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**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**January 7, 2014 – Organizational Meeting**

Meeting called to order at 8:30 a.m. by County Clerk Mary Hollinrake.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Koorndyk, Mast, Morgan, Ponstein, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee - 17.

Absent: Steensma - 1.

Vacant: District 4

Invocation: Commissioner Mast gave the invocation.  
The Pledge of Allegiance followed.

ELECTION OF OFFICERS

Chair

Clerk Hollinrake opened nominations for Chair of the Board of Commissioners.

Commissioner Morgan nominated Dan Koorndyk. Motion was seconded by Commissioner Vander Molen.

Motion by Commissioner Voorhees, seconded by Commissioner Saalfeld, that the nominations be closed and that a unanimous ballot be cast for Commissioner Dan Koorndyk.

Motion carried by voice vote.

Commissioner Dan Koorndyk was declared elected Chair of the Board of Commissioners.

Vice-Chair

Chair Koorndyk opened nominations for Vice-Chair.

Commissioner Voorhees nominated Commissioner Jim Saalfeld. Motion was seconded by Commissioner Vonk.

Motion by Commissioner Voorhees, seconded by Commissioner Wawee, that the nominations be closed and that a unanimous ballot be cast for Commissioner Jim Saalfeld.

Motion carried by voice vote.

Commissioner Jim Saalfeld was declared elected Vice-Chair of the Board of Commissioners.

Minority Vice-Chair

Chair Koorndyk opened nominations for Minority Vice-Chair.

Commissioner Morgan nominated Commissioner Carol Hennessy. Motion was seconded by Commissioner Wawee.

Motion by Commissioner Voorhees, seconded by Commissioner Shroll, that the nominations be closed and that a unanimous ballot be cast for Commissioner Carol Hennessy.

Motion carried by voice vote.

Commissioner Carol Hennessy was declared elected Minority Vice-Chair of the Board of Commissioners.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of Minutes of December 12, 2013 Meeting
- b) December 17, 2013, Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Resolution:

1-7-14-1 – FRED MEIJER PIONEER TRAIL RIGHT OF WAY LICENSE WITH CITY OF WALKER / PARKS

WHEREAS, in October 2008, the Board of Commissioners approved the Musketawa/White Pine Trail Connector Capital Improvement Program project. This trail is part of the State Trail Network Partnership and has since been renamed the Fred Meijer Pioneer Trail; and

WHEREAS, portions of the trail have been built within land that is owned and used by the City of Walker for public right of way purposes. The Walker City Commission previously granted licenses to the County in 2011 and 2012 to use five segments of public right of way land for this purpose; and

WHEREAS, the Parks Department, in collaboration with the Grand Valley Metro Council and Kent County Road Commission, has secured a grant from the Michigan Department of Transportation (MDOT) for the next phase (Phase III) of the project and is in the process of assembling the required local match; and

WHEREAS, in order to secure the MDOT grant, the County must demonstrate that it has access to the proposed route. The City of Walker continues to support the project as proposed and is willing to grant to the County a license to install, operate, and maintain the trail on additional segments of land within its right of way; and

WHEREAS, the agreement has been restated to incorporate all six segments of land on which Walker has granted a license. The term of the license agreement is for 20 years, with 10-year automatic renewals unless terminated sooner by either party. Pursuant to the terms of the agreement, the County will pay the costs associated with the construction and maintenance of the trail within the right of way; and

WHEREAS, appropriation of construction funding will be requested through a separate action request at a later date; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement as to form.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approve a Non-Motorized Trail License Agreement with the City of Walker for portions of the Fred Meijer Pioneer Trail; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or the Administrator/Controller to sign the Agreement and all documents required to effectuate the Agreement in a form approved by Corporate Counsel.

Motion by Commissioner Mast, seconded by Commissioner Morgan, that the consent agenda items be approved.

Motion carried:

Yeas: Antor, Bulkowski, Freeman, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair  
Koorndyk – 16.

Nays: 0.

APPOINTMENTS  
2014 STANDING COMMITTEES

Finance & Physical Resources Committee

Jim Saalfeld, Chair  
Carol Hennessy, Vice-Chair  
David Bulkowski  
Joel Freeman  
Harold Mast  
Roger Morgan  
Dick Vander Molen  
Harold Voorhees  
TBA

Legislative & Human Resources Committee

Mike Wawee, Jr., Chair  
Shana Shroll, Vice-Chair  
Tom Antor  
Candace Chivis  
Stan Ponstein  
Sandi Frost Steensma  
Jim Talen  
Ted Vonk  
Nate Vriesman

Executive Committee

Dan Koorndyk, Board Chair  
Jim Saalfeld, Finance & Physical Resources Chair  
Mike Wawee, Jr., Legislative & Human Resources Chair  
Shana Shroll, Legislative & Human Resources Vice-Chair  
Carol Hennessy, Finance & Physical Resources Vice-Chair & Board Minority Vice-Chair

2014 COMMITTEE APPOINTMENTS BY CHAIR

A.C.S.E.T.

Candace Chivis  
Dan Koorndyk (by virtue of office)  
Harold Mast

County Township Liaison

Jim Saalfeld

Experience Grand Rapids Board of Directors

Daryl Delabbio  
Shana Shroll

Grand Rapids – Kent County Convention / Arena Authority Liaison Committee

TBD  
Shana Shroll  
Harold Voorhees

Grand Valley Metropolitan Council Transportation Division Policy Committee

David Bulkowski

Housing Commission

Raymond Dewey

Human Services Committee

Dan Koorndyk (by virtue of office)

John Ball Zoo Board of Directors

Carol Hennessy

Harold Voorhees

Kent County Dispatch Authority

Nate Vriesman

Local Development Financing Authority

Mary Swanson

Officers' Compensation Commission

Matt Hall

Mark Hessler

Pension Board

Stan Ponstein

Senior Millage Review Committee

Harold Mast

Nate Vriesman

The Right Place, Inc.

Daryl Delabbio

VEBA Trust Board

Michelle Balcom

Matthew VanZetten

West Michigan Economic Development Partnership Board

Mary Swanson

APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

2014 BOARDS, COMMISSIONS, AND COMMITTEES

Agricultural Preservation Board

Candace Chivis

Suzanne Reinbold

Russell Slater II

Area Agency on Aging of Region VIII – Advisory Council

Frederick Deane

Harold Mast

Area Agency on Aging of Region VIII – Board of Directors

Carol Hennessy

Albert Page

Community Health Advisory Committee

Denise Garman

Paul Haan

Ron Koehler

Community Mental Health Authority Board

Nelson Grit  
Larry Oberst  
Clyde Sims  
Jim Talen

County Building Authority

Dennis Mosson

Foreign Trade Zone Board (Kent, Ottawa, Muskegon)

Paul Howland

Friend of the Court Advisory Committee

Felicia Clay  
Tony Jolliffi  
Mark Vermeer

Gerald R. Ford International Airport Board

Steven Heacock  
Roger Morgan

Grand Valley Metropolitan Council

Daryl Delabbio  
Carol Hennessy  
James Saalfeld

John Ball Zoo Advisory Board

James Booth Burr, Jr.  
Joel Hondorp

Jury Commission

Patricia Bravender

Kent County Family and Children's Coordinating Council

Sharon Loughridge  
George Meek  
Maureen Noe  
Diana Sieger

Kent District Library Board

Vickie Hoekstra (Region 8)  
Charles Myers (Region 4)

Kent Hospital Finance Authority

Robert White

Land Bank Authority

Rosalyn Bliss  
Dennis Kaminski

Millennium Park Architectural Advisory Review Board

Casey O'Neill

Pension Board

David Reglin  
William Walker

Public Works Board

Roger Morgan  
Shana Shroll  
Ted Vonk

Road Commission

David Morren

Solid Waste Management Planning Committee

Bob Homan (filling unexpired term)

Veterans' Affairs Committee

Mary Johnson  
Paul Potter

Motion by Commissioner Saalfeld, seconded by Commissioner Wawee, that the Standing Committees, Annual Chair Appointments to Various Committees, and Various Appointments to Boards, Commissions, Committees be approved.

Motion carried by voice vote.

RESOLUTIONS

1-7-14-2 – PREVENTION INITIATIVE – PRIMARY PREVENTION EVALUATION / ADMINISTRATOR'S OFFICE

WHEREAS, on October 24, 2002, the Board of Commissioners created the Prevention Programming and Evaluation Fund to be used to implement the County's Prevention Initiative. The funding plan for the Initiative includes an evaluation of services funded; and

WHEREAS, beginning in 2009, the community created a gateway initiative called Welcome Home Baby (WHB), which introduces first-time mothers and mothers younger than 25 to available community programs that serve young families. This includes Prevention Initiative programs such as Healthy Start and Bright Beginnings, as well as community-based programs Early Head Start, the County Health Department's Maternal Infant Health Program (MIHP), and Spectrum's MOMs program (among others); and

WHEREAS, one of the goals of WHB is to better assess the needs of the mother and the family, and facilitate a referral that aligns the needs of the family to the objectives of a program; and

WHEREAS, the creation of WHB significantly altered the manner in which mothers entered programs like Healthy Start and Bright Beginnings. As such, the initial referral process identified by the Prevention evaluation is no longer accurate or relevant which highlights the need to alter the evaluation to align with the community's enhanced referral process. Most recently, WHB is being incorporated into the community planning for an early childhood 'HUB'/navigator system; and

WHEREAS, first Steps will conduct the evaluations for its Welcome Home Baby program, and Healthy Start as well as Bright Beginnings. First Steps will add other community based programs to the system evaluation as funding is identified; and

WHEREAS, Corporate Counsel will approve the Contract as to form prior to signature by the Board Chair or the Administrator/Controller.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves approved an agreement between Kent County and First Steps to maintain the Prevention Initiative Primary Prevention Evaluation; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or the Administrator/Controller to sign the

Agreement and all documents required to effectuate the Agreement in a form approved by Corporate Counsel.

Motion by Commissioner Vander Molen, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bulkowski, Freeman, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair  
Koorndyk – 16.

Nays: 0.

1-7-14-3 – PREVENTION INITIATIVE – SECONDARY PREVENTION EVALUATION / ADMINISTRATOR'S OFFICE

WHEREAS, on October 24, 2002, the Board of Commissioners created the Prevention Programming and Evaluation Fund to be used to implement the County's Prevention Initiative. The funding plan for the Initiative includes an evaluation of services funded; and

WHEREAS, one of the funded services was Early Impact, a voluntary program operated by the Department of Human Services (DHS) for families referred to Child Protective Services where abuse/neglect was not confirmed but the family could benefit from intervention services; and

WHEREAS, in FY2008, the State of Michigan cut over \$400,000 in direct Early Impact programming funds and changed various program standards that reduced funding for Early Impact programming by roughly another \$100,000 (i.e. approximately 50% of the Early Impact program budget). As a result, the community began to align its secondary prevention services with the Kent School Services Network (KSSN); and

WHEREAS, the Community Research Institute (CRI) is conducting the KSSN evaluation; and will pilot a new data management process to demonstrate how cross-sector patterns of various program utilization can work together to improve outcomes for youth. Utilizing this pilot process will allow for a much more robust KSSN evaluation into the future if it is successful because it will permit the connection of KSSN services to other community partners (i.e. Challenge Scholars, ELO Network, Believe 2 Become, and others); and

WHEREAS, Corporate Counsel will approve the Contract as to form prior to signature by the Board Chair or the Administrator/Controller.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves an agreement between Kent County and Grand Valley State University Community Research Institute (GVSU CRI) to expand the Prevention Initiative Secondary Prevention Evaluation; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or the Administrator/Controller to sign the Agreement and all documents required to effectuate the Agreement in a form approved by Corporate Counsel.

Motion by Commissioner Mast, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried by voice vote.

REPORTS

Millage Subcommittee

Commissioner Vander Molen: The Millage Subcommittee will meet immediately after the Finance and Physical Resources Committee meeting on January 21st.

MISCELLANEOUS

Appointment Process of New Commissioner

Chair Koorndyk: Explained the appointment process for the District 4 commissioner vacancy as follows:

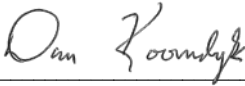
- 1) 13 applications were received by the January 6<sup>th</sup> deadline.
- 2) Executive Committee members will review applications and submit their individual top three candidates by Thursday, January 9<sup>th</sup>, at 5 p.m.
- 3) Chair will review results. No fewer than three candidates will be interviewed by the Executive Committee on January 16<sup>th</sup> at 4:30 p.m. (The Executive Committee meeting will be held at 4:30 p.m., instead of its normal start time of 7:30 a.m.).

(Commissioner Chivis arrived at this time.)

- 4) A Special Executive Committee meeting will be held on January 23<sup>rd</sup> at 7:30 a.m. to decide the final recommendation to the Board of Commissioners to fill the vacant District 4 seat for consideration at its meeting on January 23<sup>rd</sup> at 8:30 a.m.

ADJOURNMENT

At 8:40 a.m., Commissioner Mast moved to adjourn, subject to the call of the Chairman, and to Thursday, January 23, 2014, at 8:30 a.m. for an Official Meeting. Seconded by Commissioner Talen. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk



# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**January 23, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Steensma, Talen, Vonk, Vriesman, Wawee, Chair Koorndyk - 16.

Absent: Vander Molen, Voorhees – 2.

Vacant: District 4

Invocation: Commissioner Vonk gave the invocation. The Pledge of Allegiance followed.

## PUBLIC COMMENT

1. Tom Appel, Past President, Advocate for Senior Issues – The Senior Millage is important and has been in place for 16 years. The millage has provided an untold number of services for seniors, many of which have helped to keep seniors in their homes as long as possible. He asked the Board to support the millage increase.

## SPECIAL ORDER OF BUSINESS

### Quality Service Employee Award (Fourth Quarter)

Chair Koorndyk acknowledged Brandy Johnson, Prosecutor's Office, and Ann Kaiser, Department of Public Works, who were selected as the Quality Service Employees of the Fourth Quarter. He read a letter commending Brandy and Ann for their excellent service with Kent County.

## CONSENT AGENDA

- a) Approval of the Minutes of January 7, 2014, Meeting
- b) January 7, 2014, Finance Committee Meeting  
(Reports of Claims and Allowances)
- c) Resolutions:

1-23-14-4 – AMENDMENT TO THE ARTICLES OF INCORPORATION OF THE  
GRAND VALLEY METRO COUNCIL – ADD LOWELL TOWNSHIP /  
BOARD OF COMMISSIONERS

WHEREAS, the members of Grand Valley Metropolitan Council (Metro Council) have by majority vote approved Amendment No. 38 in the Articles of Incorporation of Metro Council; and

WHEREAS, the amendments have now been submitted for approval by the legislative bodies of the local governmental units that belong to Metro Council; and

WHEREAS, the Board of Commissioners of the County of Kent have considered Amendment No. 38 in the Articles of Incorporation of Metro Council.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves Amendment No. 38 to the Articles of Incorporation of the Grand Valley Metropolitan Council, adding Lowell to its membership.

Motion by Commissioner Vonk, seconded by Commissioner Shroll, that the Consent Agenda items be approved

Motion carried:

Yeas: Wawee, Vriesman, Vonk, Talen, Steensma, Shroll, Saalfeld, Ponstein, Morgan, Mast,

Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk – 16.

Nays: 0.

RESOLUTIONS

1-23-14-5 – REQUEST FOR SENIOR MILLAGE / BOARD OF COMMISSIONERS

WHEREAS, the County of Kent has been requested to submit to County voters at the August 5, 2014 election, a millage proposition for services to persons 60 years of age and older; and

WHEREAS, the request is that not more than 0.50 mills to be levied for eight years (2014 through 2021, inclusive); and

WHEREAS, the request was reviewed to ensure conformance with the Board Policy on Millage Requests and state statute; and

WHEREAS, Public Act No. 39 of 1976, as amended, (MCL 400.571 et seq.) (“Act 39”) authorizes a county submit a millage proposition to voters and, upon voter approval, to levy such a millage for planning, coordinating, evaluation and providing services to persons 60 years of age or older.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Act 39, the Kent County Board of Commissioners hereby determines to submit a ballot question to County voters at the August 5, 2014 election in accordance with the Michigan Election Law (Act No. 116 of Public Acts of 1954, as amended, MCL 168.1 et seq.) and the Property Tax Limitation Act (Act No. 62 of the Public Acts of 1933, as amended, MCL 211.201 et seq.) to approve a millage of not more than .50 mill for eight (8) years to provide services to persons 60 years of age and older in Kent County; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners hereby certifies to the Kent County Clerk the ballot question language in Exhibit A attached hereto for submission to the County electorate at the election in August 2014; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners will issue a contract with the Area Agency on Aging of Western Michigan to administer the senior services millage proceeds and to develop effective programming to deliver services for seniors.

EXHIBIT A

**SHALL KENT COUNTY LEVY .50 OF ONE MILL WHICH IS EQUAL TO 50 CENTS PER \$1,000 OF THE TAXABLE VALUE ON ALL REAL AND PERSONAL PROPERTY SUBJECT TO TAXATION FOR THE PERIOD 2014 THROUGH 2021 INCLUSIVE FOR THE PURPOSE OF PLANNING, EVALUATING, AND PROVIDING SERVICES TO PERSONS AGE 60 YEARS OR OLDER? THIS MILLAGE IS A**

**RENEWAL OF THE PREVIOUSLY AUTHORIZED MILLAGE OF 0.33 MILLS WHICH EXPIRES FOLLOWING THE 2013 LEVY AND A NEW ADDITIONAL MILLAGE OF 0.17 MILLS. THE AMOUNT RAISED BY THE LEVY IN THE FIRST CALENDAR YEAR IS ESTIMATED AT \$ 10,000,000**

*In Kent County there are 20 local authorities that capture and use, for authorized purposes, tax increment revenues from property taxes levied by the County. Such capture would include a portion of the millage levy. The tax increment authorities in Kent County include the following.*

- Bowne Township – Alto Downtown Development Authority*
- Cascade Charter Township – Downtown Development Authority*
- Cedar Springs, City of – Downtown Development Authority, Local Development Finance Authority*
- Grand Rapids, City of – Downtown Development Authority, Monroe North-Tax Increment Finance Authority, Smart Zone Local Development Finance Authority, Brownfield Redevelopment Finance Authority*
- Grandville, City of – Downtown Development Authority*
- Kent City, Village of – Downtown Development Authority*
- Kentwood, City of – Brownfield Redevelopment Authority*
- Lowell, City of - Downtown Development Authority*
- Rockford, City of – Downtown Development Authority, Brownfield Redevelopment Authority*
- Sparta, Village of – Downtown Development Authority*
- Walker, City of – Downtown Development Authority, Brownfield Redevelopment Authority*
- Wyoming, City of – Downtown Development Authority, Local Development Finance Authority, Brownfield Redevelopment Authority*

**YES** \_\_\_\_\_  
**NO** \_\_\_\_\_

Motion by Commissioner Mast, seconded by Commissioner Steensma, that the resolution be adopted.

Motion carried:

Yeas: Wawee, Vonk, Talen, Steensma, Shroll, Saalfeld, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk – 15.

Nays: Vriesman - 1.

**1-23-14-6 – UPDATE OF FISCAL POLICIES – EMPLOYEE BUSINESS EXPENSE / FISCAL SERVICES**

WHEREAS, consistent with County Policy, Fiscal Services has reviewed the Employee Business Expense Policy and is recommending changes to accommodate the business practices of the Gerald R. Ford International Airport’s Marketing and Communications Division; and

WHEREAS, the Aeronautics Executive Director requested an exception to the Employee Business Expense Policy to more efficiently and effectively maximize its marketing activities, and this exception is included in the draft Policy.

NOW, THEREFORE, BE IT RESOLVED, that the Kent County Board of Commissioners adopts the Fiscal Policy for Employee Business Expense, as revised.

Motion by Commissioner Morgan, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Wawee, Vriesman, Vonk, Talen, Steensma, Shroll, Saalfeld, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk – 16.

Nays: 0.

1-23-14-7 – CONVERT A PART-TIME COMMUNITY RESOURCES SPECIALIST TO FULL-TIME STATUS / HUMAN RESOURCES

WHEREAS, the Community Development and Housing Commission currently employs one full-time and two part-time Community Resources Specialists; and

WHEREAS, the department is requesting conversion of one part-time Community Resources Specialist to full-time status to support added workload resulting from the 2013 award of 60 additional U.S. Department of Housing and Urban Development (HUD) vouchers providing rental support for homeless veterans; and

WHEREAS, the Community Development and Housing Commission is requesting, and Human Resources recommends, that effective February 1, 2014, the Community Development and Housing Commission convert a part-time Community Resources Specialist to full-time status; and

WHEREAS, HUD administrative fee payments will be used to fund the cost to convert this position to full-time status (\$26,435). In 2013, HUD increased their funding to fully offset the added personnel cost required to administer the additional vouchers. The vouchers do not have an expiration date; and

WHEREAS, in the event that HUD grant funding is eliminated or decreased, the position will be eliminated unless continuation funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the conversion of a part-time Community Resources Specialist (UAW 21) in the Community Development and Housing Commission to full-time status.

Motion by Commissioner Shroll, seconded by Commissioner Wawee, that the resolution be adopted.

Motion carried:

Yeas: Wawee, Vonk, Shroll, Saalfeld, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Antor, Chair Koorndyk – 12.

Nays: 0.

Abstain: Vriesman, Talen, Steensma, Bulkowski – 4.

1-23-14-8 – CAPITAL LEASE APPROPRIATION AND AUTHORIZE PURCHASING MANAGER TO SIGN / INFORMATION TECHNOLOGY / FISCAL SERVICES

WHEREAS, as part of the 2014 Capital Improvement Program (CIP) Fund Budget which was adopted by the Board of Commissioners via Resolution 11-21-13-84, four projects were approved to upgrade the County's existing computer storage facility to meet the increasing demand for storage, advances in technology, and the need to better protect County information via redundancy and improved backup capabilities; and

WHEREAS, the Purchasing Division has negotiated a three-year capital lease agreement with EMC Corporation totaling \$1,770,000 at zero percent interest; and

WHEREAS, to account for the capital lease in the Debt Service Fund, an appropriation is being requested for the first year of a three-year capital lease agreement in the amount of \$584,500 to the 2014 Debt Service Fund budget from the

2014 CIP Fund budget. The remaining two years of the lease agreement will be included in subsequent years' budgets; and

WHEREAS, Corporate Counsel has reviewed and approved the agreement as to form.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves to appropriate \$584,500 to the 2014 Debt Service Fund from the 2014 Capital Improvement Program Fund to account for a capital lease for Information Technology computer storage projects and authorize the Purchasing Manager to sign.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Wawee, Vriesman, Vonk, Talen, Steensma, Shroll, Saalfeld, Ponstein, Morgan, Mast,

Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk – 16.

Nays: 0.

1-23-14-9 – PARKS DEPARTMENT 2014-2018 PARKS, RECREATION, AND NATURAL AREAS MASTER PLAN / PARKS

WHEREAS, the Michigan Department of Natural Resources (DNR) requires a completed parks and recreation master plan as part of the criteria for grant funding from the Michigan Natural Resources Trust Fund and other DNR grant programs. The Parks Department has developed and maintained parks and recreation master plans since the 1960s, with the last one being approved in 2008; and

WHEREAS, the Parks Department has completed an update to its five year Master Plan covering the years 2014-2018; and

WHEREAS, the purpose of the plan is to provide a logical framework for decisions affecting park and trail facilities, as well as open spaces and natural areas. Public input supported continuation and strengthening of programs focused on land acquisition and parks development and improvement; and

WHEREAS, the Plan seeks to balance activity required to maintain the high level of customer satisfaction expressed during the public input process with the need to anticipate and address future open space and recreational needs. The Plan is designed to serve as an effective tool to help maintain and improve an already successful park and trail system, and enable the Department to identify and meet changing patterns of need with flexibility; and

WHEREAS, implementation of any programs or activities requiring significant new funding would be at the discretion of the Board of Commissioners, on a case-by-case basis, or as part of the County's regular budgeting processes.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves to adopt the Parks Department's proposed 2014-2018 Parks, Recreation, and Natural Areas Master Plan.

Motion by Commissioner Mast, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Wawee, Vriesman, Vonk, Talen, Steensma, Shroll, Saalfeld, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk – 16.

Nays: 0.

Bargaining/Benefits Subcommittee:

Commissioners: Koorndyk (Chair), Saalfeld, Hennessy, Shroll, Wawee  
Staff: Daryl Delabbio, Amy Rollston, Bob Chovanec

Charge: To review recommendations from County Administration regarding collective bargaining strategies and to provide parameters for County Administration and Human Resources related to compensation and benefit levels for both union and non-union employees.

Timeframe: Ongoing and meets as necessary.

Judicial Resources Subcommittee:

Commissioners: Freeman (Chair), Antor, Bulkowski, Shroll  
Staff: Mary Swanson

Charge: To review the 2013 Judicial Resources Recommendation for Kent County and relevant local data including case filing and processing trends; to identify one-time and annual costs associated with implementing the recommendation of adding one circuit and one judgeship; and to make a recommendation regarding the addition of any new judgeships and the sources of funding for any associated costs, if required.

Timeframe: January – February 2014

Millage Subcommittee:

Commissioners: Vander Molen (Chair), Bulkowski, Morgan, Shroll, Wawee  
Staff: Daryl Delabbio, Dan Ophoff, Matt Woolford

Charge: To conduct research on millage questions brought to the County of Kent and submit a report of findings to the appropriate Standing Committee for formal recommendation to the Board of Commissioners.

Timeframe: Ongoing, as needed.

REPORTS

Executive Committee Recommendation

The Executive Committee has reviewed the qualifications of individuals wishing to be appointed to fill the current vacancy in the office of County Commissioner for the 4<sup>th</sup> Commission District, Kent County Board of Commissioners.

All submitted written materials were reviewed by committee members. The Committee conducted a public interview of the five top candidates on January 16, 2014. Based on all the information available, the Executive Committee recommends that the Board of Commissioners appoint Diane Jones to fill the current vacancy for the office of County Commissioner for the 4<sup>th</sup> Commission District, Kent County Board of Commissioners.

Motion by Commissioner Saalfeld, seconded by Commissioner Shroll, based on the recommendation of the Executive Committee of the Kent County Board of Commissioners and under authority of MCL 46.412, to appoint Diane Jones to fill the current vacancy for the office of County Commissioner for the 4<sup>th</sup> Commission District, Kent County Board of Commissioners.

Motion carried:

Yeas: Wawee, Vriesman, Vonk, Talen, Steensma, Shroll, Saalfeld, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk – 16.  
Nays: 0.

MISCELLANEOUS“Show Me the Money” Day

Commissioner Chivis: Announced that the United Way's Kent County Tax Credit Coalition will host a free financial literacy resource event, “Show Me the Money” Day, at the Inner City Christian Federation (ICCF) on Saturday, February 1<sup>st</sup>, from 11:00 a.m. – 3:00 p.m.

Ann Kaiser

Commissioner Hennessy: Congratulated her friend and former babysitter, Ann Kaiser, on being selected as one of Kent County's Quality Service Employees.

Hunting Time Expo

Commissioner Ponstein: Wished Commissioner Antor good luck on his Huntin' Time Expo event (Michigan's largest hunting trade show) to be held this weekend in Grand Rapids.

Neighborhood Break-in

Commissioner Shroll: Reported that the recent Grand Rapids neighborhood break-in happened in her neighborhood. Unfortunately, response time from the Grand Rapids Police Department (GRPD) took four hours. She is the president of the neighborhood association and has been dealing with numerous calls from neighbors and police to figure out what went wrong and how to prevent it from happening again. She has been impressed with the GRPD who have been great to work with in communicating what's been happening so that she could pass information on to neighbors.

Commissioner Resignation

Commissioner Steensma: Announced that she would be resigning her commissioner seat (District 5) effective February 1, 2014. After receiving a gubernatorial appointment to the Lake Superior State University along with her very busy consulting business, she feels that her constituents deserve fair representation. This was a big decision. She has enjoyed her time on the Board of Commissioners and thanked the following: Commissioner Morgan (her mentor), Commissioners Vonk and Koorndyk for serving as her Vice-Chairs and their support, Commissioner Hennessy, Minority Chair, who has been a wonderful partner through some very challenging times,

Administrator Delabbio without whom she doesn't think her term as Chair would have been as effective, and the staff. She believes that this move is the most effective and fair to her constituents who deserve a commissioner that can give them all the time and energy that is needed. She thanked the township supervisors in Lowell, Cascade, Bowne and Caledonia and previous township supervisors in Vergennes and the Lowell city manager for their ongoing support.

Chair Koorndyk read Commissioner Steensma's resignation letter dated January 22, 2014, (copy of which is on file in the Office of the County Clerk) effective February 1, 2014. Chair Koorndyk thanked Commissioner Steensma for her service, input and visionary leadership. She will be missed, but he is very happy for her and all her opportunities and wished her the best.

Commissioner Saalfeld stated that he was happy to serve with Commissioner Steensma. She is a great collaborator and he will miss her. And, he regrettably makes the following motion:

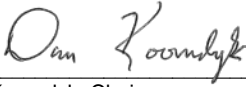
Motion by Commissioner Saalfeld, seconded by Commissioner Shroll, to accept Commissioner Steensma's resignation from the District 5 County Commission seat effective February 1, 2014.

Motion carried by voice voted.

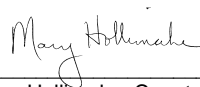
Chair Koorndyk: State statute provides that the Board of Commissioners make an appointment to fill a vacancy on the Board. The Executive Committee will make a recommendation to the Board. Anyone interested, who lives in District 5, should send their resume to the Board of Commissioners Office by noon on February 10th. The Executive Committee will review the resumes February 11th – February 13th and candidates selected for an interview will be contacted on Friday, February 14<sup>th</sup>. Interviews will be held on Thursday, February 20<sup>th</sup>, at 4:30 p.m. A special Executive Committee meeting will be held on Thursday, February 27<sup>th</sup>, at 7:30 a.m. The appointment will be made at the regular Board of Commissioners meeting on Thursday, February 27, 2014, at 8:30 a.m.

ADJOURNMENT

At 9:05 a.m., Commissioner Vonk moved to adjourn, subject to the call of the Chair, and to Thursday, February 13, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk



# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**February 13, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Talen, Voorhees, Vriesman, Chair Koorndyk - 15.

Absent: Vonk, Vander Molen, Wawee - 3.

Vacant: District 5

Invocation: Commissioner Hennessy introduced Kurt Reppart, Interim Executive Director of The Other Way Ministries, who gave the invocation. The Pledge of Allegiance followed.

### PUBLIC COMMENT

Don Zerial, 7377 Cascade Terrace SE, Grand Rapids – He gave the Clerk five exhibits to be distributed to Commissioners (copies of which are on file in the Office of the County Clerk): 1 & 2) letters he sent to Corporate Counsel Ophoff, dated February 10 & 11, 2014; 3) FOIA request dated February 6, 2014; 4) Email correspondence between Commissioner Talen and himself; and, 5) letter to Peter Varga, dated April 6, 2011.

### SPECIAL ORDER OF BUSINESS

#### MSU Extension Annual Update

Betty Blase, District Coordinator, MSU Extension – Reviewed the 2013 Annual Michigan State University Extension/Kent County Report (copy of which is on file in the Office of the County Clerk).

### CONSENT AGENDA

- a) Approval of the Minutes of January 23, 2014, Meeting
- b) January 21 and February 4, 2014, Finance Committee Meetings (Reports of Claims and Allowances)

Motion by Commissioner Hennessy, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Morgan, Jones, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk – 15.

Nays: 0.

RESOLUTIONS

2-13-14-10 – ACCEPT AND APPROPRIATE COURT PERFORMANCE GRANT FUNDING TO 2014 BUDGET / 63<sup>RD</sup> DISTRICT COURT

WHEREAS, earlier this year, the State Court Administrative Office announced the availability of funds for Courts interested in a pilot program to increase the use of indigent defense attorneys at the first court appearance/bond hearings. In addition to ensuring the defendant’s Fifth Amendment right against self-incrimination is protected, the program is also expected to save court time and reduce jail overcrowding/use; and

WHEREAS, the 63<sup>rd</sup> District Court applied for and received a grant for \$33,730 for this purpose. Currently the Court provides indigent defense counsel to defendants only after they have had their first pre-trial with a prosecutor or city attorney; and

WHEREAS, Grant funds will be used to contract with the Public Defender’s Office for an attorney to be available an additional one-half day per week for arraignments and to equip a work space for this purpose; and

WHEREAS, funding for the pilot is only available through September 30, 2014. Evaluation will include tracking case age statistics of misdemeanors before and after the pilot, and the number of pleas that are completed at first arraignment, as well as the point when defendants first meet with court-appointed counsel. If the pilot proves successful, the Court will evaluate if the additional contractual hours can be continued within its operating budget and/or identify and apply for additional grant funding for continuation.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners accepts and appropriates a Court Performance Innovation Grant award of \$33,730 to the 63<sup>rd</sup> District Court 2014 Budget in the Special Projects Fund.

(Commissioner Mast requested a roll call vote.)

Motion by Commissioner Mast, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Antor, Morgan, Jones, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk – 15.

Nays: 0.

2-13-14-11 – KENT COUNTY EMPLOYEES RETIREMENT PLAN AND TRUST AMORTIZATION PERIOD FOR UNFUNDED LIABILITY / FISCAL SERVICES

WHEREAS, as part of its fiduciary role, the Retirement Board periodically has its actuary conduct a review of its actuarial assumptions to assess how well predicted outcomes matched actual outcomes; and

WHEREAS, Gabriel Roeder Smith & Company prepared a five-year experience study for the period January 1, 2008, through December 31, 2012, which was presented by firm representative Brad Armstrong to the Pension Board at its meeting on November 20, 2013; and

WHEREAS, in the report, the actuary recommended, and the Retirement Board concurred, that the amortization period for the unfunded liability be changed from the current 25-year open to 25-year closed period. This method will result in a more level contribution rate and systematic pay down of the unfunded liability; and

WHEREAS, the Kent County Employees Retirement Plan and Trust Plan Document Article IX, Section 9.06 (b) provides, in part, that the unfunded liability "...will be amortized over a period of years, as determined by the County..."; and

WHEREAS, the change in amortization period, if adopted, would impact the County's contribution rates for calendar years 2015 and beyond. The fiscal impact of this change is estimated to be 0.38 percent of payroll or approximately \$360,000 for all funds, all other things being equal.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves a change in the Kent County Employees Retirement Plan and Trust amortization period for the unfunded liability from the current 25-year open to 25-year closed period.

Motion by Commissioner Morgan, seconded by Commissioner Voorhees, that the resolution be adopted.

Motion carried:

Yeas: Antor, Morgan, Jones, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk – 15.

Nays: 0.

2-13-14-12 – ADD A FULL-TIME MAINTENANCE TECHNICIAN TO THE DEPARTMENT OF PUBLIC WORKS RECYCLING AND EDUCATION CENTER / PUBLIC WORKS

WHEREAS, the Department of Public Works (DPW) currently employs one full-time Maintenance Technician at its Recycling and Education Center. In 2010 when the facility was constructed, the equipment manufacturer advised that two Maintenance Technicians would be needed to maintain the equipment. To date, the DPW has operated with one Maintenance Technician because the equipment was new. The equipment now requires more maintenance as it continues to age; and

WHEREAS, in October 2013, the Recycling and Education Center implemented a second shift to accommodate increased demand; and

WHEREAS, to satisfy the increased equipment maintenance needs, the DPW is requesting the addition of one full-time Maintenance Technician to perform preventative and regular maintenance on the recycling equipment and to perform other general maintenance duties as needed; and

WHEREAS, the added cost for this position (\$63,493) will be paid from the DPW Solid Waste Fund and will be partly offset by savings in overtime hours currently worked to meet the recycling facility's maintenance needs; and

WHEREAS, the DPW is requesting, and Human Resources concurs, to add a full-time Maintenance Technician effective March 1, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the addition of one full-time Maintenance Technician (UAW 20) to the Department of Public Works Recycling and Education Center.

Motion by Commissioner Freeman, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Antor, Morgan, Jones, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk – 15.

Nays: 0.

STANDING COMMITTEE APPOINTMENTS

Finance & Physical Resources Committee

Jim Saalfeld, Chair  
Carol Hennessy, Vice-Chair  
David Bulkowski  
Diane Jones  
Harold Mast  
Roger Morgan  
Dick Vander Molen  
Harold Voorhees  
Nate Vriesman

Legislative & Human Resources Committee

Shana Shroll, Chair  
Joel Freeman, Vice-Chair  
Tom Antor  
Candace Chivis  
Stan Ponstein  
Jim Talen  
Ted Vonk  
Mike Wawee  
(TBA) - District 5 Commissioner

Executive Committee

Dan Koorndyk, Board Chair  
Jim Saalfeld, Finance & Physical Resources Chair  
Shana Shroll, Legislative & Human Resources Chair  
Joel Freeman, Legislative & Human Resources Vice-Chair  
Carol Hennessy, Finance & Physical Resources Vice-Chair & Board Minority Vice-Chair

Motion by Commissioner Saalfeld, seconded by Commissioner Bulkowski, that the Standing Committee appointments be approved.  
Motion carried by voice vote.

ACCEPT 2014 LEGISLATIVE PRIORITIES

Motion by Commissioner Shroll, seconded by Commissioner Morgan, to accept the 2014 Legislative Priorities (copy of which is on file in the County Clerk's Office).  
Motion carried by voice vote.

REPORTS

Grand Rapids Downtown Development Authority

Commissioner Talen: Downtown Grand Rapids Inc. (DGRI) is working on a downtown planning process and a steering committee has been appointed to oversee the work. The Downtown Development Authority (DDA) has approved additional support for renovation at 50 Louis which will include a sidewalk snowmelt system. The DDA owns some parking areas south of the Van Andel Arena and commissioned an underground parking feasibility study. The study showed that an underground parking system could go three to four floors below grade. There is currently no plan for underground parking, but it is important information to have as the downtown planning process moves forward.

John Ball Zoo

Commissioner Voorhees: New board members of the John Ball Zoo will be announced today at noon. County appointees to the board are Commissioners Hennessy and Voorhees. He is appreciative of the appointment and foresees great things happening at John Ball Zoo.

MISCELLANEOUS

Community Health Needs Assessment

Commissioner Bulkowski: The Community Health Needs Assessment has kicked off. Information can be found at <http://www.kentcountychna.org>. There will be several

community meetings for people to attend. This is an important planning tool for the Health Department. He would like to see a Special Order of Business to the Board of Commissioners on the Community Health Needs Assessment.

#### Job Fair – John Ball Zoo

Commissioner Hennessy: A job fair will be held on Monday, February 24<sup>th</sup>, from 11:00 a.m. to 6:00 p.m. in the Administration Building at the Zoo. They will take resumes for the seasonal hires in the gift shop, concession, maintenance, education, and the animal areas.

#### Corridor Improvement District - Westside

The West Fulton Business Association Meeting met yesterday. The west side is going to be working on a corridor improvement district and will begin the process of getting the City's approval. It will involve areas on Leonard, Stocking, Bridge, and West Fulton. The approval process will take most of the year to be completed. It is a very broad effort to revitalize several areas for business on the west side.

#### Public Comment

Commissioner Ponstein: Public Comment should be for commenting on County government issues. He is concerned that Mr. Zerial's attacks on the Chair and other Commissioners are getting out of hand. If the topic isn't about the County, or even remotely close, it should not be permitted. Our policy on Public Comment needs to change. This Board is not a bunch of racists; comments or questions by a Commissioner are being construed as racist. This doesn't put Kent County in a good light and certainly doesn't put fellow Commissioners in good light. He is growing more and more uncomfortable with Mr. Zerial's attacks.

#### Michigan Political Leadership Program

Commissioner Shroll: Put information in all Commissioners' mailboxes regarding the 12<sup>th</sup> annual fundraising breakfast for the Michigan Political Leadership Program. She will graduate from the program in a couple of weeks and would like Commissioners to attend this event.

#### Meijer State Winter Games Kickoff

Commissioner Shroll: A reception kicking off the first Meijer State Winter Games will be held Friday, February 14<sup>th</sup>, at Cannonsburg Ski Lodge. She encouraged all to attend.

#### Commissioner Resignation

Chair Koorndyk: Read a resignation letter from Commissioner Wawee (copy of which is on file in the Office of the County Clerk) resigning effective February 28, 2014. (Chair Koorndyk asked Commissioner Saalfeld to make a motion to accept the resignation.)

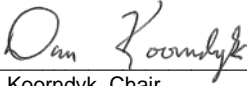
Motion by Commissioner Saalfeld, seconded by Commissioner Shroll, to accept Commissioner Wawee's resignation as Commissioner representing District 6 to be effective February 28, 2014.

Motion carried by voice vote.

Chair Koorndyk: State statute provides that the commission vacancy created by Mr. Wawee's resignation be filled by the Board of Commissioners. The Executive Committee will make a recommendation to the full Board. Anyone interested who lives in District 6 should send their resume to the office of the Board of Commissioners by March 5, 2014.

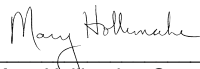
ADJOURNMENT

At 9:20 a.m., Commissioner Hennessy moved to adjourn, subject to the call of the Chair, and to Thursday, February 27, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



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Dan Koorndyk, Chair



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Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**February 27, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Jones, Morgan, Ponstein, Saalfeld, Shroll, Talen, Voorhees, Vriesman, Chair Koorndyk - 14.

Absent: Mast, Vonk, Vander Molen, Wawee - 4.

Vacant: District 5

Invocation: Commissioner Talen gave the invocation.  
The Pledge of Allegiance followed.

## PUBLIC COMMENT

There was no public comment.

## SPECIAL ORDER OF BUSINESS

### Community Health Needs Assessment

Chelsey Chmelar, Quality and Performance Coordinator – Health Department, explained the Community Health Needs Assessment (CHNA). The CHNA is a community-driven process to determine the health concerns of Kent County residents and if the Health Department is meeting the needs of the community. Health departments are required to update their CHNA every five years for state accreditation, and to meet federal tax code requirements. Healthy Kent will hold 22 community forums throughout Kent County (February – April). The information gathered at the forums will be fed into a community survey that will be implemented over the summer months to gather more information. Following the survey, the data will be analyzed and compared to population health data that is available from national and local data sources. Prioritization of health issues will be accomplished working with existing health community partnerships, as well as with community residents. The next phase will be strategic planning for the community. More information can be found at <http://www.kentcountychna.org>.

## APPROVAL OF MINUTES

Motion by Commissioner Talen, seconded by Commissioner Saalfeld, that the Minutes of the February 13, 2014, meeting be approved.  
Motion carried by voice vote.

RESOLUTIONS

2-27-14-13 – PURCHASE OF DEVELOPMENT RIGHTS OPTION AGREEMENTS / KENT/MSU EXTENSION

WHEREAS, the Board of Commissioners approved the Purchase of Development Rights (PDR) Ordinance on November 26, 2002. In February 2013, the Board approved selection criteria for the purchase of development rights by the County and authorized the Agricultural Preservation Board to accept applications from landowners to participate in the program; and

WHEREAS, the Agricultural Preservation Board is recommending that options for the purchase of development rights be issued to preserve approximately 183 acres in Grattan Township: 70 acres owned by Denny and Dawn Hall (PPN 41-12-25-300-002) at a cost not to exceed \$200,000, and 113 acres owned by Gerald and Barb Poulias (PPN 41-12-19-100-025 and 41-12-20-100-023) at a cost not to exceed \$185,000, based on their compliance with federal criteria, County criteria (approved by the Board on February 14, 2013), and the availability of matching funds; and

WHEREAS, the Agricultural Preservation Program has funds available to pay the cost of appraisals and option fees; and

WHEREAS, the option agreements have been reviewed by Corporate Counsel and approved as to form. Corporate Counsel will review and approve closing documents before the date of closing.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves: 1) offer an option for the purchase of development rights on properties as recommended by the Agricultural Preservation Board; 2) authorize submission of a grant application for a maximum of 50 percent of the cost of the development rights from the United States Department of Agriculture's (USDA) Farm and Ranch Land Protection Program; 3) accept and appropriate all funds awarded by the USDA and any matching funds from landowners, foundations, or townships; and 4) authorize the exercise of the option and purchase of the development rights that are approved for funding and for which local match has been secured; and 5) authorize the County Administrator/Controller or his designee to execute the options, purchase agreements, and associated documents.

Motion by Commissioner Hennessy, seconded by Commissioner Talen, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Saalfeld, Freeman, Ponstein, Jones, Morgan, Antor, Chair Koorndyk – 13.

Nays: Vriesman - 1.

REPORTS

Executive Committee Recommendation

Chair Koorndyk: The Executive Committee has reviewed the qualifications of the two individuals wishing to be appointed to fill the vacancy in the office of County Commissioner for the 5<sup>th</sup> Commission District, Kent County Board of Commissioners.

All submitted written materials were reviewed by committee members. The committee conducted a public interview of the two candidates on February 13, 2014. Based on all the information available, the Executive Committee recommends that the Board of Commissioners appoint Mandy Bolter to fill the vacancy for the office of County Commissioner for the 5<sup>th</sup> Commission District, Kent County Board of Commissioners.



Motion by Commissioner Saalfeld, seconded by Commissioner Vander Molen, based on the recommendation of the Executive Committee of the Kent County Board of Commissioners and under authority of MCL 46.412, to appoint Mandy Bolter to fill the current vacancy for the office of County Commissioner for the 5<sup>th</sup> Commission District, Kent County Board of Commissioners.

Motion carried by voice vote.

Judicial Resources Subcommittee Report

Chair Koorndyk: The Judicial Resources Subcommittee has completed its work and has submitted its report. The Chair, having reviewed that report, has determined that the report meets the Subcommittee's charge. Under the Board of Commissioner's standing rules, the report is received without motion and is now before the Board for discussion and action on the report's recommendations.

Motion by Commissioner Freeman, seconded by Commissioner Shroll, that the Judicial Resources Subcommittee Report's recommendations be approved.

Motion carried by voice vote.

Gerald R. Ford International Airport Board

Commissioner Morgan: Reported that the storm water and Concourse B projects are on schedule. The Airports Council International ranked the Gerald R. Ford International Airport fifth among airports in its category (those serving 2 – 5 million passengers a year).

2014 SUBCOMMITTEE APPOINTMENTS

Chair Koorndyk explained that he has two new appointments to the 2014 Subcommittee Appointments due to Commissioner Wawee's resignation. Commissioner Freeman replaces Commissioner Wawee on the Bargaining/Benefits Subcommittee and Commissioner Vonk replaces Commissioner Wawee on the Millage Subcommittee. The subcommittees are as follows:

Bargaining/Benefits Subcommittee:

Commissioners: Koorndyk (Chair), Saalfeld, Freeman, Hennessy, Shroll,  
Staff: Daryl Delabbio, Amy Rollston, Bob Chovanec

Charge: To review recommendations from County Administration regarding collective bargaining strategies and to provide parameters for County Administration and Human Resources related to compensation and benefit levels for both union and non-union employees.

Timeframe: Ongoing and meets as necessary.

Judicial Resources Subcommittee:

Commissioners: Freeman (Chair), Antor, Bulkowski, Shroll  
Staff: Mary Swanson

Charge: To review the 2013 Judicial Resources Recommendation for Kent County and relevant local data including case filing and processing trends; to identify one-time and annual costs associated with implementing the recommendation of adding one circuit and one district judgeship; and to make a recommendation regarding the addition of any new judgeships and the sources of funding for any associated costs, if required.

Timeframe: January – February 2014

Millage Subcommittee:

Commissioners: Vander Molen (Chair), Bulkowski, Morgan, Shroll, Vonk  
Staff: Daryl Delabbio, Dan Ophoff, Matt Woolford

Charge: To conduct research on millage questions brought to the County of Kent and submit a report of findings to the appropriate Standing Committee for formal recommendation to the Board of Commissioners.

Timeframe: Ongoing, as needed.

MISCELLANEOUS

Road Commission Kudos

Commissioner Antor: Thanked the Kent County Road Commission for the great job it has done during this brutal winter.

Community Health Advisory Committee

Commissioner Shroll: The Community Health Advisory Committee meets today at 11:30 a.m., at the Health Department.

Meeting with Legislators

Commissioner Shroll: Commissioners met with West Michigan legislators last week to discuss the County's 2014 Legislative Priorities. It was a productive conversation and she looks forward to working with them to accomplish those priorities this year.

Lead Safe Home Program

Commissioner Chivis: Distributed to Commissioners a Michigan Department of Community Health notice entitled "Lead Safe Home Program." Any constituents outside of a city's limits who has a lead poisoning issue would go to the County's Housing Department for help first and then to the Lead Safe Home Program.

John Ball Zoo

Commissioner Hennessy: Spring is coming, the Zoo will open up on March 1<sup>st</sup>.

Standing Rules

Commissioner Morgan: Asked that when the Standing Rules are reviewed next, that how the Board "receives and files" reports be reviewed and clarified.

Deputy Health Officer

Administrator Delabbio: Acknowledged and congratulated newly-appointed Deputy Administrative Health Officer, Teresa Branson.

Management Analyst

Assistant Administrator Mary Swanson: Introduced new Management Analyst Kevin Travis.

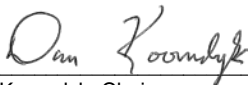
New Commissioner

Chair Koorndyk: Officially welcomed newly-appointed Commissioner Mandy Bolter.

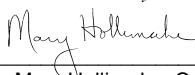
ADJOURNMENT

At 9:10 a.m., Commissioner Talen moved to adjourn, subject to the call of the Chair, and to

Thursday, March 13, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**March 13, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 17.

Absent: Bulkowski - 1.

Vacant: District 6

Invocation: Commissioner Shroll gave the invocation.  
The Pledge of Allegiance followed.

### SPECIAL ORDER OF BUSINESS

#### Michigan Department of Community Health – Health Department Accreditation with Commendation

On behalf of the Michigan Department of Community Health (MDCH), Konrad Edwards & Jonathan Gonzalez congratulated and presented to the Kent County Health Department (KCHD) the dual accreditation with commendation award. The Health Department received a perfect score on its three-year state accreditation. In preparation for national accreditation, the MDCH has initiated a quality improvement supplement which provides an opportunity for agencies already engaged in quality improvement initiatives to enhance and improve services. The KCHD voluntarily participated in the quality improvement supplement and received a perfect score. A health department which receives record achievement for the essential indicators and voluntarily agrees to participate in a quality improvement supplement becomes eligible for accreditation with commendation. That Kent County has achieved this perfect performance is an incredible feat. This perfection and performance does not happen by accident, it's planned for and done on a daily basis. Kent County is the model for other health departments.

Adam London, Administrative Health Officer, said that it is an honor to receive the accreditation with commendation. He accepted on behalf of the staff, who do a great job serving the public, and he appreciates their hard work. He thanked the Administration and Board of Commissioners for its support.

### PUBLIC COMMENT

1. Ryan Bennett, Business Agent for West Michigan Plumbers, Fitters and Service Trades Local Union No. 174 – Announced that Local No. 174 will host its biannual career day on Wednesday, March 26, 2014, in Coopersville. This is a chance for students and job seekers to discover what the piping trades are all about, see demonstrations, and talk with tradespeople. Also, the Kent/

Ionia Labor Council, through its community action team, hosts food trucks for those in need in the community.

- 2. Don Zerial, 7377 Cascade Terrace SE, Cascade – He spoke on several other matters.
- 3. Chris Afendoulis, 240 Edgehill Avenue SE, Grand Rapids Township - Announced his candidacy for State Representative – 73<sup>rd</sup> District.
- 4. John Decker, 5879 Stonecrop Drive NE, Belmont – Announced his candidacy for the State Representative – 73<sup>rd</sup> District.

CONSENT AGENDA

- a) Approval of the Minutes of February 27, 2014, Meeting
- b) February 27 and March 4, 2014, Finance Committee Meetings (Reports of Claims and Allowances)
- c) Resolutions:

3-13-14-14 – FY 2013 SHERIFF'S EMERGENCY MANAGEMENT PERFORMANCE GRANT AND GENERAL FUND BUDGET AMENDMENT / SHERIFF

WHEREAS, the Michigan Department of State Police – Emergency Management and Homeland Security provides federal pass-through funds for the review of hazardous materials emergency response plans; and

WHEREAS, the Hazardous Materials Emergency Preparedness Planning Program (HMEP-PP) provides financial assistance to first responders (fire, law enforcement, emergency medical services, etc.) for allowable costs in reviewing and updating previously submitted emergency response plans; and

WHEREAS, the original FY 2013 HMEP-PP grant, appropriated via Resolution 09-26-13-71, was for \$12,140 plus the 25 percent General Fund match of \$3,035 for a total of \$15,175; and

WHEREAS, the actual grant award is \$23,943 and the required 25 percent match is \$5,911 for a total of \$29,554; and

WHEREAS, the request is for an additional appropriation of \$14,379, \$11,503 from the Michigan Department of State Police and \$2,876 from the Sheriff's FY 2013 General Fund Budget; and

WHEREAS, the grant period was October 1, 2012 to September 30, 2013.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners appropriates an additional \$14,379 to the FY 2013 Sheriff's Emergency Management Performance Grant Budget in the Special Project Fund from the Michigan Department of State Police (\$11,503) and the Sheriff's FY 2013 General Fund Budget (\$2,876).

3-13-14-15 – FY 2013 STRATEGIC TRAFFIC ENFORCEMENT PROGRAM GRANT BUDGET AMENDMENT / SHERIFF

WHEREAS, the Board of Commissioners accepted and appropriated \$33,661 from the Michigan Office of Highway Safety Planning for the Highway Safety Project "Strategic Traffic Enforcement Program" grant in Resolution 12-13-12-126; and

WHEREAS, an additional amount of \$8,772 became available increasing the total award to \$42,433; and

WHEREAS, the grant funds were used to fund overtime and benefits in order to reduce the number of vehicle occupants killed or seriously injured in Kent County by conducting safety belt enforcement zones and to reduce the number of fatal and serious injury crashes in Kent County by conducting stepped-up impaired driving patrols; and

WHEREAS, the grant period was October 1, 2012 to September 30, 2013.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners appropriates an additional \$8,772 from the Michigan Office of Highway Safety Planning to the Sheriff’s FY 2013 Strategic Traffic Enforcement Program Grant in the Special Project Fund.

3-13-14-16 – FY 2014 TICKETING AGGRESSIVE CARS AND TRUCKS (TACT) GRANT BUDGET AMENDMENT / SHERIFF

WHEREAS, the Board of Commissioners accepted and appropriated \$21,627 from the Michigan Office of Highway Safety Planning for the Highway Safety Project TACT grant in Resolution 11-21-13-82; and

WHEREAS, an additional amount of \$4,862 became available increasing the total award to \$26,489; and

WHEREAS, the grant funds are used to fund overtime and benefits in order to reduce truck-related crashes, injuries, and fatalities by combining outreach, education, and evaluation with targeted enforcement activities to raise awareness among car and truck drivers about safe driving behaviors; and

WHEREAS, the grant period is October 4, 2013 to September 30, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners appropriates an additional \$4,862 from the Michigan Office of Highway Safety Planning to the Sheriff’s FY 2014 TACT Grant in the Special Project Fund.

