motion by Commissioner Shroll, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Voorhees, Brieve, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 16.

Nays: 0.

11-17-16-104 – PROPOSED PARKS FEE ADJUSTMENTS – PARKS

WHEREAS, County Policy requires that departments annually review their fees as part of the budget process. With construction complete on the new Grant Pavilion (in The Meadows) of Millennium Park, the Parks Department is recommending implementation of new fees to rent the facility; and

WHEREAS, for comparison, other shelter and picnic rental fees are also shown. In addition, the Department experimented with boat rentals at Wabasis Lake Park in 2016. Board approval of proposed rental fees is requested in order to make this an ongoing offering at the park:

	Current		Proposed		Last Changed
Shelter and Picnic Rentals					
Enclosed Shelterhouses					
Monday-Thursday	\$325/day	-or-	\$175/half-day	no change	8 years ago
Friday-Sunday	\$525/day	-or-	\$325/half-day	no change	2 years ago
Winter	\$575/day	-or-	\$350/half-day	no change	2 years ago
Millennium Park Grant Pavilion					
Monday-Thursday	-		\$350/day		new facility
Friday-Sunday	-		\$600/day		new facility
Open Picnic Shelters					
Millennium Park	\$175/day		no change		3 years ago
All other parks	\$150/day		no change		3 years ago
Picnic Areas	\$60/day		no change		6 years ago

Wabasis Lake Campground Boat Rentals

Single kayaks and row boats \$12/2hours -or- \$20/4hours -or- \$32/day new fee

Tandem kayaks \$16/2hours -or- \$28/4hours -or- \$40/day new fee

WHEREAS, in 2017, the proposed new fee for rental of the Grant Pavilion is projected to raise \$18,000, and boat rentals at Wabasis Lake Park are expected to generate \$7,500. Both figures have been included in the Department's 2017 budget request. In both cases, revenues are expected to grow in subsequent years as public awareness of these opportunities increases; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves changes to Parks Department fees for shelters and boat rentals effective November 18, 2016.

Motion by Commissioner Morgan, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

11-17-16-105- REQUEST TO ADD A FULL-TIME YOUTH SPECIALIST / CIRCUIT COURT / JUVENILE DETENTION

WHEREAS, for the past 18 years, the Detention Center has contracted with Holy Cross Children's Services for operation of a staff-secure facility adjacent to the

Juvenile Detention Center; and

WHEREAS, the Circuit Court recently decided to discontinue its contract due to decreased utilization of the program and a change in the State's reimbursement rate; and

WHEREAS, the Juvenile Detention Center is requesting an additional Youth Specialist to handle the increase in juveniles to be housed at the Juvenile Detention Center due to the discontinuation of the contract with Holy Cross; and

WHEREAS, fifty percent of the costs of the position will be reimbursed by the Child Care Fund. The cost for this position will be fully funded by savings resulting from the discontinuation of the Holy Cross contract; and

WHEREAS, in the event that grant funding is eliminated or decreased, the position will be eliminated unless continuation funding is approved pursuant to the Fiscal Policy on Grants, Contracts and Donations; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the addition of a full-time Youth Specialist position at the Kent County Juvenile Detention Center.

Motion by Commissioner Koorndyk, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

11-17-16-106 – 2017 MANAGEMENT PAY PLAN COMPENSATION PROGRAM / HUMAN RESOURCES

WHEREAS, approximately 254 clerical, professional, and management positions are covered under the MPP pay structure. As authorized by the Board of Commissioners, the MPP administrative process provides for periodic review and adjustment of the pay structure for MPP positions; and

WHEREAS, the Human Resources Department recommends that the MPP pay structure increase by two percent to maintain alignment with the market. MPP employees who meet performance expectations will receive a two percent wage increase. The expected wage and benefit cost for this pay increase is \$436,495; and

WHEREAS, an additional \$253,725 has been included as part of a multi-year strategy to address range penetration issues; and

WHEREAS, the cap for employee contributions to the pension plan will increase from 8.5 percent to 9.5 percent. The actual employee contribution in 2017 will be 8.75 percent of payroll, resulting in an expected cost savings of \$45,949; and

WHEREAS, the total increase to salary and benefit costs is \$644,271; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Management Pay Plan (MPP) pay range, wage, and benefit changes effective December 26, 2016.

Motion by Commissioner Vonk, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Voorhees, Brieve, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 16.

Nays: 0.

11-17-16-107 – AUTHORIZATION OF AN AMENDED WINTER 2016 (DECEMBER 1, 2016) DEDICATED MILLAGE PROPERTY TAX LEVY / BOARD OF COMMISSIONERS / FISCAL SERVICES

WHEREAS, the County Administrator/Controller has prepared a recommended budget for Fiscal Year 2017; and

WHEREAS, on October 13, 2016, the Board of Commissioners approved a resolution (10-13-16-89) authorizing a levy of 0.7893 mills for the Corrections/Detention millage, 0.5000 mills for the Senior Services millage and 0.0500 mills for Veteran Services; and

WHEREAS, as a result of the November 8, 2016, election, County electors authorized a new dedicated property tax millage in support of Grand Rapids Public Museum and John Ball Zoo, Inc., and the Board of Commissioners is requested to levy a Winter 2016 (December 1, 2016) Grand Rapids Public Museum and John Ball Zoo, Inc. millage; and

WHEREAS, the resolution will authorize the levy of 0.4400 mills for Grand Rapids Public Museum and John Ball Zoo, Inc.; and

WHEREAS, funds derived from the levy of these millages will be utilized to support the services of Grand Rapids Public Museum and John Ball Zoo, Inc. in the Fiscal Year 2017 County Budget; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby certifies a Winter 2016 (December 1, 2016), levy of taxation of 0.4400 mills for Grand Rapids Public Museum and John Ball Zoo, Inc. millage and the County Clerk is directed to provide City/Township Treasurers with a certified copy of this resolution.

Motion by Commissioner Voorhees, seconded by Commissioner Hennessy, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Stek, Voorhees, Brieve, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Koorndyk, Shroll, Chair Saalfeld – 16.

Nays: 0.

11-17-16-108 – 2016 AMENDED APPORTIONMENT REPORT / BUREAU OF EQUALIZATION

WHEREAS, the General Property Tax Law (PA 206 of 1983, as amended) outlines the responsibility of the Board of Commissioners with respect to the annual Apportionment Report; and

WHEREAS, the Board of Commissioners examines certificates of each local taxing jurisdiction and directs millage rates to be spread on taxable valuations; and

WHEREAS, the Board of Commissioners also determines the dollar requirements necessary to fund the assessment for drains to be spread on the respective township and city rolls; and

WHEREAS, at its meeting on October 27, 2016, the Board of Commissioners approved the 2016 Apportionment Report; and

WHEREAS, on November 8, 2016, the voters approved a 0.4400 millage for the Grand Rapids Public Museum and John Ball Zoo, Inc., which requires the Apportionment Report to be amended, and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the amended 2016 Apportionment Report; and

BE IT FURTHER RESOLVED that the Board of Commissioners does hereby authorize and direct the Clerk of the Board to sign the millage rate certificates.

