

**K C O C C**



Kent County Office of Community Corrections



**PROGRAM HANDBOOK**  
**2022-2023**

Building a safer community through cost effective  
alternatives to incarceration.



# Letter from Judge Trusock



STATE OF MICHIGAN  
17TH JUDICIAL CIRCUIT COURT

MARK A. TRUSOCK  
CIRCUIT COURT JUDGE

SUITE 11200 B  
180 OTTAWA AVENUE NW  
GRAND RAPIDS, MICHIGAN 49503-2751

Greetings,

The Kent County Office of the Community Corrections provides a valuable service to this community. These services and programs are designed to help individuals resolve various issues and problems that often lead to criminal behavior.

These programs can be used as an alternative to or in conjunction with incarceration. The hope is that the underlying problem can be addressed and criminal recidivism can be reduced.

Problems that can be addressed are those involving alcohol and drug addiction, sexual issues, mental health, theft, anger management and criminal behavior. The Community Corrections program also offers resources that can assist individuals with educational accomplishments.

This handbook is an outstanding reference for Judges and others in contacting various programs and individuals available within the community.

Respectfully,

A handwritten signature in cursive script that reads 'Mark A. Trusock'.

Mark A. Trusock  
Chief Judge

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## CONTACTS-AT-A-GLANCE

### **Alternative Directions – Residential Program**

Natalie Synowicz ..... (616) 245-4346  
NSynowicz@altdir.org

### **Arbor Circle – IOP**

Emmy Ellis..... Office (616) 459-7215, Cell (616) 498-8182  
EEllis@arborcircle.org

### **Arbor Circle – Reentry Case Management**

### **Arbor Circle – Relapse Prevention with Peer Coaching**

Mike Cole ..... (616) 648-4411  
MCole@arborcircle.org

### **Catholic Charities West MI – Batterers Intervention**

Lona Van Loozenoord ..... (616) 356-6231  
Lvanloozenoord@ccwestmi.org

### **Catholic Charities West MI – Co-Occurring**

### **Catholic Charities West MI – Outpatient Substance Abuse**

Elizabeth Harsevoort ..... (616) 356-6231  
EHarsevoort@ccwestmi.org

### **Court Services - CBT**

Kathy Katt..... (616) 840-3415  
Kathy.katt@kentcountymi.gov

### **Court Services – Community Service and Work Crew**

Tim Bouwhuis..... (616) 632-5350  
Timothy.bouwhuis@kentcountymi.gov

### **Grand Rapids Counseling – OUIL 3<sup>rd</sup> Assessment**

Sean Robinson..... (616) 988-3433  
sean@grcounseling.com

### **New Visions – Rescripting Thinking**

### **New Visions – Seeking Safety**

Kyle Hinton ..... (616) 540-6393  
Kyle@newvisionscounseling.org

### **Pretrial Services Regular/Maximum**

Tim Bouwhuis..... (616) 632-5350  
Timothy.bouwhuis@kentcountymi.gov

### **Sex Offender Treatment – Berghuis Psychological**

Katy Pastoor..... (616) 460-6896  
Katherinepastoor@gmail.com

### **Sex Offender Treatment – Homeward Bound**

Ron Grooters..... (616) 560-0019  
rlgrooters@comcast.net

### **Sobriety Court**

Jeanette Boggiano ..... (616) 632-5625  
Jeanette.boggiano@grcourt.org

### **Women’s Resource Center – New Beginnings**

Michelle Bryk ..... (616) 458-5443  
Mbryk@grwrc.org

## KENT COUNTY OCC STAFF INFORMATION

Office of Community Corrections  
180 Ottawa Avenue NW, Suite 2100  
Grand Rapids, MI 49503  
Phone: (616) 632-5350  
Fax: (616) 632-5339

### **Tim Bouwhuis**

Kent County Court Services Manager  
Telephone: (616) 632-5327  
Timothy.Bouwhuis@kentcountymi.gov