Motion by Commissioner Shroll, seconded by Commissioner Vander Molen, that the Consent Agenda items be approved.

Motion by Commissioner Ponstein, seconded by Commissioner Morgan, that Resolutions 3-13-14-14 and 3-13-14-15 be removed from the Consent Agenda.

Motion carried by voice vote.

Motion by Commissioner Shroll, seconded by Commissioner Vander Molen, that Consent Agenda Items A, B and Resolution 3-13-14-16 be approved.

Motion carried:

Yeas: Antor, Bolter, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorn dyk - 17.

Nays: 0.

3-13-14-14 – FY 2013 SHERIFF’S EMERGENCY MANAGEMENT PERFORMANCE GRANT AND GENERAL FUND BUDGET AMENDMENT / SHERIFF

WHEREAS, the Michigan Department of State Police – Emergency Management and Homeland Security provides federal pass-through funds for the review of hazardous materials emergency response plans; and

WHEREAS, the Hazardous Materials Emergency Preparedness Planning Program (HMEP-PP) provides financial assistance to first responders (fire, law enforcement, emergency medical services, etc.) for allowable costs in reviewing and updating previously submitted emergency response plans; and

WHEREAS, the original FY 2013 HMEP-PP grant, appropriated via Resolution 09-26-13-71, was for \$12,140 plus the 25 percent General Fund match of \$3,035 for a total of \$15,175; and

WHEREAS, the actual grant award is \$23,943 and the required 25 percent match is \$5,911 for a total of \$29,554; and

WHEREAS, the request is for an additional appropriation of \$14,379, \$11,503 from the Michigan Department of State Police and \$2,876 from the Sheriff's FY 2013 General Fund Budget; and

WHEREAS, the grant period was October 1, 2012 to September 30, 2013.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners appropriates an additional \$14,379 to the FY 2013 Sheriff's Emergency Management Performance Grant Budget in the Special Project Fund from the Michigan Department of State Police (\$11,503) and the Sheriff's FY 2013 General Fund Budget (\$2,876).

Motion by Commissioner Shroll, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 16.

Nays: Ponstein - 1.

3-13-14-15 – FY 2013 STRATEGIC TRAFFIC ENFORCEMENT PROGRAM GRANT BUDGET AMENDMENT / SHERIFF

WHEREAS, the Board of Commissioners accepted and appropriated \$33,661 from the Michigan Office of Highway Safety Planning for the Highway Safety Project "Strategic Traffic Enforcement Program" grant in Resolution 12-13-12-126; and

WHEREAS, an additional amount of \$8,772 became available increasing the total award to \$42,433; and

WHEREAS, the grant funds were used to fund overtime and benefits in order to reduce the number of vehicle occupants killed or seriously injured in Kent County by conducting safety belt enforcement zones and to reduce the number of fatal and serious injury crashes in Kent County by conducting stepped-up impaired driving patrols; and

WHEREAS, the grant period was October 1, 2012 to September 30, 2013.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners appropriates an additional \$8,772 from the Michigan Office of Highway Safety Planning to the Sheriff's FY 2013 Strategic Traffic Enforcement Program Grant in the Special Project Fund.

Motion by Commissioner Shroll, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Bolter, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Vriesman, Chair Koorndyk - 14.

Nays: Antor, Ponstein, Voorhees - 3.

RESOLUTIONS

3-13-14-17 – FY 2013 RISK MANAGEMENT BUDGET AMENDMENT / FISCAL SERVICES / RISK MANAGEMENT

WHEREAS, the Risk Management Fund accounts for claims related to property and liability, workers' compensation, healthcare benefits, dental benefits and other County insurance programs. The County is self-insured and finances its insurance payments by billing other funds for their respective share; and

WHEREAS, the total FY 2013 budget appropriation for the Risk Management Fund is \$21,771,025. The final cost to close out FY 2013 expenditures will not exceed \$23,360,025; and

WHEREAS, an additional \$1,589,000 appropriation from FY 2013 Risk Management Fund reserves (\$1,392,248) and excess revenues (\$196,752) is being requested; and

WHEREAS, the additional funds are required for claims related to property and liability, workers' compensation, and healthcare benefits that are expected to exceed the original budget appropriation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners appropriates an additional \$1,589,000 to the FY 2013 Risk Management Fund.

Motion by Commissioner Mast, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk – 17.

Nays: 0.

APPOINTMENTS

Fire Commission & Community Corrections Advisory Board

Motion by Commissioner Shroll, seconded by Commissioner Vander Molen, that Commissioner Diane Jones be appointed to the Fire Commission and Commissioner Mandy Bolter be appointed to the Community Corrections Advisory Board.

Motion carried by voice vote.

REPORTS

Gerald R. Ford International Airport Board

Commissioner Morgan: Reported that he will be traveling to Washington, D.C. in late March to meet with the FAA to discuss grant opportunities for the airport.

MISCELLANEOUS

Supreme Court Ruling re: Railway Easements

Commissioner Ponstein: Is concerned with what impact the recent U.S. Supreme Court ruling on railway easements will have on Kent County Parks' rail trails. After the easements expire, the land reverts back to the original land owner, according to his understanding of the court decision. He asked Corporate Counsel to look into what the County's legal liabilities might be and any potential costs.

Finance Committee Work Sessions



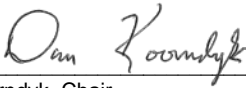
Administrator Delabbio: Announced that the Finance & Physical Resources Committee will hold two work sessions in May: 1) May 6 – Risk Management process; and 2) May 20 – Revenue Projections for the 2015 Budget.

Commission Vacancy – District 6

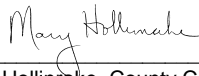
Chair Koorndyk: Interviews for the vacant District 6 County Commissioner seat will be held on March 20<sup>th</sup> at 4:00 p.m. An appointment will be made at the March 27<sup>th</sup> Board meeting.

ADJOURNMENT

At 9:16 a.m., Commissioner Shroll moved to adjourn, subject to the call of the Chair, and to Thursday, March 27, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**March 27, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Ponstein, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 16.

Absent: Mast, Morgan - 2.

Vacant: District 6

Invocation: Commissioner Chivis introduced Dr. Walter Brame, Brown Hutcherson Ministries, who gave the invocation.  
The Pledge of Allegiance followed.

## SPECIAL ORDER OF BUSINESS

### Quality Service Employee of the Quarter

Chair Koorndyk acknowledged Denise Terpstra, Treasurer's Office, who was selected as the Quality Service Employee of the First Quarter. He read the nominator's letter commending Denise for her excellent service with Kent County.

### Treasurer's Annual Investment Report

Treasurer Parrish reviewed the Annual Investment Report. (A copy of the report is on file in the Office of the County Clerk.)

## PUBLIC COMMENT

There was no public comment.

## CONSENT AGENDA

- a) Approval of the Minutes of March 13, 2014, Meeting
- b) March 18, 2014, Finance Committee Meeting  
(Reports of Claims and Allowances)
- c) Receive and File: Cemetery Trust Fund and Unknown Legatee Account  
Reports / Treasurer's Office
- d) Resolutions:

3-27-14-18 – DELINQUENT 2013 REAL PROPERTY TAXES / AUTHORIZE ISSUANCE  
OF "GENERAL OBLIGATION LIMITED TAX NOTES, SERIES 2014" /  
TREASURER'S OFFICE

WHEREAS, the Board of Commissioners of the County of Kent (the "County") has heretofore adopted a resolution establishing the Kent County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Kent County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d, and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2013 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2014, will be approximately \$30,000,000.00, exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Kent, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed Thirty Million Dollars (\$30,000,000.00) and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2013 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2014, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2013 delinquent taxes outstanding on March 1, 2014, or the portion of the 2013 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2014" with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to

an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer.

Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check or draft drawn upon and mailed by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2014, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2014 Collection Account established in Section 6 hereof.

2014 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2014 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2014, or such later date as determined by the County Treasurer, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, the State of Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2014 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2014 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2014 Collection Account and the 2014 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2014 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2014 Collection Account and the 2014 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this Section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2014 Collection Account

10. Upon the investment of moneys in the 2014 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2014 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law, once in *The Bond Buyer* or the *Detroit Legal News*, both of which are hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by

the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County Treasurer is authorized to enter into such agreements as may be required to enable the successful bidder or bidders to comply with the Rule.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to paragraph (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this Section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy

and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

#### Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

#### Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

#### Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of

expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this Section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

#### Chargebacks

18. For any principal payment date of the notes on or after January 1, 2017, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2014 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this Section shall not limit the authority of the County Treasurer under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.

#### Purchase of Notes by County

19. All or any portion of the notes may be purchased or otherwise acquired by the County if the County Treasurer by order deems such purchase or acquisition to be in the best interest of the County. In such case, the County Treasurer is authorized to take such actions to effectuate the purchase or acquisition, including without limitation entering into an agreement to purchase or repurchase the notes. The purchase or other acquisition of notes by or on behalf of the County does not cancel, extinguish or otherwise affect the notes and the notes shall be treated as outstanding notes for all purposes of this resolution until paid in full.

#### Issuance of Refunding Notes

20. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the "Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

#### Form of Notes

21. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer's execution thereof.

Motion by Commissioner Chivis, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vriesman, Voorhees, Vonk, Vander Molen, Talen, Shroll, Saalfeld, Ponstein, Jones, Hennessy, Freeman, Chivis, Bulkowski, Bolter, Antor, Chair Koorndyk - 16.

Nays: 0.



RESOLUTIONS

3-27-14-19 – MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND  
GRANT SUBMISSION / PARKS

WHEREAS, a 2001 study identified southeast Kent County as having the greatest need for additional parkland due to rapid population growth and a lack of large parks. To partly address this need, Kent County acquired 91 acres of unique land in 2007, at the confluence of the Thornapple and Coldwater Rivers, to eventually develop as Two Rivers park. The Two Rivers property includes more than three miles of river and backwater frontage, but limited upland areas; and

WHEREAS, four adjacent parcels totaling 170 acres are currently available to the County at an estimated price of \$1,160,000. Acquiring this land would greatly expand and diversify recreational opportunities available at the future park and is consistent with several objectives set forth in the Department’s recently approved Parks, Trails, and Natural Areas Master Plan; and

WHEREAS, the Parks Department seeks to submit a grant request to the Michigan Natural Resources Trust Fund requesting \$810,000 in grant funds. The remaining estimated \$350,000 will be a local match from various sources; \$200,000 has already been secured, and several additional proposals are currently pending; and

WHEREAS, the final purchase price will be determined using the Department of Natural Resources (DNR) appraisal process required by Michigan DNR grant requirements. An Action Request authorizing the purchase, and identifying and appropriating the final match amount (and sources) will be brought back to the Board pending the outcome of the grant application; and

WHEREAS, the County will be notified in December 2014 if the application is successful; if awarded, funds would be expended in 2015.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the submission of a grant application to the Michigan Natural Resources Trust Fund for the purpose of acquiring 170 acres of property to expand the future Two Rivers Park and commit to funding the required local match, if awarded.

Motion by Commissioner Voorhees, seconded by Commissioner Bulkowski, that the resolution be adopted.

Motion carried:

Yeas: Vriesman, Voorhees, Vonk, Vander Molen, Talen, Shroll, Saalfeld, Ponstein, Jones, Hennessy, Freeman, Chivis, Bulkowski, Bolter, Antor, Chair Koorndyk - 16.

Nays: 0.

REPORTS

Executive Committee Recommendation

Chair Koorndyk: The Executive Committee has reviewed the qualifications of the individuals wishing to be appointed to fill the vacancy in the office of County Commissioner for the 6<sup>th</sup> Commission District, Kent County Board of Commissioners.

All submitted written materials were reviewed by committee members. The committee conducted a public interview of five candidates on March 20, 2014. Based on all the information available, the Executive Committee recommends that the Board of Commissioners appoint Pat Szymczak to fill the vacancy for the office of County Commissioner for the 6<sup>th</sup> Commission District, Kent County Board of Commissioners.

Motion by Commissioner Saalfeld, seconded by Commissioner Vander Molen, based on the recommendation of the Executive Committee of the Kent County Board of

Commissioners and under authority of MCL 46.412, to appoint Pat Szymczak to fill the vacancy for the office of County Commissioner for the 6<sup>th</sup> Commission District, Kent County Board of Commissioners.

Motion carried by voice vote.

MISCELLANEOUS

Corporate Counsel Ophoff

Commissioner Saalfeld: Corporate Counsel Ophoff will be retiring soon; he has been a pleasure to work with. He wished him the very best.

Mr. Ophoff: This is the best group of elected County Commissioners in the State of Michigan, and it has been a pleasure to serve.

Commissioner Shroll: Read and presented a proclamation to Dan Ophoff, Corporate Counsel, thanking him for his work and proclaiming March 27, 2014, "*Dan Ophoff Day in Kent County.*"

Mr. Ophoff: Thanked Daryl Delabbio for his trust and for allowing him to serve the County. It has been a pleasure. He thanked his staff, departments and the Board of Commissioners.

Mr. Delabbio: Announced that a retirement reception for Mr. Ophoff will be held tomorrow from 2 – 4 pm in the Commissioner Chambers.

New Corporate Counsel

Mr. Delabbio: Introduced and welcomed Tom Dempsey who will be replacing Mr. Ophoff as Corporate Counsel beginning next week.

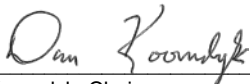
Chair Comments:

Thanked Dan Ophoff for his service, dedication, and pure sense of doing work for the public.

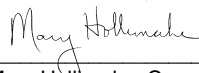
Chair Koorndyk: Acknowledged Pat Szymczak, new Commissioner of the 6<sup>th</sup> District, who was in the audience. After today, the Board of Commissioners will be fully staffed.

ADJOURNMENT

At 9:10 a.m., Commissioner Chivis moved to adjourn, subject to the call of the Chair, and to Thursday, April 10, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



Dan Koorndyk, Chair



Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**April 10, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 16.

Absent: Jones, Talen, Szymczak - 3.

Invocation: Commissioner Bulkowski introduced Reverend Andy DeBraber, Executive Director of Heartside Ministries, who gave the invocation. The Pledge of Allegiance followed.

### SPECIAL ORDER OF BUSINESS

#### Road Commission Update

Steve Warren, Managing Director, gave an update on the Kent County Road Commission (KCRC). (A copy of the update is on file in the Office of the County Clerk.) The KCRC is the second largest in the state. It maintains 1,955 miles of county roads, 436 miles of state highways, and 177 county bridges. It has 226 employees and four maintenance complexes located throughout the county. The Michigan Transportation Fund (MTF) is the primary source of revenue for the Road Commission. The Fund's revenues come from fuel taxes and vehicle registration fees that are then distributed based on a formula. Additional revenue sources include grants and service contracts with other units of government. Approximately 38.7% of county roads are rated in poor condition, 42.7% in fair condition and 18.5% in good condition. With budget shortfalls, due in part to the harsh winter, the KCRC must assess which roads to target and what type of maintenance those roads will receive. More information on the Road Commission can be found at: [www.kentcountyroads.net](http://www.kentcountyroads.net).

### PUBLIC COMMENT

John Weiss, Executive Director, Grand Valley Metropolitan Council (GVMC) – The GVMC partners with the Road Commission and is working with legislators to get more dollars for roads. Representative Rob VerHeulen is an excellent advocate for our area. As chair of the Transportation Subcommittee, he will be a major part of the Road Summit to be held on April 25, 2014, at Meijer Corporation. Business representatives will attend to discuss how their businesses are impacted by roads. Mr. Weiss, also, acknowledged and thanked Commissioners and County staff for collaborating with the GVMC, over a two-year period, on the personal property tax reform issue.

### CONSENT AGENDA

a) Approval of the Minutes of March 27, 2014, Meeting

b) April 1, 2014, Finance Committee Meeting  
(Reports of Claims and Allowances)

c) Resolutions:

4-10-14-20 – RELEASE AND ASSIGNMENT OF EASEMENT TO THE CITY OF  
KENTWOOD / ADMINISTRATOR'S OFFICE

WHEREAS, Holland Home, located at 2772 Pfeiffer Woods Drive, within the City of Kentwood, is desirous of expanding a detention pond within their development. The pond is located within an easement that was erroneously granted to the County back in 1986 for operation and maintenance of the County Drain. The Kent County Drain Commissioner has no jurisdiction over the detention pond and will not review the design in regards to the expansion project of Holland Home; and

WHEREAS, the City of Kentwood had jurisdiction and has an interest in Monitoring and permitting Holland Home's request under the local Stormwater Management Ordinance for control, management, and regulation of stormwater. The City of Kentwood has requested the Drain Commissioner to assign the easement to the City; and

WHEREAS, since there is no existing or planned County Drain in the vicinity, the Drain Commissioner has no objection to the City's request and is recommending that the County's interests in the easement to be assigned to the City; and

WHEREAS, Assistant Corporate Counsel has reviewed the transaction and has approved the release and assignment of the easement by the County to the City of Kentwood.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the release of an easement on behalf of the Drain Commissioner to the City of Kentwood.

4-10-14-21 – FY 2014 STRATEGIC TRAFFIC ENFORCEMENT PROGRAM GRANT  
FROM THE MICHIGAN OFFICE OF HIGHWAY SAFETY PLANNING /  
SHERIFF

WHEREAS, the Michigan Office of Highway Safety Planning has approved \$31,037 in federal funds for the Highway Safety Project Strategic Traffic Enforcement Program grant; and

WHEREAS, funding is contingent upon the availability of U.S. Department of Transportation Highway Safety Funds; and

WHEREAS, the grant funds will be used to fund overtime and benefits in order to reduce the number of vehicle occupants killed or seriously injured in Kent County by conducting safety belt enforcement zones and to reduce the number of fatal and serious injury crashes in Kent County by conducting stepped-up impaired driving patrols; and

WHEREAS, the grant period is February 26, 2014, to September 30, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners accepts a Strategic Traffic Enforcement Program grant from the Michigan Office of Highway Safety Planning; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the signature of all grant related documents; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners hereby appropriates \$31,037 from the Michigan Office of Highway Safety Planning to the FY 2014 Sheriff's Budget – Special Projects Fund, contingent upon award.

Motion by Commissioner Bulkowski, seconded by Commissioner Vander Molen, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vonk, Antor, Morgan, Bolter, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Bulkowski, Chivis, Shroll, Chair Koorndyk - 16.

Nays: 0.

RESOLUTIONS

4-10-14-22 – LEASE OF SPACE ON COMMUNICATIONS TOWER FOR NEW ANTENNAE / ADMINISTRATOR’S OFFICE

WHEREAS, the County received a request from Verizon to lease space on the County’s communications tower located at the John Ball Zoo; and

WHEREAS, the communications tower has room to hold additional antennae, and the associated ground area has sufficient room for the associated equipment building; and

WHEREAS, the initial lease term is five years, and the lease allows for up to four renewal terms of five years each; and

WHEREAS, the proposed lease establishes Verizon’s rent at \$24,000 for the first year with three percent annual increases for each year of the lease, including each year of a renewal term; and

WHEREAS, the proposed lease requires non-interference with existing users on the tower; and

WHEREAS, Verizon will pay all costs for installation (including any utility extensions), operation, and maintenance of its equipment; and

WHEREAS, the County Administrator/Controller and the Board Chair are each authorized to sign the lease and associated documents; and

WHEREAS, the proposed lease has been approved by Assistant Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves a lease of space on an existing communications tower for installation of new communications antennae.

Motion by Commissioner Voorhees, seconded by Commissioner Vonk, that the resolution be adopted.

Motion carried by voice vote.

4-10-14-23 – PURCHASE OF DEVELOPMENT RIGHTS SELECTION CRITERIA AND APPLICATION CYCLE FOR 2014 / ADMINISTRATOR’S OFFICE

WHEREAS, the PDR ordinance adopted by the Board of Commissioners in 2002 established procedures for the administration of the PDR program. By ordinance, the Kent County Agricultural Preservation Board is responsible for much of the program administration with certain items presented to the Board of Commissioners for approval; and

WHEREAS, the Agricultural Preservation Board has prepared the selection criteria to be used to rank and prioritize PDR applications. Per the ordinance, the Board of Commissioners must approve the criteria which is reviewed annually; and

WHEREAS, this year’s selection criteria continues to focus on preservation efforts in areas with large blocks of agricultural land and considers factors such as soil type, parcel size, proximity to water and sewer, and proximity to other public or private preserved land. The 2014 criteria eliminates the separate category for PA 116 participation and the associated points were rolled into the adjacent parcel criteria to

promote the goal of contiguously preserved parcels. Changes to the 2014 Scoring Criteria are consistent with changes that were made by the USDA and are not expected to result in significant changes to the scoring process; and

WHEREAS, the Agricultural Preservation Board intends to seek funding to preserve qualifying applications to the Michigan Agricultural Preservation Fund and the USDA Farm and Ranch Lands Protection Program. All applications need to proceed through the County process in order to be eligible for submittal to the Michigan Agricultural Preservation Fund and Farm and Ranch Lands Protection Program. The deadlines for submittal to the State and federal program for FY 2014 have not yet been announced. It is recommended that the County application cycle be from April 15, 2014, through July 15, 2014, to allow sufficient time to score and appraise priority properties.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the 2014 Kent County Purchase of Development Rights (PDR) selection criteria and to authorize an application cycle of April 15, 2014, through July 15, 2014.

Motion by Commissioner Chivis, seconded by Commissioner Bulkowski, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Bolter, Ponstein, Voorhees, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Bulkowski, Chivis, Shroll, Chair Koorndyk - 15.

Nays: Vriesman - 1.

#### 4-10-14-24 – 84<sup>TH</sup> STREET CORRIDOR IMPROVEMENT AUTHORITY TAX INCREMENT AND FINANCING PLAN – BYRON TOWNSHIP / FISCAL SERVICES

WHEREAS, Byron Township has proposed to adopt a Development and Tax Increment Financing Plan for its 84<sup>th</sup> Street Corridor Improvement Authority-Tax Increment Financing District; and

WHEREAS, a public hearing on the proposed plan was held by Byron Township on March 17, 2014; and

WHEREAS, Kent County annually contributes approximately \$5 million of its tax levy in the form of either tax abatement or tax capture by Tax Increment Authority Districts in the various units of local government within the County; and

WHEREAS, adoption and implementation of the proposed plan will result in a portion of the County's tax levy being captured by the Byron Township 84<sup>th</sup> Street Corridor Improvement Authority; and

WHEREAS, the County of Kent is required to assess the impact on the County's financial condition, which would result from adoption of this Development and Tax Increment Financing Plan; and

WHEREAS, Act 280, P.A. of 2005, as amended, provides that not more than sixty days after a public hearing on the plan, the governing body of the jurisdiction levying property taxes that would otherwise be subject to capture, may exempt its taxes from capture by adoption of a resolution to that effect; and

WHEREAS, this action is consistent with the County's Economic Development Policy.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Kent, that the County of Kent hereby exercises its option, pursuant to the provisions of Act 280, P.A. of 2005, as amended, to exempt its property taxes from capture in the area to be established as the Byron Township 84<sup>th</sup> Street Corridor Improvement Authority-Tax Increment Financing District by the proposed plan, which was the subject of the public hearing held on March 17, 2014; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Clerk of Byron Township, as required by Act 280, P.A. of 2005, as amended.

Motion by Commissioner Morgan, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Bolter, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Bulkowski, Chivis, Shroll, Chair Koorndyk - 16.

Nays: 0.

REPORTS

Gerald R. Ford International Airport

Commissioner Morgan: Reported that a recent trip to Washington, D.C., on behalf of the Gerald R. Ford International Airport, was successful. They met with representatives from the Michigan delegation and are trying to sort out FAA funding for some of the Airport's projects.

MISCELLANEOUS

Sustainable Streets Task Force – Ballot Question

Commissioner Bulkowski: He served on the Sustainable Streets Task Force for the City of Grand Rapids along with Mr. Warren and Mr. Weiss. This committee recommended to the City Commission the street repair tax issue that will appear on the May 6, 2014, ballot.

Disability Advocates Luncheon

Commissioner Bulkowski: Disability Advocates is co-hosting the annual Kent County Legislative Lunch on Transit on Monday, April 14<sup>th</sup>, at the New Hope Baptist Church.

Grand Valley Metro Council Van

Commissioner Bulkowski: The Grand Valley Metro Council pavement management van evaluates pavement conditions and inventories road signs throughout Kent County. This is another example of regional collaboration for which he thanked the GVMC.

Senior Citizens Speaker Bureau

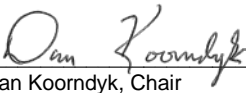
Commissioner Hennessy: A number of senior citizens have volunteered to speak to governmental units, organizations, and individuals about the upcoming senior millage ballot proposal which will appear on the August 5, 2014, ballot.

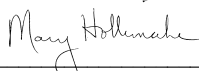
Freedom Cruise Presentation

Commissioner Antor: He will make a presentation following this meeting to Commissioners about the Freedom Cruise to anyone who is interested. . The proceeds from the five-day event to be held June 25-29, 2014, go to help meet West Michigan veteran needs. Their goal is to raise \$100,000.

ADJOURNMENT

At 9:28 a.m., Commissioner Bulkowski moved to adjourn, subject to the call of the Chair, and to Thursday, April 24, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Vonk. Motion carried.

  
\_\_\_\_\_  
Dan Koorndyk, Chair

  
\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**April 24, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 18.

Absent: Antor – 1.

Invocation: Commissioner Vander Molen gave the invocation.  
The Pledge of Allegiance followed.

## SPECIAL ORDER OF BUSINESS

### Kent Health Plan

Maureen Kirkwood, Executive Director of Health Net of West Michigan, explained the new public-private partnership formed from the merger of Kent Health Plan and Children's Healthcare Access Program (CHAP). Health Net's mission is to improve the health of children and adults, particularly vulnerable populations, through education and connections to health care and support services. The vision is for a community in which all people have the knowledge, resources, and support to maintain optimal health for themselves and their families. Besides the centrally located office at 620 Century SW, Grand Rapids, there will be satellite locations in high needs neighborhoods. (A copy of Ms. Kirkwood's update is on file in the County Clerk's Office.)

### Kent County Dispatch Authority

Curtis Holt, Chair of the Kent County Dispatch Authority's Administrative Policy Board, gave an update on the Dispatch Authority. (A copy of Mr. Holt's update is on file in the County Clerk's Office.) Established in 2007, the Dispatch Authority, governed by its thirteen-member Administrative Policy Board, meets monthly. The two major primary public safety answering points (PSAPs) in the County (Kent County Sheriff's Department and the Grand Rapids Police Department) answered 267,402 9-1-1 calls in 2013. The Authority is funded by State and County surcharges on communication devices. In the future, the Dispatch will concentrate on a new strategic plan, improving interoperability and extensions of contracts with the call-taking authorities. More information on the Kent County Dispatch Authority can be found at [www.kent911.org](http://www.kent911.org).

## PUBLIC COMMENT

1. Charles Curtis, 1463 N. Saxony Drive, Grand Rapids – Concerned with the Land Bank's activities regarding foreclosed homes. He would like to see the Land Bank only receive government properties after they have gone through the auction process.



2. Lorri Piersma, 500 College SE, Grand Rapids – Suggested that Kent County remove from its job application the question of whether or not a person has ever been convicted of a felony. She feels that this discriminates and doesn't give these individuals an equal opportunity as job candidates.

CONSENT AGENDA

- a) Approval of the Minutes of April 10, 2014, Meeting
- b) April 15, 2014, Finance Committee Meeting  
(Reports of Claims and Allowances)

Motion by Commissioner Vander Molen, seconded by Commissioner Morgan, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Vonk, Chair Koorndyk - 18.

Nays: 0.

RESOLUTIONS

4-24-14-25 – 2014 EQUALIZATION REPORT / BUREAU OF EQUALIZATION

WHEREAS, the Bureau of Equalization has completed its review of the 2014 assessment rolls of the 21 townships and nine cities of Kent County; and

WHEREAS, the Bureau of Equalization recommends adoption of the State Equalized Value (SEV) of the real and personal property in the total combined amount of \$21,611,336,604. This is a change of 2.97 percent from the 2013 SEV of \$20,992,849,006.

Real Property:

Agricultural	\$ 327,526,500
Commercial	\$ 4,255,861,650
Industrial	\$ 1,082,395,400
Residential	\$ 13,999,731,225
Developmental	\$ 0
TOTAL REAL	\$ 19,665,514,775

Personal Property:

TOTAL PERSONAL	\$ 1,945,821,829
GRAND TOTAL	\$ 21,611,336,604

NOW, THEREFORE, BE IT RESOLVED that in compliance with Section 211.34 MCLA, as amended, the Kent County Board of Commissioners does hereby approve the 2014 Kent County Equalization Report; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners hereby appoints Equalization Director Matthew Woolford to represent Kent County in matters of equalization before the State Tax Commission pursuant to MCL 209.7.

Motion by Commissioner Saalfeld, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

4-24-14-26 – REVISIONS TO HEALTH DEPARTMENT FEE SCHEDULE / HEALTH DEPARTMENT

WHEREAS, Public Act 368 of 1978 (the Public Health Code), as amended, allows a local government to "...fix and require the payment of fees for services authorized or required to be performed by the local health department." Said fees should not be more than the reasonable cost of providing the service; and

WHEREAS, the Health Department has attempted to create a fair and equitable fee schedule that captures the cost of services provided and is consistent with surrounding counties. As a result, the Health Department is recommending changes to 46 existing fees, the establishment of 21 new fees, and the elimination of 10 fees with an effective date of June 1, 2014. All of these recommendations are detailed below; and

Service	Fee
<u>Campground</u>	
Permanent Campground License (4 – 25 Lots)	\$100
Permanent Campground License (26 – 50 Lots)	\$150
Permanent Campground License (51 – 100 Lots)	\$200
Permanent Campground License (101 – 200 Lots)	\$250
Permanent Campground License (201 + Lots)	\$300
Temporary Campground License (4 – 25 Lots)	\$100
Temporary Campground License (26 – 50 Lots)	\$150
Temporary Campground License (51 – 100 Lots)	\$200
Temporary Campground License (101 – 200 Lots)	\$250
Temporary Campground License (200 + Lots)	\$200

Service	Fee
<u>Facility Review</u>	
Adult/Child Care Facility Plan Review – Additional Hour	Eliminate Fee
Child Day Care – Center	\$350 + Lab Fee
Child Day Care – Home	\$250 + Lab Fee
Foster Care Home (< 6)	\$250 + Lab Fee
Plan Review	\$350
Small Group Home (> 7)	\$350 + Lab Fee
<u>Food Services</u>	
Commissary License	\$500 + State Fee
Fixed Food License ('X' Risk)	\$400 + State Fee
Fixed Food License ('Y' Risk)	\$500 + State Fee
Fixed Food License ('Z' Risk)	\$550 + State Fee
Food Establishment Plan Review	\$400
Food Establishment Plan Review Partial-Change of Ownership	\$200
Informal Hearing Enforcement Follow Up Inspection	\$225
Mobile Food Service	\$300 + State Fee
Office Conference Enforcement Follow Up Inspection	\$225
Plan Review – Each Additional Hour	Eliminate Fee
School Fixed Food Satellite ('X' Risk)	\$150 + State Fee
School Fixed Food Satellite ('Y' Risk)	\$500 + State Fee
School Fixed Food Satellite ('Z' Risk)	\$550 + State Fee
Seasonal Fixed Flood ('X' Risk)	\$240 + State Fee
Seasonal Fixed Flood ('Y' Risk)	\$300 + State Fee
Seasonal Fixed Flood ('Z' Risk)	\$330 + State Fee
Temporary	\$150 + State Fee
Temporary – Limited	\$75 + State Fee
Temporary – Tax Exempt	\$75 + State Fee
Temporary – Umbrella	\$100 + State Fee +
	\$20 per service unit
Temporary < 7 days prior to event	Eliminate Fee
Temporary > or = 7 days prior to event – Tax Exempt	Eliminate Fee
Vending Machine License	\$50 + State Fee

<u>Land Division</u>	
Land Division	\$100 per Lot
Real Estate Evaluation	\$250 + Lab Fee
Subdivision Review	Eliminate Fee
Subdivision Review – Each Additional Hour	Eliminate Fee
Subdivision Review – Septic Only	\$80 per Lot
Subdivision Review – Septic/Well	\$120 per Lot
Subdivision Review – Well Only	\$60 per Lot
Vacant Land Evaluation – 4 Lots or Less	Eliminate Fee
Vacant Land Evaluation – 5 or More Lots	Eliminate Fee
Vacant Land Review – Each Additional Hour	Eliminate Fee
<u>Miscellaneous Fees</u>	
No Show for Scheduled Appointment	\$75
On-Site Sewage Disposal	
On-Site Non-Residential Community System Permit	\$1,000
On-Site Non-Residential Septic Permit New	\$400 + Site Evaluation Fee
On-Site Non-Residential Septic Permit Replacement	\$500 + Site Evaluation Fee
On-Site Non-Residential Site Evaluation	\$300
On-Site Residential Change of Use Review – Field	\$120
On-Site Residential Change of Use Review – Office	\$20
On-Site Residential Low Pressure Dose Mound Permit	\$400 + Site Evaluation Fee
On-Site Residential Septic Permit – New	\$250 + Site Evaluation Fee
	\$150
On-Site Residential Septic Permit – Tank Only	
On-Site Residential Septic Permit – Replacement	\$300
On-Site Residential Septic Permit – Site Evaluation	\$200
On-Site Residential Alternative Septic System Permit	\$600 + Site Evaluation Fee
Sewage Disposal Commercial – Each Additional Hour	Eliminate Fee
<u>Water Supply</u>	
Type II Assessment/Plan Review – Non-Transient	\$300
Type II Assessment/Plan Review – Transient	\$250
Well Permit – New Residential	\$175
Well Permit – Replacement Residential	\$175
Well Permit – Type II Non-Transient	\$300
Well Permit – Type II Transient	\$250
Well Permit – Type III/Irrigation Well Permit	\$250

<u>Cholesterol Screen</u>	
A1c Test – Community and Worksite	\$15
Cholesterol Screen – Full Lipid w/A1c test – Community	\$35
Cholesterol Screen – Total Cholesterol HDL w/A1c test – Worksite	\$30
<u>Immunizations</u>	
Hemoglobin Draw and Test	\$10
Tuberculosis T-Spot (IGRA)	\$84
Vaccine Administration Fee	\$23
<u>Laboratory Test – STD</u>	
Venipuncture Blood Draw	\$10

WHEREAS, a public notice was placed in the Grand Rapids Press, sent to the County Clerk’s Office, and posted on accessKent, to announce the new fees and the Public Hearing date. The Public Hearing was held on March 24, 2014, to educate the public concerning the new fees; and

WHEREAS, the proposed fee changes will generate an additional \$512,953 annually for the Health Department. This revenue will be used to improve the customer service standard in the Environmental Health Division by providing a ten day service turnaround. The Environmental Health Division’s current customer service standard is 30 calendar days; during peak times, service turnaround time has stretched to six to eight weeks; and

WHEREAS, new positions equaling 4.8 FTEs have been requested, along with three vehicles for new field staff. In addition, upgrades to the existing technology hardware and software systems will be made to provide efficiencies for staff in the field; and

WHEREAS, the proposed fee changes were presented to Kent County’s Community Health Advisory Council on February 27, 2014, and there was unanimous support for these fee changes. In addition, the fee proposal was discussed with the Food Safety Council and stakeholders in the sewage and water programs, and both groups were supportive of the proposed fee changes.

WHEREAS, a public notice was placed in the Grand Rapids Press, sent to the County Clerk’s Office, and posted on accessKent, to announce the new fees and the Public Hearing date. The Public Hearing was held on March 24, 2014, to educate the public concerning the new fees; and

WHEREAS, the proposed fee changes will generate an additional \$512,953 annually for the Health Department. This revenue will be used to improve the customer service standard in the Environmental Health Division by providing a ten day service turnaround. The Environmental Health Division’s current customer service standard is 30 calendar days; during peak times, service turnaround time has stretched to six to eight weeks; and

WHEREAS, new positions equaling 4.8 FTEs have been requested, along with three vehicles for new field staff. In addition, upgrades to the existing technology hardware and software systems will be made to provide efficiencies for staff in the field; and

WHEREAS, the proposed fee changes were presented to Kent County's Community Health Advisory Council on February 27, 2014, and there was unanimous support for these fee changes. In addition, the fee proposal was discussed with the Food Safety Council and stakeholders in the sewage and water programs, and both groups were supportive of the proposed fee changes.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves amendments to the Health Department's fee schedule with an effective date of June 1, 2014.

Motion by Commissioner Bulkowski, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Voorhees, Ponstein, Szymczak, Jones, Morgan, Vonk, Chair Koorndyk – 16.

Nays: Vriesman, Bolter – 2.

#### 4-24-14-27 – STAFFING CHANGES FOR ENVIRONMENTAL HEALTH DIVISION / HEALTH DEPARTMENT

WHEREAS, staffing within the Environmental Health Division was reduced by five sanitarians over the last several years due to the recession and a resulting decrease in the demand for services. Over the last two years, the demand for these services has increased significantly. This is a good indicator of the health of our local economy; however, the Environmental Health Division is not adequately staffed to provide customer service in a timely manner; and

WHEREAS, the Health Department's current customer service average is 30 calendar days. Turnaround time for a service request during peak times has reached six to eight weeks. Feedback from many customers has indicated that this is too long to wait for work to be done. The Health Department's goal is to improve turnaround time to ten business days. Additional staffing is required to make these improvements; and

WHEREAS, the Health Department is requesting to create three full-time Sanitarian positions and one full-time Sanitarian Specialist position, to convert one part-time Senior Medical Technologist position to full-time, and to convert one part-time Clerk Typist II position to full-time in the Environmental Health Division; and

WHEREAS, revenue generated from proposed fee changes will be used to fund the creation of the new positions as well as the changes in existing positions. The proposed cost of salary and benefits for the new 3.0 FTE Sanitarian positions is \$197,100 annually. The proposed cost of salary and benefits for the new 1.0 FTE Sanitarian Specialist is \$70,887 annually. The proposed cost of increasing the 0.5 FTE Clerk Typist II position and the 0.7 FTE Senior Medical Technologist position to full-time is \$31,994 and \$32,728, respectively; and

WHEREAS, the Finance and Physical Resources Committee has recommended to the Board of Commissioners a revised fee schedule to cover the increased costs of the proposed positions; and

WHEREAS, the Legislative and Human Resources Committee recommended to the Board of Commissioners the addition of the positions at its April 8, 2014, meeting.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the addition of three full-time Sanitarian positions and one

full-time Sanitarian Specialist position, to convert one part-time Senior Medical Technologist position to full-time, and to convert one part-time Clerk Typist II position to full-time.

Motion by Commissioner Morgan, seconded by Commissioner Voorhees, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Mast, Saalfeld, Freeman, Voorhees, Ponstein, Szymczak, Jones, Morgan, Vonk, Chair Koorndyk - 14.

Nays: Vriesman, Bolter - 2.

Absent from room: Hennessy, Vander Molen – 2.

4-24-14-28 – ACCEPT A FY2013 STATE HOMELAND SECURITY GRANT AND BUDGET AMENDMENT / SHERIFF

WHEREAS, the Michigan Department of State Police – Emergency Management and Homeland Security Division provides federal pass-through funds for homeland security programs; and

WHEREAS, the purpose of the FY2013 Homeland Security Grant Program is to prevent, deter, respond to and recover from incidents of national significance, including but not limited to, threats and incidents of terrorism; and

WHEREAS, starting with grant year 2006, the Homeland Security Grant funding allotments were allocated on a regional basis. Kent County was placed into Region 6, which is part of a 13 county region. The fiduciary for the grants since 2006 is the West Michigan Shoreline Regional Development Commission (WMSRDC). WMSRDC has agreed to continue as the fiduciary for the grant; and

WHEREAS, the final document of the WMSRDC agreement was approved by Corporate Counsel; and

WHEREAS, the grant period is September 1, 2013 to May 31, 2015.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners accepts a State Homeland Security Grant from the Michigan Department of State Police; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners hereby appropriates \$242,220 from the Michigan Department of State Police – Emergency Management and Homeland Security Division to the Sheriff’s Emergency Management Budget – Special Projects Fund, contingent upon award and execution of a contract.

Motion by Commissioner Mast, seconded by Commissioner Vonk, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Vonk, Chair Koorndyk - 17.

Nays: Vriesman - 1.

REPORTS

Grand River Restoration Committee

Commissioner Talen: Reported that he was recently appointed to the Grand River Restoration Committee and will keep the Board updated.

MISCELLANEOUS

Annual Fair Housing Day

Commissioner Bulkowski: The Annual Fair Housing Day sponsored by the Fair Housing Center of West Michigan will be held on Thursday, May 22, 2014, at the Crown Plaza.

Street Proposals for City of Grand Rapids

Commissioner Bulkowski: He will be happy to answer any questions about the City of Grand Rapids' street tax proposals which appear on the May 6<sup>th</sup> ballot.

New Baby Congratulations

Commissioner Ponstein: Congratulations to Commissioner Antor who is absent today for the birth of his newest grandchild.

Kudos to Citizen

Commissioner Ponstein: Yesterday, a woman walked into the Grandville Public Schools and paid off all of the low, free and reduced student lunch accounts. This is a great pay-it-forward story, and he thanked the anonymous donor.

Bond Rating Trip:

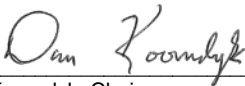
Chair Koorndyk: Attended the New York City bond rating meetings which went very well. Kudos to Fiscal Services Director Steve Duarte for accurately predicting how Kent County's annual budgets turn out. The rating services were very impressed.

Executive Assistant to the Board – Jamie Groom

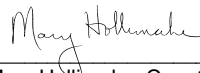
Chair Koorndyk: Acknowledged that Executive Assistant to the Board Jamie Groom will be leaving the County next week to work for ACSET. He wishes her the best.

ADJOURNMENT

At 9:46 a.m., Commissioner Vander Molen moved to adjourn, subject to the call of the Chair, and to Thursday, May 8, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk



**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**May 8, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Antor gave the invocation.  
The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

The Right Place, Inc.

Birgit Klohs, President of The Right Place, Inc., gave a brief update (copy of the 2013 Annual Report is on file in the Office of the County Clerk). Established in 1985, it serves both current and prospective West Michigan companies with assistance for location, innovation and growth. Since its inception, The Right Place has “produced” over \$3,000,000,000 in new capital investment and over 40,000 new and retained jobs. The five-year strategic plan (2009-2013) saw 11,207 new and retained jobs, \$749,000,000 in capital investment and \$371,000,000 in new payroll. The goal for the current three-year (2014-2016) strategic plan includes the creation of 5,500 jobs, \$183,000,000 in new payroll and \$390,000,000 in capital investment. More information is available online at: <http://rightplace.org>.

PUBLIC COMMENT

1. Don Zerial, 7377 Cascade Terrace SE, Cascade Township - Announced that he is writing a book on elected officials. Commented that at a recent Grand Rapids City Commission meeting he attended some public comments were from individuals having financial difficulties due to City increases in garbage tags and taxes.

2. Tom Grego, 2037 Kenning Drive NW, Grand Rapids - Stated he was trying to bring forth the plight of the “average Joe.” Believes that the City of Grand Rapids should stop its tax and spend mentality and become more frugal.

CONSENT AGENDA

- a) Approval of the Minutes of April 24, 2014, Meeting
- b) Establish a Public Hearing on Village of Sparta Annexation Petition for June 12, 2014, at 8:30 a.m. EST.
- c) Resolution:

5-8-14-29 – SENIOR SERVICES MILLAGE BALLOT PROPOSAL LANGUAGE EDITS / BOARD OF COMMISSIONERS

Commissioner Vriesman requested that Resolution 5-8-14-29 be removed from the Consent Agenda.

Motion by Commissioner Antor, seconded by Commissioner Saalfeld, that the remaining Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Nays: 0.

5-8-14-29 – SENIOR SERVICES MILLAGE BALLOT PROPOSAL LANGUAGE EDITS / BOARD OF COMMISSIONERS

WHEREAS, on January 23, 2014, the Board of Commissioners approved resolution 1-23-14-5 authorizing placement of a proposition on the August 5, 2014, Primary Election Ballot for a millage for services to persons 60 years of age and older; and

WHEREAS, during the ballot preparation process, it was noted that certain typographical and technical edits to the ballot question language were required to comply with the Michigan Ballot Production Standards, and that the list of local authorities that can capture and use a portion of the millage required updating; and

WHEREAS, these edits do not materially alter the terms of the millage proposal as previously approved by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby certifies to the Kent County Clerk the revised ballot question language as shown below for submission to the County electorate at the election on August 5, 2014.

**KENT COUNTY MILLAGE FOR SENIOR CITIZEN SERVICES**

Shall Kent County levy .50 of one mill which is equal to 50 cents per \$1,000 of the taxable value on all real and personal property subject to taxation for the period 2014 through 2021, inclusive, for the purpose of planning, evaluating, and providing services to persons age 60 years or older? This millage is a renewal of the previously authorized millage of 0.33 mills which expires following the 2013 levy and a new additional millage of 0.17 mills. The amount raised by the levy in the first calendar year is estimated at \$ 10,000,000.

In Kent County there are 27 local authorities that capture and use, for authorized purposes, tax increment revenues from property taxes levied by the County. Such capture could include a portion of this millage levy. The tax increment authorities in Kent County, capturing a portion of this tax levy, include the following:

- Cascade Charter Township – Downtown Development Authority
- Cedar Springs, City of – Downtown Development Authority
- Grand Rapids, City of – Downtown Development Authority, Monroe North-Tax Increment Finance Authority, Smart Zone Local Development Finance Authority, Brownfield Redevelopment Finance Authority
- Grandville, City of – Downtown Development Authority, Brownfield Redevelopment Authority

Kent City, Village of – Downtown Development Authority  
 Kentwood, City of – Brownfield Redevelopment Authority  
 Lowell, City of - Downtown Development Authority  
 Rockford, City of – Downtown Development Authority, Brownfield Redevelopment Authority  
 Sparta, Village of – Downtown Development Authority  
 Walker, City of – Downtown Development Authority, Brownfield Redevelopment Authority  
 Wyoming, City of –Brownfield Redevelopment Authority

**YES** \_\_\_\_\_  
**NO** \_\_\_\_\_

Motion by Commissioner Antor, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 18.

Nays: Vriesman - 1.

**RESOLUTIONS**

**5-8-14-30 – AUTHORIZATION OF A SUMMER 2014 (JULY 1, 2014) GENERAL OPERATING PROPERTY TAX LEVY / BOARD OF COMMISSIONERS / FISCAL SERVICES**

WHEREAS, pursuant to MCL 141.412 and 141.413 notice of a public Hearing concerning the 2014 County Budget was published in a newspaper of general circulation on October 27, 2013, and a public hearing concerning the budget was held on November 7, 2013; and

WHEREAS, the Kent County Board of Commissioners adopted a Fiscal Year 2014 Appropriation on November 21, 2013; and  
 WHEREAS, the 2014 budget as adopted requires the levy of 4.2803 mills for general operating purposes to be authorized for the 2014 summer tax billing which has a tax levy date of July 1, 2014; and

WHEREAS, funds derived from the levy of this millage will be utilized to support the previously adopted Fiscal Year 2014 General Operating purposes.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby certifies a July 1, 2014, levy of taxation of 4.2803 mills for general operating purposes for the County of Kent and the County Clerk is directed to provide City/Township Treasurers with a certified copy of this resolution.

Motion by Commissioner Morgan, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Nays: 0.

5-8-14-31 – DIVISION AVENUE CORRIDOR IMPROVEMENT AUTHORITY TAX INCREMENT AND FINANCING PLAN NO. 2 – GAINES TOWNSHIP / FISCAL SERVICES

WHEREAS, Gaines Charter Township has proposed to adopt a Development and Tax Increment Financing Plan No. 2 for its Gaines Charter Township Division Corridor Avenue Improvement Authority - Tax Increment Financing District; and

WHEREAS, a public hearing on the proposed plan was held by Gaines Charter Township on April 14, 2014; and

WHEREAS, Kent County annually contributes approximately \$5 million of its tax levy in the form of either tax abatement or tax capture by Tax Increment Authority Districts in the various units of local government within the County; and

WHEREAS, adoption and implementation of the proposed plan will result in a portion of the County's tax levy being captured by the Gaines Charter Township Division Avenue Corridor Improvement Authority; and

WHEREAS, the County of Kent is required to assess the impact on the County's financial condition, which would result from adoption of this Development and Tax Increment Financing Plan No. 2; and

WHEREAS, Public Act 280 of 2005, as amended, provides that not more than sixty days after a public hearing on the Plan, the governing body of the jurisdiction levying property taxes that would otherwise be subject to capture, may exempt its taxes from capture by adoption of a resolution to that effect; and

WHEREAS, this action is consistent with the County's Economic Development Policy.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Kent, that the County of Kent hereby exercises its option, pursuant to the provisions of Public Act 280 of 2005, as amended, to exempt its property taxes from capture in the area to be established as the Charter Township of Gaines Division Avenue Corridor Improvement Authority - Tax Increment Financing District by the proposed plan, which was the subject of the public hearing held on April 14, 2014; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Clerk of Gaines Charter Township, as required by Public Act 280 of 2005, as amended.

Motion by Commissioner Mast, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried by voice vote.

APPOINTMENT

Millennium Park Architectural Advisory Review Board

Motion by Commissioner Vonk, seconded by Commissioner Shroll, that Commissioner Pat Szymczak be appointed to the Millennium Park Architectural Advisory Review Board.

Motion carried by voice vote.

REPORTS

Gerald R. Ford International Airport

Commissioner Morgan: The storm water project at the Airport is on schedule.

Millage Subcommittee

Commissioner Vander Molen: The Millage Subcommittee met today and approved recommending a .05 millage for Veterans services to be put on the November ballot. This

recommendation will go to the Standing Committees and then to the full Board for consideration within the next six weeks.

MISCELLANEOUS

network180

Commissioner Mast: Commented on the financial difficulties for mental health organizations with the funding coming from the State. network180 will dip into its reserves to make it through 2014. They are talking with legislators to try to correct the issue for FY2015.

Commissioner Talen: Noted that mental health funding for jail inmates was an issue a couple of years ago. Legislation was changed so that we can use general funds to support mental health services in the jail. The expectation was that those individuals would be moved to Medicaid. Medicaid may not be spent on some services and, so, now we are between a rock and a hard place - general fund dollars are being eliminated, but Medicaid may not be used to provide those services.

Helen DeVos Children's Hospital

Commissioner Shroll: Kudos to the Helen DeVos Children's Hospital and staff. She recently had an encounter with them and got to see their services first-hand. They did an amazing job and we should all be thankful that they are here in our community.

Introduction

Commissioner Antor: Introduced his daughter, Mallory, in the audience.

Agri-Business Community Work Group

Chair Koorndyk: Announced the formation of the Agri-Business Community Work Group whose mission will be to consider what steps can be taken to help support, expand, and attract agri-business (including both agricultural production and processing) in Kent County. This should include consideration of: (i) what tools can be reasonably applied to ensure sufficient, suitable land for plant- and animal-based production, (ii) what efforts can be used to encourage local market outlets and processors to be located close to the product point of origination to enhance efficiency in delivery of product; and, (iii) what steps can be taken to further promote Kent County for its agri-business on a regional and national scale. Recommendations should be mindful of the limited resources local governments have to fund non-core/discretionary matters, and should address the likely means for funding recommended actions now and going forward. The Work Group's timeline to report its recommendations concludes on or before May 1, 2015. Work Group members include:

- **County Commissioners**  
Jim Saalfeld to serve as chair, Diane Jones, and Stan Ponstein
- **2 township official/supervisor, geographically distributed**  
Steve Grimm - Cannon Township Supervisor  
Bryan Harrison - Caledonia Charter Township Supervisor
- **Representative of Economic Development Agency/The Right Place**  
Rick Chapla - VP Business Development, The Right Place
- **Representative of Business Interests/Grand Rapids Area Chamber of Commerce**  
Rick Baker - President, Grand Rapids Area Chamber of Commerce
- **Agri-business stakeholders, geographically distributed**  
Mimi Fritz - Manager, Downtown Market  
Bryan Posthumus - Agri-business owner, Lowell & Grattan Townships  
Ed Robinette - Local Agri-business, East County

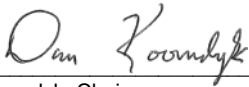
- **Interested citizens, non-agri-business stakeholders**  
Patty Birkholz - West Michigan Regional Director, League of Conservation Voters and past legislator in Lansing and in Allegan County  
Bert Bleke - Former K-12 administrator, interested citizen
- **Individual with agri-business or economics academic background**  
Dr. Paul Isley - GVSU Dean of College of Economics
- **Representative of a Local Foundation or Philanthropy**  
Steve Wilson – Frey Foundation

Motion by Commissioner Saalfeld, seconded by Commissioner Mast, to approve the Chair’s appointment of the Agri-Business Community Work Group, in accordance Section 6.1 of the Standing Rules.

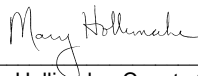
Motion carried by voice vote.

ADJOURNMENT

At 9:38 a.m., Commissioner Antor moved to adjourn, subject to the call of the Chair, and to Thursday, May 22, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Vonk. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**May 22, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 17.

Absent: Jones, Vander Molen - 2.

Invocation: Commissioner Morgan introduced Commissioner Voorhees who gave the invocation.  
The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

Kent District Library Annual Report

Chuck Myers, Chair of the KDL Board of Trustees and Pension Fund, reported that the KDL will have a library millage proposal of 1.28 mills on the August ballot to continue funding library services for another 10 years. The current rate of .88 mills has been in place for 14 years. Approximately 2,500 people per day use KDL's internet service. KDL offered 500 computer classes last year. KDL received the EPIC Award for Excellence in Business from the Grand Rapids Chamber of Commerce.

Lance Werner, Director of the Kent District Library – Reviewed the 2013 Annual Kent District Library (KDL) Report (copy of which is on file in the County Clerk's Office). Each day, more than 8,000 people visit one of the 18 branches of the KDL with another 7,000 people visiting online. KDL also received the Linda E. Anderson Award from Employers for Better Health for training all of its employees in CPR and first-aid. So far three children's lives have been saved by trained employees. Last summer's reading program was the busiest ever with over 30,000 participants. The average family household that uses the KDL gets about \$1,100 return on investment for the \$70 paid yearly through property taxes. If the millage does not pass in 2014, KDL will close on 1/1/2015. More information can be found at [www.kdl.org](http://www.kdl.org).

PUBLIC COMMENT

Don Zerial, 7377 Cascade Terrace SE, Cascade Township – Referenced a *Wall Street Journal* article, dated May 21, 2014, regarding GM.

