REQUEST FOR INCOME REVIEW

YOUR NAME: _____ _____ PHONE #: _____
FIRST LAST

YOUR ADDRESS: _____
STREET CITY STATE ZIP

CASE/DOCKET #: _____ OTHER PARTY'S NAME: _____

YOUR GROSS INCOME: $_____/week $_____/month $_____/year

Please first consider the following:

- Do you need an adjustment in your withholding order on your pay check rather than a review of the child support order? If so, contact your case manager.
- A support review can result in a recommendation for an *increase, decrease, or no change* to the current support obligation. A program used for calculating child support recommendations is available on the computer in our lobby or at http://www.marginsoft.net/. Please note the results you calculate may differ from our recommendations.
- If you request the review and fail to return the requested information within 14 days, your review *may be terminated*.

☐ IT HAS BEEN MORE THAN THREE YEARS SINCE MY LAST REVIEW/MODIFICATION **AND** MY CASE HAS A CURRENT SUPPORT CHARGE (NOT ARREARS ONLY).

If the above box ↑ is checked, then you do not need to complete the remainder of the form.
If you are unsure of the date of your last review then you must complete the below box. ↓

☐ IT HAS BEEN LESS THAN THREE YEARS SINCE MY LAST REVIEW AND MY CIRCUMSTANCES HAVE **SIGNIFICANTLY** CHANGED.

AND

☐ I HAVE ATTACHED EVIDENCE OF THE SIGNIFICANT CHANGE.
Please note if you have not attached evidence of the significant change and Friend of the Court is unable to verify a significant change, your request may not be processed.

➢ *What is the significant change in circumstance since your last order?*

☐ A significant increase/decrease in income such as job loss or large change in pay
Explain: _____

☐ A change in custody
Explain: _____

☐ Application for or receipt of public assistance
Explain: _____

☐ Health care coverage becoming newly available to a party
Explain: _____

☐ Other: _____
_____

➢ *Examples of changes that do **NOT** qualify include*:

- The custodial parent's income has changed (unless it is a substantial change)
- Your bills/expenses have increased
- A minor increase/decrease in the number of overnights

If Friend of the Court denies your request for a review you may choose to file a motion with the court and ask for a review. If you need assistance in doing this, please contact an attorney or the Legal Assistance Center (LAC) at 180 Ottawa Ave NW, 5th Floor of the 17th Circuit Court. Please note the LAC is closed on Mondays.

SIGN HERE: _____ DATE: _____

Calculations use the Michigan Child Support Formula, which can be found at:
http://courts.mi.gov/Administration/SCAO/Resources/Documents/Publications/Manuals/focb/2013MCSF.pdf