### **Andrew Verheek**

Community Corrections Planner  
Telephone: (616) 632-5367  
Andrew.Verheek@kentcountymi.gov

### **Barb DeVos**

Community Corrections Planner  
Telephone: (616) 632-5318  
Barb.DeVos@kentcountymi.gov

### **Shalini Banda**

Community Corrections Clerk  
Telephone: (616) 632-5366  
Shalini.Banda@kentcountymi.gov

## KCCF CONTACT-AT-A-GLANCE

### **Jail Inmate Services/Program Director**

Sgt. Nikki Edwards ..... (616) 632-6440

### **Jail Mental Health Services**

Jon McKay..... (616) 632-6370

### **Sober Living Unit**

Mike Cole ..... (616) 648-4411

## **OVERVIEW**

The Kent County Office of Community Corrections (OCC) seeks to reduce state prison commitments; prevent overcrowding at the Kent County Correctional Facility (KCCF); and protect public safety by diverting low risk, non-violent felony offenders into rehabilitative programming. Kent County OCC advocates the effective use of sentencing options that include combined jail and probation terms coupled with rehabilitative programming rather than prison or straight jail dispositions for eligible offenders. Funded by grant monies obtained from the Michigan Department of Corrections, Kent County OCC provides funding for rehabilitative programming that seeks to instill offenders with the cognitive thinking skills necessary to modify the behavior that has led to their continued involvement in the criminal justice system.

A variety of programming options are funded through the Kent County OCC. These services include but are not limited to substance abuse treatment and assessment services, sex offender treatment, gender specific programming, pretrial supervision, retail fraud programming, and mental health counseling. This diversity of services addresses a number of offender needs that include the building of new cognitive thinking skills necessary to avoiding recidivistic behavior; learning needed skills to obtain and retain employment; and programming that enables offenders to overcome the barriers to a crime-free lifestyle that are constructed by continued and unchecked substance abuse.

This handbook serves as a guide for judges, probation officers, attorneys and other court officials in selecting programs and services as alternatives to prison for felony offenders. In it you will find information on Office of Community Corrections (OCC) eligibility criteria, program descriptions, and contact information.

A section on programs and services provided at the Kent County Correctional Facility (KCCF) is also included in this handbook. Although most of the programs at KCCF are not funded by the Kent County Office of Community Corrections (OCC), one goal of the Kent County OCC is to reduce prison and jail commitments, and this can be accomplished by enrolling eligible offenders in rehabilitative programming offered through KCCF.

# **P.A. 511 OVERVIEW**

## **Public Act 511**

P.A. 511, also known as the Michigan Community Corrections Act, was established in 1988 to provide funds to local governments to develop community corrections programs. The purpose was to develop alternative sentencing options for non-violent felony offenders who would otherwise be incarcerated in state prisons or local county jails.

## **How the Act works**

Funding for community corrections programming is provided through grants awarded by the State Community Corrections Advisory Board (MCCAB) to local county governments. In order to apply for funding, local Community Corrections Advisory Boards (CCAB) must complete an annual Comprehensive Corrections Plan and grant application which is the primary vehicle for funding requests. Programs seeking funding must meet the criteria established by the local boards to reduce commitments to state prisons and to increase the appropriate utilization of local jails.

## **P.A. 511 Priorities**

Awarded funds for P.A. 511 programming seek to address a number of priorities. These priorities include:

- Reducing prison commitment rates in Kent County
- Reducing recidivism which is defined by the State Board as probation violations, either technical or new sentence, resulting in a prison disposition
- Effective utilization of available jail bed space in the Kent County Correctional Facility
- Building and encouraging stakeholder involvement in the development of the comprehensive community corrections plan
- Prioritizing offenders with higher levels of risk and need for programming that is grounded in evidence-based practices
- Monitoring and evaluating funded programming to ensure the quality and content of funded services



## **COMMUNITY CORRECTIONS ADVISORY BOARD**

Appointed by the Kent County Board of Commissioners, the Kent County Community Corrections Advisory Board (CCAB) is responsible for community corrections planning and policymaking with regards to the community corrections funding received from the Michigan Office of Community Corrections (MOCC). The Kent County CCAB has thirteen members representing a cross-section of criminal justice stakeholders in Kent County. Meeting periodically through the year, CCAB members review and discuss issues pertinent to the criminal justice system in Kent County and how community corrections programming can positively impact these issues. CCAB members also must approve the annual community corrections grant that funds the Kent County Office of Community Corrections.