Motion by Commissioner Jones, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried by voice vote.

PUBLIC COMMENT

There was no public comment.

REPORTS

Airport Director

Commissioner Morgan: There are four outstanding candidates vying for the Airport Director position. He will meet with one on Monday and report on it at a future meeting.

Community Health Advisory Committee

Commissioner Shroll: The Community Health Advisory Committee will meet today at 12:00 pm (noon), at the Health Department.

MISCELLANEOUS

Grand Rapids Catholic Central Soccer Championship

Commissioner Koorndyk: Congratulations to the Grand Rapids Catholic Central Boys Soccer Team on its first state championship. Also, wished good luck to the Catholic Central Boys Football Team and West Catholic Football Team in their semi-final games this weekend.

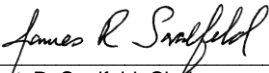
Election

Commissioner Shroll: Some of the results of last week's General Election were disappointing. Unfortunately, she will not be a member of the Board next year. Going door-to-door this year was a very positive experience. What happens here in Kent County between the staff and elected officials resonates in the community and people appreciate that. She has appreciated her six years on the Board.

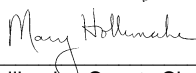
Commissioner Chivis: She encouraged all to speak out against the hate threats and crimes perpetrated as a result of the presidential election.

ADJOURNMENT

At 9:00 a.m., Commissioner Bolter moved to adjourn, subject to the call of the Chair, and to Thursday, December 1, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Koorndyk. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

<h1 style="margin: 0;">PROCEEDINGS</h1> <p style="margin: 5px 0;">of the</p> <h2 style="margin: 0;">Kent County Board of Commissioners</h2> <h3 style="margin: 0;">December 1, 2016 – Regular Meeting</h3>
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Meeting called to order at 8:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Bulkowski, Hennessy, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 19.

Absent: None.

Invocation: Commissioner Stek gave the invocation. The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

KConnect Update

Pam Parriott, Executive Director, and Anissa Eddie, Process Facilitator, gave a brief update (copy of which is on file in the Office of the County Clerk). KConnect’s network of public and private organizations works to ensure that all children in Kent County have a clear path to economic prosperity. More information is available at www.k-connect.org.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of November 3 Work Session, November 17, 2016, Meeting and Work Session
- b) November 15, 2016 Finance Committee Meeting
(Reports of Claims and Allowances)

Motion by Commissioner Stek, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Koorndyk, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Brieve, Kallman, Voorhees, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Vonk, Chair Saalfeld – 19.

Nays: 0.

RESOLUTIONS

12-1-16-109 – 2017 CURRENT UNMET NEEDS FUNDING / DEPARTMENT OF HEALTH AND HUMAN SERVICES

WHEREAS, the Board of Commissioners annually appropriates funds

to the Department of Health and Human Services (DHHS) to be awarded by the DHHS Board following a review of proposals submitted by various community or social service agencies; and

WHEREAS, programs included in the Current Unmet Needs category are those agencies and programs that annually receive assistance due to an absence of other funding sources, their ability to leverage significant other resources, or are in support of a cooperative effort of multiple funding sources. The 2017 recommendation includes \$382,476 to fund 14 programs for Current Unmet Needs as follows:

	FY2015 Amount	FY2016 Amount	FY2017 Request	FY2017 Allocation
American Red Cross	\$ 10,400	\$ 10,400	\$ 10,400	\$ 5,200
Arbor Circle	\$ 16,020	-	-	-
Bethany Christian Services	\$ 20,000	\$ 20,000	\$ 25,428	\$ 20,000
Degage Ministries	\$ 7,500	\$ 7,500	\$ 10,000	\$ 7,500
ELNC	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
Genesis	\$ 9,280	\$ 9,280	\$ 9,280	\$ 9,280
Grand Rapids Urban League	-	\$ 45,000	\$ 45,000	\$ 45,000
HWMUW - ENTf	\$ 47,500	\$ 47,500	\$ 55,000	\$ 47,500
HWMUW - 211	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
HWMUW - Tax Credit Coalition	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
ICCF	\$ 20,000	\$ 20,000	-	-
KSSN	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
North Kent Community Services	\$ 40,000	\$ 40,000	\$ 60,000	\$ 44,388
South End Community Outreach Ministries	\$ 30,000	\$ -	\$ 40,000	\$ 30,000
Salvation Army - HAP	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000
Salvation Army - HAP Prevention Funds	-	\$ 11,020	\$ 20,000	\$ 15,408
SA - Utility Energy Resources	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
YWCA	\$ 15,000	\$ 5,000	\$ 15,000	\$ -
Uncommitted		\$ 2,262		\$ 5,200
Total Submitted	\$ 378,700	\$ 380,962	\$ 453,108	\$ 382,476

WHEREAS, as a result of ongoing unmet needs and General Fund revenues remaining relatively flat for 2017, the number of requests for funding exceeded the amount of funding available for distribution; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the allocation of \$382,476 in funding for human services programs as recommended by the DHHS Board.

Motion by Commissioner Morgan, seconded by Commissioner Koorndyk, that the

resolution be adopted.

Motion carried:

Yeas: Shroll, Koorndyk, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Brieve, Kallman, Voorhees, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Vonk, Chair Saalfeld – 19.

Nays: 0.

12-1-16-110 – LEASE OF COURTHOUSE SPACE FROM CITY OF GRAND RAPIDS / FACILITIES MANAGEMENT

WHEREAS, the Kent County Courthouse was constructed through a collaboration between the County and the City of Grand Rapids, and constructed to provide for both the 61st District Court and the 17th Circuit Court. The building was designed to accommodate for the future growth of both courts; and

WHEREAS, the County has two unfinished judicial offices and courtrooms in its portion of the building. The City currently has a judicial suite and courtroom in its portion of the building which is only used occasionally for overflow; and

WHEREAS, the Board of Commissioners approved an additional Circuit Court judgeship on December 17, 2015, and funding for the build-out of the unfinished space is included in the 2017 recommended Capital Improvement Program (CIP) Fund Budget; and

WHEREAS, the project will require an extended construction period to minimize disruption of court proceedings, and is expected to extend past the start date of the new judgeship; and

WHEREAS, staff from the City and the County have developed an agreement for the County to use a judicial suite and courtroom within the portion of the building assigned to the 61st District Court during the construction period for the costs of operating and maintaining the space, estimated at \$10,957 per month (6,300 square feet at \$20.87/square foot); and

WHEREAS, the lease contains a “true-up clause” to adjust payments to actual costs at the end of the lease. The initial term of the lease will be 12 months, and may be renewed for 12 additional one-month periods; and

WHEREAS, the sublease has been reviewed and approved as to form by Assistant Corporate Counsel; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves a sublease with the City of Grand Rapids for judicial offices, a courtroom, and associated space on the seventh floor of the Kent County Courthouse at a cost of \$131,484.

