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<h1 style="margin: 0;">PROCEEDINGS</h1> <p style="margin: 0;">of the</p> <h2 style="margin: 0;">Kent County Board of Commissioners</h2> <h3 style="margin: 0;">January 3, 2013 – Organizational Meeting</h3>
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Meeting called to order at 8:30 a.m. by County Clerk Mary Hollinrake.

County Clerk Mary Hollinrake administered the Oath of Office to County Commissioners as follows:

District 1	Theodore J. Vonk
District 2	Thomas Antor
District 3	Roger C. Morgan
District 6	Michael J. Wawee Jr.
District 7	Stan Ponstein
District 8	Harold J. Voorhees
District 9	Nathan Vriesman
District 10	Joel Freeman
District 11	Jim Saalfeld
District 12	Harold Mast*
District 13	Richard A. Vander Molen
District 14	Carol M. Hennessy
District 15	Jim Talen
District 16	David Bulkowski
District 17	Candace E. Chivis
District 18	Dan Koorndyk
District 19	Shana Shroll

\*Due to the fact that Commissioner Mast did not arrive until after the swearing in portion of the meeting, his oath was administered after the conclusion of the meeting.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Koorndyk, Mast (arrived at 8:42 a.m.), Morgan, Ponstein, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee - 17.

Absent: Rolls, Steensma – 2 (Excused).

Invocation: Commissioner Voorhees gave the invocation.  
The Pledge of Allegiance followed.

ELECTION OF OFFICERS

Chair

Clerk Hollinrake opened nominations for Chair of the Board of Commissioners. Commissioner Morgan nominated Dan Koorndyk. Motion was seconded by Commissioner Vander Molen.

Motion by Commissioner Voorhees, seconded by Commissioner Saalfeld, that the nominations be closed and that a unanimous ballot be cast for Commissioner Dan Koorndyk.

Motion carried by voice vote.

Commissioner Dan Koorndyk was declared elected Chair of the Board of Commissioners.

Vice Chair

Chair Koorndyk opened nominations for Vice Chair.

Commissioner Voorhees nominated Commissioner Jim Saalfeld. Motion was seconded by Commissioner Wawee.

Motion by Commissioner Voorhees, seconded by Commissioner Shroll, that the nominations be closed and that a unanimous ballot be cast for Commissioner Jim Saalfeld.

Motion carried by voice vote.

Commissioner Jim Saalfeld was declared elected Vice Chair of the Board of Commissioners.

Minority Vice Chair

Chair Koorndyk opened nominations for Minority Vice Chair.

Commissioner Chivis nominated Commissioner Carol Hennessy. Motion was seconded by Commissioner Voorhees.

Motion by Commissioner Voorhees, seconded by Commissioner Saalfeld, that the nominations be closed and that a unanimous ballot be cast for Commissioner Carol Hennessy.

Motion carried by voice vote.

Commissioner Carol Hennessy was declared elected Minority Vice Chair of the Board of Commissioners.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of Minutes of December 13, 2012 Meeting
- b) December 4 and 18, 2012, Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Resolution:

1-03-13-1 – MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT ANIMAL WELFARE GRANT FOR FY 2013 / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from the Michigan Department of Agriculture and Rural Development (MDARD) that \$9,956 in grant funds are available to support the Animal Shelter in its efforts to reduce the number of homeless animals through the spaying and neutering of adoptable pets; and

WHEREAS, the grant funds will be used to increase the incentive to adopt a pet from the Animal Shelter by covering the costs of sterilization and other adoption fees that are normally paid by the public when adopting a pet. The \$9,956 in funding will cover the costs of 135 spay or neuter surgeries.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby accepts \$9,956 in funding from the MDARD for the

Animal Shelter's Companion Animal Welfare program, and to appropriate the same to the FY 2013 Health Department Budget.

Motion by Commissioner Voorhees, seconded by Commissioner Morgan, that the consent agenda items be approved.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Freeman, Hennessy, Morgan, Ponstein, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair  
Koorndyk – 16.

Nays: 0.

APPOINTMENTS  
2013 STANDING COMMITTEES

Finance & Physical Resources

Harold Voorhees, Chair  
Carol Hennessy, Vice-Chair  
David Bulkowski  
Harold Mast  
Roger Morgan  
Shana Shroll  
Jim Talen  
Dick Vander Molen  
Nate Vriesman

Legislative & Human Resources Committee

Jim Saalfeld, Chair  
Mike Wawee, Vice-Chair  
Tom Antor  
Candace Chivis  
Joel Freeman  
Stan Ponstein  
Gary Rolls  
Sandi Frost Steensma  
Ted Vonk

Executive Committee

Dan Koorndyk, Board Chair  
Jim Saalfeld, Legislative & Human Resources Chair  
Mike Wawee, Legislative & Human Resources Vice Chair  
Harold Voorhees, Finance & Physical Resources Chair  
Carol Hennessy, Finance & Physical Resources Vice Chair & Board Minority Vice Chair  
Sandi Frost Steensma, Immediate Past Chair

2013 COMMITTEE APPOINTMENTS BY CHAIR

A.C.S.E.T.

Candace Chivis  
Dan Koorndyk (by virtue of office)  
Harold Mast

County Township Liaison

Jim Saalfeld

Experience Grand Rapids Board of Directors

Daryl Delabbio  
Shana Shroll

Grand Rapids – Kent County Convention / Arena Authority Liaison Committee

Gary Rolls  
Shana Shroll  
Harold Voorhees

Grand Valley Metropolitan Council Transportation Division Policy Committee

Daivd Bulkowksi

Housing Commission

Terri Weekley

Human Services Committee

Dan Koorndyk (by virtue of office)

Kent County Dispatch Authority

Nate Vriesman

Officers' Compensation Commission

Amy Freeburg

Michelle McCloud

Pension Board

Stan Ponstein

Senior Millage Review Committee

Harold Mast

Nate Vriesman

The Right Place, Inc.

Daryl Delabbio

VEBA Trust Board

Matthew VanZetten

APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

2013 BOARDS, COMMISSIONS, AND COMMITTEES

Agricultural Preservation Board

Tom Antor

Carlton Blough

Michele VanHouten

Area Agency on Aging of Region VIII – Advisory Council

Frederick Deane

Harold Mast

Area Agency on Aging of Region VIII – Board of Directors

Carol Hennessy

Albert Page

Community Corrections Advisory Board

Eva Aguirre Cooper

Randy Demory

Kristen Gietzen

Shawn Harris

Jeanine LaVille

Alecia Lewis

Community Health Advisory Committee

Shatawn Brigham

Candace Chivis

Eula Gaddis, Jr.

Lori Pearl-Kraus

Savator Selden-Johnson

Shana Shroll

Mark Swan

Community Mental Health Authority Board

Thomas Dooley  
Joel Freeman  
BriAnne McKee  
William VerHulst

Concealed Weapons Licensing Board

Wallace Duffin

County Building Authority

Ross Leisman  
R. Hudson Miller

Fire Commission

Tom Antor  
Alex Arends  
Bonnie Blackledge  
Jennifer Christian  
Dennis Hoemke  
Mike Wawee

Foreign Trade Zone Board (Kent, Ottawa, Muskegon)

Daryl Delabbio

Friend of the Court Advisory Committee

James Kraayeveld  
Scott Nibbelink  
Lupe Ramos-Montigny

Gerald R. Ford International Airport Board

Richard Vander Molen

Grand Rapids – Kent County Convention/Arena Authority

Richard Winn

John Ball Zoo Advisory Board

Carol Hennessy (filling unexpired term)  
Carole Pettijohn  
Jessica Ann Tyson

Kent County Family and Children's Coordinating Council

Nadia Brigham  
Jack Greenfield  
Julie Ridenour (filling unexpired term)  
Patti Warmington  
Gregory Warsen

Kent District Library Board

Scott Ellison (Region 7)  
Sarah (Penny) Weller (Region 3)

Kent Hospital Finance Authority

Richard Fabiano  
Hattie Patterson

Land Bank Authority

Sharon Brinks

Stan Ponstein  
Audrey Weiss (filling unexpired term)

Millennium Park Architectural Advisory Review Board

David Custer  
Mike Wawee

Pension Board

Jim Saalfeld (filling unexpired term)

Public Works Board

David Bulkowski (filling unexpired term)  
Richard Vander Molen

Road Commission

Patrick Malone

Solid Waste Management Planning Committee

Russ Boersma  
Nick Carlson  
Scott Downer  
Randy Dozeman  
Terrance Hartman  
James Hurt  
Nadine Klein  
Tom Mahoney  
Catherine Mueller  
Nicholas Occhipinti  
Shana Shroll  
John VanTholen  
Audrey Weiss

Veterans' Affairs Committee

Harold Mast

Motion by Commissioner Voorhees, seconded by Commissioner Vonk, that the Standing Committees, Annual Chair Appointments to Various Committees, and Various Appointments to Boards, Commissions, Committees be approved.  
Motion carried by voice vote.

RESOLUTIONS

1-03-13-2 – AMENDMENT TO THE COMPREHENSIVE PLANNING AND BUDGETING CONTRACT (CPBC) FOR FY 2013 / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from MDCH that \$103,195 in additional grant funds are available for four programs:

- Breast/Cervical Cancer Control Program (BCCCP)
- HIV Expanded Testing
- Women, Infants, & Children (WIC) Program
- Immunization Billing Practice Infrastructure Enhancement

WHEREAS, the additional \$25,705 in BCCCP funding is a result of a caseload increase of 265 clients. The \$28,918 in HIV Expanded Testing funding is a result of a program extension for an additional 3 months through December 31, 2012. The Health Department budgeted for a slight decrease in caseload for WIC in FY 2013.

Caseload has remained consistent with FY 2012, resulting in \$38,572 of additional WIC funding for FY 2013; and

WHEREAS, the Health Department was awarded \$10,000 to review its current billing practices and consider the feasibility of expanding the current policy of billing Medicaid/Medicare only, to include billing private insurance companies for services provided.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby accepts and appropriates \$103,195 in additional funding from the Michigan Department of Community Health (MDCH) to the FY2013 Health Department Budget.

Motion by Commissioner Saalfeld, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Freeman, Hennessy, Morgan, Ponstein, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair  
Koorndyk – 16.

Nays: 0.

1-03-13-3 – MICHIGAN STATE UNIVERSITY COLLEGE OF HUMAN MEDICINE – HEALTH SERVICES RESEARCH DEMONSTRATION AND DISSEMINATION GRANT FOR FY 2013 / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from the Michigan State University College of Human Medicine (MSU-CHM) that \$10,000 in grant funds are available to participate in a research study that targets improvements in the care of Medicaid-insured pregnant women; and

WHEREAS, funding will be used to provide staff time for consultation with various project activities including leadership, defining specific intervention activities, review of data resources and gaps, development of evidence-based guidelines, providing feedback on developed education, training and dissemination materials, and offering agency reports that may assist with project decisions.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby accepts \$10,000 in funding from MSU-CHM for the Health Department’s participation in the Health Services Research Demonstration and Dissemination Grant, and to appropriate the same to the FY 2013 Health Department Budget.

Motion by Commissioner Talen, seconded by Commissioner Bulkowski, that the resolution be adopted.

Motion carried by voice vote.

1-03-13-4 – NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS - ACCREDITATION SUPPORT INITIATIVE FOR FY 2013 / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from the National Association of County and City Health Officials (NACCHO) that \$22,700 in grant funds are available to assist in the Health Department’s achievement of the Public Health Accreditation Board’s (PHAB) requirements and work in continuous quality improvement activities; and

WHEREAS, the funding received from NACCHO will be used to develop a health equity/cultural competency guideline, implement activities from the Quality Improvement Plan, and establish a performance management system that measures progress toward the Health Department’s organizational objectives as determined in the Community Health Improvement Plan (CHIP), the Quality Improvement Plan, and the Health Department’s strategic plan

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby accepts \$22,700 in funding from NACCHO, and appropriates the same to the FY 2013 Health Department Budget.

Motion by Commissioner Morgan, seconded by Commissioner Voorhees, that the resolution be adopted.

Motion carried by voice vote.

2013 SUBCOMMITTEES

Bargaining/Benefits Subcommittee:

Commissioners Koorndyk (Chair), Saalfeld, Voorhees, Hennessy, Wawee  
Staff: Daryl Delabbio, HR Director, Steve Duarte, Labor Attorney

Charge: To review recommendations from County Administration regarding collective bargaining strategies and to provide parameters for County Administration and Human Resources related to compensation and benefit levels for both union and non-union employees.

Timeframe: Ongoing and meets as necessary.

Collaboration/Cooperation Subcommittee:

Commissioners Saalfeld (Chair), Hennessy, Koorndyk, Mast, Shroll, Voorhees  
Staff: Daryl Delabbio, Dan Ophoff, Steve Duarte, Jamie Groom

Charge: To convene and oversee the work of a community committee established to evaluate the forms of collaboration and consolidation that would be most beneficial for Kent County and its local units, and to meet, as needed, with area legislators and others to articulate the County's perspective on any potential legislation related to consolidation.

Timeframe: January – December 2013

Land Bank Process Subcommittee:

Commissioners Wawee (Chair), Antor, Chivis, Vander Molen  
Staff: Daryl Delabbio, Dan Ophoff

Charge: To review and assess the County's process and procedures and potential policy regarding selling tax-lien properties to the Kent County Land Bank Authority prior to the Treasurer's public auction process.

Timeframe: On hold

Millage Subcommittee:

Commissioners Vander Molen (Chair), Bulkowski, Morgan, Shroll, Wawee  
Staff: Daryl Delabbio, Dan Ophoff, Matt Woolford

Charge: To conduct research on millage questions brought to the County and submit a report of findings to the appropriate Standing Committee for formal recommendation to the Board of Commissioners.

Timeframe: Ongoing, as needed.

Standing Rules Subcommittee:

Commissioners Saalfeld (Chair), Freeman, Hennessy, Vonk, Wawee  
Staff: Mary Swanson, Dan Ophoff, Jamie Groom



Charge: To review the Board of Commissioners Standing Rules and to make recommendations to the Board of Commissioners regarding any amendments to said rules by April 9, 2013.

Timeframe: April 2013

MISCELLANEOUS

New Commissioners

Commissioner Vriesman: He looks forward to serving on the Board and serving the people of the 9<sup>th</sup> District. He acknowledged his family in the audience - wife, Heidi and children, Amelia, John, Matt and Tom.

Commissioner Bulkowski: He also looks forward to serving on the Board to continue to create a great county for all Kent County residents. He introduced his wife, Melissa and children, Sophia, Noah and Liam.

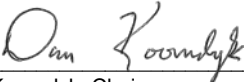
Commissioner Freeman: Is appreciative of the warm welcome received this morning. He looks forward to serving his constituents as well as all of Kent County. He introduced his wife, Christine and parents, Mark and Barb.

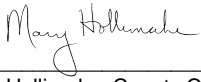
Birthday

Chair Koorndyk: Wished a Happy Birthday to Commissioner Talen and Treasurer Parrish.

ADJOURNMENT

At 8:47 a.m., Commissioner Voorhees moved to adjourn, subject to the call of the Chairman, and to Thursday, January 24, 2013, at 8:30 a.m. for an Official Meeting. Seconded by Commissioner Saalfeld. Motion carried.

  
\_\_\_\_\_  
Dan Koorndyk, Chair

  
\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**January 24, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Ponstein, Rolls, Saalfeld, Shroll, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk - 17.

Absent: Morgan, Steensma – 2.

Invocation: Commissioner Vriesman gave the invocation.  
The Pledge of Allegiance followed.

## PUBLIC COMMENT

Don Zerial, 7377 Cascade Terrace SE, Grand Rapids – Announced that he will be coming before the Board, in the months ahead, to talk about first amendment rights, freedom of speech, freedom of assembly and the freedom to petition government units as well as the Commandments dealing with lying and bearing false witness against ones neighbor. He distributed the following exhibits: 1) Letter dated March 1, 2012, that he sent to Commissioner Chivis; 2) An email letter he sent on January 21, 2013, to Corporate Counsel Dan Ophoff; and, 3) Letter sent on December 15, 2012, to *The Grand Rapids Press* Editor Paul M. Keep (copies of which are on file in the County Clerk's Office).

## SPECIAL ORDER OF BUSINESS

### Quality Service Employee of the Quarter

Administrator Delabbio gave a brief introduction on the Quality Service Employee of the Quarter Program. The program, which started in January 2010, is an employee driven process where residents and employees can nominate people to receive a quarterly customer service award. In the past, employees were recognized at the end of the year but, since each one deserves special recognition, it will now be celebrated quarterly.

Chair Koorndyk acknowledged Deputy Michael Tanis, Sheriff's Department, who was selected as the Quality Service Employee of the Fourth Quarter (2012). He read the letter from the individual who nominated Deputy Tanis for his notable contributions to the citizens of Kent County.

(Com. Ponstein entered the meeting at 8:44 a.m.)

### Dispatch Authority Update

Curtis Holt, Chair of the Kent County Dispatch Authority's Administrative Policy Board, gave an update on the activities of the Dispatch Authority. In 2007, the Dispatch Authority was established to create a more efficient Kent County 9-1-1 system. There are two major Primary Public Safety Answering Points (PSAPs) in the county, one is

at the Kent County Sheriff's Department and the other is at the Grand Rapids Police Department. They have been able to reduce the number of calls transferred by creating the two dispatch centers. The Authority is funded by State and County surcharges on communication devices. In 2013, the Authority is planning on implementing Priority Dispatch's Emergency Medical Dispatch (EMD) at each of the primary 9-1-1 call centers. The EMD will give Kent County residents access to medical pre-arrival instructions without the need to transfer the caller to another location. (A copy of Mr. Holt's update is on file in the County Clerk's Office.)

CONSENT AGENDA

- a) Approval of the Minutes of January 3, 2013, Meeting
- b) January 15, 2013, Finance Committee Meeting Minutes (Reports of Claims and Allowances)

Motion by Commissioner Vriesman, seconded by Commissioner Vonk, that the Consent Agenda items be approved.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Shroll, Saalfeld, Rolls, Ponstein, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koordnyk - 17.

Nays: 0.

RESOLUTIONS

1-24-13-05 – CITY OF GRAND RAPIDS NORTH QUARTER CORRIDOR IMPROVEMENT AUTHORITY / BOARD OF COMMISSIONERS / FISCAL SERVICES

WHEREAS, the City of Grand Rapids has proposed to adopt a Development and Tax Increment Financing Plan for the North Quarter Corridor Improvement Authority-Tax Increment Financing District; and

WHEREAS, a public hearing on the proposed plan was held by the City of Grand Rapids on November 27, 2012; and

WHEREAS, Kent County annually contributes approximately \$5.7 million of its tax levy in the form of either tax abatement or tax capture by Tax Increment Authority Districts in the various units of local government within the County; and

WHEREAS, adoption and implementation of the proposed plan will result in a portion of the County's tax levy being captured by the North Quarter Corridor Improvement Authority-Tax Increment Financing District; and

WHEREAS, the County of Kent is required to assess the impact on the County's financial condition, which would result from adoption of this Development and Tax Increment Financing Plan; and

WHEREAS, Act 280, P.A. of 2005, as amended, provides that not more than sixty days after a public hearing on the plan, the governing body of the jurisdiction levying property taxes that would otherwise be subject to capture, may exempt its taxes from capture by adoption of a resolution to that effect; and

WHEREAS, this action is consistent with the County's Economic Development Policy.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby exercises its option, pursuant to the provisions of Act 280, P.A. of 2005, as amended, to exempt its property taxes from capture in the area to be established as the City of Grand Rapids North Quarter Corridor Improvement Authority-Tax Increment Financing District by the proposed plan, which was the subject of the public hearing held on November 27, 2012; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Clerk of the City of Grand Rapids, as required by Act 280, P.A. of 2005, as amended.

Motion by Commissioner Vander Molen, seconded by Commissioner Mast, that the resolution be adopted.

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Shroll, Saalfeld, Rolls, Ponstein, Mast, Freeman, Antor, Chair Koorndyk - 13.

Nays: Talen, Hennessy, Chivis, Bulkowski – 4.

#### APPOINTMENT

##### Gerald R. Ford International Airport Board

Motion by Commissioner Saalfeld, seconded by Commissioner Wawee, that Birgit Klohs be appointed to the Gerald R. Ford International Airport.

Motion carried by voice vote.

#### REPORTS

##### Land Bank Subcommittee

Commissioner Wawee: The Land Bank Subcommittee hopes to wrap up its work soon.

##### Standing Rules Subcommittee

Commissioner Saalfeld: The first meeting of the Standing Rules Subcommittee will be held on Thursday, February 14<sup>th</sup>, at 7:30 a.m. Any suggestions or changes from Commissioners on the Standing Rules may be emailed to him. The Subcommittee will meet four times prior to the recommendations going to the Board.

##### Experience Grand Rapids

Commissioner Shroll: Experience Grand Rapids approved a three-year contract with the West Michigan Sports Commission this week; starting this year, there will be an additional 1% assessment.

#### MISCELLANEOUS

##### Conflict of Interest Statement

Corporate Counsel Dan Ophoff explained that the Community Development Department administers an annual community block grant from the Department of Housing and Urban Development (HUD).

The block grant program is governed by its own conflict of interest provisions which apply to, among others, elected officials. In circumstances where HUD determines there is a potential for a conflict of interest, federal regulations provide for an exemption request related to that possible conflict of interest. All Commissioners were asked to complete Community Development Department Conflict of Interest Disclosures to identify potential issues. HUD requires that a request for an exemption be preceded by a public disclosure of an identified potential conflict of interest. Commissioner Bulkowski will make public disclosures this morning as part of that exemption request process and, as noted, this is nearly identical to the NSP issues that have come before the Board previously.

Commissioner David Bulkowski  
Conflict of Interest Public Disclosure

Board of Commissioners Meeting on January 24, 2013, at 8:30 a.m.

I am taking this opportunity to disclose to the citizens of Kent County regarding circumstances that could cause a potential conflict or real conflict of interest because of my position as the Executive Director of Disability Advocates of Kent County.

The Kent County Community Development Department receives and administers the CDBG funds granted by HUD. HUD regulations found in 24 CFR 570.611(a) states that no person "who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a CDBG-assisted activity, or with respect to the proceeds of the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter".

By virtue of my position as an elected Commissioner on the Kent County Board of Commissioners, I am required to participate in the decision-making process with respect to CDBG assisted activities. In the given circumstances, there is a potential for conflict of interest or a real conflict of interest.

HUD regulations found at 24 CFR 570.611(d) states, "...upon the written request of the recipient, HUD may grant an exception to the provisions of paragraph (b) of this section" when a public disclosure is made of the nature of the conflict of interest, and when an opinion of the CDBG recipient's attorney determines that the conflict of interest for which the exception is sought would not violate state or local law. In accordance with the said conflict of interest regulation, I publicly disclose my nature of conflict; express my intent to recuse myself from participating in discussions or making recommendations about the use of CDBG funds to Disability Advocates of Kent County, and to abstain from voting in any decisions relating to CDBG assisted activities of Disability Advocates of Kent County. I, further, seek County legal counsel's opinion that the interest for which the exception is being requested will not violate state or local law.

Kent County Community Development Department will submit my disclosure of the conflict of interest to HUD and request that an exception be made to the conflict of interest regulations. The exception, if granted by HUD, will permit Kent County Community Development Department to provide CDBG funding to Disability Advocates of Kent County. The funding will be used for the sole purpose of assisting program beneficiaries who are persons with disabilities throughout Kent County CDBG area, and not towards the administrative cost of the program. Thank you.

#### Airport Board Appointment

Commissioner Saalfeld: He spoke with Birgit Klohs, who was unable to be present today for her appointment to the Airport Board; however, he said that she is excited to serve on the Board and very appreciative of the appointment. The Interview Committee received many good applicants for this position and was impressed with the quality of applicants. He chaired the committee, working with Commissioners Wawee, Vonk and Steensma. The finalists were encouraged to apply for other positions in the future.

#### network180

Commissioner Ponstein: He serves on the network180 Board. Recently, the State of Michigan decided to regionalize PIHPs into different regions. Macomb, Oakland and Wayne Counties are each allowed to continue to run their own; however, Kent County

did not receive that luxury and was grouped with six other counties. The main objection is that, although 50% of the people served by our region are from Kent County, Kent County will only receive one vote on that regional board. We need to let the legislators know that the west side of the state and Kent County is still being overlooked time and time again.

#### Flu Season

Commissioner Shroll: It is still flu season and the Health Department will be administering flu vaccine shots on Thursday, January 31<sup>st</sup>, from 8:00 a.m. – 11:30 a.m. Apparently, some doctors and pharmacies have run out of their supply. Anyone interested should call the Health Department for an appointment.

#### Airport Director

Commissioner Voorhees: Acknowledged Brian Ryks, Airport Director, in the audience today and thanked him for his service.

#### Huntin' Time Expo

Commissioner Wawee: Announced that the Huntin' Time Expo will be held this weekend (January 24-27, 2013) at the Delta Plex.

#### West Michigan Sports Commission

Commissioner Vander Molen: As Chair of the West Michigan Sports Commission, he announced that the real estate closing on the 10 Mile property was held on January 22nd. Work will begin on the baseball complex immediately.

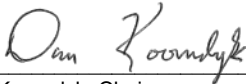
#### Laugh Fest

Commissioner Bulkowski: Invitations were sent to Commissioners to participate in the Gilda's Club Laugh Fest. Since his wife works at Gilda's Club, he will be volunteering and hopes to see all Commissioners at the events. For more information the website is: [www.laughfestgr.org](http://www.laughfestgr.org).

### ADJOURNMENT

At 9:20 a.m., Commissioner Vriesman moved to adjourn, subject to the call of the Chair, and to

Thursday, February 14, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



Dan Koorndyk, Chair



Sonya R. Dean, Chief Deputy County Clerk

**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**February 14, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vriesman, Wawee, Chair Koorndyk - 17.

Absent: Vonk, Voorhees – 2.

Invocation: Commissioner Freeman gave the invocation.  
The Pledge of Allegiance followed.

PUBLIC COMMENT

John Winfrey, 3205 Eaglecrest SE, Grand Rapids Township – Is with CenturyLink, and here today to introduce himself and offer his assistance if his firm can be of help to the County.

CONSENT AGENDA

- a) Approval of the Minutes of January 24, 2013, Meeting
- b) February 5, 2013, Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Resolutions:

2-14-13-6 – FIRE COMMISSION BUDGET APPROPRIATION / FISCAL SERVICES

WHEREAS, the Fire Commission Fund was established in 1942 and is permitted by State Statute to oversee the purchase of fire extinguishing apparatus and equipment for 17 participating local units on a rotating basis; the law permitting such activity limits the County’s contribution to 50 percent of the cost of such equipment, with townships required to contribute the remaining 50 percent; and

WHEREAS, apparatus acquisition costs, over the base amount, are paid by the local unit acquiring the equipment; and

WHEREAS, the base amount of \$186,000 was budgeted for a fire apparatus in the FY 2013 Fire Commission Fund while the total cost after customizations is \$426,000; and

WHEREAS, an addition \$240,000 is required to cover the cost of the fire apparatus for FY 2103.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby appropriates an additional \$240,000 from Ada Township reimbursements to the FY 2013 Fire Commission Fund.

2-14-13-7 – MEDICAL EXAMINER BUDGET / FISCAL SERVICES

WHEREAS, the office of the Medical Examiner provides forensic investigation of all suspicious deaths, as well as all deaths that take place unexpectedly or without the attendance of a physician; activities include autopsies, establishment of the cause and manner of death, death scene investigations, and court testimony; and

WHEREAS, for FY 2012, \$1,165,130 was appropriated to the Medical Examiner's FY 2012 General Fund budget, while \$1,250,130 is required to account for the remaining expenditures for FY 2012; and

WHEREAS, the County's FY 2012 adopted budget includes 275 autopsies while the actual number of autopsies for FY 2012 is 326, resulting in a budget overage of \$85,000.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby appropriates an additional \$85,000 from the Unassigned General Fund balance to the FY 2012 Medical Examiner budget in the General Fund.

2-14-13-8 – MICHIGAN COUNCIL FOR ARTS AND CULTURAL AFFAIRS (MCACA)  
GRANT / JOHN BALL ZOOLOGICAL GARDEN

WHEREAS, the John Ball Zoological Garden is a frequent recipient of MCACA funding. For FY 2013, the Zoo received \$30,000, which is \$15,000 more than was included in the Zoo's 2013 budget; and

WHEREAS, the grant funding will be used for ongoing programs to enhance the visitor experiences and visitor education programs, expansion of promotional and marketing efforts, providing permanent and seasonal zoo graphics, and use of Michigan artists in Zoo programs; and

WHEREAS, grant period runs from January 1, 2013, through September 30, 2013.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accepts a Michigan Council for Arts and Cultural Affairs Grant in the amount of \$30,000, and appropriates an additional \$15,000 to the John Ball Zoological Garden 2013 Budget in the General Fund.

2-14-13-9 – COLLABORATIVE INFORMATION SHARING AGREEMENT WITH GRAND  
RAPIDS ASSOCIATION OF REALTORS / PROPERTY DESCRIPTION AND  
MAPPING

WHEREAS, the Grand Rapids Association of Realtors (GRAR) is a nonprofit corporation that collects and disseminates information concerning real property among its members and among the community at large; and

WHEREAS, the County, through its Equalization Department, is responsible for the equalization of assessed values in Kent County. GRAR's information on sales and transfers of real property within Kent County would assist the County in its task of equalization; and

WHEREAS, local units of government in Kent County will be assisted in their required function of assessing real property by having access to GRAR's real property sales and lease information; and

WHEREAS, the County has public information on property characteristics and State Equalized Values (SEV) and taxable value of real property within Kent County and has the technology available to collect and redistribute data, which data would assist GRAR members in the pricing and sale of property; and

WHEREAS, the proposed agreement has been reviewed and approved as to form by Assistant Corporate Counsel.



NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves a one-year Collaborative Information Sharing Agreement with the Grand Rapids Association of Realtors (GRAR) and to authorize the Board Chair and/or County Administrator/Controller to sign the agreement.

Motion by Commissioner Freeman, seconded by Commissioner Mast, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Morgan, Rolls, Steensma, Wawee, Ponstein, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk – 17.

Nays: 0.

RESOLUTIONS

2-14-13-10 – PURCHASE OF DEVELOPMENT RIGHTS SELECTION CRITERIA AND APPLICATION CYCLE FOR 2013 / ADMINISTRATOR'S OFFICE

WHEREAS, the PDR ordinance adopted by the Board of Commissioners in 2002 established procedures for the administration of the PDR program. By ordinance, the Kent County Agricultural Preservation Board is responsible for much of the program administration, with certain items presented to the Board of Commissioners for approval; and

WHEREAS, the Agricultural Preservation Board has prepared the selection criteria to be used to rank and prioritize PDR applications. Per the ordinance, the Board of Commissioners must approve the criteria, which is reviewed annually; and

WHEREAS, this year's selection criteria continues to focus on preservation efforts in areas with large blocks of agricultural land and considers factors such as soil type, parcel size, proximity to water and sewer, and proximity to other public or private preserved land. Changes to the 2013 Scoring Criteria are consistent with changes that were made by the USDA and are not expected to result in significant changes to the scoring process; and

WHEREAS, the Agricultural Preservation Board intends to seek funding to preserve qualifying applications to the Michigan Agricultural Preservation Fund and the USDA Farm and Ranch Lands Protection Program. All applications need to proceed through the County process in order to be eligible for submittal to the Michigan Agricultural Preservation Fund and

Farm and Ranch Lands Protection Program. The deadlines for submittal to the state and federal program for FY 2014 have not yet been announced. It is recommended that the County application cycle be from March 1 – April 30, 2013 to allow sufficient time to score and appraise priority properties.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the 2013 Kent County Purchase of Development Rights (PDR) selection criteria and to authorize an application cycle of March 1 – April 30, 2013.

Motion by Commissioner Antor, seconded by Commissioner Talen, that the resolution be adopted.

Motion carried:

Yeas: Antor, Morgan, Rolls, Steensma, Ponstein, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Chair Koorndyk - 14.

Nays: Wawee, Vriesman, Shroll - 3.

2-14-13-11 – CIP FUNDING – EQUALIZER.NET UPGRADE / FISCAL SERVICES

WHEREAS, the .NET version of Equalizer is a completely new Equalization and County Treasurer property tax administration system purchased from BS&A Software; this multi-year CIP includes the purchase of the Assessing, Equalization, Local Tax, County Delinquent Tax, and Cash Receipting software modules of the overall BS&A suite of software applications; all cities and townships in Kent County are operating on the Equalizer .NET platform and it is the software choice for over 90% of all cities, townships, and counties in Michigan; and

WHEREAS, in FY 2012, the Board of Commissioners appropriated \$86,161 for the Equalizer.Net CIP project; the original request for this project did not include Phase II and Phase III of the software implementation; and

WHEREAS, an additional \$65,262 is required to complete Phase II of the software implementation; the \$65,262 balance for Phase III will be requested as part of the FY 2014 CIP budget.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby appropriates an additional \$65,262 from Unassigned CIP Fund balance to the FY 2013 CIP Fund.

Motion by Commissioner Mast, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried by voice vote.

2-14-13-12 – APPOINTMENT OF ACTING ADMINISTRATIVE HEALTH OFFICER / HEALTH DEPARTMENT

WHEREAS, on January 18, 2013, Cathy Raevsky, Administrative Health Officer, announced her resignation from the County effective February 15, 2013; and

WHEREAS, the Administrative Rules of the Michigan Public Health Code require that the Board of Commissioners appoint the acting Administrative Health Officer; and

WHEREAS, Adam London meets the requirements of Rule 325.13001 to serve as Administrative Health Officer.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby appoint Adam London as the Acting Administrative Health Officer for the Health Department effective February 16, 2013.

Motion by Commissioner Chivis, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried by voice vote.

ACCEPT 2013 LEGISLATIVE PRIORITIES

Motion by Commissioner Saalfeld, seconded by Commissioner Shroll, to accept the 2013 Legislative Priorities (copy of which is on file in the County Clerk's Office).

Motion carried by voice vote.

REPORTS

Standing Rules Subcommittee

Commissioner Saalfeld: The Standing Rules Subcommittee met today and compiled a list of 16 items to review. The Subcommittee will meet over the next 45 days and hopes to have recommendations to the Board in April.

MISCELLANEOUS

Proclamation

Chair Koorndyk: Presented a proclamation to Cathy Raevsky commemorating her 12 years as Kent County's Administrative Health Officer.

Portrait Unveiling

Chair Koorndyk: Presented Commissioner Sandi Frost (Parrish) Steensma with the official portrait commemorating her three years of service as Board Chair.

Commissioner Steensma: Stated that she was honored to serve and represent Kent County. She is most proud of Kent County going into 2013 with a structurally balanced budget.

Administrative Health Officer Kudos

Commissioner Shroll: Acknowledged Cathy Raevsky's efforts on getting Kent County nationally accredited.

Wedding Anniversary

Commissioner Morgan: Congratulated Commissioner Vander Molen and his wife, Pat, on their upcoming 50<sup>th</sup> wedding anniversary.

Celebrity Boxing Fundraiser

Commissioner Wawee: Participated in the 3<sup>rd</sup> Annual KO Cancer Celebrity Boxing Event last Friday, February 8<sup>th</sup>, where \$20,000 was raised for the Pediatric Cancer Program at DeVos Children's Hospital.

Appreciation

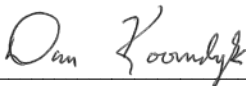
Commissioner Rolls: Thanked Commissioner Steensma for her leadership as Chair as well as Cathy Raevsky for her service to Kent County.

Commissioner Bulkowski: Thanked Cathy Raevsky for being a great advocate for projects that have had positive impacts.

Commissioner Antor: Also thanked Cathy Raevsky for her service and for bringing him up to speed on the Health Department.

ADJOURNMENT

At 9:16 a.m., Commissioner Freeman moved to adjourn, subject to the call of the Chair, and to Thursday, February 28, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



Dan Koorndyk, Chair



Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**February 28, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Morgan, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk - 17.

Absent: Mast, Ponstein – 2.

Invocation: Commissioner Saalfeld introduced Pastor Robert Appold, St. Matthew Lutheran Church, Ada Township, who gave the invocation. The Pledge of Allegiance followed.

## PUBLIC COMMENT

Dennis Heffron, 7724 Ashley Avenue, Belding – Talked about the history of farm subsidies since questions were raised in relation to the Purchase of Development Rights (PDR) issues. Agricultural subsidies are a safety net in times of disaster, offer environmental aids, and provide for an abundant and safe food supply. Michigan now imports wheat, corn and soybean. As land shrinks, more food will be imported.

Don Zerial, 7377 Cascade Terrace SE, Cascade Township – Repeated statements from his February 9, 2012, Public Comment remarks on gang violence in Detroit in the 1960s & 70s. He distributed copies of *Grand Rapids Press* articles entitled: 1) "Meetings Set in Response to Violence" dated January 24, 2013; 2) "Gang Busted up in Holland" dated February 14, 2013; 3) "Are Latin Kings Down for the Count?" dated February 14, 2013; and, 4) "Gang Members Turn on One Another" dated February 19, 2013. (Copies of articles are on file in the County Clerk's Office.) He is going to look into conflicts of interest.

Cynthia Price, 1357 West Summit, Muskegon – Here to talk about the PDR Program in part on behalf of United Growth for Kent County and the Greater Grand Rapids Food Systems Council. She was part of the development of the original PDR proposal years ago. Farms are in better shape now that the State has focused on agriculture. Farm land is more in demand because corn is now used to produce energy, not just food. She asked the Board to take the long view and preserve land.

## SPECIAL ORDER OF BUSINESS

### Zoo Update

Commissioner Steensma updated the Board on the progress of moving the John Ball Zoo toward becoming a single 501(c)(3) non-profit organization. In 2011, the Board agreed with moving to the non-profit status and appointed the Zoo Transition Committee, which began work in the Fall of 2012. The new organizational structure would combine all

functions under one entity. The Zoo Transition Committee is comprised of two County Commissioners, two Zoo Society representatives, the Grand Rapids Community Foundation, the Steelcase Foundation and the Frey Foundation. Moving to a single budget, adopting by-laws for the non-profit, populating the new board, and beginning to operate under the new structure will probably take all of 2013. In the interim, Zoo operations that are currently the responsibility of the County and those currently the responsibility of the Zoo Society will remain status quo. An interim CEO who will lay the groundwork for the future non-profit will be brought on board. The end goal will be for the County to contract with a single non-profit. By going to a single non-profit, the future of the Zoo will be secured.