Current members of the Kent County CCAB:

Chief Judge Circuit Court.....	Honorable Mark Trusock
District Court Judge .....	Honorable Michael Distel
Family Court Judge .....	Honorable Patricia Gardner
Business Community .....	Carolyn Sutherby
Chief of Police .....	Chief Kim Koster, City of Wyoming
Circuit Probation.....	Christine Witters
Communications Media .....	Angelina Morales
County Commissioner.....	Ivan Diaz
County Prosecutor .....	Chris Becker
County Sheriff .....	Chief Deputy Lyndsie Cole
Criminal Defense.....	Laura Joyce
General Public.....	Tiffany Newman
Service Area.....	Michelle Bryk

## **P.A. 511 ELIGIBILITY REQUIREMENTS**

### **PROGRAMS AND SERVICES:**

#### **Specific Eligibility Requirements**

- The COMPAS will be used to determine eligibility for OCC funded programming.
- Probation violators are eligible for all OCC funded programming.
- Pretrial defendants that are referred to OCC programming must be on Circuit Court Probation or score as follows on the Praxis Instrument:
  - Pretrial Max (Electronic Monitoring) is supported for those charged with OUIL 3<sup>rd</sup>, victim cases, serious misdemeanors and non-violent felonies scoring 6 or higher on the PRAXIS or 3 or higher for violent felony offenses.
  - Pretrial Regular Supervision OCC eligibility is based on a PRAXIS score of 4 or greater for a non-violent or a 3 or greater for a violent felony.
- Felony offenders who do not meet the specific OCC eligibility requirements may still qualify for treatment based on individual circumstances. Please contact one of the Kent County OCC staff members to discuss eligibility.

#### **Basic Offender Eligibility Requirements**

- Offenders must be convicted of a felony offense in Kent County and/or State of Michigan.
- Enrollment should be in lieu of incarceration or as a reduction to the length of incarceration.
- Offender must be on Circuit Court Probation, supervised by Pretrial Services, and/or serving a sentence at Kent County Correctional Facility during their enrollment in the P.A. 511 funding program.
- Offenders enrolled with a probation violation must have been formally violated (i.e. an Amended Probation Order signed by the judge must be completed and available upon request).

## COMPAS ELIGIBILITY REQUIREMENTS

M/H = Medium to high on COMPAS

Need scales are limited to: criminal associates/peers, criminal opportunity, social isolation, family criminality residential instability, social environment, leisure and recreation, criminal personality, cognitive behavioral, substance abuse, vocational/education, experiences of abuse as an adult or child, relationship dysfunction and parental stress. **Need scales do not include** criminal involvement, non-compliance, history of violence and current violence or self-efficacy.

**Probation violators are OCC eligible regardless of COMPAS scores.**

### Case Management

Arbor Circle – Case Management	Begins in Jail	<ul style="list-style-type: none"> <li>• M/H risk AND</li> <li>• M/H on 3 need scales</li> </ul>
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### CBT

