

EVALUATION NEED-TO-KNOW

- Complete and return the following information **ONE WEEK BEFORE** your appointment.
 - ☒ FOC Case Packet
 - ☒ Most recent pay stub or other proof of income. (for support only)
 - ☒ If self-employed, 1099 worker or unemployed, your last 2 years of Federal and State income tax returns. (for support only)
 - ☒ Any other information you think is important. For example: school records, CPS reports, doctor/medical reports, etc.
 - Information you submit will not be returned to you.
 - Do not bring your children of any age to the appointment.
 - Audio or video recording is not permitted.
 - Arrive 10 minutes early and bring photo ID to sign in.
 - For more information visit: <https://www.accesskent.com/Courts/FOC/custodyparent.htm>
 - Register to Access your child support case anytime at www.michigan.gov/MiChildSupport. Beginning November 1, 2019, our office will only be able to contact you through the email listed on your MiCASE account. You must be registered for us to contact you by email. Please make sure this email is up to date.
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EVALUATION QUESTION AND ANSWER

- Do the child/ren on this case live with someone other than a parent? Yes No
If Yes, call (616) 632-6851 immediately.
- Do you need an interpreter for your appointment? Yes No What language? _____
If Yes, call (616) 632-6851 or email foc.mail@kentcountymi.gov today and request one.
- Is there a PPO or a No Contact Order between the parents? Yes No
If Yes:
 - Call (616) 632-6851.
 - There are metal detectors and deputies in the building.
 - You are welcome to have a support person wait in the lobby for you.
 - If you have other safety concerns call (616) 632-6851.