Motion by Commissioner Jones, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Koorndyk, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Brieve, Kallman, Voorhees, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Vonk, Chair Saalfeld – 19.

Nays: 0.

PUBLIC COMMENT

There was no public comment.

REPORTS

New Airport Director

Commissioner Morgan: Announced that Jim Gill has been hired as the CEO for the Airport Authority. Mr. Gill is from Pittsburgh. \$17,000,000 has been raised toward the

\$20,000,000 goal. The construction at the airport is on schedule.

Land Bank Authority

Commissioner Ponstein: He could not attend the November 17 Board meeting because of the concurrent Land Bank Authority meeting. The Land Bank Authority's 2017 budget was approved and will be posted online. Kent County's Land Bank has been contracted by the Wayne County Land Bank to send a staff member to help in Hamtramck.

MISCELLANEOUS

Grand Rapids Catholic Central and West Catholic Football Championships

Commissioner Koorndyk: Congratulated both the Catholic Central and West Catholic Boys Football Teams on their state championships.

Network180

Commissioner Mast: The Network180 administration offices will move to the new location by mid-December.

Chair Saalfeld Comments:

a) Friend of the Court Community Engagement Task Force

The members of the Friend of the Court Community Engagement Task Force are:

- David Bulkowski; Kent County Commissioner
- Candace Chivis; Kent County Commissioner (to remain after her term expires as a public member)
- Dan Koorndyk; Kent County Commissioner
- Harold Voorhees; Kent County Commissioner
- Senita Lenear; Grand Rapids City Commissioner
- Cle Jackson; President, NAACP
- Rev. Dan Oglesby; Pastor, Living Word Christian Center
- Rev. Jerry Bishop; Pastor, Lifequest Urban Outreach Center
- Rev. Jerome Glenn; Pastor, Revolution Christian Ministries
- Bishop Walter Durham; Chair, FOCAC Advisory Board
- Tony Joliffi; FOCAC Advisory Board
- Wayman Britt; Assistant County Administrator
- Honorable Daniel Zemaitis; Judge, 17th Circuit Court
- Deb McNabb; Referee and Judge-Elect, Circuit Court Family Division
- Enid Gaddis; FOCAC Advisory Board

Charge:

To: i) Provide a forum for community engagement and dialogue about child support enforcement practices; ii) Research best practices for community engagement in child support enforcement and addressing outstanding bench warrants; and, iii) Provide recommendations to the Circuit Court on a community engagement and bench warrant enforcement program by March 31, 2017.

b) Republican Caucus

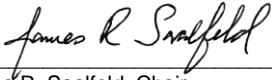
The Republican Caucus was held on Monday, November 28. Recommendations will be coming to the first board meeting of the New Year, Tuesday, January 3.

c) Museum Board County Representation

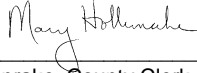
With the recent passage of the Zoo/Museum Millage, a County representative will be appointed by the Chair to serve on the Grand Rapids Public Museum Board. Those interested should contact the Chair by the end of the week.

ADJOURNMENT

At 9:16 a.m., Commissioner Stek moved to adjourn, subject to the call of the Chair, and to Thursday, December 15, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Koorndyk. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk

PROCEEDINGS
of the
Kent County Board of Commissioners
December 15, 2016 – Regular Meeting

Meeting called to order at 8:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Bulkowski, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 18.

Absent: Hennessy – 1.

Invocation: Commissioner Ponstein gave the invocation. The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

Quality Service Employee Award (Third Quarter)

Chair Saalfeld acknowledged Steve Bell, a Central Services employee, who was named Quality Service Employee of the Fourth Quarter.

Drain Commission Update

Bill Byl, Drain Commissioner, was unable to attend the meeting. This update will be deferred until January 2017.

Downtown Grand Rapids Inc. (DGRI)

Kris Larson, DGRI President, reviewed DGRI's goals including the restoration of the Rapids in the Grand River, Lyon Square, Calder Plaza and the beautification of three US-131 highway underpasses. He discussed the creation of a downtown neighborhood to fill the gaps between nearby neighborhoods. DGRI continues to invest in public space, culture and inclusive programming (i.e., Movies in the Park). More information on DGRI can be found at www.downtowngr.org.

PUBLIC COMMENT

Ann Armstrong Cusack, 2115 Romence Drive NE, Grand Rapids - Explained that *Wheels to Work* is a new ride-to-work program for those with transportation barriers. A year ago a community collaboration / public private partnership was formed which includes: Hope Network, The Rapid, Disability Advocates of Kent County, The United Way, The Kent Essential Needs Task Force, The Chamber and many employers. This program gives individuals reliable and affordable transportation. Both the employee and employer contribute to the affordable fare. Hope Network drives the program and coordinates with other transportation partners to find the most cost-effective solution to get the employee to work.

CONSENT AGENDA

- a) Approval of the Minutes of December 1, 2016, Meeting
- b) December 6, 2016 Finance Committee Meeting
(Reports of Claims and Allowances)

c) Resolutions:

12-15-16-111 – APPROVE LEAD-BASED PAINT HAZARD CONTROL GRANT AND ADD OUTREACH WORKER / HEALTH DEPARTMENT

WHEREAS, the City of Grand Rapids has made \$248,761 in funding available through its Community Development Department for the Health Department to be a partner in the U.S. Department of Housing and Urban Development (HUD) Lead- Based Paint Hazard Control Grant; and

WHEREAS, the Health Department will also be responsible for generating awareness of the Program with the public and healthcare community by conducting educational classes in lead-safe work and cleaning practices; and

WHEREAS, the grant period is October 17, 2016 to October 16, 2019; and

WHEREAS, to support the work required by the program, the creation of 1.0 FTE Outreach Worker position is being recommended. The proposed cost for salary and benefits is \$176,435 for the three-year period of the grant; and

WHEREAS, the grant will also support 0.05 FTE of an existing Clerk Typist II position, and 0.10 FTE of an existing Public Health Program Supervisor position; and

WHEREAS, the proposed three-year cost for salary and benefits for the two positions is \$36,856; the remaining \$35,470 will be used to cover costs of supplies, travel, and overhead for the same period; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement as to form; and

WHEREAS, in the event that funding is eliminated or decreased, the position will be eliminated unless continuation funding is approved pursuant to Fiscal Policy on grants, contract, and donations; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee and the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the addition of one full-time Outreach Worker position; to accept and appropriate \$248,761 of funding from the City of Grand Rapids to the 2016-17 Health Fund budget; and

BE IT FURTHER RESOLVED that the Board Chair is authorized to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