CONSENT AGENDA

- b) Approval of the Minutes of February 14, 2013, Meeting
- b) February 19, 2013, Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Resolutions:

2-28-13-13 – LIQUOR TAX – INTERGOVERNMENTAL BUDGET AMENDMENT / FISCAL SERVICES

WHEREAS, the County receives a Liquor Tax distribution from the State annually, as provided in PA 106 of 1985; State law requires that fifty percent of this distribution is to be used for substance abuse treatment within the taxing unit; and

WHEREAS, for FY 2012, the County anticipated receipts of \$3,918,973 and appropriated 50%, or \$1,959,487, for payment to network180 for substance abuse treatment; and

WHEREAS, the County received \$5,331,191, fifty percent, or \$2,665,596, must be distributed to network180 for substance abuse treatment; and

WHEREAS, the majority of the additional revenue is a result of a one-time windfall generated from a decline in the State’s annual debt service in conjunction with increased collections.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby appropriates an additional \$706,109 from the Michigan Department of Treasury to the FY 2012 Intergovernmental budget in the General Fund.

Motion by Commissioner Saalfeld, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Wawee, Steensma, Rolls, Morgan, Antor, Vonk, Chair Koormdyk - 17.

Nays: 0.

RESOLUTIONS

2-28-13-14 – LEASE TERMINATION AND REIMBURSEMENT 105 MAPLE STREET, ROCKFORD / ADMINISTRATOR’S OFFICE

WHEREAS, after the County constructed a new 63<sup>rd</sup> District Courthouse, it transferred the old courthouse building to the City of Rockford under an agreement that provided the County a lease on a portion of the building in which to conduct

certain judicial and law enforcement services in Rockford; and

WHEREAS, the City of Rockford has requested that the County consider terminating the lease for the portion of the building it currently leases, because the City believes there is limited court presence and that the location of the 63<sup>rd</sup> District Court on East Beltline in Grand Rapids Township is sufficient to meet its needs; and

WHEREAS, the Presiding and Chief Judge of the District Court, the County and the City of Rockford agree there is no requirement or need for the County to maintain the leased space for judicial or law enforcement operations; and

WHEREAS, the City has agreed to the termination of lease agreement and to reimburse the County the sum of \$48,953 for remodeling done to the property if the County will agree to terminate the lease; and

WHEREAS, the County Board Chair and/or the County Administrator are authorized to sign the necessary documents to terminate the lease utilizing documents acceptable to Corporate Counsel; and

WHEREAS, Corporate Counsel has reviewed the Lease Termination Agreement as to form.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the termination of lease for the property commonly known as 105 Maple St., Rockford and receipt of reimbursement for facility remodeling from the City of Rockford.

Motion by Commissioner Morgan, seconded by Commissioner Wawee, that the resolution be adopted.

Motion carried by voice vote.

2-28-13-15 – CITY COUNTY BUILDING AUTHORITY REFUNDING BOND SERIES 2013  
A & B / FISCAL SERVICES

WHEREAS, the Grand Rapids-Kent County Convention/Arena Authority (the “CAA”) owns and operates a convention/performing arts/entertainment facility known as DeVos Place (the “Facility”); and

WHEREAS, the CAA has previously determined to undertake the extensive improvement, expansion and renovation of the Facility (the “Project”); and

WHEREAS, the CAA previously requested both the County of Kent (the “County”) and the City-County Joint Building Authority (the “Building Authority”) to assist in the financing of a portion of the cost of the Project through the issuance by the Building Authority of \$84,578,903.75 Building Authority Bonds, Series 2001 (DeVos Place Project) dated December 13, 2001 (the “Series 2001 Bonds”) pursuant to Act 31 of the Public Acts of Michigan of 1948 (First Extra Session), as amended, MCL 123.951, et seq. (“Act 31”) and a bond authorizing resolution as adopted by the Building Authority on November 21, 2001 (the “Series 2001 Bonds Resolution”); and

WHEREAS, in connection with the issuance of the Series 2001 Bonds and pursuant to Act 31 and the Series 2001 Bonds Resolution, the County entered into a Contract of Lease with the Building Authority dated as of December 1, 2001 (the “Lease Contract”), pursuant to which the County agreed to make rental payments equal to the principal of and interest on the Series 2001 Bonds when due from revenues the County receives from an excise tax from all persons engaged in the business of providing rooms for dwelling, lodging or sleeping purposes pursuant to Act 263 of the Public Acts of Michigan of 1974, as amended, MCL 141.861, et seq., and further secured by the County's full faith and credit, as limited by statutory and constitutional tax limitations; and

WHEREAS, while the Series 2001 Bonds are outstanding, the County has subleased the Facility, including the Project, pursuant to a Sublease Agreement dated as of December 1, 2001 (the “Sublease”), to the CAA who is responsible for the operation, maintenance and administration of the Facility, including the Project, and keeping the same

in good condition and repair; and

WHEREAS, the Series 2001 Bonds Resolution anticipated that in addition to the proceeds of the Series 2001 Bonds and permissible investment earnings thereon the balance of the costs of the Project would be paid from various sources including funds contributed by the City of Grand Rapids Downtown Development Authority (the "DDA") and other sources; and

WHEREAS, the CAA requested the County to provide an additional \$5,000,000 (the "County Contribution") and the DDA to provide an additional \$5,000,000 (the "DDA Contribution") to pay a portion of the Project and the County agreed to provide the County Contribution and the DDA agreed to provide the DDA Contribution; and

WHEREAS, in order to finance the County Contribution, the Building Authority, at the County's request, issued bonds in the principal amount of \$5,000,000 entitled the "City of Grand Rapids and County of Kent Joint Building Authority, Building Authority Bonds, Series 2003A (DeVos Place Project)" (the "Series 2003A Bonds"); and

WHEREAS, in order to finance the DDA Contribution, the Building Authority, at the DDA's request, issued bonds in the principal amount of \$5,000,000 entitled the "City of Grand Rapids and County of Kent Joint Building Authority, Building Authority Bonds, Series 2003B (DeVos Place Project)" (the "Series 2003B Bonds" and, together with the Series 2003A Bonds, the "Series 2003 Bonds"); and

WHEREAS, since the Series 2003 Bonds were issued, interest rates on tax-exempt municipal bonds have significantly declined and the City-County Building Authority has agreed to issue its City of Grand Rapids and County of Kent Joint Building Authority, Building Authority Refunding Bonds, Series 2013A and B (DeVos Place Project) (the "Series 2013 Refunding Bonds") in a principal amount not to exceed \$7,000,000 to refund the Series 2003 Bonds maturing on and after December 1, 2014, resulting in a significant reduction in debt service; and

WHEREAS, in connection with the issuance of the Series 2013 Refunding Bonds, it is necessary to enter into a second supplement to Contract of Lease (the "Second Supplement") with the Building Authority agreeing to make rental payments sufficient to pay debt service on the Series 2013 Refunding Bonds when due; and

WHEREAS, such rental payments required to be made pursuant to the Second Supplement to be used to pay debt service on the Series 2013 Refunding Bonds shall be secured by the limited full faith and credit pledge of the County (the "Pledge"); and

WHEREAS, the County's agreement to enter into the Second Supplement and to make the Pledge with respect to the Series 2013B Refunding Bonds is subject to the County (a) entering into a Reimbursement Agreement (the "Reimbursement Agreement") with the DDA where the DDA agrees to promptly reimburse the County for rental payments made by the County related to debt service on the Series 2013B Refunding Bonds and (b) entering into a Guarantee Agreement (the "Guarantee Agreement") with the City guaranteeing the DDA's obligations to the County under the Reimbursement Agreement; and

WHEREAS, in connection with the issuance of the Series 2013 Refunding Bonds, it is necessary for the County to enter into a second amendment to Sublease Agreement (the "Second Amendment") with the CAA amending the Sublease.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Kent, Michigan:

1. That the Second Supplement, Reimbursement Agreement, Guarantee Agreement and Second Amendment in the forms presented at this meeting related to the Series 2013 Refunding Bonds are approved with such modifications or changes as may be necessary or desirable, not materially adverse to the County approved as to content by the County Administrator or his designee and as to form by County legal counsel.

2. That the Chairperson of the Board of Commissioners and the County Clerk are hereby authorized and directed to execute the Second Supplement, Reimbursement Agreement, Guarantee Agreement and Second Amendment for and on

behalf of the County approved as to content and form.

3. That the rental payments made pursuant to the Second Supplement related to the Series 2013 Refunding Bonds are secured by the full faith and credit limited general obligation of the County, it being understood that any tax levy of the County to meet this obligation is subject to existing statutory and constitutional tax limitations.

4. That all resolutions or parts of resolutions in conflict are rescinded to the extent of such conflict.

Motion by Commissioner Morgan, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Wawee, Steensma, Rolls, Morgan, Antor, Vonk, Chair Koorndyk - 17.

Nays: 0.

2-28-13-16 - PURCHASE OF DEVELOPMENT RIGHTS OPTION AGREEMENTS / KENT / MSU EXTENSION

WHEREAS, the Board of Commissioners approved the Purchase of Development Rights (PDR) Ordinance on November 26, 2002. In 2012, the Legislative and Human Resources Committee approved selection criteria for the purchase of development rights by the County and authorized the Agricultural Preservation Board to accept applications from landowners to participate in the program; and

WHEREAS, the Agricultural Preservation Board is recommending that options for the purchase of development rights be issued to preserve approximately 112 acres, of which 74 acres are located in Grattan Township (Oren S. and Dorothy M. Frost Trust, \$200,000, PPN# 41-12-34-400-001), and 38 acres located in Sparta Township (Stephen VanOeffelen, \$90,000, PPN# 41-05-06-100-005), based on their compliance with Federal criteria, County criteria (approved by the Board on February 23, 2012), and the availability of matching funds; and

WHEREAS, the Agricultural Preservation Program has funds available to pay the cost of appraisals and option fees; and

WHEREAS, the option agreements have been reviewed by Corporate Counsel and approved as to form. Corporate Counsel will review and approve closing documents before the date of closing.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves: 1) offer an option for the purchase of development rights on properties as recommended by the Agricultural Preservation Board; 2) authorize submission of a grant application for a maximum of 50 percent of the cost of the development rights from the United States Department of Agriculture's (USDA) Farm and Ranch Land Protection Program; 3) accept and appropriate all funds awarded by the USDA Farmland Protection Program; 4) accept and appropriate any matching funds from landowners, foundations, or townships; and 5) authorize the exercise of the option and purchase of the development rights that are approved for funding by the USDA's Farmland Preservation Program and for which a local match has been secured; and 6) authorize the County Administrator/Controller or his designee to execute the options, purchase agreements, and associated documents.

Motion by Commissioner Talen, seconded by Commissioner Antor, that the resolution be adopted.

Motion carried:

Yeas: Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Saalfeld, Voorhees, Steensma, Rolls, Morgan, Antor, Vonk, Chair Koorndyk - 13.

Nays: Shroll, Freeman, Vriesman, Wawee - 4.



REPORTS

Community Collaboration Work Group

Commissioner Saalfeld: The Community Collaboration Work Group will finalize its draft report next week, and he is hopeful that the report will come to the Board in April or May.

MISCELLANEOUS

Health Equity Training

Commissioner Bulkowski: Acknowledged the Health Department featured in the 2013-14 County Directory. He was part of the recent Health Equity Training and wants others to know that there are so many things that our Health Department does on a daily basis.

Believes in Following Process

Commissioner Vonk: Supports Veterans' issues and has always opposed PDR, but he believes in the budget process. The 2013 budget was approved in 2012, and he doesn't feel that it is right to change the budget now.

Meijer State Games

Commissioner Wawee: While at wrestling team finals in Battle Creek recently, he talked with people who are looking forward to coming to Kent County to participate in the Meijer State Games.

Area Agency on Aging

Commissioner Hennessy: The Area Agency on Aging is moving in early May to the Eagle Crest Building on the East Beltline. The facility will be named after Larry Murray, the original director of the Area Agency on Aging.

Veterans' Affairs

Commissioner Shroll: Appreciated the comments on PDR and once again was reminded that there are 19 Commissioners representing a diverse community. Kent County has a good budget process, which has repeatedly earned it the AAA bond rating. Kent County does a great job of taking care of people in the community who have the most needs. She hopes that the conversation today raised awareness that there is an ongoing need for veterans. The Veterans' Affairs Subcommittee is working on a report.

Community Health Advisory Meeting

Commissioner Shroll: The quarterly meeting of the Community Health Advisory Committee will be held today, at 1:30 p.m., at the Health Department for anyone who wishes to attend.

Specialized Business Docket

Commissioner Shroll: Applauded Judge Yates and the Specialized Business Docket (SBD) whose pilot program's one-year anniversary is approaching. Judge Yates has achieved some good things with statistics that are much better than those of the pilot in Macomb County.

Veterans' Affairs Committee

Commissioner Voorhees: Complimented Commissioner Shroll on her leadership in the area of veterans' affairs.

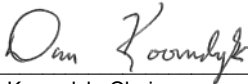
Commissioner Morgan: Commissioner Shroll is the right person to chair the Veterans' Affairs Subcommittee.

Labor Contract

Administrator Delabbio: Pleased to announce that, through the work of Human Resources, our labor attorney, and the Sheriff's Department, a tentative agreement has been reached with the Kent County Deputy Sheriff's Association which covers the correctional officers. He thanked those who worked on the negotiations. That contract expired on December 31, 2011.

ADJOURNMENT

At 9:48 a.m., Commissioner Saalfeld moved to adjourn, subject to the call of the Chair, and to Thursday, March 14, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Wawee. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**March 14, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees Vriesman, Wawee, Chair Koorndyk - 18.

Absent: Mast – 1.

Invocation: Commissioner Vander Molen gave the invocation.  
The Pledge of Allegiance followed.

### PUBLIC COMMENT

Tom Koetsier, 60 College NE, Grand Rapids – As a member of the Grand Rapids Board of Realtors and Rental Property Owners Association, he offered any assistance to the Board that it might need in the future.

Don Zerial, 7377 Cascade Terrace SE, Cascade Township – He distributed copies of three exhibits: 1) Two letters to *Grand Rapids Press* columnist Anwar Richardson dated February 20 and February 27, 2013; 2) A copy of the February 24, 2013, *Drudge Report*; and, 3) a copy of a March 10, 2013, *Grand Rapids Press* article by Brian McVicar titled "Financial fallout - Report: Calvin Administrator Apologizes for Big Debt." (Copies of articles are on file in the County Clerk's Office.)

Nathaniel McCully, 2561 Belfast Ave SE, Grand Rapids – Invited Commissioners to the Second Annual St. Patrick's Day Block Party on Belfast Avenue in Alger Heights.

### SPECIAL ORDER OF BUSINESS

#### network180 – Reorganization

Paul Ippel, Director of network180, introduced Brian Chisholm, the new Chair of the Community Mental Health Authority Board. Mr. Ippel gave an update on the regionalization movement by the State concerning the physical health and behavior health integration. The Prepaid Inpatient Health Plan (PIHP) will be restructured throughout the state, going from 18 districts down to 10. Kent County will be in Region 3, along with Allegan, Lake, Mason, Muskegon, Oceana and Ottawa counties. (A copy of the PowerPoint presentation is on file in the Office of the County Clerk.)

### CONSENT AGENDA

- a) Approval of the Minutes of February 28, 2013, Meeting
- b) March 5, 2013, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)

Motion by Commissioner Vander Molen, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Freeman, Hennessy, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk Voorhees, Vriesman, Wawee, Chair Koorndyk - 18.

Nays: 0.

RESOLUTIONS

3-14-13-17 – KENT COUNTY DEPUTY SHERIFF'S ASSOCIATION COLLECTIVE BARGAINING AGREEMENT THROUGH 2015 / SHERIFF

WHEREAS, the Negotiating Committee recommends approval of a four-year collective bargaining agreement with the Kent County Deputy Sheriff's Association; and

WHEREAS, for 2012, there is no retroactive payment of wages and wages will increase 1% effective April 1, 2013, 1% effective January 1, 2014, and 2% effective January 1, 2015; and

WHEREAS, Defined Benefit Pension Plan changes include: a minimum normal retirement age of 55 with 25 years of service or the age of 62 with 5 years of service will be established for employees hired on/after January 1, 2013; the employee pension contribution cap increases from 6.5% to 7.5% effective April 1, 2013; and the cap will increase from 7.5% to 8.5% effective January 1, 2014; and

WHEREAS, effective for retirements on or after April 1, 2013, the cost of living adjustment (COLA) shall be a fixed 2% compounded annually in January after three full years of retirement and the additional cost for the COLA will be paid by the bargaining unit members through increased payroll deductions; and

WHEREAS, effective April 1, 2013, County Wellness Health Insurance changes will include removal of elective abortion coverage; an employee premium contribution increase to 17.5%; prescription plan co-pay removed for generic drugs used in the treatment of diabetes and hypertension; and a spousal surcharge. Effective January 1, 2014, benefit plan design changes will include increases to deductibles, co-insurance and out of pocket maximums; and

WHEREAS, effective January 1, 2014, the dental plan will only allow one annual family maximum if both members of the household are eligible to participate in the plan; and

WHEREAS, the total addition to base salary costs over the life of the contract is \$586,241; the estimated cost reduction associated with the pension contribution is \$293,482 and the cost impact of health insurance changes is \$4,854. The total four-year impact on salary and benefit costs is estimated at \$400,176; and

WHEREAS, the proposed contract has been ratified by the membership, which includes approximately 231 employees.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves a four-year labor agreement for the period January 1, 2012, through December 31, 2015, between the County of Kent, Kent County Sheriff and the Kent County Deputy Sheriff's Association, representing Correction Officers, Sergeants, Scientific Support Unit (SSU) Specialists and the SSU Team Leader; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes all appropriate signatories to sign all contract documents.

Motion by Commissioner Hennessy, seconded by Commissioner Wawee, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Freeman, Hennessy, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk Voorhees, Vriesman, Wawee, Chair  
Koorndyk - 18.

Nays: 0.

ACCEPT 2013 LEGISLATIVE PRIORITIES – REVISED & UPDATED

Motion by Commissioner Saalfeld, seconded by Commissioner Steensma, to accept the 2013 Legislative Priorities – Revised & Updated (copy of which is on file in the County Clerk's Office).

Commissioner Saalfeld explained that this item was previously approved but, after meeting with legislators, the County incorporated some recommendations and clarifications.

Motion carried by voice vote.

REPORTS

Downtown Development Authority

Commissioner Talen: The Downtown Development Authority reaffirmed its willingness to partner with other downtown organizations to better coordinate downtown improvement with the formation of Grand Rapids Downtown, Inc.

Land Bank Subcommittee

Commissioner Wawee: The Land Bank Subcommittee met on Tuesday and it is moving toward a conclusion.

Standing Rules Subcommittee

Commissioner Saalfeld: The Standing Rules Subcommittee met today. It will meet again in two weeks and then produce its recommendations to the Standing Rules.

Community Collaboration Work Group

Commissioner Saalfeld: The Community Collaboration Work Group will hold its final meeting on March 20<sup>th</sup> at 7:30 a.m. At which time, they will review the final report. The document will then go to an appointed subcommittee and, once approved there, the report will come to the Board.

MISCELLANEOUS

network180 - regionalization

Commissioner Ponstein: The network180 Board is talking about how the regional group will work. A PIHP meeting will be held today at 1:00 p.m., at network180. This is a complicated process and he is dissatisfied that Kent County will be put in a region with five other counties while three counties on the east side of the state will be allowed to stand on their own.

Urban Fishery

Commissioner Antor: Acknowledged that we are located in a top ten urban fishery area. The fishing in the Grand River at this time is incredible and he encouraged those interested to go the river and watch the fishermen.

Frank Lynn Retirement

Commissioner Bulkowski: Invited all to Frank Lynn's retirement party on Friday, March 15<sup>th</sup>, 3:00 p.m., at Disability Advocates. Mr. Lynn is retiring as a community organizer with Disability Advocates.

Public Works Customer Service Story

Commissioner Vonk: Asked Doug Wood, DPW Director, to relay a customer service story. Mr. Wood: An elderly woman accidently threw her dentures in her trash and contacted DPW. Employees went through seven tons of trash, found her dentures and returned them to her.

Public Comment - Nathaniel McCully

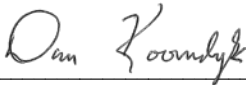
Commissioner Shroll: Thanked Nathaniel for appearing before the Board today. Nathaniel is the person who put together the block party in Alger Heights, and he is working toward becoming an Eagle Scout.

Sports Commission

Commissioner Vander Molen: The Meijer Games will expand next year to have both summer and winter games. Also, excavation is underway at the baseball/softball complex on 10 Mile Road.

ADJOURNMENT

At 9:30 a.m., Commissioner Vander Molen moved to adjourn, subject to the call of the Chair, and to Thursday, March 28, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**March 28, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees Vriesman, Wawee, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Mast gave the invocation.  
The Pledge of Allegiance followed.

## PUBLIC COMMENT

There was no public comment.

## SPECIAL ORDER OF BUSINESS

### Quality Service Employee of the Quarter

Chair Koorndyk acknowledged Jan Fortier, Social Worker I – Prosecutor's Office, who was selected as the Quality Service Employee of the First Quarter. He read a letter from the individual who nominated Ms. Fortier for her notable contributions to the citizens of Kent County.

### Stormwater / Deicing Airport Project Update

Airport Director Brian Ryks explained the proposed stormwater / deicing control project. The current deicing procedure is to vacuum the excess residue which captures 30%, while allowing the remaining 30% to go into the stormwater system (the remainder coats the plane). In October 2012, the engineering firm of Prein & Newhof was hired to design a new system. The design will be completed in June 2013 with construction beginning in October 2013 and finishing in October 2015. The project cost is estimated to be \$19 million with the majority of the funding coming from federal discretionary dollars. The airport conducted a public outreach and involvement campaign including a stakeholders' advisory committee, community presentations, airport display boards and public meetings. An open house will be held at a later date.

### Treasurer's Annual Investment Report

Treasurer Parrish reviewed the Annual Investment Report. (A copy of the report is on file in the Office of the County Clerk.)

## CONSENT AGENDA

a) Approval of the Minutes of March 14, 2013, Meeting

- b) March 19, 2013 Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)
- c) Receive and File: Cemetery Trust Fund and Unknown Legatee Account  
Reports / Treasurer's Office
- d) Resolutions:

3-28-13-18 – PICKEREL LAKE PARK BOARDWALK RENOVATION GRANT  
APPLICATION / PARKS

WHEREAS, in 1993, the County received a Michigan Natural Resources Trust Fund (MNRTF) grant to construct an 800-foot floating boardwalk at Pickerel Lake Park to connect the main parking area to 4.5 miles of natural trails throughout the park. The heavily-used boardwalk is popular for hiking, skiing, fishing, and experiencing aquatic environments up close; and

WHEREAS, the floating boardwalk is showing wear and deterioration and is reaching the end of its projected lifespan. A professional review has determined that it is in need of replacement to avoid costly repair and maintenance; and

WHEREAS, the total cost to redevelop the boardwalk is estimated at \$500,000. Grant funds are available to pay for 50 percent of the cost of the project and the Parks Department has identified the project as its number one priority for the 2014 Capital Improvement Program (CIP) budget process.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the Park's Department application for a Michigan Natural Resources Trust Fund grant for the Pickerel Lake Boardwalk Renovation project.

3-28-13-19 – DELINQUENT 2012 REAL PROPERTY TAXES / AUTHORIZE ISSUANCE  
OF "GENERAL OBLIGATION LIMITED TAX NOTES, SERIES 2013" /  
TREASURER'S OFFICE

WHEREAS, the Board of Commissioners of the County of Kent (the "County") has heretofore adopted a resolution establishing the Kent County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Kent County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2012 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2013, will be approximately \$35,000,000, exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Kent, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed Thirty Five Million Dollars (\$35,000,000) and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2012 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes



outstanding on March 1, 2013, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2012 delinquent taxes outstanding on March 1, 2013, or the portion of the 2012 delinquent taxes against which the County shall borrow, has been determined.

#### Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2013" with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer.

#### Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check or draft drawn upon and mailed by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

#### Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

#### Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, if the notes are sold at a discount, the full amount of the delinquent tax roll against which the County has borrowed, delivered as

uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2013, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2013 Collection Account established in Section 6 hereof.

2013 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2013 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2013, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, the State of Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2013 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2013 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2013 Collection Account and the 2013 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2013 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2013 Collection Account and the 2013 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2013 Collection Account

10. Upon the investment of moneys in the 2013 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2013 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real

property taxes that are due the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

#### Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law, once in *The Bond Buyer* or the *Detroit Legal News*, both of which are hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

#### Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

#### Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for

registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

#### Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

#### Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this Section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

#### Chargebacks

18. For any principal payment date of the notes on or after January 1, 2016, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2013 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this section shall not limit the authority of the County Treasurer under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.

#### Purchase of Notes by County

19. All or any portion of the notes may be purchased or otherwise acquired by the County if the County Treasurer by order deems such purchase or acquisition to be in the best interest of the County. In such case, the County Treasurer is authorized to take such actions to effectuate the purchase or acquisition, including without limitation entering into an agreement to purchase or repurchase the notes. The purchase or other acquisition of notes by or on behalf of the County does not cancel, extinguish or otherwise affect the notes and the notes shall be treated as outstanding notes for all purposes of this resolution until paid in full.

#### Issuance of Refunding Notes

20. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the

"Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

Form of Notes

21. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer's execution thereof.

Motion by Commissioner Mast, seconded by Commissioner Vander Molen, that the Consent Agenda items be approved.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk - 19.

Nays: 0.

RESOLUTIONS

3-28-13-20 – GENERAL FUND ADVANCE TO THE DRAIN COMMISSION REVOLVING FUND – SHAWMUT HILLS DRAIN – TREMONT BLVD., NW / DRAIN COMMISSION

WHEREAS, the Drain Commissioner has undertaken a flooding relief project for the Shawmut Hills County Drain at a cost of \$404,975; and

WHEREAS, the Drain Commissioner has, under Sec. 471 of the Michigan State Drain code, entered into a contract with the benefiting governmental units whereby they agree to pay their proportional at large assessments for the project, the Kent County Board of Commissioners authorizes an advance equal to the cost of the maintenance project with installments to be spread over six years; and

WHEREAS, the Drain Commissioner is requesting an advance from the Unassigned Fund Balance of the County's General Fund to finance the cash flow requirements of this project.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners authorizes an advance of up to \$404,975 from the General Fund - Unassigned Fund Balance to the Drain Commission Revolving Fund for the purpose of providing financing assistance for the Shawmut Hills County Drain District; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorize the County Administrator/Controller or Board Chair to sign all related documents; and

BE IT FURTHER RESOLVED, that such advance is to be amortized over a six-year term, including interest on the outstanding balance at a rate of 1.14% per annum, with the first installment due April 1, 2014.

Motion by Commissioner Vander Molen, seconded by Commissioner Vonk, that the

resolution moved the resolution be adopted.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk - 19.

Nays: 0.

3-28-13-21 – GENERAL FUND ADVANCE TO THE DRAIN COMMISSION REVOLVING FUND – SHAWMUT HILLS DRAIN / DRAIN COMMISSION

WHEREAS, the Drain Commissioner will undertake a flooding relief project for the Shawmut Hills County Drain at a cost of \$114,650; and

WHEREAS, the costs incurred for this project will be specially assessed to the City of Grand Rapids and the property owners of the district who benefit from said improvements, the Kent County Board of Commissioners authorizes an advance equal to the cost of the improvement project with installments to be spread over seven years; and

WHEREAS, the Drain Commissioner is requesting an advance from the Unassigned Fund Balance of the County's General Fund to finance the cash flow requirements of this project.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners authorizes an advance of up to \$114,650 from the General Fund - Unassigned Fund Balance to the Drain Commission Revolving Fund for the purpose of providing financing assistance for the Shawmut Hills County Drain District; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorize the County Administrator/Controller or Board Chair to sign all related documents; and

BE IT FURTHER RESOLVED, that such advance is to be amortized over a seven-year term, including interest on the outstanding balance at a rate of 1.14% per annum, with the first installment due April 1, 2014.

Motion by Commissioner Mast, seconded by Commissioner Vonk, that the resolution moved the resolution be adopted.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk - 19.

Nays: 0.

3-28-13-22 – LAND BANK AUTHORITY PROCESS SUBCOMMITTEE REPORT / BOARD OF COMMISSIONERS

WHEREAS, the Kent County Land Bank Authority (KCLBA) was created through an intergovernmental agreement between the Michigan Land Bank Fast Track Authority and the County Treasurer, which was approved by the Board of Commissioners by Resolution 11-19-09-136 in November 2009; and

WHEREAS, the KCLBA requested, on four occasions, that Kent County take property from the annual tax foreclosed property listing and sell it to the KCLBA prior to the County Treasurer's public auction; and

WHEREAS, after the June and July 2012 Board of Commissioner actions, a number of concerns and questions were raised regarding the process used by the KCLBA to determine which properties should be acquired; and

WHEREAS, then-Kent County Board Chair Sandi Parrish established a Land Bank Process Subcommittee consisting of Commissioners Michael Wawee, Jr.

(Chair), Tom Antor, Candace Chivis, and Dick VanderMolen in August 2012. The charge of the Subcommittee was:

*To review and assess the County's process and procedures and potential policy regarding selling tax-lien properties to the Kent County Land Bank Authority prior to the Treasurer's public auction process; and*

WHEREAS, the Subcommittee, as a result of its deliberations, has concluded that the issues prompting the KCLBA requests to the County are, for the most part, locally generated. Cities, villages and townships are able to address local issues of blight and instability in their jurisdictions by following permitted statutory procedures for removal of property from the tax foreclosure list and transfer those properties to the KCLBA for appropriate treatment.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accepts the Land Bank Subcommittee Process recommendation that the County not acquire properties and sell them to the Land Bank Authority prior to the public auction, unless the County has a direct interest and under special circumstances related to said properties, and that the Kent County Land Bank Authority (KCLBA) work with the local units of government within the County to acquire properties prior to the auction.

Motion by Commissioner Wawee, seconded by Commissioner Saalfeld, that the resolution moved the resolution be adopted.

Commissioner Morgan requested a roll call vote.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk - 18.

Nays: Talen - 1.

## REPORTS

### Land Bank Authority

Commissioner Ponstein: The Land Bank Authority completed its strategic plan; if any Commissioner would like a copy, let him know. Confusion remains regarding the land bank.

### Standing Rules Subcommittee

Commissioner Saalfeld: The Standing Rules Subcommittee has completed its work. Its recommendations will go to the Legislative Committee meeting on April 9<sup>th</sup>, and, if approved, to the full Board on April 25<sup>th</sup>.

### Downtown Development Authority

Commissioner Talen: The Downtown Development Authority held a special meeting March 27<sup>th</sup> to modify an agreement for the downtown market.

## MISCELLANEOUS

### Conflict of Interest Statement

Corporate Counsel Dan Ophoff explained that the Community Development Department administers an annual community block grant from the Department of Housing and Urban Development (HUD).

The block grant program is governed by its own conflict of interest provisions which apply to, among others, elected officials. In circumstances where HUD determines there is a



potential for a conflict of interest, federal regulations provide for an exemption request related to that possible conflict of interest. All Commissioners were asked to complete Community Development Department Conflict of Interest Disclosures to identify potential issues. HUD requires that a request for an exemption be preceded by a public disclosure of an identified potential conflict of interest. Commissioner Vriesman will make public disclosures this morning as part of that exemption request process and, as noted, this is nearly identical to the NSP issues that have come before the Board previously.

Commissioner Nate Vriesman  
Conflict of Interest Public Disclosure  
Board of Commissioners Meeting on March 28, 2013, at 8:30 a.m.

I am taking this opportunity to disclose to the citizens of Kent County the circumstances that could cause a potential conflict or real conflict of interest because of my position as the Kent County Commissioner representing District 9 and my role as a partner in the firm, Vriesman & Korhorn Civil Engineers. Vriesman & Korhorn provides engineering services to Byron and Gaines Township on multiple projects including CDBG funded construction projects. By virtue of my position as an elected Commissioner on the Kent County Board of Commissioners, I am required to participate in the decision-making process with respect to CDBG assisted activities including award of CDBG funds to Byron and Gaines Townships. In the given circumstances, there is a potential for conflict of interest or a real conflict of interest.

The Kent County Community Development Department receives and administers the CDBG funds granted by HUD. HUD regulations found in 24 CFR 570.611(a) state that no person "who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a CDBG-assisted activity, or with respect to the proceeds of the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter."

HUD regulations found at 24 CFR 570.611(d) state, ..."upon the written request of the recipient, HUD may grant an exception to the provisions of paragraph (b) of this section" when a public disclosure is made of the nature of the conflict of interest, and when an opinion of the CDBG recipient's attorney determines that the conflict of interest for which the exception is sought would not violate state or local law. In accordance with the said conflict of interest regulation, I publicly disclose my nature of conflict; express my intent to recuse myself from participating in discussions or making recommendations about the grant of CDBG funds to Byron and Gaines Townships, and to abstain from voting in any decisions relating to CDBG assisted activities of Byron and Gaines Townships. Vriesman & Korhorn Civil Engineers, provides engineering design and construction administration services to Byron and Gaines Townships for CDBG-funded construction projects.

I, further, seek County legal counsel's opinion that the interest for which the exception is being requested will not violate state or local law. Kent County Community Development Department will submit my disclosure of the nature of the conflict to HUD and request that an exception be made to the conflict of interest regulations. HUD will determine if an exception to the regulations is in order. Thank you.

Recognition – Dave Hutton & Mayor James Buck

Commissioner Ponstein: Recognized two individuals from the City of Grandville: 1) Dave

Hutton, Grandville Public School teacher and golf coach, as a 2013 recipient of the Michigan High School Athletic Association's Charles E. Forsythe Award. Mr. Hutton has coached the boys' golf team for 42 seasons, and started and led the ice hockey program for 18 years. He has made long-standing contributions to the community and sports. 2) James Buck, Mayor of the City of Grandville, recently announced he will not seek re-election in November. Mayor Buck has served 29 years as Mayor and 42 years on the city council.

Mayor Buck

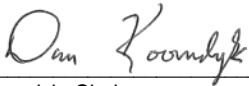
Commissioner Voorhees: Congratulated Mayor Buck, calling him a great community leader.

Collaboration / Cooperation Meeting Rescheduled

Commissioner Saalfeld: The Collaboration / Cooperation Subcommittee meeting scheduled for this morning at 9:30 a.m. will be rescheduled to April 18<sup>th</sup> at 8:00 a.m. following the Executive Committee meeting.

ADJOURNMENT

At 10:22 a.m., Commissioner Mast moved to adjourn, subject to the call of the Chair, and to Thursday, April 25, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Steensma. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**April 25, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Talen gave the invocation.  
The Pledge of Allegiance followed.

### PUBLIC COMMENT

1. George Bartnick, Grand Rapids – He is very concerned about hydraulic fracturing and its adverse effects. Currently, people in Pennsylvania are experiencing ground water contamination due to fracking. He suggested that people watch the video *Entrenched*, which is about individuals paying off those people whose ground water has been spoiled due to drilling.
2. W. Paul Mayhue, 244 Heritage Commons, Grand Rapids – He updated the Board of Commissioners on “A Statewide Forum on Privatization of Prisons, Mass Incarceration and Prison Reform in Michigan.” He would like to work together with Commissioners to resolve this issue.
3. Brian Chisholm, 6900 Vista De Oro Drive, Rockford – As the Board Chair of network180, he asked Commissioners to use their influence to get Medicaid expansion back in the Governor’s budget, as it was taken out by the state legislature. The Michigan Association of Mental Health Boards feels that this will negatively affect thousands of individuals if not put back into the budget.

### SPECIAL ORDER OF BUSINESS

#### Update on Flooding

Jack Stewart, Emergency Management, gave an update on the recent historic flooding during the week of April 15, 2013. The County declared a State of Emergency on Friday, April 19, 2013. Approximately 750 people were evacuated of which 150 have since returned home. They are working with Consumers Power to restore power, coordination with the various groups is going smoothly and, the water is receding 1- 1.5 ft. per day. The Corps of Engineers provided sand bags and volunteer help has been fantastic. He commended both County and City of Grand Rapids emergency staff. Presently, they are awaiting a damage assessment. After the assessment, they will prepare a request for emergency funds from FEMA.

The Right Place, Inc. Update

Birgit Klohs, President of The Right Place, Inc., gave a brief update (copy of the 2012 Annual Report is on file in the Office of the County Clerk). 2012 saw 1,237 new jobs created, 1,554 companies assisted and \$188,200,000 in capital investment which exceeded all goals in 2012. More information is available online at: <http://rightplace.org>.

Collective Impact Recommendations

Lynne Ferrell, Co-Chair of the Collective Impact Steering Committee (founded by the Kent County Family & Children’s Coordinating Council), gave an update on its progress and introduced its initiative - KConnect. KConnect is a community based collective impact effort. It’s about children and the future workforce of Kent County. The initiative will strive to build strong public awareness of the urgent need to improve education, employment and well-being for children and families. They hope to accomplish this by aligning current efforts, filling necessary gaps, and by creating a strong strategic framework for improved collective impact. The goal over the next several years is to put in place structures and approaches that will enable them to improve outcomes for Kent County’s children and families. (A copy of the first phase of KConnect is on file in the Office of the County Clerk.)

CONSENT AGENDA

- a) Approval of the Minutes of March 25, 2013, Meeting
- b) April 2, 2013 Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)
- c) Resolutions:

4-25-13-23 – ACCEPT A 2011-12 STATE HOMELAND SECURITY GRANT AND BUDGET AMENDMENT / SHERIFF

WHEREAS, the Michigan Department of State Police – Emergency Management and Homeland Security Division provides federal pass-through funds for homeland security programs; and

WHEREAS, the purpose of the 2011-2012 Homeland Security Grant Program is to prevent, deter, respond to and recover from incidents of national significance, including but not limited to, threats and incidents of terrorism; and

WHEREAS, starting with grant year 2006, the Homeland Security Grant funding allotments were allocated on a regional basis. Kent County was placed into “Region 6,” which is part of a 13 county region. The fiduciary for the grants since 2006 is the West Michigan Shoreline Regional Development Commission (WMSRDC). WMSRDC has agreed to continue as the fiduciary for the grant; and

WHEREAS, in the event grant funding is eliminated or decreased, the contracted amount for these position(s) will be eliminated or decreased unless continuation funding is approved pursuant to the Fiscal Policy on Grants; and

WHEREAS, the final document of the WMSRDC agreement will be approved by Corporate Counsel; and

WHEREAS, the grant period is September 1, 2012 to May 31, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners accepts a State Homeland Security Grant from the Michigan Department of State Police; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the County Administrator/Controller to sign all grant related documents; and

BE IT FURTHER RESOLVED that the Kent County Board of

Commissioners hereby appropriates \$489,084 from the Michigan Department of State Police – Emergency Management and Homeland Security Division to the Sheriff's Emergency Management Budget – Special Projects Fund, contingent upon award and execution of a contract.