CONSENT AGENDA

a) Approval of the Minutes of May 8, 2014, Meeting

- b) May 6, 2014, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)
- c) Resolutions:

5-22-14-32 – CONVERT A PART-TIME COMMUNITY SERVICE WORK CREW SUPERVISOR TO FULL-TIME STATUS / CIRCUIT COURT SERVICES

WHEREAS, Circuit Court Services currently employs one full-time and one part-time Community Service Work Crew Supervisor. The Court has also contracted with an individual on an as-needed basis; and

WHEREAS, the part-time Community Service Work Crew Supervisor oversees work crews who provide service at the Department of Public Works Recycling Center. In October 2013, the Recycling Center implemented a second shift to accommodate increased demand, and the community service work crews have expanded their hours of operation to staff the additional shift, requiring additional supervisory hours on a regular basis; and

WHEREAS, the existing contractor is not interested in working the additional hours on a continuing basis. The part-time supervisor is willing to absorb the additional hours. Circuit Court Services and the Department of Public Works are therefore requesting that effective June 1, 2014, Circuit Court Services convert a part-time Community Service Work Crew Supervisor to full-time status; and

WHEREAS, Human Resources has reviewed the request and concurs based on the facts that the increased hours are now required on a regular basis, that use of the contract worker should be greatly reduced and the incumbent part-time individual should be converted to full-time status; and

WHEREAS, the added cost to convert this position to full-time status will be fully offset by a combination of a reduction in the use of the contract Work Crew Supervisor and increased revenue from the Department of Public Works.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the conversion of a part-time Community Service Work Crew Supervisor (UAW 19) in Circuit Court Services to full-time status; and

BE IT FURTHER RESOLVED in the event that Department of Public Works funding for this position is eliminated or decreased, the position will be eliminated unless continued funding is approved pursuant to Fiscal Policy on Grants, Contracts, and Donations.

5-22-14-33 – APPROPRIATE REVENUE TO MILLENNIUM PARK BUDGET / PARKS

WHEREAS, since the opening of Millennium Park in 2004, the Parks Department has worked with two different vendors to operate the concession stand at the Park's beach. Variable attendance has made the operation difficult to manage as a stand-alone, for-profit operation. Park visitors expect the availability of concessions. In order to consistently provide this service, the Parks Department has acquired the necessary certifications and cross-trained staff and seasonal workers for concession sales in addition to their regular duties. This will allow the Department to efficiently operate the park and meet visitor expectations by adjusting staffing assignments as needed on a day-by-day basis; and

WHEREAS, as a result, the Parks Department must now include the gross revenue and associated operating expenses for concession sales in its budget, rather than only recording the cost-sharing revenue payment that was previously included. The Parks Department estimates incurring \$34,000 in expenses, which will be fully covered by estimated revenues from the concessions.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves to appropriate \$34,000 in estimated revenue to the Millennium Park Budget in the General Fund.



Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vriesman, Voorhees, Vonk, Talen, Szymczak, Shroll, Saalfeld, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Bolter, Antor, Chair Koorndyk - 17.

Nays: 0.

RESOLUTIONS

5-22-14-34 – TAX SHARING AGREEMENT – ADA TOWNSHIP / ADMINISTRATOR’S OFFICE

WHEREAS, on May 10, 2007, the Board of Commissioners adopted the fiscal policy “Economic Development Participation” that provides the terms and conditions under which the County would financially participate in tax capture/abatement districts created by local governmental units; and

WHEREAS, in 2008, Ada Township established the Downtown Development Authority (DDA), and has since adopted a Development and Tax Increment Financing Plan; and

WHEREAS, on September 25, 2008, pursuant to PA 197 of 1975, MCL 125.1653(3), the County Board of Commissioners adopted by resolution number 9-25-08-88 exercised its right to exempt its property taxes from capture in the tax increment financing district established by Ada Township. This action was taken by the Board of Commissioners to maintain control of utilization of its property tax revenues, and staff was authorized and directed to negotiate a tax sharing agreement with Ada Township providing for limited participation in the tax increment financing district; and

WHEREAS, the terms and conditions of the Ada Township Tax Sharing Agreement is consistent with the Economic Development Participation policy previously adopted by the Board and prior executed tax sharing agreements; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the Ada Township Tax Sharing Agreement for execution.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves a tax sharing agreement with Ada Township and Ada Township DDA for a ten year period, commencing on date of execution of the agreement; and

BE IT FURTHER RESOLVED that the Chair of the Board of Commissioners or his designee and the County Clerk are hereby authorized to sign the same on behalf of the County.

Motion by Commissioner Mast, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried by voice vote.

5-22-14-35 – ACCEPT AND APPROPRIATE FUNDS TO THE FRED MEIJER PIONEER TRAIL PROJECT IN THE CIP FUND / PARKS

WHEREAS, construction is scheduled to continue this summer on the next phase of the Fred Meijer Pioneer Trail. The project was initially established in the 2008 CIP as the Fred Meijer 4 Mile Trail. The City of Walker will contribute a total of \$50,000 to support development of the trail along 3 Mile Road NE in Walker. The Michigan Department of Natural Resources has also awarded a grant of \$50,000 to support this work.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves to accept and appropriate \$100,000 in State and local funding for the Fred Meijer Pioneer Trail Project in the Capital Improvement Program Fund.

Motion by Commissioner Voorhees, seconded by Commissioner Vonk, that the resolution be adopted.

Motion carried:

Yeas: Vriesman, Voorhees, Vonk, Talen, Szymczak, Shroll, Saalfeld, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Bolter, Antor, Chair Koorndyk - 17.

Nays: 0.

5-22-14-36 – CREATE PAUL HENRY THORNAPPLE TRAIL EXTENSION CIP PROJECT AND APPROPRIATION OF FUNDING / PARKS

WHEREAS, the Paul Henry Thornapple Trail was initiated in 1997 with the announcement of a State of Michigan Transportation Enhancement Grant to support acquisition and construction of the Kent County sections of this 42-mile, multiple-use recreation trail. The 1999 CIP project was established to account for State and local funding for the trail; and

WHEREAS, when complete, the trail will extend from Grand Rapids to Vermontville. The trail generally follows a former railroad corridor. To date, sections from 44<sup>th</sup> to 60<sup>th</sup> Streets and 76<sup>th</sup> Street to the Village of Caledonia in Kent County have been completed. The Kent County Parks Department oversees the project; and

WHEREAS, work is scheduled to continue in 2014, completing paving between 60<sup>th</sup> and 68<sup>th</sup> Streets. Gaines Township has contributed \$75,000 to support his position of the project. The Kent County Parks Foundation will contribute an additional \$10,000; and

WHEREAS, due to the long-term nature of the project, Fiscal Services has recommended that a new CIP project be established to allow for easier and more accurate accounting for project expenditures.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves to create the Paul Henry Thornapple Trail Extension Project in the 2014 Capital Improvement Program, and to transfer \$16,703 in funds remaining from the original Paul Henry Trail Project and to appropriate \$85,000 in new contributions to the new project.

Motion by Commissioner Mast, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vriesman, Voorhees, Vonk, Talen, Szymczak, Shroll, Saalfeld, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Bolter, Antor, Chair Koorndyk - 17.

Nays: 0.

APPOINTMENT

Community Health Advisory Committee

Motion by Commissioner Chivis, seconded by Commissioner Shroll, that Steve Alsum be appointed to the Community Health Advisory Committee.

Motion carried by voice vote.

REPORTS

Gerald R. Ford International Airport

Commissioner Morgan: The Governance Committee has concluded its report and it will be given to the airport board at a workshop on June 3<sup>rd</sup>.

Pension Board

Commissioner Ponstein: The assets of Kent County's pension fund are now approaching \$800 million and the system is 98% funded. This is a solid, well managed fund.

Community Health Advisory Committee

Commissioner Shroll: The Community Health Advisory Committee (CHAC) meets today at 11:30 a.m. Also, the Centers for Disease Control and Prevention (CDC) is conducting part of its national health and nutrition and examination survey in Kent County. This project provides public health data. The CDC's mobile exam/survey center is set up at the Health Department now and they are hosting an open house from 9 a.m. to 12 p.m. today.

Grand Rapids Downtown Development Authority

Commissioner Talen: The DDA met last week and began its budget preparation for its next fiscal year. Two events were approved at that meeting: 1) Grand Jazz Fest – in its 3<sup>rd</sup> year and growing; 2) Grand Rapids Original Swing Society – featuring swing dancing. Also, Movies in the Park is back. Six movies will be shown this summer at Ah-Nab-Awen Park.

MISCELLANEOUS

Annual Fair Housing Day

Commissioner Bulkowski: Today is Annual Fair Housing Day. There are educational sessions occurring now along with a luncheon at the Crowne Plaza Hotel sponsored by the Fair Housing Center of West Michigan.

Administrator Congratulations

Commissioner Shroll: Congratulated Administrator Delabbio who was presented with the Distinguished Alumni Award from Wayne State University's Public Administration Program.

West Michigan Freedom Cruise

Commissioner Antor: The West Michigan Freedom Cruise will be held June 25 - 29, 2014. The Inspiration Network will nationally televise the American Fallen Soldier Project presentation on Saturday, June 28th. The Michigan Military Memorial Wall will be set up and the Eyes of Freedom display will be a part of the event as well.

KCSD Annual Report

Commissioner Morgan: Thanked the Sheriff's Department for its 2013 Annual Report.

Invocation

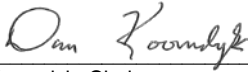
Commissioner Chivis: Commissioners should note when doing the invocation that this is a diverse community and individuals follow different religions.

Introduction

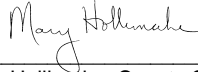
Administrator Delabbio: Introduced George Haga, Ada Township Supervisor, in the audience.

ADJOURNMENT

At 9:30 a.m., Commissioner Morgan moved to adjourn, subject to the call of the Chair, and to Thursday, June 12, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Vonk. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**June 12, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Bolter gave the invocation.  
The Pledge of Allegiance followed.

## SPECIAL ORDER OF BUSINESS

### Legal Assistance Center Annual Update

Deborah Hughes, Executive Director of the Legal Assistance Center (LAC), gave an update. The LAC is a self-help service which offers information and resources to individuals with basic legal issues who do not have an attorney. Although no legal advice is given, it supplies forms and help filling them out. In 2013, the LAC helped over 17,000 people. More information is available at [www.legalassistancecenter.org](http://www.legalassistancecenter.org).

### 2014 Financial Overview

Steve Duarte, Fiscal Services Director, reviewed the 2014 Financial Overview (copy of which is on file in the Office of the County Clerk and at [www.accesskent.com](http://www.accesskent.com)). The 2013 audit is completed and current financial statements are available online. Kent County has retained its AAA bond rating status.

### Village of Sparta Annexation Public Hearing

Motion by Commissioner Saalfeld, seconded by Commissioner Shroll, to go into a public hearing. Motion carried by voice vote.

At 8:55 a.m., a public hearing was held on the annexation of property currently within Sparta Township by the Village of Sparta. The Village of Sparta filed a Petition for Annexation to alter the boundaries of the Village by annexing approximately 1.24 acres of property located at 1690 12-Mile Road NW. The Village of Sparta and Sparta Township have approved the annexation and have requested that the Board of Commissioners approve it.

### Public Comment:

Ken Lane, Clark Hill, 200 Ottawa Avenue NW, Grand Rapids (attorney for the Village of Sparta) – Thanked Commissioners for considering this annexation request. The request comes from a local business in Sparta, Cascade Die Casting, which hopes to expand its building. The business is situated on the boundary between Sparta Village and Sparta Township and they would like the expansion to be in the village. They approached the

village to make sure that the address of the expansion is in the same municipality. Annexation is required. Village officials reached out to township officials and both municipalities agreed that since they are dealing with 1.24 acres, the annexation would be the way to proceed. Both communities think that it's a benefit to the citizens to promote this expansion.

At 8:59 a.m., a motion was made by Commissioner Saalfeld, seconded by Commissioner Shroll, to close the public hearing and go back into open session.  
Motion carried by voice vote.

#### PUBLIC COMMENT

1. Bob Becker, 4144 Cannon Hills Court NE, Ada – Past Commander of Kent County Veterans Honor Guard, 2012 Kent County Veteran of the Year and Director of the Friends of Kent County Veterans Home. The Honor Guard voted unanimously to support the veterans millage. They want the issue on the ballot so that it goes to the people in Kent County for a vote.

2. Catherine Buckley, 139 Lane Avenue SW, Grand Rapids – 5<sup>th</sup> District Commander for the American Legion and 10-year Navy veteran. She has left a veterans service organization (VSO) office after waiting over 4 hours for service. More VSOs are needed. Veterans have sacrificed for what they believe in and it is our duty to take care of them when they return home. She encouraged Commissioners to vote to place the veterans millage on the November ballot.

3. Paul Potter, 2633 Middleboro Lane, Grand Rapids – Chair of the Kent County Veterans Affairs Committee and Chairman of the Citizens Supporting Kent County Veterans (millage committee). Thanked Commissioners for their foresight three years ago in reformatting how veterans are seen in the County. This has had a major impact on improving service to veterans. Veterans' Affairs is performance based, auditable and produces measurable results. The computerized claim service has made a significant difference in dealing with the government. Since 2010, over 2,000 claims have been processed. Emergency relief services have been provided to veterans and their families. Over the next eight years, many men and women will be returning home and we need to be ready to assist them in their transition back to civilian life. Passage of the millage in November will expand emergency services (food vouchers, rental assistance, and utility shutoffs) and outreach. Every day, 22 veterans commit suicide. Outreach is the first step in the healing process to identify them and bring them out of the shadows. The County's Veteran Affairs Committee is asking the Board to place a dedicated millage on the November ballot to support the present and future needs of veterans. He also asks for a commitment from Commissioners not to reduce the County's current general fund contribution for veterans. Veterans' service is not an entitlement, it is a debt owed.

4. Gerald Dennis, 840 Coit Avenue NE, Grand Rapids – Kent County needs this funding to help its veterans. He volunteers his time helping veterans.

5. Sam Tidwell, 4850 Cannon Woods Court, Belmont – CEO of the American Red Cross, 1050 Fuller Avenue, Grand Rapids – Encouraged Commissioners to vote to place the veterans millage on the November ballot. The Red Cross relies on veterans' services programs so that the Red Cross can provide other services. More veterans will be returning and let's make sure that they don't have to deal with some of the issues faced by those before them.

6. Jan Roy, 2917 Porter Court, Grandville – 27-year Navy veteran, 20-year City of Grand Rapids employee. It is important for the millage to pass especially so as to increase benefits for women veterans. She volunteers at the VA's outpatient clinic.

7. Pablo Martinez, 600 Grand NE, Grand Rapids - Retired from the Grand Rapids Fire Department. Two of his sons, his brother and he are all former Marines. He joined in 1968 with his best friend. His friend killed himself a few years ago after not receiving the help that he needed. There are many more like him. Encouraged Commissioners to help pass the veterans millage.

8. Teresa Robinson, 3530 Ancliff Street NE, Rockford – U.S. Navy veteran, past commander of American Legion Post 258, current member of American Legion Post 459 and current Commander of the United Veterans Council of Kent County. The United Veterans Council tries to provide an avenue for all veterans' organizations in Kent County to gather monthly, to unify as a group, to promote each other's activities, to help each other out. We need to make sure that veterans know that the Veterans' Affairs Office at 82 Ionia exists. She read an email from a family who applied for grants in 2011 and are still waiting, The Veterans' Affairs Office is now going to try to help this family. She encouraged Commissioners to place this millage on the November ballot.

9. Tim McGuire, Michigan Association of Counties, 935 N. Washington Street, Lansing – Announced that the funding for revenue sharing will be fully funded plus a 3% increase. He thanked Commissioners for talking with legislators about this issue. The transportation package has fallen by the wayside. We need road repairs for tourism and economic development. He appreciates Commissioners' input and if MAC can be of assistance, please call.

10. Elena Bridges, 1050 59<sup>th</sup> Street, Kentwood – West Michigan Veteran Coalition Chairperson. They go into the community and bring veterans' service providers together to talk to one another and to educate the community about services. She is the spouse of a soon-to-be retired 34-year veteran. She has seen the issues that can arise while transitioning back to the community. It is so important for the County to set the standard. She encouraged Commissioners to vote "yes" to put the veterans millage on the ballot.

#### CONSENT AGENDA

- a) Approval of the Minutes of May 22, 2014, Meeting
- b) May 20, 2014, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)
- c) Resolution:

#### 6-12-14-37 – AUTHORIZATION TO SUBMIT A GRANT APPLICATION AND CONTRACT APPROVAL – COMPREHENSIVE PLAN / COMMUNITY CORRECTIONS

WHEREAS, Public Act 511 of 1988 provides funding for Community Corrections Advisory Boards to administer and operate programs to provide alternatives to incarceration for offenders. The State requires a resolution approving the plan submission from the Board of Commissioners; and

WHEREAS, recommendations regarding funding for the Kent County Court Services Department (Pretrial Programs, Work Crew and Community Service Programs,

Case Management and Risk Assessment), and the Kent County Sheriff’s Department – Correctional Facility (OUIL III Housing), as well as community-based organizations will be finalized following confirmation of funding level and award of funds from the State, and appropriated at that time; and

WHEREAS, the anticipated grant period is October 1, 2014, to September 30, 2015. It is expected that the grant will be renewable.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the annual Community Corrections’ Comprehensive Plan and application for funding under PA 511 of 1988.

Motion by Commissioner Bolter, seconded by Commissioner Vander Molen, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk - 19.

Nays: 0.

RESOLUTIONS

6-12-14-38 – VILLAGE OF SPARTA PETITION FOR ANNEXATION / ADMINISTRATOR’S OFFICE

WHEREAS, the Village of Sparta submitted a Petition for Annexation to the Board of Commissioners of Kent County, Michigan, to include the following legally described property (the “Property”) within the boundaries of the Village:

The North 189.75 feet of the West 346.5 feet of the East 693 feet of the Northeast 1/4 of Section 27, T9N, R12W, excluding the 33 foot public road right-of-way, commonly referred to as 1690 12 Mile Road NW, Sparta, MI 49345

PPN 41-05-27-226-019.

WHEREAS, the Village of Sparta is a general law village possessing the authority, pursuant to Chapter XIV, Section 6 of Act 3 the Public Acts of Michigan of 1895, as amended, (“Act 3”) to petition the County Board of Commissioners to alter its boundaries by taking property that adjoins the Village; and

WHEREAS, the Property is contiguous to the Village of Sparta; and

WHEREAS, the owner of the Property, Cascade Die Casting Group, Inc. requested the Village of Sparta to include the Property within the Village boundaries to enable it to expand its operations by constructing an addition to its facility; and

WHEREAS, on April 14, 2014, the Village of Sparta adopted Resolution 14-09, a resolution of intent to alter the boundaries of the Village to include the Property within the Village limits; and

WHEREAS, on April 10, 2014, the Sparta Township Board met and consented to the proposed annexation; and

WHEREAS, the Village Clerk has published notice of the time and place when the Petition for Annexation would be presented for consideration by the County Board of Commissioners and that members of the public would be given an opportunity to be heard in the Grand Rapids Press on May 22, 2014, May 29, 2014, and June 5, 2014; and



WHEREAS, in accordance with MCL §74.6, the County Board of Commissioners has after due consideration of the Petition and comments made during the public hearing, determined to grant the petition for annexation as requested in its entirety.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners grant approval to the Village of Sparta’s petition to annex the Property located in Sparta Township in accordance with the above legal description; and

BE IT FURTHER RESOLVED that the Chairperson and Clerk of the Board are hereby directed to sign the Order altering the boundaries of the Village of Sparta and transmit a certified copy to the Clerk of the Village of Sparta and to the Secretary of State.

Motion by Commissioner Freeman, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk - 18.

Nays: 0.

Absent from room: Vander Molen – 1.

6-12-14-39 – REQUEST FOR VETERANS MILLAGE / BOARD OF COMMISSIONERS

WHEREAS, the County has received a request to place a millage proposal on the November 4, 2014 General Election Ballot for purposes of providing services to veterans. It is within the discretion of the Board of Commissioners whether to submit the proposal to the electors who reside within Kent County; and

WHEREAS, the specific request is for a dedicated 0.050 mill levy for eight year (2014 through 2021) to generate revenues "...for services to veterans of active United States military service and their dependents"; and

WHEREAS, the proposal would provide additional financial assistance to indigent veterans with essential and emergency needs, increase outreach and claims assistance, and support transportation services; and

WHEREAS, 24 of the 83 counties in Michigan have an approved veterans millage; and

WHEREAS, the proposed millage was reviewed by Administrative staff to ensure compliance with the Board Policy on Millage Requests and State statute; and

WHEREAS, the Board of Commissioners Millage Subcommittee (Commissioners Vander Molen, Bulkowski, Morgan, Shroll, and Vonk) have reviewed the request and recommend that it be placed on the November 4, 2014 General Election Ballot.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby certifies to the Kent County Clerk the ballot language as shown below for submission to the County electorate on the November 4, 2014 General Election Ballot for purposes of a dedicated Veterans Millage.

**KENT COUNTY DEDICATED MILLAGE FOR VETERANS SERVICES**

Shall Kent County levy .050 mill which is equal to five cents per \$1,000 of the taxable value on all Real and Personal Property subject to taxation for the period 2014 through 2021, inclusive, for the purpose of providing dedicated services to veterans of active United States military service and their dependents? The amount raised by the levy in the first year is estimated at \$1,001,290.

In Kent County there are 27 local authorities that capture and use, for authorized purposes, tax increment revenues from property taxes levied by the County. Such capture could include a portion of this millage levy. The total amount of captured tax increment revenues from such millage in the first calendar year of the levy is an estimated \$45,868. The tax increment authorities in Kent County, capturing a portion of this tax levy, include the following:

- Cascade Charter Township – Downtown Development Authority
- Cedar Springs, City of – Downtown Development Authority
- Grand Rapids, City of – Downtown Development Authority,
- Monroe North-Tax Increment Finance Authority, Smart Zone
- Local Development Finance Authority, Brownfield
- Redevelopment Finance Authority
- Grandville, City of – Downtown Development Authority
- Kent City, Village of – Downtown Development Authority
- Kentwood, City of – Brownfield Redevelopment Authority
- Lowell, City of – Downtown Development Authority
- Rockford, City of – Downtown Development Authority
- Sparta, Village of – Downtown Development Authority
- Walker, City of – Downtown Development Authority, Brownfield
- Redevelopment Authority
- Wyoming, City of – Brownfield Redevelopment Authority

YES \_\_\_\_\_  
NO \_\_\_\_\_

Motion by Commissioner Vonk, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk - 19.

Nays: 0.

6-12-14-40 – APPROVE THE COMMUNITY DEVELOPMENT ANNUAL ACTION PLAN AND BUDGET APPROPRIATION / COMMUNITY DEVELOPMENT

WHEREAS, Kent County has qualified as an Urban County, which makes it eligible to receive funds from the U.S. Department of Housing and Urban Development (HUD) for its 33<sup>rd</sup> year as an entitlement community; and

WHEREAS, the five-year Consolidated Plan for July 1, 2011, through June 30, 2015, consists of a needs assessment, market analysis and related goals and objectives, and is a prerequisite of obtaining Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) funding from HUD; and

WHEREAS, the grant application, referred to as the Annual Action Plan, contains a description and budget for CDBG, HOME and ESG funded activities proposed to be undertaken between July 1, 2014, and June 30, 2015, including CDBG projects requested by 33 local units of government; and

WHEREAS, the application seeks \$2,396,158 in funding that includes CDBG \$1,519,729, HOME \$705,617, and ESG \$125,812 and recognizes an additional \$45,000 anticipated as income from the CDBG Housing Rehabilitation Program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approve the Housing and Community Development Annual Action Plan for July 1, 2014, through June 30, 2015; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair or designee to sign all documents related to the plan; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby approves to accept and appropriates \$2,396,158 in estimated revenues to the 2014-2015 CDBG, HOME and ESG programs from the U.S. Department of Housing and Urban Development, contingent upon award and execution of a contract.

Motion by Commissioner Hennessy, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Bulkowski, Chivis, Shroll, Chair  
Koorndyk - 17.

Nays: 0.

Abstain: Vriesman, Talen – 2.

6-12-14-41 – APPROVE THE COMMUNITY BLOCK GRANT PROGRAM AGREEMENT WITH ARBOR CIRCLE CORPORATION / COMMUNITY DEVELOPMENT

WHEREAS, for the past 21 years Community Development has utilized the services of Arbor Circle Corporation; and

WHEREAS Arbor Circle Corporation desires to provide pregnant and parenting teens and their children in northern Kent County, a weekly group experience to: 1) develop a healthy and positive relationship with their child; 2) learn about and promote their child's development; 3) develop a support network with their peers; 4) learn about and practice healthy behaviors that reduce stress; 5) reduce repeat pregnancies; and 6) increase high school completion; and

WHEREAS, the total compensation and reimbursement to the Agency under the agreements for service to the Township of Algoma is \$1,000, Township of Alpine is \$1,000, the Township of Nelson is \$1,000, the Township of Sparta is \$2,500, the Village of Sparta is \$4,000, and the Township of Tyrone is \$1,000; and

WHEREAS, the contract period is July 1, 2014, to June 30, 2015; and  
WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the award of CDBG funding in the amount of \$10,500 to Arbor Circle Corporation; and

IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or his designee to sign the agreement.

6-12-14-42 – APPROVE THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT WITH FAIR HOUSING CENTER / COMMUNITY DEVELOPMENT

WHEREAS, as a recipient of Community Development Block Grant (CDBG) funds, the Community Development Department is committed to fair housing in its service area; and

WHEREAS, the mission of the Fair Housing Center of West Michigan (FHCWM) is to promote equal housing opportunity throughout West Michigan; and

WHEREAS, this is the thirty-first year that the Community Development Department will use the services of FHCWM; and  
 WHEREAS, FHCWM is the sole provider of fair housing services in Kent County; and

WHEREAS, the contract period is July 1, 2014 to June 30, 2015; and  
 WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the contract with Fair Housing Center of West Michigan for an amount of \$40,000; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or his designee to sign the agreement.

6-12-14-43 – APPROVE THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT WITH HOME REPAIR SERVICES / COMMUNITY DEVELOPMENT

WHEREAS, the Community Development Department has used the services of Home Repair Services of Kent County, Inc. (HRS) for the provision of an Emergency Minor Home Repair Service Program for the past 28 years; and

WHEREAS, the new contract, if approved, will continue the Minor Home Repair (\$92,975) and Accessibility Modifications (\$30,000); and

WHEREAS, the contract period is July 1, 2014, to June 30, 2015; and  
 WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves entering into a contract with Home Repair Services of Kent County, Inc. for an amount of \$122,975, and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or his designee to sign the agreement.

6-12-14-44 – APPROVE THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT WITH HOPE NETWORK / COMMUNITY DEVELOPMENT

WHEREAS, Community Development Department has used the services of Hope Network West Michigan for the past 21 years; and

WHEREAS, the Agency operates North Kent Transit Service (NKTS) within the NKTS primary service area, and has agreed to provide door-to-door special transportation service to eligible seniors, individuals with disabilities and low to moderate income citizens for trips originating in Ada Township, Algoma Township, Alpine Township, Byron Township, Cannon Township, Cascade Charter Township, Courtland Township, Gaines Township, Grattan Township, City of Lowell, Plainfield Charter Township, City of Rockford, Village of Sparta, Spencer Township, and Vergennes Township during the period of the agreement. The terms and conditions for service are stated in this agreement between the Agency and Community Development Department for each of the political subdivision named in this agreement; and

WHEREAS, the total compensation and reimbursement to the Agency under the agreements for service to the Township of Ada is \$6,966, the Township of Algoma is \$2,500, Township of Alpine is \$17,500, the Township of Byron is \$17,055, the Township of Cannon is \$5,200, the Township of Cascade is \$7,158, the Township of Courtland is \$4,158, the Township of Gaines is \$14,320, the Township of Grattan is \$5,365, the City of Lowell is \$3,000, the Township of Plainfield is \$16,000, the City of Rockford is \$8,000, the Village of Sparta is \$1,000, the Township of Spencer is \$1,000, and the Township of Vergennes is \$3,201; and

WHEREAS, the contract period is July 1, 2014, to June 30, 2015; and WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreements as to form.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the contract with Hope Network West Michigan for a total funding amount of \$112,424; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or his designee to sign the agreement.

6-12-14-45 – APPROVE THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT WITH SENIOR NEIGHBORS / COMMUNITY DEVELOPMENT

WHEREAS, the Community Development Department has utilized the services of Senior Neighbors, Inc. for the past 21 years; and

WHEREAS, Senior Neighbors, Inc. will provide Lowell and Sparta area seniors with enhanced senior center services such as increased information and referral services to older adults; reduced isolation of older adults through programming, including coordination of the Lowell site's senior meals program; and increased coordination of older adult voluntarism; and

WHEREAS, Community Development proposes awarding a total amount of \$54,966 to Seniors Neighbors. An amount of \$12,466 would be used for services to be provided by Lowell Senior Neighbors in the Township of Lowell and Vergennes; and an amount of \$42,500 would be used for services to be provided by Sparta Senior Neighbors to the Township of Algoma, the Village of Kent City, the Village of Sparta, the Township of Sparta, and the Township of Tyrone; and

WHEREAS, the contract period is July 1, 2014, to June 30, 2015; and WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves entering into contract with Senior Neighbors for a total amount of \$54,966; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or his designee to sign the agreement.

6-12-14-46 – APPROVE THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT WITH SENIOR MEALS PROGRAM INC. / COMMUNITY DEVELOPMENT

WHEREAS, the Community Development Department has used the services of Senior Meals Program, Inc. since 1993; and

WHEREAS, the proposed contract provides funding for 1) home-delivered nutritionally balanced meals to eligible seniors and disabled persons residing in Grattan Township and 2) home-delivered nutritionally balanced meals to eligible seniors and severely disabled person residing in the 33 CDBG-participating communities within Kent County; and

WHEREAS, the total compensation and reimbursement to Senior Meals under the agreement for service to Grattan Township will be \$5,365 and under the agreement for service to the 33 CDBG participating communities within Kent County will be \$30,000; and

WHEREAS, the contract period is July 1, 2014, to June 30, 2015; and WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves entering into contract with Senior Meals Program, Inc.; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or his designee to sign the agreement.

6-12-14-47 – SHELTER PLUS CARE PROGRAM CONTRACTS AND BUDGET APPROPRIATION / COMMUNITY DEVELOPMENT

WHEREAS, as part of the Shelter Plus Care (S+C) Program, the United States Department of Housing and Urban Development (HUD) has awarded funds to Kent County for Sponsor-Based Rental Assistance (SRA) and Tenant-Based Rental Assistance (TRA) for homeless persons; and

WHEREAS, the S+C Program is designed to link rental assistance to supportive services for hard-to-serve homeless individuals and families; and

WHEREAS, the Community Development Department recommends contracting with Community Rebuilders, Inc. and Dwelling Place of Grand Rapids, Inc., to administer the supportive housing components of the S+C Program; and

WHEREAS, the Dwelling Place of Grand Rapids, Inc. SRA contract commits \$138,210 in funding necessary to subsidize twenty sponsor-based units rental assistance and administrative costs; and

WHEREAS, the Community Rebuilders, Inc. SRA contract commits \$411,465 in funding necessary to subsidize fifty sponsor-based rental assistance and administrative costs; and

WHEREAS, the Community Rebuilders, Inc. TRA contract commits \$849,267 in funding necessary to subsidize ninety-three tenant-based units for rental assistance and administrative costs; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement; and the contract period will be from July 1, 2014, to June 30, 2015.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves entering into contracts with Community Rebuilders, Inc. and Dwelling Place of Grand Rapids, Inc. for Shelter Plus Care Program services; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners approves to accept and appropriate \$1,398,942 to the 2015 Shelter Plus Care Fund from the U.S. Department of Housing and Urban Development; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair and/or designee to sign the agreement.

Motion by Commissioner Mast, seconded by Commissioner Vander Molen, that resolutions 41-47 be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Bulkowski, Chivis, Shroll, Chair Koorndyk - 17.

Nays: 0.

Abstain: Vriesman, Talen – 2.

6-12-14-48 – MONITORING SERVICES SUBRECIPIENT AGREEMENT WITH CITY OF WYOMING / COMMUNITY DEVELOPMENT

WHEREAS, federal law requires Community Development Block Grant (CDBG) grantees to monitor subrecipient activities for program compliance in accordance with applicable federal requirements and that program objectives are achieved. The City of Wyoming has been very satisfied with the monitoring services performed by Community Development Department in the last three years, and is desirous of extending the

monitoring services for the period of July 1, 2014, through June 30, 2015. The three non-profit agencies that are to be monitored are Fair Housing Center of West Michigan, Home Repair Services of Kent County, and Compassion This Way; and

WHEREAS, benefits to the City include timely, accurate, and HUD compliant subrecipient monitoring that would not otherwise be possible with their existing staffing levels. Benefits to the County include cost sharing of required monitoring procedures for the two common subrecipients. This cooperative effort is in line with the Board's consolidation of services priority; and

WHEREAS, the proposed Agreement outlines the scope of work and responsibilities of the parties. While the County will perform the City's monitoring services, the City will remain accountable for the overall administration and compliance requirements of the CDBG program; and

WHEREAS, all costs associated with the monitoring function will be paid by City of Wyoming, which is estimated to not exceed \$3,200 (personnel, mileage and cost allocation) for the year 2014-2015; and

WHEREAS, the Agreement has been reviewed and approved as to form by Assistant Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the Monitoring Services Subrecipient Agreement between Kent County Community Development Department and City of Wyoming; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners accepts and appropriates \$3,200 in estimated revenues to the 2014-2015 Community Development Block Grant Fund from the City of Wyoming, contingent upon execution of a contract; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair and/or designee to sign the agreement.

Motion by Commissioner Voorhees, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried by voice vote.

6-12-14-49 – PROJECT AGREEMENT FOR THE REPLACEMENT OF THE PICKEREL LAKE PARK BOARDWALK / PARKS

WHEREAS, the 20-year old floating boardwalk at Pickerel Lake Park has reached the end of its projected lifespan. This 800-foot long boardwalk connects the main parking area to 4.5 miles of natural trails in remote areas of the park, and is popular for hiking, skiing, fishing, and experiencing aquatic environments up close; and

WHEREAS, on March 28, 2013, the Board authorized submission of a grant request to the Michigan Department of Natural Resources (MDNR) Trust Fund for up to 50 percent of the projected replacement costs, with the remaining 50 percent to come from the 2014 Capital Improvement Program (CIP) Fund allocation; and

WHEREAS, the Trust Fund selected the project for grant funding, and the MDNR now requires a resolution by the County Board of Commissioners indicating its acceptance of the terms in the MDNR Development Project Agreement; and

WHEREAS, the Agreement has been reviewed and approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby accepts and approves Grant Agreement TF13-071 as received from the Michigan Department of Natural Resources; and specifically agrees, but not by way of limitation, to the following:

1. To appropriate all funds necessary to complete the project during the project period and to provide up to \$250,000 to match the grant authorized by the MDNR.
2. To maintain satisfactory financial accounts, documents, and records and to make them available to the MDNR for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms; and
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

(Commissioner Voorhees deferred to Commissioner Jones to move the resolution.)

Motion by Commissioner Jones, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk - 19.

Nays: 0.

## REPORTS

### Gerald R. Ford International Airport

Commissioner Morgan: Reported that the airport's governance presentation went well and the process now moves forward.

### Agri-Business Subcommittee

Commissioner Saalfeld: The new agri-business community workgroup met for the first time this past Monday. Serving with him on the subcommittee are Commissioners Jones and Ponstein. The meeting was very productive with time being spent on the subcommittee's charge and the types of speakers wanted. It was agreed that the subcommittee will regularly meet on the second Monday of each month at 4:30 pm.

### Grand Rapids Downtown Development Authority

Commissioner Talen: The DDA met last week and focused primarily on the budget. Once the DDA finalizes the 5-year budget, the City Commission will need to approve it. Some of next year's highlights include: 1) Extending Ottawa Avenue (from Cherry to Oakes); 2) reconstructing Bostwick Avenue (from Lyon to Crescent); 3) support for Grand River restoration efforts; 4) finalizing Veterans Park construction documents; 5) public realm and pedestrian improvements all over downtown; 6) continued support for the Downtown Safety Ambassador Program; and, 7) support for the GoSite Project which will provide information to downtown visitors and be located on the street level of the Grand Rapids Art Museum.



Tigers of the Realm Exhibit – Zoo

Commissioner Voorhees: Announced that the Tigers of the Realm exhibit opens this weekend. Great things are happening at the zoo.

Department of Public Works

Commissioner Vonk: The Public Works Board will not meet in July.

MISCELLANEOUS

Grand Opening – Art Van Sports Complex

Commissioner Vander Molen: Announced that the grand opening of the Art Van Sports Complex will be held the evening of August 1<sup>st</sup>. More details to follow at a later date.

Rockford Summer Celebration

Commissioner Jones: This Saturday, June 14<sup>th</sup>, kicks off the start of summer events in downtown Rockford.

National Association of County Veteran Service Offices Conference

Commissioner Shroll: Sent kudos to Carrie Roy and her staff (Veterans' Affairs) who recently hosted the National Association of County Veteran Service Officers conference in Grand Rapids. This is the largest conference that association's ever had with over 470 attendees.

American Fallen Soldier

Commissioner Antor: The American Fallen Soldier Project presentation on Saturday, June 28<sup>th</sup>, features the family of Brandon Stout who was killed in action in 2007.

Events

Commissioner Chivis: She will attend two events this weekend: 1) LINC Community Revitalization's Rock the Block street festival at Hall and Madison, from 11:00 a.m. – 6:00 p.m.; and, 2) PRIDE which will take place on Calder Plaza.

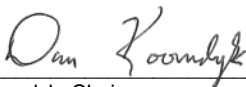
Mental Health Services Funding

Commissioner Talen: Thanked Chair Koorndyk and staff for efforts in support of funding mental health services through network180.

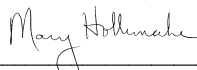
Chair Koorndyk: A meeting related to network180 funding was held in Lansing on June 11<sup>th</sup> between County representatives and DCH. It was a somewhat successful meeting with DCH promising to help work through the funding issues within 30 days.

ADJOURNMENT

At 10:05 a.m., Commissioner Bolter moved to adjourn, subject to the call of the Chair, and to Thursday, June 26, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



Dan Koorndyk, Chair



Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**June 26, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 16.

Absent: Antor, Morgan, Vander Molen - 3.

Invocation: Commissioner Jones gave the invocation.  
The Pledge of Allegiance followed.

## SPECIAL ORDER OF BUSINESS

### Quality Service Employee of the Quarter

Chair Koorndyk acknowledged Scott Dobbins, Kent County Animal Shelter, who was selected as the Quality Service Employee of the Second Quarter. He read the nominator's letter commending Scott for his excellent service with Kent County.

## PUBLIC COMMENT

1. Emily Post Brieve, 7438 Missoula Drive, Caledonia – Candidate for the 10<sup>th</sup> County Commissioner District introduced herself.
2. Pastor Idella Williams, 1027 Boston SE, Grand Rapids – Two of her dogs were impounded after digging under a fence and getting loose. She expressed concerns about the animal control regulations and the fines she is being asked to pay.

## CONSENT AGENDA

- a) Approval of the Minutes of June 12, 2014, Meeting
- b) June 17, 2014, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)

Motion by Commissioner Jones, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Vonk, Chair Koorndyk - 16.

Nays: 0.

RESOLUTIONS

6-26-14-50 – GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT  
REFUNDING BONDS, SERIES 2014 / FISCAL SERVICES

WHEREAS, Kent County (the "County") by Resolution 9-26-04-79 adopted by the Board of Commissioners of the County (the "Board") on August 26, 2004 (the "2004 Resolution"), has heretofore issued and sold its General Obligation Limited Tax Capital Improvement Bonds, Series 2004A (the "2004A Bonds") dated October 1, 2004, in the aggregate principal sum of Seven Million Nine Hundred Eighty-Five Thousand Dollars (\$7,985,000) and which finally mature on December 1, 2024, pursuant to Section 517 of Act 34 of the Public Acts of Michigan of 2001, as amended ("Act 34"); and

WHEREAS, in accordance with Act 34, the proceeds of the 2004A Bonds were used together with other available funds of the County to acquire (a) a building located at 80 Ionia Avenue, N.W. in the City of Grand Rapids, Michigan (the "City") and an adjacent parking structure located at 78 Ionia Avenue, N.W. in the City and (b) property located at 180 Ottawa Avenue, N.W. in the City for public use and benefit (collectively, the "Public Property Acquisitions"); and

WHEREAS, the estimated useful life of the Public Property Acquisitions is determined to be at least ten and one half (10.5) years; and

WHEREAS, since the issuance of the 2004A Bonds, the interest rate on tax-exempt municipal bonds has declined significantly so that it is now in the best interest of the County to issue and sell refunding bonds (the "Refunding Bonds") at a lower interest rate to refund the outstanding 2004A Bonds maturing on and after December 1, 2015, in the aggregate principal amount of Four Million Seven Hundred Fifty Thousand Dollars (\$4,750,000) (the "2004A Bonds To Be Refunded"); and

WHEREAS, the County proposes, in accordance with Act 34, the 2004 Resolution and this resolution to provide for the issuance of the Refunding Bonds in the aggregate principal amount of not to exceed Five Million One Hundred Thousand Dollars (\$5,100,000) the proceeds of which together with certain funds in the 2004A Bonds debt service fund will be used to refund the 2004A Bonds To Be Refunded; and

WHEREAS, all things necessary to the authorization and issuance of the Refunding Bonds under the provisions of the Constitution and the laws of the State of Michigan, including Act 94, have been done and the Board is now empowered and desires to authorize the issuance of the Refunding Bonds subject to the conditions and requirements of this resolution.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners of the County of Kent as follows:

**Section 1. Refunding the 2004A Bonds To Be Refunded.** The County hereby determines to refund the 2004A Bonds to Be Refunded subject to the terms of this resolution.

**Section 2. Estimated Period of Usefulness.** The estimated remaining period of useful life of the Public Property Acquisitions is determined to be at least ten and one half (10.5) years.

**Section 3. Principal Amount of Refunding Bonds.** The amount of principal required, together with certain available funds in the 2004A Bonds debt service fund, to refund the 2004A Bonds To Be Refunded and to pay the cost of issuing the Refunding Bond is estimated to be an amount not to exceed Five Million One Hundred Thousand Dollars (\$5,100,000); the actual rate is dependent on the interest rate of the Refunding Bonds at sale.

**Section 4. Security for Refunding Bonds.** The Refunding Bonds shall be a limited tax general obligation of the County. The full faith and credit of the

County are pledged for the prompt payment of the principal of and interest on the Refunding Bonds as the same shall become due. Each year the County shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise funds to pay such amounts is subject to applicable constitutional and statutory limitations on the taxing power of the County.

The rights and remedies of the holders of the Refunding Bonds may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally now existing or hereafter enacted and the application of general principles of equity including those related to equitable subordination.

**Section 5. Continuance of Security for Refunding Bonds.** The security pledged for the Refunding Bonds pursuant to this resolution shall continue until payment in full of the principal of and interest on all of the Refunding Bonds or until the Refunding Bonds are defeased as provided in Section 22 hereof.

**Section 6. Issuance of Refunding Bonds.** The County shall borrow an amount not to exceed Five Million One Hundred Thousand Dollars (\$5,100,000) and issue its Refunding Bonds for the purpose of refunding the 2004A Bonds To Be Refunded including the payment of accrued interest on the 2004A Bonds To Be Refunded and paying the costs of issuing the Refunding Bonds.

**Section 7. Designation of Refunding Bonds.** The Refunding Bonds shall be designated the "County of Kent, State of Michigan, General Obligation Limited Tax Capital Improvement Refunding Bonds, Series 2014."

**Section 8. Bonds Terms.** The Refunding Bonds shall be issued in one or more series in fully registered form without coupons as serial and/or term bonds and substantially in the form set forth in Section 15 hereof. The interest rate or rates on the Refunding Bonds shall not exceed an average net interest rate of two and three quarters percent (2.750%) per annum. The Refunding Bonds shall have maturities not exceeding eleven (11) years and may have an optional redemption premium or premiums not exceeding 2.0% of the principal amount of any Refunding Bonds to be redeemed. The underwriter's discount on the Refunding Bonds shall not exceed seven tenths of one percent (0.700%) of the principal amount thereof and the Refunding Bonds may have a composite original issue discount not exceeding two percent (2.00%). Within the limitations of applicable law and this resolution (including specifically this Section 8) the County's Administrator/Controller or his designee is hereby authorized, with respect to the Refunding Bonds to approve the date, principal amount, maturities, interest payment date, interest rates, discounts, premiums, optional or mandatory redemption, the place of delivery and payment and other matters and procedures necessary to complete the issuance and sale of the Refunding Bonds as permitted by law.

**Section 9. Notice of Optional and Mandatory Redemption.** If less than all of the Refunding Bonds of a certain maturity shall be subject to optional or mandatory redemption, the Refunding Bonds of such maturity to be redeemed shall be determined by lot.

Notice of the call of any Refunding Bonds subject to optional or mandatory redemption shall be given by first-class mail by the Bond Registrar/Paying Agent (identified in Section 13 hereof) not less than 30 days prior to the date fixed for redemption, to the registered owners of record of the Refunding Bonds or portions thereof to be redeemed, at the address shown on the registration books of the County kept by the Bond Registrar/Paying Agent; *provided, however*, that failure to give such notice by mail, or any defect in the notice mailed to the owner of any Refunding Bonds, shall not affect the validity of the proceedings for the redemption of any other Refunding Bonds. The notice of redemption shall specify the Refunding Bonds to be redeemed, the redemption date and the place or places where amounts due upon such redemption will be payable and, if less than all of the Refunding Bonds are to be redeemed, the numbers of such Refunding Bonds to be so redeemed, and, in the case of Refunding Bonds to be redeemed in part only, such notice shall also specify the respective portions of the principal amount thereof to be redeemed. Refunding Bonds so called for

redemption shall not bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Bond Registrar/Paying Agent to redeem said Bonds.

**Section 10. Payment of Refunding Bonds and Record Date.** The principal of the Refunding Bonds shall be payable by the County to the holder thereof in lawful money of the United States of America upon delivery and surrender of the Refunding Bonds at the designated office of the Bond Registrar/Paying Agent (identified in Section 13 hereof). Interest on the Refunding Bonds shall be paid when due by check or draft drawn on the Bond Registrar/Paying Agent by first class mail to the registered owners thereof at the addresses shown on the registration books of the County kept by the Bond Registrar/Paying Agent as of the close of business on the 15th day of the month preceding the month a payment of interest on the Refunding Bonds is due, *provided, however*, that if such day is a Saturday, Sunday or legal holiday in the State of Michigan (the "State"), then to the registered owners at the addresses shown on the registration books as of the close of business on the day next preceding such 15th day of the month which is not a Saturday, Sunday or legal holiday in the State (the "Record Date").

**Section 11. Denomination and Numbering.** The Refunding Bonds shall be issued in the denomination of \$5,000 or any multiple thereof within a single maturity, not exceeding the principal amount of the Refunding Bonds maturing in such year. Each of the Refunding Bonds shall be numbered by the Bond Registrar/Paying Agent (identified in Section 13 hereof) in such a fashion as to reflect the fact that it is one of the Refunding Bonds, and to identify the owner thereof on the bond register of the County kept by the Bond Registrar/Paying Agent.

**Section 12. Book-Entry System.** Initially, one fully-registered bond for each maturity of the Refunding Bonds, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the Refunding Bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the Bond Registrar/Paying Agent (identified in Section 13 hereof), whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the Bond Registrar/Paying Agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this resolution. DTC may determine to discontinue providing its services with respect to the Refunding Bonds at any time by giving notice to the County and the Bond Registrar/Paying Agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the Bond Registrar/Paying Agent shall be obligated to deliver bond certificates in accordance with the procedures established by this resolution. In the event bond certificates are issued, the provisions of this resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the Bond Registrar/Paying Agent to do so, the County and the Bond Registrar/Paying Agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the Refunding Bonds to any Participant having Refunding Bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the Refunding Bonds.

Notwithstanding any other provision of this resolution to the contrary, so long as any of the Refunding Bonds are registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such Refunding Bonds and all notices with respect to the Refunding Bonds shall be made and given,

respectively, to DTC as provided in the Blanket Issuer Letter of Representations between DTC and the County.

**Section 13. Bond Registrar/Paying Agent and Escrow Agent.** The Huntington National Bank is hereby appointed to act on behalf of the County as paying, registration and transfer agent with respect to the Refunding Bonds (the "Bond Register/Paying Agent"). In such capacity, the Bond Registrar/Paying Agent shall, upon receipt of sufficient funds from the County, make timely payments of principal of and interest on the Refunding Bonds, authenticate the Refunding Bonds upon their initial issuance and subsequent transfer to successive owners, act as registrar of the Refunding Bonds including the preparation and maintenance of a current bond register of registered owners of the Refunding Bonds, coordinate the transfer of individual certificates between successive owners, including printing and transferring new certificates, and all other duties normally performed by paying, registration and transfer agents.

The Bank of New York Trust Company, N.A. is hereby appointed to act as the escrow agent with respect to the 2004A Bonds To Be Refunded (the "Escrow Agent"). In such capacity, the Escrow Agent shall be responsible to hold in escrow and invest sufficient proceeds of the Refunding Bonds and other funds to be provided by the County to pay principal on the 2004A Bonds To Be Refunded and accrued interest thereon on December 1, 2014, the redemption date.

The County Administrator/Controller or his designee is hereby authorized to enter into a bond registrar/paying agent agreement and escrow agreement on behalf of the County with the Bond Registrar/Paying Agent and Escrow Agent, respectively, upon such terms and conditions as shall be consistent with the terms of this resolution and as shall be acceptable to bond counsel to the County. All reasonable fees and expenses of the Bond Registrar/Paying Agent and Escrow Agent shall be paid by the County.

**Section 14. Execution, Authentication and Delivery of Refunding Bonds.** The Chairperson of the Board and County Clerk shall sign said Refunding Bonds manually or, to the extent authorized by law, by facsimile, for and on behalf of the County and shall cause the seal of the County (or a facsimile thereof) to be affixed thereto or printed thereon. The Refunding Bonds, when executed, shall be delivered to the Bond Registrar/Paying Agent for authentication and delivery by it to the purchasers thereof upon receipt of the purchase price therefor. The Bond Registrar/Paying Agent shall indicate on each of the Refunding Bonds the date of its authentication. Additional Refunding Bonds bearing the manual or facsimile signatures of the Chairperson of the Board and County Clerk and upon which the seal of the County (or a facsimile thereof) is affixed thereto or imprinted thereon may be delivered to the Bond Registrar/Paying Agent for authentication and delivery in connection with the exchange and transfer of Refunding Bonds. The Bond Registrar/Paying Agent shall authenticate and deliver the Refunding Bonds as directed by the County. The Chairperson of the Board, County Clerk, County Treasurer, County Administrator/ Controller and County Fiscal Services Director are hereby authorized to execute such certificates, affidavits or other documents or instruments as may be required in connection with the issuance, sale and delivery of the Refunding Bonds.

**Section 15. Form of Refunding Bonds; Exchange and Transfer of Refunding Bonds.** The Refunding Bonds shall be substantially in the form attached hereto as Exhibit A. In the event that the Refunding Bonds are not in book-entry-only form, any individual bond, at the option of the registered owner thereof, shall be transferable on the bond register of the County upon the surrender of the individual bond together with an assignment executed by the registered owner or its duly authorized attorney in form satisfactory to the Bond Registrar/Paying Agent. Upon receipt of a properly assigned bond, the Bond Registrar/Paying Agent shall authenticate and deliver a new bond or bonds in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees. Any individual bond may likewise be exchanged for one or more other bonds with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the bond being exchanged. Such exchange

shall be effected by surrender of the individual bond to be exchanged to the Bond Registrar/Paying Agent with written instructions signed by the registered owner of the individual bond or its attorney in form satisfactory to the Bond Registrar/Paying Agent. Upon receipt of an individual bond with proper written instructions the Bond Registrar/Paying Agent shall authenticate and deliver a new bond or bonds to the registered owner of the bond or its properly designated transferee or transferees or attorney.

If, at the time the Bond Registrar/Paying Agent authenticates and delivers a new bond pursuant to this Section 15, payment of interest on the Refunding Bonds is in default, the Bond Registrar/Paying Agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is \_\_\_\_\_."

The County and the Bond Registrar/Paying Agent may deem and treat the person in whose name any of the Refunding Bonds shall be registered upon the Bond Register as the absolute owner of such Refunding Bonds, whether such Refunding Bonds shall be overdue or not, for the purpose of receiving payment of the principal of, premium, if any, and interest on such Refunding Bonds and for all other purposes, and all payments made to any such Registered Owner, or upon its order, in accordance with the provisions of Section 10 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such Refunding Bond to the extent of the sum or sums so paid, and neither the County nor the Bond Registrar/Paying Agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the Bond Registrar/Paying Agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating the Registered Owner.

For every exchange or transfer of the Refunding Bonds the County or the Bond Registrar/Paying Agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to the exchange or transfer, which sum or sums shall be paid by the person requesting the exchange or transfer as a condition precedent to the exercise of the privilege of making the exchange or transfer.

The Bond Registrar/Paying Agent shall not be required to transfer or exchange Refunding Bonds or portions of Refunding Bonds which have been selected for redemption.

**Section 16. Debt Service Fund.** There shall be established and maintained on the books of the County Treasurer a separate fund to be designated the "GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT REFUNDING BONDS DEBT SERVICE FUND, SERIES 2014" (the "Debt Service Fund") for the Refunding Bonds. The Debt Service Fund shall be maintained at a bank or trust company designated by the County. Into said Debt Service Fund there shall be placed the accrued interest, if any, for the Refunding Bonds received at the time of delivery of the Refunding Bonds. All payments made by the County pursuant to Section 10 of this resolution are pledged for the payment of principal of and interest on the Refunding Bonds and as made shall be placed in the Debt Service Fund. The principal of and interest on the Refunding Bonds when due shall be paid directly out of the Debt Service Fund.

**Section 17. 2004A Bonds To Be Refunded Escrow Fund.** There shall be established and maintained by the County on the books of the Escrow Agent a special and irrevocable escrow fund designated the "GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT BOND, SERIES 2004A, ESCROW FUND" (the "2004A Bonds Escrow Fund"). The moneys in the 2004A Bonds Escrow Fund and investment earnings thereon shall be used solely and only to pay principal of and accrued interest on the 2004A Bonds To Be Refunded on December 1, 2014.

**Section 18. Proceeds of Sale of Refunding Bonds.** Accrued interest received at the time of the sale of the Refunding Bonds, if any, shall be deposited by the County into the Debt Service Fund. A sufficient amount of the proceeds from the sale of the Refunding Bonds together with other funds to be provided by the County from certain funds available in the debt service fund for the 2004A Bonds shall be deposited into the 2004A Bonds Escrow Fund which together with permitted investments is sufficient to pay

principal of and accrued interest on the 2004A Bonds To Be Refunded on December 1, 2014. All remaining proceeds from the sale of the Refunding Bonds less underwriter's discount shall be used to pay the legal, financial, printing and other expenses incurred by the County in connection with the issuance of the Refunding Bonds.

