



Kent County Agriculture Preservation Board
Wednesday, February 5, 2020 from 11:30 a.m. – 1:00 p.m.
Kent County 3rd floor Rm 310 – 300 Monroe Ave NWE, Grand Rapids MI

Approved Minutes

Members Present: Dennis Heffron (Ag Interest), Dan Oesch (Ag Interest), Suzie Reinbold (Real Estate Interest), Ed Robinette (Township Interest), Gretchen Mousel (Conservation Interest Representative), Matt Kallman (County Commissioner)

Absent: Russ Slater (Ag Interest)

Staff: Matthew VanZetten, Jenn Headrick, Matt Channing, Stacy Byers (phone), Mike Fortman, Elliot Lowe

- I. **Welcome and Introductions** – Denny welcomed everyone to the meeting. Introductions were made. New staff member Matt Channing introduced himself.
- II. **Review of Agenda** – A motion was made by Suzie Reinbold to approve the February 2020 agenda. Ed Robinette supported. The agenda was approved by consensus.
- III. **Approval of Minutes** – A motion was made by Ed Robinette to approve the December 2019 minutes. Commissioner Matt Kallman supported. UNANIMOUS
- IV. **Selection Criteria** – Matthew shared the history of the selection criteria form. Gretchen Mousel suggested the board consider reviewing how many points to award proximity to existing sewer and water infrastructure for next year’s cycle. A motion was made by Gretchen Mousel to approve the selection criteria for the 2020 PDR Applications. Ed Robinette supported. UNANIMOUS.
- V. **Staff Report** – Matthew shared a report from Purdue University regarding County Planning Resources for Land Use and Water Quality to help the County compare its growth. Matt said he will meet with each Board member individually for a meet and greet. Matt and Jenn will coordinate with MSUE to relocate PDR documents to the Administrator’s Office.
- VI. **PDR Violations** – Stacy shared the background for a property that received an easement through its enrollment with the County’s PDR program. The property might have violated the terms of its Contract Agreement by splitting its property after receiving the easement which

prohibits such actions. Per the Agreement, the County is responsible for enforcing the terms of the Agreement. County Staff is currently reviewing the Agreement for the proper remedy to the violation.

VII. Updates

- a. **Federal Grant** – The federal grant RFP has not been released yet. We anticipate it being released in March. Staff is currently monitoring the website to stay informed.

A motion was made by Suzie Reinbold to adjourn. Gretchen Mousel supported. UNANIMOUS

The meeting was adjourned at 12:30 p.m.

Next Meeting:

Wednesday, March 4, 2020
11:30 a.m. to 1:00 p.m.
Kent County 3rd floor Rm 311