Court Services – CBT	Community	<ul style="list-style-type: none"> <li>• M/H risk AND</li> <li>• M/H on 2 of the following needs: criminal associates, criminal opportunity, criminal personality, cognitive behavioral, substance abuse or leisure &amp; recreation; any gender responsive need for females.</li> </ul>
New Visions – Evening CBT (Rescripting Thinking) (Males only)	Community	<ul style="list-style-type: none"> <li>• M/H risk AND</li> <li>• M/H on 2 of the following needs: criminal associates, criminal opportunity, criminal personality, cognitive behavioral, substance abuse or leisure &amp; recreation.</li> </ul>
New Visions – Seeking Safety (Females)	Community	<ul style="list-style-type: none"> <li>• M/H risk AND</li> <li>• M/H on 2 of the following needs: criminal associates, criminal opportunity, criminal personality, cognitive behavioral, substance abuse or leisure &amp; recreation; any gender responsive need for females.</li> </ul>

### Employment and Training

Women’s Resource Center -New Beginnings (Females)	Jail and Community	<ul style="list-style-type: none"> <li>• M/H risk AND</li> <li>• M/H on 1 of the following vocational/education, social isolation, or any gender responsive need scale</li> </ul>
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## Mental Health

Catholic Charities – Batters Intervention Program (DV)	Community	<ul style="list-style-type: none"> <li>• Must have a current DV 3<sup>rd</sup> or other felony DV related offense</li> <li>• M/H risk AND</li> <li>• M/H on cog behavioral, crim pers, soc environ or family criminality</li> </ul>
Catholic Charities – Co-Occurring Treatment (Sub Abuse and Mental Health)	Community	<ul style="list-style-type: none"> <li>• Must meet diagnostic criteria using the DSM-V, necessitating co-occurring treatment</li> <li>• M/H risk AND</li> <li>• M/H on sub abuse, cognitive behavioral or criminal personality</li> </ul>

## OUIL 3<sup>rd</sup>

Grand Rapids Counseling – OUIL 3 <sup>rd</sup> Assessment	Jail and Community	<ul style="list-style-type: none"> <li>• OUIL 3<sup>rd</sup> offenders</li> <li>• Offenders not OCC eligible for this program will be paid for by Kent County Circuit Court</li> </ul>
Sobriety Court – OUIL 3 <sup>rd</sup> Case Management	Community	<ul style="list-style-type: none"> <li>• OUIL 3<sup>rd</sup> offenders</li> <li>• M/H risk OR</li> <li>• M/H on substance abuse</li> </ul>

## Sex Offender Treatment

Berghuis Psychological Services	Community	<ul style="list-style-type: none"> <li>• Committed a felony sex offense or sex-related offense</li> <li>• M/H on any 2 COMPAS scales OR</li> </ul>
Homeward Bound	Community	<ul style="list-style-type: none"> <li>• Assessed as needing treatment on a sex offender specific assessment tool</li> </ul>

## Substance Abuse

Arbor Circle – IOP at AD	Residential	<ul style="list-style-type: none"> <li>• M/H risk AND</li> <li>• M/H on substance abuse OR</li> <li>• M/H risk and a failed urinalysis or breathalyzer test while enrolled in AD's residential program</li> </ul>
Arbor Circle – Relapse Prevention	Jail	<ul style="list-style-type: none"> <li>• M/H risk AND</li> <li>• M/H on substance abuse or cognitive behavioral</li> </ul>
Catholic Charities – Outpatient Substance Abuse	Community	<ul style="list-style-type: none"> <li>• M/H risk AND</li> <li>• M/H on substance abuse or cognitive behavioral</li> </ul>

## CASE MANAGEMENT



### Arbor Circle – Reentry Case Management

1115 Ball NE, Building A

Grand Rapids, MI 49505

Phone: (616) 456-8010 ext. 1403    FAX (616) 456-6396

Clinical Supervisor: Mike Cole

**Referrals:** Referrals can be made to this program at the time of the PSI or after sentencing by contacting OCC or Arbor Circle staff.