12-15-16-112 – REVISIONS TO THE MEDICAL EXAMINER'S OFFICE FEE SCHEDULE / MEDICAL EXAMINER'S OFFICE

WHEREAS, Michigan County Medical Examiner Law (Act 181, P.A. 1953), as amended, and the Michigan Public Health Code (Act 368, P.A. 1978), as amended, mandate that certain types of death be referred to the medical examiner for investigation and allows a local government to "...fix and require the payment of fees for services authorized or required to be performed by the Medical Examiner's Office." Said fees should not be more than the reasonable cost of providing the service; and

WHEREAS, the Medical Examiner's Office has attempted to create a fair and equitable fee schedule that captures the cost of services provided. As a result, the Medical Examiner's Office is proposing fee adjustments to better align fees with associated costs; and

WHEREAS, the Medical Examiner's Office is recommending changes to the following six existing fees with the effective date of January 1, 2017:

- Case Report & Autopsy Report
- Case Report Only

- Case Report with Toxicology Report
- Toxicology Report Only
- Cremation Permit
- Disinter/Reinter Permit; and

WHEREAS, the proposed fee changes will generate an additional \$22,700 annually for the Medical Examiner's Office. This additional revenue was included in the Medical Examiner's Office budget for FY2017; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves amendments to the Medical Examiner Office's fee schedule effective January 1, 2017.

12-15-16-113 – SOLID WASTE MANAGEMENT PLAN – DETERMINATION OF CONSISTENCY – SOUTH KENT LANDFILL / PUBLIC WORKS

WHEREAS, pursuant to Board action on May 2, 1979, and State law, the Board of Public Works (BPW) serves as the Designated Solid Waste Planning Agency for the County; and

WHEREAS, the Department of Public Works is preparing a permit modification for vertical and lateral expansions of the South Kent Landfill to maximize available airspace for municipal solid waste and Waste to Energy combustion ash. The Michigan Department of Environmental Quality (MDEQ) requires a "Determination of Consistency" with the Kent County Solid Waste Management Plan as part of the permit modification application; and

WHEREAS, the County's Solid Waste Management Plan of 1999 as amended in 2009 and 2013, has been approved by the MDEQ in accordance with Public Act 451 of 1994, as amended. Per Section III.16.B: Disposal and Non Disposal Areas That Are Consistent With This Plan, "Expansion of the South Kent Landfill shall be considered consistent with this Plan and is not subject to the consistency criteria;" and

WHEREAS, the BPW met on December 1, 2016, and recommended that the Board of Commissioners approve finding that the proposed expansion of the South Kent Landfill is consistent with the Solid Waste Management Plan; and

WHEREAS, the proposed expansion will provide approximately 2.4 million cubic yards of additional disposal capacity within the available footprint of the site; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby has determined the proposed expansion of the South Kent Landfill to be consistent with the County Solid Waste Management Plan.

Motion by Commissioner Ponstein, seconded by Commissioner Vonk, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 18.

Nays: 0.

RESOLUTIONS

12-15-16-114 – 9-1-1 SURCHARGE DISTRIBUTION AND USE AGREEMENT / ADMINISTRATOR'S OFFICE

WHEREAS, in 2006, the County and the cities of Grand Rapids, Grandville, Walker, and Wyoming approved an intergovernmental agreement to establish the Kent County Dispatch Authority to (i) provide 9-1-1 dispatch services within the County

via two Public Safety Answering Points (PSAPs), one operated by the County and the other by the City of Grand Rapids, (ii) be responsible for the technological integration and operational compatibility of emergency dispatch systems, and (iii) approve, purchase, own, and provide maintenance, vendor and administrative/ technical support for new or additional technology for emergency dispatch systems within the County; and

WHEREAS, on November 8, 2016, County voters approved an increase of \$0.70 in the monthly surcharge on communication service suppliers' billings to service users within the County for the period beginning July 1, 2017, and continuing through June 30, 2036, to provide dedicated funding for an enhanced 9-1-1 dispatch system including (i) technology upgrades (including communication towers and new equipment for dispatch and existing police, fire, and public safety agencies), and (ii) annual funding for fire dispatch as provided in the County 9-1-1 service plan; and

WHEREAS, Kent County Dispatch Authority (KCDA) will manage the purchase and roll out of the technology upgrades associated with the move to 800MHz using the Michigan Public Safety Communication System; and

WHEREAS, KCDA cannot issue debt or levy taxes; the County to issue tax exempt capital improvement bonds to fund the acquisition, construction, and installation of the 800MHz communication system; and

WHEREAS, the County requires an agreement with KCDA to establish the terms and conditions for distribution of the 9-1-1 surcharge funds, the use of bond proceeds and equipment paid with bond proceeds, and the sale and repayment of the tax exempt bonds; and

WHEREAS, Corporate Counsel has reviewed and approved the Agreement as to form; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves a 9-1-1 Surcharge Distribution and Use Agreement between the County and the Kent County Dispatch Authority; and to authorize the Board Chair to execute the Agreement.

Motion by Commissioner Jones, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried by voice vote.

12-15-16-115 – RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT BONDS, SERIES 2017A / FISCAL SERVICES

WHEREAS, the County has determined to acquire, install and construct or to cause the acquisition, installation and construction of a public safety communications system, including, but not limited to, modification of existing towers, construction of new towers, installation of microwave systems, installation of new dispatcher consoles and acquisition of approximately 5,000 public safety grade mobile and portable radios (collectively, the "Public Improvements") for the benefit of the County and its residents; and

WHEREAS, the County is authorized to issue bonds under Section 517 of Act 34 of the Public Acts of Michigan of 2001, as amended, MCL 14.2101, et seq. ("Act 34"), and use the proceeds of the sale of such bonds to pay all or part of the cost of the Public Improvements; and

WHEREAS, the Board of Commissioners has determined that it is in the best interest of the County to issue bonds under Section 517 of Act 34 for the purpose of paying all or part of the costs of the Public Improvements; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Kent as follows:

Section 1. Necessity of Public Improvements; Useful Life. It is necessary for the public health, safety and welfare of the County to undertake the Public Improvements and issue general obligation limited tax bonds of the County therefor pursuant to Section 517 of Act 34 to pay for all or a portion of the costs of the Public Improvements. The period of usefulness of the Public Improvements is estimated to be not less than 21 years.

Section 2. Bonds Authorized; Security. The County shall issue bonds entitled "General Obligation Limited Tax Capital Improvement Bonds, Series 201__" (the "Bonds") in the aggregate principal sum of not to exceed \$30,000,000 to pay for all or a portion of the Public Improvements, certain Capitalized Interest on the Bonds and the cost of issuance of the Bonds. The Bonds shall be limited tax general obligations of the County. The full faith and credit of the County are pledged for the prompt payment of the principal of and interest on the Bonds as the same shall become due. Each year the County shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due which shall include a portion of an amount the County will receive from a monthly surcharge on communication service suppliers billings to service users within the County approved by the electors of the County on November 8, 2016, which amount received will be sufficient to pay debt service on the Bonds when due. The ability of the County to raise funds to pay such amounts is subject to applicable constitutional and statutory limitations on the taxing power of the County.