Motion by Commissioner Talen, seconded by Commissioner Vander Molen, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Steensma, Wawee, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk - 19.

Nays: 0.

RESOLUTIONS

4-25-13-24 – STANDING RULES / BOARD OF COMMISSIONERS

WHEREAS, the Standing Rules were adopted by the Board of Commissioners on April 28, 2011; and

WHEREAS, the Board is required to adopt the Standing Rules no later than the second meeting in April of each odd-numbered year; and

WHEREAS, the Board of Commissioners' Standing Rules Subcommittee (Vice Chair Saalfeld – Chair, Commissioners Freeman, Hennessy, Vonk and Wawee) reviewed the Standing Rules with suggestions and changes being solicited from all Commissioners; and

WHEREAS, the proposed Standing Rules are a result of the deliberations of the Subcommittee as well as language reviewed by Corporate Counsel, and are recommended by the Legislative & Human Resources Committee.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby adopts the Standing Rules.

Motion by Commissioner Wawee, seconded by Commissioner Voorhees, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Steensma, Wawee, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk - 19.

Nays: 0.

4-25-13-25 – 2013 EQUALIZATION REPORT / BUREAU OF EQUALIZATION

WHEREAS, the Bureau of Equalization has completed its review of the 2013 assessment rolls of the 21 townships and nine cities of Kent County; and

WHEREAS, the Bureau of Equalization recommends adoption of the State Equalized Value (SEV) of the real and personal property in the total combined amount of \$20,992,849,006. This is a change of 0.02 percent from the 2012 SEV of \$20,988,856,355; and

Real Property:		
Agricultural	\$	316,506,600
Commercial	\$	4,259,065,700
Industrial	\$	1,058,172,900
Residential	\$	13,429,948,693
Developmental	\$	0
TOTAL REAL	\$	19,063,693,893
Personal Property:		
TOTAL PERSONAL	\$	1,929,155,113
GRAND TOTAL	\$	20,992,849,006

NOW, THEREFORE, BE IT RESOLVED that in compliance with Section 211.34 MCLA, as amended, the Kent County Board of Commissioners does hereby approve the 2013 Kent County Equalization Report attached to this resolution; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners hereby appoints Mr. Matthew Woolford, Equalization Director, to represent Kent County in matters of equalization before the State Tax Commission pursuant to MCL 209.7.

Motion by Commissioner Mast, seconded by Commissioner Rolls, that the resolution be adopted.

Motion carried by voice vote.

#### 4-25-13-26 – EXTENSION OF DECLARATION OF STATE OF EMERGENCY / SHERIFF

WHEREAS, during the week of April 15, 2013, Kent County and surrounding areas experienced record rainfall causing record flooding in multiple local municipalities; and

WHEREAS, on April 19, 2013, under the authority of section 10(b) of Michigan Public Act 390 of 1976, as amended, Kent County Board of Commissioners' Chair Koorndyk declared a state of emergency in Kent County because of widespread severe damage, injury, or loss of life or property (or the imminent threat of the same) as a resulting from flooding; and

WHEREAS, Chair Koorndyk's Declaration of State of Emergency allowed extraordinary measures to be taken to alleviate the suffering of the people and to protect or rehabilitate property, including the activation of the Kent County Emergency Operations Plan and activation of the County's Emergency Operations Center to coordinate response activities, control and maximize the efficient use of resources, and utilize the National Incident Management System; and

WHEREAS, Chair Koorndyk's Declaration of State of Emergency by statute expires after 7 days unless it is extended with the consent of the governing body of the county; and

WHEREAS, emergency circumstances and conditions have not resolved. The Grand River and other flood waters have not completely receded. Emergency actions to protect life and property continue. The total amount of damage is not yet known; and

WHEREAS, it is anticipated that the emergency circumstances will abate within 30 days; and

WHEREAS, the Kent County Sheriff's Department and the Kent County Emergency Management Coordinator request the Board of Commissioners consent to the extension of the Declaration of State of Emergency for an additional thirty (30) calendar days through midnight, May 24, 2013, unless the Sheriff determines sooner that emergency conditions have ended and provides a written NOTICE OF TERMINATION OF EMERGENCY to the Chair of the Kent County Board of Commissioners confirming the end of the emergency; and

WHEREAS, the Kent County Board of Commissioners has the authority to consent to this extension of the Declaration of Emergency pursuant to section 10(b) of Michigan Public Act 390 of 1976, as amended, MCL 30.410(b).

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby authorizes and consents to the extension of the current Declaration of State of Emergency for an additional thirty (30) calendar days through midnight May 24, 2013, unless the Kent County Sheriff sooner determines that emergency conditions have ended and provides a written NOTICE OF TERMINATION OF EMERGENCY to the Chair of the Kent County Board of Commissioners confirming the end of the emergency.

Motion by Commissioner Saalfeld, seconded by Commissioner Wawee, that the resolution be adopted.

Motion carried by voice vote.

#### APPOINTMENTS

##### Community Mental Health Authority Board

Motion by Commissioner Steensma, seconded by Commissioner Mast, that Charles Brown be appointed to the Community Mental Health Authority Board.

Motion carried by voice vote.

##### Agricultural Preservation Board

Motion by Commissioner Steensma, seconded by Commissioner Mast, that Edward Robinette be appointed to the Agricultural Preservation Board.

Motion carried by voice vote.

#### REPORTS

There were no reports.

#### MISCELLANEOUS

##### Grandville Flooding

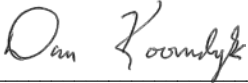
Commissioner Ponstein: Thanked the Red Cross and the Grandville/Jenison Chamber of Commerce for all of their help with the recent flooding. He clarified that the City of Grandville will not be seeking out the illegal connections to the sanitary sewer and assessing penalties and fines to the people as reported by the media. However, illegal hook ups *do* cause back-ups in basements, which the City of Grandville will address in the future.

##### Grandville Mayor Marion Vos

Commissioner Ponstein: Acknowledged the recent passing of former Grandville City Mayor Marion Vos. He served as the Mayor for seven years prior to Mayor Buck.

#### ADJOURNMENT

At 9:57 a.m., Commissioner Talen moved to adjourn, subject to the call of the Chair, and to Thursday, May 9, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Saalfeld. Motion carried.



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Dan Koorndyk, Chair



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Mary Hollinrake, County Clerk



**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**May 9, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Bulkowski gave the invocation.  
The Pledge of Allegiance followed.

PUBLIC COMMENT

Don Zerial - 7377 Cascade Terrace SE, Cascade Township – Distributed copies of two documents: 1) *Wall Street Journal* advertisement (dated May 8, 2013) regarding housing discrimination; 2) Mlive article by John Agar (dated April 27, 2013) regarding former Kent County Commissioner Paul Mayhue’s lawsuit against his former employer. (Copies of articles are on file in the County Clerk’s Office.) He also referred to Mr. Mayhue’s comments made at the April 25<sup>th</sup> Board meeting re: “A Statewide Forum on Privatization of Prisons, Mass Incarceration and Prison Reform in Michigan.” Zerial believes that Mr. Mayhue distorts the facts and feels that this spreads the “virus” that society needs to keep for-profit prisons full.

SPECIAL ORDER OF BUSINESS

GFOA Award Presentation for the Comprehensive Annual Finance Report  
Steve Duarte, Fiscal Services Director, presented Chair Koorndyk with the GFOA Award. Kent County has received this prestigious award the last 12 years.

2013 Financial Overview  
Steve Duarte, Fiscal Services Director, reviewed the 2013 Financial Overview (copy of which is on file in the Office of the County Clerk and at [www.accesskent.com](http://www.accesskent.com)). Kent County has retained its AAA bond rating status.

CONSENT AGENDA

- a) Approval of the Minutes of April 25, 2013, Meeting
- b) April 16, 2013 Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)

Motion by Commissioner Bulkowski, seconded by Commissioner Vander Molen, that the Consent

Agenda items be approved.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Steensma, Rolls, Morgan, Antor, Vonk, Chair Koorndyk - 19.

Nays: 0.

RESOLUTIONS

5-9-13-27 – AUTHORIZATION OF A SUMMER 2013 (JULY 1, 2013) GENERAL OPERATING PROPERTY TAX LEVY / BOARD OF COMMISSIONERS

WHEREAS, pursuant to MCLA 141.412 and 141.413 notice of a public hearing concerning the 2013 County Budget was published in a newspaper of general circulation on October 24, 2012, and a public hearing concerning the budget was held on November 8, 2012; and

WHEREAS, the Kent County Board of Commissioners adopted a Fiscal Year 2013 Appropriation on November 29, 2012; and

WHEREAS, the 2013 budget as adopted requires the levy of 4.2803 mills for general operating purposes to be authorized for the 2013 summer tax billing which has a tax levy date of July 1, 2013.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby certifies a July 1, 2013, levy of taxation of 4.2803 mills for general operating purposes for the County of Kent and the County Clerk is directed to provide City/Township Treasurers with a certified copy of this resolution.

Motion by Commissioner Mast, seconded by Commissioner Vonk, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Steensma, Rolls, Morgan, Antor, Vonk, Chair Koorndyk - 19.

Nays: 0.

5-9-13-28 - CIP FUNDING – FLEET SERVICES FACILITY REPAIRS / FISCAL SERVICES

WHEREAS, on February 10, 2012, during the Correctional Facility renovation project, a crane collapsed on the Fleet Services building resulting in severe damages to the facility; and

WHEREAS, as of April 26, 2013, the total amount of the insurance claim is \$1,998,078. Of this amount, \$1,264,236 are capital expenses and \$733,842 are operating expenses such as costs to house inmates, temporarily secure the area, utilities, rent for a temporary fleet facility, and wages for work performed as a result of the incident; and

WHEREAS, the County's auditors indicate that the County is required, under generally accepted accounting principles (GAAP), to show the \$1,264,236 in capital costs incurred to repair the facility as a capital expense in the CIP Fund; and

WHEREAS, it is recommended that \$1,264,236 be appropriated, from insurance proceeds, to the FY 2012 CIP Fund budget to fund the repairs to the Fleet Services facility.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners appropriates \$1,264,236 to the FY 2012 CIP Fund from insurance proceeds to create a new CIP project for Fleet Services facility repairs.

Motion by Commissioner Morgan, seconded by Commissioner Wawee, that the resolution

be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Steensma, Rolls, Morgan, Antor, Vonk, Chair  
Koorndyk - 19.

Nays: 0.

### REPORTS

#### Downtown Development Authority (Grand Rapids)

Commissioner Talen: The DDA met yesterday and he reviewed a few of its agenda items. 1) The DDA and other downtown organizations are combining their efforts into a new organization called Downtown GR Inc. This new organization will move to 29 Pearl Street sometime this summer. 2) The Veterans' Park and Monument Park reconstruction project will move forward first with Monument Park. 3) The Indiana Railroad bridge (a.k.a the "Blue Bridge") restoration will be completed this summer prior to ArtPrize. 4) A contract for bicycle marketing downtown was approved. 5) It also approved a one-year option on the parking lot to the east of Bistro Bella Vita. The project being proposed includes commercial, retail, condos and underground parking.

### MISCELLANEOUS

#### Baseball/Softball Complex

Commissioner Wawee: While at Rockford High School recently, he heard positive comments regarding the new baseball/softball complex.

#### Public Comment

Commissioner Vonk: Resents the attacks on former Commissioner Mayhue made during today's Public Comment. He worked with Commissioner Mayhue on numerous committees over the years and Mr. Mayhue did an excellent job.

#### Active Commute Week & Investments of Public Dollars

Commissioner Bulkowski: Next week is "Active Commute Week" and he encouraged all to seek alternative methods of transportation (i.e., foot, bike, mass transit, or car pool).

Also, he agrees that the investment of public dollars in some of the great things we've been doing such as DeVos Place and Van Andel Arena should be scrutinized, but he also sees those as great uses of public resources. Be mindful that the community would not be what it is without this infrastructure.

#### network180

Commissioner Mast: At the network180 board meeting on Monday evening, they selected a new Chief Executive Officer, Scott Gillman. Mr. Gillman will help network180 navigate through the mine field of regionalization.

#### AAA Bond Rating & Baseball/Softball Complex

Commissioner Vander Molen: Kent County's continuing AAA bond rating comes from our sound fiscal policies and our financial management.

The baseball/softball complex construction is moving along. The groundbreaking for the Miracle Field will be held on Wednesday, May 15, at noon.

Investments

Commissioner Ponstein: Has never been against Kent County's investments and is very proud of DeVos Place, the Van Andel Arena, Experience Grand Rapids, the Sports Commission, Waste to Energy, Recycling Facility, etc. Government is a benefit to the county and this is one of the shining stars on how government should work. However, what he objects to is while some investments are critiqued and used against commissioners in political campaigns, other investments and commissioners' support thereof are not criticized.

West Michigan Sports Commission

Commissioner Voorhees: He complimented Kent County's decision to invest in the Sports Commission. The results have been fantastic, one being the spin-off of the Meijer States Games, which continues to grow. 2014 will see a winter-style state games. This past week, the Governor recognized the Meijer State Games as having a most influential impact on better health and well-being of Michigan citizens. The economic impact of the Sports Commission is only parallel to Experience Grand Rapids.

AAA bond rating & Flood Relief Efforts

Commissioner Saalfeld: Kudos to Fiscal Services for the AAA bond rating. Kudos also to those who were involved in the flood relief efforts, in particular our Emergency Management staff and volunteers.

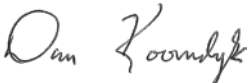
Public Comment

Commissioner Chivis: Echoed Commissioner Vonk's remarks regarding the unfortunate comments made about former Commissioner Paul Mayhue during Public Comment.

Chair Koorndyk said that he served with Commissioner Mayhue, that he was a good commissioner, did his job well, and continues to do a good job in the community.

ADJOURNMENT

At 9:26 a.m., Commissioner Bulkowski moved to adjourn, subject to the call of the Chair, and to Thursday, May 23, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Talen. Motion carried.



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Dan Koorndyk, Chair



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Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**June 13, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk - 18.

Absent: Vonk – 1.

Invocation: Commissioner Chivis introduced Reverend Robert Dean (former Grand Rapids City Commissioner), New Life Church of God in Christ, who gave the invocation. The Pledge of Allegiance followed.

## PUBLIC COMMENT

1. Scott Atchison, Grand Rapids – Downtown Grand Rapids should have a visitors information center. He would like the County to fund it, the Grand Rapids Downtown Development Authority to build it and the convention bureau – Experience Grand Rapids - to run it.
2. Don Zerial - 7377 Cascade Terrace SE, Cascade Township – Distributed copies of three items: 1) *Wall Street Journal* article on General Motors (dated June 13, 2013); 2) Drudge Report post for May 24, 2013 – U.S. Rep. John Conyers comments on Louis Farrakhan's statements made at a Detroit church; and, 3) Drudge Report post for June 10, 2013, regarding single-parent households in Richmond, VA.

## SPECIAL ORDER OF BUSINESS

### Legal Assistance Center

Deborah Hughes, Executive Director of the Legal Assistance Center (LAC), gave its annual update. The LAC was created to bridge the gap between those who can afford paid legal representation and those few who qualify for free legal representation. In 2012, LAC helped 17,000 clients; the majority of whom were low income, women, between the ages of 18 and 49, and 90% were residents of Kent County. Service is provided to individuals on a walk-in basis Tuesday – Friday. Over 80% of requests concern family law issues (divorce, custody, paternity, support, etc.) as well as housing concerns (eviction, debt collection, garnishment, small claims, etc.). She thanked Kent County for its support.

## CONSENT AGENDA

- a) Approval of the Minutes of May 9, 2013, Meeting

b) May 5 & 21, 2013 Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)

c) Resolutions:

6-13-13-29 – AUTHORIZATION TO SUBMIT A GRANT APPLICATION AND CONTRACT  
APPROVAL – COMPREHENSIVE PLAN / COMMUNITY CORRECTIONS

WHEREAS, Public Act 511 of 1988 provides funding for Community Corrections Advisory Boards to administer and operate programs to provide alternatives to incarceration for offenders. The State requires a resolution approving the plan submission from the Board of Commissioners; and

WHEREAS, recommendations regarding funding for the Kent County Court Services Department (Pretrial Programs, Work Crew and Community Service Programs, Case Management and Risk Assessment), and the Kent County Sheriff's Department - Correctional Facility (OUIL III Housing), as well as community-based organizations will be finalized following confirmation of funding level and award of funds from the State, and appropriated at that time; and

WHEREAS, the anticipated grant period is October 1, 2013, to September 30, 2014. It is expected that the grant will be renewable.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approves the annual Community Corrections' Comprehensive Plan and application for funding under PA 511 of 1988.

6-13-13-30 – MICHIGAN PUBLIC HEALTH INSTITUTE – PUBLIC HEALTH  
ACCREDITATION BOARD ACCREDITATION READINESS GRANT FOR  
FY2013 / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from MPHI that \$10,000 in grant funds are available to assist in the Health Department's achievement of the Public Health Accreditation Board's (PHAB) requirements and work in completing a comprehensive workforce development plan; and

WHEREAS, the Health Department is in the midst of PHAB accreditation preparation. Self-study activities have revealed a few gaps in evidence in the areas of workforce development; and

WHEREAS, the funding received from MPHI will be used to develop and adopt a set of nationally recognized core competencies for all staff. In addition, the Health Department will complete a comprehensive workforce needs assessment, and based on this assessment, create a workforce development plan. A tracking system will also be created to monitor staff participation in workforce development opportunities.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners accepts and appropriates \$10,000 in funding from the Michigan Public Health Institute (MPHI) in support of the Health Department's National Accreditation application for FY2013.

Motion by Commissioner Chivis, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk - 18.

Nays: 0.

RESOLUTIONS

6-13-13-31 – STRATEGIES TO ACHIEVE THE “VISION FOR KENT COUNTY IN 2020” /  
BOARD OF COMMISSIONERS

WHEREAS, in 2010, under the leadership of then-Board Chair Steensma, the Board of Commissioners adopted the “Vision for Kent County in 2020” which identified six vision statements to guide the Board and staff in developing policies, making budgetary decisions, and in providing programs and services for citizens of Kent County. The six vision statements can be summarized into six key priority areas and include: Stable Revenues, Efficient Use of Resources, Safe Community, Citizen Participation, Proactive & Innovative Government, and High Quality of Life; and

WHEREAS, earlier this year, the County Administrator/Controller met with members of the Board of Commissioners to discuss the strengths of the County and the opportunities that existed to identify and pursue strategies that would assist in the achievement of the Vision. During these discussions several themes emerged, which resulted in the development of the following strategies:

- *Establish an effective strategy for internal and external communications within our communities and to our statewide leadership.*
- *Continue to control costs by utilizing technology, implementing best-practice/enhancing performance measurement, and managing long-term financial obligations.*
- *Be proactive, innovative, and responsive to emerging community issues.*
- *Continue to refine Board processes to streamline decision-making.*
- *Continue to support a countywide vision by communicating and partnering with local units of government.*
- *Continue to discuss the strengths of the County and the opportunities and objectives that the County could pursue to assist in the achievement of the 2020 Vision; and*

WHEREAS, the strategies were reviewed with the County’s Executive Committee in April, and were forwarded to all Commissioners for comment on May 3, 2013; and

WHEREAS, as the County continues to work to achieve the Vision for Kent County in 2020, these strategies will be used to guide administrative and policy-level decision-making over the next two to three years.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby affirms the “Vision for Kent County in 2020” and to adopt strategies to achieve the Vision.

Motion by Commissioner Wawee, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

6-13-13-32 – COLLABORATION / COOPERATION SUBCOMMITTEE – CCWG REPORT /  
BOARD OF COMMISSIONERS

WHEREAS, in November 2011, the Collaboration/Cooperation Subcommittee of the Board of Commissioners created a Community Collaboration Work Group (CCWG), with a broad base of representation from local units of government, the private sector, and community groups, to identify, evaluate, and recommend opportunities for collaboration and consolidation of public services; and

WHEREAS, the 13-member Work Group met regularly throughout 2012 and developed a comprehensive report outlining its process, findings, and recommendations. The Report was accepted by the CCWG on March 20, 2013, and presented to the Collaboration/Cooperation Subcommittee; and

WHEREAS, the Final Report of the CCWG was reviewed by the Collaboration/Cooperation Subcommittee on April 18, 2013; and

WHEREAS, the Collaboration/Cooperation Subcommittee voted unanimously to recommend that the Report of the Community Collaboration Work Group be adopted by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby adopts the Report of the Community Collaboration Work Group.

Motion by Commissioner Wawee, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried by voice vote.

6-13-13-33 – APPROVE THE COMMUNITY DEVELOPMENT ANNUAL ACTION PLAN AND BUDGET AMENDMENT / COMMUNITY DEVELOPMENT

WHEREAS, Kent County has qualified as an Urban County, which makes it eligible to receive funds from the US Department of Housing and Urban Development (HUD) for its 32<sup>nd</sup> year as an entitlement community; and

WHEREAS, the five-year Consolidated Plan for July 1, 2011, through June 30, 2015, consists of a needs assessment, market analysis and related goals and objectives, and is a prerequisite of obtaining Community Development Block Grant (CDBG), and HOME Investment Partnership (HOME) funding from HUD; and

WHEREAS, the grant application, referred to as the Annual Action Plan, contains a description and budget for CDBG, and HOME funded activities proposed to be undertaken between July 1, 2013, and June 30, 2014, including CDBG projects requested by 33 local units of government as well as one project requested by the Kent County Parks Department for the expansion of Dwight Lydell Park (\$50,000); and

WHEREAS, the application seeks \$2,232,633 in funding that includes CDBG \$1,548,668, HOME \$683,965, and recognizes an additional \$45,000 anticipated as income from the CDBG Housing Rehabilitation Program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approve the Housing and Community Development Annual Action Plan for July 1, 2013, through June 30, 2014; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorize the Board Chair or designee to sign all documents related to the plan; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby appropriates \$2,277,633 in estimated revenues to the 2013-14 CDBG and HOME programs contingent upon award and execution of a contract.

Motion by Commissioner Mast, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Voorhees, Wawee, Chair Koorndyk - 16.

Nays: 0.

Abstain: Bulkowski, Vriesman – 2.

(Note: Resolutions 6-13-13-34 - 43 were moved under one roll call vote, however, prior to the vote several Commissioners disclosed conflicts of interest and declared that they would abstain and those abstentions are reflected with the individual resolutions.)

6-13-13-34 – APPROVE CONTRACT WITH AREA COMMUNITY SERVICE EMPLOYMENT AND TRAINING AND AUTHORIZE BOARD CHAIR TO SIGN / COMMUNITY DEVELOPMENT



WHEREAS, this is the eighth year that Community Development has proposed using Area Community Service Employment and Training (ACSET) for the provision of weatherization services and emergency home repair and related services to eligible households; and

WHEREAS, the contract, if approved, will provide for a home weatherization program as well as minor home repair services to eligible households; and

WHEREAS, the contract period is July 1, 2013, to June 30, 2014; and  
WHEREAS, Assistant Corporate Counsel has reviewed and approved

the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the award of CDBG funding in the amount of \$33,338 to ACSET; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or designee to sign the agreement.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk – 17.

Nays: 0.

Abstain: Bulkowski – 1.

6-13-13-35 – APPROVE CONTRACT WITH ARBOR CIRCLE CORPORATION AND AUTHORIZE BOARD CHAIR TO SIGN / COMMUNITY DEVELOPMENT

WHEREAS, for the past 20 years Community Development Department has utilized the services of Arbor Circle Corporation; and

WHEREAS Arbor Circle Corporation desires to provide pregnant and parenting teens and their children in northern Kent County, a weekly group experience to: 1) develop a healthy and positive relationship with their child; 2) learn about and promote their child's development; 3) develop a support network with their peers; 4) learn about and practice healthy behaviors that reduce stress; 5) reduce repeat pregnancies; and 6) increase high school completion; and

WHEREAS, the contract period is July 1, 2013, to June 30, 2014; and  
WHEREAS, Assistant Corporate Counsel has reviewed and approved

the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the award of CDBG funding in the amount of \$10,500 to Arbor Circle Corporation; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or designee to sign the agreement.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk – 16.

Nays: 0.

Abstain: Bulkowski, Steensma - 2.

6-13-13-36 – APPROVE CONTRACT WITH FAIR HOUSING CENTER OF WEST MICHIGAN AND AUTHORIZE BOARD CHAIR TO SIGN / COMMUNITY DEVELOPMENT

WHEREAS, as a recipient of Community Development Block Grant (CDBG) funds, the Community Development Department is committed to fair housing in its service area; and

WHEREAS, the mission of the Fair Housing Center of West Michigan (FHCWM) is to promote equal housing opportunity throughout West Michigan; and

WHEREAS, this is the thirtieth year that the Community Development Department will use the services of FHCWM; and

WHEREAS, FHCWM is the sole provider of fair housing services in Kent County; and

WHEREAS, the contract period is July 1, 2013 to June 30, 2014; and  
WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the contract with Fair Housing Center of West Michigan for an amount of \$40,000; and

BE IT FURTHER RESOLVED, that the Kent County Board of Commissioners authorizes the Board Chair or designee to sign the agreement.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk – 17.

Nays: 0.

Abstain: Bulkowski – 1.

6-13-13-37 – APPROVE CONTRACT WITH THE UNITED WAY AND AUTHORIZE BOARD CHAIR TO SIGN / COMMUNITY DEVELOPMENT

WHEREAS, HUD requires entities seeking funds for homelessness activities to prepare a Continuum of Care strategy detailing the needs and proposed responses to those needs as the basis of any funding application. This process involves more than 70 support service agencies, shelter providers and interested local government agencies; and

WHEREAS, a staff position at The United Way will provide the coordination and consultation services needed to develop and write the Continuum of Care strategy. The Board of Commissioners has annually approved funding for this position since December 1, 1999; and

WHEREAS, the contract period is July 1, 2013, to June 30, 2014; and  
WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves entering into a contract with the United Way to provide funding in the amount of \$8,000; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or designee to sign the agreement.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk – 16.

Nays: 0.

Abstain: Bulkowski, Talen – 2.

6-13-13-38 – APPROVE CONTRACT WITH HOME REPAIR SERVICES OF KENT COUNTY, INC. AND AUTHORIZE BOARD CHAIR TO SIGN / COMMUNITY DEVELOPMENT

WHEREAS, the Community Development Department has used the services of Home Repair Services of Kent County, Inc. (HRS) for the provision of an Emergency Minor Home Repair Service Program for the past 27 years; and

WHEREAS, the new contract, if approved, will continue the Minor Home Repair (\$92,975), Accessibility Modifications (\$30,000); and

WHEREAS, the contract period is July 1, 2013, to June 30, 2014; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves entering into a contract with Home Repair Services of Kent County, Inc. for an amount of \$122,975, and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or designee to sign the agreement.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk – 17.

Nays: 0.

Abstain: Bulkowski – 1.

6-13-13-39 – APPROVE CONTRACT WITH HOPE NETWORK WEST MICHIGAN AND AUTHORIZE BOARD CHAIR TO SIGN / COMMUNITY DEVELOPMENT

WHEREAS, Community Development Department has used the services of Hope Network West Michigan for the past 20 years; and

WHEREAS, the Agency operates North Kent Transit Service (NKTS) within the NKTS primary service area, and has agreed to provide door-to-door special transportation service to eligible seniors, individuals with disabilities and low to moderate income citizens for trips originating in Ada Township, Algoma Township, Alpine Township, Byron Township, Cannon Township, Cascade Charter Township, Courtland Township, Gaines Township, Grattan Township, City of Lowell, Plainfield Charter Township, City of Rockford, Village of Sand Lake, Village of Sparta, Spencer Township, and Vergennes Township during the period of the agreement. The terms and conditions for service are stated in separate agreements with the Agency and Community Development for each of these political subdivisions; and

WHEREAS, the total compensation and reimbursement to the Agency under the agreements for service to the Township of Ada is \$6,966, the Township of Algoma is \$2,500, Township of Alpine is \$17,500, the Township of Byron is \$17,055, the Township of Cannon is \$5,200, the Township of Cascade is \$7,158, the Township of Courtland is \$4,158, the Township of Gaines is \$14,320, the Township of Grattan is \$5,365,

the City of Lowell is \$3,000, the Township of Plainfield is \$16,000, the City of Rockford is \$8,000, the Village of Sand Lake is \$2,675, the Village of Sparta is \$1,000, the Township of Spencer is \$1,000, and the Township of Vergennes is \$3,201; and

WHEREAS, the contract period is July 1, 2013, to June 30, 2014; and

WHEREAS, Assistant Counsel has reviewed and approved the agreements.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the contract with Hope Network West Michigan for a total funding amount of \$115,099; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or designee to sign the agreement.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk – 17.

Nays: 0.

Abstain: Bulkowski – 1.

6-13-13-40 – APPROVE CONTRACT WITH NORTH KENT COMMUNITY SERVICES, INC. AND AUTHORIZE BOARD CHAIR TO SIGN / COMMUNITY DEVELOPMENT

WHEREAS, the Community Development Department proposed two contracts would provide funding for summer lunch baskets for low to moderate income families with school aged children residing in Village of Sand Lake and the Solon Township; and

WHEREAS, the total compensation to North Kent Community Services under the agreement for service to the Village of Sand Lake will be \$2,000, and to Solon Township will be \$3,200; and

WHEREAS, the contract period is July 1, 2013, to June 30, 2014; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves entering into the said two contracts with North Kent Community Services, Inc.; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or designee to sign the agreement.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk – 17.

Nays: 0.

Abstain: Bulkowski – 1.

6-13-13-41 – APPROVE CONTRACT WITH SENIOR NEIGHBORS, INC. AND AUTHORIZE BOARD CHAIR TO SIGN / COMMUNITY DEVELOPMENT

WHEREAS, the Community Development Department has utilized the

services of Senior Neighbors, Inc. for the past 20 years; and

WHEREAS, Senior Neighbors, Inc. will provide Lowell and Sparta area seniors with enhanced senior center services such as increased information and referral services to older adults; reduced isolation of older adults through programming, including coordination of the Lowell site's senior meals program; and increased coordination of older adult voluntarism; and

WHEREAS, Community Development Department proposes awarding a total amount of \$53,947 to Senior Neighbors. An amount of \$11,447 would be used for services to be provided by Lowell Senior Neighbors in the Township of Lowell and Vergennes; and an amount of \$42,500 would be used for services to be provided by Sparta Senior Neighbors to the Township of Algoma, the Village of Kent City, the Township of Sparta, the Village of Sparta and the Township of Tyrone; and

WHEREAS, the contract period is July 1, 2013, to June 30, 2014; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved

the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves entering into two contracts with Senior Neighbors for a total amount of \$53,947; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or designee to sign the agreement.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk – 16.

Nays: 0.

Abstain: Bulkowski, Steensma – 2.

6-13-13-42 – APPROVE CONTRACT WITH SENIOR MEALS PROGRAM, INC. AND AUTHORIZE BOARD CHAIR TO SIGN / COMMUNITY DEVELOPMENT

WHEREAS, the Community Development Department has used the services of Senior Meals Program, Inc. since 1993; and

WHEREAS, the two proposed contracts provides funding for 1) home-delivered nutritionally balanced meals to eligible seniors and disabled persons residing in Grattan Township and 2) home-delivered nutritionally balanced meals to eligible seniors and severely disabled person residing in the 33 CDBG-participating communities within Kent County; and

WHEREAS, the total compensation and reimbursement to Senior Meals under the agreement for service to Grattan Township will be \$5,365 and under the agreement for service to the 33 CDBG participating communities within Kent County will be \$29,638; and

WHEREAS, the contract period is July 1, 2013, to June 30, 2014; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved

the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves entering into two contracts with Senior Meals Program, Inc.; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or designee to sign the agreement.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk – 16.

Nays: 0.

Abstain: Bulkowski, Steensma – 2.

6-13-13-43 – APPROVE CONTRACTS WITH COMMUNITY REBUILDERS, INC. AND DWELLING PLACE OF GRAND RAPIDS, INC. AND AUTHORIZE BOARD CHAIR TO SIGN / COMMUNITY DEVELOPMENT

WHEREAS, as part of the Shelter Plus Care (S+C) Program, the United States Department of Housing and Urban Development (HUD) has awarded funds to Kent County for Site Based Rental Assistance (SRA) and Tenant Based Rental Assistance (TRA) for homeless persons; and

WHEREAS, the S+C Program is designed to link rental assistance to supportive services for hard-to-house homeless individuals and families; and

WHEREAS, the Community Development Department recommends contracting with Dwelling Place of Grand Rapids, Inc. and Community Rebuilders, Inc., to administer the supportive housing components of the Kent County S+C Program. In the SRA program the rental assistance is attached to the unit. In the TRA program assistance follows the tenant if they choose to move; and

WHEREAS, the Community Rebuilders TRA contract commits \$831,588 in funding necessary to subsidize ninety-three tenant-based units for rental assistance and administrative costs; and

WHEREAS, the Community Rebuilders SRA contract commits \$402,836 in funding necessary to subsidize fifty sponsor-based rental assistance and administrative costs; and

WHEREAS, the Dwelling Place contract commits \$136,100 in funding necessary to subsidize twenty sponsor-based units rental assistance and administrative costs; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreement; and the contract period will be from July 1, 2012, to June 30, 2013.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves entering into a contract with Community Rebuilders, Inc. and Dwelling Place of Grand Rapids, Inc.; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or her designee to sign the agreement; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby appropriates \$1,398,494 in estimated revenues to the 2014 Shelter Plus Care Fund contingent upon award and execution of a contract.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk – 17.

Nays: 0.

Abstain: Bulkowski – 1.

6-13-13-44 – UPDATE OF FISCAL POLICIES – ANNUAL BUDGET / FISCAL SERVICES

WHEREAS, consistent with the County’s policy related to the review of policies and procedures, Fiscal Services has conducted a review of the Annual Budget Policy and is recommending changes to be consistent with current practice and to

streamline the approval process for transfers which do not exceed a Department's Board-approved appropriation; and

WHEREAS, in addition, the policy has been revised to allow the Finance and Physical Resources Committee to approve transfers subsequent to the fiscal year end to allow year-end activity to post as long as the total appropriation set by the Board of Commissioners is not increased; and

WHEREAS, the policy revisions are approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby adopts the revisions to the Fiscal Policy for the Annual Budget.

Motion by Commissioner Mast, seconded by Commissioner Voorhees, that the resolution be adopted.

Motion carried by voice vote.

6-13-13-45 – UPDATE OF FISCAL POLICIES – CAPITAL IMPROVEMENT PROGRAM / FISCAL SERVICES

WHEREAS, consistent with the County's policy related to the review of policies and procedures, Fiscal Services has conducted a review of the Capital Improvement Program (CIP) Policy and is recommending that the Policy be updated to provide a formal process for the Board of Commissioners to approve "emergent projects" which occur outside of the normal CIP review process with a 2/3rds majority vote of the members-elect; and

WHEREAS, the policy revisions are approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby adopts the revisions to the Fiscal Policy for the Capital Improvement Program.

Motion by Commissioner Vriesman, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried by voice vote.

6-13-13-46 – ADDITION 0.5 FTE PUBLIC HEALTH NURSE POSITION / HEALTH DEPARTMENT

WHEREAS, the Michigan Department of Human Services (DHS) has made additional funding available for the Refugee Health Assessment program; and

WHEREAS, in Kent County, the number of refugee arrivals has almost doubled in the past five years from 277 refugee arrivals in FY2007 to 536 arrivals in FY2012; and

WHEREAS, minimum program requirements for the Refugee program require that all arrivals be seen for assessment within 30-90 days of arrival to the United States to protect the public's health and to assist the refugee in successful integration into the community; and

WHEREAS, in FY2007 the Health Department staffing for refugee assessments was two 0.5 FTE Public Health Nurse positions, which were increased to 0.6 FTE positions during FY2012 to accommodate the large increase in refugee arrivals; and

WHEREAS, the Health Department is requesting to add a 0.5 FTE Public Health Nurse position for the Refugee Health Assessment program to ensure that minimum program requirements of assessing all refugee arrivals are met within 90 days; and

WHEREAS, funding for this position is available in the FY2013 budget

and the DHS Refugee Health Assessment Program; and

WHEREAS, the cost of salary and benefits for the 0.5 FTE Public Health Nurse position is \$28,315; and

WHEREAS, in the event grant funding is eliminated or decreased, the position will be eliminated unless continuation funding is approved pursuant to the Fiscal Policy on Grants.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby accepts and appropriates \$11,536 from the Michigan Department of Human Services for the Refugee Health Assessment Program; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners hereby adds a 0.5 FTE Public Health Nurse position to provide Refugee Program services.

Motion by Commissioner Saalfeld, seconded by Commissioner Wawee, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk – 18.

Nays: 0.

6-13-13-47 – REVISIONS TO HEALTH DEPARTMENT FEE SCHEDULE / HEALTH DEPARTMENT

WHEREAS, Public Act 368 of 1978 (the Public Health Code), as amended, allows a local government to “...fix and require the payment of fees for services authorized or required to be performed by the local health department.” Said fees should not be more than the reasonable cost of providing the service; and

WHEREAS, the Health Department has attempted to create a fair and equitable fee schedule that captures the cost of services provided. As a result, the Health Department is proposing a reduction in the fee charged for eight existing fees with an effective date of July 1, 2013. All of these recommendations are detailed in the attached schedule; and

WHEREAS, the Animal Shelter is proposing a reduction in the fee charged for feline adoptions, the elimination of the practice of charging a separate spay/neuter fee for cats at

the time of adoption, and a reduction in the fee charged for canine spay/neuter to reflect current costs; and

WHEREAS, the current rate for spay and neuter is based upon a cost assessment that was prepared prior to the employment of a full-time veterinarian at the Animal Shelter. Now that spay and neuter are performed at the Animal Shelter by its veterinarian, the cost of these surgeries has decreased significantly; and

WHEREAS, it is estimated that there will be no financial impact to the Animal Shelter budget based on the proposed fee changes.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves amendments to the Health Department’s fee schedule.

Motion by Commissioner Mast, seconded by Commissioner Hennessy, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk – 18.