Arbor Circle provides case management to eligible offenders at the Kent County Correctional Facility (KCCF). The case manager will work with the offender during his/her incarceration to develop a transition/reentry plan. This plan will identify the offender's individual needs to be addressed and the steps and activities he/she must take to address them to avoid future criminal activity. The case manager will coordinate contacts for the offender in the community including probation, employment, housing, treatment, and educational services among others. Participants are often part of the Arbor Circle Valued Community Member (VCM) program and will receive additional services such as CBT, substance abuse or mental health treatment. Following release, the case manager will continue to meet with the offender for up to six months. Contact is typically more frequent during the first 30 days and will be reduced in the following months although it will vary depending on the individual needs of the offender.

#### *Eligibility Requirements:*

- Male and female sentenced felony offenders who are serving a split probation/jail sentence at KCCF and meet COMPAS requirements
- COMPAS: Medium to high risk AND medium to high on three need scales
- Felony probation violators are eligible regardless of COMPAS scores.

#### *Services Provided:*

- Initial contact between case manager and offender is in jail
- Completion of a transition/reentry plan
- Contact with offender within the first 72 hours following release from incarceration
- Contact in the community provided by the case manager in a step-down fashion for up to six months following release from incarceration
- Collateral contacts established with community services

# COGNITIVE BEHAVIORAL TREATMENT



## Court Services - Community CBT (Cognitive Behavioral Treatment)

180 Ottawa NW, Suite 2100

Grand Rapids, MI 49503

Phone: (616) 632-5289 FAX: (616) 632-5339

Program Facilitator: Kathy Katt

**Referrals:** To make a referral to this program complete the required paperwork and email it to **Kathy.Katt@kentcountymi.gov** or fax it to 616-632-5339.

This program provides Cognitive Behavioral Treatment (CBT) to male and female felony offenders and probation violators to help them recognize how their thinking patterns and decisions have led to their criminal behaviors. Both male and female offenders will need to attend 8 gender specific group sessions lasting 1 ½ hours each as well as one twenty-minute orientation session. Offenders who have previously participated the program may be referred again if they continue to engage in poor thinking choices. Although services are intended to be held in person, orientation and group sessions can be held virtually to allow for enrollment and successful completion of the program in emergency situations.

### *Eligibility Requirements:*

- Sentenced male and female felony offenders meeting COMPAS requirements
- COMPAS: Medium to high risk AND medium to high on 2 of the following needs: criminal associates, criminal opportunity, criminal personality, cognitive behavioral, substance abuse, leisure and recreation or any gender responsive need for females only
- Felony probation violators are eligible regardless of COMPAS scores.

### *Offenders will be taught how to:*

- Recognize that thinking and feelings directly impact behavior
- Identify thoughts that lead toward trouble and replace those thoughts with new thoughts
- Make a preemptive plan to avoid risky behaviors and risky situations that could lead to criminal activity

# COGNITIVE BEHAVIORAL TREATMENT



## **New Visions Counseling – Rescripting Thinking: A Pathway to Success Evening CBT Program (Men only)**

800 Monroe Ave. NW, Suite 201

Grand Rapids, MI 49503

Phone: (616) 540-6393 FAX: (616) 619-6100

Program Manager: Kyle Hinton

**Referrals:** To make a referral to this program, email the required paperwork to [kyle@newvisionscounseling.org](mailto:kyle@newvisionscounseling.org) or via fax to 616-619-6100.

Rescripting Thinking: A Pathway to Success is a cognitive behavioral treatment (CBT) program aimed at changing the criminal thinking and behaviors of male felony offenders serving a term of probation. The group is offered once per week in the evening to accommodate male felony offenders and probation violators who work or go to school during the day and are unable to attend a daytime CBT class. The program is 11 sessions in length and each group meets for 1 hour 45 minutes. Each participant will also be required to attend a one-hour intake/orientation session. New Visions utilizes Thinking Matters curriculum. Services are intended to be held in person however, in emergency situations, orientation and group sessions can be held virtually to allow individuals to enroll and progress through the program.

### *Eligibility Requirements:*

- Sentenced male felony offenders meeting COMPAS requirements
- COMPAS: Medium to high risk AND medium to high on 2 of the following needs: criminal associates, criminal opportunity, criminal personality, cognitive behavioral, substance abuse or leisure and recreation
- Felony probation violators are eligible regardless of COMPAS scores.

