

## Questions

*Q: What if I need an interpreter at my hearing?*

*A: Please let us know in advance by email at FOC.Mail@kentcountymi.gov.*

*Q: I received a payment directly from the payer. How can I give credit for that?*

*A: Please submit a letter to the FOC to request the credit. Your letter must be signed, dated, and notarized or include a copy of your signed, photo ID.*

*Q: If a payment is made, how long will it be before the recipient of support receives payment?*

*A: If a payment is made at the hearing, the payment will be processed later in the day and the payment could be sent out as soon as two to three days. If payment is made at the jail, it could take up to two weeks to receive the payments.*

*Q: Can I bring my child to court?*

*A: We strongly discourage you from bringing minors (or incapacitated individuals) with you to the courthouse. Minors are not allowed in the courtroom, and should you be incarcerated, the minor (or incapacitated person) will be left unattended.*

*Q: What about my backpack/purse/coat, etc., if I'm arrested at court?*

*A: Once a person is taken into custody, the person and their property are removed from the courtroom and placed in a holding location to wait transfer to the correctional facility. Therefore, any important items (such as car/house keys) should be given to a family member or friend prior to the hearing.*

*Q: What happens if the payer of support does not appear for their hearing?*

*A: Generally, a warrant for his or her arrest will be requested and a suspension of any licenses (driver, occupational, recreational) will be processed.*

**STATE OF MICHIGAN**

**17th Judicial Circuit Court**

## **HELPFUL INFORMATION TO PREPARE YOU FOR YOUR ORDER TO SHOW CAUSE (OTSC) HEARING**



January 27, 2015

## What to Expect

### **At the courthouse:**

*Everyone must pass through metal detectors upon entering the building. Pocket knives and other sharp items may be held until you leave the building.*

*Kent County Sheriff's Deputies, in both uniform and plain clothes, are present throughout the building and are there for everyone's protection.*

*If you have your notice to appear, refer to that document to locate the floor number and courtroom. If you are not sure where to go, please ask at the Information Desk located on the first floor.*

*When you arrive at the assigned floor, please sign in at the Friend of the Court table and then have a seat outside the courtroom and listen for your name to be called. If you hear the other party called, but do not hear your name, please come forward and identify yourself.*

*A caseworker will meet with you, and the other party if they are present, and review the case information. Immediate payment and arrangements for future payment will be discussed, and an agreement (stipulation) may be entered with the court.*

*If an agreement cannot be reached, the assigned judge will hear the case.*

### **If your case is heard by the judge:**

*Note: No hats, food, drinks or minor children are allowed in the courtroom. All court proceeding are recorded by the court reporter, so all parties must speak clearly and avoid using hand or head gestures to answer questions.*

*Payer of support: If you have your own attorney, he/she will represent you in the matter. If you do not have your own attorney and are unemployed or indigent, and because there is the possibility of your incarceration, a court-appointed attorney may represent you and prior to your hearing you will have a chance to speak with him/her.*

*Recipient of support: If you have your own attorney, he/she will represent you. If you do not have your own attorney, one will NOT be appointed to represent you.*

*Once in front of the judge, the FOC representative will make a recommendation and each party, along with their attorney, will have an opportunity to address the court. After hearing all sides, the judge will then make a decision to either follow FOC's recommendation or enter a new order. If a payer is found in contempt of court (willfully disobeying the court order), they may be ordered to serve up to 45 days in the Kent County jail for the first occurrence and up to 90 days for subsequent occurrences.*

*If a payer is ordered to jail forthwith, they will be escorted by a deputy to a holding cell and later transferred to the jail.*

### **After the hearing:**

*If a stipulated order is signed, it will become a court order. The FOC will make every effort to ensure it is followed.*

*If a payer is incarcerated at the hearing, the FOC will make every effort to monitor the case for release and to ensure payments commence.*

*If a support review was requested and/or ordered as a result of the hearing, a referral will be given to the Support Review department at FOC. Information request packets will be mailed to the parties and the parties' employers.*