Nays: 0.

APPOINTMENT

Kent District Library Board – Region 5

Motion by Commissioner Wawee, seconded by Commissioner Mast, to appoint Craig Wilson to the Kent District Library Board – Region 5.  
Motion carried by voice vote.

REPORTS

Downtown Development Authority (Grand Rapids)

Commissioner Talen: The DDA met yesterday and approved an \$8.1 million budget to be submitted to the Grand Rapids City Commission.

Experience Grand Rapids

Commissioner Shroll: Experience Grand Rapids has sponsored a national campaign ad for Pure Michigan promoting tourism for Grand Rapids.

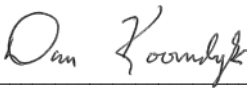
MISCELLANEOUS

Grand Rapids Griffins

Commissioner Ponstein: The Grand Rapids Griffins are up three games to none in the Calder Cup finals against Syracuse with the fourth game of the series being played on Friday. He is proud to be a Griffins fan and thanked the team owners, coaches and players for their contributions to our community.

ADJOURNMENT

At 9:13 a.m., Commissioner Chivis moved to adjourn, subject to the call of the Chair, and to Thursday, June 27, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**June 27, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk - 18.

Absent: Morgan – 1.

Invocation: Commissioner Shroll introduced Reverend Ann Conklin, Eastminster Presbyterian Church, who gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

1. Don Zerial - 7377 Cascade Terrace SE, Cascade Township – Distributed copies of four items: 1) partial list Heartwell for Mayor contributions (2007); 2) Friends of Transit Contributions and Expenditures (2009); 3) Letter to Peter Varga, dated April 6, 2011; and, 4) Benteler Automotive to Close Plant (mlive, June 14, 2013).

SPECIAL ORDER OF BUSINESS

Quality Service Employee of the Quarter

Chair Koorndyk acknowledged Jason Buck, Environmental Health – Health Department, who was selected as the Quality Service Employee of the Second Quarter. He read a letter commending Jason for his superior service during his eight years with Kent County.

Proclamation for the Honorable Mayor James R. Buck

Chair Koorndyk presented and read a proclamation to Mayor James R. Buck for his years of service to the City of Grandville and Kent County. Mayor Buck was Grandville City Mayor for the last 29 years with a total of 42 years of elected public service.

CONSENT AGENDA

- a) Approval of the Minutes of June 13, 2013, Meeting
- b) June 11 & 18, 2013 Finance Committee Meeting Minutes (Reports of Claims and Allowances)

Motion by Commissioner Shroll, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk - 18.

Nays: 0.

RESOLUTIONS

6-27-13-48 – AMENDMENT TO CURRENT HOME CONSORTIUM AGREEMENT WITH THE CITY OF WYOMING / COMMUNITY DEVELOPMENT

WHEREAS, the City of Wyoming and the County formed a HOME Consortium in 2010 and entered into an Interlocal Agreement to address regional housing needs. Pursuant to the Agreement, the County serves as the lead entity for the Consortium; and

WHEREAS, the original agreement expires on June 30, 2014, and allows for an extension of the Consortium up to one year prior to its expiration. The original agreement did not allow for automatic renewals; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD), which administers the HOME program, allows for automatic renewals as long as all parties to the agreement adopt a resolution specifically authorizing such renewals; and

WHEREAS, both the City of Wyoming and the County desire to extend the agreement and to modify it to allow for automatic renewals. Except for the termination date and renewal clause, all other terms and conditions of the agreement remain the same; and

WHEREAS, the agreement provides that the partnership will remain in effect and renew every three years unless the County or the City of Wyoming choose to opt out; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreements.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners amends the HOME Consortium Agreement with the City of Wyoming to extend it for the period of July 1, 2014 to June 30, 2017; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners allows for automatic renewal of the agreement in the future.

Motion by Commissioner Mast, seconded by Voorhees, that the resolution be adopted.  
Motion carried by voice vote.  
(Bulkowski abstained)

6-27-13-49 - APPROVE CONTRACTS WITH ICCF NONPROFIT HOUSING CORPORATION AND HABITAT FOR HUMANITY OF KENT COUNTY / COMMUNITY DEVELOPMENT

WHEREAS, the Kent County Board of Commissioners annually requests and accepts HOME Investment Partnership Program funds from the United States Department of Housing and Urban Development (HUD); and

WHEREAS, the County's 2013-2014 Annual Action Plan included funding for the development of affordable housing; and

WHEREAS, the proposed contracts, if approved, will provide funding for the development of affordable housing, including acquisition, new construction and rehabilitation of not less than four units of affordable housing; and

WHEREAS, the contracts provide that the units will remain as affordable homeownership units, as defined by HUD, for the term of the affordability period as indicated by HUD; and

WHEREAS, Assistant Corporate Counsel has reviewed and approved the agreements.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of

Commissioners enters into contracts with the Inner City Christian Federation (ICCF) Non-Profit Housing Corporation for \$267,345, and Habitat for Humanity of Kent County for \$243,771.

Motion by Commissioner Mast, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Mast, Hennessy, Freeman, Chivis, Antor, Chair Koorndyk - 17.

Nays: 0.

Abstain: Bulkowski – 1.

6-27-13-50 – MONITORING SERVICES AGREEMENT WITH CITY OF WYOMING / COMMUNITY DEVELOPMENT

WHEREAS, Federal law requires Community Development Block Grant (CDBG) grantees to monitor subrecipient activities and programs to assure compliance with applicable Federal requirements and that performance goals are being achieved. For the past two years, the City of Wyoming has contracted with the County for this service and has requested to extend the monitoring services agreement to include four non-profit agencies: Fair Housing Center of West Michigan, Home Repair Services of Kent County, Compassion This Way, and the Heart of West Michigan United Way, for the period of July 1, 2013 – June 30, 2014; and

WHEREAS, benefits to the City include timely, accurate, and HUD compliant subrecipient monitoring that would not otherwise be possible with their existing staffing levels. Benefits to the County include cost sharing of required monitoring procedures for the two common subrecipients. This arrangement supports the Board of Commissioners' consolidation of services priority; and

WHEREAS, the proposed Agreement outlines the scope of work and responsibilities of the parties. While the County will perform the City's monitoring services, the City will continue to remain accountable for the overall administration and compliance requirements of the CDBG program; and

WHEREAS, all costs associated with the monitoring function will be paid by the City of Wyoming which is estimated to not exceed \$3,200 (personnel, mileage, and cost allocation) for the year 2013-2014. The Agreement has the potential to be renewed on an annual basis; and

WHEREAS, the Agreement has been reviewed and approved as to form by Assistant Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves a Subrecipient Monitoring Services Agreement between the County's Community Development Department and City of Wyoming; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners appropriates \$3,200 in contract revenues to the 2013-2014 Community Development Department budget.

Motion by Commissioner Hennessy, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

(Bulkowski Abstained)

REPORTS

Veterans Affairs Subcommittee Report - Receive

Chair Koorndyk: The Report of the Veterans Affairs Subcommittee has been forwarded to the Board of Commissioners. Under our Standing Rules, the Chair has determined that the Report meets the subcommittee's charge and may be received without motion.

Motion by Commissioner Shroll, seconded by Commissioner Wawee, to move the Report and Recommendation of the Veterans' Affairs Subcommittee be referred to the Finance & Physical Resources Committee for its consideration and recommendation.  
Motion carried by voice vote.

#### Lakeshore Regional Entity

Commissioner Ponstein: The five local Community Mental Health Regions (Muskegon, Ottawa, Kent, Allegan & the West Michigan Group - Oceana, Lake & Mason) now comprise a single regional entity to provide behavioral health services which includes developmental disabilities and substance abuse disorders. The new entity, Lakeshore Regional Entity, formed prior to the deadline of July 1<sup>st</sup> and is the first entity that has completed this goal ahead of time. Representing Kent County on this new entity's board along with Commissioner Ponstein will be Larry Oberst, both of whom served on Kent County's CMH Board. A copy of the bylaws is available in the Office of the County Clerk.

#### Land Bank Authority

Commissioner Ponstein: The Land Bank Authority met yesterday. The Land Bank will close on the Sparta Foundry project on June 28<sup>th</sup>. The Village of Sparta donated an unfinished 32-lot development (Bedford Hills Farm) to the Land Bank so that it can be completed. The Land Bank is teaming with Home Builders to find builders to build these homes. Plainfield Township has asked the Land Bank for assistance to clear titles on two properties. The City of Grand Rapids will transfer 163 properties to the Land Bank. A lot of the City's properties fall back into foreclosure with unpaid taxes, code, and ordinance violations and so become a revolving nuisance for the City. Grand Rapids is looking for a new solution.

### MISCELLANEOUS

#### Medicaid Expansion

Commissioner Bulkowski: Encouraged Commissioners to contact state senators to support Medicaid expansion.

#### Seussical the Musical

Commissioner Bulkowski: *Seussical the Musical* is playing at Ottawa Hills High School today at 1:30 p.m. This musical, put on by the Vocal Music Workshop, involves over 80 students (including his three children) from 20 school districts.

#### Paul Ippel Retirement

Commissioner Talen: Announced that the retirement reception for Paul Ippel, Executive Director of network180, will be held today from 4-6 pm in the network180 board room.

#### Mayor James R. Buck

Commissioner Bulkowski: Thanked Mayor Buck for his help creating The Rapid. In the summer of 1999, six mayors met and came up with the idea for The Rapid. The Rapid continues to have outstanding growth, outpacing state averages, and we owe Mayor Buck a debt of gratitude for his contributions.

Commissioner Voorhees: Grandville is the great place it is today due much to Mayor Buck's input and leadership.

Commissioner Saalfeld: Appreciates Mayor Buck's leadership on the Grand Valley Metro Council.

Chair Koorndyk: Worked with Mayor Buck at State Farm Insurance and appreciated his guidance and support over the years.

Commissioner Vander Molen: Mayor Buck was on the founding Board of Directors for the Sports Commission. Again, Mayor Buck's fingerprints are all over Kent County.

Meijer State Games

Commissioner Vander Molen: The Meijer State Games were held last weekend. With over 6,000 participants, the event was a success.

Fourth of July - Caledonia

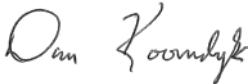
Commissioner Freeman: Caledonia will hold its Fourth of July festivities this coming Saturday, prior to Thursday's holiday.

Juneteenth Celebration

Commissioner Chivis: Invites all to the Juneteenth Festival on Saturday, June 29<sup>th</sup> from 1 – 5 pm at Gerald R. Ford Middle School. Juneteenth is a celebration within the African-American community and the oldest known celebration commemorating the end of slavery.

ADJOURNMENT

At 9:27 a.m., Commissioner Shroll moved to adjourn, subject to the call of the Chair, and to Thursday, July 11, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Wawee. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**July 11, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk - 18.

Absent: Ponstein – 1.

Invocation: Commissioner Vonk gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

1. Don Zerial - 7377 Cascade Terrace SE, Cascade Township – Distributed copies of four newspaper articles: 1) Balancing the budget (*The Grand Rapids Press*, July 2, 2013); 2) Detroit Shrinks Itself, Historic Homes and All (*Wall Street Journal*, May 14, 2010); 3) State to Unveil Detroit Demolition Plan (*Wall Street Journal*, August 2, 2012); and, 4) When Problems Persist (Bookshelf - *Wall Street Journal*, May 3, 2010).

SPECIAL ORDER OF BUSINESS

2012 Audit Presentation

Chair Koorndyk introduced Steven Blann from Rehmann-Robson, the County's auditor. Mr. Blann reviewed the 2012 Comprehensive Annual Financial Report, the Single Audit Act Compliance, and the Free Standing Letter (all of which are on file in the Office of the County Clerk). Kent County was given a clean opinion by the auditors and ranks within the top 5% of counties in the State.

APPROVAL OF MINUTES

Motion by Commissioner Vonk, seconded by Commissioner Morgan, that the Minutes of the June 27, 2013, meeting be approved.  
Motion carried by voice vote.

RESOLUTIONS

7-11-13-51 – REVISION TO 82 IONIA PARKING RAMP FEE SCHEDULE / FACILITIES MANAGEMENT

WHEREAS, the 82 Ionia building includes a two-level parking structure that has a total of 122 parking spaces; and

WHEREAS, approximately 55 parking spaces are leased on a monthly basis by local area businesses and residents. The leases and rates for these parking spaces were assumed by Kent County from the previous building owner, SIBSCO, LLC.

Annual revenue received by the County for the 82 Ionia parking structure is approximately \$82,000; and

WHEREAS, the County has historically adjusted its rate for the 82 Ionia parking structure when the city of Grand Rapids makes its annual rate adjustments. The City recently announced the following rate changes:

<u>CURRENT RATES</u>		<u>PROPOSED RATES</u>	
Ottawa-Fulton amp	\$126 per month	August 1, 2013 rate:	\$126
Monroe Ctr Ramp	\$133 per month	August 1, 2013 rate:	\$135
Pearl-Ionia Ramp	\$147 per month	August 1, 2013 rate:	\$149; and

WHEREAS, Kent County's current monthly rate for the 82 Ionia parking ramp is \$126; and

WHEREAS, Facilities Management recommends a monthly parking rate of \$128 per space effective August 1, 2013, for the 82 Ionia building.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approves amendments to the 82 Ionia Parking Ramp fee schedule effective August 1, 2013.

Motion by Commissioner Mast, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Steensma, Wawee, Voorhees, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk – 17.

Nays: Vriesman - 1.

7-11-13-52 – SECONDARY ROAD PATROL GRANT BUDGET AMENDMENT / SHERIFF – ENFORCEMENT AND ROAD PATROL

WHEREAS, the County has received Secondary Road Patrol funds for the past 35 years; and

WHEREAS, the Secondary Road Patrol program provides supplemental funding for road patrol and accident prevention on secondary roads; and

WHEREAS, the State of Michigan through the Department of State Police is allocating an additional \$600,000 to counties; the Sheriff's Department has been notified that \$24,738 in supplemental funding is available to Kent County; and

WHEREAS, the mid-year supplemental allocation of grant funds will be used to purchase a Leica Robotic Total Station to aid in the reconstruction of accident scenes, as well as the purchase of additional motorcycle equipment; and

WHEREAS, the grant period is October 1, 2012, through September 30, 2013.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners accepts the additional grant funds from the State of Michigan and appropriates an additional \$24,738 to the FY 2013 Secondary Road Patrol budget in the Special Projects Fund.

Motion by Commissioner Mast, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Steensma, Wawee, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk - 19.



Nays: 0.

REPORTS

Downtown Development Authority

Commissioner Talen: Highlights from yesterday's DDA meeting include changing some definitions for one of the DDA's programs that will now allow the installation of "parklets." Businesses that qualify may add seating in a parking space or multiple parking spaces on the street. Also, the DDA gave its consent for a 14-story building with housing and commercial space at 20 E. Fulton.

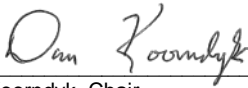
MISCELLANEOUS

ADA Celebration

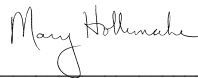
Commissioner Bulkowski: Invited all to the Disability Advocates' celebration of the 23<sup>rd</sup> anniversary of the signing of the Americans with Disabilities Act (ADA) on Tuesday, July 23<sup>rd</sup>, 12:00 (noon), at Rosa Parks.

ADJOURNMENT

At 9:00 a.m., Commissioner Vonk moved to adjourn, subject to the call of the Chair, and to Thursday, July 25, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Wawee. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**July 25, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Antor gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

Brian Chisholm, network180 Board Chair, introduced the new Executive Director, Scott Gilman. Mr. Gilman said that he is thrilled to be in this community and looks forward to working with the Board of Commissioners. He has served in the community mental health field for over twenty years.

SPECIAL ORDER OF BUSINESS

Kent District Library Annual Report

Chuck Myers, Chair of the Board of Trustees, reported that the KDL 2005 budget was greater than 2014's anticipated revenues of \$14,396,000. This proves that KDL is operating leaner and smarter with a continued focus on customer service and remaining an award winning library.

Lance Werner, Director of the Kent District Library – Reviewed the 2012 Annual Kent District Library (KDL) Report (copy of which is on file in the County Clerk's Office). Numbers are down in some areas (circulation) and up in others (Wi-Fi access and patron numbers). The KDL received, for the third year in a row, the Star Library Award and was recognized for achieving the Cusack Excellence Level Award. The KDL was the only library in the state to win both awards. Also, the KDL won the EPIC Award from the Chamber of Commerce for Excellence in Business (the only governmental entity to ever be considered for the award). By scrutinizing operations and identifying areas where they can do better, the KDL is operating as efficiently as possible. The average family household that uses the KDL gets about \$1,000 return on investment for the \$70 paid yearly through property taxes. KDL has the largest e-collection (over 35,000 eBooks) of any public library in Michigan and will soon have streaming video. More information can be found at [www.kdl.org](http://www.kdl.org).

CONSENT AGENDA

- a) Approval of the Minutes of July 11, 2013, Meeting
- b) July 9 & 16, 2013 Finance Committee Meeting Minutes

(Reports of Claims and Allowances)

Motion by Commissioner Antor, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Steensma, Rolls, Morgan, Antor, Vonk, Chair Koorndyk - 19.

Nays: 0.

RESOLUTIONS

7-25-13-53 – JOINT ENDEAVOR AGREEMENT WITH CITY OF GRAND RAPIDS FOR ASSESSMENT ROLL SERVICES / BUREAU OF EQUALIZATION

WHEREAS, the Municipal Partnership Act (PA 258 of 2011) authorizes local units of government to enter into a contract to perform any service that either local government could otherwise perform separately; and

WHEREAS, the City of Grand Rapids has requested that the County's Equalization Department perform certain duties related to maintaining the City's property assessment roll. The duties to be performed are administrative and include maintaining data related to the ownership, transfer, and address information of real property in the City of Grand Rapids; and

WHEREAS, both the City of Grand Rapids Assessor's Office and the Bureau of Equalization believe the joint endeavor will improve service delivery and efficiency; and

WHEREAS, existing part-time staff in the Bureau of Equalization have the knowledge and skills to perform the requested services but cannot absorb the work into their current part-time positions, and has therefore requested that two existing part-time Abstract/Title Clerk II positions be converted to full-time for the term of the contract; and

WHEREAS, consistent with the County's Fiscal Policy on Grants, Contracts, and Donations, the positions will be returned to part-time upon termination of the contract; and

WHEREAS, the initial term of the contract is for one year, and may be extended. The City will reimburse the County \$79,900, which will cover the costs of salary and benefits associated with providing this service; and

WHEREAS, the proposed agreement has been reviewed and approved as to form by Assistant Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Joint Endeavor with City of Grand Rapids for Assessment Roll Services; and

BE IT FURTHER RESOLVED that the Board accepts and appropriates \$39,950 from the City of Grand Rapids to the 2013 Budget for the Bureau of Equalization for costs associated with performance of the contract in 2013; and

BE IT FURTHER RESOLVED that the Board approves the conversion of two part-time Abstract/Title Clerk II positions to full-time for the duration of the contract.

Motion by Commissioner Shroll, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeasa: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Steensma, Rolls, Morgan, Antor, Vonk, Chair Koorndyk - 19.

Nays: 0.

7-25-13-54 – PUBLIC WORKS REORGANIZATION & STAFFING PLAN / PUBLIC WORKS

WHEREAS, the Department of Public Works (DPW) Director requested the Human Resources Department conduct a reorganization and staffing study that would address the immediate and long-term staffing needs of the department and ensure greater efficiencies; and

WHEREAS, the proposal includes the following:

- Change the title of the Solid Waste Operations Division Director (MPP D63) to Solid Waste Division Director (MPP D63).
- Eliminate the Engineering/Utility Services Division Director (MPP D63) and the Civil Engineer II positions (MPP C43).
- Create a Solid Waste Operations Manager position (MPP C51), create a Resource Recovery & Recycling Manager position (MPP C42), and create a Waste to Energy Operations Manager (MPP C42).
- Split a budgeted full-time Resource Recovery Specialist position into two part-time, seasonal Resource Recovery Specialist positions.
- Reclassify the Waste to Energy Division Director (MPP D63) to Waste to Energy Operations Manager (MPP C42) and eliminate the Waste to Energy Division Director classification.
- Add two part-time Waste Regulations Specialists; and

WHEREAS, the Board of Public Works and Human Resources concur with this recommendation; and

WHEREAS, the proposed reorganization will result in an annual savings of approximately \$67,939 to \$90,709.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approves the reorganization and staffing plan for the Department of Public Works.

Motion by Commissioner Vonk, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Mast, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Steensma, Rolls, Morgan, Antor, Vonk, Chair Koorndyk - 19.

Nays: 0.

7-25-13-55 – STATE OF MICHIGAN VETERANS AFFAIRS FUNDING / VETERANS' AFFAIRS

WHEREAS, Kent County was notified by the State of Michigan in late May that the Kent County Department of Veterans' Affairs (KCDVA) was awarded a \$15,000 grant based on the County's decision to increase the availability of Veterans' Service Officers (VSOs). Currently, KCDVA is staffed by one full-time manager and three part-time service officers, who work 20 hours per week. Increasing the availability of VSOs allows for greater outreach to veterans and increases the potential of federal expenditures in Kent County; and

WHEREAS, in FY2013, the State implemented a competitive grant process to incentivize counties that did not have VSOs to hire additional VSOs in the State's attempt to improve services to veterans. Counties that had Departments of Veterans' Affairs were eligible to apply for a grant contingent on State funds being available

to assist in expanding current office hours and accrediting staff; and

WHEREAS, State funding will increase the number of available hours for the Department of Veterans' Affairs three part-time, accredited VSOs from 20 hours per week to 30 hours per week through the remainder of 2013; and

WHEREAS, in the event that funding is eliminated or decreased, the increased hours will be eliminated unless continuation funding is approved pursuant to the Fiscal Policy on Grants, Contracts, and Donations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accept and appropriate a grant from the State of Michigan for \$15,000 to the Department of Veterans' Affairs for FY2013 to increase the number of Veterans' Service Officer hours in 2013.

Motion by Commissioner Shroll, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried by voice vote.

### REPORTS

#### Experience Grand Rapids

Commissioner Shroll: She attended the Experience Grand Rapids board retreat earlier this week which "certified" Tourism Ambassadors. They are trying to get as many Certified Tourism Ambassadors as possible in this region before ArtPrize. This promotes the standard of excellence that we can expect from all of those in the hospitality industry.

### MISCELLANEOUS

#### Southwest Airlines Magazine

Commissioner Shroll: Southwest Airlines' current in-flight magazine, *Spirit*, includes a 30-page spread devoted to West Michigan.

#### Geographic Information Systems (GIS)

Commissioner Vriesman: He is appreciative of the GIS data formatted shapefiles available on the County's website ([www.accesskent.com/Departments/GIS/](http://www.accesskent.com/Departments/GIS/)).

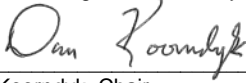
#### Chair Comments

Chair Koorndyk: Reminded Commissioners that the only part they play in the Road Commission is appointing the Road Commissioners. They do not directly supervise or control funding of the Road Commission. Any concerns can be directed to Steve Warren, Managing Director.

Chair Koorndyk: Received an email from the Freedom from Religion Foundation, Inc. challenging prayer before the County Commissioner meetings. He stated that, at this point, the Board will continue its current procedure.

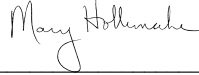
ADJOURNMENT

At 9:04 a.m., Commissioner Antor moved to adjourn, subject to the call of the Chair, and to Thursday, August 8, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



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Dan Koorndyk, Chair



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Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**August 8, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk - 17.

Absent: Bulkowski, Vander Molen - 2.

Invocation: Commissioner Morgan introduced Doug Sporte, Deputy Drain Commissioner, who gave the invocation. The Pledge of Allegiance followed.

## PUBLIC COMMENT

1. Tom Grego, 2037 Kenning Drive NW, Grand Rapids - Spoke on Detroit's bankruptcy tying it to the \$100-million bond offering proposal to fund the City of Grand Rapids' retirement costs. He asked Commissioners to influence the City to take care of its needs rather than its wants.
2. Don Zerial, 7377 Cascade Terrace SE, Grand Rapids - Reviewed six exhibits (copies of which are on file in the Office of the County Clerk) including *Wall Street Journal* and *Mlive* articles.

## SPECIAL ORDER OF BUSINESS

### Kent County Road Commission Update

Mark Rambo, Chairman, reported that the Board decided to reevaluate current processes, future direction and review each department. In June, a series of visioning sessions were held to evaluate each department, look at what they were doing and see how to make things better. This should result in a clear understanding of the direction and mission and how departments can remain accountable to the Board.

The four items the Board will look at are: 1) communication - be accessible and responsive to the demands of the County, townships and motoring public; 2) transparency – be open and enable constituents to understand decisions being made (a new website has been launched with helpful information); 3) fiscal responsibility – currently debt free and want to remain so; and, 4) approach to roads – want it to remain technical, ensure that there is a methodology and a science as to how new roads are being constructed and preserved.

Steve Warren, Managing Director, gave a PowerPoint presentation (copy is on file in the Office of the County Clerk). The Road Commission is seeing declining revenues since it relies primarily on the Michigan Transportation Fund (generated by Michigan's gas and weight tax) which has been declining since 2004. The Road Commission operates at the

same revenue level that it did in the late 1990s. They have had to change their focus – from constructing, reconstructing and expanding the road system to maintenance. Administrative and equipment efficiencies have allowed staff reductions. In West Michigan, the Kent County Road Commission (KCRC) leads the way in collaboration and cooperation with townships. Despite efficiencies and cost reductions, the quality of the road system is declining and will continue to decline into the future.

The KCRC is the second largest in the state. It maintains nearly 2,000 miles of county roads (661 miles paved primary, 975 paved & 323 unpaved local), 436 miles of state highways, and 177 county bridges. It has 226 employees and four maintenance complexes located throughout the county. More information on the Road Commission can be found at: [www.kentcountyroads.net](http://www.kentcountyroads.net)

### CONSENT AGENDA

- a) Approval of the Minutes of July 25, 2013, Meeting
- b) Resolution:

#### 8-8-13-56 – VETERANS' TRUST FUND SPECIAL ALLOTMENT GRANT / VETERANS' AFFAIRS

WHEREAS, with funding provided from the State of Michigan, the Kent County Michigan Veterans' Trust Fund (MVTF) provides temporary financial assistance to veterans for emergency purposes. The MVTF committee serving Kent County dispenses grants to veterans and their families to relieve temporary, emergent financial crisis or hardship; and

WHEREAS, the Kent County MVTF saw an increase of 37% in applications for assistance in 2012. The MVTF has been administered by the Kent County Department of Veterans' Affairs since October 2011; and

WHEREAS, the FY 2013 Kent County MVTF adopted budget was created based on an estimate in the amount of \$105,000; and

WHEREAS, the State has made an additional \$60,000 available to Kent County's MVTF (for a total amount of \$165,000); and

WHEREAS, an additional \$60,000 budget appropriation is required to take advantage of these funds.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby appropriates an additional \$60,000 from the State of Michigan to the FY 2013 Veterans' Trust Fund budget.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vonk, Voorhees, Vriesman, Wawee, Chair Koordnyk - 17.

Nays: 0.

### RESOLUTIONS

#### 8-8-13-57 – HEALTH CLINIC MERGER / DENTAL CLINIC ADDITION / HEALTH DEPARTMENT

WHEREAS, the Kent County Health Department (KCHD) leases the Kentwood and Wyoming Health Clinics. In 2011, a \$431,250 Capital Improvement



Program request was approved to purchase a single facility to merge the clinics and improve operational efficiency; and

WHEREAS, a gap has been identified in available dental services for low-income families and those on Medicaid. The KCHD identified the Michigan Community Dental Clinics, Inc. (MCDC) as a potential partner to address this issue; and

WHEREAS, the philanthropic community throughout Kent County recognized the need for expanded dental services for low-income individuals and has pledged \$567,500 toward the project; and

WHEREAS, Kent County has identified the former Kentwood Library (4700 Kalamazoo SE) as a location for the South Kent Health/Dental Clinic. It has roughly 16,000 square feet, provides a structure that can be renovated, sits on a major thoroughfare, and does not remove a property from the tax rolls; and

WHEREAS, the funding plan for the \$2,593,750 project includes using \$431,250 from the existing CIP, up to \$395,000 from CIP Fund reserves, \$567,500 in private contributions and up to \$1,200,000 in reprogrammed General Funds earmarked for the Lodging Excise Tax Fund. The reprogrammed General Funds and the CIP Fund reserves used for the dental clinic portion of the project will be paid back through service agreements with MCDC. In addition to the County's commitment, MCDC will purchase and own various office and medical equipment costing approximately \$180,000; and

WHEREAS, the cost of the health clinic consolidation portion of the project will be recovered through building use charges. Also, the General Fund will reap some additional benefits through the elimination of third-party leases and staff reduction of a vacant position.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the purchase 4700 Kalamazoo Avenue SE, Kentwood, MI for \$300,000, plus closing costs and amends the South Health Clinic CIP to include a dental facility; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners approves reprogramming up to \$1,200,000 from General Fund Transfers Out to the Lodging Excise Tax Fund to General Fund Transfers Out to the CIP Fund; and

BE IT FURTHER RSEOLVED that the Kent County Board of Commissioners hereby appropriates an additional \$2,162,500 to the CIP Fund from CIP Fund reserves (up to \$395,000), Contributions from Private Sources (\$567,500), and General Fund Transfers In (up to \$1,200,000) for the project.

Motion by Commissioner Mast, seconded by Commissioner Wawee, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk - 17.

Nays: 0.

8-8-13-58 – MICHIGAN COMMUNITY DENTAL CLINIC (MCDC) AGREEMENTS / HEALTH DEPARTMENT

WHEREAS, a gap has been identified in available dental services for low-income families and those on Medicaid. The Kent County Oral Health Coalition notes the following needs:

- Twenty-six percent of all adults in Kent County have not seen the dentist in the past year, including 48 percent of those without dental insurance have not seen a dentist (Behavioral Risk Factors Survey (BRFS), 2008),
- Sixty-five percent of Kent County children who have Medicaid insurance do not have a dental provider – that is 22,300 children

ages 10 and younger (BRFS, 2008),

- The current supply of dentists serving low-income patients in Kent County is only 29 percent of what is needed; and

WHEREAS, as part of its research to address this issue, the Kent County Health Department (KCHD) identified the Michigan Community Dental Clinics, Inc. (MCDC) as a potential partner to address this community need; and

WHEREAS, as a KCHD partner, MCDC receives enhanced Medicaid rates to serve adults and children on Medicaid. They also serve those whose income is at or below 200 percent of the poverty level at significantly reduced rates (approximately 60 percent of the Usual Customary Rate). MCDC operates 22 dental clinics throughout Michigan and serves approximately 90,000 patients; and

WHEREAS, the agreement states that MCDC will lease approximately 5,000 square feet from Kent County to operate an eight-chair dental clinic. MCDC will also reimburse the County for use of the dental chairs/equipment. The clinic is being designed for growth over the term of the lease depending on community need. The length of the lease is 20 years; and

WHEREAS, the Agreement has been reviewed and approved as to form by Assistant Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves an agreement between Kent County and MCDC to lease space and equipment from Kent County; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners approves an agreement between Kent County and MCDC to operate a dental clinic on the Health Department's behalf.

Motion by Commissioner Mast, seconded by Commissioner Talen, that the resolution be adopted.

Motion carried by voice vote.

8-8-13-59 – APPROVAL OF THE TIGERS OF THE REALM EXHIBIT – PHASE I CONSTRUCTION AT JOHN BALL ZOO AND PARK / JOHN BALL ZOO AND PARK

WHEREAS, pursuant to the terms of the current agreement between the John Ball Zoo Society (the Society) and the County, the construction of any new exhibit, building or facility shall receive the approval of the County Board of Commissioners prior to the commencement of construction; and

WHEREAS, the construction of new tiger exhibit is consistent with the Zoo Vision and General Development Plan which was approved by the Board of Commissioners in August 2005 and will enhance the Zoo thereby supporting continued growth and attractiveness of the Zoo; and

WHEREAS, in order to accommodate the construction season, and to accomplish the goal of opening at least a portion of the exhibit in 2014, the project has been separated into two phases: the upper/south Tiger Habitat (which includes the general site construction, the holding area, a habitat/viewing area, and a concession building) and a lower Tiger Flex Habitat, consisting of a smaller habitat and viewing area. The Society has secured the necessary funding for construction of the Tigers of the Realm Exhibit – Phase I. Construction and operation of Phase I is not contingent upon completion of Phase II. Phase II provides additional enhancements which are planned to be constructed at a later date following additional fundraising; and

WHEREAS, the Facilities Management Director has reviewed the construction plan documents as required by the current agreement and found that they

comply with general guidelines for lessee demolition or construction on County-owned property; and

WHEREAS, the addition of this exhibit will continue to advance the Zoo Vision and Plan and could not have been made possible without the generous contributions of lead donors Bill and Marilyn Crawford.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the construction of the new Tigers of the Realm Exhibit – Phase I; and authorizes the County Administrator/Controller to sign the project agreement in a form approved by Corporate Counsel.

Motion by Commissioner Hennessy, seconded by Commissioner Steensma, that the resolution be adopted.

Motion carried by voice vote.

CLOSED SESSION

Parks – Property Acquisition

At 9:29 a.m., motion by Commissioner Saalfeld, seconded by Commissioner Wawee, to go into closed session to consider the purchase of real property as permitted under the Michigan Open Meetings Act. Section 8 (d) of the Act authorizes this closed session of the Board of Commissioners.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk - 17.

Nays: 0.

At 9:34 a.m., Commissioner Saalfeld, seconded by Commissioner Wawee, moved to go back into open session.

Motion carried by voice vote.

8-8-13-60 – MILLENNIUM PARK – LAND ACQUISITION, WHITCOMB PROPERTY / PARKS

WHEREAS, the estate of James Elton Whitcomb owns property (PPN 41-13-33-351-003) which is surrounded on three sides by Millennium Park. The Parks Department began negotiations several years ago with Mr. Whitcomb and, upon his death, has continued negotiations with the seven beneficiaries of the estate; and

WHEREAS, the property was last appraised at \$112,000 in 2007. The heirs have agreed to accept a purchase price of \$100,000 for the two-acre parcel, which also contains a house. Pursuant to the terms of the agreement, the heir living in the house will be allowed to remain on the property until September 2, 2014; and

WHEREAS, the acquisition is consistent with the Millennium Park Development Plan and the County's Parks, Recreation and Natural Areas Master Plan; and

WHEREAS, no significant increases in maintenance or operation expenses are expected from the acquisition of this parcel; and

WHEREAS, the Kent County Parks Foundation has agreed to contribute \$25,000 toward the purchase price.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby authorizes the purchase of 3140 Butterworth Dr., SW, Walker, Michigan, (PPN 41-13-33-351-003) for \$100,000 plus closing costs; and

BE IT FURTHER RESOLVED that the Board accepts \$25,000 from the Kent County Parks Foundation and appropriates that sum to the Parks Acquisition and Development Fund to be used toward the purchase.

Motion by Commissioner Morgan, seconded by Commissioner Rolls, that the resolution be adopted.

Motion carried:

Yeas: Antor, Chivis, Freeman, Hennessy, Mast, Morgan, Rolls, Saalfeld, Shroll, Talen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk - 15.

Nays: Ponstein -1.

Absent from Room: Steensma – 1.

## REPORTS

### Airport Board

Commissioner Morgan: There will be an event at the Airport on Sunday, August 11<sup>th</sup>, at 11:00 a.m., to welcome Southwest Airlines to the Gerald R. Ford International Airport.

## MISCELLANEOUS

### Local First Group Booklets

Commissioner Ponstein: The Local First Group's 2013 booklet highlighting local businesses is now out.

### Concealed Weapons Licenses

Commissioner Ponstein: Has received a lot of calls over the last few months regarding the delay in the concealed weapons permit process. He would like to have an update.

Chair Koorndyk said that the process is an unfunded mandate from the State. He too has had complaints, but being compared to counties that are much smaller with fewer applicants.

### Park Land Report Request

Commissioner Morgan: Requested a report of how much park land has been acquired since 2005.

### DPW Baler & Natural Gas Vehicles

Commissioner Vonk: Reported that the Department of Public Works now has additional baler parts on hand to speed up repair should another breakdown occur.

Also, the DPW looked into converting vehicles to natural gas and has had conversations with the Sheriff's Department as well; however, to *convert* a cruiser over costs around \$4,000 as opposed to the added cost at the time of plant assembly which is around \$400.

### Band Bennett

Commissioner Rolls: His son, Nick, has a band called *Bennett*, which recently performed at Meijer Gardens. He wished the band well as it heads off on tour.

### Farm-to-Table

Commissioner Chivis: Noted that today's snack was a collaboration of Commissioner Voorhees bringing in rusk bread and Commissioner Chivis' homemade strawberry preserves both of which were made locally.

### SMART Group Meeting

Commissioner Voorhees: Attended the SMART Group meeting yesterday, along with Commissioner Mast, in Benton Harbor. It was a very informative meeting.

### Accolades to Commissioner Ponstein

Commissioner Antor: Acknowledged Commissioner Ponstein's efforts with a Farm-to-

Table fundraiser at the Grand Rapids Brewing Company. It was well attended and he did a great job.

Public Comment

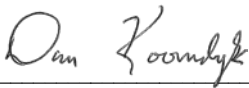
Commissioner Talen: Urged the Chair to consider some additional measures to deal with Mr. Zerial's abusive behavior. He continues to step over the line by ignoring the instructions of no personal attacks on Commissioners during Public Comment.

Judicial Resources Subcommittee

Chair Koorndyk: Appointing a Judicial Resources Subcommittee which will include Commissioners Freeman (Chair), Antor, Bulkowski and Shroll. The mission and charge is to review the 2013 judicial resources recommendations for Kent County and relevant local data including: case filing and proceeding trends; identify a one-time annual cost with implementing recommendations of adding one circuit court and one district judgeship; and, make a recommendation of any new judgeships and resources funding for the associated costs if required. It is hoped that the Subcommittee's work will be finished by December 31, 2013.

ADJOURNMENT

At 9:44 a.m., Commissioner Morgan moved to adjourn, subject to the call of the Chair, and to Thursday, August 22, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Talen. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**August 22, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vonk, Vander Molen, Voorhees, Vriesman, Wawe, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Voorhees gave the invocation. The Pledge of Allegiance followed.