Section 3. Continuance of Security for Bonds. The security pledged for the Bonds pursuant to this resolution shall continue until payment in full of the principal of and interest on all the Bonds or, until the Bonds are defeased as provided in Section 15 hereof.

Section 4. Bond Details. Bonds shall be issued in one or more series in fully registered form without coupons as serial and/or term bonds and substantially in the form set forth in Section 11 hereof. The interest rate or rates on the Bonds shall not exceed an average net interest rate of 6.0% per annum. The Bonds shall have maturities not exceeding 21 years and may have an optional redemption premium or premiums not exceeding 2.0% of the principal amount of any Bonds to be redeemed. The underwriter's discount on the Bonds including expenses shall not exceed 0.60% of the principal amount thereof and the Bonds may have a composite original issue discount not exceeding 3.0%. Within the limitations of applicable law and this resolution (including specifically this Section 4) the County's Fiscal Services Director is hereby authorized, with respect to the Bonds, to approve the date, principal amount, maturities, interest payment date, interest rates, discounts, premiums, optional or mandatory redemption, the place of delivery and payment and other matters and procedures necessary to complete the issuance and sale of the Bonds as permitted by law.

Section 5. Notice of Optional and Mandatory Redemption. If less than all of the Bonds of a certain maturity within a series of Bonds shall be subject to optional or mandatory redemption, the Bonds of such maturity to be redeemed shall be determined by lot.

Notice of the call of any Bonds subject to optional or mandatory redemption shall be given by first-class mail by the Bond Registrar/Paying Agent (identified in Section 9 hereof) not less than 30 days prior to the date fixed for redemption to the registered owners of record of the Bonds or portions thereof to be redeemed, at the address shown on the registration books of the County kept by the Bond Registrar/Paying Agent; *provided, however*, that failure to give such notice by mail, or any defect in the notice mailed to the owner of any Bonds, shall not affect the validity of the proceedings for the redemption of any other Bonds. The notice of redemption shall specify the Bonds to be redeemed, the redemption date and the place or places where amounts due upon such redemption will be payable and, if less than all of the Bonds of a series are to be redeemed, the numbers of such Bonds to be so redeemed, and, in the case of Bonds to be redeemed in part only, such notice shall also specify the respective portions of the principal amount thereof to be redeemed. Bonds so called for redemption shall not bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Bond Registrar/Paying Agent to redeem said Bonds.

Section 6. Payment of Bonds and Record Date. The principal of the Bonds shall be payable by the County to the holder thereof in lawful money of the United States of America upon delivery and surrender of the Bonds at the designated office of the Bond Registrar/Paying Agent (identified in Section 9 hereof). Interest on the Bonds shall be paid when due by check

or draft drawn on the Bond Registrar/Paying Agent by first class mail to the registered owners thereof at the addresses shown on the registration books of the County kept by the Bond Registrar/Paying Agent as of the close of business on the 15th day of the month preceding the month a payment of interest on the Bonds is due, *provided, however*, that if such day is a Saturday, Sunday or legal holiday in the State of Michigan (the "State"), then to the registered owners at the addresses shown on the registration books as of the close of business on the day next preceding such 15th day of the month which is not a Saturday, Sunday or legal holiday in the State (the "Record Date").

Section 7. Denomination and Numbering. The Bonds shall be issued within a series in the denomination of \$5,000 or any multiple thereof within a single maturity, not exceeding the principal amount of the Bonds maturing in such year. Each Bond shall be numbered by the Bond Registrar/Paying Agent (identified in Section 9 hereof) in such a fashion as to reflect the fact that it is one of the Bonds of that series, and to identify the owner thereof on the bond register of the County kept by the Bond Registrar/Paying Agent.

Section 8. Book-Entry System. Initially, for each series of Bonds one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the Bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the Bond Registrar/Paying Agent (identified in Section 9 hereof), whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the Bond Registrar/Paying Agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and the Bond Registrar/Paying Agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the Bond Registrar/Paying Agent shall be obligated to deliver bond certificates in accordance with the procedures established by this resolution. In the event bond certificates are issued, the provisions of this resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the Bond Registrar/Paying Agent to do so, the County and the Bond Registrar/Paying Agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the Bonds to any Participant having Bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

Notwithstanding any other provision of this resolution to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such Bonds and all notices with respect to the Bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between DTC and the County.

Section 9. Bond Registrar and Paying Agent. The Huntington National Bank, is hereby appointed to act on behalf of the County as registrar and paying and transfer agent (the "Bond Registrar/Paying Agent") with respect to the Bonds. The County's Fiscal Services Director is hereby authorized to enter into an agreement on behalf of the County with the Bond Registrar/Paying Agent upon such terms and conditions as are consistent with the terms of this resolution. All reasonable fees and expenses of the Bond Registrar/Paying Agent shall be paid by the County. The County's Fiscal Services Director from time to time may designate, and enter into an agreement with, a new paying and transfer agent and bond registrar that is qualified to act in such capacity under the laws of the United States of America or the State.

Section 10. Execution, Authentication and Delivery of Bonds. The Chairperson of the County Board of Commissioners and County Clerk shall sign said Bonds manually or, to the extent authorized by law, by facsimile, for and on behalf of the County and shall cause the seal of the County (or a facsimile thereof) to be affixed thereto or printed thereon.

The Bonds, when executed, shall be delivered to the Bond Registrar/Paying Agent for authentication and delivery by it to the purchaser(s) thereof upon receipt of the purchase price therefor. The Bond Registrar/Paying Agent shall indicate on each Bond the date of its authentication. Additional Bonds bearing the manual or facsimile signatures of the Chairperson of the County Board of Commissioners and County Clerk and upon which the seal of the County (or a facsimile thereof) is affixed thereto or imprinted thereon may be delivered to the Bond Registrar/Paying Agent for authentication and delivery in connection with the exchange and transfer of Bonds. The Bond Registrar/Paying Agent shall authenticate and deliver the Bonds as directed by the County. The Chairperson of the County Board of Commissioners, County Clerk, County Treasurer, County Administrator/Controller and County Fiscal Services Director are hereby authorized to execute such certificates, affidavits or other documents or instruments as may be required in connection with the issuance, sale and delivery of the Bonds.