### *Offenders will be taught how to:*

- Recognize that thinking and feelings directly impact behavior
- Identify thoughts that lead toward trouble and replace those thoughts with new thoughts and ultimately new behaviors
- Make a preemptive plan to avoid risky behaviors and risky situations that could lead to criminal activity

# COGNITIVE BEHAVIORAL TREATMENT



## **New Visions Counseling – Seeking Safety (Females only)**

800 Monroe Ave. NW, Suite 201

Grand Rapids, MI 49503

Phone: (616) 540-6393 FAX: (616) 619-6100

Program Manager: Kyle Hinton

**Referrals:** To make a referral to this program, email the required paperwork to [kyle@newvisionscounseling.org](mailto:kyle@newvisionscounseling.org) or fax it to 616-619-6100.

Seeking Safety provides trauma focused programming in a group setting for female felony offenders. The curriculum focuses on treatment for PTSD and substance abuse although offenders will be taught skills to identify and cope with any number of trauma situations. The program is 16 sessions in length and each group meets twice per week during daytime hours for 60 minutes. Groups are anticipated to be held in the community however, virtual groups will be conducted in emergency situations so offenders can begin or continue with programming.

### *Eligibility Requirements:*

- Sentenced female felony offenders meeting COMPAS requirements
- COMPAS: Medium to high risk AND medium to high on 2 of the following needs: criminal associates, criminal opportunity, criminal personality, cognitive behavioral, substance abuse, leisure and recreation or any gender responsive need for females only
- Felony probation violators are eligible regardless of COMPAS scores.

### *Offenders will be taught how to:*

- Identify situations where trauma has negatively impacted their life
- Understand and positively cope with trauma
- Use positive coping skills to elicit change in behavior
- Increase positive support systems and have healthy relationships
- Identify triggers of trauma response and risky behavior
- Improve decision making skills and reduce negative consequences



## EMPLOYMENT AND TRAINING



### Women's Resource Center – New Beginnings Gender Specific Program

678 Front Ave. NW, Suite 180

Grand Rapids, MI 49504

Phone: (616) 458-5443 FAX (616) 458-9933

Program Manager: Michelle Bryk

**Referrals:** To make a referral to this program send the BIR, COMPAS and current contact information for the probationer via email to Julie Harper-Shears at [jshears@grwrc.org](mailto:jshears@grwrc.org) or fax it to 616-458-9933.

The New Beginnings program provides employability classes, vocational training, and mentoring to female offenders. Female offenders may begin to participate and receive services while they are incarcerated in the Kent County Jail or may be referred to the program while they are in the community serving a term of probation. Each participant will be matched with a mentor or participate in group mentoring beginning in the jail and continuing in the community. Women will receive employability classes, transitional and traditional job placement, job search support and continuing education assistance. Women who enroll in the program during incarceration will receive reentry planning prior to their release from jail.

#### *Eligibility Requirements:*

- Female felony offenders and probation violators who are serving a split probation/jail sentence at KCCF and meet COMPAS requirements
- Sentenced female felony offenders and probation violators serving a term of probation in the community and meet COMPAS requirements
- COMPAS: Medium to high risk or medium to high on vocational/education need scale
- Felony probation violators are eligible regardless of COMPAS scores.

#### *Services Provided:*

- Gender specific life skills training
- Individual case management/job counseling
- Vocational training including job search techniques, resume writing, interviewing skills to address a criminal record, appropriate work attitudes, networking and conflict resolution.

# MENTAL HEALTH

## Catholic Charities – Batterer’s Intervention Program

40 Jefferson Ave. SE

Grand Rapids, MI 49503

Email: [DVCBT@ccwestmi.org](mailto:DVCBT@ccwestmi.org)

Phone: (616) 855-5920 FAX: (616) 732-6392

Program Manager: Lona VanLoozenoord



**Referrals:** To make a referral to this program send the required paperwork to [\*\*DVCBT@ccwestmi.org\*\*](mailto:DVCBT@ccwestmi.org).