**Section 19. Replacement of Refunding Bonds.** Upon receipt by the Bond Registrar/Paying Agent of proof of ownership of an unmatured Refunding Bond and satisfactory evidence that the Refunding Bond has been lost, apparently destroyed or wrongfully taken and upon receipt of security or indemnity which complies with applicable law and is satisfactory to the Bond Registrar/Paying Agent, the Bond Registrar/Paying Agent shall deliver a new executed bond to replace the Refunding Bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured Refunding Bond is lost, apparently destroyed or wrongfully taken, the Bond Registrar/Paying Agent may pay the Refunding Bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The Bond Registrar/Paying Agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the Bond Registrar/Paying Agent and the County in the premises. Any bond delivered pursuant to the provisions of this Section 19 in lieu of any Refunding Bond lost, apparently destroyed or wrongfully taken shall be of the same form, tenor and series and be secured in the same manner as the Refunding Bond in substitution for which such bond was delivered.

**Section 20. Investment of Funds.** Moneys in the Debt Service Fund may be invested by the County in United States government obligations, the principal of and the interest on which are guaranteed by the United States of America or other investments permitted by law. In the event such investments are made, the securities representing the same shall be kept on deposit with the depository of the Debt Service Fund and the income therefrom shall become a part of such Debt Service Fund. Moneys in the Escrow Fund shall be invested in accordance with applicable federal law by the purchase of United States Treasury obligations, the principal of and interest on which, when due, will provide for the payment from the Escrow Fund of the principal and interest on the 2004A Bonds To Be Refunded as described in Section 17 hereof.

**Section 21. Refunding of Refunding Bond.** The County shall have the power to issue refunding bonds pursuant to all applicable law to currently refund all or part of the Refunding Bonds principal if permitted by such applicable law.

**Section 22. Defeasance of Refunding Bonds.** In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay the principal of and interest on the Refunding Bonds, shall have been deposited in trust, this resolution shall be defeased and the holders of the Refunding Bonds shall have no further rights under this resolution except to receive payment of the principal of and interest on the Refunding Bonds from the cash or securities deposited in trust in the Escrow Fund and the interest and gains thereon and to transfer and exchange the Refunding Bonds as provided herein.

**Section 23. State Tax Exemption.** The Refunding Bonds are authorized by the Constitution of the State of Michigan (the "State"), the statutes of the State and, in particular, Section 517 of Act 34 and are exempt from any and all taxation whatsoever by the State or a political subdivision thereof, except estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.

**Section 24. Tax Covenant.** The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended, necessary to assure that the interest on the Refunding Bonds will be and will remain excludable from gross income for federal income tax purposes.

**Section 25. Additional Security.** The County's Fiscal Services Director is hereby authorized to negotiate and arrange, as and to the extent he shall deem



necessary, for insurance on the Refunding Bonds as additional security to assure timely payment of principal of and interest on the Refunding Bonds.

**Section 26. Negotiated Sale.** The County's Administrator/Controller or his designee is authorized to negotiate the sale of the Refunding Bonds with Robert W. Baird & Co. Incorporated (the "Underwriter") in accordance with the provisions of this resolution and to execute a bond purchase agreement with the Underwriter evidencing the terms of such negotiated sale. A negotiated sale of the Refunding Bonds will permit the County to sell the Refunding Bonds at the appropriate time and to structure the issue to assure the lowest interest rate on the Refunding Bonds.

**Section 27. Report of Sale of Refunding Bonds.** The County's Fiscal Services Director, prior to the issuance of the Refunding Bonds, shall file a report with the Board with respect to the sale of the Refunding Bonds. Such report shall include (a) the date of issue, principal amount and the manner of sale of the Refunding Bonds, (b) the interest rate or rates on the Refunding Bonds, (c) the optional and mandatory redemption provisions related to the Refunding Bonds, if any, (d) the use and disposition of the proceeds of the Refunding Bonds, and (e) the extent of the use of any additional security, as referenced in Section 25 hereof, to secure payment of the Refunding Bonds.

**Section 28. Sale, Issuance and Delivery of Refunding Bonds; Preparation and Use of Official Statement.** The Chairperson of the Board, County Clerk, County Treasurer, County Administrator/Controller and County Fiscal Services Director are authorized to do all things necessary to effectuate the sale, issuance and delivery of the Refunding Bonds in accordance with the provisions of this resolution.

The County's Fiscal Services Director is hereby authorized to cause the preparation of an official statement for the Refunding Bonds for purposes of compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule"), and to do all other things necessary to comply with the Rule. After the sale of the Refunding Bonds, the County will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the purchaser to enable such purchaser to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County's Fiscal Services Director is authorized to enter into such agreements as may be required to enable the purchaser to comply with the Rule.

**Section 29. Continuing Disclosure.** The County's Fiscal Services Director is authorized to execute and deliver in the name and on behalf of the County a continuing disclosure certificate with respect to the Refunding Bonds to comply with the requirements for a continuing disclosure undertaking by the County pursuant to paragraph (b)(5) of the Rule, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all the provisions of the Continuing Disclosure Certificate.

**Section 30. Approval of Michigan Department of Treasury.** The issuance and sale of the Refunding Bonds is subject to approval being granted therefor by the Department of Treasury of the State of Michigan ("Treasury") in accordance with Act 34. The County has previously filed a qualifying statement with Treasury, and subsequent thereto the County has been granted qualified status by Treasury, all as provided in Act 34.

**Section 31. Subject to Michigan Law.** The provisions of this resolution are subject to the laws of the State of Michigan.

**Section 32. Appointment of Financial Advisor and Bond Counsel.** J.J.B. Hilliard, W.L. Lyons, LLC shall be financial advisor to the County and Dickinson Wright PLLC shall serve as bond counsel with respect to the Refunding Bonds.

**Section 33. Severability.** If any section, paragraph, clause or provision of this resolution shall be held invalid, the invalidity of such paragraph, section, clause or provision shall not affect any of the other provisions of this resolution.

**Section 34. Prior Resolutions.** All resolutions or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

**Section 35. Section Headings.** The section headings in this resolution are furnished for convenience of reference only and shall not be considered to be part of this resolution.

**Section 36. Effective Date of Resolution.** This resolution shall become effective immediately upon its passage.

Motion by Commissioner Mast, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Szymczak, Bolter, Jones, Vonk, Chair Koorndyk - 15.

Nays: Ponstein - 1.

**EXHIBIT A**

R-\_\_\_

**UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF KENT  
GENERAL OBLIGATION LIMITED TAX  
CAPITAL IMPROVEMENT REFUNDING BONDS,  
SERIES 2014**

<b>INTEREST RATE</b>	<b>MATURITY DATE</b>	<b>DATE OF ORIGINAL ISSUE</b>
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**REGISTERED OWNER:** Cede & Co.  
P.O. Box 20  
Bowling Green Station  
New York, New York 10274  
Tax I.D. No. 13-2555119

**PRINCIPAL AMOUNT:**  
Dollars  
(\$ \_\_\_\_\_)

**KNOW ALL MEN BY THESE PRESENTS** that Kent County, Michigan (the "County"), acknowledges itself indebted and, for value received, hereby promises to pay on the Maturity Date, specified above, unless redeemed prior thereto as hereinafter provided, to the Registered Owner, specified above, or registered assigns shown as the Registered Owner of record of this Bond on the books of the County kept by The Huntington National Bank, Grand Rapids, Michigan, as bond registrar/paying agent (the "Bond Registrar/Paying Agent") the Principal Amount, specified above, in lawful money of the United States of America, upon presentation and surrender of this Bond at the designated office of the Bond Registrar/Paying Agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereinafter defined), together with interest thereon (computed using a 360-day year consisting of twelve 30-day months) from the date hereof until paid at the Interest Rate per annum specified above, payable on \_\_\_\_\_, 20\_\_, and semi-annually thereafter on the \_\_\_\_ day of \_\_\_\_\_ and \_\_\_\_\_ of each year by check or draft drawn on the Bond Registrar/Paying Agent to the Registered Owner by first-class mail at the address shown on the registration books of the County on the Record Date. The Record Date shall be the close of business each \_\_\_\_\_ and \_\_\_\_\_ with respect to the payments due each \_\_\_\_\_ and \_\_\_\_\_, respectively, provided that if such day is a Saturday, Sunday or legal holiday in the State of Michigan (the "State"), the Record Date shall be as of the close of business on the day next preceding such 15th day of the month which is not a Saturday, Sunday or legal holiday in the State.

This Bond is one of a series of bonds of even date and like tenor except as to principal amount, date of maturity and interest rate, aggregating the principal sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) (the "Bonds") issued in accordance with the provisions of Section 517 of Act 34 of the Public Acts of Michigan of 2001, as amended, and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") for the purpose of refunding the County of Kent, Michigan, General Obligation Limited Tax Capital Improvement Bonds, Series 2004A

dated October 1, 2004, maturing on and after December 1, 2015, for the principal amount of Four Million Seven Hundred Fifty Thousand Dollars (\$4,750,000).

The Bonds are a limited tax general obligation of the County. The full faith and credit of the County are pledged for the prompt payment of principal of and interest on the Bonds as the same shall become due. Each year the County will include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise funds to pay such amounts is subject to applicable constitutional and statutory limitation on the taxing power of the County.

This Bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the Bond Registrar/Paying Agent, upon the surrender of this Bond together with a written instrument of transfer satisfactory to the Bond Registrar/Paying Agent duly executed by the Registered Owner or its attorney duly authorized in writing. Upon the exchange or transfer of this Bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The Bond Registrar/Paying Agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

[MANDATORY PRIOR REDEMPTION

Bonds maturing in the year \_\_\_\_\_ are subject to mandatory prior redemption at par and accrued interest as follows:

Redemption Date	Principal Amount of Bonds To Be Redeemed
-----------------	---

\*

\*Final maturity.

(Repeat as necessary)

Bonds or portions of Bonds to be redeemed by mandatory redemption shall be selected by lot.]

[OPTIONAL PRIOR REDEMPTION

Bonds maturing in the years \_\_\_\_ through \_\_\_\_, both inclusive, shall not be subject to redemption prior to maturity. Bonds maturing in the years \_\_\_\_ through \_\_\_\_, both inclusive, shall be subject to redemption prior to maturity at the option of the County, in whole or in part in multiples of \$5,000 within a single maturity, in such order of maturity as the County shall determine and within a single maturity by lot, on any date on or after \_\_\_\_\_ at par.]

NOTICE OF REDEMPTION

Notice of the call of any Bonds for redemption shall be given by first-class mail not less than 30 days prior to the date fixed for redemption to the registered owners of record of the Bonds or portions thereof to be redeemed. Bonds so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the Bond Registrar/Paying Agent to redeem said Bonds.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the County, including this Bond, does not exceed any constitutional or statutory limitation.

**IN WITNESS WHEREOF**, the County has caused this Bond to be executed in its name by facsimile signature of the Chairperson of the County Board of Commissioners and County Clerk and its seal (or a facsimile thereof) to be impressed or printed hereon and to be manually authenticated by the Paying Agent/Bond Registrar, as the County's authenticating agent, all as of the original issuance date set forth above.

**KENT COUNTY, MICHIGAN**

(Seal)

\_\_\_\_\_  
Dan Koorndyk, Chairperson

\_\_\_\_\_  
Mary Hollinrake, County Clerk

**CERTIFICATION OF AUTHENTICATION**

This Bond is one of the Bonds described in the within mentioned Resolution.

THE HUNTINGTON NATIONAL BANK, as Bond Registrar/Paying Agent

Dated: \_\_\_\_\_

\_\_\_\_\_  
Authorized Representative

6-26-14-51 – DIVISION AVENUE CORRIDOR IMPROVEMENT AUTHORITY TAX INCREMENT AND FINANCING PLAN NO. 2 – BYRON TOWNSHIP / FISCAL SERVICES

WHEREAS, Byron Township has proposed to adopt a Development and Tax Increment Financing Plan No. 2 for its Byron Township Division Avenue Corridor Improvement Authority - Tax Increment Financing District; and

WHEREAS, a public hearing on the proposed plan was held by Byron Township on May 19, 2014; and

WHEREAS, Kent County annually contributes approximately \$5 million of its tax levy in the form of either tax abatement or tax capture by Tax Increment Authority Districts in the various units of local government within the County; and

WHEREAS, adoption and implementation of the proposed plan will result in a portion of the County's tax levy being captured by the Byron Township Division Avenue Corridor Improvement Authority; and

WHEREAS, the County of Kent is required to assess the impact on the County's financial condition, which would result from adoption of this Development and Tax Increment Financing Plan No. 2; and

WHEREAS, Act 280, P.A. of 2005, as amended, provides that not more than sixty days after a public hearing on the Plan, the governing body of the jurisdiction levying property taxes that would otherwise be subject to capture, may exempt its taxes from capture by adoption of a resolution to that effect; and

WHEREAS, this action is consistent with the County's Economic Development Policy.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Kent, that the County of Kent hereby exercises its option, pursuant to the provisions of Act 280, P.A. of 2005, as amended, to exempt its property taxes from capture in the area to be established as the Byron Township Division Avenue Corridor Improvement Authority - Tax Increment Financing District by the proposed plan, which was the subject of the public hearing held on May 19, 2014; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Clerk of Byron Township, as required by Act 280, P.A. of 2005, as amended.

Motion by Commissioner Saalfeld, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Vonk, Chair Koorndyk - 16.

Nays: 0.

6-26-14-52 – SCHOOL RESOURCE OFFICER CONTRACTS AND POSITIONS ADDITIONS / SHERIFF

WHEREAS, the Sheriff Department would like to contract with up to four local school districts to provide one School Resource Officer (SRO) for each district; and

WHEREAS, the SROs will improve school safety by investigating on and off campus incidents that might affect the security of the school campus, staff and students; applying early intervention, security, and long-term problem solving solutions for existing criminal and safety concerns; and using education, community resources, dialogue and compromise to achieve solutions tailored to changing concerns and issues within the school district; and

WHEREAS, this need for additional SROs will be met by adding up to four additional County Patrol Officer positions to the Sheriff Department SRO Budget in the Special Project Fund, at a cost of \$180,042 annually (\$93,383 in wages and benefits and \$14,659 in vehicle, equipment and operating costs) per officer; and

WHEREAS, pursuant to the agreement, the school district will pay 70 percent of the wage and benefit costs of the officer, with the Sheriff Department General Fund Budget providing for the remaining 30 percent. Each school district will also pay \$245 per month toward the cost of the vehicle used by the SRO. All other expenses (remaining vehicle, equipment, and operating costs will be provided for via the cost allocation plan and absorbed by the County's General Fund; and

WHEREAS, some of the expense of the program will be offset by having experienced officers at the higher end of the wage scale transferred to these positions, and replacing them in the field with new hires paid at the lower end of the wage scale; and

WHEREAS, the contract period for each school district will commence once the agreement has been approved and executed by the district, the Sheriff, and the Board of Commissioners. The contract duration is one year, but will automatically renew unless one of the parties takes action to terminate the agreement. The contract has been reviewed and approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby enter into agreements with up to four area school districts for the provision of a School Resource Officer (SRO) at each school and authorize the Board Chair or designee to sign the agreements to add up to four new County Road Patrol Officer positions to serve as SROs; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby appropriates \$180,069 to the 2014 Sheriff Special Project Fund budget for the program. \$113,847 from local unit reimbursements, \$46,692 from the Sheriff 2014 General Fund budget, and \$19,530 from General Fund Transfers; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby appropriates \$19,530 to the 2014 General Fund Transfers Out budget from SRO Cost Allocation Reimbursements; and

BE IT FURTHER RESOLVED that in the event that funding is eliminated or decreased, the position(s) will be eliminated unless continuation funding is approved pursuant to Fiscal Policy on Grants, Contracts and Donations.

Motion by Commissioner Freeman, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Vonk, Chair Koornдық - 16.

Nays: 0.

REPORTS

Grand River Restoration Committee

Commissioner Talen: The Grand River Restoration Committee met again and continues to discuss what its role will be. He serves on the committee with Assistant Administrator Mary Swanson. That committee's role is to try to enhance communication between all of the entities impacted to make sure that all the I's are dotted and the T's crossed.

Fire Commission

Commissioner Jones: The Fire Commission met. It plans to expand the purchasing of different items that should produce savings for all involved, including other commissions.

MISCELLANEOUS

Grandville's Calvin Christian girls' soccer team

Commissioner Ponstein: He congratulated Grandville's Calvin Christian girls' soccer team for its third time in a row state championship.

Snow Meeting

Commissioner Bulkowski: Attended a meeting about snow removal earlier this week. Disability Advocates, in preparation for the winter season, has met with municipalities and County staff to develop a plan on how to get volunteers to shovel sidewalks, etc., for people with disabilities. Staff from the Health Department, Emergency Response Team and the Road Commission are participating. It is good to see the County collaborate in this effort.

Americans with Disabilities Celebration

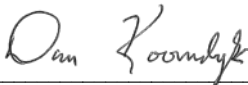
Commissioner Bulkowski: The annual Americans with Disabilities Celebration will be held July 22<sup>nd</sup> at Rosa Parks from 3 – 6 pm. 12-disability related organizations will participate, along with the Health Department and network180. The event is free and he encouraged all to attend.

Freedom Cruise

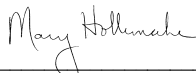
Commissioner Jones: The Freedom Cruise is underway and is a wonderful support for our veterans.

ADJOURNMENT

At 8:50 a.m., Commissioner Jones moved to adjourn, subject to the call of the Chair, and to Thursday, July 10, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk



**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**July 10, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 18.

Absent: Saalfeld - 1.

Invocation: Commissioner Szymczak gave the invocation.  
The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

Kent County Parks Foundation

Pattijean McCahill, Executive Director of the Kent County Parks Foundation gave an update. Created in 1999, the Parks Foundation is dedicated to expanding and improving parkland; protecting the environment; and, preserving open space. Recently, the Foundation hired a consultant and a new Executive Director and has become more strategic. The annual fundraising event, "Something's Grilling," will be held on September 4<sup>th</sup> at Millennium Park and will honor Steve Heacock. More information on the Parks Foundation is available at [www.kentcountyparksfoundation.org](http://www.kentcountyparksfoundation.org).

Grand Rapids Area Chamber of Commerce

Rick Baker, President and CEO, and Allie Bush, Public Policy Coordinator, of the Grand Rapids Area Chamber of Commerce appeared in support of Proposal 1, which will appear on the August 5<sup>th</sup> Primary Ballot. The Proposal would eliminate the annual personal property tax businesses pay on equipment. It is hoped that this will make Michigan more competitive by phasing out the personal property tax while stabilizing funding for local services such as police, fire, schools, ambulances, jails, roads and libraries. More information is available at [www.grandrapids.org](http://www.grandrapids.org).

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of June 24, 2014, Meeting
- b) July 1, 2014, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)

Motion by Commissioner Szymczak, seconded by Commissioner Morgan, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk – 18.

Nays: 0.

## RESOLUTIONS

### 7-10-14-53 – AMENDMENT #2 TO PSAP AGREEMENT WITH KENT COUNTY DISPATCH AUTHORITY / ADMINISTRATOR'S OFFICE

WHEREAS, on March 25, 2010, the County entered into an Agreement with the Kent County Dispatch Authority (KCDA) and the City of Grand Rapids to consolidate the emergency 911 call-taking services from five to two call-centers called Public Safety Answering Points or PSAPs. Those two PSAPs are currently located at the Grand Rapids Police Department and the Kent County Sheriff Department. The Agreement stipulated the services that are to be provided and the distribution formula for payment to the two PSAPs; and

WHEREAS, in 2012, the parties approved Amendment #1 to simplify the distribution of the \$2.5 million allocated by the KCDA to fund 911 call-taking; and

WHEREAS, the KCDA has requested a six month extension to the current Agreement to December 31, 2015. The extension will match the term of the Agreement to the KCDA's calendar fiscal year so that it can better predict costs for the 2015 fiscal year budget and determine future initiatives at a strategic planning session scheduled for September 2014; and

WHEREAS, the Amendment has been reviewed and approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves Amendment #2 to the 911 Call Taking Agreement with the Kent County Dispatch Authority and authorizes the Board Chair or designee to sign the Amendment.

Motion by Commissioner Voorhees, seconded by Commissioner Vonk, that the resolution be adopted.

Motion carried by voice vote.

### 7-10-14-54 – SHERIFF CORRECTIONAL FACILITY BRICK REPAIR CIP / FACILITIES MANAGEMENT

WHEREAS, the Correctional Facility pods were constructed in 1992. When the facility was originally designed, the architectural and engineering community used control joints in the circular-type masonry construction. In retrospect, expansion joints should have been used to allow for the unique expansion properties of circular masonry construction. The lack of expansion joints have forced the brick to push and pull inordinately, and tear from the fasteners; and

WHEREAS, installation of special fasteners, caulking, and painting are necessary to facilitate proper repair; and

WHEREAS, it is recommended that \$750,000 be appropriated to the 2014 Correction and Detention Fund budget from Correction and Detention Fund reserves for transfer to the 2014 Capital Improvement Program (CIP) Fund budget to fund the correctional facility brick repair.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the creation of a new CIP project for Correctional Facility Brick Repairs in the 2014 CIP Fund budget and assigns the project to the Kent County Building Authority; and

BE IT FURTHER RESOLVED that the Board of Commissioners appropriates \$750,000 to the 2014 Correction and Detention Fund budget from Correction and Detention Fund reserves; and

BE IT FURTHER RESOLVED that the Board of Commissioners appropriates \$750,000 to the 2014 CIP Fund budget from Transfers In from the Correction and Detention Fund.

Motion by Commissioner Morgan, seconded by Commissioner Bolter, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk – 18.

Nays: 0.

7-10-14-55 – NOTICE OF INTENT TO ISSUE CAPITAL IMPROVEMENT BONDS FOR IMPROVEMENTS AT MILLENNIUM PARK / FISCAL SERVICES

AUTHORIZING THE PUBLICATION OF A NOTICE OF INTENT TO ISSUE A BOND AND DECLARING THE COUNTY'S INTENT TO REIMBURSE ITSELF FOR COSTS FROM BOND PROCEEDS IN CONNECTION WITH THE ISSUANCE OF A CAPITAL IMPROVEMENT BOND PURSUANT TO ACT 34 OF THE PUBLIC ACTS OF MICHIGAN OF 2001, AS AMENDED

WHEREAS, the Board of Commissioners has agreed to undertake certain improvements to "The Meadows" area of Millennium Park including construction of a shelter and surface parking areas for public use and benefit (the "Park Improvements"); and

WHEREAS, the total cost of the Park Improvements is not to exceed \$3,000,000; and

WHEREAS, the Board of Commissioners has determined to finance the costs of the Park Improvements through the issuance of a capital improvement bond (the "Bond") pursuant to Act 34 of the Public Acts of Michigan of 2001, as amended, MCL 14.2101, et seq. ("Act 34"); and

WHEREAS, it is necessary to publish a notice of intent to issue bonds for the Bond pursuant to Section 517 of Act 34; and

WHEREAS, the County desires to express its intent to reimburse itself the costs related to the Park Improvements from the proceeds of the Bond.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Kent, Michigan:

1. That the County intends to pay for the costs of the Park Improvements through the issuance of the Bond in a total amount not to exceed \$3,000,000.
2. That a notice of intent to issue bonds for the Bond shall be published in accordance with Section 517 of Act 34.
3. That the County Clerk is authorized and directed to publish the notice of intent to issue bonds in *The Grand Rapids Press*, a newspaper of general circulation in the County, which notice shall be in the form of Exhibit A attached hereto. Such notice shall be not less than one-quarter page in size in the newspaper.

4. That the County, pursuant to Section 1.150-2 of the Treasury Regulations promulgated pursuant to the Internal Revenue Code of 1986, as amended, declares its intent to reimburse itself the costs of the Park Improvements and the costs related thereto in an amount not to exceed \$3,000,000 through the issuance of the Bond.

5. That a copy of this resolution shall be available for public inspection at the office of the County Clerk, 1st Floor, County Administration Building, 300 Monroe Avenue, N.W., Grand Rapids, Michigan.

6. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

Motion by Commissioner Vander Molen, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

## **EXHIBIT A**

### **COUNTY OF KENT, MICHIGAN**

#### **NOTICE OF INTENT TO ISSUE A BOND TO ELECTORS AND TAXPAYERS OF THE COUNTY OF KENT, MICHIGAN, SECURED BY THE LIMITED FULL FAITH AND CREDIT OF THE COUNTY AND THE RIGHT OF REFERENDUM THEREON**

**PLEASE TAKE NOTICE THAT THE COUNTY OF KENT, MICHIGAN** (the "County") intends to issue a capital improvement bond in the maximum amount of not to exceed \$3,000,000.

The bond shall be issued for the purpose of paying the costs of improvements to "The Meadows" area of Millennium Park including the construction of a shelter and surface parking areas for public use and benefit. Millennium Park is located within Kent County, Michigan.

The bond to be issued shall mature within the maximum term permitted by law with interest on the unpaid balance at a rate not to exceed the maximum rate permitted by law. The bond will be issued pursuant to Act 34 of the Public Acts of Michigan of 2001, as amended.

#### **SOURCE OF PAYMENT**

The interest on said bond shall be payable from the general revenues of the County and shall be secured by the full faith and credit pledge of the County within constitutional and statutory limitations. Bond principal is intended to be forgiven at maturity of the bond or the earlier occurrence of one or more events.

#### **RIGHT OF REFERENDUM**

The bond will be issued without a vote of the electors unless within 45 days from the date of publication of this notice, a petition signed by not less than 15,000 of the registered electors residing within the County has been filed with the County Clerk requesting a referendum upon the question of the issuance of said bond, then the bond shall not be issued until approved by the vote of the majority of the electors of the County qualified to vote and voting thereon at a general or special election.

This notice is published pursuant to the requirements of Section 517 of Act 34 of the Public Acts of Michigan of 2001, as amended.

Mary Hollinrake  
County Clerk

7-10-14-56 – TAX SHARING AGREEMENT – BYRON TOWNSHIP AND THE BYRON TOWNSHIP 84<sup>TH</sup> STREET CORRIDOR IMPROVEMENT AUTHORITY / FISCAL SERVICES

WHEREAS, under the provisions of the Corridor Improvement Authority Act, Act 280 of the Public Acts of Michigan of 2005, as amended, (Act 280), Byron Township established the 84<sup>th</sup> Street Corridor Improvement Authority and held a public hearing on March 17, 2014, to discuss the Development and Tax Increment Financing Plans including the designation of boundaries for the proposed 84<sup>th</sup> Street Corridor Improvement Authority; and

WHEREAS, On April 10, 2014, the Board of Commissioners adopted a resolution exempting its taxes from capture and filed a copy with the Clerk of Byron Township. Under Act 280, the County is obliged to take this action in order to preserve the right to control the amount of County tax levy which would be subject to capture by the Authority; and

WHEREAS, the Board of Commissioners have adopted an Economic Development Participation Policy, which provides the terms and conditions under which the County would financially participate in tax capture/abatement districts created by local governmental units; and

WHEREAS Byron Township has requested that the County enter into a Tax Sharing Agreement to share a portion of the tax increment generated by the County's general operating tax levy; and

WHEREAS the proposed Tax Sharing Agreement with Byron Township and the Byron Township 84<sup>th</sup> Street Corridor Improvement Authority is consistent with the Economic Development Participation policy previously adopted by the Board and prior executed tax sharing agreements; and

WHEREAS, the proposed Tax Sharing Agreement has been reviewed and approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves approve a Tax Sharing Agreement between Kent County, Byron Township, and the Byron Township 84<sup>th</sup> Street Corridor Improvement Authority and authorizes the Board Chair or designee to sign the Agreement; and

BE IT FURTHER RESOLVED that approval of the Tax Sharing Agreement and implementation of same may restrict the amount of property tax dollars otherwise available to support existing services and programs over the term of the agreements.

Motion by Commissioner Mast, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

7-10-14-57 – TAX SHARING AGREEMENT – CITY OF WYOMING AND ITS DOWNTOWN DEVELOPMENT AUTHORITY / FISCAL SERVICES

WHEREAS, in 1999, prior to the County's adoption of its Economic Development Participation Policy, the County entered into a tax sharing agreement with the City of Wyoming and its Downtown Development Authority (DDA) whereby the County would share a portion of the tax increment generated by the County's general operating tax levy; and

WHEREAS, the 1999 tax sharing agreement did not share tax increments from the County's Senior Services or Corrections and Detention Millage; and

WHEREAS, County staff and the staff from the City of Wyoming and the Wyoming DDA have negotiated a new agreement to also exclude from capture any taxes generated by the proposed Veterans Service Millage, if it is passed by the voters; and

WHEREAS, because the original agreement was negotiated prior to the County's adoption of its policy, and the County had not previously opted out of the tax increment capture, the terms and conditions of this Agreement follow the original agreement between the parties rather than similar agreements that the County has approved after the adoption of its policy; and

WHEREAS, Corporate Counsel has reviewed and approved the Agreement as to form.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Tax Sharing Agreement between Kent County, the City of Wyoming and the Wyoming Downtown Development Authority and authorizes the Board Chair or designee to sign the Agreement.

Motion by Commissioner Voorhees, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried by voice vote.

REPORTS

Gerald R. Ford International Airport

Commissioner Morgan: The Airport Board met at the end of June and the members voted to move ahead with the Authority concept. A presentation will be given to the Board of Commissioners at a work session on July 24<sup>th</sup> at 7:30 a.m.

MISCELLANEOUS

Cover Girl Miss Michigan

Commissioner Shroll: Introduced 13 year-old Regina Rossi and her father, Joe. Regina was recently appointed Cover Girl Miss Michigan. Part of her responsibility is to attend public meetings and learn more about what is going in local government.

Tax Policies

Commissioner Ponstein: Michigan's tax policies are in shambles. The whole tax policy needs to be completely redone.

Commissioner Antor: Michigan needs to reduce taxes. It is not good for business and is driving people away.

Philanthropist Peter Wege

Commissioner Bulkowski: Acknowledged the passing of Philanthropist Peter Wege earlier this week. His legacy will last for a long time and he will be remembered for making the community more inclusive and improving the environment.

Veterans Millage

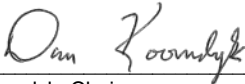
Commissioner Mast: The Veterans Millage Steering Committee has been formed. Paul Potter is the Chair with Commissioners Shroll and Mast serving. He encouraged Commissioners to give to the millage campaign.

Taxes

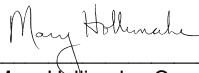
Commissioner Morgan: Would like to see government get out of the business of picking winners and losers. The personal property tax is a terrible tax. He would encourage the Chamber to hone its message to make it simpler.

ADJOURNMENT

At 9:46 a.m., Commissioner Szymczak moved to adjourn, subject to the call of the Chair, and to Thursday, July 24, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**July 24, 2014 – Work Session**  
**Airport Governance**

Meeting called to order at 7:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Absent: None.

Chair Koorndyk introduced David Slikkers (Airport Board and Governance Steering Committee member) to present the Airport Governance Review. Also, present was Nick Davidson from Leigh/Fisher.

## PRESENTATION

Mr. Slikkers stated that the subject of airport governance first came up in 2011, and again last year during the airport's strategic planning session. The County and the airport board selected Leigh/Fisher Consultants (San Francisco) to review and determine whether an airport authority is the right move for the Gerald R. Ford International Airport (GFIA) and is this the right time.

The Governance Steering Committee was formed by Commissioner Roger Morgan, Chair of the Airport Board, and Brian Ryks, Executive Director of the airport. The members of the Governance Steering Committee are:

- Robert Buchanan – Law, Weathers, Richardson
- Daryl Delabbio – Kent County Administrator / Contoller
- Mike DeVries – Grand Rapids Charter Township Supervisor
- Don Grimes – Senior VIP & CFO, Wolverine World Wide
- Dan Koorndyk – Chairman, Kent County Board of Commissioners
- Matt McLogan – Vice President, Grand Valley State University
- Roger Morgan, Chairman, Airport Board / County Commissioner
- Kathleen Ponitz – Principal, Progressive AE
- Brian Ryks – Executive Director, Gerald R. Ford International Airport
- Monica Scott – Mlive Editorial Board
- David Slikkers – CEO S2 Yachts / GFIA Board Member
- Todd Woodward – VP Corporate & Integrated Communications, Amway

Mr. Slikkers explained that a methodical approach was taken over six months to review all of the dimensions and aspects that needed to be considered. A survey was conducted, discussions were held with stakeholders, and legal issues, operation issues and



opportunities, and alternatives were considered and evaluated, all of which resulted in the recommended strategy.

Currently, 41% of airports are governed by an authority. No airport that has moved to an authority has reversed its decision. Airports make the decision to move to an authority for a variety of reasons, such as economic and political.

The steering committee spent a great deal of time considering the airport's current employees. It's a priority to make sure that no employees would be negatively impacted by moving to an authority.

Approximately 34 stakeholders were interviewed to get an understanding from the business community, staff, board and others what the situation was at the GFIA. The majority of those interviewed favored considering an airport authority structure.

Airports today face uncertainty with regard to federal funding. So, having a system that allows a flexible operating system is one of the key attributes of an airport authority.

It is time to shift into "enterprise thinking" to attract the most competitive airlines to drive down the cost of air travel for this region. Entrepreneurial thinking that allows for quick decision making, innovative, creative processes is key. The Regional Air Alliance of West Michigan was instrumental in helping the airport secure Southwest Airlines. It is a highly competitive environment. Today, airlines look at airports for their ability to fill seats. If they don't have a good market, they will not be interested. Kent County has a vibrant business community and leisure activities that really drive that.

Kent County has done well managing and overseeing the airport. The County should be applauded for its willingness to keep looking forward.

#### Alternatives Evaluation Criteria

Mr. Slikkers reviewed the four alternatives evaluation summary. To implement the plan, financial strength, leadership, and systems and procedures are critical.

Neither Act 206 nor Act 90 provides the operating latitude that comes with an airport authority. Act 206 does not permit the issuance of debt or the transfer of staff. Act 90 does not permit regional representation. The other two alternatives would be continuing with the current operation or a new legislative solution, the latter of which is being proposed. The new legislative solution has more positives than the current system.

#### Recommendations/Conclusion

##### **The recommended governance strategy for GFIA:**

- Transition airport governance to an airport authority created by new legislation, derived from Act 90
- The new Gerald R. Ford Airport Authority to be sponsored by Kent County, but should permit three board members from other counties
- Public accountability and Kent County leadership should be maintained by appointment of all board members by the Kent County Board of Commissioners, and by the requirement for Kent County residents to comprise a majority of board seats
- Kent County should actively support, facilitate and collaborate with the transition

to an authority, recognizing the transition as a strategy to strengthen the economic contribution of the airport to the County and region

**A two-step approval and transition process is envisioned:**

Step 1 – Recommendation / Conceptual Approval

- |               |   |
|---------------|---|
| (May 2014)    | Governance Steering Committee makes recommendation to pursue formation of an Authority      |
| (June 2014)   | Airport Board recommends authority formation  |
| (August 2014) | Legislative & Human Resources Committee reviews proposal and recommends to County Board     |
| (August 2014) | Board of Commissioners approves in concept, and requests development of a specific proposal |

Step 2 – Authority Formation / Transition

Enabling Legislation

- Draft authority legislation
- Review / approval by County
- State legislative approval

Employee Transition Specifics

- Pension program / administration
- Employee benefits
- Terms and conditions

Transfer Terms

- Lease or resolution
- Title and retained powers
- Transitional support
- Financial considerations

Key approvals

- Airport Board approval
- FAA approval
- Board of Commissioners approval
- Authority transfer complete

Q & A

**Com. Vander Molen:** Should the airport become an authority, what immediate effect would it have on financing?

**Administrator/Controller Delabbio:** Any bonds issued prior to the transition would retain the backing of the County's limited full faith and credit. The County's full faith and credit of a post-transition bonding would be subject to the approval of the Board of Commissioners. It is discretionary on the part of the County.

**Mr. Slikkers:** It will be the County's decision "yes" or "no" and, if it's a "no," the airport has the responsibility to go out on its own for financing.

**Com. Vander Molen:** Will the County continue to own the property?

**Mr. Slikkers:** Yes, the property does not change hands.

**Com. Mast:** Apparently, Act 206 & Act 90 are not the preferred alternatives. How optimistic are you and the Board that new legislation will be passed? Boarding rates between our airport and some of our competitors has narrowed over the last couple of years. Which airport is our main competitor?

**Mr. Slikkers:** The platform that would be used would be to modify Act 90. With the County's support, we believe that we have the political support necessary to get this accomplished. We will begin crafting the legislation once the BOC gives its approval. Our two main competitors are Chicago and Detroit. In the market analysis done about 12 months ago, GFIA was "leaking" about 1,000 seats a day to those two markets. From a ticket pricing standpoint, Southwest has narrowed the margin to within \$20 or less.

**Com. Voorhees:** I am concerned about revenue sources especially if they impact the tax-paying public. What are some of the non-airline revenue sources? Would this authority have taxing power?

**Mr. Slikkers:** The plan is to eventually go to a single entry point for one's check-in and expand the grand hall to a two-story facility with restaurants and retail. We expect those changes to generate more revenue.

**Mr. Davidson:** Whether the authority would have taxing power would be addressed when the legislation is crafted. The proposal that we have discussed with the steering committee is that tax authority would not be part of the legislation.

**Com. Morgan:** The philosophy was to set this authority up similar to the CAA, which is non-taxing.

**Com. Vonk:** I am the one naysayer on the Aeronautics Board with regard to this change. I was not part of the Governance Study itself and was not at the Aeronautics Board meeting when this vote came up. As someone serving eight years on the Aeronautics Board and having served on the Finance Committee, finances are very important as they relate to the airport. Money now comes from the parking fees, federal dollars, landing fees and some concessions. Currently, the airport faces a \$1,500,000 shortfall. We have excess funds with which we could supplement the airport as the County has in the past so it is not an immediate problem. However, with any downturn in ridership, it could become a very big problem. Much of what is being called the new governance can be done under the old governance. Currently, we are ranked #5 in the world for our size. That is a compliment to 50 years of good leadership.

**Com. Morgan:** There are no County dollars going to the airport. If you don't use the airport you don't pay for the airport. The Regional Air Alliance of West Michigan, started by Dick DeVos, raised \$5,100,000 to attract a low cost carrier. Before that time, we didn't look at customer satisfaction. GFIA is ranked in the top five in the country but it's because of the business community's involvement. The business community said that a lot of metrics needed to be measured and a low cost carrier was needed. The County wouldn't have appropriated \$5,100,000 to the airport to bring in a low-cost carrier. We're looking at this structure to increase our market presence because the model has changed. When this was a public utility model where the airlines were coming to us, it was a pretty functional model. But, now, it is a competitive model. We have about 30 exceptions to County policies to try to operate the airport in this competitive market. We need to form this authority with a lot of County oversight. The County has done a great job in the

stewardship. We need to become nimble in the marketplace and we need to position ourselves to become more competitive. We were losing passengers until we secured a low cost carrier. The airport, the way it is currently structured, was not in a position to do that. So we had to go to an outside source. We're looking to renovate our terminal at a cost of \$30,000,000. We have to go to the FAA and other revenue sources and we are going to have to go to the business sector to raise money for the additional \$15,000,000 to do this. I would like to think that the County could give us the \$15,000,000 to position ourselves in the marketplace but I don't think that money is available right now.

**Com. Saalfeld:** Maybe the number of board members could be changed to allow for more than one elected official. A lot of value can come out of having elected officials on the board along with the business people. Maybe the 7-member board goes to a 9-member board. It would allow for more diversity within committees, which in an authority structure committees will become all the more important.

**Com. Bulkowski:** I appreciate the regional focus. There is a lot of money and accountability that the County will still have over the airport. I want the airport to be the best possible and for it to move forward. How best can we move forward? Why can't the County invest \$5,100,000 to make this go forward? How far off are we in attracting talent and losing our current talent? When we look at the other airport authorities, what has been their track record? Do any of those airports wish they wouldn't have gone there?

**Mr. Slikkers:** The gap with regard to competitive recruiting varies on the position but it is between 5%- 20%. There are caps in the current system. An authority that has the nimbleness to move and go with the flow of the market we believe will put the airport in a good position. We are not suggesting that current staff are leaving as a result of that. What is in front of us in the next 3-7 years are some challenges filling senior management shoes. If we are going to be limited to the current system, I think that the airport will suffer.

**Mr. Davidson:** Every airport is different and the drivers have all been different. It is important to know why airports have moved from county structures to authorities. The biggest driver or common thread has been a growing recognition that there has been a change in the airport operating environment. Historically, airports have been relatively static entities with static federal funding and other sources having been fairly predictable. The industry has seen a transition away from that predictability. Airport improvement funding has been progressively reduced. In the future, airports are going to be much more dependent on locally generated funding, on commercial non-airline revenues and that places much more emphasis on the ability of airports to operate as commercial enterprises, to develop property, to develop non-airline revenue sources. That has been the driver of most of these transitions. All of the airport transitions have been a success in terms of the goals that they have set and the drivers that enabled them to change. Moving to an authority is not really a total change. It allows public direction through the election of a board, but it allows a bit more flexibility in the development of policies and procedures that enable an airport to operate more nimbly commercially.

**Com. Talen:** I appreciate the airport governance objectives as they are outlined. It would be helpful to have more concrete examples of the nimbleness and flexibility needed. What, at the airports that have transitioned to an authority, has changed that wouldn't have happened under the previous structure? What makes the current structure inflexible or less competitive?

**Mr. Slikkers:** One of the elements would be wages. The trend at the airport was declining prior to bringing in competitive carriers to help us stop the passenger leakage. If we hadn't had that intervention, we would still be on a decline. It was the vision of the business community, seeing a great asset sliding and wanting to prevent that, and actually intervening with a large sum of capital that did that. Under the airport authority, we would

have the flexibility to do the things necessary to keep us competitive. Now you add the operating flexibility that needs to go with that in order to negotiate those things that are all a part of an airport authority. With regard to the other airports, I don't know what each has accomplished. The plan is to have greater and greater interface with the business community. Up until the recent outreach to this alliance, there hasn't been much outreach to the business community.

**Com. Vriesman:** It still seems devoid of specifics.

**Mr. Slikkers:** The concern is how do we operate with enterprise thinking? As a rule, government doesn't think like an entrepreneur thinks or how they would go about solving problems. The County has done an incredible job managing this asset. If there wasn't a concern for the future with reference to the uncertainty of how things are funded, I would question why this topic was brought up by this group three years ago. What is being acted on today is the vision and the forward thinking that this group voiced three years ago and during its strategic planning one year ago. So, we have gone through a very methodical process. No one was on a mission to hastily look at this and see if we could slip something through. We are extremely studious with reference to making sure that the operating control remains here by virtue of the appointments by the Board so you would be selecting those individuals that you want that have the ability to operate under the authority. We are trying to still provide County oversight but to have the nimbleness to operate like a business.

**Com. Freeman:** This Board has always been good about aggressively finding the best ways to manage government. That is what we are doing today, obviously, talking through it and although there is no answer we've always been on the forefront and throughout the state people have realized that. My concern is since we have to go to the state to get signoff on the legislation, we probably have to go to the federal government.

**Mr. Slikkers:** Yes, we would have to get FAA approval. Where there is County approval, no airport authority has been turned down because the FAA recognizes that airport authorities are a third method of operating and it feels very comfortable with that. We don't foresee any stumbling block with FAA approval.

**Com. Hennessy:** I'm feeling that there is still a tension in the plan between operating like a commercial business and that which we also promote which is transparency and the openness of governments. She would like more conversation on the balance between the two. There are a lot more questions to ask and more to be discussed.

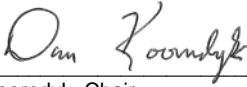
**Com. Vander Molen:** Presently, the County provides services to the airport (i.e., IT, personnel, finance, human resources, etc.) and the airport pays the County \$400,000-\$500,000 annually to provide those services. Should the authority decide that it no longer wants to use those County services that would create a deficit here which might cause some people to lose their jobs.

**Com. Ponstein:** The biggest concern is the timeline. We just received these highlights on some things we want to accomplish and yet we're supposed to meet next month to send this to the Board of Commissioners in August to get this going. Once the train gets going, it doesn't come back. I think the time frame needs to be extended and have another work session.

**Chair Koorndyk:** There is a lot of information to consider so another work session will be held on August 28. Any Commissioners who have questions should submit them to Administrator Delabbio prior to the work session. The goal is to have the best regional airport we can have.

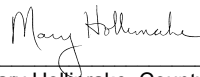
ADJOURNMENT

At 8:35 a.m., Chair Koorndyk adjourned the work session.



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Dan Koorndyk, Chair



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Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**July 24, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Voorhees gave the invocation.  
The Pledge of Allegiance followed.

## SPECIAL ORDER OF BUSINESS

### Comprehensive Annual Financial Report

Steven Blann from Rehmann-Robson reviewed the 2013 Comprehensive Annual Financial Report, the Single Audit Act Compliance, and the Management Letter (all of which are on file in the Office of the County Clerk). Rehmann-Robson gave Kent County a clean audit and Kent continues to be a great example.

### Energy Update

Al Jano, Director of Facilities Management, gave an energy update. He explained some of the energy conservation measures that have been made to various County buildings over the years which have resulted in significant savings for the County taxpayers. Kent County is tracking energy use and has energy consumption information available at [www.accesskent.com](http://www.accesskent.com).

## PUBLIC COMMENT

There was no public comment.

## APPROVAL OF MINUTES

Motion by Commissioner Voorhees, seconded by Commissioner Vonk, that the Minutes of the July 10, 2014, meeting be approved.

Motion carried by voice vote.

## REPORTS

There were no reports.

MISCELLANEOUS

Airport Authority

Commissioner Ponstein: Frequently, when an airport moves to an authority, it is because it is in trouble and although that is not the case with the Gerald R. Ford International Airport, he believes that there is time to review the proposal and get answers to questions posed at today's work session.

Primary Election

Commissioner Ponstein: Wished Commissioners well in the August 5<sup>th</sup> Primary Election. Also, he encouraged all to vote and help pass Proposal 1, which would modify the state's personal property tax.

Sympathy

Commissioner Antor: Acknowledged the passing of former police chief, Richard Steele.

Freedom Cruise Check

Commissioner Antor: On Saturday, July 26th, a \$25,000 check will be issued to the Grand Rapids Home for Veterans from proceeds of the Freedom Cruise. Hopefully, this is just the first check for West Michigan Veterans. He thanked those who contributed to this event.

Senior Millage

Commissioner Hennessy: The presentations on the Senior Millage have been going well. They are hoping for a positive vote on the millage renewal and slight increase.

Airport Authority

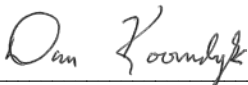
Commissioner Morgan: Thanked Commissioners for attending the airport work session. The airport is the biggest economic driver in the region and he wants it to be a regional asset. The business community is very supportive of a transition to an authority and it should be seamless and he hopes that the County will have a lot of influence in the future direction of the airport.

Airport Work Session

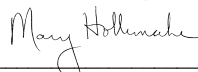
Chair Koorndyk: Any Commissioners who have questions on the airport work session should forward them to Administrator/Controller Daryl Delabbio by August 8th and a second work session is set for Thursday, August 28<sup>th</sup>, at 7:30 a.m.

ADJOURNMENT

At 9:41 a.m., Commissioner Voorhees moved to adjourn, subject to the call of the Chair, and to Thursday, August 14, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



Dan Koorndyk, Chair



Mary Hollinrake, County Clerk



# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**August 14, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Vriesman, Chair Koorndyk - 17.

Absent: Szymczak, Voorhees - 2.

Invocation: Commissioner Ponstein introduced Rabbi Michael Schadick, Temple Emanuel, who gave the invocation.  
The Pledge of Allegiance followed.

## SPECIAL ORDER OF BUSINESS

### Experience Grand Rapids Annual Update

Janet Korn, Senior Vice President, Experience Grand Rapids, gave the annual report (copy of which is on file in the Office of the County Clerk). In the Grand Rapids/Kent County hospitality industry there are 70 hotels, 7,254 hotel rooms and 30,000 hospitality employees. In 2013, 335 groups were booked; \$139 million in hotel room revenue; 290,000 convention attendees, with an economic impact of over \$1 billion for Kent County. More information can be found at [www.experiencegr.com](http://www.experiencegr.com).

### West Michigan Sports Commission Annual Update

Mike Guswiler, President, gave the annual update for the West Michigan Sports Commission (WMSC) (copy of which is on file in the Office of the County Clerk). A destination marketing organization, the WMSC booked or assisted with 370 sporting events and tournaments, attracted more than 500,000 athletes and spectator visitors and generated more than \$175 million in direct visitor spending in West Michigan. The Meijer State Games are now held in the summer and winter. The 2014 summer games held June 19-22, offered 39 sports, 48 events, 6,934 athletes and resulted in \$2.8 million in direct spending. Phase 1 of the Art Van Sports Complex is complete and the grand opening was held August 1. More information can be found at [www.westmisports.com](http://www.westmisports.com).

## PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of July 24, 2014, Meeting
- b) July 29, 2014, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)

Motion by Commissioner Ponstein, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Vriesman, Chair Koorndyk – 17.

Nays: 0.

RESOLUTIONS

8-14-14-58 – THIRD AMENDMENT TO ACSET’S INTERLOCAL AGREEMENT BY ADDING BARRY COUNTY / ADMINISTRATOR’S OFFICE

WHEREAS, in 1985, Kent County and the City of Grand Rapids established the Area Community Services Employment and Training Council (ACSET) as a separate legal entity under the Urban Cooperation Act, through an Interlocal Agreement; and

WHEREAS, in 1996, the Agreement was amended to add Allegan County for Michigan Works! Services, and in 2000 it was amended a second time to comply with changes in federal law; and

WHEREAS, over the past few years, the Governor has been encouraging consolidation of Michigan Works! service areas in alignment with his economic prosperity zones. Several conversations have been occurring among different Michigan Works! offices and neighboring counties to meet this request; and

WHEREAS, at this time, Barry County desires to join the consortium for the purpose of providing for the administration of employment and training programs in Barry County beginning on October 1, 2014; and

WHEREAS, two key changes to the Agreement are as follows: 1) Providing two Barry County Commission representatives on the Governing Board; 2) Rotating the Chair of ACSET among the four partners rather than alternating between Kent County and Grand Rapids; and

WHEREAS, a revised Interlocal Agreement among Allegan County, Barry County, Kent County and Grand Rapids requires approval by each governing body before it can be submitted to the Governor’s Office and Attorney General for approval; and

WHEREAS, the proposed Agreement has been reviewed and approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Third Amendment to ACSET’s Interlocal Agreement.

Motion by Commissioner Chivis, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

8-14-14-59 – RELINQUISHING ALEXANDRIA DRAIN TO THE CITY OF WYOMING / DRAIN COMMISSIONER

WHEREAS, the Alexandria Drain is an established County drain, and the Alexandria Drain Drainage District is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming and there is no outstanding indebtedness or contract liability; and

WHEREAS, the City of Wyoming wishes to assume maintenance, jurisdiction control and operation of the Alexandria Drain; and

WHEREAS, the City recognizes that pursuant to Section 395 of the Drain Code, the City will assume the maintenance, jurisdiction, control and operation of the drain and all costs for its future operation; and

WHEREAS, Section 395 of the Drain Code requires that before the relinquishment of the drain to the City can occur, the Board of Commissioners must approve the relinquishment by resolution; and

WHEREAS, the Drain Commissioner supports relinquishing jurisdiction and control of the Alexandria Drain to the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 395 of the Drain Code, MCL 280.395, the Board of Commissioners hereby authorizes the relinquishment of jurisdiction and control of the Alexandria Drain from the Drain Commissioner to the City of Wyoming.

8-14-14-60 – RELINQUISHING ALLEN ROAD BRANCH OF SECTION B OF DIVISION AVENUE DRAIN TO THE CITY OF WYOMING / DRAIN COMMISSIONER

WHEREAS, the Allen Road Branch of Section B of Division Avenue Drain is an established County drain, and the Alexandria Drain Drainage District is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming and there is no outstanding indebtedness or contract liability; and

WHEREAS, the City of Wyoming wishes to assume maintenance, jurisdiction, control and operation of the Allen Road Branch of Section B of Division Avenue Drain; and

WHEREAS, the City recognizes that pursuant to Section 395 of the Drain Code, the City will assume the maintenance, jurisdiction, control and operation of the drain and all costs for its future operation; and

WHEREAS, Section 395 of the Drain Code requires that before the relinquishment of the drain to the City can occur, the Board of Commissioners must approve the relinquishment by resolution; and

WHEREAS, the Drain Commissioner supports relinquishing jurisdiction and control of the Allen Road Branch of Section B of Division Avenue Drain to the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 395 of the Drain Code, MCL 280.395, the Board of Commissioners hereby authorizes the relinquishment of jurisdiction and control of the Allen Road Branch of Section B of Division Avenue Drain from the Drain Commissioner to the City of Wyoming.

8-14-14-61 – RELINQUISHING CLAFOR DRAIN TO THE CITY OF WYOMING / DRAIN COMMISSIONER

WHEREAS, the Clafor Drain is an established County drain, and the Clafor Drain Drainage District is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming and there is no outstanding indebtedness or contract liability; and

WHEREAS, the City of Wyoming wishes to assume maintenance, jurisdiction, control and operation of the Clafor Drain; and

WHEREAS, the City recognizes that pursuant to Section 395 of the Drain Code, the City will assume the maintenance, jurisdiction, control and operation of the drain and all costs for its future operation; and

WHEREAS, Section 395 of the Drain Code requires that before the relinquishment of the drain to the City can occur, the Board of Commissioners must approve the relinquishment by resolution; and

WHEREAS, the Drain Commissioner supports relinquishing jurisdiction and control of the Clafor Drain to the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 395 of the Drain Code, MCL 280.395, the Board of Commissioners hereby authorizes the relinquishment of jurisdiction and control of the Clafor Drain from the Drain Commissioner to the City of Wyoming.

8-14-14-62 – RELINQUISHING GOLFVIEW ESTATES DRAIN TO THE CITY OF WYOMING / DRAIN COMMISSIONER

WHEREAS, the Golfview Estates Drain is an established County drain, and the Golfview Estates Drain Drainage District is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming and there is no outstanding indebtedness or contract liability; and

WHEREAS, the City of Wyoming wishes to assume maintenance, jurisdiction, control and operation of the Golfview Estates Drain; and

WHEREAS, the City recognizes that pursuant to Section 395 of the Drain Code, the City will assume the maintenance, jurisdiction, control and operation of the drain and all costs for its future operation; and

WHEREAS, Section 395 of the Drain Code requires that before the relinquishment of the drain to the City can occur, the Board of Commissioners must approve the relinquishment by resolution; and

WHEREAS, the Drain Commissioner supports relinquishing jurisdiction and control of the Golfview Estates Drain to the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 395 of the Drain Code, MCL 280.395, the Board of Commissioners hereby authorizes the relinquishment of jurisdiction and control of the Golfview Estates Drain from the Drain Commissioner to the City of Wyoming.