Section 11. Form of Bonds; Exchange and Transfer of Bonds. The Bonds shall be substantially in the form attached hereto as Exhibit A. In the event that the Bonds are not in book-entry-only form, any individual Bond, at the option of the registered owner thereof, shall be transferable on the bond register of the County upon the surrender of the individual Bond together with an assignment executed by the registered owner or its duly authorized attorney in form satisfactory to the Bond Registrar/Paying Agent. Upon receipt of a properly assigned Bond, the Bond Registrar/Paying Agent shall authenticate and deliver a new bond or bonds in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees. Any individual bond may likewise be exchanged for one or more other bonds with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the Bond being exchanged. Such exchange shall be effected by surrender of the individual Bond to be exchanged to the Bond Registrar/Paying Agent with written instructions signed by the registered owner of the individual Bond or its attorney in form satisfactory to the Bond Registrar/Paying Agent. Upon receipt of an individual Bond with proper written instructions the Bond Registrar/Paying Agent shall authenticate and deliver a new bond or bonds to the registered owner of the Bond or its properly designated transferee or transferees or attorney.

If, at the time the Bond Registrar/Paying Agent authenticates and delivers a new Bond pursuant to this Section 11, payment of interest on the Bonds is in default, the Bond Registrar/Paying Agent shall endorse upon the new Bond the following: "Payment of interest on this Bond is in default. The last date to which interest has been paid is

."

The County and the Bond Registrar/Paying Agent may deem and treat the person in whose name any Bond shall be registered upon the Bond Register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of the principal of, premium, if any, and interest on such Bond and for all other purposes, and all payments made to any such registered owner, or upon its order, in accordance with the provisions of Section 6 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the County nor the Bond Registrar/Paying Agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the Bond Registrar/Paying Agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating the registered owner.

For every exchange or transfer of Bonds the County or the Bond Registrar/Paying Agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to the exchange or transfer, which sum or sums shall be paid by the person requesting the exchange or transfer as a condition precedent to the exercise of the privilege of making the exchange or transfer.

The Bond Registrar/Paying Agent shall not be required to transfer or exchange Bonds or portions of Bonds which have been selected for redemption.

Section 12. Debt Service Fund. There shall be established and maintained on the books of the County a separate fund to be designated the "GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND, SERIES

201____" (the "Debt Service Fund") for the Bonds. The Debt Service Fund for the Bonds shall be maintained at a bank or trust company designated by the County. Into said Debt Service Fund for the Bonds there shall be placed the accrued interest for such Bonds, if any, received at the time of delivery of said Bonds and an amount to pay certain Capitalized Interest on the Bonds. All payments made by the County pursuant to Section 6 of this resolution are pledged for the payment of principal of and interest on the Bonds and as made shall be placed in the Debt Service Fund for the Bonds. The principal of and interest on the Bonds when due shall be paid directly out of the Debt Service Fund.

Section 13. Improvement Fund. Prior to delivery and sale of the Bonds, there shall be established and maintained on the books of the County a separate account to be designated the "GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT BONDS IMPROVEMENT FUND, SERIES 201____" (the "Improvement Fund") for the Bonds. The Improvement Fund for the Bonds shall be maintained at a bank or trust company designated by the County. After deducting a sum equal to the amount of accrued interest, if any, from the date of the Bonds to the date of delivery thereof and an amount to pay certain Capitalized Interest on the Bonds, which sums shall be deposited in the Debt Service Fund, the balance of the proceeds of the Bonds shall be deposited into the Improvement Fund. The moneys on deposit in the Improvement Fund from time to time shall be used solely for the purpose for which the Bonds were issued. Any unexpended balance

shall be used for such purposes as allowed by law. After completing the Public Improvements and disposition of the remaining proceeds of the Bonds, if any, pursuant to the provisions of this Section 13, the Improvement Fund shall be closed.

Section 14. Refunding Bonds. The County shall have the power to issue refunding bonds pursuant to all applicable law to refund all or part of the Bonds for purposes authorized by law.

Section 15. Defeasance. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of and interest on the Bonds, shall have been deposited in trust, this resolution shall be defeased with respect to the Bonds and the owners of the Bonds shall have no further rights under this resolution except to receive payment of the principal of and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

Section 16. Replacement of Bonds. Upon receipt by the Bond Registrar/Paying Agent of proof of ownership of an unmatured Bond and satisfactory evidence that the Bond has been lost, apparently destroyed or wrongfully taken and upon receipt of security or indemnity which complies with applicable law and is satisfactory to the Bond Registrar/Paying Agent, the Bond Registrar/Paying Agent shall deliver a new executed bond to replace the Bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured Bond is lost, apparently destroyed or wrongfully taken, the Bond Registrar/Paying Agent may pay the Bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The Bond Registrar/Paying Agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the Bond Registrar/Paying Agent and the County in the premises. Any bond delivered pursuant to the provisions of this Section 16 in lieu of any Bond lost, apparently destroyed or wrongfully taken shall be of the same form, tenor and series and be secured in the same manner as the Bond in substitution for which such bond was delivered.

Section 17. Investment of Moneys. Moneys in the respective Improvement Fund and the Debt Service Fund may be invested in United States Government obligations, obligations the principal of and interest on which are guaranteed by the United States Government or other investments permitted by law. Any moneys so invested shall be in obligations or deposits maturing prior to the estimated date that such moneys will be needed for the purposes of the fund in which such moneys invested have been deposited.

Section 18. State Tax Exemption. The Bonds are authorized by the Constitution

of the State, the statutes of the State and, in particular, Section 517 of Act 34 and are exempt from any and all taxation whatsoever by the State or by any taxing authority within the State, except estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.

Section 19. Tax Covenant. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended, necessary to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes.

Section 20. Additional Security. The County's Fiscal Services Director is hereby authorized to negotiate and arrange, as and to the extent he shall deem necessary and/or economically feasible, for insurance on the Bonds as additional security to assure timely payment of principal of and interest on the Bonds.

Section 21. Negotiated Sale. The County's Fiscal Services Director is authorized to negotiate the sale of the Bonds with Citigroup Global Markets, Inc. (the "Underwriter") in accordance with the provisions of this resolution and to execute a bond purchase agreement with the Underwriter evidencing the terms of such negotiated sale. A negotiated sale of the Bonds will permit the County to sell the Bonds at the appropriate time and to structure the issue to assure the lowest interest rate on the Bonds.

Section 22. Report of Sale of Bonds. The County's Fiscal Services Director, prior to the issuance of the Bonds, shall file a report with the County Board of Commissioners with respect to the sale of the Bonds. Such report shall include (a) the date of issue, principal amount, principal payment dates, and the manner of sale of the Bonds, (b) the interest rate or rates on the Bonds and the interest payment dates, (c) the optional and mandatory redemption provisions related to the Bonds, (d) the use and disposition of the proceeds of the Bonds, and (e) the extent of the use of any bond insurance to secure payment of the Bonds.

Section 23. Sale, Issuance and Delivery of Bonds; Preparation and Use of Official Statement. The Chairperson of the County Board of Commissioners, County Clerk, County Treasurer, County Administrator/Controller and the County Fiscal Services Director are authorized to do all things necessary to effectuate the sale, issuance and delivery of the Bonds in accordance with the provisions of this resolution.