## PUBLIC COMMENT

1. Sam Jones-Darling, 720 Baldwin Avenue, Grand Rapids – He ordered Commissioners to stop praying at Board meetings, as it is unconstitutional. If the Board refuses, he will go further. It has been declared unconstitutional by multiple federal and state courts. An invocation is a violation of the establishment clause. Naming a religious figure during the prayers is a violation of his rights and the rights of the citizens of Kent County.
2. Don Zerial, 7377 Cascade Terrace SE, Grand Rapids – He gave the Clerk four exhibits (copies of which are on file in the Office of the County Clerk) of copies of letters he sent to four Commissioners.

## SPECIAL ORDER OF BUSINESS

### Experience Grand Rapids Annual Update

Doug Small, President/CEO, gave the annual update (copy of which is on file in the Office of the County Clerk). Experience Grand Rapids' mission is to fill hotel rooms. With 25 full-time and 8 part-time staff members in three departments (Sales & Services, Marketing and Administration), Experience Grand Rapids is setting records. In the Grand Rapids/Kent County hospitality industry there are 70 hotels, 7,254 hotel rooms and 24,000 hospitality employees. In 2012, 353 groups were booked. Staff attends 53 tradeshow and events a year marketing and promoting this area. Last year saw \$127 million in hotel room revenue, 223,000 convention attendees, with an economic impact of over \$1 billion for Kent County. A national campaign for *Pure Michigan* was launched in June, 2013. More information can be found at [www.experiencegr.com](http://www.experiencegr.com).

### West Michigan Sports Commission Annual Update

Mike Guswiler, President, gave the annual update for the West Michigan Sports Commission (WMSC) (copy of which is on file in the Office of the County Clerk). It is a destination marketing organization, like Experience Grand Rapids, with a focus on enhancing the local economy through visitor spending and adding quality of life through youth and amateur sports. The WMSC appreciates the support received from both Experience Grand Rapids and Kent County. Formed in 2007, the staff has grown to five

and the WMSC recently hired a manager for the Art Van Sports Complex. He is excited about the organizational structure, the core mission and the growth of the Meijer State Games and the Art Van Sports Complex. The funding structure continues to change and grow with both the public and private sectors involved. To date, there have been more than 250+ sporting events, 300,000+ athlete and spectators and more than \$100 million in direct visitor spending. The Winter Games will be held in February 2014, and the Art Van Sports Complex will be completed in August 2014. More information can be found at [www.westmisports.com](http://www.westmisports.com).

CONSENT AGENDA

- a) Approval of the Minutes of August 8, 2013, Meeting
- b) August 6, 2013, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)

Motion by Commissioner Rolls, seconded by Commissioner Morgan, that the Consent Agenda items be approved.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk - 19.

Nays: 0.

RESOLUTIONS

8-22-13-61 - AMENDMENT TO THE ARTICLES OF INCORPORATION OF THE GRAND VALLEY METRO COUNCIL – ADD ADA TOWNSHIP, WITHDRAW VILLAGE OF SPARTA & SPARTA TOWNSHIP / BOARD OF COMMISSIONERS

WHEREAS, the members of Grand Valley Metropolitan Council (Metro Council) have by majority vote approved Amendment No. 36 in the Articles of Incorporation of Metro Council; and

WHEREAS, the amendments have now been submitted for approval by the legislative bodies of the local governmental units that belong to Metro Council; and

WHEREAS, the Board of Commissioners of the County of Kent have considered Amendment No. 36 in the Articles of Incorporation of Metro Council.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves Amendment No. 36 to the Articles of Incorporation of the Grand Valley Metropolitan Council, adding Ada Township and removing the Village of Sparta and Sparta Township from its membership.

Motion by Commissioner Antor, seconded by Commissioner Hennessy, that the resolution be adopted.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk - 19.

Nays: 0.

8-22-13-62 – CONVERSION OF TWO PART-TIME CLINIC ASSISTANT POSITIONS TO ONE FULL-TIME SANITARIAN POSITION / HEALTH DEPARTMENT

WHEREAS, the Health Department is requesting to convert two existing 0.5 Full-Time Equivalent (FTE) Clinic Assistant positions (UAW 15) from the Personal Health Services program to a 1.0 FTE Sanitarian position (UAW 22) in the General Environmental Health program; and

WHEREAS, there are currently 3.0 FTEs to manage the 11 programs within the General Environmental Health program. At the peak of the housing boom in FY 1999-2000, the Health Department employed 7.0 FTE Sanitarians. As the housing market and the overall economy began to recover in FY 2010-2011, the incoming demand for services increased, and the current staff is unable to keep up with the increased demand; and

WHEREAS, historically, the Environmental Health Division adopted a 30-day maximum turnaround for general services. With the current staffing level, service delivery is approaching the 30-day maximum, and with the continued increase in the demand for services, turnaround will soon exceed 30 days. The lengthening of the turnaround time has caused frustration with homeowners and builders, as this causes a delay in their construction projects. By creating the 1.0 FTE Sanitarian position, the Health Department will be able to improve client service delivery and satisfaction; and

WHEREAS, funding from the existing part-time Clinic Assistant positions will be used to support the creation of the full-time Sanitarian position. The Clinic Assistants supported Personal Health Services (PHS) programming. Over the past few years, the goal of PHS has been to move clients into a medical home in order to rely less on the Health Department's safety net clinical service, thereby making the Clinic Assistant positions no longer needed; and

WHEREAS, the current budget for the salary and benefits of the two 0.5 FTE Clinic Assistant positions is \$38,140. The proposed cost of salary and benefits for the new 1.0 FTE Sanitarian position is \$58,021 annually. The remaining \$19,881 of salary and benefit costs will be funded by increased general environmental health revenues that will be generated by the work of the new Sanitarian position; and

WHEREAS, the elimination of the two part-time Clinic Assistant positions, the addition of the full-time 1.0 FTE Sanitarian position, and the increase in the General Environmental Health revenues have been included in the Health Department's proposed FY2014 budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the conversion of two part-time Clinic Assistant positions to one full-time Sanitarian position.

Motion by Commissioner Wawee, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk - 19.

Nays: 0.

8-22-13-63 - CONVERSION OF TWO PART-TIME PUBLIC HEALTH NURSE POSITIONS TO ONE FULL-TIME PUBLIC HEALTH REGISTERED DIETICIAN POSITION / HEALTH DEPARTMENT

WHEREAS, the Health Department is requesting to convert one existing 0.6 Full-Time Equivalent (FTE) Public Health Nurse position (Teamsters) and one existing 0.5 FTE Public Health Nurse position (Teamsters) to a 1.0 FTE Public Health Registered Dietician position (UAW 25) in the Community Clinical Services Division's



Women, Infant and Children’s (WIC) program; and

WHEREAS, the Health Department has found that the WIC program is not able to provide all high-risk designated participants with public health nutritionist services as mandated by the Michigan Department of Community Health (MDCH). By creating a full-time Public Health Registered Dietician position, the Health Department will be able to meet all MDCH mandates; and

WHEREAS, funding from the existing part-time Public Health Nurse positions will be used to support the creation of the full-time Public Health Registered Dietician position. The current budget for salary and benefits of the 0.6 FTE Public Health Nurse position is \$34,716. The current salary and benefits budget for the 0.5 FTE Public Health Nurse position is \$28,929. The proposed cost of salary and benefits for the new 1.0 FTE Public Health Registered Dietician position is \$65,681 annually. The remaining \$2,036 of salary and benefit costs will be funded by additional Medicaid outreach revenue that will be generated by the work of the new Public Health Registered Dietician.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the conversion of two part-time Public Health Nurse positions to one full-time Public Health Registered Dietician position.

Motion by Commissioner Chivis, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk - 19.

Nays: 0.

8-22-13-64 - CONVERSION OF FOUR PART-TIME PUBLIC HEALTH NURSE POSITIONS TO TWO FULL-TIME PUBLIC HEALTH NURSE POSITIONS / HEALTH DEPARTMENT

WHEREAS, the Health Department is requesting to convert two existing 0.6 Full-Time Equivalent (FTE) Public Health Nurse positions (Teamsters) and two existing 0.5 FTE Public Health Nurse positions (Teamsters) to two new full-time Public Health Nurse positions\_ (Teamsters) in the Community Clinical Services Division. One position will be utilized in the Immunization Program and one position will be utilized in the Women, Infant and Children’s (WIC) program; and

WHEREAS, the Health Department has found that it is difficult for part-time staff to stay current with frequently changing and more stringent service provision requirements mandated by the Centers for Disease Control (Immunizations), the United States Department of Agriculture (WIC) and the Michigan Department of Community Health. By creating full-time positions, staff will be able to participate in all training opportunities to remain current in program requirements, and provide consistency in client interactions resulting in improved client service provision; and

WHEREAS, funding from the existing part-time Public Health Nurse positions will be used to support the creation of the full-time Public Health Nurse positions. The current budget for salary and benefits of the two 0.6 FTE Public Health Nurse positions is \$69,432. The current salary and benefits budget for the two 0.5 FTE Public Health Nurse positions is \$57,858. The proposed cost of salary and benefits for the new 2.0 FTE Public Health Nurse positions is \$126,898 annually.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the conversion of four part-time Public Health Nurse positions to two full-time Public Health Nurse positions.

Motion by Commissioner Antor, seconded by Commissioner Wawee, that the resolution be adopted.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk - 19.

Nays: 0.

APPOINTMENTS

Friend of the Court Citizens' Advisory Committee

Motion by Commissioner Saalfeld, seconded by Commissioner Shroll, to appoint Tony Jolliffi to the Friend of the Court Citizens' Advisory Committee.

Motion carried by voice vote.

Veterans' Affairs

Motion by Commissioner Saalfeld, seconded by Commissioner Wawee, to appoint Melvin Bauman to the Veterans' Affairs Committee.

Motion carried by voice vote.

REPORTS

Airport Board

Commissioner Morgan: The Airport is in the process of remodeling Concourse B (\$8 million project) and will be looking at the storm water retention system (\$20 million project).

Grand Rapids Downtown Development Authority

Commissioner Talen: Highlighted four downtown investment projects: 1) A \$21-million project at the Morton House will result in 100 market-rate apartments; 2) The Trust Building's \$2.6 million renovation; 3) a new \$40 million building at 20 East Fulton with street-level retail and 108 affordable and market rate apartments; 4) Arena Place, a \$30 million investment with 76 market- rate apartments, ground floor retail, office space and underground parking.

MISCELLANEOUS

Invocation/Public Comment

Commissioner Antor: Thanked Commissioner Voorhees for the invocation. He is concerned with today's Public Comment regarding the invocation and believes that the comments should be considered a threat.

John Ball Zoo

Commissioner Ponstein: Visited the Zoo yesterday and was impressed with the new Bear exhibit. Kent County's investment has made a difference and he thanked zoo staff for the great job they are doing.

Newspaper Article

Commissioner Ponstein: Referred to an article in the *Grand Rapids Press* by Tim Skubick on Detroit's bankruptcy. We are living in a state that thinks bankruptcy is ok.

Special Order of Business

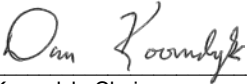
Commissioner Voorhees: Thanked both Experience Grand Rapids and the Sports Commission for their work. Each has an enormous economic impact and impact on our quality of life. He also is thankful for the philanthropic community in Kent County.

Public Comment

Commissioner Chivis: Is concerned with the remarks made during Public Comment with regard to the invocation and resents the threat made.

ADJOURNMENT

At 9:40 a.m., Commissioner Rolls moved to adjourn, subject to the call of the Chair, and to Thursday, September 12, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Steensma. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**September 12, 2013 – Work Session**  
**Proposed 2013 Budgets**  
**(October – September)**

Meeting called to order at 7:45 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vonk, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk - 18.

Absent: Hennessy - 1.

PRESENTATION

(Note: Commissioners received: a copy of Administrator Delabbio’s memorandum, dated August 22, 2013, on the October 1, 2013, budgets; information that was reviewed by the Finance & Physical Resources Committee (FPRC); and, a copy of today’s PowerPoint presentation, all of which are on file in the Office of the County Clerk.)

Administrator Delabbio explained that this will be an overview of the budgets that begin October 1<sup>st</sup>, which are actually referred to as the September 30<sup>th</sup> fiscal year-end budgets. At the next meeting of the FPRC, an action request will recommend approval of the October 1st budgets, which must be approved before October 1st (when the state fiscal year begins).

The budgets covered in this work session are: Child Care Fund – Circuit Court; Child Care Fund – Department of Human Services; the Health Department; Friend of the Court; some special projects; and, Veteran’s Trust.

These budgets include a combination of non-General Fund dollars, which come primarily from the State of Michigan, and County General Fund Transfers to these special revenue funds.

Approximately 15% of this 2014 proposal represents General Fund appropriations. The total General Fund budget for 2014 is about \$161 million, 15% of which would go to these funds.

**Child Care – Circuit Court**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$ 9,755,587	\$10,029,619	\$19,785,206

**Child Care Fund – DHS**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$ 5,654,654	\$ 5,677,057	\$11,331,711

**DHS Child Care Fund – Major Impacts**

- County staff continues to work with the Circuit Court and DHS to monitor costs.
- Uncertainties:
  - increases in removals for neglect; and,
  - increases in the amount of time children are placed in emergency shelters.
- The County will continue to:
  - work with local partners to reduce the number of institutional placements;
  - monitor cases; and,
  - increase the number of foster-care homes that are available.

**Health Fund**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$17,792,102	\$6,304,214	\$24,096,316

**Health Fund – Major Impacts**

- The State eliminated the funding for the HIV/AIDS Program, resulting in the elimination of 1.0 FTE Health Educator position.
- The Health Department also eliminated a 0.5 FTE Public Health Nurse position related to the NICU visiting program.

**Friend of the Court**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$6,703,898	\$1,863,112	\$8,567,010

**Special Projects**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$3,091,687	\$677,122	\$3,768,809

**Veteran's Trust Special Revenue**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$175,000	\$0	\$175,000

**Summary of General Fund Contributions**

<u>Non-General Fund</u>	<u>General Fund</u>	<u>Total</u>
\$43,723,928	\$24,551,124	\$67,724,052

**Budget Calendar**

<u>DATE</u>	<u>ACTION</u>
24-Sep	FPRC Action on Admin Recommendation 10/1 Funds
26-Sep	Board Action on FPRC Recommendation 10/1 Funds
1-Oct	Review Admin Recommendation with FPRC 1/1 Funds
10-Oct	Present Admin Recommendation 1/1 Funds to Board
15-Oct	Review Admin Recommendation with FPRC 1/1/ Funds
5-Nov	FPRC Action on Admin Recommendation 1/1 Funds
7-Nov	Public Hearing / Budget Presentation
24-Nov	Board Action on FPRC Recommended Budget 1/1 Funds

Q & A

**Com. Talen:** What is the total General Fund budget? And, what portion is the Child Care Fund?

**Admin. Delabbio:** \$161 million. Child Care portion is \$16 million – so, approximately 10% of the entire budget goes to child care.

**Com. Morgan:** Those are mandated by the State?

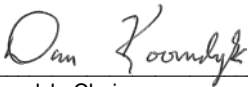
**Admin. Delabbio:** Yes.

**Com. Bulkowski:** When you hear the words “child care,” you think of a daycare center and that is not what this is. So, it would be helpful to have some bullet points describing what these services actually are so when the public reads this information online there is a better connect to the content.

**Admin. Delabbio:** There are several documents online that go into greater detail about the programs.

ADJOURNMENT

At 8:12 a.m., Chair Koorndyk adjourned the work session.



Dan Koorndyk, Chair



Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**September 12, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vonk, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk - 18.

Absent: Hennessy - 1.

Invocation: Commissioner Voorhees gave the invocation. The Pledge of Allegiance followed.

### PUBLIC COMMENT

1. Dennis McKee, Consumers Energy – As the Communications Director of Smart Energy, he explained the roll out for the new electric “smart” meters and the benefits. Kent County residents should see the installation of these meters beginning in November.
2. Tim McGuire, Executive Director, Michigan Association of Counties – Thanked Kent County for its continuing membership in MAC. The MAC Annual Conference will be held in Frankenmuth September 15-17, 2013.
3. Don Zerial, 7377 Cascade Terrace SE, Grand Rapids – Talked about various articles from *The Grand Rapids Press*, *Wall Street* and *MLIVE*.

### SPECIAL ORDER OF BUSINESS

#### Grand Valley Metro Council Annual Update

John Weiss, Executive Director, gave the annual update (copy of which is on file in the Office of the County Clerk). The GVMC is comprised of 35 governmental units. Its purpose is to plan for growth and development, improve quality of life in the community and coordinate governmental services. The GVMC is in charge of implementing the transportation planning process. There were 105 transportation projects in 2013. Some of its other areas of involvement include: 1) REGIS (Regional Geographic Information System) - provides a common database, infrastructure, and suite of applications used for spatial data management by members; 2) LGROW (Lower Grand River Organization of Watersheds) - formed in 2009 to focus on improving the Grand River so as to ensure a clean and safe Grand River in the future; 3) Legislative Advocacy - work to analyze issues, collect data and offer solutions to lawmakers. Also, GVMC hosts educational programs including the Legislative Street Summit, Strategic and Crisis Communications for Local Governments and the Lower Grand River Organization Watersheds Forum and Educational Conference. More information on GVMC can be found at its website: [www.gvmc.org](http://www.gvmc.org).

CONSENT AGENDA

- a) Approval of the Minutes of August 22, 2013, Meeting
- b) September 3, 2013, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)

Motion by Commissioner Steensma, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved.

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Steensma, Wawee, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk - 18.

Nays: 0.

RESOLUTIONS

9-12-13-65 – EMPLOYMENT AGREEMENT FOR ADMINISTRATOR / CONTROLLER / BOARD OF COMMISSIONERS

WHEREAS, the Kent County Board of Commissioners, on February 25, 1999, appointed Daryl Delabbio as County Administrator/Controller; and

WHEREAS, the Legislative and Human Resources Committee, pursuant to Resolution 2-25-99-20, developed and recommended approval of the Employment Agreement by and between the Board of Commissioners and Mr. Delabbio; and

WHEREAS, the Legislative and Human Resources Committee has developed proposed changes to said Employment Agreement and is recommending that the Board of Commissioners approve those changes.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the Employment Agreement by and between the Kent County Board of Commissioners and Daryl Delabbio effective for the period January 1, 2014, through December 31, 2016; and

BE IT FURTHER RESOLVED that the Chair of the Kent County Board of Commissioners, or Vice-Chair in his absence, is authorized to sign the Employment Agreement;\_and

BE IT FURTHER RESOLVED that a copy of the agreement need not be included in the minutes on file with the County Clerk.

Motion by Commissioner Wawee, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Steensma, Wawee, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk - 18.

Nays: 0.

9-12-13-66 – LEPARD PRESERVE IMPROVEMENT – CAPITAL IMPROVEMENT PROGRAM (CIP) FUNDING AND EASEMENT AGREEMENT / PARKS

WHEREAS, in 2003, approximately 55 acres of property near the intersection of 76<sup>th</sup> Street and Broadmoor in Caledonia Township was donated to Kent County with the expectation that the property would be used as a nature preserve and for outdoor education. The project was viewed as a collaboration between the County and the



Township, which wanted to preserve the green-space but does not operate a Parks Department. Caledonia Township has appropriated \$64,193 to be used toward development of parking and interpretive trails; and

WHEREAS, the existing woods, rolling topography and limited sight distances on 76<sup>th</sup> Street have made development of a parking lot difficult. The Parks Director has been working with the adjacent owner, Spirit of Life Lutheran Church, to reach an agreement whereby the County would be able to share the entry drive and parking to be developed for the church building planned for the site; and

WHEREAS, the Church has completed its fundraising and is now ready to begin construction. A mutually agreeable access and parking plan has been developed between the Church and the Parks Department, and approved by the Township. The proposed agreement provides for the construction of the access drive on Church property and parking on the County's property; and

WHEREAS, to accommodate the project's timing, the Finance and Physical Resources Committee has approved reprogramming the \$51,000 balance remaining in the Dutton Park Paving Overlay Project to the Lepard Preserve Improvement Project; and

WHEREAS, Assistant Corporate Counsel has approved the Agreement as to form.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves an Access and Drainage Easement with Spirit of Life Lutheran Church to effectively address access, parking, and drainage issues at Lepard Preserve.

Motion by Commissioner Mast, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Steensma, Wawee, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Talen, Bulkowski, Chivis, Shroll, Chair Koordyk - 18.

Nays: 0.

Motion to Suspend the Board of Commissioner Standing Rules

Motion by Commissioner Saalfeld, seconded by Commissioner Voorhees, to suspend the Standing Rules of the Board of Commissioners as permitted by Standing Rule 9.5(A) to permit the Board of Commissioners to consider a resolution to establish a new fee for TB blood testing, which by Standing Rule 4.0 would ordinarily go first to the Finance and Physical Resources standing committee for recommendation to the Board of Commissioners. This suspension is needed to address a shortage of TB skin tests.

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Steensma, Wawee, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Talen, Bulkowski, Chivis, Shroll, Chair Koordyk - 18.

Nays: 0.

9-12-13-67 – AMEND HEALTH DEPARTMENT FEES (TB) / HEALTH DEPARTMENT

WHEREAS, there is a national shortage of serum used for tuberculosis skin tests; and

WHEREAS, health departments and health providers have rationed their use of these tests which has resulted in many people who need tuberculosis tests for non-prioritized purposes, such as employment or for school, not being able to be tested; and

WHEREAS, a number of other health departments have not been as frugal with their tests and no longer have the ability to investigate tuberculosis outbreaks;

and

WHEREAS, the Kent County Health Department supplier has informed the Health Department that the shortage will be in existence until at least mid-October; and

WHEREAS, the Kent County Health Department has recently learned that it can process blood samples for tuberculosis analyses using a T-Spot (IGRA) process; and

and WHEREAS, implementing this alternative form of tuberculosis testing would meet a serious community need.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves a Tuberculosis T-Spot (IGRA) Fee of \$84; and

BE IT FURTHER RESOLVED that the Tuberculosis T-Spot (IGRA) Fee be in effect beginning Friday, September 13, 2013 through December 31, 2013.

Motion by Commissioner Saalfeld, seconded by Commissioner Morgan, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Steensma, Wawee, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Talen, Bulkowski, Chivis, Shroll, Chair Koordyk - 18.

Nays: 0.

CLOSED SESSION

Consult on Settlement of Pending Litigation

At 9:25 a.m., motion by Commissioner Saalfeld, seconded by Commissioner Wawee, to go into closed session in order to consult with its attorney regarding settlement strategy in connection with pending litigation as permitted by section 8 (e) of the Open Meetings Act. Discussion of this matter in open session would have a detrimental effect on the settlement of this pending matter.

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Steensma, Wawee, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Talen, Bulkowski, Chivis, Shroll, Chair Koordyk - 18.

Nays: 0.

At 9:50 a.m., Commissioner Saalfeld, seconded by Commissioner Wawee, moved to go back into open session.

Motion carried by voice vote.

9-12-13-68 – ACCEPT SETTLEMENT OF PENDING LITIGATION / BOARD OF COMMISSIONERS

WHEREAS, Frederick Veal was booked into the Kent County Jail on October 2, 2010; and

WHEREAS, Frederick Veal has claimed serious and permanent injury resulting from Kent County employee's action while he was booked into the Kent County Jail; and

WHEREAS, Frederick Veal has filed a lawsuit against Kent County and individual Kent County employees which is currently pending in the United States District Court, Western Division as Frederick Veal v Kent County et al, case no. 1:12-cv-992; and

WHEREAS, this lawsuit was submitted to facilitative mediation for purposes of alternative dispute resolution; and

WHEREAS, the facilitative mediation has resulted in a recommended settlement.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves acceptance of the facilitative mediation settlement and authorizes the County Administrator/Controller to execute the appropriate documents to accomplish this resolution in a form approved by Corporate Counsel.

Motion by Commissioner Saalfeld, seconded by Commissioner Wawee, that the resolution be adopted.

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Steensma, Wawee, Ponstein, Voorhees, Vriesman, Freeman, Saalfeld, Mast, Vander Molen, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk - 18.

Nays: 0.

### REPORTS

#### Grand Rapids Downtown Development Authority

Commissioner Talen: The DDA met yesterday and approved: 1) snowmelt repairs on Monroe Center; 2) Phase 2 funding for Monument Park; and, 3) formalized an agreement between the DDA and Downtown Grand Rapids Inc. for a collaboration that will move them forward into the future. He noted that the RFP for a downtown plan has produced responses from all over the country, which shows that Grand Rapids is getting on the map around the country and there is a lot of interest.

#### Department of Public Works

Commissioner Vonk: The South Kent Landfill has a new cell going in, which will cover five acres. Trash business is up 2-3% up from last year. Also, the recycling plant is considering putting on extra hours because that business is doing so well.

#### Gerald R. Ford International Airport

Commissioner Morgan: The Airport released a construction bid to a local vendor, K & R, for a \$25-million storm water retention project. Also, the \$8-million Concourse B renovation is underway and they are now looking at the possibility of terminal expansion.

### MISCELLANEOUS

#### Blackford Capital

Commissioner Mast: Attended the grand opening yesterday for Blackford Capital. This company has been in the area for two years and was founded by a person who grew up in Grand Rapids. He was impressed by how many young people from West Michigan attended and was encouraged to see their interest in investing in our county.

#### Consumers Energy

Commissioner Rolls: Appreciated Mr. McKee from Consumers Energy speaking during Public Comment and explaining the benefits of "smart" meters such as having the capability to charge real-time usage and increase efficiencies.

#### 911 Ceremony

Commissioner Morgan: Attended the State Legislature's observance of the 9/11 Ceremony, which was very moving.

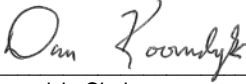
#### Floyd Mayweather

Commissioner Chivis: Acknowledged that boxer Floyd Mayweather is a Grand Rapids


native, from her district, and she wished him good luck on Saturday's fight.

ADJOURNMENT

At 10:00 a.m., Commissioner Saalfeld moved to adjourn, subject to the call of the Chair, and to Thursday, September 26, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**September 26, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vonk, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk - 18.

Absent: Mast - 1.

Invocation: Commissioner Wawee gave the invocation. The Pledge of Allegiance followed.

## PUBLIC COMMENT

1. Scott Atchison, Grand Rapids - Submitted comment cards from visitors asking for a downtown visitor's information center to be operated by the Convention & Visitors Bureau.
2. Don Zerial, 7377 Cascade Terrace SE, Grand Rapids – Discussed the September 18, 2013, *Drudge Report* regarding job losses at the Cleveland Clinic and the December 17, 2007, editorial from *The Grand Rapids Press* on out-of-wedlock teen pregnancies.

## SPECIAL ORDER OF BUSINESS

### Quality Service Employee of the Quarter

Chair Koorndyk acknowledged Leslie Drenten, Bureau of Equalization, who was selected as the Quality Service Employee of the Third Quarter. He read a letter commending Leslie for her excellent service with Kent County.

### The Rapid – Annual Update

Peter Varga, Executive Director, gave the annual update on The Rapid. The Transit Master Plan was adopted in 2010 with a 20-year vision. The Rapid received the 2013 Outstanding Mid-size Transit System award from the American Public Transportation Association. Ridership increased 10.5% in 2012 over 2011 and evening ridership has exceeded expectations. The Bus Rapid Transit (BRT) project is underway. The BRT is the first in the State, and the first federally-funded project of this kind in Michigan. As a catalyst for economic development and corridor revitalization, it will be an asset for employers and employment centers. The BRT will run from 60<sup>th</sup> Street north to Michigan Street. BRT station construction is ongoing along with streetscape improvements. Additional projects of The Rapid include the Amtrak Station Relocation Project, Bus Stop Accessibility Project, and Intelligent Transportation Systems (ITS) Enhancements. A copy of his presentation is on file in the Office of the County Clerk and more detailed information can be found at: [www.ridetherapid.org](http://www.ridetherapid.org).

### Distinguished Budget Presentation Award

Steve Duarte, Fiscal Services Director, presented Chair Koorndyk with the Distinguished

Budget Presentation Award, issued by the Government Finance Officers Association, which Kent County has won for the 11<sup>th</sup> consecutive year. The award represents a significant achievement by Kent County in meeting the highest principles of governmental budgeting. He acknowledged and thanked the budget staff for their hard work.

CONSENT AGENDA

- a) Approval of the Minutes of September 12, 2013, Meeting
- b) Resolution:

9-26-13-69 – AUTHORIZATION TO APPROVE GRANT AGREEMENT WITH MDOC AND AUTHORIZE CONTRACTS WITH PROVIDERS / COMMUNITY CORRECTIONS

WHEREAS, in May 2013, the Board approved the Community Corrections’ Comprehensive Plan and application for funding under PA 511 of 1988 which provides grant funding from the State to administer and operate programs that provide alternatives to incarceration for offenders; and

WHEREAS, if approved, funding will be provided to the following local programs: Alternative Directions, Jubilee Jobs, Family Outreach Center, Homeward Bound, Berghuis Psychological Services, Arbor Circle, Pine Rest Mental Health Services, network180, Catholic Charities, and the 61<sup>st</sup> District Court; and

WHEREAS, funds have been included in the Office of Community Corrections budget for the Kent County Court Services Department (Pretrial Programs, Work Crew and Community Service Programs, Case Management and Risk Assessment), and the Kent County Sheriff’s Department – Correctional Facility (OUIL IIII Housing); and

WHEREAS, the administrative amount requested represents the full amount of funds available to Kent County. Since administration costs exceed the cap imposed by the grantor, an allocation of General Fund dollars will be included in the County’s 2014 recommended budget to support the full cost of the program; and

WHEREAS, the grant period is October 1, 2013, to September 30, 2014. It is expected that the grant is renewable; and

WHEREAS, the grant agreement and vendor contracts have been approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby the Grant Agreement with the Michigan Department of Corrections; and

BE IT FURTHER RESOLVED that the Board Chair or designee is authorized to sign the Agreement with the State and the contracts with the proposed vendors not-to-exceed the recommended funding amount.

9-26-13-70 – ASSIGN SOUTH KENT HEALTH / DENTAL CLINIC PROJECT TO THE KENT COUNTY BUILDING AUTHORITY / FACILITIES MANAGEMENT

WHEREAS, on August 8, 2013, the Board of Commissioners approved the purchase of the former Kentwood Library (4700 Kalamazoo SE) as a location for the South Kent Health/Dental Clinic and amended the 2013 Capital Improvement Program to account for the revised scope and funding for the project; and

WHEREAS, renovation of the approximately 16,000 square foot building will take approximately nine months and will involve development and review of multiple project and component plans, specifications, change orders, and contractors; and

WHEREAS, assignment of the project to the Kent County Building Authority will allow the Board of Commissioners to utilize the efficiencies of the Building

Authority to manage the project.

NOW, THEREFORE, BE IT RESOLVED, that the Kent County Board of Commissioners assigns the South Kent Health/Dental Clinic Project to the Kent County Building Authority for the purposes of bidding, constructing, and equipping the facility at a total cost not-to-exceed \$2,162,500.

Motion by Commissioner Wawee, seconded by Commissioner Shroll, that the Consent Agenda items be approved

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman,

Voorhees, Ponstein, Wawee, Steensma, Rolls, Morgan, Antor, Vonk, Chair Koorndyk - 18.

Nays: 0.

**RESOLUTIONS**

**9-26-13-71 – SEPTEMBER 30 FISCAL YEAR END BUDGET APPROPRIATION FOR FY2014 / FISCAL SERVICES**

WHEREAS, the Finance & Physical Resources Committee has met to review the Recommended FY2014 budgets that begin on October 1, 2013; and

WHEREAS, the Board of Commissioners held a Work Session on September 12, 2013, regarding the Recommended FY2014 budgets that will begin on October 1, 2013; and

WHEREAS, the proposed General Fund subsidy for the October 1, 2013 through September 30, 2014 fiscal year budgets (\$24,551,124) will be included in the FY2014 General Appropriation Act; and

WHEREAS, the resolution for the FY2014 General Appropriation Act will be presented to the Board of Commissioners for adoption on November 21, 2013; and

WHEREAS, the estimated total sources and appropriations for the October 1, 2013 through September 30, 2014 fiscal year budgets are recommended as follows:

Special Revenue Funds	Sources			Appropriations
	Non-Gen Fund	General Fund	Reserves	
Health	\$17,792,102	\$ 6,304,214	\$ -	\$24,096,316
Childcare	9,755,587	10,029,619	-	19,785,206
DHS Childcare	5,654,654	5,677,057	-	11,331,711
Friend of the Court	6,703,898	1,863,112	-	8,567,010
Special Projects	3,091,616	677,122	71	3,768,809
Veterans Trust	175,000	-	-	175,000
<b>Total</b>	<b>\$43,172,857</b>	<b>\$24,551,124</b>	<b>\$71</b>	<b>\$67,724,052</b>

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby appropriates \$67,724,052 from estimated revenues and Special Projects Fund reserves to Special Revenue Funds for the October 1, 2013 through

September 30, 2014 budgets for FY2014.

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Steensma, Rolls, Morgan, Antor, Vonk, Chair Koordyk - 18.

Nays: 0.

## REPORTS

### Community Health Advisory Committee

Commissioner Shroll: The Health Department will give out food safety awards to food establishments that meet and exceed Health Department standards on their inspections.

### Experience Grand Rapids

Commissioner Shroll: Experience Grand Rapids is looking for people to apply for the WAVE Awards (Way Above Visitor Expectation). If anyone knows someone who has done an exceptional job in the hospitality industry, please nominate them at: [www.waveaward.com](http://www.waveaward.com). Also, August 2013 was the highest hotel room occupancy month ever.

### Judicial Resources Subcommittee

Commissioner Freeman: The Subcommittee has met twice and is ready to move forward. On October 10<sup>th</sup>, judges will talk to the Subcommittee about needs. He invited Commissioners to attend the meeting.

## MISCELLANEOUS

### Sheriff's Department

Commissioner Vonk: Kudos to the Sheriff's Department which was recognized in the August issue of *Law and Order* magazine, as a finalist in a contest for police car graphics.

Commissioner Rolls: Acknowledged that it was a team of deputies who designed the decal and submitted the contest entry.

### Kentwood Health/Dental Clinic

Commissioner Vander Molen: The citizens in the south-end of the county will be well served by the new health and dental clinic. He thanked all who were involved.

### GFOA Budget Award

Commissioner Rolls: Congratulated Marvin VanNortwick, Budget Director, and Steve Duarte, Fiscal Services Director, for the GFOA Budget Award.

### Miracle Field

Commissioner Antor: If the grand opening of the Miracle Field is any indication of the success of the baseball/softball complex, we are in for a tremendous ride.

### Sports Complex

Commissioner Wawee: While in Pittsburgh recently, he overheard a group of softball players mention our sports complex and that they are moving their tournament here in



2015.

Tourism Ambassadors

Commissioner Shroll: Five Commissioners are signed up for Experience Grand Rapids' Certified Tourism Ambassador training next week Thursday. She encouraged other Commissioners to sign up.

County Boards and Commissions

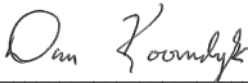
Chair Koorndyk: Monday, September 30<sup>th</sup>, is the deadline for citizens to apply for boards, commissions, and committees. Please encourage anyone interested to apply before the deadline.

Pulaski Days

Commissioner Wawee: Pulaski Days will be held next weekend (October 4 – 6).

ADJOURNMENT

At 9:23 a.m., Commissioner Wawee moved to adjourn, subject to the call of the Chair, and to Thursday, October 10, 2013, Room 310, County Administration Building, at 6:00 p.m., for an Official Meeting. Seconded by Commissioner Steensma. Motion carried.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

<h1 style="margin: 0;">PROCEEDINGS</h1> <p style="margin: 5px 0;">of the</p> <h2 style="margin: 0;">Kent County Board of Commissioners</h2> <h3 style="margin: 0;">October 10, 2013 – Work Session</h3> <h3 style="margin: 0;">2014 General Fund Budget</h3>
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Meeting called to order at 5:05 p.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk - 17.

Absent: Steensma, Vonk - 2.

*(Note: This work session is on the 2014 General Fund Budget, presented by Administrator/ Controller Delabbio. Questions asked during the presentation are shown in the order asked.)*

INTRODUCTION

Chair Koorndyk said that this work session reviews the 2014 budget and introduced County Administrator Daryl Delabbio.

BUDGET OVERVIEW

Administrator Delabbio gave an overview of the 2014 proposed budget (copy of which is on file in the Office of the County Clerk).

The budget parameters that the Finance & Physical Resources Committee directed staff to use in the preparation of the 2014 budget are:

<u>Parameter</u>	<u>Goal</u>	<u>Recommended</u>
<i>(GF = general fund)</i>		
✓ GF reserves used to balance the budget:	\$ 0	\$ 0
✓ GF support for new positions:	\$ 0	\$ 0
✓ GF commodities not to exceed 2013 level:	\$ 2,700,596	\$ 2,784,362
✓ GF contractals not to exceed 2013 level:	\$46,230,875	\$46,472,416
✓ GF support equivalent to 0.20 mills for CIP:	\$ 3,875,000	\$ 4,849,890

The **Board Vision** includes:

<b>Stable Revenues</b>	Legislative changes addressing unfunded mandates Revenue Sharing and County Jail Reimbursement	
<b>Efficient Use of Resources</b>	Employment Terms Retirement Plan	Performance Management High Quality Programming
<b>Quality of Life</b>	Initiatives that promote economic growth and demand Programs to promote long-term community welfare	

<b>Proactive / Innovative</b>	Solutions to make consolidation of services efficient and desirable
<b>Citizen Participation</b>	Access and information to governmental functions Transparency
<b>Safe Community</b>	Investment in initiatives that promote the safety of our communities

Total revenue sources for 2014 equal \$161,501,807, with operating revenues of \$142,051,807. Transfers in from the Correction and Detention Millage total \$14,850,000 and transfers in from the Delinquent Tax Anticipation Notes fund total \$4,600,000. There is no Use of Reserves for 2014.

The primary source of funds for the County is property taxes. Property tax revenues of \$83,310,634 are budgeted for 2014. The July 1, 2014, property tax levy estimate is 4.2803 mills. This rate is unchanged from 2013 and will be given final approval in May 2014.

At the regular meeting following this work session, Commissioners will be asked to approve a date for the public hearing on the proposed budget and millage rate.

Personnel are the bulk of the expenditures at \$85,561,601, or 53.0% of the general fund budget. For 2014, two positions were eliminated: Court Reporter – Circuit Court and Clerk II – 63<sup>rd</sup> District Court, both of which are currently vacant.