8-14-14-63 – RELINQUISHING HOME ACRES DRAIN TO THE CITY OF WYOMING / DRAIN COMMISSIONER

WHEREAS, the Home Acres Drain is an established County drain, and the Home Acres Drain Drainage District is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming and there is no outstanding indebtedness or contract liability; and

WHEREAS, the City of Wyoming wishes to assume maintenance, jurisdiction, control and operation of the Home Acres Drain; and

WHEREAS, the City recognizes that pursuant to Section 395 of the Drain Code, the City will assume the maintenance, jurisdiction, control and operation of the drain and all costs for its future operation; and

WHEREAS, Section 395 of the Drain Code requires that before the relinquishment of the drain to the City can occur, the Board of Commissioners must approve the relinquishment by resolution; and

WHEREAS, the Drain Commissioner supports relinquishing jurisdiction and control of the Home Acres Drain to the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 395 of the Drain Code, MCL 280.395, the Board of Commissioners hereby authorizes the relinquishment of jurisdiction and control of the Home Acres Drain from the Drain Commissioner to the City of Wyoming.

8-14-14-64 – RELINQUISHING MEADOWVIEW ESTATES DRAIN TO THE CITY OF WYOMING / DRAIN COMMISSIONER

WHEREAS, the Meadowview Estates Drain is an established County drain, and the Meadowview Estates Drain Drainage District is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming and there is no outstanding indebtedness or contract liability; and

WHEREAS, the City of Wyoming wishes to assume maintenance, jurisdiction, control and operation of the Meadowview Estates Drain; and

WHEREAS, the City recognizes that pursuant to Section 395 of the Drain Code, the City will assume the maintenance, jurisdiction, control and operation of the drain and all costs for its future operation; and

WHEREAS, Section 395 of the Drain Code requires that before the relinquishment of the drain to the City can occur, the Board of Commissioners must approve the relinquishment by resolution; and

WHEREAS, the Drain Commissioner supports relinquishing jurisdiction and control of the Meadowview Estates Drain to the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 395 of the Drain Code, MCL 280.395, the Board of Commissioners hereby authorizes the relinquishment of jurisdiction and control of the Meadowview Estates Drain from the Drain Commissioner to the City of Wyoming.

8-14-14-65 – RELINQUISHING SOUTHLAWN PARK DRAIN TO THE CITY OF WYOMING / DRAIN COMMISSIONER

WHEREAS, the Southlawn Park Drain is an established County drain, and the Southlawn Park Drain Drainage District is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming and there is no outstanding indebtedness or contract liability; and

WHEREAS, the City of Wyoming wishes to assume maintenance, jurisdiction, control and operation of the Southlawn Park Drain; and

WHEREAS, the City recognizes that pursuant to Section 395 of the Drain Code, the City will assume the maintenance, jurisdiction, control and operation of the drain and all costs for its future operation; and

WHEREAS, Section 395 of the Drain Code requires that before the relinquishment of the drain to the City can occur, the Board of Commissioners must approve the relinquishment by resolution; and

WHEREAS, the Drain Commissioner supports relinquishing jurisdiction and control of the Southlawn Park Drain to the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 395 of the Drain Code, MCL 280.395, the Board of Commissioners hereby authorizes the relinquishment of jurisdiction and control of the Southlawn Park Drain from the Drain Commissioner to the City of Wyoming.

8-14-14-66 – RELINQUISHING SOUTHLAWN NO. 2 DRAIN TO THE CITY OF WYOMING  
/ DRAIN COMMISSIONER

WHEREAS, the Southlawn No. 2 Drain is an established County drain, and the Southlawn No. 2 Drain Drainage District is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming and there is no outstanding indebtedness or contract liability; and

WHEREAS, the City of Wyoming wishes to assume maintenance, jurisdiction, control and operation of the Southlawn No. 2 Drain; and

WHEREAS, the City recognizes that pursuant to Section 395 of the Drain Code, the City will assume the maintenance, jurisdiction, control and operation of the drain and all costs for its future operation; and

WHEREAS, Section 395 of the Drain Code requires that before the relinquishment of the drain to the City can occur, the Board of Commissioners must approve the relinquishment by resolution; and

WHEREAS, the Drain Commissioner supports relinquishing jurisdiction and control of the Southlawn No. 2 Drain to the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 395 of the Drain Code, MCL 280.395, the Board of Commissioners hereby authorizes the relinquishment of jurisdiction and control of the Southlawn No. 2 Drain from the Drain Commissioner to the City of Wyoming.

8-14-14-67 – RELINQUISHING SOUTHLAWN NO. 3 DRAIN TO THE CITY OF WYOMING  
/ DRAIN COMMISSIONER

WHEREAS, the Southlawn No. 3 Drain is an established County drain, and the Southlawn No. 3 Drain Drainage District is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming and there is no outstanding indebtedness or contract liability; and

WHEREAS, the City of Wyoming wishes to assume maintenance, jurisdiction, control and operation of the Southlawn No. 3 Drain; and

WHEREAS, the City recognizes that pursuant to Section 395 of the Drain Code, the City will assume the maintenance, jurisdiction, control and operation of the drain and all costs for its future operation; and

WHEREAS, Section 395 of the Drain Code requires that before the relinquishment of the drain to the City can occur, the Board of Commissioners must approve the relinquishment by resolution; and

WHEREAS, the Drain Commissioner supports relinquishing jurisdiction and control of the Southlawn No. 3 Drain to the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 395 of the Drain Code, MCL 280.395, the Board of Commissioners hereby authorizes the relinquishment of jurisdiction and control of the Southlawn No. 3 Drain from the Drain Commissioner to the City of Wyoming.

Motion by Commissioner Mast, seconded by Commissioner Morgan, that resolutions 8-14-14-59 – 8-14-14-67 be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Ponstein, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chavis, Shroll, Chair Koorndyk – 17.

Nays: 0.

REPORTS

Agri-Business Community Work Group

Commissioner Saalfeld: The Agri-Business Community Work Group met with Birgit Klohs on Monday. Commissioners Ponstein and Jones serve on the Work Group. They discussed the types of agri-business in Kent County. Meetings will be held on the second Monday of each month. He is looking forward to promoting agri-business in Kent County.

River Restoration - Downtown Grand Rapids

Commissioner Talen: There are four groups involved in the planning for the restoration of the river rapids. It is a significant planning process, which will be going on for some time. A lot of coordination and public input is required. This would affect those up and down stream and away from the river.

Commissioner Vander Molen: Would it be possible to dredge the Grand River downstream all the way to Spring Lake?

Airport

Commissioner Morgan: There will be another Airport Governance Work Session on August 28, at 7:30 a.m., prior to the regular Board meeting to answer any questions.

Fire Commission

Commissioner Jones: Oakfield Township will get a new fire truck soon. The October 23<sup>rd</sup> Fire Commission evening meeting will be held at Oakfield Township and will center on the new truck.

MISCELLANEOUS

Citizen Appointments

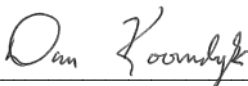
Commissioner Shroll: Kent County will accept citizen applications for boards and commissions from August 15 through September 30. Commissioners are asked to help get the word out.

Senior Millage

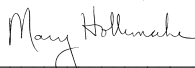
Commissioner Hennessy: Grateful that the senior millage passed. Next year's senior millage review process begins today.

ADJOURNMENT

At 9:41 a.m., Commissioner Ponstein moved to adjourn, subject to the call of the Chair, and to Thursday, August 28, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**August 28, 2014 – Work Session**  
**Airport Governance**

Meeting called to order at 7:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Absent: None.

## INTRODUCTION

Chair Koorndyk explained that questions and answers (see attached list) generated from the first work session held on July 24, 2014, were distributed to Commissioners on Friday, August 22, for review. Today's work session is for further discussion and any additional questions that Commissioners may have.

Chair Koorndyk introduced David Slikkers (Airport Board and Governance Steering Committee member). Also present are Amanda van Dusen from Miller Canfield and Airport Director, Brian Ryks.

Mr. Slikkers said that he hoped Commissioners had time to review the questions and answers provided. And he asked if there are more questions.

This issue will go to the Legislative & Human Resources Committee in September and then on to the full Board of Commissioners ("BOC") at the end of September. Hence, Commissioners will have opportunities to ask more questions in September. Nothing is set in stone at this time.

## Q & A

**Com. Vander Molen:** There is a recommendation for a 7-member board; will that decision be made by this Board?

**Chair Koorndyk:** The decision as to how many board members will be made down the road. The legislation needed has not yet been passed to set up an authority.

**Mr. Slikkers:** The number of board members will be stated in the draft legislation. There will be another opportunity to review and discuss when the draft legislation is presented. If the BOC takes action next month, a steering committee will be formed to draft legislation, which would be reviewed by this Board before it's submitted to Lansing.

**Com. Mast:** Has anyone talked with legislators for some feedback on this? Any idea on what legislators might do and how soon they would act?



**Mr. Slikkers:** There is a high degree of receptivity at the Governor's level to support what the local body wishes to do. At this time, we have a positive read but we can't predict today how long it will take. We understand the need for local, state and federal support.

**Com. Mast:** Why would the federal officials have to get involved?

**Mr. Slikkers:** Because the airport deals with the FAA.

**Com. Bolter:** All requests for bills have to be to the state legislature by August 30 for consideration this year.

**Com. Vonk:** Name three reasons why we should go to an authority. The Aeronautics Board has been nimble by adding the charter school, handling the glycol issue, building the parking garage. The only big problem during Vonk's tenure on the Airport Board is the management pay plan issue.

**Mr. Slikkers:** There are several reasons, and one of which is the continued change in Washington with reference to funding and its uncertainty. The more independence we have as an operating authority the more flexibility the airport will have to remain sustainable. Secondly, the airport industry is not a government industry, but a competitive industry. It's important from a business perspective to sync with the airlines and the industry with which the airport competes. Clearly, the ebb and flow of that business cycle is very different from that of the County. And, thirdly, is the administrative side of it. Some of the things staff goes through to get basic things accomplished would be totally unacceptable in a business environment - taking 1-3 months to do some things that should be done in 24-48 hours. It all requires BOC approval. The oversight that the BOC has given over the last decades has been awesome. Look at what has been accomplished. The fact that this was a topic of consideration back in 2011 indicates that the BOC is very forward thinking. The fact that the BOC is willing to explore this in an open forum shows a forward looking vision.

**Com. Vonk:** Attended many airport conferences and has never had anyone tell them to move to an authority. No one ever said one type of governance was superior to another. The average customer coming through the airport doesn't care how the airport is governed; they just want to get to their destination. The Gerald R. Ford International Airport ranks fifth internationally. Are we going to take that all apart on a hope? This will cost a lot of money. Why is it being considered?

**Com. Bulkowski:** Has issues with the proposed governing board's size and understands that it can be addressed moving forward. We have several business leaders sitting at this table. He would hope that the 19 members here get the right people on the board whether it be Commissioners or non-commissioners. He supports the airport being the best in the region and believes in the consolidation/collaboration model. We need to be more like a business to have the right talent run the airport. How would the authority differ as far as bringing in new airlines?

**Mr. Slikkers:** The process, as I understand it today, is that the airport administration/authority would be responsible for recruiting and courting airlines and meeting their requirements. Five years ago, the airport was challenged. Seats and passengers were on a pretty significant downhill slide. The fact that we had outside help/resources speaks to the commitment of the business community. The airport has a new method/structure that it is deploying to try to supplement that but the authority should be the one out there interfacing with the airlines directly. To avoid confusion, it's better from the airlines' perspective if it comes directly from the executive/ operations team at the airport. We've seen continued increase in service opportunities.

**Com. Bulkowski:** The dollars to support that interface is coming out of operations?

**Mr. Slikkers:** If there are sums of money, whatever that is, we have to be responsible for raising that and we deem it in the best interest of the airport moving forward.

**Com. Morgan:** Can you talk about the Regional Air Alliance and how the airport is partnering with it to continue that work? Would you also discuss the bonding debt and authority language?

**Mr. Ryks:** Regarding the Regional Air Alliance, we are very appreciative of what Dick DeVos and the Alliance did. Air Tran and Southwest would not be here without that effort. At an airport, you need an entity that involves private sector business to help not only retain but also attract new air service. The airlines want to know who is going to be sitting in those seats and what businesses are going to be using those seats to ensure profitability. From a leadership standpoint, that should come from the airport because they are the ones that work day in and day out with the carriers. We need to be able to act as a business developer to retain and attract air service. To that end, we set up the Regional Air Alliance which is positioned under The Right Place. They can bring businesses to the table when needed, when we hear from airlines that there is an opportunity or a need to bring that support to the table. It is the best position to have the airport lead that effort. The airport currently has \$170-175 million in outstanding debt. The majority is from the parking structure. Other projects include the north/south runway and improvements to the terminal in 2000. We're paying about \$13.9 million annually to support those bonds. The parking structure supports itself. The terminal bonds and the airfield bonds were structured so that those payments are being paid with airline rates and charges. We need to be careful as to how much we bond because we don't want to drive the airline rates up to a point where airlines might depart. We are looking at raising private capital so that we don't have to raise the airline rates and charges. The airport authority structure allows you to better position yourself to go out and partner with businesses in Kent County and in the region that use the airport to help support innovative financing or funding strategies that we think will benefit the airport and our airline partners.

**Atty. van Dusen:** Act 90 is an example. It is not necessarily what this airport's legislation would need to look like. While Act 90 was created to help solve the problem in Detroit, it is a good starting point - to look at what has worked well. There are some changes that that Board and administration would make today that would address the very few problems that have arisen at the Metro Airport since Act 90 was enacted and that authority was created. But that is not the model that Kent County would necessarily be bound to. The BOC can decide what the governance structure would look like, what the appointments would be, how board members could be removed (at the will of the appointment authority or for cause and what the cause would be). You have an opportunity to define all of that. The key things to be addressed in the legislation are governance, key elements of operation, various powers and the transfer of the debt to the authority so that the bond holders would view it as a seamless transition and all of that can be addressed in legislation. Do not get confused with the Act 90 and Detroit in general when thinking about this process.

**Com. Morgan:** So we are not opening up Act 90?

**Atty. van Dusen:** We are talking about a separate part of the Aeronautics Code which can take the parts liked from Act 90 and import them into a new part of the code. This would create another alternative for an airport authority that reflects your vision for how this might operate.

**Com. Hennessy:** Concerned about the transparency of the process and the actual involvement the BOC will have in the decision making. She read several articles on other airport authorities and issues they've had.

**Mr. Slikkers:** Our recommendation will be to the BOC from a legislation standpoint. The team will draft it first and it will go to BOC for approval before it goes to Lansing. You will have transparency and influence with reference to shaping what is, in Commissioners' view, the best way forward.

**Mr. Ryks:** The Pittsburgh situation was a result of U.S. Air deciding not to maintain a hub there. When airlines merge they tend to have more hubs than needed. When they merge, they tend to close some of those hubs. So what you were reading was really related to that and not the governance structure that is operating there.

The topic of airport governance came up when I applied for the Airport Director position. Commissioner Vander Molen was Chair at the time, and asked what I thought about an airport authority. My response was that I thought it was something the BOC should seriously look at. Having worked at 6 airports, 28 years in the industry, 14 years of which were working for an airport authority, I feel it is a preferred method of operation. It gives you autonomy and true regional representation which is very valuable. As an airport, we serve a very large regional area and we are trying to grow that region. Southwest being in the market has helped stimulate that traffic volume and to have a board that not only represents Kent County but represents the entire region promotes good will and strong collaboration. Finally, at the previous authorities I've worked for, we worked closely with the counties and cities and you need to continue to maintain that strong collaboration because all want the same outcome and that is to insure that the airport acts as an economic engine throughout the entire region. Collaborating and pulling together common interests is a real benefit.

**Com. Vriesman:** Appreciates less hindrance and more flexibility for the ability to make timely decisions in order to meet needs. Hearing a lot of words like sustainability and better marketing but doesn't understand how the change in governance will improve these things. What are the travel and business interaction restrictions that keep them from doing this now and why can't they do it? Would be more comfortable if he had a clearer understanding.

**Mr. Ryks:** We are a business and do a lot of business development with the airline if there are opportunities. One of my goals is to continue to diversify our revenue stream at that facility. We have some great opportunities for that with ready-to-build sites. We have 3,400 acres of property and we don't want to be as dependent strictly upon airline revenues and airline activity. We want to diversify those income streams by, hopefully, gaining more business at the facility that may or may not be of a direct tie to aviation, may or may not need access to runways and taxiways because we have properties that do and do not have access. From a business development standpoint there are times you need to take folks to dinner and currently that is difficult with the County's current restrictions. We may need to respond in a way that sets us apart from another community or airport because a lot of these business attractions are on a national scale. An authority arrangement where you are not subject to very strict county operating policies and procedures will benefit those actions.

**Com. Jones:** There are number of board members and recommendations but are there recommendations on how often the board should meet?

**Mr. Slikkers:** That will be developed in the process. I would anticipate that it would be the continuance of what it is today which is once a month.

**Com. Voorhees:** Concerned about the financial aspect. We are going through the budget process now looking at some very high dollars of future needs in technology and upgrades. The airport is using around \$500,000 of services from the County. He's concerned that if we make multi-million dollar commitments to upgrade our technology and the authority decides not to use County services what is the impact to the County's budget. It was said that the airport would *like* to continue using County services. We would need confirmation. We have to go into this realizing what the financial impact for the County will be.

**Mr. Slikkers:** Currently, the airport contracts services from the County. There is really no reason, as long as those services remain competitive, that the authority would have an

interest in switching providers. The collaborative relationship and the interaction is there today. We want to continue it. There is no desire to separate. If it is something the County wants to do, then the airport authority would need to know that so that it can plan accordingly.

**Com. Voorhees:** There needs to be some type of commitment not a “desire” or “contemplation.” A commitment that the County will not see \$500,000 of its needed resources for technology just go to some other entity.

**Com. Ponstein:** The airport was built with tax dollars, federal, state & local. We owe it to the taxpayers to have policies and procedures. Those policies may need to be reviewed, but we need to have policies and procedures in place to protect taxpayers. When you responded to Commissioner Vonk by saying we need to act more like a business – some businesses that come to mind are Tyco, Enron, British Petroleum - these are not business models to emulate. It was mentioned that the difference between a business and the County is that when a decision needs to be made, the County could take three months and a business would take 24 hours to make a decision – that is a serious statement. Can you give a specific example of where something took 3 months that should have been done in 24 hours?

**Mr. Slikkers:** At this particular time I will decline to respond to that because sometimes information that is shared with a board member with reference to employees is done in confidence.

I used it as an example but don't want to put anyone in a tough position.

**Com Ponstein:** I can single out time and time again where businesses have made knee jerk decisions that have been very costly. So, I think it's unfair that we pit business against government.

**Com. Bolter:** As we move through the process, one of the ways to be more business-like would be a very specific plan and a cost analysis. How much is this going to cost? At some point, will this Board be presented with some type of transition budget or fiscal analysis of what the fiscal impact is going to be specifically? It is hard to make a decision when you don't know the fiscal impact.

**Mr. Slikkers:** We know that there is going to be a cost to do this. We are not denying that. There will be some cost and the airport will be responsible for that cost that can and will be reflected in its operating budgets.

**Com. Antor:** It sounds like we want to be able to expand, grow and become more efficient and the hope is that it will be expedited by going to this form of oversight. When you go the airport you still have a fairly enjoyable experience unlike some of the bigger airports. At what point do we lose that? Maybe we save a few dollars but are we losing quality because all of a sudden we become like everyone else which sometimes is a place you don't want to go to. Will all the people that serve on this authority get any special perks?

**Mr. Slikkers:** I can't answer that because I don't think that's been decided with reference to perks. With reference to the experience of either Chicago or Detroit airports – clearly the experience in Grand Rapids is very different. It is a regional airport and we envision it remaining a regional airport. Today, it is largely identified as a Kent County airport but with the outreach of The Right Place, it can be seen as a regional airport for West Michigan and slow the seat leakage to Detroit or Chicago. We have plugged the holes in the dyke, if you will, by the low-cost carriers that have now been added. Between Detroit and Chicago, we are at about a \$12-\$16 difference today on tickets where as it used to be a \$70-\$100 difference. We are managing very effectively what we have and the opportunities that are in front of us.

**Com. Talen:** Have a difficult time with some things in particular the nimbleness issue. The airport wasn't able to control costs during the downturn. Did the airport want to reduce the number of employees and they couldn't do that under the current structure? Being able to respond in a timely manner to emergencies – that bothers him that that could happen anywhere in the County. If that is the case at the airport because of county policies that could happen anywhere within the county. Similarly, the exceptions to the management pay plan that they would need to request. It's always been his understanding that the Human Resources Department does periodic comparisons, pay rate studies and Kent County tends to be consistent with the market. Is this the case and if not, why? He would like some follow-up on this.

**Com. Vander Molen:** When they changed the name of the airport to the Gerald R. Ford International Airport it was said that it would cost around \$750,000. This morning the number of \$1,000,000 has been thrown around for the switch over to an authority. It would be nice to know the cost. When it comes to emergencies, there have been a few times in my tenure that we needed to look at some employee positions and how they rank and sometimes it took 3 or 4 months to get results. We are hiring people at the airport that are significantly different than other employees within the system.

**Chair Koorndyk:** In response to Com. Vonk's earlier request to name three reasons why an authority would be better: 1) management pay plan for employees; 2) regionalization of board members – we have one member right now and it would be good to have more; and, 3) more business collaboration.

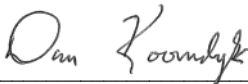
The timeline for the airport governance process is:

- 1) Legislative & Human Resources Committee in September; then
- 2) BOC end of September

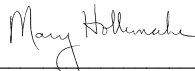
There will be more opportunity to vet this out and to decide if we want to move this forward. There is nothing in stone yet.

ADJOURNMENT

At 8:30 a.m., Chair Koorndyk adjourned the work session.



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Dan Koorndyk, Chair



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Mary Hollinrake, County Clerk

**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**August 28, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Vriesman gave the invocation.  
The Pledge of Allegiance followed.

SPECIAL ORDER OF BUSINESS

The Rapid – Annual Update

Peter Varga, Chief Executive Officer, gave the annual update on The Rapid. The Rapid received the 2013 Outstanding Mid-size Transit System award from the American Public Transportation Association. The new Bus Rapid Transit (BRT), the Silver Line, began running on Monday, August 25, from 60<sup>th</sup> Street (Kentwood) north to Michigan Street (Grand Rapids). The BRT is the first in the state, and the first federally-funded project of this kind in Michigan. This project was on time and under budget. The Rapid is currently conducting the Laker Line Study to provide BRT service along Lake Michigan Drive. There were 500,000 more rides in 2013 than in 2012. A copy of the presentation is on file in the Office of the County Clerk and more detailed information can be found at: [www.ridetherapid.org](http://www.ridetherapid.org).

PUBLIC COMMENT

Pat DeYoung, President, UAW Local 2600, 4330 Stafford Avenue, Wyoming – Asked Commissioners to keep in mind the 100 airport employees and their well-being during the airport governance discussions/decision.

CONSENT AGENDA

- a) Approval of the Minutes of August 14, 2014, Meeting
- b) August 5 & 19, 2014, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)

Motion by Commissioner Vriesman, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Antor,

Vonk, Chair Koorndyk – 19.

Nays: 0.

### RESOLUTIONS

#### 8-28-14-68 – ADD A FULL-TIME MAINTENANCE MANAGER TO THE DEPARTMENT OF AERONAUTICS / AERONAUTICS

WHEREAS, the Department of Aeronautics is requesting a new position to manage all maintenance activities for the airport's physical plant and airfield infrastructure; and

WHEREAS, this position will report to the airport's Facilities Management Director, and will relieve him/her from the day-to-day role by taking over responsibility for the daily oversight of the Terminal/Building Maintenance and Field Maintenance staff and by serving as a single point of contact for all airport maintenance activities. This will allow the Facilities Management Director to provide proper oversight for the entire Facilities division and devote more time to engineering projects; and

WHEREAS, the Department of Aeronautics is requesting, and Human Resources concurs, to add a full-time Maintenance Manager effective September 1, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the addition of a full-time Maintenance Manager (MPP C43) to the Department of Aeronautics.

Motion by Commissioner Vonk, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Antor, Vonk, Chair Koorndyk – 19.

Nays: 0.

#### 8-28-14-69 – AGREEMENT WITH SECCHIA FAMILY LIMITED PARTNERSHIP TO FINANCE IMPROVEMENT TO THE MEADOWS AT MILLENNIUM PARK / FISCAL SERVICES

WHEREAS, Kent County (the "County") in collaboration with Peter F. Secchia ("Secchia") has agreed to undertake certain improvements to "The Meadows" area of the County-owned Millennium Park including construction of a shelter and surface parking areas for public use and benefit (the "Park Improvements") at a total cost of not to exceed \$3,000,000; and

WHEREAS, the County has determined to finance the costs of the Park Improvements through the issuance of a capital improvement bond (the "Bond") in the principal amount of \$3,000,000 pursuant to Section 517 of the Revised Municipal Finance Act, Act 34 of the Public Acts of Michigan of 2001, as amended, MCL 14.2101, et seq.; and

WHEREAS, the County has agreed to issue the Bond and the Secchia Family Limited Partnership (SFLP) has agreed that it or its assignee will acquire the Bond in accordance with the terms and conditions of a proposed agreement; and

WHEREAS, interest on the Bond will be the five-year rate for taxable limited tax general obligation bonds having an AAA rating from either S&P Ratings Services or Moody's Investors Service Inc., and

WHEREAS, the bond principal will not be paid but will be forgiven on the earlier of (i) the fifth anniversary date of the issuance date of the Bond or (ii) 30 days after the date of Peter Secchia's death, provided, however, that the date of forgiveness due to death may be extended up to an additional two years; and

WHEREAS, the agreement has been reviewed and approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Millennium Park Improvement Agreement with the Secchia Family Limited Partnership, and authorizes the Board Chair to sign the document.

Motion by Commissioner Mast, seconded by Commissioner Szymczak, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Antor, Vonk, Chair Koorndyk – 19.

Nays: 0.

8-28-14-70 – ISSUE CAPITAL IMPROVEMENT BONDS FOR IMPROVEMENTS TO THE MEADOWS AT MILLENNIUM PARK / FISCAL SERVICES

WHEREAS, Kent County (the “County”) in collaboration with Peter F. Secchia (“Secchia”) has determined to undertake certain improvements to “The Meadows” area of the County-owned Millennium Park including the construction of a shelter and surface parking areas for public use and benefit (the “Park Improvements”) at a total cost not to exceed \$3,000,000; and

WHEREAS, the County is authorized to issue a bond (the “Bond”) pursuant to Section 517 of Act 34 of the Public Acts of Michigan of 2001, as amended, MCL 14.2101, et seq. (“Act 34”) and use the proceeds thereof to pay for the costs of the Park Improvements including the costs of issuance of the Bond (the “Park Improvements Costs”); and

WHEREAS, the Board of Commissioners of the County (the “Board”) has determined it is in the best interest of the County to issue the Bond pursuant to Section 517 of Act 34 for the purpose of paying the Park Improvements Costs; and

WHEREAS, pursuant to a Millennium Park Improvement Agreement (the “Agreement”) between the County and the Secchia Family Limited Partnership (“SFLP”) approved by the Board at the same meeting as approval of this resolution, SFLP has agreed that it or its assignee will acquire the Bond pursuant to the terms and conditions of the Agreement; and

WHEREAS, all things necessary to the authorization and issuance of the Bond under the provisions of the Constitution and laws of the State of Michigan, including Act 34, have been done and the Board is empowered and desires to authorize the issuance of the Bond subject to the conditions and requirements of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby authorizes the issuance and private placement of a Capital Improvement Bond and other matters related to thereto as follows:

Section 1. Necessity of Park Improvements; Useful Life. It is necessary for the public health, safety and welfare of the County to undertake the Park Improvements and issue the Bond of the County therefor pursuant to Section 517 of Act 34 to pay for the Park Improvements Costs. The period of usefulness of the Park Improvements is estimated to be not less than 7 years.

Section 2. Bond Authorized; Security. The County shall issue the Bond entitled “General Capital Improvement Bond, Series 2014 (Millennium Park Project)” as a single certificate in the principal sum of \$3,000,000 (the “Bond Principal”) to pay for the Park Improvements Costs. The Bond shall be a general obligation of the County, but shall not be secured by a full faith and credit pledge of the County.

The rights and remedies of the holder of the Bond may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights



generally now existing or hereafter enacted and the application of general principles of equity including those related to equitable subordination.

Section 3. Bond Details. The Bond shall be issued to SFLP or its assignee in fully registered form without coupons as a single certificate dated the date of delivery in the amount of Bond Principal substantially in the form set forth in Section 8 hereof. The Bond shall have the following terms:

a. The Bond Principal, i.e., \$3,000,000, shall not be paid, but instead will be forgiven on the earlier of (i) the fifth anniversary date of the issuance of the Bond or (ii) 30 days after the date of Secchia's death (the "Principal Forgiveness Date"), *provided, however*, at the election of SFLP or any successor holder of the Bond (the "Bondholder") the date of forgiveness may be extended up to an additional two years from the Principal Forgiveness Date (the "Revised Principal Forgiveness Date") upon written notice from the Bondholder to the County prior to the Principal Forgiveness Date, without additional interest accruing after the earlier of (i) the fifth anniversary date of the issuance of the Bond or (ii) the date of Secchia's death.

b. The term of the Bond shall be from the date of its issuance to the Principal Forgiveness Date or, if applicable, the Revised Principal Forgiveness Date (the "Bond Term").

c. Interest on the Bond shall be the five-year rate, as of the seventh business day prior to the date the Bond is issued by the County and acquired by SFLP, for taxable limited tax general obligation bonds having an AAA rating from either S&P Ratings Services or Moody's Investors Service Inc. as certified to the County and SFLP by Robert W. Baird & Co. (the "Interest").

d. Interest accrued on Bond Principal shall be paid by the County to the Bondholder semi-annually on June 1 and December 1 of each calendar year of the Bond Term and on the Principal Forgiveness Date or such other date on which the payment of Interest terminates if such date is not a June 1 or December 1, *provided, however*, Interest on Bond Principal shall terminate and not thereafter be due and payable after the earlier of (i) the fifth anniversary date of the issuance of the Bond or (ii) the date of Secchia's death.

Except as provided above in this Section 3, the Bond shall not be subject to redemption prior to maturity. The County's Administrator/Controller or his designee is hereby authorized to approve the date and place of delivery of the Bond and other matters and procedures necessary to complete the issuance of the Bond and acquisition by SFLP as permitted by law.

Section 4. Payment of Bond and Record Date. Interest on the Bond shall be paid when due by check or draft drawn on the County by first-class mail to the Bondholder at the address shown on the registration books of the County kept by the County (the "Bond Register") as of the close of business on the 15th day of the month preceding the month a payment of Interest on the Bond is due, *provided, however*, that if such day is a Saturday, Sunday or legal holiday in the State of Michigan (the "State"), then to the Bondholder at the addresses shown on the Bond Register as of the close of business on the day next preceding such 15th day of the month which is not a Saturday, Sunday or legal holiday in the State (the "Record Date"). The County Treasurer shall make or cause to be made timely payments of Interest on the Bond, authenticate or cause to be authenticated the Bond upon its initial issuance and, if applicable and permitted by law, subsequent transfer to a successive Bondholder, and act as registrar of the Bond including the maintenance of the Bond Register.

Section 5. Denomination and Numbering. The Bond shall be issued in the amount of Bond Principal and numbered R-1.

Section 6. Registration. The Bond shall be registered as to both the Bond Principal and interest on the Bond Register.

Section 7. Execution, Authentication and Delivery of Bond. The Chairperson of the Board and County Clerk shall sign the Bond manually or, to the extent authorized by law, by facsimile, for and on behalf of the County and shall cause the seal of the County (or a facsimile thereof) to be affixed thereto or printed thereon. The Bond, when

executed, shall be delivered to the County Treasurer for authentication and delivery to SFLP upon receipt by the County of an amount equal to Bond Principal. The County Treasurer shall indicate on the Bond the date of his authentication. The Chairperson of the Board, County Clerk, County Treasurer, County Administrator/Controller and County Fiscal Services Director are hereby authorized to execute such certificates, affidavits or other documents or instruments as may be required in connection with the issuance of the Bond and its delivery to SFLP.

Section 8. Form of Bond; Exchange and Transfer of Bond. The Bond shall be substantially in the form attached hereto as Exhibit A. If applicable and permitted by law, the Bond, at the request of the current Bondholder, shall be transferable on the Bond Register upon the surrender of said Bond together with an assignment executed by the current Bondholder or its duly authorized attorney in form satisfactory to the County Treasurer. Upon compliance with applicable laws and regulations and receipt of the properly assigned Bond certificate, the County Treasurer shall authenticate and deliver a new bond certificate in the amount of Bond Principal and like Interest and Bond Term to the designated transferee.

If, at the time the County Treasurer authenticates and delivers a new bond certificate pursuant to this Section 8, payment of Interest on the Bond is in default, the County Treasurer shall endorse upon the new bond certificate the following: "Payment of interest on this Bond is in default. The last date to which interest has been paid is \_\_\_\_\_."

The County Treasurer may deem and treat the entity or person in whose name the Bond shall be registered upon the Bond Register as the absolute owner of the Bond for the purpose of receiving the Interest on the Bond and for all other purposes, and all such payments made to any such registered owner, or upon its order, in accordance with the provisions of Section 4 of this resolution shall be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid, and the County Treasurer shall not be affected by any notice to the contrary.

Section 9. Interest Payment Fund. There shall be established and maintained on the books of the County a separate fund to be designated the "GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT BOND INTEREST PAYMENT FUND, SERIES 2014 (MILLENNIUM PARK PROJECT)" (the "Interest Payment Fund") for the Bond. All payments made by the County pursuant to Section 4 of this resolution are pledged for the payment of the Interest on the Bond. The Interest on the Bond when due shall be paid from of the Interest Payment Fund.

Section 10. Improvement Fund. Prior to delivery of the Bond, there shall be established and maintained on the books of the County a separate account to be designated the "GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT BOND IMPROVEMENT FUND, SERIES 2014 (MILLENNIUM PARK PROJECT)" (the "Improvement Fund") for the Bond. The Bond Principal shall be deposited into the Improvement Fund. The moneys on deposit in the Improvement Fund from time to time shall be used solely for the purpose for which the Bond was issued. Any unexpended balance shall be used for such purposes as allowed by law. After completing the Park Improvements and disposition of remaining proceeds of the Bond, if any, pursuant to the provisions of this Section 10, the Improvement Fund shall be closed.

Section 11. Defeasance. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay Interest on the Bond, shall have been deposited in trust, this resolution shall be defeased with respect to the Bond and the Bondholder shall have no further rights under this resolution except to receive payment of the Interest on the Bond from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange the Bond as provided herein.

Section 12. Replacement of Bond. Upon receipt by the County Treasurer of proof of ownership of the Bond and satisfactory evidence that the Bond has been lost, apparently destroyed or wrongfully taken and upon receipt of security or indemnity which complies with applicable law and is satisfactory to the County Treasurer, the County Treasurer shall deliver a new executed bond certificate to replace the bond certificate lost, apparently destroyed or wrongfully taken in compliance with applicable law. Any bond certificate delivered pursuant to the provisions of this Section 12 in lieu of any bond certificate lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond certificate in substitution for which such bond certificate was delivered.

Section 13. Investment of Moneys. Moneys in the Improvement Fund and the Interest Payment Fund may be invested in United States Government obligations, obligations the principal of and interest on which are guaranteed by the United States Government or other investments permitted by law. Any moneys so invested shall be in obligations or deposits maturing prior to the estimated date that such moneys will be needed for the purposes of the fund in which such moneys invested have been deposited.

Section 14. Issuance and Delivery of Bond. The Chairperson of the Board, County Clerk, County Treasurer, County Administrator/Controller and County Fiscal Services Director are authorized to do all things necessary to effectuate the issuance and delivery of the Bond in accordance with the provisions of this resolution.

Section 15. Approval of Michigan Department of Treasury. The issuance and sale of the Bond is subject to approval being granted therefor by the Department of Treasury of the State ("Treasury") in accordance with Act 34. The County has previously filed a qualifying statement with Treasury, and subsequent thereto the County has been granted qualified status by Treasury, all as provided in Act 34.

Section 16. Severability. If any section, paragraph, clause or provision of this resolution shall be held invalid, the invalidity of such paragraph, section, clause or provision shall not affect any of the other provisions of this resolution.

Section 17. Prior Resolutions. All prior resolutions or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

Section 18. Headings. The section headings in this resolution are furnished for convenience of reference only and shall not be considered to be part of this resolution.

Section 19. Effective Date of Resolution. This resolution shall become effective immediately upon its passage.

Motion by Commissioner Mast, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Antor, Vonk, Chair Koorndyk – 19.

Nays: 0.

EXHIBIT A  
R-1

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF KENT  
GENERAL OBLIGATION LIMITED TAX  
CAPITAL IMPROVEMENT BONDS,  
SERIES 2014  
(Millennium Park Project)

INTEREST RATE	MATURITY DATE	DATE OF ORIGINAL ISSUE
	The earlier of the fifth anniversary date of the Date of Original Issue or 30 days after the date of the death of Peter F. Secchia (the "Principal Forgiveness Date"), <i>provided, however,</i> at the election of the Registered Owner up to an additional two years from the Principal Forgiveness Date.	_____, 2014
REGISTERED OWNER:	Secchia Family Limited Partnership	
PRINCIPAL AMOUNT: (\$3,000,000)	Three Million	Dollars

KNOW ALL MEN BY THESE PRESENTS that the Principal Amount of this Bond will not be paid but instead will on the Principal Forgiveness Date be forgiven by the Registered Owner. Interest on the Principal Amount of this Bond (computed using a 360-day year consisting of twelve 30-day months) from the date hereof shall be paid at the Interest Rate per annum specified above, shall be payable on June 1, 2015, and semi-annually thereafter on the first day of June and December of each year during the term of this Bond and on the Principal Forgiveness Date or such other date on which the payment of interest terminates if such date is not a June 1 or December 1, *provided, however,* interest on the Principal Amount of this Bond shall terminate and not thereafter be due and payable after the earlier of (i) the fifth anniversary date of the Date of Original Issue or (ii) the date of Peter F. Secchia's death and shall be paid by check or draft drawn on the County to the Registered Owner by first-class mail at the address shown on the registration books of the County on the Record Date or as otherwise agreed by the County and the Registered Owner. The Record Date shall be the close of business each May 15 and November 15 with respect to the payments due each June 1 and December 1, respectively, provided that if such day is a Saturday, Sunday or legal holiday in the State of Michigan (the "State"), the Record Date shall be as of the close of business on the day next preceding such 15th day of the month which is not a Saturday, Sunday or legal holiday in the State.

This Bond is issued in accordance with the provisions of Section 517 of Act 34 of the Public Acts of Michigan of 2001, as amended, and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") to finance the

costs of public park improvements in the County-owned Millennium Park as provided in the Resolution.

The Bond is a general obligation of the County, but is not a full faith and credit pledge of the County.

This Bond has limited transferability as provided in the Resolution.

The Principal Amount of the Bond is not subject to forgiveness prior to the Principal Forgiveness Date as described herein.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the County, including this Bond, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County has caused this Bond to be executed in its name by facsimile signature of the Chairperson of the County Board of Commissioners and County Clerk and its seal (or a facsimile thereof) to be impressed or printed hereon and to be manually authenticated by the County Treasurer, as the County's authenticating agent, all as of the original issuance date set forth above.

KENT COUNTY, MICHIGAN

(Seal)

Dan Koorndyk, Chairperson

Mary Hollinrake, County Clerk

CERTIFICATION OF AUTHENTICATION

This Bond is the Bond described in the within mentioned Resolution.

Dated: \_\_\_\_\_, 2014

Kenneth D. Parrish  
County Treasurer

REPORTS

Agri-Business Community Work Group

Commissioner Saalfeld: The Agri-Business Community Work Group will meet on Monday, September 8, at 4:30 p.m.

MISCELLANEOUS

South Clinic

Commissioner Vander Molen: The Health Department's dedication ceremony for the South Clinic (4700 Kalamazoo Avenue SE) will be held this morning at 10:30 a.m. The South Clinic merges two current County health clinics (in Kentwood and Wyoming) and will add dental care services which will make a huge difference in health care in our community.

Public Comment - Airport Employees

Commissioner Vander Molen: In response to the Public Comment this morning regarding the airport's 100 employees, the Aeronautics Board has discussed employee transition issues.

Commissioner Morgan: The Aeronautics Board has met several times with the employee group holding extensive and straight forward discussions.

Community Health Advisory Committee

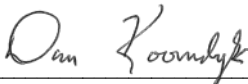
Commissioner Shroll: The Community Health Advisory Committee (CHAC) will meet today at 11:30 a.m., at the South Clinic following the dedication.

Drainage Board

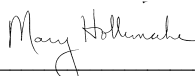
Chair Koorndyk: The Drainage Board met this morning and agreed to collaborate with the City of Grand Rapids on a \$14-million project for the extension of the Grand River floodwall.

ADJOURNMENT

At 9:32 a.m., Commissioner Vriesman moved to adjourn, subject to the call of the Chair, and to Thursday, September 11, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**September 11, 2014 – Work Session**  
**Proposed 2014 Budgets**  
**(October 1, 2014 – September 30, 2015)**

Meeting called to order at 7:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vonk, Voorhees, Chair Koorndyk - 16.

Absent: Antor, Vander Molen, Vriesman - 3.

PRESENTATION

(Note: Commissioners received a copy of Administrator Delabbio’s memorandum, dated August 27, 2014, on the October 1, 2014 – September 30, 2105 Budget Recommendation; and, a copy of today’s PowerPoint presentation, of which is on file in the Office of the County Clerk.)

Administrator Delabbio explained that the County’s budget is bifurcated. A number of operations/programs have an October – September fiscal year, with most having a January – December fiscal year. This work session will cover those budgets which begin October 1. They include: Child Care Fund – Circuit Court; Child Care Fund – Department of Human Services; the Health Department; Friend of the Court; some special projects; and, Veteran’s Trust.

Included in these budgets are non-general fund dollars, which come primarily from the State of Michigan, and County general fund transfers to these special revenue funds. Approximately 15% of these budgets represent general fund appropriations.

These funds need to be approved prior to October 1, 2014. This will go to the Finance & Physical Resources Committee on September 16 and then to the Board on September 25 for approval.

**Child Care – Circuit Court**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$10,076,488	\$10,102,441	\$20,178,929

**Child Care Fund – DHS**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$5,751,760	\$5,780,000	\$11,531,760

Major Impacts

- County staff continues to work with the Circuit Court and DHS to monitor costs.
- Uncertainties:
  - increases in removals for abuse and neglect
  - increases in the amount of time children are placed in institutional placements
- The County will continue to work with local partners to:
  - reduce the number of institutional placements
  - monitor cases
  - transition to a performance based, community based model of care

**Health Fund**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$18,407,501	\$6,506,995	\$24,914,496

Major Impacts

- MIHP referrals are down, resulting in fewer in-home visits. Due to this, 2.0 FTE positions are recommended for elimination.
- The Health Department also eliminated 1.2 FTE Clerk Typist II positions as a result of the South Health Clinic consolidation.

**Friend of the Court**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$6,920,080	\$1,900,309	\$8,820,389

**Special Projects**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$3,107,822	\$747,548	\$3,855,370

**Veteran's Trust Special Revenue**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$175,000	\$0	\$175,000



**Summary of General Fund Contributions**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$44,438,651	\$25,037,293	\$69,475,944

**Q & A**

**Com. Jones:** How confident are we that the non-general funds will come through?

**Admin. Delabbio:** The County has agreements with the Health Department and Friend of the Court. There was a time when there were issues with how the State reimbursed the County for child care funding, but that has been resolved. Historically, we have received these funds but, at times, the timing might not have been what we would have liked (up to a 60-day lag in getting reimbursements). One of the reasons we try to maintain a 40% balance in our general fund balance is because we have to front money in many instances.

**Com. Bulkowski:** Has there ever been a public hearing on this portion of the budget?

**Admin. Delabbio:** No. The public hearing really affects the general fund. When we hold the public hearing on the budget it is a "transfer out" that is looked at.

**Com. Bulkowski:** Have there been years where there were significant budget overages? Because we don't know how much the final cost will be and because we monitor with DHS, do we put artificial pressures on expenditures because we're hitting the cap? Are we providing the services that are required at the level required but for budget pressures?

**Admin. Delabbio:** Five or six years ago, budget adjustments were made in July or August, but I would not call them significant.

**Asst. Admin. Britt:** The likelihood of another supplemental request coming forward is very unlikely. However, if we see an increase in the number of kids removed from homes then there might be a need. We've been aggressive about meeting with DHS staff and aligning with the courts and partners, meeting on a regular basis to lessen the need for having to supply additional dollars. Five or six years ago we pulled all of the community partners together to find out how can we meet the needs without more dollars. We found ways to reduce the days of care in private agencies as well as the D.A. Blodgett and St. Johns. We have a pretty good process in place now.

**Com. Bulkowski:** So we reduce days of care without impacting the outcome of supporting the child in that situation?

**Asst. Admin. Britt:** Correct.

**Com. Morgan:** Wasn't there a lawsuit with the Child Care Fund which created a huge adjustment? How do we work to contain these budgets?

**Asst. Admin. Britt:** Since that time we have really improved our relationship with the state through regular meetings with our legislators, DHS, agencies and boards to stay on top of it and head off any policy changes which would impact the local budget. We are not the same as Wayne County, Oakland County, or Macomb County systems. Often the state will make decisions that impact Kent based on what is better for Wayne, Oakland, or Macomb and that is what happened with the lawsuit.

**Com. Talen:** If the DHS Child Care Fund moves to a new or different model, would that include more performance-based indicators and would there be movement toward that for the Circuit Court Child Care Fund? Hopefully, in a couple of years, we will start to see what's happening to the kids in terms of the outcomes for their lives and their families. Is there any movement in that direction and, if not, can we move in that direction for Circuit Court Child Care Fund?

**Asst. Admin. Britt:** Not at this point. We've been given an opportunity as a county to make the Child Care Fund for DHS be more performance based. There is suspicion or concern from other counties or the courts that what we are doing would impact them. So, there is some apprehension in other parts of the state as to what we are doing because we have 95% - 100% private child care system. No other county except for Wayne has one like that. There has not been any discussion about moving down that road further with any of the programs.

**Com. Talen:** I realize this isn't a directly money related question, but I am still concerned about what is happening to kids in the Child Care Fund and that really ought to determine what level of spending and what we are spending dollars on. It's frustrating not knowing from where to get that information because we are throwing a lot of money into the Fund and we have no idea what is happening to it and how. I've been doing this for 14 years now and approving that budget and wondering when do we actually have accountability for what's happening to those kids?

**Asst. Admin. Britt:** One of the important aspects of the new performance based agreement is this component that gives us better data to understand what is happening with each case. The state is re-engineering the system to give us better data and we think that we are in a better position to do exactly what you're asking.

**Com. Mast:** We are transitioning to the new system - do you know when that will happen? As I understand it, there has to be legislation passed. Has that legislation passed yet?

**Asst. Administrator Britt:** Both the House and Senate have a bill. DHS has approved the plan and it's just a matter of how they want to slice the accountability portion for both sides of the house. There is going to be new legislation to support this and we don't know exactly what it will look like but it is going to happen this fall. We already have agreements with the local agencies to move this forward.

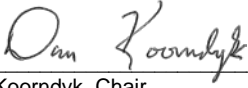
**Management Analyst Matthew Van Zetten:** The House has passed 5507 - the state budget for this year. 100% of the per diems to private agencies would be covered by the state. That is what we had proposed in our plan last year. Rep. MacGregor sponsored this legislation. For all counties that are at 100% of purchase of services, the state would cover all of the administrative rates.

Senate Bill 975 is tailored only to Kent County with 100% coverage of costs. Other counties would remain in the old system. SB 975 blends case rate performance based money. We expect a resolution this year. We know now that, in this budget year, the state will be paying 100% of the administrative daily rates for private agencies. That contract has been signed with the state and private agencies and given to the house appropriation chairs. The benefit of SB 975 is that it would cap our costs based on the past three years' average for out-of-home placement. The state would be at risk for anything higher or lower and it would become performance-based, which gets Commissioner Talen's point that, over the years, we haven't known what has happened to the quality of the service and the outcomes for these kids. It's very complicated, there are a lot of moving parts and we are positioned well to address this. We have taken a much more proactive stance. We are really on the cusp of a fundamental change that would do a lot of good things and there are a lot of winners. We've been working hard for that.

**Com. Bolter:** Commended Wayman Britt and Matthew Van Zetten for all of their work. Kent County is lucky to have them and their experience. It is exhaustive to sit through a 7-hour work group on performance-based funding and child care outcomes several times a year. The concerns are what are the outcomes and are these kids getting placed in permanency quickly and effectively. Part of this whole performance-based funding model is being able to measure those things. Kent County is kind of the test case for the whole state.

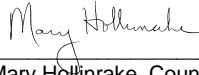
ADJOURNMENT

At 8:28 a.m., Chair Koorndyk adjourned the work session.



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Dan Koorndyk, Chair



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Mary Hoffmeyer, County Clerk

# **PROCEEDINGS**

of the  
**Kent County Board of Commissioners**  
**September 11, 2014 – Regular Meeting**

Meeting called to order at 8:38 a.m. by Chair Dan Koorndyk.

Present: Commissioners Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vonk, Voorhees, Chair Koorndyk - 16.

Absent: Antor, Vander Molen, Vriesman - 3.

Invocation: Commissioner Freeman introduced Pastor Jodie Flessner, Caledonia United Methodist Church, who gave the invocation. The Pledge of Allegiance followed.

## SPECIAL ORDER OF BUSINESS

### National Parks Service Presentation

Jeff McCusker, Trail Manager for the North Country National Scenic Trail (NCT), presented Bob Papp, Parks Department Business Manager, with a plaque in appreciation for his assistance with trail planning in Kent County. The NCT is the longest national scenic trail, covering seven states from New York to North Dakota, crossing through 165 jurisdictions including Kent County. Earlier this year, Kent County Parks added a 10-page supplement to its Master Plan to connect the North Country Trail to five county parks and several township trail systems. This was a huge service to the North Country Trail, which saved thousands of dollars.

### Health Department South Clinic Update

Adam London, Administrative Health Officer and Monica Smith, South Clinic Supervisor, gave an update on the Health Department's new South Clinic (copy of which is on file in the Office of the County Clerk). The South Clinic is the result of two merged health clinics (Kentwood and Wyoming) and the addition of the Michigan Community Dental Clinic services. Dental care ranked high in the 2011 Community Health Needs Assessment. Only opening last week, the clinic has already booked 560 clients. The clinic is located at 4700 Kalamazoo Avenue SE and is on The Rapid bus route.

### Community Development Collaboration Report

Wayman Britt, Assistant Administrator, gave a report on the Community Development Collaboration Study (copy of which is on file in the Office of the County Clerk). The study was conducted to see if the delivery of community development services could be streamlined or improved while reducing administrative costs for Kent County and the cities of Grand Rapids and Wyoming. A consultant was hired to review the community development systems of Wyoming, Grand Rapids and the County of Kent.

The study looked at cultural issues, financial aspects of the programs, and problematic areas. The study determined that all of the jurisdictions are doing a pretty good job in managing their systems. There were no inefficiencies. To reduce cost duplications and staff, two options were presented. Option 1: A third-party administrator be hired by each of the jurisdictions to manage community development. The cost would be minimal; however, it was determined that they would not find enough efficiencies to make the move. Option 2: Have one of the local jurisdictions manage all three programs. However, HUD made it clear that if this option was chosen, then the County would have to be the administrator. Option 2 would create a board with representatives from each of the jurisdictions involved. There would be opportunities for consistency and collaboration, but with limited financial benefit. They looked at the Continuum of Collaboration, which showed opportunities to improve efficiencies and consistency. Each of the jurisdictions has a certain HUD formula so that if they were combined, the objective for each still must be met. HUD's analysis showed a \$500,000 loss in total if the jurisdictions combined or hired a third-party administrator. Therefore, it was decided that the next steps would be: 1) Community Development leaders meet monthly to create plans for items 1 - 6 on Continuum of Collaboration. 2) City/County executives meet quarterly to review status of plans for items 1 - 6. 3) City/County executives meet after one year to review item 7.

#### PUBLIC COMMENT

There was no public comment.

#### APPROVAL OF MINUTES

Motion by Commissioner Freeman, seconded by Commissioner Morgan, that the Minutes of the August 28, 2014, meeting be approved.  
Motion carried by voice vote.

#### REPORTS

##### Grand Rapids Downtown Development Authority

Commissioner Talen: The DDA met yesterday and reviewed the impact report for the *Movies in the Park* project. Six free movies were shown at Ab-Nab-Awen Park June through August. A survey conducted showed that the event was rated a "9" on a scale of 1 to 10, and the return on investment was almost \$13 for every \$1 that DGRI spent. Also, as many as 20% came from over 30 miles away. More than half the people attending were in the 25 - 34 years of age range.

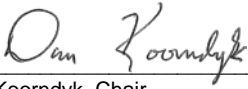
#### MISCELLANEOUS

##### Sympathy

Commissioner Freeman: Extended his heartfelt sympathy to the family of Tim Dougherty, a Road Commission employee, who was killed on Monday at work.

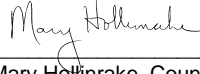
#### ADJOURNMENT

At 9:45 a.m., Commissioner Freeman moved to adjourn, subject to the call of the Chair, and to Thursday, September 25, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



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Dan Koorndyk, Chair



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Mary Hoffman, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**September 25, 2014 – Regular Meeting**

Meeting called to order at 8:38 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Saalfeld introduced Vicar Tyler Carter, Immanuel Lutheran Church, who gave the invocation.  
The Pledge of Allegiance followed.

## SPECIAL ORDER OF BUSINESS

### Quality Service Employee of the Quarter

Chair Koorndyk acknowledged Dolores Howe, Kent County Friend of the Court, who was selected as the Quality Service Employee of the Third Quarter. He read the nominator's letter commending Dolores for her excellent service with Kent County.

### Fair Housing Center

Nancy Haynes, Executive Director, gave an update on the Fair Housing Center of West Michigan. Established in 1980, the Fair Housing Center's mission is to prevent and eliminate practices of illegal housing discrimination and ensure equal housing opportunity. The Center receives approximately 2,000 calls and handles over 100 fair housing cases each year. The majority of cases deal with race, disability and familial status. More information on the Fair Housing Center of West Michigan can be found at: [www.fhcmw.org](http://www.fhcmw.org).

## PUBLIC COMMENT

There was no public comment.

## CONSENT AGENDA

- a) Approval of the Minutes of September 11, 2014, Meeting
- b) September 16, 2014, Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Resolutions:

9-25-14-71 – FALLASBURG DAM MAINTENANCE APPROPRIATION / FACILITIES  
MANAGEMENT

WHEREAS, since 1983, the County has an agreement to lease Fallasburg Dam to STS HydroPower, LTD., for \$29,000 annually for the purpose of generating and selling hydroelectric power; and

WHEREAS, according to the lease agreement with STS HydroPower, the County receives \$29,000 in base rent. Of this amount, \$4,000 must be designated for maintenance and repairs on the dam. The current available balance is \$40,719; and

WHEREAS, the Federal Energy Regulatory Commission (FERC) has mandated repairs be done to the Fallasburg Dam this year. The scope of the project is to repair concrete in various portions of the spillway sections; and

WHEREAS, the total cost of the project is estimated at \$35,000; and

WHEREAS, Facilities Management is requesting an additional appropriation of \$35,000 from the Fallasburg Dam Special Project Fund Reserves.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby appropriates \$35,000 to the Fallasburg Dam Maintenance budget in the Special Projects Fund.