CCWM’s Batterer’s Intervention program is a group-based program that provides treatment to offenders convicted of a Domestic Violence (DV) 3<sup>rd</sup> offense or other DV related felony offense. CCWM will complete an assessment on each individual enrolled in the program to determine the individual’s need for and level of treatment. Participants will attend 26 sessions if assessed as a moderate risk or 52 group sessions if assessed as a high risk. Groups meet once per week and are 1.5 hours in length. Throughout treatment, some of the topics covered will be: what is abuse, how to identify triggers, how to identify defense mechanisms, understanding power and control and how it impacts personal relationships, what is verbal abuse, and how anger and negative thinking patterns are related to criminal behaviors. Although services are intended to be provided face-to-face, remote/virtual group sessions can be provided in emergency situations to allow individuals to enroll and progress through the program.

### *Eligibility Requirement:*

- Offenders must be convicted of a Domestic Violence (DV) 3<sup>rd</sup> or other DV related felony offense and must meet COMPAS eligibility requirements.
- COMPAS: Medium to high risk of recidivism or medium to high on history of violence or current violence
- Probation violators are eligible for the program regardless of COMPAS scores, but they must have been convicted of a DV felony offense.

# MENTAL HEALTH

## Catholic Charities – Co-Occurring Treatment (also listed under Substance Abuse Treatment)

40 Jefferson Ave. SE  
Grand Rapids, MI 49503  
Email: [OCCSA@ccwestmi.org](mailto:OCCSA@ccwestmi.org)  
Phone: (616) 356-6231 FAX: (616) 732-6392  
Program Manager: Priscila Kern



**Referrals:** To make a referral to this program send the required paperwork to [OCCSA@ccwestmi.org](mailto:OCCSA@ccwestmi.org).

CCWM's Co-occurring program is a community based program serving offenders on felony probation who have a need for both mental health and substance abuse treatment. The program consists of assessment, group treatment, and discharge planning. Offenders will be placed into a group setting after a psychosocial assessment and an individualized treatment plan is completed for each client. Although services are intended to be provided face-to-face, virtual group sessions can be provided in emergency situations to allow individuals to enroll and progress through the program.

### *Eligibility Requirement:*

- Male and female felony offenders who meet COMPAS and DSM-V criteria
- COMPAS: Medium to high risk or medium to high on substance abuse need and must meet diagnostic criteria using the DSM-V, necessitating co-occurring treatment
- Felony probation violators are eligible regardless of COMPAS scores but must still meet DSM-V criteria.

### *Topics Covered and Skills Taught:*

- Understanding mental illness
- Recognizing mental health symptoms that trigger substance abuse
- Identifying negative distortions and triggers
- Positive coping skills
- Establishing priorities and goals
- Understanding trauma and reactions to trauma
- Valuing self and others
- Enhancing social relationships
- Safety/Relapse Prevention Plan

## OUIL 3<sup>RD</sup>



### Grand Rapids Counseling Services - OUIL 3<sup>rd</sup> Assessment

2400 Eastern Ave. SE

Grand Rapids, MI 49507

Phone: (616) 988-3433 FAX: (313) 899-7087

Program Manager: Sean Robinson

**Referrals:** To make a referral to this program and schedule an appointment, use the website [grcounseling.com](http://grcounseling.com). A secondary referral method is to email the referral to [info@grcounseling.com](mailto:info@grcounseling.com).

This program provides a substance abuse assessment at the PSI stage for offenders who are convicted of an OUIL 3<sup>rd</sup> offense. The assessment will result in a recommended level of care based on ASAM criteria. The results of the assessment will be used to complete the PSI report and help guide sentencing recommendations and program referrals for offenders. Assessments can be done at the Kent County Correctional Facility or at Grand Rapids Counseling Services. In emergency situations assessments can be done virtually upon request.