Public safety represents \$59,101,921 of the budget (down slightly from 2013), General Government about \$39,743,642, and Judicial is down 0.5% to \$20,068,686.

For 2014, we have a structurally balanced budget.

Some of the steps taken to get to this point:

- Hiring freeze for additional employees
- Benefit & wage adjustments
  - health care plan design
  - third-party administrator discounts
  - pension changes
- Technology enhancements
- Operational efficiencies

Uncertainties and concerns are:

- Revenue Sharing / EVIP
- Lodging Excise Tax subsidy
- Personal Property Tax (PPT)
- Collective bargaining agreements
- Revenue growth

A question of “balance”

- mandated v. discretionary services

- multiple constituencies with important, but conflicting, demands
- appropriating limited resources in a reasonable, responsible manner
- newer initiatives with services traditionally considered "County" responsibilities

**Budget Timeline:**

November 5, 2013

– Budget Review / Action Request – Finance

November 7, 2013

– Public Hearing (Proposed 2014 Budget) - Board of Commissioners

November 21, 2013

– Budget Resolution - Board of Commissioners

The Administrative Budget Recommendation FY 2014 is available online:

[www.accesskent.com](http://www.accesskent.com).

Mr. Delabbio commended Department Directors, the Operating Budget Review Team, Fiscal Services, Budget Director Marvin VanNortwick, and the Finance & Physical Resources Committee for all of their work on the proposed budget.

**Q & A**

**Com. Vander Molen:** 1) Why is there a change in interest income for 2012 - \$285,000, 2013 - \$400,000 and now 2014 at \$290,000? 2) The State Taxable Value went up just a fraction, but the revenue you are showing is down from last year. Why? 3) We have a request for more judges. Do we have anything built into the 2014 budget for that?

**Mr. Delabbio:** 1) Fund balance and interest rates determine how much interest is projected to be earned.

**Mr. VanNortwick:** 2) The taxable value you see for 2013 is based on estimates (since we create the budget eight to nine months before). The actual equalized taxable value came in below the estimate so the actual estimated revenue will be lower than the budgeted revenue from taxes.

**Mr. Delabbio:** 3) We don't know what recommendations will come out of the Judicial Review Subcommittee, but the actual operating impact would not occur until 2015, if we were to add an additional judge or judges. The capital expenditure needed, if there is a circuit court judge added, would have to be brought back to the Board to amend the 2014 Capital Improvement Program budget.

**Com Saalfeld:** He appreciates Mr. Delabbio's and the Finance Committee's efforts to present a balanced budget. It is so important to keep our nose to the grindstone and show that it can be done. Are you seeing down the road some yellow flag commitments that we are not experiencing today besides the convention center?

**Mr. Delabbio:** No other long-term commitments. We are looking at replacing our financial/ human resources system. We've entered into a partnership with the City of Grand Rapids for which the State is paying for all of the work to look at new technology.

Kent can back out of that partnership at any time if we don't feel that it will meet our needs. Technology is always an issue, upon which, we've become very dependent. We've done some great work with OnBase including purchasing and reverse auctions.

**Com. Bulkowski:** The Judicial Review Subcommittee has been given a snapshot of the last ten years and some allusions to other departments that the courts work with and how the stress of cuts may have impacted other departments as well. During the last decade, we've done nothing but cut staff. When does that stress get relieved, if at all? All departments have felt the pressure of the last decade, not just the courthouse. The judges make an extremely compelling case for more help. But, how do we balance that against

the other departments' needs since we won't be spending down our fund balance?

**Mr. Delabbio:** Every department can say the same thing – there have been stresses, there have been reductions. Yes, there are stresses on current employees. The question becomes how can we operate more efficiently and effectively and not just look at whether we should hire additional people. Are we doing the right things? Should we be shifting our priorities and how to do them more efficiently? Just because Kent has the money doesn't mean that it should be invested in human capital. Kent needs to measure what we are doing technologically. Departments are doing a great job at managing their functions and operations with no significant cutbacks in the quality of service. Programs have been cut, most of which were funded by the State. We should focus on our mandated services.

**Com. Bulkowski:** Is there any money in this recommended budget for K-Connect directly?

**Mr. Britt:** Currently, we do not have a line item specifically for K-Connect, but we took the input given by you and Commissioner Vander Molen very seriously. Matthew VanZetten will continue working on this project. Both of us have spent a significant amount of time putting this proposal together to make sure that it gets off the ground. We are acting as both the resident agent and administrative staff for this project.

**Chair Koorndyk:** The driving force behind K-Connect has been Wayman Britt.

**Com. Antor:** We need to key on the mandated services. The mission statement says it all. This is not an employment agency. We need to employ enough people to do the job efficiently without over employing. We are to look out for the taxpayers of Kent County. If we can make cuts, as hard as it is, and still maintain the service, I believe we are obligated to do so. Whenever a government agency can make cuts and still provide essential services, that is good government.

**Com. Morgan:** When Departments met to go over their budgets, how did that process go? We have had the same process for a number of years.

**Mr. Delabbio:** It went surprisingly well. Half of the departments chose not to meet with the Operating Budget Review Committee, which meant that they could live with the budget targets provided.

**Com. Mast:** For the Veterans' Affairs Department, you've added about \$42,000. We requested \$50,000.

**Mr. Delabbio:** The Veterans' Affairs Department has seen an increase in the budget that other departments have not. \$8,000 will come from the State (Veterans Trust Fund), so there is a total of \$50,000 for 2014.

**Com. Talen:** A process question. If someone has a concern about the budget (i.e., Veterans' Affairs line item), where in the process should that discussion occur? The budget review meetings held prior to Finance Committee meetings are not be the time to make changes in the budget. Is that correct? Can changes only be made at the final Finance Committee meeting?

**Chair Koorndyk:** The whole reason for the budget work sessions prior to the Finance Committee meetings are to talk about those differences.

**Com. Talen:** Since those are only work sessions, it's never felt like a formal place to vote up or vote down any budget item.

**Mr. Delabbio:** My philosophy on the budget is: staff and I put together a budget and give it to the Board, then it becomes the Board's budget. That budget is based on all the factors that we consider in the budget-making process. If Commissioners want to make tweaks to the budget, work sessions may be the appropriate forum.

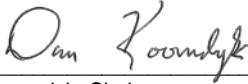
**Com. Talen:** Is it a consensus, do we take a vote? And, if we take a vote, is that appropriate because it's only a work session?

**Mr. Delabbio:** That's a question for the Chair of the Finance Committee.

**Chair Koorndyk:** Thanked Administrator Delabbio and staff for all of their hard work on the budget.


ADJOURNMENT

At 5:45 p.m., Chair Koorndyk adjourned the work session.



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Dan Koorndyk, Chair



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Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**October 10, 2013 – Regular Meeting**

Meeting called to order at 6:00 p.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk - 17.

Absent: Steensma, Vonk - 2.

Invocation: Commissioner Ponstein gave the invocation. The Pledge of Allegiance followed.

## PUBLIC COMMENT

1. Don Zerial, 7377 Cascade Terrace SE, Grand Rapids – He gave the Clerk four (copies of which are on file in the Office of the County Clerk) copies of letters he sent to Peter Varga and Ken Sikkema and a *Grand Rapids Press* Editorial.

## SPECIAL ORDER OF BUSINESS

### Section 515 – 100% Child Welfare Purchase of Service Plan

Matthew VanZetten, Management Analyst, gave an update on the Section 515 – 100% Child Welfare Purchase of Service Plan (copy of which is on file in the Office of the County Clerk). In Kent County, approximately 900 children are in the child welfare system at any given time (400-500 children in traditional foster care homes, 70 in residential setting and the remainder is in some form of in-home care service). Over the past five years, Kent County's Child Care Fund averaged over \$11 million annually. Approximately 85-90% of these cases are served by private agencies, but, due to contract limitations with the Department of Human Services (DHS), they are unable to serve the other 10-15% of the population. DHS manages the cases that are in residential care and also if a child is transferred from another county. The goal is to change those policies to let private agencies serve 100% of the children.

A work group was formed a year ago consisting of representatives from the private child welfare agencies, DHS, 17<sup>th</sup> Circuit Court and network180. The work group was to identify a plan for implementing a pilot program to purchase all foster care and adoption services (with the exception of protective services) by September 30, 2013.

One goal is to create a new section within the Social Welfare Act which would produce equitable funding, be outcome driven, and have a stable source of in-home care/prevention funds. DHS would become a system manager instead of a case manager. Over the next several months, the work group will be working with DHS to produce the necessary technical changes to implement the plan.

CONSENT AGENDA

- a) Approval of the Minutes of September 26, 2013, Meeting
- b) September 24, 2013, Finance Committee Meeting Minutes (Reports of Claims and Allowances)
- c) Establish Public Hearing Date and Time – November 7, 2013, 8:30 a.m.
  - 1) Proposed 2014 County Budget and Millage Rate
- d) Resolutions:

10-10-13-72 – RELEASE OF EASEMENTS TO WAL-MART / ADMINISTRATOR'S OFFICE

WHEREAS, Wal-Mart is constructing a new store on 54th Street SW, Wyoming, and requires a drain permit from the Drain Commissioner to connect to a County drain. Reviewing the application for the permit, the Drain Commissioner identified certain deed corrections that are necessary to the existing easements in the construction area to clear the title; and

WHEREAS, the Drain Commissioner is proposing that the two easements that are titled in the name of the County be released to Wal-Mart Real Estate Business Trust, more particularly described in two Release of Easements. These two easements were granted to the County in 1964 and 1965 for maintenance of a sanitary and storm water channel. Presently, the Drain Commission has no jurisdiction over the sanitary sewer; jurisdiction vests in the City of Wyoming. These two easement rights are currently redundant to the County, and releasing them will clear the title work; and

WHEREAS, Assistant Corporate Counsel has reviewed the transaction and has approved the Releases to Wal-Mart Real Estate Business Trust.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the release of two easements by the County to Wal-Mart Real Estate Business Trust; and

BE IT FURTHER RESOLVED that the Chair of the Kent County Board of Commissioners or his designee be authorized to sign the two easement releases and all incidental documents.

10-10-13-73 – AUTHORIZATION OF A WINTER 2013 (DECEMBER 1, 2013) DEDICATED MILLAGE PROPERTY TAX LEVY / BOARD OF COMMISSIONERS / FISCAL SERVICES

WHEREAS, the County Administrator/Controller is developing a recommended budget for the year 2014, which outlines requirements for revenues and expenditures to support operations/capital programming; and

WHEREAS, the preliminary recommended budget includes spending requests for the operating/debt service requirements of the County Corrections/Detention and programming for Senior Services; and

WHEREAS, the preliminary recommended budget requires the levy of 0.7893 mills for Correctional and Detention operations/debt service and 0.3244 mills for Senior Services.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby certifies a December 1, 2013, levy of taxation of 1.1137 mills which includes the levy 0.7893 mills for debt service and operation of facilities for County



Corrections/Detention as approved by County electors on August 5, 2008, and 0.3244 mills for Senior Services as approved by County electors on August 8, 2006.

10-10-13-74 – AMENDMENT TO THE ARTICLES OF INCORPORATION OF THE GRAND VALLEY METRO COUNCIL – ADD VILLAGE OF SAND LAKE / BOARD OF COMMISSIONERS

WHEREAS, the members of Grand Valley Metropolitan Council (Metro Council) have by majority vote approved Amendment No. 37 in the Articles of Incorporation of Metro Council; and

WHEREAS, the amendments have now been submitted for approval by the legislative bodies of the local governmental units that belong to Metro Council; and

WHEREAS, the Board of Commissioners of the County of Kent have considered Amendment No. 37 in the Articles of Incorporation of Metro Council.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves Amendment No. 37 in the Articles of Incorporation of Grand Valley Metropolitan Council, adding the Village of Sand Lake as a member of the Metro Council.

Motion by Commissioner Ponstein, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Talen, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koornyk - 17.

Nays: 0.

RESOLUTIONS

10-10-13-75 – ADOPTION OF SOCIAL MEDIA POLICY / BOARD OF COMMISSIONERS

WHEREAS, throughout 2012, a work group comprised of representatives from Information Technology, the Gerald R. Ford International Airport, Parks, Human Resources, and Administration met to develop a policy to guide the use of social media by County departments; and

WHEREAS, the use of social media by County departments is consistent with the Board of Commissioners "*Kent County Vision for 2020*" which identified that it is important for the County to engage with citizens and to provide opportunities for citizens to be aware of and involved in County government; and

WHEREAS, social media is a rapidly emerging trend in communication for the private and public sectors and is already in use by several County departments; and

WHEREAS, the workgroup reviewed best practices for social media that are in use in both the public and private sector and has recommended that the County establish a formal policy for the use of social media by County departments; and

WHEREAS, recognizing the changing environment of social media, the work group recommended policy language that is broad enough to allow for new types of social media while still supporting the effective use of social media by various departments. The policy statement clearly defines that social media shall be a vehicle for enhanced communication and that it shall not replace the use of the County's website as the official website for Kent County. In addition, the policy reflects that there are additional County policies and procedures that must be adhered to including those relating to Information Technology, Human Resources, Records Management, and department specific policies and procedures; and

WHEREAS, upon adoption of the Policy, the County Administrator will develop procedures to implement the policy; and

WHEREAS, the policy has been reviewed and approved as to form by Corporate Counsel.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners adopts the Social Media Policy for the use of social media by County departments.

Motion by Commissioner Wawee, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

APPOINTMENT

Board of Canvassers

Motion by Commissioner Saalfeld, seconded by Commissioner Wawee, that Esther Turner and Jane Uyl be appointed to the Board of Canvassers.

Motion carried by voice vote.

REPORTS

Judicial Resources Subcommittee

Commissioner Freeman: The Subcommittee met today to discuss whether there should be additional judges in the circuit and district courts. All of the County-funded courts were represented. There was great conversation with the judges and the State Court Administrator's Office with some good ideas put forth.

MISCELLANEOUS

Judicial Review

Commissioner Antor: Encouraged Commissioners, if they have not already done so, to visit the space at the courthouse that is proposed to be built out for two new courtrooms. The proposed cost of the build-out seems inflated.

Genesis Housing

Commissioner Ponstein: Genesis Housing, a non-profit group, has started a new project in Grandville to build homes for people with disabilities. Located in one of the busiest areas in Grandville, it will be on a transit line, within walking distance to a store, with easy access to jobs, etc. He is very thankful for what Genesis Corporation has done.

Officer Slot Memorial

Commissioner Wawee: He plans to attend the two-year memorial for Officer Slot on Saturday, October 12<sup>th</sup>, at 1:30 p.m. at the Officers Memorial Park in Walker.

Blue Bridge Lighting Ceremony

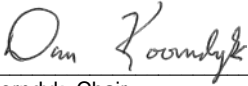
Commissioner Talen: On Friday, October 18<sup>th</sup>, following the outdoor showing of the movie *The Goonies*, there will be a formal lighting ceremony for the new lighting system on the Blue Bridge.

Sheriff's Mounted Unit

Chair Koorndyk: The Sheriff's Department Mounted Unit's open house will be Wednesday, October 16<sup>th</sup>, from 5:00 – 8:00 p.m. in Plainfield Township (Kroes and Northland Drive).

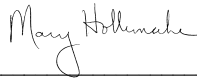
ADJOURNMENT

At 7:07 p.m., Commissioner Ponstein moved to adjourn, subject to the call of the Chair, and to Thursday, October 24, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



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Dan Koorndyk, Chair



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Mary Hollinrake, County Clerk

**PROCEEDINGS**  
of the  
**Kent County Board of Commissioners**  
**October 24, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vonk, Vander Molen, Voorhees, Vriesman, Wawe, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Voorhees gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

Frank Lynn, 3446 Devon, Grand Rapids – Representing United Growth of Kent County, Mr. Lynn applauded the donation of land by the Denny P. Heffron Trust to the Agricultural Preservation Program. Farmland is critical to the economy of Kent and our way of life.

CONSENT AGENDA

- a) Approval of the Minutes of October 10, 2013 Meeting and Work Session
- b) October 1 & 15, 2013 Finance Committee Meetings  
(Reports of Claims and Allowances)
- c) Resolutions:

10-24-13-76 – 2013 APPORTIONMENT REPORT / BUREAU OF EQUALIZATION

WHEREAS, the Finance and Physical Resources Committee has reviewed the supporting documents setting forth the necessary millage required by the several taxing jurisdictions in the County of Kent, townships, local school districts, intermediate school districts, and community colleges; and

WHEREAS, the Committee has further examined the dollar requirements necessary to fund the assessments for drains and rejected taxes and finds them in proper order.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners does hereby certify the millage rates of these governmental jurisdictions and directs that the millage rates of the County of Kent, townships, local school districts, intermediate school districts and community colleges, and the dollar amounts for the drains and rejected taxes be spread on the respective township and city rolls; and

BE IT FURTHER RESOLVED that the Board of Commissioners does hereby authorize and direct the Chair and the Clerk of the Board to sign the millage rate certificates.

10-24-13-77 – FY2013 REFERRAL FOR EMPLOYMENT, ASSET DEVELOPMENT, COOPERATION, AND HOPE (REACH) GRANT / FRIEND OF THE COURT

WHEREAS, the Michigan State Court Administrative Office (SCAO) has provided funding to Kent County to plan and implement the Referral for Employment, Asset Development, Cooperation, and Hope (REACH) Grant Program since FY 2011; and

WHEREAS, the purpose of the REACH Grant is to increase the well-being of children through the collaboration of local agencies to provide services to educate and assist non-custodial parents to build assets, improve financial skills, and develop debt management solutions for child support arrearages; and

WHEREAS, the Friend of the Court (FOC) will contract with Hope Network and the Inner-City Christian Federation to provide services to 180 non-custodial parents, between age 25 and 45, who earn less than \$24,000 per year, owe child support in Kent County, and are inconsistently employed; and

WHEREAS, the Board of Commissioners appropriated \$172,518 via Resolution 9-26-13-71 for the FOC REACH Grant. The total grant award is \$186,736, requiring an additional \$14,218 appropriation from the State of Michigan; and

WHEREAS, the grant period is October 1, 2013, to September 30, 2014; and

WHEREAS, Corporate Counsel will review and approve all documentation prior to Board Chair signature.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approves the Friend of the Court's (FOC) REACH Grant from the Michigan State Court Administrative Office (SCAO), appropriates an additional \$14,218 to the FY 2014 Special Projects Fund, and authorizes the Board Chair to sign all grant documents in a form approved by Corporate Counsel.

Motion by Commissioner Voorhees, seconded by Commissioner Saalfeld, that the Consent Agenda items be approved

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koorndyk - 19.

Nays: 0.

**RESOLUTIONS**

10-24-13-78 – TRANSFER OF DEPARTMENT OF AERONAUTICS INFORMATION TECHNOLOGY SERVICES TO COUNTY IT SERVICES / HUMAN RESOURCES

WHEREAS, the Department of Aeronautics currently has three positions that provide IT services at the Airport; and

WHEREAS, in order to have access to a broader range of resources and services and to realize efficiencies and savings in its direct IT costs, the Airport has requested that the County's IT Department provide IT services for the Airport. Under the proposed arrangement, there will still be IT staff resources on-site at the Airport, but those individuals will report to and be managed by the IT Department. The Department of Aeronautics will be billed for the IT services as part of the County's Cost Allocation Plan. The annual estimated savings to the Airport in 2014 is \$22,246; and

WHEREAS, currently, there are three existing full-time positions in the Department of Aeronautics which provide IT services: a Network Manager (MPP C51), a Programmer/Analyst (MPP C41), and a Personal Computer Specialist (MPP B21). The Personal Computer Specialist position is currently vacant; and

WHEREAS, in order to meet the needs of the Department of Aeronautics, the IT Department requires the addition of 2.5 FTE: a proposed new position of Technology Administrator (MPP C43), a Client Server Programmer (MPP C41), and a part-time Customer Service Technician (MPP B21); and

WHEREAS, the Human Resources Department is recommending, and the Department of Aeronautics and IT Department concur, that the position of Network Manager be converted to the newly-created Technology Administrator and transferred to the IT Department, that the Programmer/Analyst position at the Airport be converted to a Client Server Programmer and transferred to the IT Department, that the currently vacant Personal Computer Specialist position at the Airport be eliminated, and that a part-time Customer Service Technician be added to the IT Department; and

WHEREAS, the estimated cost for the IT Department to provide these services for the remainder of the 2013 fiscal year, based on a November 4, 2013, implementation date, is \$39,718. In order to properly account for the activity, reimbursement from the Aeronautics Fund must be appropriated to the IT Department Budget in the General Fund; and

WHEREAS, the Gerald R. Ford Airport Board approved this arrangement at its meeting on September 25, 2013.

NOW, THEREFORE, BE IT RESOLVED, that the Kent County Board of Commissioners approves the creation of the position of Technology Administrator (MPP C43) and changes to the Department of Aeronautics and IT Department staffing as described above so as to allow the IT Department to provide services to the Airport; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners appropriates \$39,718 to the FY 2013 IT Budget in the General Fund from reimbursement revenue from the Aeronautics Fund.

Motion by Commissioner Morgan, seconded by Commissioner Wawee, that the resolution be adopted.

Motion carried:

Yeas: Wawee, Vriesman, Voorhees, Vonk, Vander Molen, Talen, Steensma, Shroll, Saalfeld, Rolls, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koornдық - 19.

Nays: 0.

#### 10-24-13-79 – PURCHASE OF DEVELOPMENT RIGHTS OPTION AGREEMENTS / KENT / MSU EXTENSION

WHEREAS, the Board of Commissioners approved the Purchase of Development Rights (PDR) Ordinance on November 26, 2002. The Ordinance authorizes the County to acquire development rights of farmland throughout the County "by purchase, gift, grant, bequest, devise, covenant or contract;" and

WHEREAS, in August, 2013, the Agricultural Preservation Board received notice that Denny Heffron proposed giving to the County the development rights on 83 acres of farmland (8157 Lincoln Lake Ave. and 8150 McArthur Ave., Belding, MI) in Grattan Township. The Agricultural Preservation Board reviewed the donation for compliance with the selection criteria and is recommending that the County accept the donated development rights; and

WHEREAS, Mr. Heffron is a member of the Agricultural Preservation Board and, consistent with the Board's Conflict of Interest Policy, has declared his conflict and abstained from participation in any discussion or vote related to the review; and

WHEREAS, prior to accepting the donated development rights, the County requires that a baseline environmental report and title insurance be secured. Funds for these activities and the closing costs are available from Wege Foundation grant funds previously appropriated to the Agricultural Preservation Program Budget. Funding for the

appraisal and survey will be paid by the landowner; however, the value of these services must be appropriated to the Agricultural Preservation Fund; and

WHEREAS, Corporate Counsel will review and approve all documents before the date of closing.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners accepts the donation of the development rights on 83 acres of farmland in Grattan Township (8157 Lincoln Lake Ave., parcel number 41-12-03-200-008, and 8150 McArthur Ave., parcel number 41-12-03-200-014) owned by the Denny P. Heffron Trust as recommended by the Agricultural Preservation Board, pending the receipt of acceptable baseline environmental study, survey and title work; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners appropriates the value of the donation, as well as the appraisal and survey costs which will be paid by the donor, to the County's Agricultural Preservation Fund; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the County Administrator/Controller or his designee to execute all documents required to accept and record the donation.

Motion by Commissioner Mast, seconded by Commissioner Hennessy, that the resolution be adopted.

Motion carried:

Yeas: Wawee, Voorhees, Vonk, Vander Molen, Talen, Steensma, Saalfeld, Rolls, Ponstein, Morgan, Mast, Hennessy, Freeman, Chivis, Bulkowski, Antor, Chair Koornyk - 17.

Nays: Vriesman, Shroll - 2.

## REPORTS

### Boards and Committee

Commissioner Saalfeld: The deadline for anyone interested in serving on a board or committee was September 30<sup>th</sup>. The Legislative Committee will divide into three teams to interview applicants, and recommendations will be coming in early December.

### Senior Millage Review Committee

Commissioner Hennessy: The Senior Millage Review Committee met and has finished its recommendation process; recommendations will go to the Finance Committee soon.

## MISCELLANEOUS

### Sheriff's Department Kudos

Commissioner Steensma: Apologized that she missed the last Board meeting, but she was involved in a hit and run auto accident. She commended the Sheriff's Department and Deputy Heffron for their help during a traumatic experience.

### Area Agency on Aging

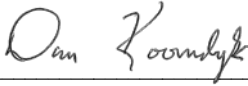
Commissioner Hennessy: Announced that the Area Agency on Aging will hold an open house and dedicate its new offices to former director Larry Murray on Monday, October 28<sup>th</sup>, at 3:30 pm.

### Leona Spencer & Judge Logan

Commissioner Chivis: Acknowledged that the City of Grand Rapids recently lost a great community leader with the death of Leona Spencer. She also offered prayers and healing for Judge Logan who suffered a heart attack earlier this week.

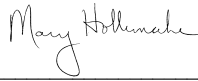
ADJOURNMENT

At 9:15 a.m., Commissioner Voorhees moved to adjourn, subject to the call of the Chair, and to Thursday, November 7, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



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Dan Koorndyk, Chair



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Mary Hollinrake, County Clerk



# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**November 7, 2013 – Work Session**  
**Zoo Transition**

Meeting called to order at 7:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Mast, Morgan, Ponstein, Saalfeld, Steensma, Talen, Vonk, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk - 17.

Absent: Rolls, Shroll - 2.

Assistant Administrator Mary Swanson gave an update on the John Ball Zoo transition from the creation of the Task Force in November 2012 to present day. (A copy of the PowerPoint presentation is on file in the Office of the County Clerk.)

- Nov 2012: Task Force established
- Feb 2013: Task Force announces next steps
- April 2013: Task Force announces selection of Kevin O'Neill as its Interim CEO
- July 2013: John Ball Zoo Society becomes John Ball Zoo (JBZ)
  - Remains a Michigan non-profit corporation for charitable and scientific purposes under 501(c)(3) of the IRS
  - Directorship Corporation
  - Additional corporate purpose:

*To promote, develop, operate, manage, maintain, and improve the Zoo, references to which in these Articles include the park associated with it, and to acquire, lease, maintain, repair, replace, dispose of, and otherwise manage in all ways real and personal property assets in furtherance of operating the John Ball Zoo and to employ, contract, and otherwise manage human resources in furtherance of operating the John Ball Zoo and to engage in activities related thereto.*

- Changes to Bylaws
  - Board of Directors set at 21-27 members
    - Two directors appointed by the Chair of the Board of Commissioners (also required by the Lease and Operating Agreement)
  - Duties now include selection of the CEO of the Zoo and policy-level oversight of **all** Zoo functions and operations
  - Empowered the Task Force

- Nominate a new Board
  - Approve and Execute the Lease and Operating Agreement with the County
  - Oversee the Interim CEO/"unified operations" until the end of the Transition Period/Seating of the new Board
- Lease and Operating Agreement  
Negotiating Principles
  - Primary Focus: Long-term Success and Sustainability for the Zoo
    - Follow industry standards and best business models
  - Care for the Asset/Care for the Employees
  - Acknowledge that the Zoo is a non-mandated (albeit important) function
    - Contractual status could not give the Zoo priority status over mandated functions
  - Acknowledge that the Zoo needs to operate in a business-like and entrepreneurial manner
    - No undue governmental oversight
    - Recognize County accountability for public funding
  - Benefit from the experience of others
    - Consistency with similar agreements
  - 20-Year Agreement
    - Two 20-year extensions
    - Notice of intent to renew (or not) due one year prior to next termination date
  - Includes the Park as well as the Zoological Garden
- Scope of Duties – Operate the Zoo
  - Be open at least 240 days per year
  - Provide
    - Animal care and enrichment
    - Visitor services
    - Educational programming and conservation activities
    - Marketing and promotion
    - Development and fundraising
  - Be responsible for staffing, financial, and administrative activities
  - Allow for "Consistent Activity"
  - Maintain the physical infrastructure of the Zoological Garden in a manner similar to or better than the level of maintenance at the time of transfer
  - Maintain and operate the Park in a manner similar to a park of the Kent County Park System with similar amenities
  - Maintain accreditation by the Association of Zoos and Aquariums (AZA)
    - Comply with regulations of any entity that has jurisdiction

over the Zoo

- Lease, Transfer, and Use Provisions
  - County will retain ownership of real property
    - Continue to insure through Loss Fund at County expense
    - Future buildings or real property additions become the property of the County upon completion
  - County will “lease” the real property to the JBZ/Corporation
    - Exclusions for cell tower and IT infrastructure areas
  - On the Date of Transfer (January 1, 2014) County will convey to the JBZ all personal property currently in use at the Zoo
    - This includes animals
    - Corporation will be responsible for insuring all personal property at its expense, and will comply with the usual standards and assurances the County requires of all contractors/lessees
  - Corporation will pay all permits, utilities and (if applicable) taxes
  - JBZ may apply for a Liquor License
    - Liquor is allowed to be sold and consumed on the premises as long as JBZ remains in compliance with the license and County’s associated insurance requirements
  - JBZ may grant naming rights to any exhibit, building, feature, or smaller item
    - JBZ may not grant naming rights to the Zoo as a whole without the consent and approval of the Board of Commissioners
  
- Revenues and Fees
  - JBZ shall be responsible for setting all fees and prices
  - JBZ will retain all revenues
  - JBZ will conduct fundraising for both operations and capital improvements
  - County will continue to financially support the Zoo
  - In the event there is a millage, the County’s support will be adjusted to be consistent with the intent of the parties and the approved ballot language
  
- County Support
  - All zoos are uniquely funded and sources vary depending on the institution and its offerings
  - Zoo Advisors identified an “industry standard” of a mix of funding:
    - Annual Fundraising/Support: 10-15%
    - Earned Revenues: 60-75%
    - Public: Remainder/ ~30%
  - Realistic, sustainable and support the new business model
  - 2014: \$2.5 million, includes \$250,000 of the negotiated incentive

- payment for completion of the Restore the Roar Capital Fundraising Campaign.
  - 2015: \$2.4 million, includes the remaining \$150,000 of the negotiated incentive payment for completion of the Restore the Roar Capital Fundraising Campaign.
  - 2016: \$2.25 million.
  - 2017: Base Management Fee of \$2.0 million, plus \$1/\$1 match on annual contributions for operating expenses up to a maximum payment of \$250,000.
  - 2018: Base Management Fee of \$2.0 million, plus \$0.50/\$1 match on annual contributions for operating expenses up to a maximum payment of \$150,000.
  - 2019: Base Management Fee of \$2.0 million, plus \$0.25/\$1 match on annual contributions for operating expenses up to a maximum payment of \$100,000.
  - 2020 and beyond: \$2.0 million
- Sudden, Significant Revenue Loss
  - “Primary General and Mandated Service Revenues”
    - General Operating Property Tax Levy, Corrections and Detention Millage Levy, State Revenue Sharing, Court Equity Funding, and County share of Liquor Tax
  - If above collectively declines by more than \$2.5M in any one-, two- or three-year period, Management Fee may be reduced as follows without it being a default:
    - If threshold is hit in 2014-2017, annual Management Fee payment is reduced 10% of loss, up to \$250,000
    - If in 2018 – 2020, reduction is 7% of loss, up to \$175,000
    - If in 2021 – 2024, reduction is 5% of loss, up to \$125,000
  - Calculation is made by April 1 of each year for preceding year; reduction will begin in current year
- Insufficient Funding
  - If County fails to appropriate sufficient funding for the Management Fee, JBZ has 30 days to:
    - Give the County a 90-day notice of termination
    - Request the County place a ballot issue on the next available countywide ballot (there are provisions for the Zoo to stay open during this time)
    - If County declines to place issue on ballot or vote fails, JBZ may terminate agreement 30 days after vote
    - Ability to negotiate extension to these timelines
- Capital Improvements
- Repairs and Renovations
  - Become responsibility of JBZ as of Date of Transfer
  - Buildings and Infrastructure in existence at Date of Transfer eligible for

funding through County's Capital Improvement Program (CIP) Budget Process

- Evaluated according to same criteria as all other requests
  - Follow same process as all other requests
  - Eligibility extends until 13 years after Date of Transfer or appropriation of \$2.6M, whichever comes first
- Capital Improvements
- New Exhibits
  - Must be approved by the County prior to commencement of construction
  - Consent Criteria includes:
    - Consistency with Master Plan (updated at least every 10 years and subject to approval by the Board of Commissioners)
    - Demonstration that funding is available for construction, operation and maintenance
    - Proper insurances and permits secured
  - Ownership transfers to County upon completion
- Reporting and Assurances
  - JBZ will report on following by March 1 annually
    - Attendance and Membership
    - Fundraising activities
    - Major educational programs
    - Acquisitions and decessions
    - Insurances
  - Audited Financial Statements will be provided by July 1
    - May be extended up to 60 days
  - Timely notice of any issue or report related to ability to comply with agreement, AZA, USDA, potential litigation, material damage, etc.
- Smooth Transition
  - The Parties agree to work together in a consultative capacity, and/or have County staff perform work at the Zoo and be reimbursed by the Zoo if necessary for up to six months after the Date of Transfer
- Process and Next Steps
  - November 12 Legislative and Human Resources Committee Meeting
    - Request approval of new model, Lease and Operating Agreement
  - November 19 Finance and Physical Resources Committee Meeting
    - Request approval of Lease and Operating Agreement, and required funding
    - Request approval of Phase II of the Tiger Exhibit

- Request approval of amendment of Zoo's 2013 budget to appropriate additional 2013 revenues
  - November 21 Board Meeting
    - Action on all above items
- Next Steps
  - All Staff Meeting with zoo employees today at 11 a.m.
    - Provide the final details and timeline
    - County Human Resources and JBZ Human Resources staff will be present
    - JBZ has already been communicating with employees and begun posting and offering positions, contingent upon approval of the LOA by all parties
    - Process will continue so that employees of both entities will know their status as soon as possible after the effective date of the LOA, if approved.

#### Q & A

**Hennessy:** How will the Park be included and protected? Who will name the Board of Directors?

**Swanson:** The survey includes the park. The Task Force will appoint the first Board of Directors.

**Steensma:** The Task Force has received a list of approximately 100 names to serve on the Board. There is a Task Force meeting on Monday.

**Bulkowski:** What amount is contributed to the Zoo now and is that amount in the budget?

**Swanson:** \$2.128 million – 2014, \$2.4 million is not in the budget, just \$2.1 million.

**Bulkowski:** Is there language in the agreement that gross amount stays the same?

**Swanson:** Not in the contract, would have to go into the Master Plan.

**Vonk:** Will the Zoo be sustainable?

**Swanson:** Annual operating revenues are an area that can grow and reestablish reserves.

**Antor:** Any provisions for revenue loss? If we own it but lease to the Zoo, there is no revenue for the County?

**Swanson:** Dollars will be reinvested in the Zoo.

**Vander Molen:** Will conflicts of interest, bidding process and transparency, etc., continue with the John Ball Zoo?

**Steensma:** The Zoo will operate as a non-profit and non-profits must provide an annual report.

**Morgan:** The 2014 budget will have a \$400,000 gap. Can we give all the real estate to the Zoo?

**Ophoff:** The County can't give it away, it must sell it and would have to consult with the City of Grand Rapids who sold it for \$1.00. Donations and restrictions would have to be researched.

**Ponstein:** How were the Board of Directors' applications solicited?

**Steensma:** No requirement for public solicitations – it's a non-profit.

**Ponstein:** He questioned the process. Commissioners haven't seen the information. What is the real process – has this already been decided? Thinks this is moving too fast.

He hasn't been given the agreement to read yet.

**Op hoff:** The Task Force has two Commissioners serving on the Task Force.

**Ponstein:** Can the Zoo terminate the agreement?

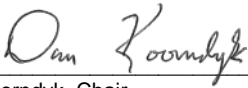
**Swanson:** If the Zoo bows out, it comes back to Kent County.

**Hennessy:** Is there anything Zoo staff will learn today at the meeting that will be a surprise?

**Swanson:** No.

ADJOURNMENT

At 8:32 a.m., Chair Koorndyk adjourned the work session.



\_\_\_\_\_  
Dan Koorndyk, Chair



\_\_\_\_\_  
Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**November 7, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Steensma, Talen, Vonk, Vander Molen, Voorhees, Vriesman, Wawe, Chair Koorndyk - 19.

Absent: None.

Invocation: Commissioner Vriesman gave the invocation. The Pledge of Allegiance followed.

## PUBLIC COMMENT

(Chair Koorndyk explained that any public comment on the 2014 budget would be heard during the Budget Public Hearing and not during regular Public Comment.)

Stephen Hickel, 3220 Piney Woods, Caledonia – Commented on the process and length of time to renew concealed weapons licenses. (His was approved in less than 42 days.)

## SPECIAL ORDER OF BUSINESS

### Annual Employee Service Recognition

Chair Koorndyk presented the following employees with service awards:

<u>Department</u>	<u>Service Employee</u>	<u>Years of Service</u>
Circuit Court	Phillip Morrow	25
	Terry Sare	30
	Jeri Harasim	25
	John Corbett	35
	Doug Gaddy	30
	Cindi Rasmussen	25
Cooperative Extension	Debra Green	30
County Clerk	Barbara Graham	30
Equalization	Stephen Smith	30
Health Department	Annette Brutus	25
	Laura Homrich	35
Prosecutor's Office	Lisa Costen	25
	Bruce Hahn	35
	Jay Stone	30



Sheriff's Department	Randy Demory	25
Zoo	Timothy Rausch	25

#### Grand Rapids Downtown Development Authority

Kristopher Larson, President and CEO, gave a "downtown" update (copy of which is on file in the Office of the County Clerk). Since 1981, the Downtown Development Authority (DDA) has invested approximately \$4.426 billion in Grand Rapids. The DDA has contributed to the Van Andel Arena, Grand River Floodwalls and JW Marriott Hotel, to name a few. Recently, the DDA combined its efforts with the Downtown Improvement District, Downtown Alliance, Monroe North TIFA and Office of Special Events to form Downtown Grand Rapids Inc. (DGRI). DGRI's vision is to create better returns for downtown while eliminating redundancy. DGRI is located at 29 Pearl Street NW and an open house is planned for November 13th. More information is available on its website: [www.downtowngr.org](http://www.downtowngr.org).

#### 2014 Budget Public Hearing

Chair Koorndyk explained that the Board will vote on the 2014 Budget on November 21<sup>st</sup> so there is still time to submit written comments, should anyone wish. Questions from Commissioners would be taken prior to Public Comment. He also suggested that audience members interested in speaking during Public Comment on the same issue should appoint a group speaker who would be allowed 15 minutes to express the group's views, instead of the standard 5 minutes per individual.