9-25-14-72 – DEPARTMENT OF PUBLIC WORKS FY 2014 BUDGET AMENDMENT /  
FISCAL SERVICES

WHEREAS, the Department of Public Works (DPW), acting through the Board of Public Works, is an Enterprise Fund established by the Board of Commissioners to provide solid waste management services and water and sewer system construction, inspection, and maintenance under contract with some local units of government; and

WHEREAS, for FY 2014, the DPW is expecting to incur \$573,900 in additional personnel costs supported by \$415,000 in net assets and \$158,900 in additional revenues; DPW is also expecting \$2,918,000 in additional revenue and expenses associated with the receipt of additional tonnage at the North Kent Transfer Station, South Kent Landfill, and the Waste-to-Energy Facility; and

WHEREAS, the total FY 2014 budget appropriation for the DPW Fund is \$34,434,467. The department is requesting a \$3,491,900 additional appropriation which would result in an amended budget of \$37,926,367; and

WHEREAS, the request was approved by the Board of Public Works at its meeting on September 4, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the appropriation of an additional \$3,491,900 to the FY 2014 Department of Public Works budget from DPW net assets (\$415,000) and estimated revenue (\$3,076,900).

9-25-14-73 – FY 2014 STRATEGIC TRAFFIC ENFORCEMENT PROGRAM GRANT  
BUDGET AMENDMENT / SHERIFF

WHEREAS, the Board of Commissioners, on April 10, 2014, accepted and appropriated \$31,037 from the Michigan Office of Highway Safety Planning for the Highway Safety Project "Strategic Traffic Enforcement Program" grant; and

WHEREAS, an additional 196 hours of enforcement in the approximate amount of \$13,000 became available increasing the total award to \$44,037. The majority of the extra hours will be used for Operating While Intoxicated (OWI) enforcement; and

WHEREAS, the grant funds overtime and benefits in order to reduce the number of vehicle occupants killed or seriously injured in Kent County by conducting



safety belt enforcement zones and to reduce the number of fatal and serious injury crashes in Kent County by conducting stepped-up impaired driving patrols; and  
WHEREAS, the grant period is February 26, 2014 to September 30, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners appropriates an additional \$13,000 from the Michigan Office of Highway Safety Planning to the Sheriff’s FY 2014 Strategic Traffic Enforcement Program Grant in the Special Project Fund.

Motion by Commissioner Saalfeld, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried

Yeas: Vriesman, Voorhees, Vonk, Vander Molen, Talen, Szymczak, Shroll, Saalfeld, Ponstein, Morgan, Mast, Jones, Hennessy, Freeman, Chivis, Bulkowski, Bolter, Antor, Chair Koorndyk – 19.

Nays: 0.

RESOLUTIONS

9-25-14-74 – CONCEPTUAL APPROVAL OF AIRPORT AUTHORITY / AERONAUTICS / BOARD OF COMMISSIONERS

WHEREAS, a Subcommittee of the County Board of Commissioners issued a report on Airport Governance that stated the County should 1) expand the Airport Authority to include one West Michigan representative; 2) change the Board name to be consistent with the Airport name; and 3) review the Board composition in three years (2014), to determine if greater regional representation would benefit regional economic contribution; and

WHEREAS, in December 2013 Airport Board Chair Roger Morgan appointed a Governance Study Steering Committee to gather information and investigate various methods and models for an Airport to be governed. LeighFisher, Inc., a nationally recognized airport consulting firm, was retained to assist the Governance Study Steering Committee in its efforts; and

WHEREAS, during the 24-week study period, LeighFisher interviewed 35 stakeholders, conducted five progress meetings with the Governance Study Steering Committee, presented a mid-study update to the Aeronautics Department staff and provided a recommendation to the Airport Board at a workshop on June 3 followed by a second presentation to the Aeronautics Department staff on the same day; and

WHEREAS, the Steering Committee was presented with four different alternatives, including continuing governance as it is with the County and three different forms of an Airport Authority; and

WHEREAS, the final recommendation from the Steering Committee and Gerald R. Ford International Airport Board is that the Gerald R. Ford International Airport transition its governance to an Airport Authority; and

WHEREAS, the Board of Commissioners held work sessions on the recommendation on July 24, 2014 and August 28, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby accepts, in concept, the recommendation of the Gerald R. Ford International Airport Board and the Airport Governance Steering Committee to create an Airport Authority governance model for the Gerald R. Ford International Airport, and authorizes the County Administrator/Controller to work with the Executive Director of the Aeronautics Department to develop plans and recommendations to present to the Airport Board and Board of Commissioners (and the appropriate Standing Committees); and

BE IT FURTHER RESOLVED that the recommendations will be transmitted to the Board of Commissioners and Airport Board for referral to the appropriate Standing Committee action and final Board approval once a transition plan, timeline, budget have been established, and once a Lease and Operating Agreement has been developed to the satisfaction of both the Board of Commissioners and Airport Board; and

BE IT FURTHER RESOLVED that all costs associated with the research involved with the potential transition from a County department to an Authority, and the implementation of same, will be borne by the Department of Aeronautics.

Motion by Commissioner Freeman, seconded by Commissioner Voorhees, that the resolution be adopted.

Motion carried by voice vote.

9-25-14-75 – AUTHORIZE PARTICIPATION IN CGAP FY 2014 (ROUND 1) GRANT  
FROM THE MICHIGAN DEPARTMENT OF TREASURY / FISCAL  
SERVICES

WHEREAS, the County has been working with the City of Grand Rapids, the City of Detroit and the Michigan Municipal Services Authority (the "Partners") to identify the desired attributes and capabilities of a municipal financial management system ("FMS") for the Partners (the "Project"); and

WHEREAS, the State of Michigan notified MMSA of its intent to award CGAP FY 2014 (Round 1) in the amount of \$5,000,000; and

WHEREAS, Kent County and the other Partners remain interested in the Project and its potential for a common FMS to be used by the Partners; and

WHEREAS, the State of Michigan requires a resolution accepting the grant from all the Partners; and

WHEREAS, the State of Michigan recently entered into a contract for a financial management package from a vendor not previously reviewed by the Partners and the Partners would like to review this vendor and its product to determine if it is an appropriate product for the Project; and

WHEREAS, the County, in conjunction with the other Partners, wishes to accept the offered CGAP grant funding from the State while completing the necessary due diligence on the available FMS options including the product recently acquired by the State including study and evaluation of each option's acquisition and operational cost to each Partner, the capabilities and limitations of each option; and

WHEREAS, the County and the Partners will need to agree on the operating and governance structure if an FMS option is to be shared by or between the Partners; and

WHEREAS, until the County and the Partners each complete their due diligence, neither the County nor any Partner, has or is committed to the acquisition or use of any particular FMS option or product and the acceptance of the offered CGAP grant shall not be interpreted as a commitment to the acquisition or use of any particular FMS option or product or the participation in any intergovernmental agreement regarding such between the Partners.

NOW, THEREFORE, BE IT RESOLVED that the County of Kent agrees to continue to work in good faith with the Partners to complete the due diligence on the various options for a financial management system; and

BE IT FURTHER RESOLVED that only after such time as the necessary and prudent due diligence is completed to the County's satisfaction will the County formally approve the acquisition of a particular financial management system for the County's use. Until such formal approval is given by the County Board of Commissioners to a written agreement containing all essential terms which agreement is executed by all other necessary parties, the County has not entered into a binding agreement for the

acquisition of any financial management system and is not obligated to encumber or spend any County funds on any particular financial management system and may terminate its participation in the Project without any obligation to the Partners or the State of Michigan if the County, in its sole discretion, determines through the due diligence process or otherwise that the Project is not in the best interest of the County and/or its residents.

Motion by Commissioner Mast, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried by voice vote.

9-25-14-76 – SEPTEMBER 30 FISCAL YEAR END BUDGET APPROPRIATION FOR FY 2015 / FISCAL SERVICES

WHEREAS, the Finance and Physical Resources Committee has met to review the Recommended FY 2015 budgets that begin on October 1, 2014; and

WHEREAS, the Board of Commissioners held a Work Session on September 11, 2014, regarding the Recommended FY 2015 budgets that will begin on October 1, 2014; and

WHEREAS, the proposed General Fund subsidy for the October 1, 2014 through September 30, 2015 fiscal year budgets (\$25,037,293) will be included in the FY 2015 General Appropriation Act; and

WHEREAS, the resolution for the FY 2015 General Appropriation Act will be presented to the Board of Commissioners for adoption on November 20, 2014; and

WHEREAS, the estimated total sources and appropriations for the October 1, 2014 through September 30, 2015 fiscal year budgets are recommended as follows:

Special Revenue Funds	Sources			Appropriations
	Non-Gen Fund	General Fund	Reserves	
Health	\$18,407,501	\$ 6,506,995	\$ -	\$24,914,496
Childcare	10,076,488	10,102,441	-	20,178,929
DHS Childcare	5,751,760	5,780,000	-	11,531,760
Friend of the Court	6,920,080	1,900,309	-	8,820,389
Special Projects	3,107,757	747,548	65	3,855,370
Veterans Trust	175,000	-	-	175,000
<b>Total</b>	<b>\$44,438,586</b>	<b>\$25,037,293</b>	<b>\$ 65</b>	<b>\$69,475,944</b>

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby appropriates \$69,475,944 from estimated revenues and Special Projects Fund reserves to Special Revenue Funds for the October 1, 2014 through September 30, 2015 budgets for FY 2015.

Motion by Commissioner Hennessy, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried:

Yeas: Vriesman, Voorhees, Vonk, Vander Molen, Talen, Szymczak, Shroll, Saalfeld, Ponstein, Morgan, Mast, Jones, Hennessy, Freeman, Chivis, Bulkowski, Bolter, Antor, Chair Koorndyk – 19.

Nays: 0.

9-25-14-77 – CONVERT TWO PART-TIME OUTREACH WORKER POSITIONS TO ONE FULL-TIME OUTREACH WORKER POSITION / HEALTH DEPARTMENT

WHEREAS, the Health Department is requesting to convert two existing 0.5 full-time equivalent (FTE) Outreach Worker positions to one full-time Outreach Worker position in the Breastfeeding Peer Counselor grant program within the Community Clinical Services division; and

WHEREAS, the Breastfeeding Peer Counselor grant currently funds three full-time and two part-time Outreach Worker positions that provide support to breastfeeding mothers within the WIC program, with the goal of increasing breastfeeding initiation and duration. Over the course of the past four years, the BFPC Program has provided over 20,000 breastfeeding support services, resulting in a 23% increase in breastfeeding initiation rates among WIC participants; and

WHEREAS, the two existing part-time positions were located at the Kentwood and Wyoming clinics. With the merger to one South Clinic, the conversion to one full-time position will provide a more consistent and higher quality service level to meet client needs. Greater consistency in client interactions will also result if clients interact with a single full-time Outreach Worker, as opposed to alternating between two part-time Outreach Workers; and

WHEREAS, grant funding from the two existing part-time Outreach Worker positions will be used to support the creation of the full-time Outreach Worker position. The current budget for salary and benefits of the two vacant 0.5 FTE Outreach Worker positions is \$50,804. The 2015 cost of salary and benefits for the new 1.0 FTE Outreach Worker position is \$51,578. The remaining \$774 will be funded by a reduction in travel and supply costs for one less staff position; and

WHEREAS, Human Resources has reviewed the request and concurs based on the facts that the two existing part-time Outreach Worker positions should be converted to a single full-time Outreach Worker position; and

WHEREAS, in the event that grant funding for this position is eliminated or decreased, the position will be eliminated unless continued funding is approved pursuant to Fiscal Policy on Grants, Contracts, and Donations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the conversion of two part-time Outreach Worker positions (UAW 15, PCN 3079 and PCN 3080) to one full-time Outreach Worker position (UAW 15), effective October 1, 2014.

Motion by Commissioner Chivis, seconded by Commissioner Shroll, moved the resolution be adopted.

Motion carried by voice vote.

9-25-14-78 – FY 2014 JOHN BALL ZOO BUDGET AMENDMENT / JOHN BALL ZOOLOGICAL GARDEN

WHEREAS, the Board of Commissioners approved a Lease and Operating Agreement with the John Ball Zoo Corporation for the operation and maintenance of the John Ball Zoo and Park with an official transfer date of operations on January 1, 2014; and

WHEREAS, as part of the Agreement, the County continued to employ three staff individuals until April 30, 2014, with the John Ball Zoo reimbursing the County for the associated costs. The total cost (salary and benefits) came to \$66,309; and

WHEREAS, the Agreement also required that the County continue to insure the real property at the zoo and park. The cost of the real property insurance for 2014 is \$18,503; and

WHEREAS, funding for the personnel services and insurance was not included in the original budget adjustment to accommodate the change to contractual operations and must now be appropriated.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby appropriates \$66,309 in revenue from the John Ball Zoo Corporation and transfer \$18,503 from Management Studies to the FY 2014 John Ball Zoo Budget in the General Fund.

Motion by Commissioner Mast, seconded by Commissioner Saalfeld, moved the resolution be adopted.

Motion carried by voice vote.

9-25-14-79 – INTERAGENCY AGREEMENT FOR MENTAL HEALTH SERVICES / SHERIFF

WHEREAS, PA 28 of 2014 requires each county to have a written interagency agreement for a collaborative program to provide mental health treatment and assistance to people with serious mental illness who are entering the criminal justice system by October 1, 2014; and

WHEREAS, State law requires that the written interagency agreement must include, at a minimum, all of the following parties: County Sheriff's Department; County Prosecutor's Office; Community Mental Health Services Program (CMHSP) that provides services in that county; County Board of Commissioners; a District Court Judge designated by the Chief Judge of the District; and a Circuit Court Judge, designated by the Chief Judge of the Circuit; and

WHEREAS, PA 29 of 2014 prohibits the Department of Community Health from preventing the use of General Fund/General Purpose dollars to provide mental health services to county jail inmates if CMHSP has entered into an interagency agreement with a county to provide those services; and

WHEREAS, the Kent County Sheriff Department and network180 have an existing agreement to provide mental health services to Kent County Correctional Facility inmates; and

WHEREAS, under the new law, the existing agreement must be expanded to include the required parties and must address, among other items, program eligibility, communication and program administration, screening and assessment procedures, as well as case management guidelines; and

WHEREAS, the agreement has been reviewed and approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves an interagency agreement to ensure that people who have a serious mental illness are provided appropriate service when they come in contact with the criminal justice system.

Motion by Commissioner Mast, seconded by Commissioner Szymczak, that the resolution be adopted.

Motion carried by voice vote.

APPOINTMENTS

Lakeshore Regional Entity Substance Abuse Oversight Policy Board

Motion by Commissioner Shroll, seconded by Commissioner Mast, that Carolyn Avery, Shannon Cohen, Bryan McKissack, Veronica Persenaire and Commissioner Shana Shroll, be appointed to the Lakeshore Regional Entity Substance Abuse Oversight Policy Board.

Motion carried by voice vote.

## REPORTS

### Experience Grand Rapids

Commissioner Shroll: Experience Grand Rapids met recently and reported that they had their best August ever as far as hotel room occupancy - 80.1%, compared to last year's 75.8%.

### Agri-Business Community Work Group

Commissioner Saalfeld: The next Agri-Business Community Work Group will be held Monday, October 13, 4:30 p.m., in the Board of Commissioners' room.

## MISCELLANEOUS

### Health Department Recognition

Commissioner Shroll: Recognized Adam London and the Health Department staff for receiving the accreditation of the Public Health Accreditation Board. Kent County is only the second County in Michigan to receive this accreditation.

### Logan's Fundraiser

Commissioner Shroll: Encouraged everyone to eat dinner at Logan's Restaurant in Caledonia on either October 6 or October 20 because Logan's will donate up to 20% of the proceeds to the American Legion Valley City Post 356.

### Luton Park Parking Lot

Commissioner Morgan: The new parking lot at Luton Park should alleviate the safety issues. The park has become very popular with bikers as it has almost nine miles of mountain bike trails. It is becoming nationally recognized.

### John Ball Zoo

Commissioner Hennessy: John Ball Zoo is nearing a record setting attendance of 500,000 visitors to the zoo this year.

### Pulaski Days

Commissioner Hennessy: A Pulaski Days proclamation from the Board of Commissioners will be presented on Sunday at 2:00 p.m., at the Diamond Street Hall.

### Genesis Woods - Grandville

Commissioner Bulkowski: Announced that the ribbon cutting ceremony for the Genesis Woods (4041 - 44<sup>th</sup> Street, Grandville) will be held on Monday at 10:30 a.m. A part of the Genesis non-profit housing, this 33-unit housing complex will offer affordable housing for the disabled.

Commissioner Ponstein: The Genesis Project has been a long time coming. The housing complex is on a transit line and within walking distance to banks and shopping. It will be a good fit for the community.

Commissioner Voorhees: The Genesis Woods development is very attractive and an improvement for that property.

### Veterans Millage

Chair Koorndyk: Read the following statement in regards for the Veterans Millage:

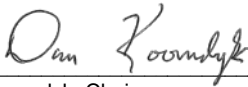
*There have been comments and concerns expressed by some Commissioners about the relationship between the County's budget and the Veterans Millage vote. The main*

*concern is that if the millage vote in November is successful it will be used to replace some or all of the general fund appropriation to the Veterans' Affairs Department. The Finance Committee is currently working its way through the 2015 budget. The proposed budget that will be submitted to the Administrator will be at the same general level of support that it is currently of \$350,000 to the Veterans' Affairs Department. The Board of Commissioners approved placing this millage question on the November General Election Ballot. And, while the Board's policy is not to endorse millages, I am hopeful that you will as individuals support the millage and support the general fund appropriation for 2015. I personally am supporting both. I support the millage and I will support the general fund appropriation. We are doing this in recognition that there are many unmet needs within our community and this is one more step to access those needs.*

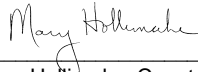
He supports and encourages everyone else to support the Veteran's Millage.

ADJOURNMENT

At 9:30 a.m., Commissioner Saalfeld moved to adjourn, subject to the call of the Chair, and to Thursday, October 9, 2014, Room 310, County Administration Building, at 6:00 p.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

<h1 style="margin: 0;">PROCEEDINGS</h1> <p style="margin: 5px 0;">of the</p> <h2 style="margin: 0;">Kent County Board of Commissioners</h2> <h3 style="margin: 0;">October 9, 2014 – Work Session</h3> <h3 style="margin: 0;">2015 General Fund Budget</h3>
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Meeting called to order at 5:00 p.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Morgan, Ponstein, Shroll, Szymczak, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 16.

Absent: Mast, Saalfeld, Talen - 3.

*(Note: This work session is on the 2015 General Fund Budget presented by Administrator/ Controller Delabbio. Questions asked during the presentation are shown in the order asked.)*

INTRODUCTION

Chair Koorndyk introduced County Administrator Daryl Delabbio.

BUDGET OVERVIEW

Administrator Delabbio gave an overview of the 2015 proposed budget (copy of which is on file in the Office of the County Clerk).

The budget parameters that the Finance & Physical Resources Committee directed staff to use in the preparation of the 2015 budget are:

Parameter (GF = general fund)	Goal	Recommended
✓ GF reserves used to balance the budget:	\$ 0	\$ 0
✓ GF support for new positions:	\$ 0	\$ 0
✓ GF commodities not to exceed 2014 level:	\$ 2,417,780	\$ 2,264,111
✓ GF contractals not to exceed 2014 level:	\$47,961,164	\$47,756,175
✓ GF support equivalent to 0.20 mills for CIP:	\$ 3,875,000	\$ 4,931,432

**Budget Parameters:**

<b>Stable Revenues</b>	Legislative changes addressing unfunded mandates Revenue Sharing and County Jail Reimbursement
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<b>Efficient Use of Resources</b>	Employment Terms Retirement Plan	Performance Management High Quality Programming
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<b>Quality of Life</b>	Initiatives that promote economic growth and demand Programs to promote long-term community welfare
<b>Proactive / Innovative</b>	Solutions to make consolidation of services efficient and desirable
<b>Citizen Participation</b>	Access and information to governmental functions Transparency
<b>Safe Community</b>	Investment in initiatives that promote the safety of our communities

Total revenue sources for 2015 equal \$160,008,531, with operating revenues of \$140,468,531. Transfers in from the Correction and Detention Millage total \$14,940,000 and transfers in from the Delinquent Tax Anticipation Notes fund total \$4,600,000. There is no Use of Reserves for 2015.

The primary source of funds for the County is property taxes. Property tax revenues of \$85,817,088 are budgeted for 2015. The July 1, 2014, property tax levy estimate is based on an estimated Taxable Value and operating millage of 4.2803 mills. This rate is unchanged from the operating millage levied in 2014, and will be given final approval in May 2015.

At the regular Board of Commission meeting following this work session, Commissioners will be asked to approve the date of November 6, 2014, for the public hearing on the proposed budget and millage rate.

Personnel are the bulk of the expenditures at \$81,751,957, or 51.1% of the general fund budget.

Public safety represents \$56,351,285 of the budget, General Government about \$40,697,689, and Judicial is \$20,614,575.

For 2015, we have a structurally balanced budget.

Some of the steps taken to get to this point:

- Hiring freeze for additional employees
- Benefit & wage adjustments
  - health care plan design
  - third-party administrator discounts
  - pension changes
- Technology enhancements
- Operational efficiencies

Uncertainties and concerns are:

- Revenue Sharing / Economic Vitality Incentive Program (EVIP)
- Lodging Excise Tax subsidy
- Personal Property Tax (PPT)
- Collective bargaining agreements
- Revenue growth
- Judicial resources
- Health care costs
- Veterans Affairs
- Sheriff – Cedar Springs

A question of “balance”

- mandated v. discretionary services
- multiple constituencies with important, but conflicting, demands
- appropriating limited resources in a reasonable, responsible manner
- newer initiatives with services traditionally considered “County” responsibilities

Budget Timeline:

November 4, 2014

– Budget Review / Action Request – Finance

November 6, 2014

– Public Hearing (Proposed 2015 Budget) - Board of Commissioners

November 20, 2014

– Budget Resolution - Board of Commissioners

The Administrative Budget Recommendation FY 2015 is available online:

[www.accesskent.com](http://www.accesskent.com).

Mr. Delabbio commended department directors, the Operating Budget Review Team, Fiscal Services, Budget Director Marvin VanNortwick, and the Finance & Physical Resources Committee for all of their work on the proposed budget.

Q & A

**Com. Vonk:** Would the policing agreement that is being used for the City of Cedar Springs work if a larger community participated?

**Mr. Delabbio:** There would be a negotiations process but the template would be about the same.

**Com. Voorhees:** In general fund uses, public safety is 35.2% of the total budget for 2015. Was that the same as in 2014? Is ACSET a long-term commitment?

**Mr. Delabbio:** It is a slight increase over 2014. ACSET is a long-term commitment and agreement. Our workforce development program includes Allegan and Barry Counties and the City of Grand Rapids.

**Com. Antor:** In the City of Cedar Springs we will be replacing the police department with County services. How is it different from what we do in Alpine Township? Does it change the math when you replace a department?

**Mr. Delabbio:** Yes, this is a different contract than what we have with township law enforcement. We will be getting more complete cost recovery than what we do under the township formula.

**Sheriff Stelma:** There are similarities but distinctions as well. The cost recovery is one of the distinctions. The similarities is that we are operating out of a pool concept which helps level out the cost for everybody and avoids a spike. But it is different. In a way, any municipality with a stroke of a pen can just do away with their law enforcement and dump it on the County. In the Cedar Springs situation we are getting 90-95% full cost recovery. The County will get the equipment and vehicles along with the office space.

**Com. Vander Molen:** Are property taxes going back up?

**Mr. Delabbio:** Not without new construction. We are limited by the Proposal A and Headlee. With Proposal A, it is 5% or the consumer price index, whichever is less. The personal property tax increases annually, but it won't because we won't have it in 2015. It will be a reimbursement from the state so it will probably be flat. There are opportunity revenues that won't be realized because of that, but at least we didn't get a \$10 million reduction in personal property tax.

**Com. Morgan:** We are comparable to 2006 as far as the taxable value goes?

**Mr. Delabbio:** Yes.

**Com. Morgan:** The Sheriff's Department has an increase and then there was some discussion about cutting back on vehicle replacement. Are you all on the same page with that?

**Mr. Delabbio:** About 6-8 months ago representatives from the Sheriff's Department, Fiscal Services, and Fleet Services met and when the meeting was over, we were all on the same page.

**Com. Vriesman:** The 1.6% increase that is being projected do you believe that to be conservative or is that really what it is going to be? The economy seems to be doing pretty good.

**Mr. Delabbio:** We are being as realistic as we can be. I don't think we are being conservative or optimistic. Matt Woolford has gone through detailed analysis of what the values will be and he is being very realistic. A lot depends on what happens on tax day (December 31) if houses are still under construction, I don't believe that they are given an evaluation at all.

**Com. Bulkowski:** How deep into this are we going to get today?

**Mr. Delabbio:** My intention was to give a brief overview. We still have three work sessions to go before it will be voted on.

**Com. Bulkowski:** Is the ACSET amount (\$65,000) ear marked?

**Chair Koorndyk:** It's all community development

**Com. Bulkowski:** With regard to Cedar Springs, will we see what they are paying today and what they will be reimbursing us? So, any cost savings or cost containment that Cedar Springs could enjoy.

**Mr. Delabbio:** We are still putting together the action request documentation, but you will get a lot of documentation. I think I can get a bottom line appropriation that they have put in their budget.

**Com. Ponstein:** When Byron Township or Gaines Township requests an officer for their region is it safe to say that they are under the same guidelines as Cedar Springs where the cost recovery is 90-95% or are they a full 100%?

**Mr. Delabbio:** They are less than full cost recovery. They do pay personnel costs for enhanced coverage. Remember each township has a base level of service, but if they ask for more resources, they have to pay more but it is less than 90%.

**Com. Ponstein:** Just to clarify, the statement made was we are not going to grow the budget with new construction but isn't it true that a house that's been one owner for 25 years has had the Headlee cap and when that house sells it resets to the higher rate which is a substantial win for the local governments.

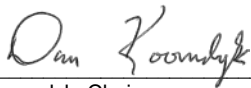
**Mr. Delabbio:** It can be, yes.

**Com. Jones:** We have recommended a budget of \$160-million and the fund balance of just over \$68-million. For 2012, 2013, 2014, and 2015 that number is very steady. What is the evaluation of process, if any, on that number?

**Mr. Delabbio:** The Board has a policy that we will have a minimum 40% in our fund balance. There are different designations and most of it is uncommitted. But of that uncommitted, it's important to recognize that it carries the County through the first 6-7 months of our fiscal year. We start collecting taxes in August and September for a budget that began in January. As our budget increases that requirement will also increase, if the Board adheres to the existing policy.

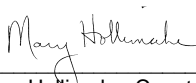
ADJOURNMENT

At 5:40 p.m., Chair Koorndyk adjourned the work session.



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Dan Koorndyk, Chair



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Mary Hollinrake, County Clerk

**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**October 9, 2014 – Regular Meeting**

Meeting called to order at 6:05 p.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 17.

Absent: Mast, Talen - 2.

Invocation: Commissioner Hennessy gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

Michael Farage, 226 Youell SE, Grand Rapids – On November 4 2014, Kent County will vote on a Veteran’s Millage. He and others do not understand why, if it’s a dedicated millage, DDAs, TIFAs, and Brownfields can capture millage dollars. Can the Board of Commissioners petition the state and ask that 100% of this millage be dedicated to veterans with zero monies going anywhere else?

CONSENT AGENDA

- a) Approval of the Minutes of September 25, 2014, Meeting
- b) Establish Public Hearing Date and Time – November 6, 2014, 8:30 a.m.
  - 1) Proposed 2015 County Budget and Millage Rate

Motion by Commissioner Hennessy, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Vander Molen, Hennessy, Bulkowski, Chivis, Shroll, Chair Koorndyk – 17.

Nays: 0.

RESOLUTIONS

10-9-14-80 – AUTHORIZATION OF A WINTER 2014 (DECEMBER 1, 2014) DEDICATED MILLAGE PROPERTY TAX LEVY / BOARD OF COMMISSIONERS / FISCAL SERVICES

WHEREAS, the County Administrator/Controller is developing a recommended budget for the year 2015, which outlines requirements for revenues and expenditures to support operations/capital programming; and

WHEREAS, the preliminary recommended budget includes spending requests for the operating/debt service requirements of the County Corrections/Detention and programming for Senior Services; and

WHEREAS, the preliminary recommended budget requires the levy of 0.7893 mills for Correctional and Detention operations/debt service and 0.5000 mills for Senior Services.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby certifies a December 1, 2014, levy of taxation of 1.2893 mills which includes the levy 0.7893 mills for debt service and operation of facilities for County Corrections/Detention as approved by County electors on August 5, 2008, and 0.5000 mills for Senior Services as approved by County electors on August 5, 2014.

Motion by Commissioner Hennessy, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Vander Molen, Hennessy, Bulkowski, Chivis, Shroll, Chair  
Koorndyk – 17.

Nays: 0.

10-09-14-81 – LABOR AGREEMENT: POAM / HUMAN RESOURCES

WHEREAS, the Negotiating Committee recommends approval of a three-year labor contract with the Police Officers Association of Michigan, representing the Patrol Officers, Sergeants, Emergency Communication Operators, and Emergency Communications Supervisors; and

WHEREAS, wages will increase 2 percent for 2015, an additional 2 percent for 2016, and an additional 2 percent for 2017, effective with the first applicable pay period each year; and

WHEREAS, for employees hired on or after January 1, 2015, the provision allowing normal retirement at 25 years of service with no age requirement will be changed to 25 years of service and at least 50 years of age. The Pension Plan will be amended accordingly; and

WHEREAS, employees hired on or after January 1, 2015 upon retirement will be in a separate group for retirement health premium rating; and

WHEREAS, the employee health care contribution rates will increase from 17.5 percent to 20 percent of the County's illustrative rates beginning in 2016. The County will implement a one year postponement of the contribution increase if the County determines by November 15, 2015, that the County will be in compliance with PA 152 of 2011 "hard cap limits" for 2016. If this postponement is applicable, the health care contribution rates will be 20% of the County's 2017 illustrative rates for 2017 health care coverage; and

WHEREAS, the additional \$25 per pay period health care contribution for employees whose spouses decline available health coverage by their employers is deleted. \$250 single/\$500 family deductibles are added to the HMO plan beginning in 2016; and

WHEREAS, PPO and HMO plan designs are revised to enable compliance with the federal Affordable Care Act; and

WHEREAS, the County may offer a lower cost health care and prescription program as a voluntary option for employees otherwise eligible to participate in the PPO or HMO program; and

WHEREAS, the total three-year increase to salary and benefit costs is \$1,747,483, of which \$1,473,673 is wages.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves a three-year labor agreement for the period of January 1, 2015, through December 31, 2017, between the County of Kent and the Police Officers Association of Michigan (POAM).

Motion by Commissioner Ponstein, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Vander Molen, Hennessy, Bulkowski, Chivis, Shroll, Chair Koorndyk – 17.

Nays: 0.

### REPORTS

#### Airport – Steering Committee

Commissioner Morgan: Reported that the Steering Committee for the airport governance transition has met and its members are working on the process' sequence of events with some deliverables.

### MISCELLANEOUS

#### Captured Millage Dollars

Commissioner Bolter: Can the Board do what Mr. Farage (Public Comment) suggested?

Administrator Delabbio: A state law was specifically passed for Wayne County for the zoo and the Detroit Institute of Arts. Kent County would have to go through that legislative process. As part of Kent's legislative priorities for a number of years, we've asked the legislature to exempt voted dedicated millages from being captured by DDAs, Brownfields, and other tax capture districts. There are some current bills that would do that.

Commissioner Bolter: So can other DDAs choose *not* to capture dollars?

Administrator Delabbio: Yes.

Commissioner Vriesman: Are there any other means of pressure that can be put on the DDAs?

Administrator Delabbio: We have tried and I know that Commissioner Ponstein has spoken before the Grandville DDA and City Council. We can apply pressure, but one argument is that they depend on those revenues especially when they've issued bonds and pledged proceeds from tax captures towards those bonds.

Commissioner Vriesman: But, this would be different because it's a new millage.

Administrator Delabbio: Right now it would require a change in legislation.

Commissioner Ponstein: The Grandville DDA says that its bond language says that any revenue that comes in goes toward the debt. As much as I agree that veterans should get

all of the monies voted, I think every dollar in the Senior Millage should go to seniors. I can't separate dedicated millages or say that the Veterans Millage is more important.

Chair Koorndyk: There are 27 capture districts.

Commissioner Jones: How much would be captured if this millage passes? And, the capturing districts still have the option of opting out?

Administrator Delabbio: \$34,000 yearly. DDAs can determine how much they want to capture. We, as a taxing jurisdiction, can opt out when the opportunity presents. In a couple of weeks Commissioners will be receiving a request through the Finance Committee for the Westside Corridor Improvement District. Per our policy, we will go to the Board with a recommendation to opt out of that because Grand Rapids exceeds its total tax capture and tax abatement limit set in our policy. For instance, a local unit of government cannot exceed 10% of its total SEV for tax abatement. We are prohibited from entering into an agreement with Grand Rapids so we will opt out. Recently, Kent opted out of the Corridor Improvement District in Byron Township, but entered into an agreement whereby there would be limits that complied with Kent's economic development policy. In the near future there will be a work session to talk about the economic development participation policy.

Commissioner Ponstein: Just for clarification – its \$34,000 this millage alone.

Administrator Delabbio: Actually, it's \$2.9 million with of all three millages together that are captured by DDAs. Including tax capture or tax abatement districts, the total is over \$5,000,000 annually.

Commissioner Morgan: And some of those we cannot opt out of.

Administrator Delabbio: The tax abatements we can, but the Brownfields we cannot.

Commissioner Morgan: With *new* DDAs, we can opt out. With established DDAs, they can capture without any negotiations.

Administrator Delabbio: Yes, unless they expand. Then, Kent can opt out of the expansion portion.

Commissioner Voorhees: Can Byron say "yes," it can give those dollars up or do some of these DDAs have in their bylaws that they cannot reduce that revenue as long as there is indebtedness?

Administrator Delabbio: They have to fulfill their indebtedness, but that doesn't necessarily mean that they have to capture every penny.

#### Equipment Lease Program

Commissioner Morgan: The Equipment Lease Program that Administrator Delabbio is putting together will save the County a lot of money. We will pay ourselves to lease, instead of paying a third party.

#### Handicap Accessibility

Commissioner Vonk: He discussed a handicap issue at Long Lake last year with Roger Sabine and that change has been made. He appreciates Roger taking the initiative and making the changes.

#### Kudos to Mike Farage

Commissioner Antor: Thanked Mike Farage for speaking during Public Comment.



Kent School Services Network

Chair Koorndyk: Attended the Governor's town hall meeting. The Governor talked about accomplishments during his first term. He mentioned Kent County's KSSN Project and taking our model statewide. Kudos to Wayman Britt for putting that together 10 years ago. It's a fantastic program.

Transition Committee

Chair Koorndyk: Read the following statement:

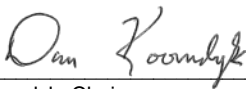
*As a follow up to the Board of Commissioner's action related to approving in concept moving the Airport from a department of the County to an authority, I have created a committee to provide input and guidance/direction to staff regarding a transition process, and to report back to the Airport Board and Board of Commissioners on a regular basis the tasks, benchmarks, and decision-points that have to take place.*

*The Committee will consist of myself, Commissioners Morgan and Shroll, and Airport Board Member David Slikkers. Daryl Delabbio and Brian Ryks will serve as Ex-officio members on the Committee. In addition, staff from both the County and the airport will be involved in this process.*

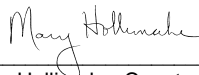
*The Airport is retaining a project manager to keep the Committee and staff on task, an attorney that will assist in drafting the legislation, and a consultant who is familiar with the process to obtain FAA approval should this move forward.*

ADJOURNMENT

At 6:25 p.m., Commissioner Hennessy moved to adjourn, subject to the call of the Chair, and to Thursday, October 23, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Saalfeld. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**October 23, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Vander Molen gave the invocation.  
The Pledge of Allegiance followed.

## SPECIAL ORDER OF BUSINESS

### Convention / Arena Authority Annual Update

Steve Heacock, Rick Winn and Rich MacKeigan gave the Convention / Arena Authority (CAA) update (copy of which is on file in the Office of the County Clerk). The CAA, established in 1999 as an authority to encourage economic development within West Michigan, is governed by a seven-member board, two of whom are appointed by this Board. The CAA contracts with SMG to operate the facilities of DeVos Place, Van Andel Arena, and DeVos Performance Hall. Financial statements were reviewed and approximately \$20 million of reserves is designated for future capital replacement and repair projects.

### Drain Commission Update

Bill Byl, Drain Commissioner, gave an update on the Drain Commission (A copy of the 2012 and 2013 Annual Report is on file in the Office of the County Clerk). The Drain Commission Office manages storm water within Kent County. Storm water is anything that falls out of the sky and doesn't soak into the ground which, in Kent County, averages 48 inches of precipitation (rain and snow) per year. Drain districts serve approximately 45% of the area of the County with 65% of the population. Drains are intermediate trunk lines between the receiving waters such as the Grand River and Rogue River, and the surface generators like farms, shopping centers, and residences. Kent does not own the street drains, but serves them because they transmit the water down to the Grand River or its tributaries within the district. Our two-fold obligation is to: 1) maintain the system of 500 miles of drains and 2) raise the revenue to pay for it via assessments. As a public utility, assessments are based on how much storm water one contributes to the system. More information can be found on [www.accesskent.com](http://www.accesskent.com).

PUBLIC COMMENT

Anna Diaz, Housing Resource Specialist at Community Rebuilders – Community Rebuilders works very closely with the Community Development Department and Kent County Department of Veterans Affairs. Through those partnerships, they've been able to provide persons who are experiencing homelessness with vouchers and, in 2014, directly assisted 303 disabled individuals and 225 veterans in finding safe and secure housing. Ms. Diaz thanked the Board for the support that they provide Community Rebuilders.

CONSENT AGENDA

- a) Approval of the Minutes of October 9, 2014, Meeting
- b) October 7, 2014, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)
- c) Resolutions:

10-23-14-82 – 2014 APPORTIONMENT REPORT / BUREAU OF EQUALIZATION

WHEREAS, the Finance and Physical Resources Committee has reviewed the supporting documents setting forth the necessary millage required by the several taxing jurisdictions in the County of Kent, townships, local school districts, intermediate school districts, and community colleges; and

WHEREAS, the Committee has further examined the dollar requirements necessary to fund the assessments for drains and rejected taxes and finds them in proper order.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners does hereby certify the millage rates of these governmental jurisdictions and directs that the millage rates of the County of Kent, townships, local school districts, intermediate school districts and community colleges, and the dollar amounts for the drains and rejected taxes be spread on the respective township and city rolls; and

BE IT FURTHER RESOLVED that the Board of Commissioners does hereby authorize and direct the Chair and the Clerk of the Board to sign the millage rate certificates.

Motion by Commissioner Vander Molen, seconded by Commissioner Morgan, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Antor, Vonk, Chair Koorndyk – 19.

Nays: 0.

RESOLUTIONS

10-23-14-83 – DISSOLUTION OF JOHN BALL ZOO ADVISORY BOARD / BOARD OF COMMISSIONERS

WHEREAS, appointment of the John Ball Zoo Advisory Board (ZAB) by the County is a requirement of the 1987 purchase agreement for the John Ball Zoo and Park from the City of Grand Rapids; and

WHEREAS duties assigned to the ZAB were at the discretion of the Board of Commissioners, and over the years the ZAB has provided the opportunity for citizen input and recommendations to the County on budgeting, personnel, operations and improvements; and

WHEREAS during the planning for the transition of zoo operations to the non-profit John Ball Zoo (JBZ), there were discussions that the new governance model may make the ZAB function unnecessary, but the JBZ wanted to defer a decision on the ZAB until after transition was complete; and

WHEREAS the JBZ has subsequently decided that it will be appointing an advisory council pursuant to its own bylaws to provide input on operational issues, and will be inviting members of the County-appointed ZAB to serve on the inaugural council; and

WHEREAS the City of Grand Rapids has reviewed the amendment and approved it at its September 23, 2014 meeting.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves an amendment to the 1987 Purchase Agreement with the City of Grand Rapids for the John Ball Zoological Garden, and to dissolve the John Ball Zoo Advisory Board effective December 31, 2014; and

BE IT FURTHER RESOLVED that the Board of Commissioners extends its appreciation to the many citizens and Commissioners who have served on the Zoo Advisory Board since its inception.

Motion by Commissioner Chivis, seconded by Commissioner Shroll, that the resolution be adopted.

(Commissioner Morgan requested a roll call vote.)

Motion carried:

Yeas: Shroll, Chivis, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Antor, Vonk, Chair Koorndyk – 17.

Nays: Bulkowski, Talen - 2.

#### 10-23-14-84 – COMMUNITY REBUILDERS CONTRACT / COMMUNITY DEVELOPMENT

WHEREAS, this is the first year that the Department of Housing and Urban Development (HUD) has awarded Community Development with Emergency Solutions Grant (ESG) funding with the aim of prevention and rapidly re-housing homeless persons. After consulting with Grand Rapids/Wyoming/Kent County Continuum of Care, the Community Development Department is proposing a contract with Community Rebuilders for homelessness prevention and rapid re-housing services in an amount not to exceed \$116,376; and

WHEREAS, in accordance with the ESG Program regulations and community priorities of Kent County, funds will be allocated to provide 32.5% for prevention activities, 57% for rapid re-housing and 3% for the Homeless Information system. Community Rebuilders will match the funding allocation at 100% from resources other than ESG funds; and

WHEREAS, the services will benefit 20 individuals or households with incomes at or below 30% of area median income. The contract period will be effective during the Community Development Block Grant for FY 2014-2015. The services will benefit 20 households with incomes at or below 30 percent of area median income; and

WHEREAS, Community Rebuilders will collaborate with The Salvation Army to connect households with a certified Housing Resource Specialist to identify immediate alternate housing arrangements, and with The YWCA to screen rapid-rehousing services for those in need of domestic violence based wraparound supports; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement as to form.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves a contract between Kent County and Community Rebuilders for services pursuant to the Emergency Solutions Grant funding and authorizes the Board Chair or his designee to sign the contract for an amount of \$116,376.

Motion by Commissioner Mast, seconded by Commissioner Talen, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Antor, Vonk, Chair Koorndyk – 18.

Nays: 0.

Abstain: Vriesman – 1.

10-23-14-85 – SPECTRUM HEALTH STRONG BEGINNINGS – FAMILIAS FUERTES Y SALUDABLES EXPANSION GRANT (KELLOGG FOUNDATION / HEALTH DEPARTMENT

WHEREAS, Spectrum Health has made \$158,312 in funding available to the Health Department for expanding the Strong Beginnings program to Latina women and their young children for FY 2014-2015. This program is funded by a grant to Spectrum Health from the WK Kellogg Foundation; and

WHEREAS, the Strong Beginnings program goals are to reduce the infant mortality rate for Latina women (5.9 per 1,000 births in 2010 and 8.8 per 1,000 births in 2011); to reduce the barriers to care for pregnant women, infants and toddlers through community outreach, case management and education; to improve care for pregnant women through improved screening and coordination; and to engage the Latino community to advocate for culturally competent care; and WHEREAS, the Health Department will provide outreach, support and case management services to Latina women who live in Kent County and are pregnant or the mother of a child between 0-2 years of age; and

WHEREAS, Spectrum Health did not receive continued funding from the Health Resources and Services Administration (HRSA) to continue the Strong Beginnings work with the African American population. The Health Department's HRSA program's 2.0 FTE Outreach Workers will be transferred to the Strong Beginnings Latina program. The proposed salary and benefit cost for the Outreach Worker positions is \$115,133. In addition, the grant supports an existing 0.15 FTE Public Health Supervisor position with salary and benefits cost of \$14,778; and supports all supplies, travel, communication and overhead costs of \$28,401.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accepts and appropriates \$158,312 in funding from Spectrum Health for the expansion of the Strong Beginnings program to Latina women and children for FY 2014-2015; and

BE IT FURTHER RESOLVED that in the event grant funding for these positions is eliminated or decreased, the positions will be eliminated unless continued funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations.

Motion by Commissioner Voorhees, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried by voice vote.

10-23-14-86 – ACCEPTABLE USE AND COUNTY WEB SITE POLICIES / INFORMATION TECHNOLOGY

WHEREAS, as required by County policy, a biennial review of the Information Technology policies was conducted; and

WHEREAS, a few items were added or updated on the Acceptable Use Policy. These changes include: scope of applicability, considerations for County contractors, the use of County-owned devices, installation of software on personal devices for access to the County's Computing Environment, and restrictions on the installation of unlicensed software; and

WHEREAS, a few items were added or updated on the County Web Site Policy. These changes include: national standards for operation and protection, restrictions of applications outside of North America, and exceptions to sell or provide third parties access to County email addresses; and

WHEREAS, the policies were reviewed and approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves changes to the Acceptable Use and County Web Site Policies for Information Technology.

Motion by Commissioner Ponstein, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried by voice vote.

### REPORTS

#### Senior Millage Review Committee

Commissioner Mast: Commissioners Mast, Hennessy & Vriesman served on the Senior Millage Review Committee and a recommendation will be forthcoming. He thanked all for the passage of the Senior Millage (August 2014 election).

#### Fire Commission

Commissioner Jones: The Fire Commission will meet this evening at 7:00 p.m., Oakfield Township Fire Department, to see the Township's new fire truck. All are invited.

### MISCELLANEOUS

#### Election Day

Commissioner Ponstein: Reminded all to vote on Tuesday, November 4<sup>th</sup>. Everyone's vote matters.

#### John Ball Zoo

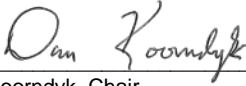
Commissioner Ponstein: Congratulated the John Ball Zoo on its record-breaking attendance year with over 500,000 visitors.

#### Monument Park Ribbon Cutting

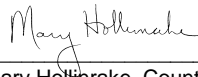
Commissioner Talen: Announced that the ribbon cutting ceremony for Monument Park will be held today at 4:00 p.m. The project was funded mainly by the Downtown Development Authority.

ADJOURNMENT

At 9:55 a.m., Commissioner Vander Molen moved to adjourn, subject to the call of the Chair, and to Thursday, November 6, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# **PROCEEDINGS**

of the  
**Kent County Board of Commissioners**  
**November 6, 2014 – Work Session**  
**Economic Development Participation Policy**

Meeting called to order at 7:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 17.

Absent: Antor, Ponstein – 2.

## INTRODUCTION

*(Note: This work session is on Kent County's Economic Development Participation Policy presented by Administrator/Controller Delabbio. Questions asked during the presentation are shown in the order asked.)*

Chair Koorndyk introduced Administrator/Controller Daryl Delabbio to review the County's Economic Development Participation Policy.

## OVERVIEW

Administrator/Controller Delabbio gave an overview of the Economic Development Participation Policy (copy of which is on file in the Office of the County Clerk).

When the County opts out of a tax capture district, it allows the County the opportunity to be at the table to negotiate an agreement. The agreement that the County can negotiate with the local unit to participate in tax sharing or tax capture is based on several things. The County wants, in writing, the basis for which it will share its taxes and the basis on which the local unit of government can capture County taxes.

The Economic Development Policy, adopted eight years ago, was designed to provide reasonable standards and limits for the County's participation in tax capture districts. From the staff's perspective, it has been a very solid policy.

The eight elements of the Economic Development Participation Policy:

1. Be voluntary to the extent possible
2. Be the result of a contractual agreement with the sponsoring local government.
3. Be limited to 10 year terms, which can be renewed
4. Require that the local unit of government must pledge 100% of its operating levy and the County's participation will be on a dollar-for-dollar match basis
5. Be suspended if the County's total General Fund revenues and Transfers-In do not increase by at least 3% from the prior year's General Fund



- revenues/Transfers-In
6. Not exceed 7% of the general property tax levy in support of economic development activity throughout the county
  7. Be limited to a local unit of government that has total tax abatements and captures of combined equivalent taxable value that do not exceed 10%
  8. Require that any tax capture districts (past and current) not capture special voted millages (Corrections, Senior Services, etc.)

The last four elements of the policy seem to be of more concern than the first four. These are the ones that come under questioning by the local units and some Commissioners.

Element 5 - The 3% growth element is based on what is a reasonable minimum of revenue growth that is required for the County to participate in tax capture districts. From 1995 to 2007 the revenue growth was below 3% only three times.

Element 6 - The 7% limit is considered a reasonable limit on the amount of total County property taxes that should be subject to tax capture abatement. The highest that we've had is 5.58% when all of the abatements and tax captures are considered. If it were to go to the 7%, the County would see a reduction in revenues of approximately \$1.6 million.

#### Q & A

**Vander Molen:** If a tax district asks for an improvement that has to be paid over a period of time and the County's money is involved, does that get them into a bit of a pickle?

**Delabbio:** Only if there is an agreement with the County. I.e., Grand Rapids' DDA does not have an agreement with the County so it is not subject to that. The policy states that because Grand Rapids is over 10% in terms of its collections, they have various tax capture districts that collect all of the millages. Because we don't have an agreement with them, they can do that.

**Vander Molen:** If Byron Center with which the County has an agreement bonds for improvements and then the County hits one of the two hiccups in the road and doesn't pay them the County's share that year, how does that municipality deal with that?

**Delabbio:** Byron did enter into an agreement. Those municipalities with which we have agreements know these restrictions so they should take them into consideration as they carry out their development and financing plans.

**Saalfeld:** Are the eight elements in every agreement that the County has done or are they negotiable on a per occurrence basis?

**Delabbio:** They are in every agreement.

**Vriesman:** So, basically any agreement going forward can't count on this money? If they are looking for bonding on projects they can't count on this because they just don't know?

**Delabbio:** They can look at it if they are going to pay on a cash basis but not necessarily on issuing bonds.

**Vriesman:** Since 2007, how many years has the County actually reached the 3% growth rate and paid something?

**Fiscal Services Director Steve Duarte:** It is believed that the first time the County didn't was 2010.

**Bulkowski:** Just to clarify on the dollar amounts, when you say it's a reduction of \$1.6 million -that is an *additional* reduction?

**Delabbio:** Correct. If we were at the maximum amount that our policy allows for, we would see an additional reduction in revenues of \$1.6 million.

**Bulkowski:** And, we have calculated all of the captures or potential captures? The Veteran's Millage capture will be \$34,000?

**Delabbio:** Yes.

**Mast:** A big part of the reason that it has been growing 3% is because of the transfers-in, right?

The last several years our growth in general property tax revenue has been 1-2%.

**Delabbio:** We've had virtually no growth. Our transfers-in have been relatively stable.

**Mast:** Is revenue sharing a transfer-in?

**Delabbio:** No, it's part of the general fund revenues.

**Mast:** What is transfer-in revenue?

**Delabbio:** Main transfers-in are from the Corrections and Detention Millage. We transfer approximately \$14-15 million annually from it into the general fund to pay for operations associated with the corrections facility.

**Mast:** But, if we didn't do that, there would be more often that we didn't reach the 3%?

**Delabbio:** We've always accounted for transfers-in as part of the revenue.

**Saalfeld:** Of all the opportunities where the County has opted out since the policy has been put in place, how many have we then turned around and been able to negotiate an agreement with?

**Delabbio:** The first one was with the Grand Rapids Township - Plainfield Township Plainfield Avenue Corridor Improvement. We've done one with Byron Township and Gaines Township for the Division Avenue Corridor Improvement District. We've done separate ones for both Byron and Gaines and then the Ada Township DDA.

**Saalfeld:** But, how many have not been?

**Delabbio:** The only one primarily has been the City of Grand Rapids - its corridor improvement districts, and DDA expansions

**Saalfeld:** So, it's working. Most of the time they come and we want to opt out and they agree to these terms.

**Delabbio:** Absolutely.

**Vander Molen:** There was one of two in Grand Rapids that we couldn't negotiate with but we stayed in somehow and they paid the money back to us.

**Delabbio:** Yes, those were Brownfield expansions that we entered into an agreement with Grand Rapids and the City's Economic Development Corporation reimbursed the County for our portion of the lost revenue.

**Vriesman:** Just to clarify, they have agreed to these agreements but they really don't have any choice. If they don't agree, they get nothing, and, if they agree they might get something. So it's not like they are happy with the agreements but it's the only thing they can get?

**Delabbio:** Yes, but the other option is the County doesn't opt out and then we have no say. I'm not happy that they are taking these monies. So no one is really happy.

Another question is what is a reasonable limitation placed on the County's participation for an individual local unit of government. We have 22 local government units that offer tax abatements or capture taxes and only 4 of those 22 exceed the 10% limit. Grand Rapids' percentage of capture since the time this started till now has gone from over 14% to just over 12%. So it is creeping down as tax abatements expire (12-year limit).

The special voted millage issue is one of contention because the philosophy is why should millages that are voted on by the citizens for specific purposes be captured by these

districts? This is the rationale behind those four elements of the policy that have been the subject of discussions or concerns.

In 2013, over \$4 million of operating budget, \$709,000 in corrections detention and \$292,000 in senior services were captured or abated.

**Vander Molen:** Let's say that the City of Kentwood has a DDA and the County opts out and we negotiate and we take the jail millage and senior millage out. How about their local millages? If they have a local fire millage does that get captured?

**Delabbio:** The City can determine whether or not it wants to opt out of DDAs.

**Vander Molen:** In both local situations, the special millages that are earmarked for something, they could put them into the DDA or they could opt out.

**Delabbio:** They are not opting out. State law requires that when you have a millage on the ballot, you have to identify all of the tax capture districts that will see their funds captured.

**Bulkowski:** The uniqueness of The Rapid Millage is that all the six cities' DDAs committed verbally that the capture of The Rapid Millage would go to support transportation. That is pretty easy to do in the sense of street and sidewalk enhancements, if you look at downtown Grand Rapids DDA and how that has helped transit. The difference is the Library Millage in Grand Rapids - we pay about 2.5 mills in the City of Grand Rapids and those outside of the city get off cheap. Is not this \$5 million plus a subsidy for the private sector eventually? We can call it an investment but it is all going into economic development which is keeping us front and center.

**Delabbio:** Absolutely. The County is not opposed to economic development. When you consider all of the activities that the County is involved in with economic development it is in excess of \$12 million a year. I'm not saying it's too much or it's not enough, but it is a lot of money.

**Mast:** Somewhere along the way, we have to begin to be able to either defend or speak to the benefits of tax capture organizations because theoretically they were formed by state legislation so that there would be more economic development. How can we prove or not prove that there is more economic development as a result of all of these captures?

**Delabbio:** I am here to defend the policy. It is a good policy. Why should we prove what they are asking? Shouldn't it be up to the local units to prove their case?

**Saalfeld:** As it relates to the last couple of questions. I understand why the County does what it does and I think this policy works given the options that we otherwise face. Likewise, I can understand why some of these jurisdictions would love to get the money for what they are doing and it may very well support economic development which is something I am very high on. The real solution, if we don't like this, rests with Lansing does it not? Should this not be a legislative item that we get some improvement on how the law allows these captures to make it a more favorable and just way of dealing with these questions?