The County's Fiscal Services Director is hereby authorized to cause the preparation of an official statement for the Bonds for purposes of compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule"), and to do all other things necessary to comply with the Rule. After the award of the Bonds, the County will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the purchaser to enable such purchaser to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County's Fiscal Services Director is authorized to enter into such agreements as may be required to enable the purchaser to comply with the Rule.

Section 24. Continuing Disclosure. The County's Fiscal Services Director is authorized to execute and deliver in the name and on behalf of the County a continuing disclosure certificate to comply with the requirements for a continuing disclosure undertaking by the County pursuant to paragraph (b)(5) of the Rule, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all the provisions of the Continuing Disclosure Certificate.

Section 25. Approval of Michigan Department of Treasury. The issuance and sale of the Bonds is subject to approval being granted therefor by the Department of Treasury of the State ("Treasury") in accordance with Act 34. The County has previously filed a qualifying statement with Treasury, and subsequent thereto the County has been granted qualified status by Treasury, all as provided in Act 34.

Section 26. Appointment of Financial Advisor and Bond Counsel. Robert W. Baird & Co. shall be financial advisor to the County and Dickinson Wright PLLC shall serve as bond counsel with respect to the Bonds.

Section 27. Severability. If any section, paragraph, clause or provision of this

resolution shall be held invalid, the invalidity of such paragraph, section, clause or provision shall not affect any of the other provisions of this resolution.

Section 28. Prior Resolutions. All resolutions or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

Section 29. Headings. The section headings in this resolution are furnished for convenience of reference only and shall not be considered to be part of this resolution.

Section 30. Effective Date of Resolution. This resolution shall become effective immediately upon its passage.

Motion by Commissioner Morgan, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 18.

Nays: 0.

EXHIBIT A
R-___

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF KENT
GENERAL OBLIGATION LIMITED TAX
CAPITAL IMPROVEMENT BONDS,
SERIES 201___

INTEREST RATE	MATURITY DATE	DATE OF ORIGINAL ISSUE	CUSIP

REGISTERED OWNER: Cede & Co.
P.O. Box 20
Bowling Green Station
New York, New York 10274
Tax I.D. No. 13-2555119

PRINCIPAL AMOUNT: Dollars (\$_____)

KNOW ALL MEN BY THESE PRESENTS that the County of Kent, Michigan (the "County"), acknowledges itself indebted and, for value received, hereby promises to pay on the Maturity Date, specified above, unless redeemed prior thereto as hereinafter provided, to the Registered Owner, specified above, or registered assigns shown as the Registered Owner of record of this Bond on the books of the County kept by The Huntington National Bank, Grand Rapids, Michigan, as bond registrar/paying agent (the "Bond Registrar/Paying Agent") the Principal Amount, specified above, in lawful money of the United States of America, upon presentation and surrender of this Bond at the designated office of the Bond Registrar/Paying Agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereinafter defined), together with interest thereon (computed using a 360-day year consisting of twelve 30-day months) from the date hereof until paid at the Interest Rate per annum specified above, payable on _____, 200_, and semi-annually thereafter on the _____

day of _____ and _____ of each year by check or draft drawn on the Bond Registrar/Paying Agent to the Registered Owner by first-class mail at the address shown on the registration books of the County on the Record Date. The Record Date shall be the close of business each _____ and _____ with respect to the payments due each _____ and _____, respectively, provided that if such day is a Saturday, Sunday or legal holiday in the State of Michigan (the "State"), the Record Date shall be as of the close of business on the day next preceding such 15th day of the month which is not a Saturday, Sunday or legal holiday in the State.

This Bond is one of a series of bonds of even date and like tenor except as to principal amount, date of maturity and interest rate, aggregating the principal sum of _____ Dollars (\$ _____) (the "Bonds") issued in accordance with the provisions of Section 517 of Act 34 of the Public Acts of Michigan of 2001, as amended, and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") to finance all or a portion of the cost to acquire, install and construct or to cause the acquisition, installation and construction of a public safety communications system, including, but not limited to, modification of existing towers, construction of new towers, installation of microwave systems, installation of new dispatcher consoles and acquisition of approximately 5,000 public safety grade mobile and portable radios.

The Bonds are a limited tax general obligation of the County. The full faith and credit of the County are pledged for the prompt payment of principal of and interest on the Bonds as the same shall become due. Each year the County will include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise funds to pay such amounts is subject to applicable constitutional and statutory limitation on the taxing power of the County.

This Bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the Bond Registrar/Paying Agent, upon the surrender of this Bond together with a written instrument of transfer satisfactory to the Bond Registrar/Paying Agent duly executed by the Registered Owner or its attorney duly authorized in writing. Upon the exchange or transfer of this Bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The Bond Registrar/Paying Agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year _____ are subject to mandatory prior redemption at par and accrued interest as follows:

Redemption Date	Principal Amount of Bonds To Be Redeemed
-----------------	---

*

*Final maturity.

(Repeat as necessary)

Bonds or portions of Bonds to be redeemed by mandatory redemption shall be selected by lot.]

OPTIONAL PRIOR REDEMPTION

Bonds maturing in the years ____ through ____, both inclusive, shall not be subject to redemption prior to maturity. Bonds maturing in the years ____ through ____, both inclusive, shall be subject to redemption prior to maturity at the option of the County, in whole or in part in multiples of \$5,000 within a single maturity in such order of maturity as the County shall determine and within a single maturity by lot, on any date on or after _____ at par.]

NOTICE OF REDEMPTION

Notice of the call of any Bonds for redemption shall be given by first-class mail not less than 30 days prior to the date fixed for redemption to the registered owners of record of the Bonds or portions thereof to be redeemed. Bonds so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the Bond Registrar/Paying Agent to redeem said Bonds.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the County, including this Bond, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County has caused this Bond to be executed in its name by facsimile signature of the Chairperson of the County Board of Commissioners and County Clerk and its seal (or a facsimile thereof) to be impressed or printed hereon and to be manually authenticated by the Paying Agent/Bond Registrar, as the County's authenticating agent, all as of the original issuance date set forth above.

KENT COUNTY, MICHIGAN

(Seal)

By: _____
James R. Saalfeld, Chairperson

By: _____

_____, County Clerk

CERTIFICATION OF AUTHENTICATION

This Bond is one of the Bonds described in the within mentioned Resolution.

THE HUNTINGTON NATIONAL BANK,
as Bond
Registrar/Paying Agent

Dated: _____

Authorized Representative

12-15-16-116 – JOHN BALL ZOO AND GRAND RAPIDS PUBLIC MUSEUM MILLAGE
BUDGET APPROPRIATION / FISCAL SERVICES

WHEREAS, the County Board of Commissioners authorized a dedicated millage for the John Ball Zoo and Grand Rapids Public Museum via Resolution 11-17-16-107; and

WHEREAS, the dedicated funding will be used for the care of animals and artifacts, repair and improvement of exhibits, and providing enhanced educational programs; and

WHEREAS, the millage rate of 0.4400 mills (\$0.44 on each \$1,000 of taxable value) will be levied against all Real and Personal Property subject to taxation in

Kent County; and

WHEREAS, it is estimated that the millage will generate \$8,878,600 in property tax revenue. All revenue generated will be allocated equally between the John Ball Zoo, Inc. and the Grand Rapids Public Museum; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the appropriation of \$8,878,600 to the 2017 Zoo & Museum Millage Fund; and authorize the County Administrator/Controller, or designee to approve budget amendments up to the amount of actual revenue collections.