Administrator/Controller Daryl Delabbio presented an overview of the proposed 2014 budget (copy of which is on file in the Office of the County Clerk).

#### Budget parameters

- Structurally balanced budget
- No new hires requiring additional General Fund appropriation
- CIP allocation of at least 0.20 mills

#### 2014 Budget

<u>Function</u>	<u>Recommended</u>	<u>% of Total</u>
Public safety	59,101,921	36.6%
General government	39,743,643	24.6%
Judicial	20,068,686	12.4%
Health and Welfare	8,970,325	5.6%
Cultural and recreation	8,329,099	5.2%
Community & Economic Dev.	157,500	0.1%
Appropriation lapse	(6,500,000)	-4.0%
<b>Operating Expenses</b>	<b>129,871,173</b>	<b>80.4%</b>
Transfers out	31,638,634	19.6%
<b>Total Uses</b>	<b>\$161,509,807</b>	<b>100.0%</b>

Administrator/Controller Daryl Delabbio thanked Department Directors, Operating Budget Review Team, Finance Committee, Fiscal Services and Budget Director Marvin VanNortwick.

#### Commissioner Comment:

**Talen:** Concerned with the process of limiting public comment, he made the following motion:

Motion to suspend Standing Rule 9.11(d), seconded by Bulkowski, to allow everyone who

would like to speak to the budget be able to with a 2-minute time limit.

*Discussion on motion:*

**Chair:** According to legal counsel, this motion will take a 2/3 majority vote to pass. So, the motion is, instead of having 15 minutes for each side on a particular issue, it will give 2 minutes for whomever would like to speak during Public Comment.

**Mast:** Liked Chair Koorndyk's presentation to allow both sides to speak for 15 minutes each, but wonders if it could be multiple people speaking during that time period.

**Chair:** The Standing Rules allow one person to speak on behalf of a group.

**VanderMolen:** If someone is here to speak on another topic beside PDR, will they be allowed the standard 5 minutes?

**Chair:** Yes

**Antor:** The problem with limiting the opportunity to speak is that a lot of people took time out of their schedules to address the Board and then, at the last minute, they are told that only one person can speak for the group. People have many different reasons for their opinions and so to ask them to go out in the hallway and come up with a unified message is impossible.

**Chair:** Again, this is a hearing and the Board is not voting on the budget today. There is still opportunity to contact Commissioners by email, phone, or mail.

**Saalfeld:** There are two more weeks where comments can be received, as the Chair mentioned, through personal contact, email, mail, etc. He liked Commissioner Mast's idea, so, if Commissioner Talen's motion fails, maybe Commissioner Mast could make a motion to amend the rules to allow more than one person to speak during that 15-minute period?

**Hennessy:** It is not that common that two or more people address us on the same topic at any given meeting. The people that are here should be heard and it is a public hearing so the public should be afforded the courtesy of being allowed to speak.

Motion by Commissioner Talen, seconded by Bulkowski, to suspend Standing Rule 9.11(d) to allow everyone who would like to speak to the budget is able to with a 2-minute time limit.

Motion failed (needed 2/3 vote):

Yeas: Antor, Rolls, Ponstein, Vriesman, Mast, Hennessy, Talen, Bulkowski, Chivis – 9.

Nays: Vonk, Morgan, Steensma, Wawee, Voorhees, Saalfeld, Vander Molen, Shroll, Chair Koorndyk – 9.

**Mast:** Voted "yes" for the motion because he has sat through long public comment where everyone who wanted to speak had the chance. Everyone who came here today wants to speak and he would like them all to have that opportunity.

Motion by Commissioner Mast, seconded by Commissioner Saalfeld, to allow 15 minutes per side, but not limited to one speaker during that 15-minute time frame. (2/3 vote is needed.)

*Discussion on motion:*

**Antor:** Doesn't recall ever seeing this many people wishing to speak during Public Comment. If we are going to have Public Comment, lets have public comment and not force one person's views down everyone else's throat in a last minute effort to make this go quicker.

**Vonk:** Please repeat the motion.

**Counsel Ophoff:** The motion is to limit group comment for and against PDR to 15 minutes and within that 15-minute time, any number of people can speak.

**Steensma:** Supported the first motion for repetitive comments. Believes that it is ok to limit the time, but would like to hear the variety of comments.

**Wawee:** Echoed Commissioner Steensma's sentiments. It is nice to have people come out and have their point of view listened to, but there are Standing Rules for a reason - will be voting "yes" on this motion.

Motion by Commissioner Mast, seconded by Commissioner Saalfeld, to allow 15 minutes per side, but not limited to one speaker during that 15-minute time frame. (2/3 vote is needed.)

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Steensma, Wawee, Ponstein, Voorhees, Vriesman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk – 18.

Nays: 0.

**Chair:** Those speaking for or against PDRs will be given 15 minutes during which one or more individuals can address the Board. Legal counsel will keep the official time.

Motion by Commissioner Saalfeld, seconded by Commissioner Wawee, to go into a public hearing on the 2014 budget.

Motion carried by voice vote.

At 9:50 a.m., the hearing began on the proposed 2014 budget.

#### Public Comment

(Note: A letter from Vergennes Township Clerk Mari Stone was received in support of the Purchase of Development Rights (PDR) Program (copy of which is on file in the Office of the County Clerk.)

1. Bill Hirsch (former Commissioner) – He complained about the budget process. The majority of the Finance Committee controls the budget and the full Board gets merely an up or down vote.

2. John Francis, President of the Commercial Alliance of Realtors (CAR) – CAR is opposed to government funding for purchase of development rights; however, as advocates of private property rights we don't oppose the concept of PDRs. Every property owner should have the prerogative to sell certain property rights if they so choose. Any sale of property rights should be done by purchase of private individuals or private foundations. We oppose PDRs because they intrude upon the free market and are permanent. We oppose PDRs because once established, there is no general public use or access to these parcels that are paid by public dollars.

3. Kent Hildebrand, Member of the Commercial Alliance of Realtors – Would like to remind everyone that the County still has a PDR program. We are against it for the very reasons that Mr. Francis just stated but what this is really about is whether or not public funds should be subsidizing that program. This program will restrict the use of the property and there are times when that may not be desirable for the public interest. Asked the Board to

ask whether or not the program has had the desired benefits.

4. Simeon Switzer, 9241 Watson Street SW, Grand Rapids – When it comes to the idea of conservation of land, he definitely supports the fact that land should be conserved but whether or not it's being conserved with public dollars is where his concern lies. To Mr. Switzer, it is the idea of using taxpayer dollars to support it that he is against.

5. Max Grover, Commercial Alliance of Realtors – The PDR Program should be through a private interest and not by government or a public entity.

6. Tom Koetsier, 60 College SE, Government Affairs Liaison - Grand Rapids Association of Realtors – Would like to reiterate what Mr. Francis (CAR) said. The public funding of PDRs goes against free enterprise by identifying how property rights are developed.

7. Patty Birkholtz, 3413 64<sup>th</sup> Street, Saugatuck, representing the Michigan League of Conservation Voters (MLCV) (copy of her complete comments is available in the Office of the County Clerk. She was selected by the PDR supporters present today to speak on their behalf.) - The MLCV is a non-partisan, non-profit organization that is dedicated to educating citizens and public officials about the threats and opportunities for Michigan's land, air, and water. West Michigan is an emerging leader in the "buy local, eat fresh" scene, especially with Grand Rapids' newest farm-to-table destination - The Downtown Market. West Michigan is growing its local economy by growing food locally. Kent County's Farmland Preservation Program is a voluntary program. Farmers enter into it to permanently conserve productive, precious farmland and fertile soil through conservation easements. If the Board moves forward with its current budget proposal, the program will have zero ability to preserve farmland. Kent County is the fifth most agriculturally productive county in Michigan. We urge you to continue your support for the Farmland Preservation Program. We have lost over 60,000 acres since 1992. During the recent "great recession," agriculture grew 7% a year. Townships work hard when they do their master plans and have worked hard to preserve their farmland and keep their farmers producing. Farmland preservation is not a choice; it's an imperative to affordably feeding our families.

8. Eric Fouch, 2339 84<sup>th</sup> Street - In 2002, Kent County passed the Ordinance for the Purchase of Development Rights Program. In 2010, the County Board voted to fund the program with \$1,000,000 spread out over three years. The first year, a budget amendment knocked that down to \$275,000; the second year, a budget amendment knocked it down to \$275,000; and, the third year the budget amendment only funded the program for \$150,000. So far, the Board has shorted this program \$300,000. This year, the Commissioners want to amend the budget to totally defund the program and there is even a movement to try to take the PDR Ordinance completely off the books. Which Commissioners are supporting this and why? The people fighting against farmland preservation in Kent County have cost the County thousands of dollars through frivolous lawsuits.

9. Jay Hoekstra, 315 Benjamin Avenue SE, Grand Rapids – The PDR Program came out of the Sprawl Report that this Board did around 10 years ago. The concern was that sprawl and unfettered spread of development was going to cost both the citizens and the county government a lot of money. A study was done a few years later to determine the costs for public safety which takes up about 26% of the budget. The study showed that costs were rising with the increased distances that the patrols had to go because there was so much scattered residential development. Those costs would be reduced if we had control and direction in our land use plans. Every township has a plan and those with agricultural land would like to keep it that way. One of the ways they have of doing that is through zoning.

10. Jill Norris, 639 Pleasant Street, SE, Grand Rapids – Representing Essence Restaurant Group which is Bistro Bella Vita, The Green Well and Grove. Seventeen years ago, when Bistro Bella Vita started out, they didn't see the impact that they would have on the community and the local food system. Their mission was to create a sustainable community through utilizing local farms and, by doing that, they have moved other restaurants to become involved in local sustainable foods. Keeping PDR funding in the budget is critical to the sustainability of our local farms.

11. Jim Townsend, 5047 Montauk, Alpine Township Treasurer – He visited Lancaster, Pennsylvania last year. Before the visit, he wasn't sure if PDR was something that government should be involved in. However, he saw how well it works there and how pleased the realtors and all the other businesses were. He hopes the Board pays attention to the growing coalition of supporters as PDR is very important.

12. Rob Steffens, 4344 13 Mile Road, Sparta – Asked what the increase in tax revenue from the agricultural land has been over the last 2-3 years?

Matt Woolford, Equalization Director - Over the course of the past several years, as we've gone through the economic down turn, the agricultural values have been stable, while other property categories have decreased in value.

The following individuals were present at the meeting but, due to time restrictions, did not have an opportunity to speak during Public Comment in support of PDR funding:

Bradford Anderson  
Pamela Benjamin – United Growth  
Bert Bleke  
Jim Doyle  
Scott Drown – Farm Bureau  
Dennis Heffron  
Laura Hoekstra  
Aaron Hollister  
Rachel Hood, WMEAC  
Gabe Hudson, Chair, Kent County Agricultural Preservation Board  
Frank Lynn  
Terri McCarthy – Wege Foundation  
Gordie Moeller  
Joy Pryor  
Bonnie Robinson  
Alan Rumbaugh  
Aaron Russo – Bethany Christian Services  
Ken Sommerdyke  
Sharon Steffens  
Jim Sytsma – Byron Center Meats  
Scott Townley – Bethany Christian Services (Refugee Farm Project)  
Beth Westemeyer - Zeeland Farm Services

Motion by Commissioner Saalfeld, seconded by Commissioner Shroll, to go back into general session.

Motion carried by voice vote.

Chair Koorndyk declared the hearing closed at 10:18 a.m.

APPROVAL OF MINUTES

Motion by Commissioner Vriesman, seconded by Commissioner Vonk, that the Minutes of the October 24, 2013, meeting be approved.  
Motion carried by voice vote.

APPOINTMENT

Department of Human Services

Motion by Commissioner Saalfeld, seconded by Commissioner Shroll, that Jerry Kooiman be reappointed to the Department of Human Services Board.  
Motion carried by voice vote.  
Abstain: Bulkowski – 1.

CLOSED SESSION

Privileged Communication, Attorney Opinion

At 10:20 a.m., motion by Commissioner Saalfeld, seconded by Commissioner Wawee, to go into closed session to consider a written opinion from its counsel, privileged attorney-client communication, as permitted under the Michigan Open Meetings Act. Section 8 (h) of the Act authorizes this closed session of the Board of Commissioners.

Motion carried:

Yeas: Vonk, Antor, Morgan, Rolls, Wawee, Ponstein, Voorhees, Vriesman, Saalfeld, Mast, Vander Molen, Hennessy, Talen, Bulkowski, Chivis, Shroll, Chair Koorndyk - 17.  
Nays: 0.

At 10:40 a.m., Commissioner Saalfeld, seconded by Commissioner Wawee, moved to go back into open session.  
Motion carried by voice vote.

REPORTS

Airport

Commissioner Morgan: At the Econ lunch, Dick DeVos talked about the end of the regional air alliance and Airport Director Brian Ryks gave a presentation on the airport's plan to maintain and attract low-cost carriers to the area.

Millage Subcommittee

Commissioner Vander Molen: The Millage Subcommittee that was supposed to meet today at 9:30 a.m. is cancelled due to the length of this meeting.

MISCELLANEOUS

Sympathy

Commissioner Talen: Noted the recent passing of his friend Mike Chielens, Director of Legal Aid of West Michigan. He was an incredible advocate for the poor. There will be a memorial service this Friday, November 8<sup>th</sup>, 2:00 p.m., at Fountain Street Church.

Parks Vote

Commissioner Bulkowski: Congratulations to Friends of Grand Rapids' Parks for a victory at the polls on Tuesday in favor of the city parks.

Public Comment

Commissioner Antor: He received over 100 emails on the PDR issue; the majority of those sent a form letter. He believes form letters are counterproductive. If people want to take the time to do so they should put their name on the form letter and use their own thoughts which, he believes, would get a better response.

Standing Rules

Commissioner Morgan: The Standing Rules worked well today. Every other year we review our Standing Rules and how the Board is to conduct business. If any Commissioners are confused on how this body is supposed to conduct business, they should review the Standing Rules.

Public Comment

Commissioner Hennessy: Appreciates the public coming today and taking the time to speak whether it is pro or con on an issue.

Commissioner Ponstein: Thanked everyone who came to speak at Public Comment today. There is a lot of misunderstanding and mis-information on a lot of issues in the county.

Standing Rules

Commissioner Saalfeld: Complimented Commissioner Mast on a good idea with regard to the multiple speakers in a 15-minute time allotment. This might be something to look at the next time the Board reviews the Standing Rules.

Arson Dog

Chair Koorndyk: Acknowledged the new addition to the Sheriff's Department, Ritzey, the arson dog who is now on duty with Deputy DeKorte.

Parks Foundation Luncheon

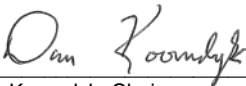
Chair Koorndyk: The Parks Foundation luncheon will be held next Thursday, November 14, at the Goei Center. If anyone would like to attend, please let him know.

Service Award

Chair Koorndyk: Presented Commissioner Antor with his 5-year service award.

ADJOURNMENT

At 10:50 a.m., Commissioner Vriesman moved to adjourn, subject to the call of the Chair, and to Thursday, November 21, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



Dan Koorndyk, Chair



Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**November 21, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Morgan, Ponstein, Rolls, Saalfeld, Shroll, Talen, Vonk, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk - 17.

Absent: Mast, Steensma – 2.

Invocation: Commissioner Freeman gave the invocation. The Pledge of Allegiance followed.

## PUBLIC COMMENT

1. Lauri Baker, Ada Township – (Representing the Kent County Parks Foundation) Thanked the Board for its support of the Parks. Also, thanked those Commissioners who attended the Parks Foundation luncheon last week.

2. Mary Alice Williams, 338 Auburn SE, Grand Rapids – This Commission, as a collective body, has made decisions over the years that have stood well strategically. It has focused on diversity and inclusion as both a policy and a shrewd economical decision along with the Board's willingness to invest in prevention and early intervention in the human services arena. The strategic vision has paid off. Please have the same strategic vision and invest in farmland preservation – preserve the local food stream and its economic impact.

3. Don Zerial, 7377 Cascade Terrace SE, Cascade Township - Referred to an October 27, 2013, press article regarding \$310,000 granted for the Hall Street Bakery. Also, *The Grand Rapids Times* (August 2-8, 2013 issue) article regarding gangs in Grand Rapids. He feels that if funds are available, they would be better spent in the City of Grand Rapids than on farmland preservation.

4. Elaine Salisbury, 8323 Cowan Lake Drive, Rockford – Read a letter (copy of which is on file in the Office of the County Clerk) from Mari Stone, Vergennes Township Clerk, in support of PDRs. PDRs are important to preserving farmland for the benefit of local food production. Local entities cannot fill the monetary gaps. Asked the Board to set aside political rhetoric and focus on the basic needs of the future.

5. Patty Birkholtz, 3413 64<sup>th</sup> Street, Saugatuck (West Michigan Director of League of Conservation Voters) – Kent County citizens want local foods and restaurants depend on them. The low dollars in the budget earmarked for the PDR Program may not even cover the administrative processing costs. By supporting the budget cut, Kent County is undercutting a critical piece of its economy and the land that supports the markets, the restaurants and a way of life that Kent County residents revere and want to be part of. It is a step backward for our local farm food economy. The League of Conservation Voters is ready and willing to work with the Board of Commissioners to continue to help fund and



preserve farmland in Kent County.

6. Alan Rumbaugh, 4361 Causeway Drive, Lowell – Grattan Township worked on its master plan last year and 78.5 percent of polled residents said the key feature of the township was prime agriculture land and it should be preserved. The township redid its zoning map and they now have a separate district set up for preserved land because of its importance to the citizens.

7. Nancy Nielsen, 14130 Keller Avenue NE, Cedar Springs – Chair of the Senior Millage Review Committee, asked for support of the 2014 millage recommendations, which include funding for over 60 programs and 130 agencies. Thanked Commissioners Hennessy, Mast and Vriesman who serve on the Committee and Deputy Administrator Wayman Britt. 2014 will be the last year of the current senior millage. There is a proposal to place a millage renewal on the ballot next year. It will be a request for a ½ mill, up from the current ⅓ mill to be placed on the August Primary Ballot.

8. Bert Bleke, 2248 Cardiff Court NE, Grand Rapids – Agricultural preservation is good for everyone in the county. He acknowledged the differences of opinions. Believes that both supporters and opponents can get together and create a win-win solution. Will have a proposal in the future that pushes the idea of cooperation to see if we can create a community win for all of the constituents.

9. Rob Steffens, 4344 - 13 Mile Road, Sparta – Read a letter from the Sparta Township Board in support of continued funding for the PDR Program. Sparta Township's largest industry - agriculture - consists of dairy, livestock, cash crops and fruit production. Kent County is the 8<sup>th</sup> largest apple producing county in the U.S. We need the County's involvement to make such a program efficient and effective.

10. Matthew VanZetten, Kent County Management Analyst – Introduced the new Director of K-Connect, Pam Parriott.

11. Bill Hirsch, 8005 Breton Avenue, Caledonia – Thanked Gabe Hudson for his dedication to the Agricultural Preservation Board whose term will be expiring and who will not seek reappointment. He also, thanked Denny Heffron for his huge commitment to the program and his donation.

12. Peter Gustafson, 12213 Bailey Drive, Lowell – Serves on the Vergennes Zoning Board of Appeals. Surveys show preservation of agricultural land is number one for township citizens. This program is vitally important and affects our quality of life. He asked the Board to support the PDR Program.

13. Ellen Satterlee, 8843 Je-ne-be Drive NE, Rockford – Representing the Wege Foundation and herself supports the preservation of farmland. This has been a big investment for Mr. Wege and a big part of his philosophy in preserving our farmland, environment, and our agriculture. Hopes that the Board supports the program and invests alongside foundations, because we are partners and it's important to preserve the properties for our future farmers.

14. Susan Lovell, 3505 Hidden Lake SE, Grand Rapids – Here today to represent two groups: 1) those generations not born yet; and, 2) the taxpayers. The argument from the real estate community and the developers is that taxpayer money should not be used to support farmland preservation. When developers put in a subdivision, taxpayers are then responsible for bringing them water, sewer, roads and schools. So which is more expensive - funding farmland preservation or funding the infrastructure for new

communities? It is far more expensive to convert a farm into a subdivision than to keep it as a farm which employs people in the food business.

15. Linda Bradford Anderson, 11530 Peach Ridge Avenue NW, Sparta – Son is a fifth generation dairy farmer and the family has always been strong supporters of the PDR Program. She read a letter from Zeeland Farm Services. Agriculture is the second largest industry in Michigan and growing. Michigan is home to more than 56,000 farms, the agri-food and agri-energy industries support roughly 22 percent of state's workforce. Michigan's agricultural economy has been expanding at a rate five times faster than the growth rate of the general economy. Agricultural production and processing contribute more than \$24 billion to the state every year. Michigan lost three percent of its farmland between 1997 – 2002. If current trends continue, Michigan will lose 25 percent of its food producing land and 1.9 million acres of other farmland in the next 40 years. Loss of productive farmland means annual loss of local revenue and sales from agriculture. Kent County ranks 6<sup>th</sup> in the state in value of agricultural products sold at \$195 million per year; however, since 1992, Kent County has lost 60,000 acres of farmland. Zeeland Farm Services employs over 220 West Michigan residents. The operation helps create jobs throughout the entire agricultural industry from farmers to truck drivers to manufacturing jobs. Farmland preservation in Kent County will help ensure economic and environmental advantage to Kent County and West Michigan as a whole.

16. Dennis Heffron, 7724 Ashley Avenue, Belding – The Board has a formula for how much park land should be acquired based on population. Park land has been bought with the vision of the Board that, down the road, we will need it to develop and expand parks. That long term vision is critical. Thank goodness that the Parks Department and the Board have had that vision, because it helps with quality of life. We all agree that agriculture is important to this county. What is the long-term vision and the plan for farmland? We need to continue with the PDR Program.

### SPECIAL ORDER OF BUSINESS

#### Convention / Arena Authority Annual Update

Rich MacKeigan and Rick Winn gave an update on the Convention/Arena Authority (CAA). (A copy of the PowerPoint presentation is on file in the Office of the County Clerk.) Financial statements were reviewed. Operating revenue for Van Andel was up 20 percent, net proceeds went from \$975,000 to \$1.6 million (65 percent increase); the DeVos Place Convention Center revenues went from \$5 million to \$5.8 million (16 percent increase), net proceeds went from \$279,000 to \$582,000 (100 percent increase); and, the bottom line net results went from \$167,000 the previous year to \$915,000 (after capital expenditures). It was a good year for the CAA. Approximately \$20 million of invested reserves is designated for future capital replacement and repair projects. The CAA economic impact totaled \$350 million in its first six years of operation.

### CONSENT AGENDA

- a) Approval of the Minutes of November 7, 2013 Meeting and Work Session
- b) November 5, 2013 Finance Committee Meeting  
(Reports of Claims and Allowances)
- c) Resolutions:

11-21-13-80 - MICHIGAN DEPARTMENT OF COMMUNITY HEALTH – INFANT SAFE  
SLEEP PROGRAM FOR FY2014 / HEALTH DEPARTMENT

WHEREAS, the Health Department received notice from the Michigan Department of Community Health (MDCH) that one-time funding of \$22,500 is available to support the promotion and awareness of infant sleep best practices in the community; and

WHEREAS, the Health Department will provide educational activities, conduct community outreach efforts, and expand community awareness of infant safe sleep adhering to the guidelines for infant safe sleep safety and SIDS risk reduction issued by the American Academy of Pediatrics in 2011. Activities are to be culturally relevant to at-risk, high-risk families in the community; and

WHEREAS, \$8,500 in grant funds will be used to develop educational supplies and materials in both English and Spanish. The remaining \$14,000 of funding will be used to develop Safe Sleep branding materials, training, and a marketing campaign.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves to accept and appropriate \$22,500 in additional funding from MDCH to the FY2014 Health Department budget.

11-21-13-81 – APPROVAL OF THE COMPREHENSIVE PLANNING AND BUDGETING CONTRACT (CPBC) FOR FY2014 / HEALTH DEPARTMENT

WHEREAS, the CPBC is an annual agreement between the State and the County to provide certain required Public Health services including immunizations, infectious and sexually transmitted disease control, hearing and vision screening, food protection, drinking water and on-site sewage monitoring, as well as several other state-funded programs; and

WHEREAS, funding for the Breast and Cervical Cancer Control Program (BCCCP) was reduced by \$94,963, resulting in a caseload reduction of 979. Funding for Essential Local Public Health Services was increased by \$83,131, restoring this State funding of mandated programs back to 2009 levels. Funding for the Immunizations Program was also slightly increased by \$12,808. All other funding for CPBC activities is consistent with last year's levels; and

WHEREAS, revenues and expenses related to the CPBC agreement were used to prepare the Health Department's 2014 budget. The net change in funding between the various programs did not impact the overall FY2014 Health Department budget; and

WHEREAS, due to the electronic submission of all grant documents in the State's E-Grants system, there is no requirement for the Board Chair's signature on this contract.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the Health Department's Comprehensive Planning and Budgeting Contract (CPBC) for FY2014.

11-21-13-82 – FY2014 TICKETING AGGRESSIVE CARS AND TRUCKS (TACT) GRANT FROM THE MICHIGAN OFFICE OF HIGHWAY SAFETY PLANNING / SHERIFF DEPARTMENT

WHEREAS, the Michigan Office of Highway Safety Planning has approved \$21,627 in federal funds for the Highway Safety Project Ticketing Aggressive Cars and Trucks (TACT) grant; and

WHEREAS, funding is contingent upon the availability of U.S. Department of Transportation Highway Safety Funds; and

WHEREAS, the grant funds will be used to fund overtime and benefits in order to reduce truck-related crashes, injuries, and fatalities by combining outreach, education, and evaluation with targeted enforcement activities to raise awareness among

car and truck drivers about safe driving behaviors; and

WHEREAS, the grant period is October 4, 2013 to September 30, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners accepts a TACT grant from the Michigan Office of Highway Safety Planning; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the County Administrator/Controller to sign all grant related documents; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners hereby appropriates \$21,627 from the Michigan Office of Highway Safety Planning to the FY2014 Sheriff's Budget – Special Projects Fund, contingent upon award.

11-21-13-83 – AUTHORIZE COLLECTION OF CERTAIN WINTER 2014 TAXES IN THE SUMMER OF 2014 BY THE CITY OF GRAND RAPIDS / TREASURER

WHEREAS, the State of Michigan has approved Public Acts 184 and 185 of 2012 providing local tax collecting units the option of accelerating certain millages from the winter tax collection levy to the summer tax collection levy if the tax and other amounts billed total \$100 or less; and

WHEREAS, the City of Grand Rapids levies 1.1137 mills as part of the winter property tax collection and will have over 60,000 tax bills that could be collected as part of the 2014 summer tax levy; and

WHEREAS, the Grand Rapids City Commission, under authority of the referenced State law, has authorized the accelerated collection in July of 2014 of the property tax amounts that will total \$100 or less per individual tax bill and that would otherwise be collected as part of the 2014 December tax levy; and

WHEREAS, the accelerated tax collection will save the City of Grand Rapids the cost and expenses associated with preparing, mailing, and collecting certain 2014 winter tax bills; and

WHEREAS, the City of Grand Rapids has requested that the County Board of Commissioners approve a resolution authorizing the collection in July of 2014 of the property tax amounts that will total \$100 or less per individual tax bill and that would otherwise be collected as part of the December 2014 tax levy; and

WHEREAS, this request is for one year, as state law provides that all requests be made annually.

NOW, THEREFORE, BE IT RESOLVED that pursuant to MCL 211.44a(2)(b), the Kent County Board of Commissioners hereby approve a resolution authorizing the City of Grand Rapids to collect 2014 winter taxes that will total \$100 or less per individual tax bill and that otherwise would be collected as part of the 2014 winter tax levy.

Motion by Commissioner Freeman, seconded by Commissioner Shroll, that the Consent Agenda items be approved

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Rolls, Morgan, Antor, Vonk, Chair Koordyk - 17.

Nays: 0.

RESOLUTIONS

11-21-13-84 – 2014 GENERAL APPROPRIATION ACT / ADMINISTRATOR'S OFFICE

WHEREAS, this resolution shall be known as the 2014 General Appropriation Act; and

WHEREAS, pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 27, 2013, and a public hearing on the proposed budget was held on November 7, 2013; and

WHEREAS, the Kent County voters authorized millages of 0.7893 mills for correctional facility operations and debt service, and 0.3244 mills for senior services; and

WHEREAS, the Board of Commissioners will authorize, in May 2014, a general property tax levy on all real and personal property within the County upon the current tax roll for County general operations; and

WHEREAS, the Kent County Finance and Physical Resources Committee allocated the equivalent of 0.25 mills of the general property tax levy to the CIP Fund; and

WHEREAS, the Kent County Finance and Physical Resources Committee has reviewed the recommended 2014 Budget in detail; and

WHEREAS, estimated total revenues and appropriations for the various funds are recommended as follows:

Fund	Sources		Appropriation
	Revenues	Reserves	
General Fund	\$161,509,807	\$ -	\$161,509,807
Special Revenue Funds	38,774,781	1,651,584	40,426,365
Capital Project Funds	5,772,287	30,030	5,802,317
Internal Service Fund	20,795,877	3,157,438	23,953,315
Debt Service Funds	12,133,773	-	12,133,773
Proprietary Funds	85,734,008	-	85,734,008
Total	\$324,720,533	\$4,839,052	\$329,559,585

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby adopts the 2014 Appropriation Act as the official budget for 2014; and

BE IT FURTHER RESOLVED that County officials responsible for the appropriations authorized in the act may expend County funds up to, but not to exceed, the total appropriation authorized for each department or activity; and

BE IT FURTHER RESOLVED that the Kent County Board adopts the 2014 budgets for the various governmental funds by department or activity as follows:

**2014 General Appropriations Act  
County of Kent, Michigan**

<b>GENERAL FUND</b>	<b>Appropriation</b>	<b>Memorandum</b>	<b>Total</b>
Taxes	\$ 83,310,634	\$ -	\$ 83,310,634
Licenses & Permits	180,100	-	180,100
Intergovernmental	20,320,073	-	20,320,073
Charges for Services	19,748,071	-	19,748,071
Fines & Forfeitures	103,600	-	103,600
Investment Earnings	292,100	-	292,100
Reimbursements	13,313,748	-	13,313,748
Other	4,791,481	-	4,791,481
Transfers In	19,450,000	-	19,450,000
<b>Total Estimated Revenues</b>	<b>161,509,807</b>	<b>-</b>	<b>161,509,807</b>
Fund Balance Usage (Deposit)	-	-	-
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$161,509,807</b>	<b>\$ -</b>	<b>\$161,509,807</b>
Bureau of Equalization	\$ 1,509,369	\$ -	\$ 1,509,369
Circuit Court	15,915,754	-	15,915,754
Clerk/Register of Deeds	3,164,905	-	3,164,905
Cooperative Extension Service	437,090	-	437,090
DHS - Social Welfare	610,300	-	610,300
District Court	2,729,475	-	2,729,475
Drain Commission	610,113	-	610,113
Facilities Management	14,314,557	-	14,314,557
Fiscal Services	3,240,556	-	3,240,556
Human Resources	1,721,584	-	1,721,584
Information Technology	5,297,491	-	5,297,491
Intergovernmental	5,242,102	-	5,242,102
Medical Examiner	1,251,224	-	1,251,224
Parks	4,162,689	-	4,162,689
Policy/Administration	4,191,654	-	4,191,654

Probate Court - Mental & Estate Division	1,336,964	-	1,336,964
Probation	43,993	-	43,993
Prosecutor	5,903,283	-	5,903,283
Sheriff	59,101,921	-	59,101,921
Treasurer's Office	1,073,675	-	1,073,675
Veterans' Affairs Department	346,064	-	346,064
John Ball Zoo	4,166,410	-	4,166,410
Transfers Out	31,638,634	-	31,638,634
<b>Total Appropriations before Lapse</b>	<b>168,009,807</b>	<b>-</b>	<b>168,009,807</b>
Estimated Appropriation Lapse	(6,500,000)	-	(6,500,000)
<b>Total Appropriations</b>	<b>\$161,509,807</b>	<b>\$ -</b>	<b>\$161,509,807</b>

**2014 General Appropriations Act  
County of Kent, Michigan**

<b>SPECIAL REVENUE FUNDS</b>	<b>Appropriation</b>	<b>Memorandum*</b>	<b>Total Appropriation</b>
Taxes	\$ 28,747,282	-	\$ 28,747,282
Licenses & Permits	63,000	1,665,128	1,728,128
Intergovernmental	610,669	37,119,009	37,729,678
Charges for Services	5,010,500	2,044,507	7,055,007
Fines & Forfeitures	532,601	199,840	732,441
Investment Earnings	87,550	-	87,550
Reimbursements	1,954,368	5,007,474	6,961,842
Other	226,247	813,026	1,039,273
Transfers In	1,542,564	24,551,124	26,093,688
<b>Total Estimated Revenues</b>	<b>38,774,781</b>	<b>71,400,108</b>	<b>110,174,889</b>
Fund Balance Usage (Deposit)	1,651,584	71	1,651,655
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$40,426,365</b>	<b>\$71,400,179</b>	<b>\$111,826,544</b>
Fire Commission	\$ 596,047	\$ -	\$ 596,047
Friend of the Court	-	8,567,010	8,567,010
Health Department	-	24,096,316	24,096,316
Lodging Excise Tax	7,646,514	-	7,646,514
Correction & Detention Millage	17,218,576	-	17,218,576
Senior Millage	6,469,482	-	6,469,482
ROD - Automation Fund	647,655	-	647,655
Central Dispatch Collection	4,210,000	-	4,210,000
Drug Law Enforcement Fund	528,767	-	528,767
Community Development /	-	3,676,127	3,676,127

Shelter Plus Care			
Child Care	-	19,785,206	19,785,206
DHS Child Care		11,331,711	11,331,711
Veteran's Trust	-	175,000	175,000
SP – Circuit Court Family Counseling	133,986	-	133,986
SP – Circuit Court Juvenile Accountability	-	2,571	2,571
SP – Community Corrections Administration	-	976,775	976,775
SP – Community Corrections Grant	-	243,981	243,981
SP – Cooperative Ext Ag Preservation	169,132	-	169,132
SP – Drain Commission Special Assessment	53,559	-	53,559
SP – Facilities Management Fallasburg Dam	4,320	-	4,320
SP – FOC Access and Visitation Grants	-	15,000	15,000
SP – FOC REACH Grant	-	172,518	172,518
SP – Parks Kent Trails	5,000	-	5,000
SP – Prosecutor Cooperative Reimbursement	-	1,811,280	1,811,280
SP – Remonumentation Program	170,000	-	170,000
SP – Sheriff 63rd District Court Security	178,381	-	178,381
SP – Sheriff 82 Ionia Security	223,404	-	223,404
SP – Sheriff Courthouse Security	1,281,859	-	1,281,859
SP – Sheriff Drug Enforcement	-	109,655	109,655
SP – Sheriff Emergency Mgmt Performance	-	45,400	45,400
SP – Sheriff Emergency Mgmt Services	74,763	-	74,763
SP – Sheriff Gifts Jail	117,500	-	117,500
SP – Sheriff I.C.E. Detainees	15,000		15,000
SP – Sheriff Local Corr Officers Training	429,119	-	429,119
SP – Sheriff Michigan Dispatch Training	74,577	-	74,577
SP – Sheriff Michigan Justice Training	50,000	-	50,000
SP – Sheriff Park Security	128,724	-	128,724
SP – Sheriff Secondary Road Patrol	-	391,629	391,629
<b>Total Appropriations</b>	<b>\$40,426,365</b>	<b>\$71,400,179</b>	<b>\$111,826,544</b>

\*These Memorandum Budgets were previously appropriated by the Kent County Board of Commissioners via resolutions 06-13-13-33, 06-13-13-43, and 09-26-13-71.



**2014 General Appropriations Act  
County of Kent, Michigan**

<b>CAPITAL PROJECT FUNDS</b>	<b>Appropriation</b>	<b>Memorandum</b>	<b>Total Appropriation</b>
Intergovernmental	\$ 865,967	\$ -	\$ 865,967
Other	26,400	-	26,400
Transfer In	4,879,920	-	4,879,920
<b>Total Estimated Revenues</b>	<b>5,772,287</b>	<b>-</b>	<b>5,772,287</b>
Fund Balance Usage (Deposit)	30,030	-	30,030
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$5,802,317</b>	<b>\$ -</b>	<b>\$5,802,317</b>
Capital Improvement Program	\$5,802,317	\$ -	\$5,802,317
Building Authority Construction	-	-	-
Bond Capital Improvement	-	-	-
<b>Total Appropriations</b>	<b>\$5,802,317</b>	<b>\$ -</b>	<b>\$5,802,317</b>
<b>INTERNAL SERVICE FUND</b>	<b>Appropriation</b>	<b>Memorandum</b>	<b>Total Appropriation</b>
Charges for Services	\$ 1,790,077	\$ -	\$ 1,790,077
Investment Earnings	28,200	-	28,200
Reimbursements	18,932,600	-	18,932,600
Other	45,000	-	45,000
<b>Total Estimated Revenues</b>	<b>20,795,877</b>	<b>-</b>	<b>20,795,877</b>
Fund Balance Usage (Deposit)	3,157,438	-	3,157,438
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$ 23,953,315</b>	<b>\$ -</b>	<b>\$ 23,953,315</b>
Risk Management	\$ 23,953,315	\$ -	\$ 23,953,315
<b>Total Appropriations</b>	<b>\$ 23,953,315</b>	<b>\$ -</b>	<b>\$ 23,953,315</b>
<b>DEBT SERVICE FUNDS</b>	<b>Appropriation</b>	<b>Memorandum</b>	<b>Total Appropriation</b>
Intergovernmental	\$ 751,152	\$ -	\$ 751,152
Other	9,539,945	-	9,539,945
Transfers In	1,842,676	-	1,842,676
<b>Total Estimated Revenues</b>	<b>12,133,773</b>	<b>-</b>	<b>12,133,773</b>
Fund Balance Usage (Deposit)	-	-	-
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$ 12,133,773</b>	<b>\$ -</b>	<b>\$ 12,133,773</b>
Debt Service Fund	\$ 1,842,676	\$ -	\$ 1,842,676
Building Authority Debt Service Fund	10,291,097	-	10,291,097

<b>Total Appropriations</b>	<b>\$ 12,133,773</b>	<b>\$ -</b>	<b>\$ 12,133,773</b>
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**2014 General Appropriations Act  
County of Kent, Michigan**

<b>COMPONENT UNIT FUNDS</b>	<b>Appropriation</b>	<b>Memorandum*</b>	<b>Total Appropriation</b>
Intergovernmental	\$ -	\$ 3,483,555	\$ 3,483,555
<b>Total Estimated Revenues</b>	-	<b>3,483,555</b>	<b>3,483,555</b>
Fund Balance Usage (Deposit)	-	-	-
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$ -</b>	<b>\$ 3,483,555</b>	<b>\$ 3,483,555</b>
Housing Commission	\$ -	\$ 3,483,555	\$ 3,483,555
<b>Total Appropriations</b>	<b>\$ -</b>	<b>\$ 3,483,555</b>	<b>\$ 3,483,555</b>

\*The Kent County Housing Commission Board will approve 2014 funding via a resolution in November 2013.