**Delabbio:** There was an effort to do that by Senator Kowall. The draft bill, which was 90 pages long, met with dismay from everyone who saw it. I don't know if that legislation or a new version of it will be resurrected by the new legislature. We tried 10 years ago to get some changes and limitations and we were unsuccessful.

**Hennessy:** She has trouble with the 10% local community limit. So, even though Grand Rapids has gone from 14% to 12%, we still can't open up the conversation with the City on these other captures for countywide approved millages.

**Delabbio:** I don't disagree, but at the same time, I think that Grand Rapids should look at its priorities as well. The DDA gobbles up most of the tax capture which leaves the corridor or neighborhood improvement districts wanting because they can't do it. That should be a priority of Grand Rapids rather than the County.

**Hennessy:** The policy says that Kent doesn't want to favor one jurisdiction over another, yet the city is sort of the center of everything. Is it worthy of an exception to this policy?

**Delabbio:** They won't even consider not capturing the special designated millages, which is a high priority of this Board.

**Hennessy:** I would agree with that, but we still don't even get in the conversation because of this provision.

**Chair Koorndyk:** Because they won't compromise at all. They keep expanding the DDA and that hurts all of the other districts.

**Jones:** So, for voters in Cannon, Vergennes, Oakfield and Grattan Townships who don't have a DDA and who get a veteran's millage in front of them and ask why when I want this money to go to the veterans is it going to all these entities that don't impact where I live. What is the answer?

**Delabbio:** Since there are no DDAs in those areas their taxes are captured for that millage. For example – Rockford has a DDA so a portion of those taxes does go to its DDA.

**Bulkowski:** On a per resident basis, Grand Rapids gets \$10.60 and Cascade gets \$13.00 per resident. So the issue comes down to is it 10% of the whole, \$10.00 per resident. Because Grand Rapids has a lot more people in it. The City has to have 10 times the millage rate to get the same bricks and mortar as Forest Hills. Why does Forest Hills have three gorgeous new high schools? Because they have the taxable value per student that the city does not have. So when we start cracking open what is fair and not fair, the sentiment of capturing the special millages, we need to stop that. Do we negotiate an open session with the folks next door?

**Delabbio:** I would love to have an income tax because if the County had an income tax we wouldn't be talking about this. 80% of Grand Rapids' revenues come from income taxes. Most of the County's funding for the general fund is from property taxes (52%).

**History of Current Tax Capture Districts**

Matt Woolford, Equalization Director, explained the history of the current tax capture districts in Kent County (1980 – current). There are 28 special districts as of 2012.

<u>Year Created</u>	<u>Municipality</u>	<u>Tax Captured District</u>
1980	City of Grand Rapids	Downtown Development Authority
1984	City of Grandville	Downtown Development Authority
1985	City of Grand Rapids	TIFA (Tax Increment Financing Authority)
1985	City of Rockford	Downtown Development Authority
1986	City of Walker	Downtown Development Authority
1987	Bowne Township	Downtown Development Authority
1989	Village of Kent City	Downtown Development Authority
1991	City of Cedar Springs	Downtown Development Authority
1991	Village of Sparta	Downtown Development Authority
1992	City of Lowell	Downtown Development Authority
1993	Plainfield Township	Downtown Development Authority
1994	Cascade Township	Downtown Development Authority
1996	City of Grand Rapids	Brownfield Redevelopment Authority
1996	City of Wyoming	Brownfield Redevelopment Authority

1999	City of Walker	Brownfield Redevelopment Authority
1999	City of Wyoming	Downtown Development Authority
2002	City of Grand Rapids	SmartZone
2005	City of Kentwood	Brownfield Redevelopment Authority
2006	Byron Township	Downtown Development Authority
2006	City of Grandville	Brownfield Redevelopment Authority
2007	Grand Rapids Township	Corridor Improvement Authority
2007	Plainfield Township	Corridor Improvement Authority
2008	Byron Township	Corridor Improvement Authority
2008	Gaines Township	Corridor Improvement Authority
2009	Ada Township	Downtown Development Authority
2010	City of Grand Rapids	Corridor Improvement Authority - Madison Square & Uptown Districts
2012	City of Grand Rapids	Corridor Improvement Authority - North Quarter

### Q & A

**Bulkowski:** So the base is set in time and the base never changes?

**Matt Woolford:** That is correct.

**Bulkowski:** Special millages, etc., is part of the increment?

**Matt Woolford:** Correct, unless it is specifically exempt in one of our agreements.

**Mast:** 28 is a big number.

**Chair Koorndyk:** There will be 29 soon.

**Mast:** There are places in the County that probably could use a tax increment district. I know a couple in Kentwood for example and the City of Kentwood has taken a stance that they don't want to develop any because they don't want to work with the County. At what point should we as a county commissioner or individual commissioners encourage? If we believe strongly enough in the tax deferral we probably should encourage it. Along Division Avenue south of 28<sup>th</sup> Street could use it.

**Delabbio:** For every tax dollar that is captured, that is off the top of anything that this Commission has an opportunity to decide where it is to be spent. So, it is automatically gone. When the budget is prepared, we automatically take into consideration that \$5 million dollars is already off the table.

**Mast:** If the theory is right, 10 or 20 years down the road there would be more revenue potential.

**Delabbio:** If those tax increment financing districts are not extended.

**Vander Molen:** So if 80% of the revenue comes from income tax, if Grand Rapids' DDA captures the city's property tax they do not capture any of the income tax revenue? But, they capture all of the Kent County millage, right?

**Delabbio:** Yes, the increment from the base year, up to now, Grand Rapids captures all three, soon to be four, millages plus the Community College millage.

**Vander Molen:** Could we argue that we're doing more for the DDA than the city? Is that a legitimate argument?

**Delabbio:** That's a fair argument. The County contributes about \$1 million a year.

**Saalfeld:** This is an economic development participation policy. This is what we are dealt. We're forced to make these decisions given the way the law is set up. It is unfortunate, it's a very reactive policy because we are reacting to the options in the law. We have no choice but to opt out, and then try to create a mechanism that we can work with the jurisdictions to still participate in a way that promotes it. We are trying to create a workable solution with one arm tied behind our back given this legislation. Therein lies the real solution to the long-term issue of economic development participation.

**Chair Koorndyk:** In short, the State could fix this.

**Bulkowski:** The State could fix this? In the debates that have been occurring over the past few years, has the Michigan Municipal League (which I think is one of the chief opponents of wholesale change) done the math? Looking at the DDA in a big city like Grand Rapids' DDA or Wyoming and Grandville has it been worth that investment? The Westside Corridor Improvement Authority is saying you will lose your property taxes in the corridor but think about how you are going to rake in the dough on the residential property increase. Does the MML have any research on this?

**Delabbio:** A study may be there, I just have not seen it. I know that MML and the MTA are very strong advocates of the DDAs. I am too. I don't discount economic development for us because \$12 million a year goes for economic development in one form or another. But, what are responsible reasonable limits on our participation in these tax captured districts? The current Economic Development Participation Policy is a responsible and reasonable policy.

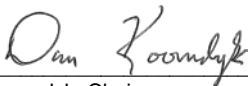
**Voorhees:** Daryl's point is why I have never been enamored by DDAs and TIFAs. How many dollars do we elected officials want to turn over to unelected people to spend? That has always been my concern. The elected person is giving up their oversight of those dollars to another entity. It works but it strays from a basic principle that we've always held about taxation and representation. It's not only the representation in assessing the tax but there is the important point of representation and spending of tax dollars.

**Chivis:** Echoed Commissioner Voorhees' point. There was a well-publicized situation in Grand Rapids a few months ago where they were going to give quite a bit of money to one of their downtown authorities and if it hadn't been for the city comptroller calling the Press, it would have just slid by.

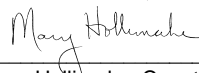
**Bolter:** Appreciates the discussion on this issue. Has heard a lot of complaints about this issue for a long time. Six or seven years ago, Rep. Kooiman tried to pass legislation for this. We need to decide how high it is on the legislative priority list. If it is high enough, we need to start talking to our county partners in MAC and others because it's a heavy lift bill. It won't be a quick and easy bill to get through and it's not going to happen because Kent County alone wants it to happen. We will need to assemble support. At some point, Kent County will need to act if that's what we want to do.

#### ADJOURNMENT

At 8:21 a.m., Chair Koorndyk adjourned the work session.



Dan Koorndyk, Chair



Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**November 6, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Mast gave the invocation.  
 The Pledge of Allegiance followed.

## SPECIAL ORDER OF BUSINESS

### 2015 Budget Public Hearing

Motion by Commissioner Saalfeld, seconded by Commissioner Voorhees, to go into the 2015 Budget Public Hearing.

Motion carried by voice vote.

At 8:34 a.m., the hearing began on the proposed 2015 budget.

Administrator/Controller Daryl Delabbio presented an overview of the proposed 2015 budget (copy of which is on file in the Office of the County Clerk).

### Budget parameters

- Structurally balanced budget
- No new hires requiring additional General Fund appropriation
- CIP allocation of at least 0.20 mills

### 2015 Budget

<u>Function</u>	<u>Recommended</u>	<u>% of Total</u>
Public safety	56,351,285	35.2%
General government	40,697,689	25.4%
Judicial	20,614,575	12.9%
Health and Welfare	8,709,975	5.4%
Cultural and recreation	6,969,919	4.4%
Community & Economic Dev.	165,000	0.1%
Transfers out	33,000,088	20.6%
Appropriation lapse	(6,500,000)	-4.1%
<b>Total Uses</b>	<b>\$160,008,531</b>	<b>100.0%</b>

Administrator/Controller Daryl Delabbio thanked Department Directors, Operating Budget Review Team, Finance Committee, Fiscal Services and Budget Director Marvin VanNortwick.

Public Comment

There was no public comment.

Commissioner Comment:

**Bulkowski:** Are any general fund appropriations needed to support the transfer of policing duties to the Sheriff from the City of Cedar Springs?

**Administrator/Controller Delabbio:** The bulk of the cost will be borne by Cedar Springs. Some cost allocation funding will be charged back that the general fund augments. The County has an agreement with Cedar Springs and they understand the cost allocation process and that when the term expires the city will have to look at that cost as well. We will be able to provide an enhanced service to that area that doesn't exist right now, which benefits the County as a whole for \$33,000.

**Antor:** Revenues are flat. How much of that is because of renaissance zones, etc.? Are we creating a long-term problem?

**Administrator/Controller Delabbio:** There is always a 2 year lag.

**Matt Woolford:** Any growth in property tax revenues is going to be limited by inflation. We've seen a turnaround in construction. The issue with the renaissance zones is more complicated. We don't know to what degree an incentive plays and how long any entity will stay after expiration.

Motion by Commissioner Saalfeld, seconded by Commissioner Szymczak, to go back into general session.

Motion carried by voice vote.

Chair Koorndyk declared the hearing closed at 8:56 a.m.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of October 23, 2014, Meeting
- b) October 23, 2014, Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Resolutions:

11-6-14-87 – AUTHORIZATION TO APPROVE GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS AND AUTHORIZE CONTRACTS WITH PROVIDERS / COMMUNITY CORRECTIONS

WHEREAS, in June 2014, the Board approved the Community Corrections' Comprehensive Plan and application for funding under PA 511 of 1988 which provides grant funding from the State to administer and operate programs that provide alternatives to incarceration for offenders; and

WHEREAS, if approved, funding will be provided to the following local programs: Alternative Directions, Jubilee Jobs, Court Services CBT Services, Homeward Bound, Berghuis Psychological Services, Arbor Circle, Pine Rest Mental Health Services, network180, Catholic Charities, and the 61<sup>st</sup> District Court; and

WHEREAS, funds have been included in the Office of Community Corrections budget for the Kent County Court Services Department (Pretrial Programs,



Work Crew and Community Service Programs, Case Management and Risk Assessment), and the Kent County Sheriff Department – Correctional Facility (OUIL III Housing); and

WHEREAS, the administrative amount requested represents the full amount of funds available to the County. Since administration costs exceed the cap imposed by the grantor, an allocation of General Fund dollars will be included in the County's 2015 recommended budget to support the full cost of the program; and

WHEREAS, the grant period is October 1, 2014 through September 30, 2015. It is expected that the grant is renewable.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Grant Agreement with the Michigan Department of Corrections; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes the Board Chair or designee to sign the Agreement with the State and the contracts with the proposed vendors not-to-exceed the recommended funding amount.

Motion by Commissioner Mast, seconded by Commissioner Vander Molen, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk – 19.

Nays: 0.

RESOLUTIONS

11-6-14-88 – GRAND RIVER FLOODWALLS AND EMBANKMENTS DRAIN BONDS, SERIES 2014 / FISCAL SERVICES

WHEREAS, proceedings have been taken by the Drainage Board for the Grand River Floodwalls and Embankments Improvements for the location, establishment and construction of a drain project in the City of Grand Rapids known as the Grand River Floodwalls and Embankments Improvements under the provisions of Chapter 20 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Kent County Drain Commissioner; and

WHEREAS, the Drainage Board has authorized and provided for the issuance by the Grand River Floodwalls and Embankments Drainage District of bonds (the "Bonds") in the aggregate principal amount of not to exceed \$4,725,000 to finance part of the costs of the Grand River Floodwall and Embankments Improvements, in anticipation of the collection of an equal amount of installments of a special assessment against the City of Grand Rapids, said special assessment having been duly confirmed by the Drainage Board; and

WHEREAS, the Bonds are to be designated "Grand River Floodwalls and Embankments Drain Bonds, Series 2014", and will bear interest at a rate not exceeding 7.0 percent per annum; and

WHEREAS, the Drainage Board deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and

WHEREAS, the Grand River Floodwalls and Embankments Improvements project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Kent that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Kent:

1. That pursuant to the authorization provided in Section 474 of the Drain Code of 1956, as amended, the Kent County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Kent for the prompt payment of the principal of and interest on the Bonds, and does agree that in the event that any public corporation assessed shall fail or neglect to account to the County Treasurer of the County of Kent for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.

2. That in the event that, pursuant to said pledge of full faith and credit, the County of Kent advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Kent, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. That the County Treasurer is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

4. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

Motion by Commissioner Mast, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk – 19.

Nays: 0.

11-6-14-89 – APPROVAL OF THE COMPREHENSIVE PLANNING AND BUDGETING CONTRACT FOR 2015 / HEALTH DEPARTMENT

WHEREAS, the Comprehensive Planning and Budgeting Contract (CPBC) is an annual agreement between the State and the County to provide certain required Public Health services including immunizations, infectious and sexually transmitted disease control, hearing and vision screening, food protection, drinking water and on-site sewage monitoring, as well as several other state-funded programs; and

WHEREAS, the State has assigned regional oversight to the Health Department for the Breast and Cervical Cancer Control Program. Funding has been increased by \$58,000 to support the additional caseload of 464 for Muskegon and Ottawa Counties. Funding for Essential Local Public Health Services was increased by \$62,348, restoring state funding of mandated programs back to 2007 levels; and

WHEREAS, the number of clients enrolled in the Women, Infants and Children (WIC) program has been decreasing. The Health Department budgeted a reduction in WIC caseload of 644, but the State decreased the caseload by an additional 619, resulting in a reduction in funding of \$87,898; and

WHEREAS, all other funding for CPBC activities is consistent with last year's levels; and

WHEREAS, revenues and expenses related to the CPBC agreement were used to prepare the Health Department's 2015 budget. The net change in funding between the various programs did not impact the overall FY 2015 Health Department budget; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Health Department's Comprehensive Planning and Budgeting Contract for FY 2015; and

BE IT FURTHER RESOLVED that due to the electronic submission of all grant documents in the State's E-Grams system, there is no requirement for the Board Chair signature on this contract.

Motion by Commissioner Mast, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk – 19.

Nays: 0.

11-6-14-90 – FY2014 – 2015 KENT METRO COLD CASE DNA INITIATIVE / SHERIFF

WHEREAS, the Office of Justice Programs, supported under the National Institute of Justice, Evaluation, and Development Project Grants, has approved funding under the Kent Metro Cold Case DNA Initiative project in the amount of \$188,402. The solving cold cases with DNA program will support the collaborative efforts of the Kent Metro Cold Case Team (KMCCT) which is a task force of homicide investigators from the Sheriff Department, Grand Rapids Police Department, and the Michigan State Police; and

WHEREAS, the Sheriff Department, as part of the KMCCT, will expand its ability to investigate unsolved homicides and violent crimes from the Kent County area through the Kent Metro Cold Case Team DNA Initiative. The project will begin the review of over 188 open homicide cases. With grant funding, the primary goal of this initiative is to reduce the number of open cold cases through DNA analysis; and

WHEREAS, since 2006, the cold case team has solved 17 homicides. It is estimated, over a 24-month time frame, a total of 50 cases will be opened and 40 of those will have evidence sent for DNA analysis. The KMCCT has proven experience in solving cold cases using DNA with a solid team approach that includes police, forensic services and a prosecutor assigned to the team; and

WHEREAS, the KMCCT will utilize grant funding for: (1) overtime for investigative team members; (2) travel assistance for investigative purposes, extradition and training seminars; (3) computer equipment and supplies to aid investigative efforts, (4) cost for outsourcing to private accredited laboratories for DNA analysis; and (5) contractor services to support investigative efforts; and

WHEREAS, the grant period is October 1, 2014 through September 30, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the Sheriff Department's request to accept a Kent Metro Cold Case DNA Initiative grant from the Department of Justice, Office of Justice Programs; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners hereby appropriates \$188,402 to the FY 2014-2015 Sheriff Department – Special Projects Fund.

Motion by Commissioner Hennessy, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan,

Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk – 19.

Nays: 0.

11-6-14-91 – TRANSFER OF POLICE FUNCTIONS FROM CITY OF CEDAR SPRINGS TO KENT COUNTY AND APPROPRIATE FUNDING FOR SAME / SHERIFF

WHEREAS, the City of Cedar Springs approached the Sheriff requesting a contract for the Sheriff to assume the police functions and responsibilities in the City; and

WHEREAS, to ensure guaranteed staffing levels and stable monthly and annual costs, deputies from the County’s Township Pool Program will be used to staff the contract. Under the Program, units of service are used to determine the prorated costs to be allocated to each participant of the program. The City will also pay 100 percent the wages and benefits for the Sergeant and \$350 per month for the Sergeant’s vehicle; and

WHEREAS, the contract will commence November 7, 2014. The initial term of the agreement is for five years with automatic, three-year renewals, unless terminated by one of the parties. The City will transfer existing police vehicles and equipment to the County and will receive consideration as its share of the County’s cost allocation cost during the initial term of the agreement. Beginning upon the first renewal, the City will pay 50 percent of the County’s cost allocation costs for services associated with this agreement; and

WHEREAS, the contract has been reviewed and approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves entering into an agreement with the City of Cedar Springs for the transfer of police functions and responsibilities from the City to the County; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes the Board Chair or designee to sign the agreement; and

BE IT FURTHER RESOLVED that the Board of Commissioners approves the addition of five new County Patrol Officer positions and one County Sergeant position; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby appropriates \$87,754 to the 2014 Sheriff Special Project Fund budget for the program; and

BE IT FURTHER RESOLVED that in the event that funding is eliminated or decreased, the position(s) will be eliminated unless continuation funding is approved pursuant to Fiscal Policy on grants, contracts and donations.

Motion by Commissioner Vonk, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk – 19.

Nays: 0.

APPOINTMENT

Department of Human Services (DHS) Board

Motion by Commissioner Freeman, seconded by Commissioner Chivis, that Bruce McCoy be re-appointed to the Department of Human Services Board.

Motion carried by voice vote.

REPORTS

There were no reports.

MISCELLANEOUS

Grand River Floodwalls

Commissioner Antor: Grand Rapids White Waters is looking at changing the configuration of the dams, etc. We just had a 100-year flood and it seems like that may be prompting this. Will some of the potential flooding go away as a result of this whitewater plan and is that being considered before we start spending money?

Drain Commissioner Bill Byl: The proposed changes to the river will have very little impact on flooding either way.

Commissioner Talen: As a member of the Restoration Steering Committee for the Grand River, he agreed that the changes won't make much difference one way or another as to flooding.

Tax Increment Financing Policy

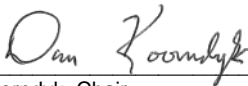
Commissioner Saalfeld: Appreciated the Work Session this morning on the tax increment financing policy. It was one of the most informative sessions he has attended. It was very helpful in understanding the challenges facing the County because of the laws on tax increment financing authorities as we try to promote economic development despite those limitations.

Mosaic Film Experience

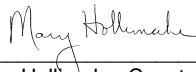
Commissioner Bulkowski: Announced that Disability Advocates is part of the Mosaic Film Experience (a 2-day film festival showcasing work produced by high school and college students from 44 countries), which will be held November 7 & 8 at Wealthy Theatre. Also, invited Commissioners to join him and Disability Advocates to build a ramp in Sparta on Saturday, November 8<sup>th</sup>.

ADJOURNMENT

At 9:12 a.m., Commissioner Mast moved to adjourn, subject to the call of the Chair, and to Thursday, November 20, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Szymczak. Motion carried.



Dan Koorndyk, Chair



Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**November 20, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Morgan, Ponstein, Saalfeld, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 17.

Absent: Mast, Shroll – 2.

Invocation: Commissioner Talen introduced Chaka Holley, Heartside Ministry, who gave the invocation.  
 The Pledge of Allegiance followed.

## SPECIAL ORDER OF BUSINESS

### Annual Employee Service Recognition

Chair Koorndyk presented the following employees with service awards:

<u>Department</u>	<u>Service Employee</u>	<u>Years of Service</u>
Airport – Safety	Paul Beauchamp	25
Airport – ARFF	Joseph Dancz	25
Circuit Court	Mary Endres	25
	Judge Donald Johnston	25
	Charlotte Sypniewski	25
County Clerk – Court	Mary Antcliff	35
Friend of the Court	Sue Vanduin	35
Health	Barbara Patten	25
Juvenile Court	Laura Marsh	25
	Michael Woods	30
Prosecuting Attorney	Joni Mehl	25
	Carol Parsaca	25
	Sarah Smith	25
Public Works Department	Donald “Gilly” Gillesse	30
Sheriff	Kevin Kelley	25

Michelle Lajoie-Young

25

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of November 6, 2014, Meeting
- b) November 4, 2014, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)
- c) Resolutions:

11-20-14-92 – CHILD CARE FUND ANNUAL PLAN APPROVAL / CIRCUIT COURT

WHEREAS, each year the 17<sup>th</sup> Judicial Circuit Court – Family Division and the Kent County Department of Human Services (DHS) are required to prepare a plan showing how the Child Care Fund dollars will be spent by each agency; and

WHEREAS, the plan encompasses in-home and out-of-home placement costs (e.g., foster care, detention, etc.) for children at risk of abuse or neglect as well as children determined to be delinquent; and

WHEREAS, the law provides that each county will receive a reimbursement from the State of 50 percent of the annual net expenditures for certain costs related to placement and efforts to reduce placement; and

WHEREAS, for FY 2015, DHS will reimburse counties 100 percent for administrative daily rates paid to private foster care agencies; and

WHEREAS, the budget amounts provided for in the proposed agreements are based on the most current budget estimates available from the State.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Child Care Fund Annual Plan for FY 2015 and authorize the Board Chair to sign the document.

11-20-14-93 – FY 2014 FIRE PREVENTION BUDGET AMENDMENT / FIRE COMMISSION

WHEREAS, the Fire Prevention Fund, established in 1942, is permitted by MCLA 46.301 to oversee the purchase of fire extinguishing apparatus and equipment for 19 participating townships on a rotating basis. The law permitting such activity limits the County’s contribution to 50 percent of the cost of such equipment with townships required to contribute the remaining 50 percent; and

WHEREAS, the total FY 2014 budget appropriation for the Fire Prevention budget is \$596,047. The final cost to close out FY 2014 expenditures will not exceed \$616,047; and

WHEREAS, an additional \$20,000 appropriation from FY 2014 Fire Prevention Fund reserves is being requested; and

WHEREAS, the additional funds are required for insurance and repair and maintenance costs that may come in over the planned budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby appropriates an additional \$20,000 to the FY 2014 Fire Prevention Fund.

11-20-14-94 – AUTHORIZE ISSUANCE OF KENT HOSPITAL FINANCE AUTHORITY REVENUE BONDS, SERIES 2014 – MARY FREE BED HOSPITAL / FISCAL SERVICES

WHEREAS, the Kent Hospital Finance Authority (the "Authority") proposes to issue bonds (the "Bonds") for the benefit of Mary Free Bed Rehabilitation Hospital, d/b/a Mary Free Bed Hospital and Rehabilitation Center ("Borrower"). The proceeds of the Bonds will be loaned to the Borrower and used by the Borrower, together with other available funds, for any one or more of the following purposes: (i) to finance the construction, renovation, furnishing and equipping of hospital facilities of the Borrower, located at 235 Wealthy Street, S.E., Grand Rapids, Michigan, generally consisting of: (a) the construction, furnishing and equipping of a new six-floor approximately 274,995 square foot addition to the Borrower's existing hospital facility which will include, without limitation, a parking structure, 92 hospital beds in 92 private patient rooms, a 40-bed traumatic brain injury/spinal cord injury nursing home, and shelled space for future expansion; and (b) the renovation, furnishing and equipping of approximately 118,105 square feet of space in the Borrower's existing hospital facility, and an addition of approximately 2,940 square feet of existing courtyard space to be converted to finished space, that will house, without limitation, two pools, a spa and fitness center, psychology department, pediatric and adult physical rehabilitation and psychological outpatient therapy and support, physician offices, a medical clinic, a gift shop, parking, mechanical, administrative, and housekeeping areas, 27 private patient rooms, two family rooms, private therapy rooms and other therapy/activity areas (or any combination thereof) (collectively, the "Project"); and (ii) to pay all or a portion of the costs of issuing the Bonds. The facilities to be financed from the proceeds of the Bonds will be owned and operated by the Borrower. The Bonds are proposed to be issued in the aggregate principal amount of not to exceed \$13,000,000; and

WHEREAS, the Bonds will be limited obligations of the Authority and will not constitute general obligations or debt of the Authority, the City of Grand Rapids, the County of Kent, the State of Michigan or any political subdivision thereof within the meaning of any constitutional, charter or statutory provisions or limitations; and

WHEREAS, on October 22, 2014, the Authority held a public hearing after notice, a written record of which has been filed with this Board of Commissioners; and

WHEREAS, the Authority has requested that this Board of Commissioners approve the issuance, sale and delivery of the Bonds by the Authority as set forth in the public notice; and

WHEREAS, this Board of Commissioners desires to express its approval of the issuance, sale and delivery of the Bonds by the Authority as described above.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Kent as follows:

1. Solely for the purpose of fulfilling the public approval requirements of the Internal Revenue Code of 1986, as amended, the Board of Commissioners of the County of Kent, Michigan, hereby approves the issuance, sale and delivery of the Bonds by the Authority.
2. The County Clerk hereby directed to provide three (3) certified copies of this resolution to the Secretary of the Authority.

11-20-14-95 – ACCEPT AND APPROPRIATE VARIOUS REVENUES TO PARKS DEPARTMENT OPERATIONS BUDGET / PARKS

WHEREAS, earlier this year, the Michigan Department of Transportation (MDOT) asked the Parks Department to perform tree removal activities



along Kent Trails within the I-196 right of way. This work has been completed for 2014, and MDOT is paying the Parks Department \$606 for the services; and

WHEREAS, for 2014, projected plowing revenues of \$43,162 need to be accepted and the corresponding expenses appropriated; and

WHEREAS, private donors contributed \$100 toward the maintenance of equestrian trails in Cooper Creek Park and Spencer Forest; \$1,250 for a memorial bench on Kent Trails; and \$1,000 for general support of Kent County Parks.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accepts and appropriates \$46,118 to the Parks Department 2014 operations budget, including \$606 in payment for services from the Michigan Department of Transportation, \$43,162 in projected interdepartmental reimbursements for plowing services, and \$2,350 in various donation.

Motion by Commissioner Talen, seconded by Commissioner Szymczak, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vriesman, Voorhees, Vonk, Vander Molen, Talen, Szymczak, Saalfeld, Morgan, Jones, Hennessy, Freeman, Chivis, Bulkowski, Bolter, Antor, Chair Koorndyk – 16.

Nays: 0.

(Commissioner Ponstein entered the meeting at 8:55 a.m.)

RESOLUTIONS

11-20-14-96 – SENIOR MILLAGE ALLOCATIONS FOR 2015 / ADMINISTRATOR’S OFFICE

WHEREAS, the Area Agency on Aging of Western Michigan, Inc. (AAAWM) holds contracts with 32 agencies to provide services with funding from the Kent County Senior Millage. Under the terms of the contracts, the funding level is evaluated annually based on new program proposals, current year operations, and available funding; and

WHEREAS, in early October 2014, the Senior Millage Review Committee evaluated 2015 funding requests and made recommendations regarding funding for each service. These recommendations were forwarded to the AAWM Executive Committee on October 27, 2014, which is now recommending them to the County for approval; and

WHEREAS, the County proposes to enter into an agreement with AAWM to serve as the Senior Millage Administrative Entity for development, coordination, implementation and administration of the service delivery system for millage-funded programs for senior citizens; and

WHEREAS, in addition to the annual contracts for service delivery and administration, Senior Millage funds will also be used to provide in-home services, prescription assistance, flu and pneumonia vaccinations, and emergency needs funding to seniors through purchase of service arrangements. Amounts to be allocated through this process have been included on the bid tabulation and recommendation sheet; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the Senior Millage Administrative Services agreement as to form.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the allocation of \$9,787,979 in Senior Millage funds for 2015 as recommended by the Area Agency on Aging of Western Michigan, Inc.; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby approves the agreement for the administration of the Senior Millage Services with the Area Agency on Aging of Western Michigan, Inc.

Motion by Commissioner Hennessy, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried:

Yeas: Vriesman, Voorhees, Vonk, Vander Molen, Talen, Szymczak, Saalfeld, Ponstein, Morgan, Jones, Hennessy, Freeman, Chivis, Bolter, Chair Koorndyk – 15.

Nays: 0.

Abstain: Bulkowski – 1

Absent from room: Antor – 1.

11-20-14-97 – AUTHORIZATION OF AN AMENDED WINTER 2014 (DECEMBER 1, 2014) DEDICATED MILLAGE PROPERTY TAX LEVY / BOARD OF COMMISSIONERS / FISCAL SERVICES

WHEREAS, the County Administrator/Controller has prepared a recommended budget for Fiscal Year 2015; and

WHEREAS, on October 9, 2014, the Board of Commissioners approved a resolution (10-9-14-80) authorizing a levy of 0.7893 mills for the Corrections/Detention millage and 0.5000 mills for the Senior Services millage; and

WHEREAS, as a result of the November 4, 2014 vote, County electors authorized a new dedicated property tax millage in support of Veteran Services, and the Board of Commissioners is requested to levy a Winter 2014 (December 1, 2014) County Veterans Services millage; and

WHEREAS, the resolution will authorize the levy of 0.0500 mills for Veteran Services; and

WHEREAS, funds derived from the levy of these millages will be utilized to support services to veterans in the Fiscal Year 2015 County Budget.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby certifies a Winter 2014 (December 1, 2014), levy of taxation of 0.0500 mills for Veteran Services millage and the County Clerk is directed to provide City/Township Treasurers with a certified copy of this resolution.

Motion by Commissioner Voorhees, seconded by Commissioner Vonk, that the resolution be adopted.

Motion carried:

Yeas: Vriesman, Voorhees, Vonk, Vander Molen, Talen, Szymczak, Saalfeld, Ponstein, Morgan, Jones, Hennessy, Freeman, Chivis, Bulkowski, Bolter, Chair Koorndyk – 16.

Nays: 0.

Absent from room: Antor – 1.

11-20-14-98 – 2015 GENERAL APPROPRIATION ACT / ADMINISTRATOR'S OFFICE

WHEREAS, this resolution shall be known as the 2015 General Appropriation Act; and

WHEREAS, pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 26, 2014, and a public hearing on the proposed budget was held on November 6, 2014; and

WHEREAS, the Kent County voters have authorized millages of 0.7893 mills for correctional facility operations and debt service, 0.5000 mills for senior services; and 0.0500 mills for veterans service; and

WHEREAS, the Board of Commissioners will be requested to authorize, in May 2015, a general property tax levy on all real and personal property within the County upon the current tax roll for County general operations; and

WHEREAS, the Kent County Finance and Physical Resources Committee allocated the equivalent of 0.25 mills of the general property tax levy to the CIP Fund; and

WHEREAS, the Kent County Finance and Physical Resources Committee has reviewed the recommended 2015 Budget in detail; and

WHEREAS, estimated total revenues and appropriations for the various funds are recommended as follows:

<b>Fund</b>	<b>Sources</b>		<b>Appropriation</b>
	<b>Revenues</b>	<b>Reserves</b>	
General Fund	\$160,016,349	\$ -	\$160,016,349
Special Revenue Funds	50,104,619	1,178,266	51,282,885
Capital Project Funds	5,372,455	23,300	5,395,755
Internal Service Funds	25,540,367	779,303	26,319,670
Debt Service Funds	12,618,498	-	12,618,498
<b>Total</b>	<b>\$253,652,288</b>	<b>\$1,980,869</b>	<b>\$255,633,157</b>

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby adopts the 2015 Appropriation Act as the official budget for 2015; and

BE IT FURTHER RESOLVED that County officials responsible for the appropriations authorized in the act may expend County funds up to, but not to exceed, the total appropriation authorized for each department or activity; and

BE IT FURTHER RESOLVED that the Kent County Board adopts the 2015 budgets for the various governmental funds by department or activity as follows:

**2015 General Appropriations Act  
County of Kent, Michigan**

GENERAL FUND	Appropriation	Memorandum	Total
Taxes	85,817,088	-	85,817,088
Licenses & Permits	205,500	-	205,500
Intergovernmental	23,424,060	-	23,424,060
Charges for Services	16,245,782	-	16,245,782
Fines & Forfeitures	100,310	-	100,310
Investment Earnings	278,800	-	278,800
Reimbursements	9,939,348	-	9,939,348
Other	4,465,461	-	4,465,461
Transfers In	19,540,000	-	19,540,000
<b>Total Estimated Revenues</b>	<b>160,016,349</b>	<b>-</b>	<b>160,016,349</b>
Fund Balance Usage (Deposit)	-	-	-
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$ 160,016,349</b>	<b>\$ -</b>	<b>\$ 160,016,349</b>
Bureau of Equalization	1,535,776	-	1,535,776
Circuit Court	16,344,232	-	16,344,232
Clerk/Register of Deeds	3,169,919	-	3,169,919
Cooperative Extension Service	445,634	-	445,634
DHS - Social Welfare	621,367	-	621,367
District Court	2,797,973	-	2,797,973
Drain Commission	594,650	-	594,650
Facilities Management	14,506,501	-	14,506,501
Fiscal Services	3,442,393	-	3,442,393
Human Resources	1,770,905	-	1,770,905
Information Technology	5,734,553	-	5,734,553
Intergovernmental	4,924,100	-	4,924,100
Medical Examiner	1,290,150	-	1,290,150
Parks	4,555,084	-	4,555,084
Policy/Administration	4,132,383	-	4,132,383
Probate Court - Mental & Estate Division	1,385,079	-	1,385,079
Probation	44,791	-	44,791
Prosecutor	6,000,259	-	6,000,259
Sheriff	56,340,185	-	56,340,185
Treasurer's Office	1,100,510	-	1,100,510
John Ball Zoo	2,414,835	-	2,414,835
Transfers Out	33,365,070	-	33,365,070
<b>Total Appropriations before Lapse</b>	<b>166,516,349</b>	<b>-</b>	<b>166,516,349</b>
Estimated Appropriation Lapse	(6,500,000)	-	(6,500,000)
<b>Total Appropriations</b>	<b>\$ 160,016,349</b>	<b>\$ -</b>	<b>\$ 160,016,349</b>

<b>SPECIAL REVENUE FUNDS</b>	<b>Appropriation</b>	<b>Memorandum*</b>	<b>Total</b>
Taxes	33,823,273	-	33,823,273
Licenses & Permits	63,000	2,230,781	2,293,781
Intergovernmental	646,863	37,711,449	38,358,312
Charges for Services	4,850,500	2,117,750	6,968,250
Fines & Forfeitures	422,258	219,840	642,098
Investment Earnings	99,750	-	99,750
Reimbursements	7,649,745	5,112,318	12,762,063
Other	64,821	841,548	906,369
Transfers In	2,484,409	25,037,293	27,521,702
<b>Total Estimated Revenues</b>	<b>50,104,619</b>	<b>73,270,979</b>	<b>123,375,598</b>
Fund Balance Usage (Deposit)	1,178,266	65	1,178,331
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$ 51,282,885</b>	<b>\$ 73,271,044</b>	<b>\$ 124,553,929</b>
Fire Commission	815,728	-	815,728
Friend of the Court	-	8,820,389	8,820,389
Health Department	-	24,914,496	24,914,496
Lodging Excise Tax	7,879,867	-	7,879,867
Correction & Detention Millage	17,308,635	-	17,308,635
Senior Millage	9,811,482	-	9,811,482
Veterans Millage	1,348,064	-	1,348,064
ROD - Automation Fund	509,290	-	509,290
Central Dispatch Collection	4,210,000	-	4,210,000
Drug Law Enforcement Fund	542,238	-	542,238
Community Development / Shelter Plus Care	-	3,795,100	3,795,100
Child Care	-	20,178,929	20,178,929
DHS Child Care	-	11,531,760	11,531,760
Veteran's Trust	-	175,000	175,000
SP - Child Welfare Reform	-	100,000	100,000
SP - Circuit Court Family Counseling	99,241	-	99,241
SP - Circuit Court Juvenile Accountability	-	2,565	2,565
SP - Community Corrections Administration	-	978,940	978,940
SP - Community Corrections Grant	-	243,290	243,290
SP - Cooperative Ext Ag Preservation	38,981	-	38,981
SP - Facilities Management Fallasburg Dam	4,093	-	4,093
SP - FOC Access and Visitation Grants	-	15,000	15,000
SP - Parks Kent Trails	2,500	-	2,500
SP - Prosecutor Cooperative Reimbursement	-	1,949,095	1,949,095
SP - Remonumentation Program	127,463	-	127,463
SP - Sheriff 63rd District Court Security	180,587	-	180,587
SP - Sheriff 82 Ionia Security	224,252	-	224,252
SP - Sheriff Community Policing	323,226	-	323,226
SP - Sheriff Courthouse Security	1,304,922	-	1,304,922
SP - Sheriff Drug Enforcement	-	113,662	113,662
SP - Sheriff Emergency Mgmt Performance	-	54,493	54,493
SP - Sheriff Emergency Mgmt Services	74,600	-	74,600
SP - Sheriff Gifts Jail	97,500	-	97,500
SP - Sheriff I.C.E. Detainees	15,000	-	15,000
SP - Sheriff Local Corr Officers Training	359,430	-	359,430
SP - Sheriff Michigan Dispatch Training	75,189	-	75,189
SP - Sheriff Michigan Justice Training	46,000	-	46,000
SP - Sheriff Park Security	130,711	-	130,711
SP - Sheriff MDOT Road Crew	153,495	-	153,495
SP - Sheriff Marine Safety	164,112	-	164,112
SP - Sheriff Township Law	4,221,176	-	4,221,176
SP - Sheriff School Resource Officers	645,456	-	645,456
SP - Sheriff Cedar Springs Policing	569,647	-	569,647
SP - Sheriff Secondary Road Patrol	-	398,325	398,325
<b>Total Appropriations</b>	<b>\$ 51,282,885</b>	<b>\$ 73,271,044</b>	<b>\$ 124,553,929</b>

\*These Memorandum Budgets were previously appropriated by the Kent County Board of Commissioners.

<b>CAPITAL PROJECT FUNDS</b>	<b>Appropriation</b>	<b>Memorandum</b>	<b>Total</b>
Intergovernmental	199,585	-	199,585
Other	218,138	-	218,138
Transfer In	4,954,732	-	4,954,732
<b>Total Estimated Revenues</b>	<b>5,372,455</b>	<b>-</b>	<b>5,372,455</b>
Fund Balance Usage (Deposit)	23,300	-	23,300
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$ 5,395,755</b>	<b>\$ -</b>	<b>\$ 5,395,755</b>
Capital Improvement Program	5,395,755	-	5,395,755
Building Authority Construction	-	-	-
Bond Capital Improvement	-	-	-
<b>Total Appropriations</b>	<b>\$ 5,395,755</b>	<b>\$ -</b>	<b>\$ 5,395,755</b>
<b>INTERNAL SERVICE FUNDS</b>	<b>Appropriation</b>	<b>Memorandum</b>	<b>Total</b>
Charges for Services	1,942,971	-	1,942,971
Investment Earnings	30,400	-	30,400
Reimbursements	23,142,000	-	23,142,000
Other	124,996	-	124,996
Transfer In	300,000	-	300,000
<b>Total Estimated Revenues</b>	<b>25,540,367</b>	<b>-</b>	<b>25,540,367</b>
Fund Balance Usage (Deposit)	779,303	-	779,303
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$ 26,319,670</b>	<b>\$ -</b>	<b>\$ 26,319,670</b>
Risk Management	26,019,670	-	26,019,670
Office Equipment	300,000	-	300,000
<b>Total Appropriations</b>	<b>\$ 26,319,670</b>	<b>\$ -</b>	<b>\$ 26,319,670</b>
<b>DEBT SERVICE FUNDS</b>	<b>Appropriation</b>	<b>Memorandum</b>	<b>Total</b>
Intergovernmental	730,337	-	730,337
Other	9,543,980	-	9,543,980
Transfers In	2,344,181	-	2,344,181
<b>Total Estimated Revenues</b>	<b>12,618,498</b>	<b>-</b>	<b>12,618,498</b>
Fund Balance Usage (Deposit)	-	-	-
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$ 12,618,498</b>	<b>\$ -</b>	<b>\$ 12,618,498</b>
Debt Service Fund	2,344,181	-	2,344,181
Building Authority Debt Service	10,274,317	-	10,274,317
<b>Total Appropriations</b>	<b>\$ 12,618,498</b>	<b>\$ -</b>	<b>\$ 12,618,498</b>

<b>COMPONENT UNIT FUNDS</b>	<b>Appropriation</b>	<b>Memorandum</b>	<b>Total</b>
Intergovernmental	-	3,577,066	3,577,066
<b>Total Estimated Revenues</b>	-	<b>3,577,066</b>	<b>3,577,066</b>
Fund Balance Usage (Deposit)	-	-	-
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$ -</b>	<b>\$ 3,577,066</b>	<b>\$ 3,577,066</b>
Housing Commission	-	3,577,066	3,577,066
<b>Total Appropriations</b>	<b>\$ -</b>	<b>\$ 3,577,066</b>	<b>\$ 3,577,066</b>

\*The Kent County Housing Commission Board will approve 2015 funding via a resolution in November 2014.

<b>PROPRIETARY FUNDS</b>	<b>Appropriation</b>	<b>Memorandum*</b>	<b>Total</b>
Taxes	-	3,191,000	3,191,000
Intergovernmental	-	12,208,742	12,208,742
Charges for Services	-	57,649,902	57,649,902
Fines & Forfeitures	-	700	700
Investment Earnings	-	599,463	599,463
Reimbursements	-	125,000	125,000
Other	-	19,496,758	19,496,758
<b>Total Estimated Revenues</b>	-	<b>93,271,565</b>	<b>93,271,565</b>
Fund Balance Usage (Deposit)	-	(5,611,032)	(5,611,032)
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$ -</b>	<b>\$ 87,660,533</b>	<b>\$ 87,660,533</b>
Aeronautics	-	46,054,263	46,054,263
Delinquent Tax	-	5,755,825	5,755,825
Public Works	-	35,850,445	35,850,445
<b>Total Appropriations</b>	<b>\$ -</b>	<b>\$ 87,660,533</b>	<b>\$ 87,660,533</b>

\*The Delinquent Tax Budget was previously appropriated by the signature approval of the Kent County Treasurer; the Aeronautics and Public Works budgets were approved by their respective Boards.

BE IT FURTHER RESOLVED that appropriations made for the available balances and outstanding encumbrances at fiscal year end for grants are continued in full force and effect and shall carry over to successive fiscal years until the grants are completed or otherwise terminated; and

BE IT FURTHER RESOLVED that appropriations made for the available balances and outstanding encumbrances at fiscal year end for capital projects are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED that appropriations made for the outstanding purchase orders and contractual encumbrances at fiscal year end in the operating funds are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED that the County Administrator/Controller shall provide the Kent County Finance and Physical Resources Committee, at the end of each fiscal quarter, a report of year to date revenues and expenditures compared to the budgeted amounts in the various funds of the County; and

BE IT FURTHER RESOLVED that this resolution supersedes all previous resolutions related to the General Fund and Lodging Excise Tax Fund appropriations and/or commitments; and

BE IT FURTHER RESOLVED that whenever it appears to the Kent County Administrator/Controller or the Kent County Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, or when it appears that expenditures will exceed an appropriation, the County Administrator/Controller shall present to the County Board recommendations to prevent expenditures from exceeding available revenues and reserves or appropriations for the budget year. Such recommendations may include proposals for reducing appropriations, increasing revenues or a combination thereof.

Motion by Commissioner Morgan, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Vriesman, Voorhees, Vonk, Vander Molen, Talen, Szymczak, Saalfeld, Ponstein, Morgan,

Jones, Hennessy, Freeman, Chivis, Bulkowski, Bolter, Antor, Chair Koorndyk – 17.

Nays: 0.

11-20-14-99 – PROPOSAL TO ESTABLISH A TAX INCREMENT FINANCING AND DEVELOPMENT PLAN FOR THE WESTSIDE CIA / FISCAL SERVICES

WHEREAS, the City of Grand Rapids has proposed to adopt a Development and Tax Increment Financing Plan for its WestSide Corridor Improvement Authority-Tax Increment Financing District; and

WHEREAS, a public hearing on the proposed plan was held by the City of Grand Rapids on October 7, 2014; and

WHEREAS, Kent County annually contributes approximately \$5 million of its tax levy in the form of either tax abatement or tax capture by tax increment authority districts in the various units of local government within the County; and

WHEREAS, adoption and implementation of the proposed plan will result in a portion of the County's tax levy being captured by the City of Grand Rapids WestSide Corridor Improvement Authority; and

WHEREAS, the County of Kent is required to assess the impact on the County's financial condition, which would result from adoption of this Development and Tax Increment Financing Plan; and



WHEREAS, Public Act 280 of 2005, as amended, provides that not more than sixty days after a public hearing on the plan, the governing body of the jurisdiction levying property taxes that would otherwise be subject to capture, may exempt its taxes from capture by adoption of a resolution to that effect; and

WHEREAS, this action is consistent with the County's Economic Development Policy.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Kent, that the County of Kent hereby exercises its option, pursuant to the provisions of Public Act 280 of 2005, as amended, to exempt its property taxes from capture in the area to be established as the City of Grand Rapids WestSide Corridor Improvement Authority-Tax Increment Financing District by the proposed plan, which was the subject of the public hearing held on October 7, 2014; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Clerk of the City of Grand Rapids, as required by Public Act 280 of 2005, as amended.

Motion by Commissioner Vander Molen, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried:

Yeas: Vriesman, Voorhees, Vonk, Vander Molen, Szymczak, Saalfeld, Ponstein, Morgan, Jones, Freeman, Chivis, Bulkowski, Bolter, Antor, Chair Koorndyk – 15.

Nays: Talen, Hennessy - 2.

11-20-14-100 – NOTICE OF INTENT TO ISSUE AIRPORT REVENUE BONDS FOR CAPITAL IMPROVEMENTS AND FULL-FAITH AND CREDIT PLEDGE / FISCAL SERVICES

WHEREAS, the County of Kent (the "County") proposes to issue its tax-exempt revenue bonds (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended, and Act 327, Public Acts of Michigan, 1945, as amended, to finance capital improvements to the Gerald R. Ford International Airport consisting of acquiring and constructing a roof to cover the fourth level and a portion of the third level of the existing Airport parking structure and related improvements (collectively the "Project"); and

WHEREAS, it is anticipated that the County will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bond in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Kent, Michigan, as follows:

1. The Project shall consist of the capital improvements described in the preamble hereto.
2. The maximum principal amount of Bonds expected to be issued for the Project is \$20,000,000.
3. The County hereby declares its official intent to issue the Bonds to finance all or part of the costs of the Project, and hereby declares that it reasonably expects to reimburse the County's advances to the Project as anticipated by this resolution.
4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.

5. The County Clerk is hereby instructed to publish the following notice in a newspaper of general circulation in the County of Kent, to wit:

**NOTICE OF INTENT TO ISSUE BONDS  
BY THE COUNTY OF KENT, MICHIGAN**

TO THE ELECTORS OF THE COUNTY OF KENT, MICHIGAN:

NOTICE IS HEREBY GIVEN, that the County of Kent, Michigan, intends to issue revenue bonds in one or more series in the aggregate principal amount of not to exceed \$20,000,000 for the purpose of defraying all or part of the cost of capital improvements to the Gerald R. Ford International Airport (the "Airport"), consisting of acquiring and constructing a roof to cover the fourth level and a portion of the third level of the existing Airport parking structure and related improvements.

The bonds will mature in not to exceed thirty (30) years and will bear interest at rates to be determined at a competitive or negotiated sale but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, Act 327, Public Acts of Michigan, 1945, as amended, and a resolution or ordinance of the Board of Commissioners of the County of Kent and will be payable from the net revenues of the Airport and any improvements, enlargements and extensions thereto, and a statutory lien on the net revenues will be established by such resolution or ordinance. The County of Kent will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the Airport as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the Airport and of the principal of and interest on the bonds when due, to create a bond and interest redemption fund and to provide for such other expenditures and funds for the Airport as are required by the resolution or ordinance authorizing the issuance of the bonds. In addition, the County of Kent intends to agree in the resolution or ordinance authorizing the issuance of the bonds that if the net revenues pledged for payment of the bonds are not sufficient to pay the principal of and interest on the bonds as the same become due, the County will advance sufficient funds out of its general funds for such payment. The County's ability to levy taxes to advance such funds is subject to constitutional and statutory limitations on the taxing power of the County.

**RIGHT TO PETITION FOR REFERENDUM**

This notice is given, by order of the Board of Commissioners of the County of Kent, to and for the benefit of the electors and taxpayers of the County of Kent in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice, a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the County of Kent, whichever is less, shall have been filed with the undersigned County Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the County of Kent qualified to vote and voting thereon at a general or special election.

**FURTHER INFORMATION**

Further information relative to the issuance of the bonds and the subject matter of this notice may be secured at the office of the Kent County Department of Aeronautics, 5500 44<sup>th</sup> Street, S.E., Grand Rapids, Michigan 49512.

This notice is given pursuant to the provisions of Section 33 of Act 94, Public Acts of Michigan, 1933, as amended.

Motion by Commissioner Vander Molen, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Voorhees, Vonk, Vander Molen, Talen, Szymczak, Saalfeld, Morgan, Jones, Hennessy, Freeman, Chivis, Bulkowski, Bolter, Antor, Chair Koorndyk – 15.

Nays: Vriesman, Ponstein - 2.

11-20-14-101 – PROPOSED PARKS FEE ADJUSTMENTS / PARKS

WHEREAS, County Policy requires that departments annually review their fees as part of the budget process. The Parks Department is recommending the following changes to its fee schedule:

	<b>Current</b>	<b>Proposed</b>
<b>Wabasis Campground</b>		
Full hook-up sites	\$35/night	\$37/night
Electric only sites	\$30/night	\$32/night
Primitive (pull-in) sites	\$20/night	\$22/night
Primitive (walk-in) sites	\$15/night	\$18/night
<b>Enclosed Shelter Rentals</b>		
Half Day: Friday, Saturday or Sunday	\$295/day	\$325/day
Full Day: Friday, Saturday or Sunday	\$495/day	\$525/day
Winter Half Day: Douglas Walker Park (Nov-Dec)		\$300/day
<b>Tournament/Event Parking</b>	up to \$5 per vehicle	up to \$10 per vehicle

WHEREAS, the proposed fee increases for campsites at Wabasis Campground are adjustments to mirror increasing market rates. The new rates would place Wabasis at approximately the median of comparable campgrounds, based on 2014 rates; and

WHEREAS, enclosed shelters are in high demand for weekend events. The proposed increase is not expected to reduce demand. Winter rentals at Douglas Walker Park involve additional expenses and are increased accordingly. Kent County Park shelters are considered an affordable option compared to other rental venues for group events, parties, weddings, etc.; and

WHEREAS, the department occasionally charges parking fees for large commercial events. A \$10 fee is not uncommon for such events. It is expected that most events would still fall in the \$3 to \$5 range, depending on the nature of the event; and

WHEREAS, once fully implemented, these increases are projected to generate an additional \$12,000 from campsites rentals and \$14,000 from enclosed shelter rentals. Because the department takes reservations up to 12 months in advance, these increases will not be fully realized until the department’s 2016 budget; and

WHEREAS, the higher cap in event parking fees would be implemented through agreements with sponsors of suitable events. Currently, no specific events are in mind for 2015, but increased revenues could reach \$5,000 per event.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the changes and additions to Parks Department fees for campsites, enclosed shelter rentals, and event parking, effective November 21, 2014.

Motion by Commissioner Saalfeld, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Vriesman, Voorhees, Vonk, Vander Molen, Talen, Szymczak, Saalfeld, Ponstein, Morgan, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk – 15.  
Nays: Jones, Bolter - 2.

## REPORTS

### Grand Rapids Downtown Development Authority

Commissioner Talen: The DDA met last week and three items of interest to this Board include: 1) There is a sunset to the DDA's capture of County taxes. 2) They approved an agreement with Grand Rapids to replace the iron tree grates with porous paving downtown before early summer. 3) The DDA's downtown ice melt system will undergo repairs and he hopes everyone enjoys the dry pavement downtown this winter holiday shopping season.

### Land Bank Authority

Commissioner Ponstein: The Land Bank Authority met this morning. It acquired 129 properties in 2014, 85 have been sold, 75% of which sold to single-family homeowners. A priority of the Land Bank is to keep these as single-family homes and to that end they have partnered with Huntington Bank.

### Pension Board

Commissioner Ponstein: The Pension Board met this week. The County's pension is fully-funded. It has exceeded its benchmarks and the rate of return after five years was 11%, the goal was 7%.

## MISCELLANEOUS

### Veteran's Facility (Wyoming) Ribbon Cutting

Commissioner Voorhees: Attended the ribbon cutting for the new veteran's facility in Wyoming. Mr. Bill Dudas, a World War II Veteran, cut the ribbon. He was both Commissioners Ponstein and Voorhees' shop teacher. A very well-known person in the community.

### Airport

Commissioner Vonk: The Airport raised parking fees one year ago. 100% of those monies were set aside for the roof project.

### Convention Arena Authority

Commissioner Jones: As a representative of the Convention Arena Authority Liaison Committee, she reported that the airport presentation on upcoming changes was very interesting and she is proud to be a part of it.