Motion by Commissioner Voorhees, seconded by Commissioner Brieve, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 18.

Nays: 0.

12-15-16-117 – MILL CREEK RESTORATION / FISCAL SERVICES

WHEREAS, Mill Creek runs through Dwight Lydell Park, which includes 39 acres of recreation space with natural areas in Comstock Park; and

WHEREAS, Mill Creek follows a channeled route, with banks that are a mix of old concrete retaining walls, rip rap, rusted metal posts and blades, and slumping dirt. The age of the original retaining walls is estimated to be 70-90 years old. A bridge of the same vintage crosses the stream, forming a key link in the park's trail system. The retaining walls, bridge, and bridge abutments have been fortified over the decades and are now degrading severely; and

WHEREAS, this project will mitigate, improve and restore the most problematic areas along the creek channel; and

WHEREAS, there was \$262,817 approved for the first phase of this project in the 2016 CIP Fund budget. The additional \$226,000 would bring the total funding for this project to \$488,817, enabling the project to be completed in one phase; and

WHEREAS, the \$226,000 in funding is available in the 2017 General Fund budget (a portion of the contribution to John Ball Zoo, Inc. that will not be required as a result of the successful millage vote); and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the appropriation of \$226,000 to the Mill Creek Restoration project in the 2017 Capital Improvement Program (CIP) Fund budget from the County General Fund.

Motion by Commissioner Ponstein, seconded by Commissioner Vonk, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 18.

Nays: 0.

12-15-16-118 – CORRECTIONAL FACILITY ELECTRONIC FLOW VALVES / FISCAL SERVICES

WHEREAS, high capacity flow valves are used to provide water to the toilets and showers in the 1992 jail. The existing valves are outdated and inefficient; and

WHEREAS, installing an electronically controlled system will allow for water to be turned off when and where water usage is being abused. This will greatly reduce water usage and waste, will prevent inmates from flooding their cells, and will

reduce monthly water and sewer bills; and

WHEREAS, the \$217,000 in funding is available in the 2017 General Fund budget (a portion of the contribution to John Ball Zoo, Inc. that will not be required as a result of the successful millage vote); and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the creation of an Electronic Flow Valves project and appropriate \$217,000 to the 2017 Capital Improvement Program (CIP) Fund budget from the County General Fund.

Motion by Commissioner Jones, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Brieve, Bulkowski, Chivis, Jones, Kallman, Koorndyk, Mast, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld – 18.

Nays: 0.

12-15-16-119 – BIENNIAL UPDATE OF PURCHASING POLICIES / FISCAL SERVICES – PURCHASING DIVISION

WHEREAS, a periodic review of the County's Purchasing Policies has been conducted with updates recommended to streamline business practices while continuing to foster fair and open competition; and

WHEREAS, the Purchasing policies titled Fiscal Policy - Centralized Purchasing, Fiscal Policy - Open Market Procedures for Goods and Services Under \$50,000 and Fiscal Policy – Open Market Procedures for Goods and Services \$50,000 and Over are merged from three (3) policies into one (1) policy titled Fiscal Policy – Centralized Purchasing. The proposed consolidated policy is marked to show the material recommended updates from the existing policies; and

WHEREAS, recommended material updates include:

- Policy conflicts and approval authority clarification
- Contract approval process addition to policy
- Removal from bidder list of vendors that undermine the procurement process and/or is abusive
- Performance and payment bond language requirement clarifications
- Protest of award and review policy update
- Purchasing oversight of policy exception; and

WHEREAS, the proposed policy does not change the existing authority of the Administrator/Controller to approve Standards and Procedures necessary to protect the County, to implement this policy, to require the use of generally accepted standards and methods for the public acquisition, including the publication and use of requests for quotes or proposals and/or bids; and

WHEREAS, the Purchasing Division, along with staff from Corporate Counsel and multiple departments, reviewed the policy to assure continued relevance in supporting County operations and to maintain consistency with the model Procurement Code for State and Local Government; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Centralized Purchasing Policy, effective January 3, 2017.

Motion by Commissioner Morgan, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried by voice vote.

PUBLIC COMMENT

There was no public comment.

REPORTS

Recycling Center - Department of Public Works

Commissioner Vonk: Reported on an electrical failure at the recycling center. The facility will not be back online until early next week. In the meantime, product will go to the Waste-To-Energy Facility.

Airport

Commissioner Morgan: Announced that the latest issue of Airport Connections is available.

Fire Commission

Commissioner Jones: The December Fire Commission meeting was canceled. The next meeting will be in January and with three new members.

RECOGNITION OF DEPARTING COMMISSIONERS AND ELECTED OFFICIALS

Chair Saalfeld acknowledged the following departing elected officials:

Drain Commissioner Bill Byl (absent due to illness) – 10 years

Prosecutor Bill Forsyth – 40 years

Clerk/Register of Deeds Mary Hollinrake – 22 years

Commissioner Candace Chivis – District 17 – 6 years

Commissioner Shana Shroll – District 19 – 6 years

Commissioner Dick Vander Molen – District 13 – 24 years

MISCELLANEOUS

Recognition

Commissioner Bolter: Recognized Commissioner Shroll for her professionalism and hard work. She will be missed.

Bicycle Donations, Recognition of Departing Commissioners & Flag Disposal Box

Commissioner Ponstein: Asked that everyone donate unused bicycles to The Spoke Folks, a local bike rehab organization. Many people use bicycles to get to work.

Acknowledged the retiring Commissioners, who will be missed. Public service is an honor, but elections can be tough.

Thanked Al Jano and staff for installing the U.S. Flag Disposal Box in the County Administration Building. He has already collected forty-two flags. These flags go to an American Legion Post where a ceremony is held twice a year and after which the flags are disposed of properly.

Holidays and Veterans

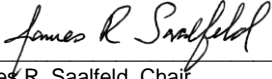
Commissioner Antor: Encouraged all to visit the Veterans Home during this time of the year, as many veterans do not have families.

Recognition

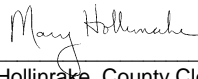
Commissioner Koorndyk: Thanked the departing elected officials for their service.

ADJOURNMENT

At 9:50 a.m., Commissioner Ponstein moved to adjourn, subject to the call of the Chair, and to Tuesday, January 3, 2017, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



James R. Saalfeld, Chair



Mary Hollinrake, County Clerk