<b>PROPRIETARY FUNDS</b>	<b>Appropriation</b>	<b>Memorandum*</b>	<b>Total Appropriation</b>
Taxes	\$ -	\$ 3,584,000	\$ 3,584,000
Intergovernmental	11,256,175	-	11,256,175
Charges for Services	55,253,448	788,000	56,041,448
Fines & Forfeitures	1,000	-	1,000
Investment Earnings	387,646	313,000	700,646
Reimbursements	145,000	-	145,000
Other	18,690,739	-	18,690,739
<b>Total Estimated Revenues</b>	<b>85,734,008</b>	<b>4,685,000</b>	<b>90,419,008</b>
Fund Balance Usage (Deposit)	-	1,020,750	1,020,750
<b>Total Estimated Revenues &amp; Other Sources</b>	<b>\$ 85,734,008</b>	<b>\$ 5,075,750</b>	<b>\$91,439,758</b>
Aeronautics	\$ 50,643,366	\$ -	\$50,643,366
Delinquent Tax	-	5,705,750	5,705,750
Public Works	35,090,642	-	35,090,642
<b>Total Appropriations</b>	<b>\$ 85,734,008</b>	<b>\$ 5,705,750</b>	<b>\$91,439,758</b>

\*The Delinquent Tax Budget was previously appropriated by the signature approval of the Kent County Treasurer.

BE IT FURTHER RESOLVED that appropriations made for the available balances and outstanding encumbrances at fiscal year end for grants are continued in full force and effect and shall carry over to successive fiscal years until the grants are completed or otherwise terminated; and

BE IT FURTHER RESOLVED that appropriations made for the available balances and outstanding encumbrances at fiscal year end for capital projects are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED that appropriations made for the outstanding purchase orders and contractual encumbrances at fiscal year end in the operating funds are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED that the County Administrator/Controller shall provide the Kent County Finance and Physical Resources Committee, at the end of each fiscal quarter, a report of year to date revenues and expenditures compared to the budgeted amounts in the various funds of the County; and

BE IT FURTHER RESOLVED that this resolution supersedes all previous resolutions related to the General Fund and Lodging Excise Tax Fund appropriations and/or commitments; and

BE IT FURTHER RESOLVED that whenever it appears to the Kent County Administrator/Controller or the Kent County Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, or when it appears that expenditures will exceed an appropriation, the County Administrator/Controller shall present to the County Board recommendations to prevent expenditures from exceeding available revenues and reserves or appropriations for the budget year. Such recommendations may include proposals for reducing appropriations, increasing revenues or a combination thereof.

Motion by Commissioner Rolls, seconded by Commissioner Ponstein, to suspend the Standing Rules Section 4(d).

Motion failed:

Yeas: Chivis, Bulkowski, Talen, Hennessy, Ponstein, Rolls, Antor – 7.

Nays: Shroll, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Wawee, Morgan, Vonk, Chair Koorndyk – 10.

Motion by Commissioner Morgan, seconded by Commissioner Vonk, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Wawee, Rolls, Morgan, Antor, Vonk, Chair Koorndyk – 15.

Nays: Talen, Ponstein – 2.

#### 11-21-13-85 – SENIOR MILLAGE ALLOCATIONS FOR 2014 / ADMINISTRATOR'S OFFICE

WHEREAS, the Area Agency on Aging of Western Michigan, Inc. (AAAWM) holds contracts with 30 agencies to provide services with funding from the Kent County Senior Millage. Under the terms of the contracts, the funding level is evaluated annually based on new program proposals, current year operations, and available funding; and

WHEREAS, in early October 2013, the Kent County Senior Millage Review Committee evaluated 2014 funding requests and made recommendations regarding funding for each service. These recommendations were forwarded to the

AAAWM Executive Committee on October 28, 2013, which is now recommending them to the County for approval; and

WHEREAS, in addition to the annual contracts, Senior Millage funds will also be used to provide in-home services, prescription assistance, flu and pneumonia vaccinations, and emergency needs funding to seniors through purchase of service arrangements. Amounts to be allocated through this process have been included in the bid tabulation and recommendation sheet.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the allocation of \$6,111, 650 in Senior Millage funds for 2014 as recommended by the Area Agency on Aging of Western Michigan, Inc.

Motion by Commissioner Hennessy, seconded by Commissioner Wawee, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Talen, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Rolls, Morgan, Antor, Vonk, Chair Koorndyk – 16.

Nays: 0.

Abstain: Bulkowski – 1.

#### 11-21-13-86 – FEE ADJUSTMENTS / COUNTY CLERK – VITAL RECORDS

WHEREAS, State law sets a maximum fee for County Clerks to charge for birth certificates for both general public and senior citizens. Over the years the maximum has been adjusted and is now as high as \$34 for the general public and \$14 for seniors. The Clerk is recommending the elimination of the \$7 discounted fee for birth certificates. The \$10 standard fee covers the costs associated with responding to each request for the is record; and

WHEREAS, the County Clerk recommends an increase in the fee for a three-day marriage license waiver from \$15 to \$50. There is a statutory three day waiting period before a marriage license may be issued. The Clerk is permitted to waive the 3-day waiting period if the applicants demonstrate "good and sufficient cause." Currently, the waiver fee is \$15. It takes considerable staff time to verify that there is "good and sufficient cause" to grant a requested waiver. The amount of the waiver fee is solely at the discretion of the Clerk. Increasing the fee will more accurately reflect the staff costs associated with this waiver process; and

WHEREAS, the County Clerk recommends an increase in the marriage license correction fee from \$50 to \$75. Correcting a marriage license requires filing a petition in the Circuit Court at a cost of \$150. The Clerk currently will draft the required court pleadings under certain circumstances. The present \$50 fee does not cover the cost of the time required for this process.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the County Clerk's Office fee changes by eliminating the senior discount fee of \$7 for birth certificates, increasing the fee for a three-day marriage license waiver from \$15 to \$50, and increasing the marriage license correction fee from \$50 to \$75.

Motion by Commissioner Shroll, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Rolls, Morgan, Antor, Vonk, Chair Koorndyk – 17.

Nays: 0.

11-21-13-87 – 2014 CURRENT UNMET NEEDS FUNDING / DEPARTMENT OF HUMAN SERVICES

WHEREAS, the Board of Commissioners annually appropriates funds to DHS to be awarded by the DHS Board following a review of proposals submitted by various community or social service agencies; and

WHEREAS, programs included in the Current Unmet Needs category are those agencies and programs that annually receive assistance due to an absence of other funding sources, their ability to leverage significant other resources, or are in support of a cooperative effort of multiple funding sources. The 2013 recommendation includes \$379,625 to fund 16 programs for Current Unmet Needs; and

WHEREAS, as a result of ongoing unmet needs and General Fund revenues remaining flat for FY2014, the number of requests for funding exceeded the amount of funding available for distribution.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners allocates \$379,625 in funding for human services programs as recommended by the Department of Human Services (DHS) Board.

Motion by Commissioner Vander Molen, seconded by Commissioner Vonk, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Rolls, Morgan, Antor, Vonk, Chair Koorn dyk – 16.

Nays: 0.

Abstain: Talen – 1.

11-21-13-88 – 2014 MANAGEMENT PAY PLAN (MPP) COMPENSATION PROGRAM / HUMAN RESOURCES

WHEREAS, approximately 291 County clerical, professional and management employees are covered under the Management Pay Plan (MPP) pay structure. As authorized by the Board of Commissioners, the Management Pay Plan administrative process provides for periodic review and adjustment of the pay structure for MPP positions; and

WHEREAS, Human Resources recommends that MPP employees receive a two percent salary increase effective January 1, 2014. This recommendation is consistent with the average forecasted 2014 salary increase for other public entities; and

WHEREAS, the estimated cost of the two percent salary adjustment is \$388,058. Including roll up costs of \$68,717, the total estimated cost increase is \$456,775. Funds have been included in the 2014 recommended budget; and

WHEREAS, the cost savings associated with increasing the employees' pension contribution from 7.5 percent to 8.5 percent of pay is \$197,741; and

WHEREAS, this recommendation meets the parameters set by the Finance and Physical Resources Committee for the 2014 recommended budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves MPP salary adjustments representing two percent of the MPP payroll effective January 1, 2014, and that no adjustments be made to the current MPP pay ranges; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby approves an increase in employee pension contribution from 7.5 percent of pay to 8.5 percent of pay effective January 2014.

Motion by Commissioner Wawee, seconded by Commissioner Chivis, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Rolls, Morgan, Antor, Vonk, Chair Koordnyk – 17.

Nays: 0.

11-21-13-89 – FALLASBURG PARK – HUMPHREY LAND ACQUISITION / PARKS

WHEREAS, the 20-acre parcel located at 13440 Covered Bridge Rd NE, is surrounded by County-owned parcels of Fallasburg Park on three sides. The Parks Department has been negotiating with the owner of this property for several years. The purchase would complete a multi-year acquisition project to preserve 80 acres of wooded highlands on the south side of Covered Bridge Road, consistent with the goals of the County's Parks, Recreation, and Natural Areas Master Plan; and

WHEREAS, the selling price of \$208,000 is supported by an appraisal, and the seller has agreed to assume all closing costs, estimated at \$3,400; and

WHEREAS, of the total cost, \$198,500 will be provided by the following gifts and grants: \$100,000 from the Lowell Area Community Fund, \$25,000 from the Peter C. and Emajean Cook Foundation, \$25,000 from the Secchia Family, \$25,000 from the Korth Family Foundation, and \$23,500 from the Kent County Parks Foundation. The remaining \$9,500 in costs will be drawn from the Parkland Acquisition and Development Project in the CIP Fund; and

WHEREAS, the Parks Department expects to retain the land in a primarily natural state. A natural-surfaced trail will be developed with volunteer labor, as part of an eventual loop trail surrounding the river valley. No significant increases in maintenance or operation expenses are expected from the acquisition of this parcel.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the purchase of a 20-acre parcel of undeveloped land at 13440 Covered Bridge Rd NE, parcel number 41-16-23-200-014, in Vergennes Township from Joyce Humphrey for the price of \$208,000; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners accepts and appropriates \$198,500 in gifts and grants for the acquisition to the Parkland Acquisition and Development Project in the Capital Improvement Program (CIP) Fund.

Motion by Commissioner Saalfeld, seconded by Commissioner Wawee, that the resolution be adopted.

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Morgan, Vonk, Chair Koordnyk – 15.

Nays: 0.

Absent from room: Rolls, Antor – 2.

11-21-13-90 – PROPOSED PARK FEE ADJUSTMENTS / PARKS

WHEREAS, County Policy requires that departments annually review their fees as part of the budget process. The Parks Department is recommending the following changes and additions to its fee schedule for parks and the campground:

	<b>Current</b>	<b>Proposed</b>
<b>Wabasis Campground</b>		
Cabin	\$60/night	\$70/night
<b>Open Shelter Rentals</b>		
Millennium Park	\$160/day	\$175/day
All other parks	\$140/day	\$150/day

WHEREAS, the proposed fee increase for cabin rentals at Wabasis Campground reflects continuing high demand; and

WHEREAS, open picnic shelters are also in high demand, and fees have not been increased since 2011. Since 2006, these fees have been increased once every three years; and

WHEREAS, various changes are also proposed for season passes, greens fees, and cart fees at Kaufman Golf Course; and

WHEREAS, in summary, these changes would will help manage this growth in use and better reflect potential value of benefits; synchronize better with times of higher and lower demand; and help draw younger players to the course; and

WHEREAS, once fully implemented, these fee adjustments are projected to generate an additional \$3,200 from cabin rentals, \$5,000 from open shelter rentals, and \$25,000 from changes to golf course fees.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the change in the Wabasis Campground Cabin rental to \$70/night, increases the Millennium Park Open Shelter Rentals to \$175/day, and increases Open Shelter Rental rates at all other parks to \$150/day, effective November 22, 2013; and

BE IT FURTHER RESOLVED that the Board approves the following rates for Kaufman Golf Course, effective November 22, 2013:

Regular Season		Mon-Fri				Sat-Sun			
		18 holes		9 Holes		18 holes		9 Holes	
		Greens	Cart	Greens	Cart	Greens	Cart	Greens	Cart
Before 2pm	Junior	\$15	\$12	\$10	\$7	\$33	\$16	\$19	\$9
	College	\$19		\$13		\$33		\$19	
	Regular	\$27		\$15		\$33		\$19	
	Senior	\$19		\$13		\$33		\$19	
2 pm and Later	Junior	\$15	\$16	\$10	\$9	\$15	\$12	\$10	\$7
	College	\$20		\$12		\$19		\$13	
	Regular	\$29		\$16		\$27		\$15	
	Senior	\$29		\$16		\$19		\$13	

Spring and Fall Rates		Daily			
		18 holes		9 Holes	
		Greens	Cart	Greens	Cart
All Day	Junior	\$15	\$12	\$10	\$7
	College	\$15		\$10	
	Regular	\$19		\$13	
	Senior	\$15		\$10	

<b>Season Passes</b>			
<i>With Cart</i>		<i>Without Cart</i>	
Individual	\$1,800	Individual	\$1,200
Senior	\$1,600	Senior	\$1,100
Couple	\$2,600	Couple	\$1,700
Early Bird	\$1,100	Junior (separate)	\$400
		Junior (w/adult pass)	\$250
		40-Punch Pass	\$500

Motion by Commissioner Morgan, seconded by Commissioner Saalfeld, that the resolution be adopted.

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Morgan, Vonk, Chair Koorndyk – 15.

Nays: 0.

Absent from room: Rolls, Antor – 2.

11-21-13-91 – APPROPRIATE ADDITIONAL REVENUE FOR 2013 TO THE JOHN BALL ZOO BUDGET / JOHN BALL ZOOLOGICAL GARDEN

WHEREAS, John Ball Zoo revenues for 2013 are projected to exceed currently budgeted revenues by at least \$140,000 (approximately 6 percent higher than the \$2,074,892 budgeted); and

WHEREAS, the Zoo has requested to increase its 2013 appropriation by the additional amount to allow for the re-investment of a portion of the revenues to support various operating, maintenance, and transition-related expenses (e.g., installation of additional office and classroom space, replacement of obsolete computer equipment, upgrading of the phone system to accommodate additional staff, etc.).

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby appropriates \$140,000 from estimated revenues to the John Ball Zoo 2013 General Fund operating budget.

Motion by Commissioner Shroll, seconded by Commissioner Saalfeld, that the resolution be adopted.

Yeas: Shroll, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Saalfeld, Freeman, Vriesman, Voorhees, Ponstein, Wawee, Morgan, Vonk, Chair Koorndyk – 15.

Nays: 0.

Absent from room: Rolls, Antor – 2.

REPORTS

Collaboration Community Work Group

Commissioner Saalfeld: The Collaboration Community Work Group produced a report in March. That report recommended, among other things, that communities continue to look



for opportunities to collaborate in the areas of police, fire, planning and zoning, and judicial services. Phase Two is now underway. The report recommended that various entities including the Grand Valley Metro Council and the Grand Rapids Chamber of Commerce continue to move forward with some of those recommendations. The Chamber has assembled a team of consultants which is working with the cities of Wyoming and Grand Rapids, Plainfield Township, and the Kent County Sheriff's Department to conduct Value Stream Mapping of police and fire services to see if there are efficiencies to be garnered within these processes. The local units have been very willing to participate and the results from this study are expected to come to the Board and participating communities in January 2014.

#### Judicial Resources Subcommittee

Commissioner Freeman: The Judicial Resources Subcommittee met this morning and he hopes to have a report by the end of the year.

#### Millage Subcommittee

Commissioner Vander Molen: The Millage Subcommittee will meet on December 3, after the Finance and Physical Resources Committee meeting, at approximately 9:30 a.m.

#### Community Health Advisory Committee / Solid Waste Planning Committee / WAVE Awards

Commissioner Shroll: Today at 1:30 p.m., the Community Health Advisory Committee will meet at the Health Department. The Solid Waste Planning Committee will meet at 3:00 pm at the Road Commission. And, at 4:00 p.m., the WAVE Awards will be held at DeVos Place to recognize outstanding service providers in the hospitality industry in Kent County.

### MISCELLANEOUS

#### Happy Thanksgiving

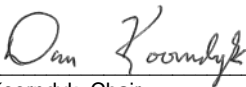
Commissioner Ponstein: Extended a Happy Thanksgiving to all. There is a lot to be thankful for and we have a lot to be proud of in Kent County

#### Evaluations

Chair Koorndyk: Asked Commissioners, if they have not already done so, to turn in County Administrator evaluations by Friday.

### ADJOURNMENT

At 10:43 a.m., Commissioner Freeman moved to adjourn, subject to the call of the Chair, and to Thursday, December 12, 2013, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.



Dan Koorndyk, Chair



Mary Hollinrake, County Clerk

# PROCEEDINGS

of the  
**Kent County Board of Commissioners**  
**December 12, 2013 – Regular Meeting**

Meeting called to order at 8:30 a.m. by Chair Dan Koorndyk.

Present: Commissioners Antor, Bulkowski, Chivis, Freeman, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Steensma, Talen, Vonk, Vander Molen, Voorhees, Vriesman, Wawee, Chair Koorndyk - 18.

Absent: Rolls - 1.

Invocation: Commissioner Saalfeld introduced Pastor Craig Bickel, Immanuel Lutheran Church, who gave the invocation. The Pledge of Allegiance followed.

## PUBLIC COMMENT

1. Brian Bosak, International Representative UAW Local 2600, 5351 Fly By Drive, Caledonia – Concerned about the benefits for the Zoo employees who will be laid off due to the Zoo transition from the County to a non-profit entity. Many of the employees have banked sick hours which they will lose. He hopes that something can be worked out for them.
2. Gary Michael Ross – 10561 36<sup>th</sup> Street, Lowell – Kent County is a great place to live. Kent County should adopt land use policies as in other parts of the state and country. The PDR Program should be top on Kent's list of priorities.
3. Brenda Stringer, 12673 Vergennes, Lowell – Today is a historic day for the Zoo and she is excited about the future. She thanked the Board for supporting the Zoo, helping it grow and giving it a new opportunity.

## SPECIAL ORDER OF BUSINESS

### LEPC Annual Report

Deb Alderink, Chair, Local Emergency Planning Committee, gave the 2013/2014 Annual Report (copy of which is on file in the Office of the County Clerk and online at [www.accesskent.com/lepc](http://www.accesskent.com/lepc)). In 2013, LEPC completed 18 new plans and revised 177 plans for a total of 195 approved plans. 69 plans were removed and 14 purged. A full scale accidental release of sulfuric acid exercise was held in November at Knappe & Vogt.

The work plan for 2014 will see the continuation of emergency plan development and maintenance, more community awareness, keeping the website updated, and the conversion of a VHS video "How to Stay Safe in a Chemical Emergency" to DVDs. An outreach seminar for the agricultural/farm industries will be held in the spring and a manufacturing/business commerce outreach seminar in the fall. A disaster exercise will be conducted to test a SARA Title III off-site response plan in May. More information can be found at [www.accesskent.com/lepc](http://www.accesskent.com/lepc).

(Commissioner Freeman left the meeting at 9:00 a.m.)

CONSENT AGENDA

- a) Approval of the Minutes of November 21, 2013 Meeting
- b) November 19 and December 3, 2013 Finance Committee Meetings  
(Reports of Claims and Allowances)
- c) Resolutions:

12-12-13-92 – FY2013 FIRE PREVENTION BUDGET AMENDMENT / FIRE COMMISSION

WHEREAS, the Fire Prevention Fund established in 1942, is permitted by MCLA 46.301 to oversee the purchase of fire extinguishing apparatus and equipment for 19 participating townships on a rotating basis. The law permitting such activity limits the County’s contribution to 50 percent of the cost of such equipment, with townships required to contribute the remaining 50 percent; and

WHEREAS, the total FY2013 budget appropriation for the Fire Prevention budget is \$691,095. The final cost to close out FY2013 expenditures will not exceed \$711,095; and

WHEREAS, an additional \$20,000 appropriation from the Fire Prevention Fund reserves is being requested; and

WHEREAS, the additional funds are required for repair and maintenance costs that may come in over the planned budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners appropriates an additional \$20,000 to the FY2013 Fire Prevention Fund Budget from Fire Prevention Fund reserves.

12-12-13-93 – ACCEPT AND APPROPRIATE GRANT FUNDING FOR THE FRED MEIJER PIONEER TRAIL DEVELOPMENT / PARKS

WHEREAS, the Fred Meijer Pioneer Trail has been completed between the Musketawa Trail and “Fred’s Park” at the intersection of Walker Avenue and 3 Mile Road. The next phase of development will extend the trail along the 3 Mile Road corridor in accordance with a license agreement with the City of Walker. Some easement acquisition will be necessary to complete this new phase of construction; and

WHEREAS, the Parks Department has been awarded a grant of \$18,000 from the West Michigan Trails and Greenways Coalition to assist with expenses relating to the new phase of development of the trail. The Parks Department is requesting that this \$18,000 be accepted and appropriated to the existing CIP supporting the development of this trail.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accepts and appropriates a grant of \$18,000 from the West Michigan Trails and Greenways\_Coalition to support further development of the Fred Meijer Pioneer Trail.

12-12-13-94 – ACCEPT AND APPROPRIATE DONATIONS AND GRANTS / PARKS

WHEREAS, for the past several years, GE Aviation Volunteers have supported the Kent County Parks system by undertaking specific projects and making a donation to provide for project-related costs; and

WHEREAS, the projects held in 2013 at Ruehs, Wabasis, and Luton

parks resulted in a total contribution of \$10,000 in project-related expenses. The Parks Department had originally budgeted for \$5,000, so the additional funding needs to be appropriated; and

WHEREAS, the Parks Department also received a grant of \$5,000 from the Michigan Department of Natural Resources for work associated with the Fred Meijer Pioneer Trail and the Irwin Trailhead development. Funds will be used to reimburse the Parks Department for trail maintenance and work associated with the Trailhead development on behalf of the State, including walkway extension, parking lot striping, and trailhead sign fabrication and installation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accepts and appropriates an additional \$5,000 from the GE Foundation and \$5,000 from the State of Michigan Department of Natural Resources to the Parks Department 2013 General Fund budget.

12-12-13-95 – FY2013 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT / SHERIFF

WHEREAS, the Edward Byrne Memorial Justice Assistance Grant (JAG) supports local activities that prevent and control crime (including law enforcement programs, prosecution and court programs, prevention and education programs, corrections and community corrections programs, drug treatment programs, and planning, evaluation, and technology programs); and

WHEREAS, Kent County and the City of Grand Rapids have been jointly allocated \$150,731; and

WHEREAS, Kent County will receive \$67,829 and the City of Grand Rapids will receive \$82,902. The City of Grand Rapids' Community Development Department will be responsible for the administration of the grant; and each local unit will be responsible for their respective sub-allocations of the grant; and

WHEREAS, the funds will be used by the Sheriff's Department for the acquisition of a simulcast radio system. Upgrading the radio system will result in more reliable radio coverage in the County; and

WHEREAS, the grant period is October 1, 2012, through September 30, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the Sheriff Department's request to accept an Edward Byrne Memorial Justice Assistance Grant from the Department of Justice, Bureau of Justice Assistance; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners hereby appropriates \$67,829 to the 2014 Sheriff's Department Special Projects budget.

Motion by Commissioner Saalfeld, seconded by Commissioner Wawee, that the Consent Agenda items be approved

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koordyk – 17.

Nays: 0.

RESOLUTIONS

12-12-13-96 – PREVENTION INITIATIVE – SUBSTANCE ABUSE SERVICE CONTRACT REVISION / ADMINISTRATOR'S OFFICE

WHEREAS, on October 24, 2002, the Board of Commissioners created the Prevention Programming and Evaluation Fund to be used to implement the County's Prevention Initiative. The funding plan for the Initiative includes funding to expand substance abuse services for families; and

WHEREAS, the Prevention Subcommittee report identified substance abuse as a contributing factor to other problems, such as child abuse and neglect, or truancy; and

WHEREAS, based on its proposal, network180 uses Prevention Initiative funding to provide comprehensive family-focused substance abuse services, including assessments, treatment, family therapy, case management, and follow-up in which the mother has been identified as the primary substance user; and

WHEREAS, since 2006, network180 has been able to expand its use of Medicaid funds and increase the amount of teams from two to six. This program has demonstrated positive outcomes as determined through the Prevention Initiative evaluation; and

WHEREAS, in order to maximize State and Federal funds, network180 is required to provide a local match. Due to a variety of factors, network180 needs to identify additional local funds to maximize State and Federal support; and

WHEREAS, network180 has committed to continue providing services through the Family Engagement Program for youth living in families with a parent who is substance use dependent, but by removing the 'requirement' that it provides FEP services, the County funds allocated to network180 can be utilized as the necessary local match; and

WHEREAS, Corporate Counsel will review and approve the contract.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby revises the contract with network180 (Community Mental Health and Substance Abuse Network) for the period of January 1, 2014, through December 31, 2014, to permit network180 to utilize Prevention Initiative funds as determined by the network180; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or his designee to sign the agreement.

Motion by Commissioner Talen, seconded by Commissioner Mast, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair  
Koorndyk – 17.

Nays: 0.

12-12-13-97 – ECONOMIC DEVELOPMENT PARTICIPATION AGREEMENT WITH THE ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAND RAPIDS / FISCAL SERVICES

WHEREAS, LCL Development, LLC ("LCL") has indicated to the City of Grand Rapids that it intends to undertake an approximately \$1,000,000 rehabilitation project (the "Project"). At the request of LCL, the City of Grand Rapids has agreed to establish a commercial rehabilitation district so that LCL may apply for a commercial rehabilitation exemption certificate for the Project; and

WHEREAS, the Kent County Economic Development Participation Policy, as amended, provides that in the instance where the local community exceeds the ten percent tax capture/tax abatement limit, the County will extend additional tax abatement authorization if it is fully reimbursed for its lost potential property tax revenues; and

WHEREAS, the City of Grand Rapids, through its EDC, has proposed

to fully reimburse the County for its potential lost property tax revenues in years during which it exceeds the ten percent limit described in the current policy; and

WHEREAS, during each tax year that the Certificate for the Project remains in effect, the EDC will pay the County the lost County property tax revenues related to the Property, if during such tax year, the value of property tax abatements and captured tax increment revenues approved by the City collectively exceeds ten percent of the combined equivalent taxable value of the City; and

WHEREAS, Corporate Counsel will review and appropriate the proposed agreement as to form prior to signature.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners authorizes the execution of an Economic Development Participation Agreement with the Economic Development Corporation ("EDC") of the City of Grand Rapids; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or his designee to sign the Agreement in a form approved by Corporate Counsel.

Motion by Commissioner Shroll, seconded by Commissioner Saalfeld, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk – 17.

Nays: 0.

12-12-13-98 – FY2013 LODGING EXCISE TAX FUND BUDGET AMENDMENT / FISCAL SERVICES

WHEREAS, the County levies a Lodging Tax in the amount of five percent on hotel/motel facilities in Kent, as provided in PA 263 of 1974; and

WHEREAS, per agreement, the County will distribute 16.75 percent of FY2013 Lodging Tax revenue to Experience Grand Rapids; and

WHEREAS, for FY2013, the County budgeted estimated Lodging Tax receipts of \$5,996,000 and appropriated 16.75 percent, or \$1,004,481, for distribution to Experience Grand Rapids; and

WHEREAS, it is estimated the FY2013 Lodging Tax receipts will generate between \$7,000,000 and \$7,500,000 with 16.75 percent, or up to \$1,256,250, to be distributed to Experience Grand Rapids; and

WHEREAS, an additional appropriation of \$251,769 is required for distribution to Experience Grand Rapids.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the appropriation of an additional \$251,769 to the FY2013 Lodging Excise Tax Fund from Lodging Tax revenue.

Motion by Commissioner Morgan, seconded by Commissioner Wawee, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk – 17.

Nays: 0.

12-12-13-99 – APPROVE LEASE AND OPERATING AGREEMENT WITH JOHN BALL

ZOO CORPORATION / JOHN BALL ZOOLOGICAL GARDEN

WHEREAS, the City of Grand Rapids transferred the John Ball Park and Zoo to the County in 1987 to advance the park and wildlife collection as a regional asset. Since that time, the County has managed and operated the Zoo in partnership with the John Ball Zoological Society, a separate not-for-profit organization which has been responsible for certain functions relating to the Zoo; and

WHEREAS, in 2010 and 2011, a Strategic Planning Committee consisting of representatives of the County and the John Ball Zoological Society engaged in strategic planning to assess governance and funding opportunities to assure the continued long-term success of the Zoo. The Strategic Planning Committee recommended that a single, private, non-profit entity manage all facets of the operations (administration, operations, management, education, development and membership) with the County continuing to retain ownership of the real property; and

WHEREAS, over the past 10 months, a Task Force consisting of representatives from the County, Society and local philanthropic community have been working together to establish the Society as the non-profit management entity and to make changes to its structure to accommodate the successor organization's broader mission and oversight; and

WHEREAS, the County and the Task Force have negotiated a Lease and Operating Agreement that allows the non-profit corporation to operate and maintain the facilities and manage all programs including those that support wildlife conservation, education, and professional animal management and ensuring that the County, as the owner of the Zoo and a steward of the public assets invested both past and future, will to continue represent the public's interests in ensuring appropriate operation, management, and maintenance of the Zoo; and

WHEREAS, the Agreement will extend for 20 years, and may be renewed for two 20-year renewal periods.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves a Lease and Operating Agreement with the John Ball Zoo Corporation for the operation and maintenance of the John Ball Zoo and Park effective December 16, 2013, with an official transfer date for operations as of January 1, 2014; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners transfers \$368,000 from the 2014 Lodging Excise Tax Fund General Fund Subsidy and \$2,132,000 from the 2014 John Ball Zoo Budget to the John Ball Zoo Contribution in the 2014 General Fund Budget; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the Board Chair or the Administrator/Controller to sign the Agreement and all documents required to effectuate the Agreement in a form approved by Corporate Counsel.

Motion by Commissioner Steensma, seconded by Commissioner Voorhees, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk – 17.

Nays: 0.

12-12-13-100 – APPROVAL OF THE TIGERS OF THE REALM EXHIBIT – PHASE II CONSTRUCTION AT JOHN BALL ZOO AND PARK / JOHN BALL ZOOLOGICAL GARDEN

WHEREAS, pursuant to the terms of the current agreement between the John Ball Zoo Society (the Society) and the County, the construction of any new exhibit,

building, or facility shall receive the approval of the County Board of Commissioners prior to the commencement of construction; and

WHEREAS, the construction of the new tiger exhibit is consistent with the Zoo Vision and General Development Plan which was approved by the Board of Commissioners in August 2005 and will enhance the Zoo, thereby supporting continued growth and attractiveness of the Zoo; and

WHEREAS, originally, the project was separated into two phases: the upper/south Tiger Habitat (which includes the general site construction, holding area, habitat/viewing area, and concession building), and a lower Tiger Flex Habitat, consisting of a smaller habitat and viewing area; and

WHEREAS, the County approved Phase I of the Exhibit on August 8, 2013; and

WHEREAS, subsequent to approval of Phase I, the Society has secured the necessary funding commitments for construction of Phase II, and recognizes the contribution of lead donors Bill and Marilyn Crawford to the project. Construction of both phases at the same time will result in considerable savings to the overall project. Approval by the County at this time will allow the construction contracts to be drafted to secure the savings; and

WHEREAS, the Facilities Management Director has reviewed the construction plan documents as required by the current agreement and found that they comply with general guidelines for lessee demolition or construction on County-owned property; and

WHEREAS, pursuant to the agreement, ownership of the exhibit will transfer to the County upon completion.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the construction of the new Tigers of the Realm Exhibit – Phase II; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners authorizes the County Administrator/Controller to sign the project agreement in a form approved by Corporate Counsel.

Motion by Commissioner Vriesman, seconded by Commissioner Hennessy, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk – 17.

Nays: 0.

12-12-13-101 – ACCEPT TRANSFER OF PROPERTY ADJACENT TO ROGUE RIVER PARK FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES / PARKS

WHEREAS, in 1996, the Michigan Department of Natural Resources (MDNR) approached Kent County Parks to manage a parcel that the MDNR Fisheries Division was interested in purchasing. The property was adjacent to the County's Rogue River Park and was being acquired by the MDNR to provide public access to the Rogue River; and

WHEREAS, on November 14, 1996, the Board of Commissioners approved an agreement whereby the Parks Department would manage the property with the understanding that the land would eventually be turned over to the County at some point in the future. Since then, the County received a DNR grant to develop parking, trails and river access on the leased property as well as renovate the existing Rogue River Park.



Parking and restroom facilities included in the Rogue River Park renovation serve as the largest trailhead on the White Pine Trail; and

WHEREAS, the DNR recently indicated it was ready to formally transfer ownership of the property to Kent County. The Trust Fund Board approved the transfer at its October 24, 2013, meeting, and the next step in the process is for the legislature to pass a resolution approving the transfer. House Bill 5141, which would transfer the property to the County, has been introduced and is expected to be acted on yet this session; and

WHEREAS, ownership of the property is consistent with the County's Parks, Recreation, and Natural Areas Master Plan which has identified the property as part of the County's parkland inventory since 1997. Since the County has been maintaining the property since 1996, the transfer will not result in an increase in operating expenses; and

WHEREAS, closing costs and \$1 consideration will be paid by the County, however the County is required to appropriate the full value of the property to the CIP Budget for asset tracking purposes.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the acquisition of two parcels (PPN: 41-10-15-201-025 and 41-10-15-302-016) totaling 32.35 acres adjacent to Rogue River Park from the Michigan Department of Natural Resources (MDNR) for \$1 plus closing costs estimated at \$4,800; and

FURTHER BE IT RESOLVED that the Kent County Board of Commissioners creates the Rogue River Parkland Acquisition Project in the 2013 Capital Improvement Program (CIP) Budget; and

FURTHER BE IT RESOLVED that the Kent County Board of Commissioners appropriates \$350,800 to the Project, pending approval of the transfer of the property by the Michigan legislature.

Motion by Commissioner Mast, seconded by Commissioner Voorhees, that the resolution be adopted.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koordyk – 17.

Nays: 0.

REPORTS

Experience Grand Rapids

Commissioner Shroll: Experience Grand Rapids recently met and approved its 2014 budget and business plan.

Gerald R. Ford International Airport Board

Commissioner Morgan: The Airport's Governance Steering Committee met yesterday and hopes to wrap up its study by the end of May.

MISCELLANEOUS

Zoo Transition

Commissioner Voorhees: Appreciates all of the work that Commissioner Steensma has done on the zoo transition and thanks to all who have been a part of it. Hats off to our philanthropic community which adds so much to our quality of life.

Business Journal Reporter David Czurak

Commissioner Antor: Thanked *Grand Rapids Business Journal* reporter David Czurak for his service. He will be missed and wished him the best.

Commissioner Steensma: Also thanked David Czurak for his fair and fine reporting over the years and said it has been a pleasure working with him.

Cannon Township Trustee

Commissioner Morgan introduced Diane Jones, Cannon Township Trustee.

PDR Initiative

Commissioner Steensma: Since there is still a big divide on how land preservation should be handled in Kent County, instead of identifying how people differ she suggested that the parties work together to discover where they come together. There are a lot of tools in the preservation toolbox to look at. She encouraged the Chair to consider forming a subcommittee made up of community supporters and commissioners.

Michigan Sports Hall of Fame - Bob Sullivan

Commissioner Wawee: Recently attended the induction of Bob Sullivan into the Michigan Sports Hall of Fame. He thanked Mr. Sullivan for his investment in West Michigan.

Mexican/American Holiday

Commissioner Bulkowski: Recognized today as the feast day of Our Lady of Guadalupe, an important holiday for the Mexican/American community; he will be participating in the celebration.

Sports Commission

Commissioner Vander Molen: The Sports Commission was a finalist in 19 events for the NCAA and was successful in obtaining five events. Calvin College will host the NCAA Division III women's basketball and volleyball championships in 2015 and 2017. Also, Grand Valley State will host the Division II outdoor track and field championships in 2015.

Labor Attorney

Administrator Delabbio: Introduced Human Resources Director Amy Rollston for purposes of introducing new labor attorney, Bob Chovanec, who began his County employment on Monday, December 9.

Chair Comments

Thanked David Czurak (*Grand Rapids Business Journal*) for his service to the County.

Commissioner Resignation

Chair Koorndyk: Read a resignation letter from Commissioner Rolls (copy of which is on file in the Office of the County Clerk) resigning effective January 1, 2014. (Chair Koorndyk asked Commissioner Saalfeld to make a motion to accept the resignation.)

Motion by Commissioner Saalfeld, seconded by Commissioner Wawee, to accept Commissioner Rolls' resignation effective January 1, 2014.

Motion carried:

Yeas: Antor, Bulkowski, Chivis, Hennessy, Mast, Morgan, Ponstein, Saalfeld, Shroll, Steensma, Talen, Vander Molen, Vonk, Voorhees, Vriesman, Wawee, Chair Koorndyk – 17.

Nays: 0.

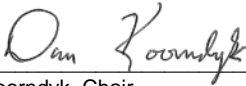
Chair Koorndyk: State statute provides that the Board of Commissioners make an appointment to fill a vacancy on the Board. The Executive Committee will make a recommendation to the Board. Anyone, interested, who lives in District 4, should send their resume to the Board of Commissioners' office. We will start the process immediately. There will be an appointment made by February 1, 2014.

Merry Christmas


Chair Koorndyk: Merry Christmas to all.

ADJOURNMENT

At 9:30 a.m., Commissioner Saalfeld moved to adjourn, subject to the call of the Chair, and to Tuesday, January 7, 2014, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Shroll. Motion carried.



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Dan Koorndyk, Chair



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Mary Hollinrake, County Clerk