### Disability Advocates "Snow Angels"

Commissioner Bulkowski: Disability Advocates has been working with local municipalities, the Road Commission and County staff on this program. "Snow angels" take care of their own property, sidewalks, fire hydrants, catch basins, curb cuts and bus stops, and then help neighbors unable to do that for themselves. There will be pilots in communities working on additional help.

GOP Caucus

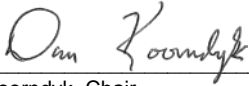
Commissioner Saalfeld: Announced that the Republican Commission Caucus would be held on Monday, December 1, 2014, at 5:00 p.m., Western Michigan University Downtown Campus. Everyone is welcome to attend.

Happy Thanksgiving

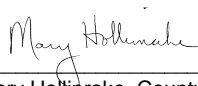
Chair Koorndyk: Wished everyone a Happy Thanksgiving!

ADJOURNMENT

At 9:28 a.m., Commissioner Talen moved to adjourn, subject to the call of the Chair, and to Thursday, December 4, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Saalfeld. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**December 4, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Bulkowski introduced Dr. Sharif Ahmad Sahibzada, Director and Iman of the Islamic Center of West Michigan, who gave the invocation. The Pledge of Allegiance followed.

### SPECIAL ORDER OF BUSINESS

#### Children's Assessment Center

Pam Doty-Nation, Executive Director, gave an update on the Children's Assessment Center (CAC). The CAC opened in 1993 to provide sexually abused children access to any services they would need free of charge. This year, the CAC will provide services to 1,000 children. The KIDZ Have Rights Program teaches body safety to more than 13,000 children each year in kindergarten through 3<sup>rd</sup> grade in the Grand Rapids Public Schools. The Center provides a *Walk in Their Shoes* informational tour. More information on the Children's Assessment Center mission, programs and tour is available at [cac-kent.org](http://cac-kent.org).

### PUBLIC COMMENT

Paul Potter, 2633 Middleboro, Grand Rapids – Asked that the proposed 10% County cost allocation now in the 2015 budget be waived for one year to see what the actual costs are for Veterans' services.

### CONSENT AGENDA

- a) Approval of the Minutes of November 20, 2014, Meeting
- b) November 18, 2014, Finance Committee Meeting Minutes (Reports of Claims and Allowances)

Motion by Commissioner Bulkowski, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair  
Koorndyk – 19.

Nays: 0.

**RESOLUTIONS**

**12-4-14-102 – SUBSTANCE ABUSE OVERSIGHT POLICY BOARD INTERLOCAL AGREEMENT / ADMINISTRATOR'S OFFICE**

WHEREAS, PA 500 of 2012 requires that public substance abuse services be aligned and administrated with the Department of Community Health's (DCH) Pre-Paid Inpatient Health Plans (PIHPs) through an interlocal agreement between counties served by a PIHP and the PIHP itself. The interlocal agreement is to create a Substance Abuse Oversight Policy Board; and

WHEREAS, the Lakeshore Regional Partners (LRP) is the DCH designated PIHP for five Community Mental Health (CMH) Organizations: network180, Allegan CMH, Muskegon CMH, Ottawa CMH, and West Michigan CMH (Oceana, Mason, Lake); and

WHEREAS, according to PA 500, the Oversight Policy Board shall approve the LRP budget for services that include 'Liquor Tax' funds collected in the counties, and provide advice and recommendations to the LRP for other regional substance abuse services, and those providers; and

WHEREAS, the interlocal agreement provides Kent County with seven seats on the 17-member Oversight Policy Board.

WHEREAS, the agreement has been reviewed and approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves an interlocal agreement between the Lakeshore Regional Partners and the counties of Allegan, Kent, Lake, Mason, Muskegon, Oceana, and Ottawa to form a Substance Abuse Oversight Policy Board.

Motion by Commissioner Talen, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried by voice vote.

**12-4-14-103 – COMMUNITY LIAISON AND COMMUNICATIONS DIRECTOR POSITION / BOARD OF COMMISSIONERS**

WHEREAS, in 2013, the Board of Commissioners conducted a strategic review of its priorities, and identified a need to establish an effective strategy for internal and external communications within our communities and to our statewide leadership; and

WHEREAS, the need is consistent with a review of the County's communication efforts conducted by the Administrator's Office in 2010, which recommended a single position to coordinate media relations and improve use of social media in communicating with the public about County services, programs and activities; and

WHEREAS, in order to address these needs in a cost-efficient manner, the Administrator/Controller has recommended that the position of Community Liaison and Communications Director be created and shared with the Health Department, which currently has

a strong media and community relations effort. The new position would be responsible for developing and implementing a broader, County-wide communications strategy including community relations, critical incident management, social media, and employment branding; and

WHEREAS, a portion of the funding previously used to fund the full-time Marketing and Communications Manager at the Health Department will be redirected to this position and to fund staff assigned to continue to do marketing and communications exclusively for the Health Department.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners create and add the position of Community Liaison and Communications Director (MPP C44) effective January 1, 2015.

Motion by Commissioner Freeman, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk – 19.

Nays: 0.

12-4-14-104 – FORMALIZE REMONUMENTATION PEER REVIEW GROUP AND APPOINT MEMBERS / BUREAU OF EQUALIZATION

WHEREAS, the County has had an informal peer review group open to all Professional Surveyors to review public land survey corners since approximately 1980; and

WHEREAS, this summer, the State of Michigan amended the State Survey and Remonumentation Act to require the formalization of this peer review group including formal appointment of its members by the Board of Commissioners; and

WHEREAS, the participating members of the informal peer review group are recommended to be formally appointed to the Remonumentation Peer Review Group; and

WHEREAS, the statutory amendment does not dictate the number of peer review group members or the length of each appointment. Therefore, since the existing peer review group operates well, the size of the group will be maintained; and

WHEREAS, to confirm that the historical open nature of the Remonumentation Peer Review Group is maintained, the Remonumentation Peer Review Group will be added to the County's citizen appointment process starting in 2015 and appointments thereafter will be for staggered 3-year terms to allow consistency and smooth operation of the Remonumentation Peer Review Group.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves formalizing the existing Remonumentation Peer Review Group and appoints the following active participants as its members: Harvey Hubers, Jack Bueche, Art Brintnall, Tom Chettleburgh, Jim Leitch, Ken Vierzen, Paul Schutter, Kirk Breitels, Dan Elzinga, and Randy Jonker.

Motion by Commissioner Ponstein, seconded by Commissioner Vriesman, that the resolution be adopted.

Motion carried by voice vote.



12-4-14-105 – 2015 CURRENT UNMET NEEDS FUNDING / DEPARTMENT OF HUMAN SERVICES

WHEREAS, the Board of Commissioners annually appropriates funds to the Department of Human Services (DHS) to be awarded by the DHS Board following a review of proposals submitted by various community or social service agencies; and

WHEREAS, programs included in the Current Unmet Needs category are those agencies and programs that annually receive assistance due to an absence of other funding sources, their ability to leverage significant other resources, or are in support of a cooperative effort of multiple funding sources. The 2015 recommendation includes \$378,700 to fund 16 programs for Current Unmet Needs; and

WHEREAS, as a result of ongoing unmet needs and General Fund revenues remaining flat for FY 2015, the number of requests for funding exceeded the amount of funding available for distribution.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby allocates \$378,700 in funding for human services programs as recommended by the Department of Human Services (DHS) Board.

Motion by Commissioner Vander Molen, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk – 19.

Nays: 0.

12-4-14-106 – FY 2014 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT / SHERIFF

WHEREAS, the Edward Byrne Memorial Justice Assistance Grant (JAG) supports local activities that prevent and control crime (including law enforcement programs, prosecution and court programs, prevention and education programs, corrections and community corrections programs, drug treatment programs, and planning, evaluation, and technology programs); and

WHEREAS, Kent County and the City of Grand Rapids have been jointly allocated \$157,800; and

WHEREAS, Kent County will receive \$71,010 and the City of Grand Rapids will receive \$86,790. The City of Grand Rapids' Community Development Department will be responsible for the administration of the grant; and each local unit will be responsible for their respective sub-allocations of the grant; and

WHEREAS, the funds will be used by the Sheriff Department to purchase Smart Policing: Automation of Charge Process equipment. Through the use of progressive technology, the criminal justice community within Kent County will benefit from the automation of charge and warrant related information. By creating interfaces and work flow for warrant and charge management, actionable information will be available to the entire criminal justice community in a more accurate and timely manner; and

WHEREAS, the grant period is October 1, 2014 through September 30, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the Sheriff Department's request to accept an Edward Byrne Memorial Justice Assistance Grant from the Department of Justice, Bureau of Justice Assistance; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners hereby appropriates \$71,010 to the 2015 Sheriff Department's Special Projects budget.

Motion by Commissioner Hennessy, seconded by Commissioner Szymczak, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk – 19.

Nays: 0.

12-4-14-107 – VETERANS' SERVICES STAFFING / VETERANS' AFFAIRS

WHEREAS, the Department of Veterans' Affairs is requesting the conversion of three part-time Veterans Services Representatives to full-time status and the addition of a full-time Administrative Specialist on January 1, 2015 as a result of the Veterans' millage passing on November 4, 2014. Up to two additional full-time Veterans Services Representatives may be added as needed based on growth in demand for services; and

WHEREAS, in 2012, the Veterans' Affairs Subcommittee identified a need for additional staff as documented in its report to accommodate the growing need and demand for veterans' services within Kent County. As a result of this report, a Veterans Services millage was placed on the November 2014 ballot, and passed with 66% of the vote; and

WHEREAS, the requested staff will begin to fulfill the Board's commitment to increase staffing and services if a Veterans' Services millage passed; and

WHEREAS, the department is staffed by one full-time Veterans' Affairs Manager and three part-time Veterans' Service Representatives. The cost to convert the current part-time positions to full-time status and add three additional positions is \$275,513 for additional wages and benefits.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the conversion of three part-time Veterans Services Representatives (UAW19) to full-time status, and to add up to two additional full-time Veterans Services Representatives and one full-time Administrative Specialist (MPP A11).

Motion by Commissioner Chivis, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Jones, Bolter, Szymczak, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk – 18.

Nays: Ponstein - 1.

REPORTS

There were no reports.

MISCELLANEOUS

Explanation of Vote

Commissioner Ponstein: Explained that his “no” vote on Resolution 107 - Veterans’ Services Staffing - was because the voters thought that all millage dollars would go to unmet veterans’ needs, not for staff and administrative costs.

Proclamation – Pearl Harbor

Commissioner Vonk: Will read a proclamation on Sunday, December 7<sup>th</sup>, at 2:00 p.m. at the Veteran’s Home, commemorating the 73<sup>rd</sup> anniversary of the attack on Pearl Harbor.

West Catholic Football Championship

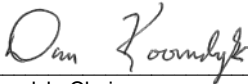
Commissioner Szymczak: Congratulated the West Catholic Football team which won its division’s state championship.

South Christian Football Championship

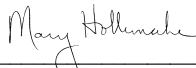
Chair Koorndyk: Congratulated the South Christian Football team for winning its division’s state championship as well this year.

ADJOURNMENT

At 9:30 a.m., Commissioner Bulkowski moved to adjourn, subject to the call of the Chair, and to Thursday, December 18, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**December 18, 2014 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bolter, Bulkowski, Chivis, Freeman, Hennessy, Jones, Mast, Morgan, Ponstein, Saalfeld, Shroll, Szymczak, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Chivis introduced Sam Jones-Darling, High Priestess of a Wiccan Coven, who gave the invocation.  
The Pledge of Allegiance followed.

AMEND AGENDA

Motion by Commissioner Saalfeld, seconded by Commissioner Shroll, to amend the agenda to add a Special Order of Business - West Catholic High School Football Championship Presentation.  
Motion carried by voice vote.

SPECIAL ORDER OF BUSINESS

West Catholic High School Football Championship Presentation

Commissioner Szymczak congratulated Coach Dan Rohn and the West Catholic High School Football Team for winning the Division 5 Championship. Also, recognized Coach Rohn who has been chosen as the 2014 Detroit Lions Farm Bureau Insurance Coach of the Year.

Quality Service Employee of the Quarter

Chair Koorndyk acknowledged Lucas Wiersma, Animal Control Officer, who was selected as the Quality Service Employee of the Fourth Quarter. He read the nominator's letter commending Lucas for his excellent service.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

a) Approval of the Minutes of December 4, 2014, Meeting

b) December 2, 2014, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)

c) Resolutions:

12-18-14-108 – APPROPRIATE FUNDS FROM THE KENT COUNTY PARKS  
FOUNDATION FOR CIP PROJECTS AT MILLENNIUM PARK  
/ PARKS

WHEREAS, the Kent County Parks Foundation regularly receives donations from various sources to support projects within the County parks system; and

WHEREAS, traditionally, the funds accumulate and remain with the Foundation until work is ready to begin on the project; funds must be appropriated by the Board prior to expenditure; and

WHEREAS, two CIP projects within Millennium Park – the water supply to the Meadows (\$100,000) and on-going trail work (\$250,000) – require the appropriation of funds from the Kent County Parks Foundation at this time. It is expected that both projects will be completed in 2015.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners accepts and appropriates \$350,000 from the Kent County Parks Foundation to the FY 2014 Capital Improvement Program (CIP) Fund Budget for Millennium Park projects.

12-18-14-109 – AUTHORIZE COLLECTION OF CERTAIN WINTER 2015 TAXES IN THE  
SUMMER OF 2015 BY THE CITY OF GRAND RAPIDS / TREASURER

WHEREAS, the State of Michigan has approved Public Acts 184 and 185 of 2012 providing local tax collecting units the option of accelerating certain millages from the winter tax collection levy to the summer tax collection levy if the tax and other amounts billed total \$100 or less; and

WHEREAS, the City of Grand Rapids levies 1.3393 mills as part of the winter property tax collection and will have over 60,000 tax bills that could be collected as part of the 2015 summer tax levy; and

WHEREAS, the Grand Rapids City Commission, under authority of the referenced State law, has authorized the accelerated collection in July of 2015 of the property tax amounts that will total \$100 or less per individual tax bill and that would otherwise be collected as part of the 2015 December tax levy; and

WHEREAS, the accelerated tax collection will save the City of Grand Rapids the cost and expenses associated with preparing, mailing, and collecting certain 2015 winter tax bills; and

WHEREAS, the City of Grand Rapids has requested that the County Board of Commissioners approve a resolution authorizing the collection in July of 2015 of the property tax amounts that will total \$100 or less per individual tax bill and that would otherwise be collected as part of the December 2015 tax levy; and

WHEREAS, this request is for one year, as state law provides that all requests be made annually.

NOW, THEREFORE, BE IT RESOLVED that pursuant to MCL 211.44a(2)(b), the Kent County Board of Commissioners hereby approves a resolution authorizing the City of Grand Rapids to collect 2015 winter taxes that will total \$100 or less per individual tax bill and that otherwise would be collected as part of the 2015 winter tax levy.

Motion by Commissioner Chivis, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Antor, Vonk, Chair Koorndyk – 19.

Nays: 0.

## RESOLUTIONS

### 12-18-14-110 – COUNTY OF KENT – REVENUE REFUNDING BOND, SERIES 2015 / AERONAUTICS

WHEREAS, the Board of Commissioners of the County of Kent (the "County"), by resolution adopted on March 23, 1995, as supplemented on January 6, 1998, December 17, 1998, August 23, 2007, February 12, 2009, March 12, 2009 and September 8, 2011 (the "Resolution"), pursuant to Act 327, Public Acts of Michigan, 1945, as amended ("Act 327"), authorized the issuance of revenue bonds (the "Bonds") in accordance with Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), for any lawful purpose relating to the Gerald R. Ford International Airport, formerly known as the Kent County International Airport (the "Airport"); and

WHEREAS, by the terms of Act 327 and Act 94, and pursuant to the Resolution, the County has previously issued (i) its Airport Revenue Bonds, Series 1995, in the aggregate principal amount of \$40,000,000 (the "Series 1995 Bonds"), the proceeds of which were used to finance runway improvements to the Airport (the "1995 Project"), (ii) its Airport Revenue Bonds, Series 1998, in the aggregate principal amount of \$56,180,000 (the "Series 1998 Bonds"), the proceeds of which were used to finance the renovation, reconstruction and expansion of the main terminal building of the Airport, including ground transportation and parking facilities related thereto (the "1998 Project"), (iii) its Airport Revenue Refunding Bonds, Series 1999 in the aggregate principal amount of \$37,480,000 (the "Series 1999 Bonds"), the proceeds of which were used to refund a portion of the then outstanding Series 1995 Bonds, (iv) its Airport Revenue Bonds, Series 2007 in the aggregate principal amount of \$117,360,000 (the "Series 2007 Bonds"), the proceeds of which were used to finance a new parking structure and related improvements (the "2007 Project"), (v) its Revenue Refunding Bonds, Series 2009 in the aggregate principal amount of \$30,110,000 (the "Series 2009 Bonds"), the proceeds of which were used to refund the then outstanding Series 1999 Bonds and (vi) its Revenue Refunding Bonds, Series 2011 in the aggregate principal amount of \$38,675,000 (the "Series 2011 Bonds"), the proceeds of which were used to refund a portion of the then outstanding Series 1998 Bonds; and

WHEREAS, the Resolution provides that any Bonds issued thereunder will be revenue bonds secured by and payable solely from the Net Revenues (except to the extent payable from the proceeds of a Credit Facility or from the proceeds of Bonds); and

WHEREAS, the Series 2007 Bonds remain outstanding in the aggregate principal amount of \$110,310,000, mature in various principal amounts on January 1 in the years 2015 through 2037 and bear interest at rates per annum ranging from 4.50% to 5.00%; and

WHEREAS, the Resolution authorizes the issuance of Additional Bonds in one or more series for the purpose of, among other things, refunding all or any part of previously issued Bonds which are then outstanding; and

WHEREAS, the County desires at this time to authorize the issuance of Additional Bonds to pay the costs of refunding a portion of the outstanding Series 2007 Bonds.

THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF KENT, MICHIGAN, as follows:

1. 2015 Supplemental Refunding Resolution. This resolution (hereinafter referred to as the "2015 Supplemental Refunding Resolution") is adopted in

accordance with Section 32(a)(1) of the Resolution and pursuant to the authority contained in Act 94.

2. DEFINITIONS. All terms which are defined in Section 1 of the Resolution shall have the same meanings in this 2015 Supplemental Refunding Resolution including the preambles thereto. In addition, the following terms shall have the following meanings in this 2015 Supplemental Refunding Resolution:

(a) "Airport Board" means the Gerald R. Ford International Airport Board, formerly known as the County Board of Aeronautics.

(b) "Director of Aeronautics" or "Aeronautics Director" means the Executive Director of the Department of Aeronautics of the County, formerly known as the Aeronautics Director of the County.

(c) "Refunding Fund" means the fund established pursuant to Section 15 hereof.

(d) "Series 2015 Refunding Bonds" means the Revenue Refunding Bonds, Series 2015, as authorized by this 2015 Supplemental Refunding Resolution.

(e) "Series 2015 Refunding Issue Date" means the date on which the Series 2015 Refunding Bonds are issued and delivered to the original purchaser(s) upon receipt of payment therefor.

3. AUTHORIZATION OF SERIES 2015 REFUNDING BONDS - PURPOSE. The Series 2015 Refunding Bonds, aggregating the principal sum of not to exceed One Hundred Fifteen Million Dollars (\$115,000,000) shall be issued and sold as revenue bonds pursuant to the provisions of Act 327 and Act 94, for the purpose of refunding a portion of the outstanding Series 2007 Bonds (the "Series 2007 Bonds To Be Refunded"), as determined by the Chairperson of the Board of Commissioners at the time of sale, paying the costs of issuing the Series 2015 Refunding Bonds, including the cost of obtaining a Cash Equivalent for the Bond Reserve Account, and making a deposit to the Bond Reserve Account to the extent that the County does not obtain a Cash Equivalent therefor.

4. SERIES 2015 REFUNDING BOND DETAILS. The Series 2015 Refunding Bonds shall be designated "Revenue Refunding Bonds, Series 2015;" shall be dated as of such date as shall be determined by the Chairperson of the Board of Commissioners at the time of sale; shall be numbered from 1 upwards in order of authentication; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 5.0% per annum to be determined by the Chairperson of the Board of Commissioners upon the sale thereof, payable on July 1, 2015 or such later date determined by the Chairperson of the Board of Commissioners at the time of sale and semi-annually thereafter on the first days of January and July in each year; and shall be issued as Serial Bonds or Term Bonds, or both, which shall mature or be subject to Mandatory Redemption Requirements on each January 1 and in such amounts, all to be determined by the Chairperson of the Board of Commissioners at the time of sale.

5. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the Series 2015 Refunding Bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the Series 2015 Refunding Bonds to the Bond Registrar as they severally mature. Interest shall be paid to the registered owner of each Series 2015 Refunding Bond as shown on the registration books of the County kept by the Bond Registrar at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due (the "Record Date"). Interest shall be paid when due by check or draft drawn upon and mailed by the Bond Registrar to the registered owner on the Record Date at the registered address as of said Record Date; provided, however, the registered owner of Series 2015 Refunding Bonds in the aggregate principal amount of \$1,000,000 or more as of the close

of business on the Record Date preceding any interest payment date, may by prior written instructions filed with the Bond Registrar on or before such Record Date (which instructions shall remain in effect until revoked by subsequent instructions), instruct that interest payments for any period be made by wire transfer to any bank located in the continental United States. Interest on the Series 2015 Refunding Bonds shall be computed on the basis of a 360-day year consisting of twelve 30-day months.

6. BOOK-ENTRY SYSTEM. Initially, one fully-registered bond for each maturity of each series of the Series 2015 Refunding Bonds, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the Series 2015 Refunding Bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the Bond Registrar, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the Bond Registrar shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this 2015 Supplemental Refunding Resolution. DTC may determine to discontinue providing its services with respect to the Series 2015 Refunding Bonds at any time by giving notice to the County and the Bond Registrar and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the Bond Registrar shall be obligated to deliver bond certificates in accordance with the procedures established by this 2015 Supplemental Refunding Resolution. In the event bond certificates are issued, the provisions of this 2015 Supplemental Refunding Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the Bond Registrar to do so, the County and the Bond Registrar shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the Series 2015 Refunding Bonds to any Participant having Series 2015 Refunding Bonds certificated to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the Series 2015 Refunding Bonds.

Notwithstanding any other provision of this 2015 Supplemental Refunding Resolution to the contrary, so long as any Series 2015 Refunding Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on the Series 2015 Refunding Bonds and all notices with respect to the Series 2015 Refunding Bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations previously entered into by the County and DTC, and the Aeronautics Director is authorized to execute such additional documents with DTC as he deems necessary or appropriate in order to accomplish the issuance of the Series 2015 Refunding Bonds in accordance with law and this 2015 Supplemental Refunding Resolution.

7. PRIOR REDEMPTION.

(a) Optional Redemption. The Series 2015 Refunding Bonds shall be subject to redemption prior to maturity at the option of the County, in whole or in part, in such order of maturity as the County shall direct and by lot within a maturity, at any time on and after a date to be determined by the Chairperson of the Board of Commissioners at the time of sale of the Series 2015 Refunding Bonds, which date shall not be earlier than January 1, 2023. The redemption price shall be the par value of the



Series 2015 Refunding Bond or portion of the Series 2015 Refunding Bond called to be redeemed plus accrued interest to the date fixed for redemption and a premium, if any, not to exceed 1% of the principal amount of the Series 2015 Refunding Bonds being redeemed, as determined by the Chairperson of the Board of Commissioners at the time of sale of the Series 2015 Refunding Bonds.

(b) **Mandatory Redemption of Term Bonds.** Any Series 2015 Refunding Bonds that are designated by the Chairperson of the Board of Commissioners at the time of sale as Term Bonds shall be subject to mandatory redemption prior to maturity on each January 1 at the par value thereof plus accrued interest to the date of redemption in such amounts as shall be determined by the Chairperson of the Board of Commissioners at the time of sale. The Series 2015 Refunding Bonds to be so redeemed shall be selected by lot.

(c) **Extraordinary Redemption.** The Series 2015 Refunding Bonds are subject to redemption at the option of the County at any time, in whole or in part in such order as the County may determine, in the event of destruction or taking of or damage to the Airport, but only if (i) the Airport has been restored to substantially the same condition as prior to such damage, destruction or taking and excess condemnation or insurance proceeds remain; or (ii) the County has determined that the portion of the Airport damaged, destroyed or taken is not necessary to the operation of the Airport and that the failure of the County to repair and restore the same will not impair or otherwise adversely affect the revenue-producing capability of the Airport; or (iii) the Airport Consultant cannot provide a statement that condemnation or insurance proceeds, together with other funds made available or to be made available by the County, are projected to be sufficient to pay the costs of the replacement, repair, rebuilding or restoration of the Airport. Such redemption shall be at a price equal to the principal amount of the Series 2015 Refunding Bonds to be redeemed plus interest accrued to the date of redemption.

(d) **General.** Series 2015 Refunding Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the Series 2015 Refunding Bonds subject to redemption maturing in any one year are to be redeemed, the Series 2015 Refunding Bonds or portions of Series 2015 Refunding Bonds to be redeemed shall be selected by lot. Not less than thirty days notice of redemption shall be given to the registered owners of Series 2015 Refunding Bonds called to be redeemed by mail to each registered owner at the registered address. Series 2015 Refunding Bonds or portions of Series 2015 Refunding Bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the Bond Registrar to redeem the same.

8. **BOND REGISTRAR AND PAYING AGENT.** The Airport Board has previously designated, and entered into an agreement with, The Huntington National Bank as bond registrar and paying agent for the Bonds. The Airport Board may from time to time designate a similarly qualified successor bond registrar and paying agent, which shall be a bank or trust company located in the State of Michigan which is qualified to act in such capacity under the laws of the United States of America or the State of Michigan.

9. **EXECUTION, AUTHENTICATION AND DELIVERY OF SERIES 2015 REFUNDING BONDS.** The Series 2015 Refunding Bonds shall be executed in the name of the County by the manual or facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk and authenticated by the manual signature of an authorized representative or signer of the Bond Registrar and the seal of the County (or a facsimile thereof) shall be impressed or imprinted on the Series 2015 Refunding Bonds. After the Series 2015 Refunding Bonds have been executed and authenticated for delivery to the original purchaser(s) thereof, they shall be delivered by the County Treasurer to the purchaser(s) upon receipt of the purchase price. Additional Series 2015 Refunding Bonds bearing the facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk and upon which the seal of the County (or a facsimile thereof) is impressed or imprinted may be delivered to the Bond Registrar for authentication and delivery in

connection with the exchange or transfer of Series 2015 Refunding Bonds. The Bond Registrar shall indicate on each Series 2015 Refunding Bond the date of its authentication.

10. EXCHANGE AND TRANSFER OF SERIES 2015 REFUNDING BONDS. Any Series 2015 Refunding Bond, upon surrender thereof to the Bond Registrar with a written instrument of transfer satisfactory to the Bond Registrar duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for Series 2015 Refunding Bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Series 2015 Refunding Bond.

Each Series 2015 Refunding Bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the Bond Registrar, upon surrender of such Series 2015 Refunding Bond together with a written instrument of transfer satisfactory to the Bond Registrar duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any Series 2015 Refunding Bond, the Bond Registrar on behalf of the County shall cancel the surrendered Series 2015 Refunding Bond and shall authenticate and deliver to the transferee a new Series 2015 Refunding Bond or Bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Series 2015 Refunding Bond. If, at the time the Bond Registrar authenticates and delivers a new Series 2015 Refunding Bond pursuant to this section, payment of interest on such Series 2015 Refunding Bond is in default, the Bond Registrar shall endorse upon the new Series 2015 Refunding Bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is \_\_\_\_\_."

The County and the Bond Registrar may deem and treat the person in whose name any Series 2015 Refunding Bond shall be registered upon the books of the County as the absolute owner of such Series 2015 Refunding Bond, whether such Series 2015 Refunding Bond shall be overdue or not, for the purpose of receiving payment of the principal of such Series 2015 Refunding Bond and for all other purposes, except that the Record Date shall control as to payment of interest on any Series 2015 Refunding Bond, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 5 of this 2015 Supplemental Refunding Resolution shall be valid and effectual to satisfy and discharge the liability upon such Series 2015 Refunding Bond to the extent of the sum or sums so paid and neither the County nor the Bond Registrar shall be affected by any notice to the contrary. The County agrees to indemnify and save the Bond Registrar harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence, in so treating such registered owner.

For every exchange or transfer of Series 2015 Refunding Bonds, the County or the Bond Registrar may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The Bond Registrar shall not be required to transfer or exchange Series 2015 Refunding Bonds or portions of Series 2015 Refunding Bonds which have been selected for redemption.

11. Form of Series 2015 Refunding Bonds. Each of the Series 2015 Refunding Bonds shall be in substantially the following form, with such changes and additions as shall be determined to be appropriate by the Airport Board:



State of Michigan, including specifically Act 94, Public Acts of Michigan, 1933, as amended, for the purpose of paying the cost of refunding certain of the bonds outstanding under the Bond Authorizing Resolution and paying the costs of issuing the Series 2015 Refunding Bonds. For a complete statement of the revenues from which and the conditions under which this bond is payable, a statement of the conditions under which additional bonds of equal standing hereafter may be issued and the general covenants and provisions pursuant to which this bond is issued, reference is made to the Bond Authorizing Resolution.

Series 2015 Refunding Bonds maturing prior to January 1, 20\_\_, are not subject to optional redemption prior to their respective dates of maturity. Except as stated below, Series 2015 Refunding Bonds maturing on and after January 1, 20\_\_, are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, in whole or in part at any time on and after January 1, 20\_\_, at the redemption prices (expressed as percentages of the principal amount to be redeemed) set forth below plus accrued interest to the date of redemption [and a premium as follows:

% of the par value if called  
for redemption on or after  
\_\_\_\_\_, \_\_\_\_\_, but  
prior to \_\_\_\_\_,  
\_\_\_\_\_  
No premium if called for  
redemption on or after \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_.]

Series 2015 Refunding Bonds maturing on January 1, \_\_\_\_ and \_\_\_\_ are subject to redemption commencing on January 1, \_\_\_\_ and \_\_\_\_\_, respectively, in accordance with redemption requirements set forth in the Bond Authorizing Resolution at a redemption price of par, without premium, plus accrued interest to the date of redemption.

Series 2015 Refunding Bonds are subject to extraordinary redemption in whole or in part at any time following damage to or destruction of the Airport or any portion thereof or a taking by eminent domain of all or part of the Airport, as set forth in the Bond Authorizing Resolution, at a redemption price of par, without premium, plus accrued interest to the date of redemption.

Series 2015 Refunding Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the Series 2015 Refunding Bonds maturing in any year are to be redeemed, the Series 2015 Refunding Bonds or portions of Series 2015 Refunding Bonds to be redeemed shall be selected by lot.

Notice of call of Series 2015 Refunding Bonds for redemption shall be mailed to the Registered Owner not less than 30 days prior to the date fixed for redemption at the address shown on the registration books of the County. Failure to receive such notice shall not affect the validity of the proceedings for redemption. Series 2015 Refunding Bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the Series 2015 Refunding Bonds called for redemption.

This bond is payable, both as to principal and interest, solely from the Net Revenues of the Airport or, if the Net Revenues are not sufficient to pay such principal and interest, from funds advanced by the County from its general funds as described above. The principal of and interest on this bond are secured by a statutory lien on the Net Revenues.

The County has covenanted and agreed, and does hereby covenant and agree, to fix and maintain at all times while any bonds payable from the Net Revenues shall be outstanding, such rates for service furnished by the Airport as shall be sufficient to provide for payment of the interest on and the principal of the Series 2015 Refunding Bonds and any other bonds payable from the Net Revenues as and when the same shall become due and payable, and to maintain a bond reserve fund therefor, to provide for the payment of expenses of administration and operation and such expenses for maintenance of the Airport as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the Airport as are required by the Bond Authorizing Resolution.

This bond is transferable only upon the books of the County kept for that purpose at the office of the bond registrar and paying agent by the Registered Owner hereof in person, or by his attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing, and thereupon a new registered Series 2015 Refunding Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Bond Authorizing Resolution and upon the payment of the charges, if any, therein prescribed. The County and the bond registrar and paying agent shall not be required to register the transfer of or exchange any Series 2015 Refunding Bond selected for redemption.

It is hereby certified and recited that all acts, conditions and things required by law precedent to and in the issuance of this bond and the Series 2015 Refunding Bonds have been done and performed in regular and due time and form as required by law.

IN WITNESS WHEREOF, the County of Kent, State of Michigan, by its Board of Commissioners, has caused this bond to be executed with the facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk and a facsimile of its corporate seal to be printed on this bond, all as of the Date of Original Issue. This bond is not valid or obligatory for any purpose until the Certificate of Authentication on this bond has been manually executed by an authorized representative of the bond registrar and paying agent.

COUNTY OF KENT

(SEAL)

By: \_\_\_\_\_  
County Clerk

By: \_\_\_\_\_  
Chairperson,  
Board of Commissioners

CERTIFICATE OF AUTHENTICATION

This bond is one of the Series 2015 Refunding Bonds described in the within mentioned Bond Authorizing Resolution.

THE HUNTINGTON NATIONAL BANK,  
Bond Registrar and Paying Agent

By: \_\_\_\_\_  
Authorized Signer

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_  
(please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and does hereby irrevocably constitute and appoint

\_\_\_\_\_  
attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed \_\_\_\_\_

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

12. SECURITY. The Series 2015 Refunding Bonds shall be Additional Bonds as provided in the Resolution and shall be secured as provided in Section 13 of the Resolution. In connection with the issuance of the Series 2015 Refunding Bonds, Section 13(a) of the Resolution is hereby amended to read as follows:

"(a) Except as hereinafter provided in this Section 13, the principal of and interest on the Bonds shall be payable solely from the Net Revenues (except to the extent payable from the proceeds of a Credit Facility or from the proceeds of Bonds). To secure the payment of the principal of and interest on the Bonds and all Credit Facility Obligations, there is hereby created in favor of the holders of the Bonds and each provider of a Credit Facility, equally and ratably, a first lien, by Act 94 made a statutory lien, upon the whole of the Net Revenues. If the Net Revenues and amounts on deposit in the Bond Reserve Account are not sufficient to pay the principal of and interest on the Series 2007 Bonds, the Series 2009 Bonds, the Series 2011 Bonds, the Series 2015 Refunding Bonds or Credit Facility Obligations relating to the Series 2007 Bonds, the Series 2009 Bonds, the Series 2011 Bonds or the Series 2015 Refunding Bonds when due, the County hereby agrees to advance sufficient funds out of its general funds to make such payment. If the County pays principal of or interest on the Series 2007 Bonds, the Series 2009 Bonds, the Series 2011 Bonds, the Series 2015 Refunding Bonds or Credit Facility Obligations relating to the Series 2007 Bonds, the Series 2009 Bonds, the Series 2011 Bonds or the Series 2015 Refunding Bonds from taxes or general funds pursuant to its agreement to advance in the preceding sentence, it shall be reimbursed from the Net Revenues subsequently received as provided in Section 19(b)(ii). The County's ability to levy taxes to advance such funds is subject to constitutional and statutory limitations on the taxing power of the County."

13. INVESTMENTS. Except as herein otherwise provided, moneys in the funds and accounts established herein and moneys derived from the proceeds of sale of the Series 2015 Refunding Bonds may be invested by the County in Investment Obligations.

14. DEPOSIT OF SERIES 2015 REFUNDING BOND PROCEEDS. On the Series 2015 Refunding Issue Date, the proceeds of the sale of the Series 2015 Refunding Bonds shall be deposited as follows:

(a) First, an amount equal to the accrued interest, if any, received on the delivery of the Series 2015 Refunding Bonds shall be deposited in the Redemption Fund, and the County may take credit for the amount so deposited against the amount required to be deposited in the Redemption Fund for payment of the next maturing interest on the Series 2015 Refunding Bonds.

(b) Next there shall be deposited in the Bond Reserve Account an amount sufficient, when added to any other deposits made by the County or Cash Equivalents made available by the



County therefor, to meet the Bond Reserve Requirement. The Bond Reserve Requirement may be satisfied entirely by Cash Equivalents, in which case it shall not be necessary to deposit any such proceeds in the Bond Reserve Account.

(c) Next there shall be deposited in the Refunding Fund the balance of the proceeds of the sale of the Series 2015 Refunding Bonds, which shall be used to pay the costs of refunding the Series 2007 Bonds To Be Refunded as provided in Section 15.

15. REFUNDING FUND; ESCROW FUND. The balance of the proceeds of the sale of the Series 2015 Refunding Bonds, as described in Section 14(c) hereof, shall be deposited in the Refunding Fund and used to pay the costs of issuing the Series 2015 Refunding Bonds and to establish an escrow fund for the Series 2007 Bonds To Be Refunded. After the costs of issuance have been paid or provided for the remaining proceeds, together with any available moneys in the Redemption Fund and the Bond Reserve Account allocated to the Series 2007 Bonds To Be Refunded, shall be used to establish an escrow fund (the "Escrow Fund") consisting of Sufficient Cash and Sufficient Government Obligations that will be used to pay the principal of and interest on the Series 2007 Bonds To Be Refunded. The Escrow Fund shall be held by an escrow agent (the "Escrow Agent") in trust pursuant to an escrow agreement (the "Escrow Agreement") which irrevocably shall direct the Escrow Agent to take all necessary steps to pay the principal of and interest on the Series 2007 Bonds To Be Refunded when due prior to redemption and to call the Series 2007 Bonds To Be Refunded for redemption at such time as shall be determined in the Escrow Agreement. The Chairperson of the Board of Commissioners shall approve the Escrow Agreement at the time of sale of the Series 2015 Refunding Bonds. The amounts held in the Escrow Fund shall be such that the cash and the investments and the income received thereon will be Sufficient without reinvestment to pay the principal of and interest on the Series 2007 Bonds To Be Refunded when due at maturity or call for redemption as required by the Escrow Agreement.

16. APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY. The issuance and sale of the Series 2015 Refunding Bonds shall be subject to permission being granted therefor by the Department of Treasury of the State of Michigan and the Aeronautics Director is authorized and directed, if necessary, to make application to the Department of Treasury for permission to issue and sell the Series 2015 Refunding Bonds as provided by the terms of this 2015 Supplemental Refunding Resolution.

17. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF SERIES 2015 REFUNDING BONDS. The Series 2015 Refunding Bonds shall be sold pursuant to a negotiated sale to Citigroup Global Markets Inc. (the "Underwriter") as

hereinafter provided, and it is hereby determined that such negotiated sale is in the best interests of the County and is calculated to provide the maximum flexibility in pricing the Series 2015 Refunding Bonds. The Chairperson of the Board of Commissioners is authorized to enter into a Bond Purchase Agreement with the Underwriter, which Bond Purchase Agreement shall set forth the principal amount, principal maturities and dates, interest rates and interest payment dates, redemption provisions, purchase price to be paid by the Underwriter and compensation to be paid to the Underwriter with respect to the Series 2015 Refunding Bonds, as well as such other terms and provisions as the Chairperson of the Board of Commissioners determines to be necessary or appropriate in connection with the sale of the Series 2015 Refunding Bonds. The approval of the Bond Purchase Agreement, as well as the foregoing provisions with respect to the Series 2015 Refunding Bonds, shall be set forth in an order authorizing the sale of the Series 2015 Refunding Bonds to be executed by the Chairperson of the Board of Commissioners, which order shall constitute a "resolution authorizing the sale of Bonds" within the meaning of the Resolution. The members of the Airport Board, the Aeronautics Director, the Chairperson of the Board of Commissioners and other appropriate County officials are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Series 2015 Refunding Bonds in accordance with the provisions of this 2015 Supplemental Refunding Resolution. In making the determination in the order authorizing the sale of the Series 2015 Refunding Bonds and in the Bond Purchase Agreement with respect to principal maturities and dates, interest rates, redemption provisions, purchase price of the Series 2015 Refunding Bonds and compensation to be paid to the Underwriter, the Chairperson of the Board of Commissioners shall be limited as follows:

- (a) The interest rate on any Series 2015 Refunding Bond shall not exceed 5.0% per annum.
- (b) The final maturity date of the Series 2015 Refunding Bonds shall not be later than January 1, 2037.
- (c) The present value of the savings (net of issuance costs) to be realized by the issuance of the Series 2015 Refunding Bonds shall be equal to or greater than 5.0% of the principal amount of the Series 2007 Bonds To Be Refunded unless the Chairperson of the Board of Commissioners determines at the time of the sale of the Series 2015 Refunding Bonds that a lesser amount of savings is in the best interests of the County.
- (d) The purchase price of the Series 2015 Refunding Bonds shall not be less than 98.0% of the principal amount thereof.

(e) The Underwriter's discount with respect to the Series 2015 Refunding Bonds or the compensation to be paid to the Underwriter shall not exceed 0.75% of the principal amount of the Series 2015 Refunding Bonds.

18. TAX COVENANT. The County agrees to take all action, and refrain from taking any action, that is necessary, including paying any rebates to the United States government that may be required by the Code, which are hereby authorized to be paid from the Operation and Maintenance Fund as an expense of the Airport, so as not to impair the exclusion of the interest on the Series 2015 Refunding Bonds from gross income for federal income tax purposes.

19. OFFICIAL STATEMENT. The Aeronautics Director is authorized to cause the preparation of a nearly final official statement and a final official statement for the Series 2015 Refunding Bonds for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") by the Underwriter and to do all other things necessary to enable compliance with the Rule by the Underwriter. The Aeronautics Director and the Chairperson of the Board of Commissioners are authorized to execute and deliver the final official statement on behalf of the County. After the award of the Series 2015 Refunding Bonds, the County shall provide copies of the final official statement on a timely basis and in reasonable quantity as requested by the Underwriter to enable the Underwriter to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

20. CONTINUING DISCLOSURE. The County Treasurer is authorized to execute a certificate of the County to comply with the continuing undertaking of the County with respect to the Series 2015 Refunding Bonds pursuant to paragraph (b)(5) of the Rule and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

21. CREDIT FACILITIES. The Chairperson of the Board of Commissioners may obtain a Credit Facility in respect of all or part of the Series 2015 Refunding Bonds or in respect of any required deposit to the Bond Reserve Account which, if obtained, shall be provided for in the order authorizing the sale of the Series 2015 Refunding Bonds. The provider of such Credit Facility may be afforded certain rights and remedies to direct the proceedings with respect to the enforcement of the payment of the

Bonds as shall be provided in the order authorizing the sale of the Series 2015 Refunding Bonds.

22. SEVERABILITY; PARAGRAPH HEADINGS. If any section, paragraph, clause or provision of this 2015 Supplemental Refunding Resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this 2015 Supplemental Refunding Resolution. The paragraph headings in this 2015 Supplemental Refunding Resolution are furnished for convenience of reference only and shall not be considered to be part of this 2015 Supplemental Refunding Resolution.

23. PUBLICATION AND RECORDATION. This 2015 Supplemental Refunding Resolution shall be published in full in The Grand Rapids Press, a newspaper of general circulation in the County qualified under State law to publish legal notices, promptly after its adoption and shall be recorded in the official proceedings of the Board of Commissioners and such recording shall be authenticated by the signature of the Chairperson of the Board of Commissioners and the County Clerk.

24. PROFESSIONAL SERVICES. The following are appointed to act in the following capacities with respect to the Series 2015 Refunding Bonds:

- As financial advisor: Public Financial Management, Inc.  
Ann Arbor, Michigan
- As Underwriter: Citigroup Global Markets Inc.  
New York, New York
- As bond counsel: Dickinson Wright PLLC  
Detroit and Grand Rapids, Michigan

25. RATIFICATION OF RESOLUTION; CONFLICTING RESOLUTIONS. The Resolution, as amended and supplemented herein, is hereby ratified and confirmed. All other resolutions and parts of other resolutions insofar as they may be in conflict herewith are hereby rescinded.

26. EFFECTIVE DATE. This 2015 Supplemental Refunding Resolution shall take effect immediately.

Motion by Commissioner Morgan, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Szymczak, Bolter, Jones, Morgan, Antor, Vonk, Chair Koorndyk - 18.

Nays: Ponstein - 1.

12-18-14-111 – COMMUNITY HEALTH ADVISORY COMMITTEE (CHAC) ACTION PLAN AMENDMENTS / HEALTH

WHEREAS, the Board of Commissioners established the Community Health Advisory Committee (CHAC) on April 3, 2001 in order to expand community participation in public health issues and to eliminate the duplication that existed with the former Board of Health and the Standing Committees of the Board; and

WHEREAS, in order to increase CHAC's overall effectiveness, an Action Plan was approved by the Board of Commissioners on April 26, 2007. The Action Plan has provided a useful structure for the operations of CHAC. This proposed amendment seeks to further improve the effectiveness and sustainability of CHAC moving forward; and

WHEREAS, the amended Action Plan replaces the appointment designated for a Healthy Kent Board Member with an At-Large appointment. This amendment more accurately reflects the current organization and purpose of Healthy Kent and CHAC. Healthy Kent leadership will continue to participate in CHAC by gathering community data and presenting it to CHAC for consideration; and

WHEREAS, the amended Action Plan removes the term limit for CHAC members. Under this proposal, CHAC members may be re-appointed to additional terms at the discretion of the Board of Commissioners; and

WHEREAS, the amended Action Plan removes language requiring that CHAC must meet in certain months. The revised language simply calls for a total of at least four meetings annually; and

WHEREAS, the amended Action Plan includes a provision allowing an electronic vote at the request of CHAC's Chair if an issue requires a vote prior to the next regularly scheduled meeting; and

WHEREAS, CHAC reviewed these proposed amendments at their most recent meeting on November 20, 2014. The CHAC members in attendance unanimously voted in support of these proposed amendments to the Action Plan.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners accepts the amended Action Plan to improve the operations of the Community Health Advisory Committee (CHAC).

Motion by Commissioner Bolter, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

12-18-14-112 – 2015 MANAGEMENT PAY PLAN (MPP) COMPENSATION PROGRAM / HUMAN RESOURCES

WHEREAS, approximately 291 County clerical, professional and management positions are covered under the Management Pay Plan (MPP) pay structure. As authorized by the Board of Commissioners, the Management Pay Plan administrative process provides for periodic review and adjustment of the pay structure for MPP positions; and

WHEREAS, Human Resources recommends that the MPP pay structure increase by two percent to maintain alignment with the market, that MPP employees who meet performance expectations receive a two percent wage increase, and that an additional \$238,000 be allocated as part of a multi-year strategy to address wage compression issues; and

WHEREAS, Human Resources also recommends that consistent with recently approved bargaining unit agreements, the monthly retiree health insurance stipend

increase from \$300 to \$350 for MPP employees who retire on or after January 1, 2015; and that the maximum MPP annual dental benefit increase from \$2,400 to \$2,500.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve MPP pay range, wage and benefit changes effective January 1, 2015.

Motion by Commissioner Freeman, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman,

Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Antor, Vonk, Chair Koorndyk – 19.

Nays: 0.

12-18-14-113 – LABOR AGREEMENT: AIRPORT COMMAND OFFICERS ASSOCIATION / HUMAN RESOURCES

WHEREAS, the Negotiating Committee recommends approval of a three-year labor contract with the Airport Command Officers Association; and

WHEREAS, wages will increase two percent annually in 2015, 2016, and 2017; and

WHEREAS, the requirement for employees to pay union dues will be deleted, as required by the Michigan Freedom to Work statute; and

WHEREAS, in 2016, employees' share of health care premiums will increase from 17.5 percent to 20 percent, and \$250 single/\$500 family deductibles will be added to the HMO plan. The additional \$25 per pay period health care contribution for employees whose spouses decline available health coverage by their employers will be deleted; and

WHEREAS, the maximum annual dental benefit will increase from \$2,400 to \$2,500; and

WHEREAS, the monthly retiree health care stipend will increase from \$300 to \$350. Employees hired on or after January 1, 2015, upon their retirement, will be in a separate group for retirement health premium rating; and

WHEREAS, the employee Pension Plan contribution cap will increase from 8.5 percent of pay to 9.5 percent of pay in 2017. A new insured long-term disability program will replace the pension plan non-duty disability program in 2016; and

WHEREAS, an annual 10-hour paid time allowance will be added for medical appointments; and

WHEREAS, the total three-year increase to salary and benefit costs is \$42,032, of which \$39,655 is wages.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approve a three-year labor agreement for the period of January 1, 2015 through December 31, 2017, between the County of Kent and the Gerald R. Ford International Airport Command Officers Association.

Motion by Commissioner Vonk, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Antor, Vonk, Chair Koorndyk – 19.

Nays: 0.

12-18-14-114 – LABOR AGREEMENT: CIRCUIT COURT ATTORNEY REFEREES / HUMAN RESOURCES

WHEREAS, the Negotiating Committee recommends approval of a three-year labor contract with the Circuit Court Attorney Referees Association; and  
WHEREAS, wages will increase two percent annually in 2015, 2016, and 2017; and

WHEREAS, the requirement for employees to pay union dues will be deleted, as required by the Michigan Freedom to Work statute; and

WHEREAS, in 2016, employees' share of health care premiums will increase from 17.5 percent to 20 percent, and \$250 single/\$500 family deductibles will be added to the HMO plan. The additional \$25 per pay period health care contribution for employees whose spouses decline available health coverage by their employers will be deleted; and

WHEREAS, the maximum annual dental benefit will increase from \$2,400 to \$2,500; and

WHEREAS, the monthly retiree health County contribution will increase from \$300 to \$350. Employees hired on or after January 1, 2015, upon their retirement, will be in a separate group for retirement health premium rating; and

WHEREAS, the employee pension plan contribution cap will increase from 8.5 percent of pay to 9.5 percent of pay in 2017. A new insured long-term disability program will replace the pension plan non-duty disability program in 2016; and

WHEREAS, the total three-year increase to salary and benefit costs is \$92,533, of which \$77,176 is wages.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approve a three-year labor agreement for the period of January 1, 2015 through December 31, 2017, between the County of Kent and the 17th Circuit Court Attorney Referees Association.

Motion by Commissioner Vonk, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Antor, Vonk, Chair Koorndyk – 19.

Nays: 0.

12-18-14-115 – LABOR AGREEMENT: PARKS – TEAMSTERS LOCAL UNION NO. 214 / HUMAN RESOURCES

WHEREAS, the Negotiating Committee recommends approval of a three-year labor contract with the Teamsters Local Union No. 214; and

WHEREAS, wages will increase two percent annually in 2015, 2016, and 2017. Lump sum payments of \$500 will be made in 2015, 2016 and 2017; and

WHEREAS, the requirement for employees to pay union dues will be deleted, as required by the Michigan Freedom to Work statute; and

WHEREAS, in 2016, employees' share of health care premiums will increase from 17.5 percent to 20 percent, and \$250 single/\$500 family deductibles will be added to the HMO plan. The additional \$25 per pay period health care contribution for employees whose spouses decline available health coverage by their employers will be deleted; and

WHEREAS, the maximum annual dental benefit will increase from \$2,400 to \$2,500; and

WHEREAS, life insurance will increase from \$40,000 to \$50,000; and  
WHEREAS, the monthly retiree health stipend will increase from \$300 to \$350. Employees hired on or after January 1, 2015, upon their retirement, will be in a separate group for retirement health premium rating; and

WHEREAS, the employee Pension Plan contribution cap is increased from 8.5 percent of pay to 9.5 percent of pay effective January 1, 2017; and

WHEREAS, the total three-year increase to salary and benefit costs is \$142,776, of which \$122,719 is wages.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approve a three-year labor agreement for the period of January 1, 2015, through December 31, 2017, between the County of Kent and Teamsters Local Union No. 214.

Motion by Commissioner Szymczak, seconded by Commissioner Vonk, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Szymczak, Bolter, Jones, Morgan, Antor, Vonk, Chair Koorndyk – 19.

Nays: 0.

## REPORTS

### Airport Board

Commissioner Morgan: The Airport launched its new logo on December 17<sup>th</sup> and he asked Brian Ryks, Airport Director, to give the Board an update on the airport's retail sales.

Mr. Ryks: The new "branding" and logo were launched yesterday to good reviews. The Airport is extremely focused on customer service and the branding and new logo accurately reflect that. Over the past year, they have worked on improving food and beverage at its retail concessions. Looking at a one month comparison from 2013 to 2014, retail sales were up 97% (\$76,000 - September 2013 compared to \$147,000 - September, 2014). This shows that, as improvements are made, the public will respond.

### John Ball Zoo

Commissioner Voorhees: The Zoo is growing and doing well. He thanked the Chair and Board for appointing Commissioner Hennessy and himself to the Zoo Board. Visitor services is up 14%; admissions up 8%; membership up 27%; rentals up 9%; education programs up 19%; and the RendeZoo (fundraiser) up 25% over 2013.

Commissioner Hennessy: It has been an interesting first year. We are moving forward and working on funding and master plan development.

### Grand Rapids Downtown Development Authority

Commissioner Talen: The DDA met last Wednesday and approved one-year contract extensions for the North Dash Service and the Downtown Ambassador Program.



MISCELLANEOUS

Merry Christmas & Best Wishes to Departing Commissioners

Commissioner Ponstein: Wished everyone a Merry Christmas, Happy Hanukah, etc. Also, wished departing Commissioners Freeman, Vriesman and Szymczak the best of luck and thanked them for their service.

David Warsen Memorial Highway

Commissioner Voorhees: Yesterday, he had the privilege of standing with his family on the floor of the State House as they passed a resolution naming a part of M-6 the "David Warsen Memorial Highway." Navy Seal David Warsen was killed in action in August 2012 in Afghanistan and was Commissioner Voorhees' great nephew.

Courtland Township Supervisor

Commissioner Morgan: Introduced Chuck Porter, Courtland Township Supervisor.

Departing Commissioners Comments & Proclamations

Commissioner Vriesman: Commented that it was an honor serving on the Board of Commissioners and representing the people of Byron Township and the City of Wyoming. The work here is very important and he wished that circumstances were different with his day job which would have allowed him to continue serving. However, Commissioner-Elect Matt Kallman will do a great job.

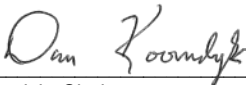
Commissioner Szymczak: Commented on an incredible year and how impressed he was with the County staff and Board members. He was honored to serve District 6 and knows that Commissioner-Elect Stan Stek will do a great job. He introduced his wife, Andrea, and children, Tyler, Alex and Nicole.

Commissioner Freeman: Coming from a family of public servants, he felt compelled to run for office and it has been a pleasure to serve. He thanked Commissioner-Elect Emily Brieve for her willingness to serve. He thanked his family for their support and he thanked the Board members for their support, especially Chair Koorndyk for his leadership.

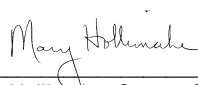
Chair Koorndyk: Presented proclamations to departing Commissioners Freeman, Vriesman and Szymczak, recognizing their service and thanking them for serving on the Kent County Board of Commissioners.

ADJOURNMENT

At 9:05 a.m., Commissioner Chivis moved to adjourn, subject to the call of the Chair, and to Tuesday, January 6, 2015, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Szymczak. Motion carried.



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Dan Koorndyk, Chair



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Mary Hollinrake, County Clerk