#### *Eligibility Requirements:*

- Male and female offenders convicted of an OUIL 3<sup>rd</sup> offense

Note: Offenders not meeting OCC eligibility criteria will be paid for by Kent County Circuit Court.

## OUIL 3<sup>RD</sup>



### 61<sup>ST</sup> District Court – Sobriety Court Case Management

180 Ottawa NW, Suite 2200

Grand Rapids, MI 49503

Phone: (616) 632-5625 FAX: (616) 632-5618

Program and Case Manager: Jeanette Boggiano

**Referrals:** To make a referral to this program send the required paperwork via email to the Sobriety Court Case Manager at **Jeanette.Boggiano@grcourt.org**.

The Sobriety Court Program provides assessment, case management, drug testing, and individualized treatment programming to assist eligible male and female OUIL 3<sup>rd</sup> offenders in overcoming his/her addiction to alcohol. The offender is also required to meet frequently with the Sobriety Court Judge to assess their progress and to impose sanctions for any violations. This is a 12 – 18 month program consisting of four phases which the offender must progress through at his/her own pace. Sobriety Court is designed for offenders who need an intensive structured program and have a willingness to receive treatment for their addiction to avoid a lengthy jail sentence.

Services are intended to be provided face-to-face in the community however, in emergency situations services can be provided remotely allowing individuals to enroll and successfully progress through the program.

#### *Eligibility Requirements:*

- Male and female OUIL 3<sup>rd</sup> offenders
- COMPAS: Medium to high risk **or** medium to high on substance abuse need scale
- Probation violators
- Offenders must be able to submit to random alcohol and drug testing in downtown Grand Rapids.
- Offenders must have no prior convictions for violent felony offenses.

#### *Services Provided:*

- Assessment
- Intensive case management and frequent court interactions
- Drug/alcohol testing
- Referrals to substance abuse programming

# PRETRIAL SERVICES



## **Court Services - Pretrial (Regular)**

180 Ottawa NW, Suite 2100

Grand Rapids, MI 49503

Phone: (616) 632-5350 FAX (616) 632-5339

Program Manager: Tim Bouwhuis

Regular Pretrial Supervision provides assessment, referral services (such as substance abuse, mental health, and educational services), monitoring services, including random drug and alcohol testing, and reporting services for male and female pretrial defendants who are released from the Kent County Correctional Facility on a conditional bond. Defendants will report to their Pretrial Supervision case manager to monitor bond conditions, residence, and provide notification of upcoming court dates. The reporting schedule, bi-weekly, tri-weekly or monthly, will be determined at the initial appointment. Pretrial Supervision case managers provide reporting services to the Kent County Circuit Court Judiciary and to the Circuit Court Probation PSI writers. Reporting may be done face-to-face or via telephone and email.

### *Target Population:*

- Defendants released on bond with the condition that they remain under supervision of Court Services until the final disposition of their case
- Defendants with a previous pattern of non-compliance and failure to appear for court
- Defendants needing a substance abuse assessment, monitoring or treatment
- Defendants with a problematic or unstable place of residence

### *Services Provided:*

- Referrals for substance abuse, mental health, or educational services to appropriate community agencies
- Random drug and alcohol testing
- Bi-weekly, tri-weekly or monthly meetings with defendants to monitor bond conditions, residence and provide notice of upcoming court dates
- Attendance at court proceedings to answer the judge's questions concerning defendant's progress or problems
- Provide information to the Probation Department, judges, and other court officials concerning the defendant's compliance and progress while under pretrial supervision

# PRETRIAL SERVICES



## Court Services - Pretrial (Maximum)

180 Ottawa NW, Suite 2100

Grand Rapids, MI 49503

Phone: (616) 632-5350 FAX (616) 632-5339

Program Manager: Tim Bouwhuis

Maximum Pretrial Supervision provides the same type of services as the Regular Pretrial Supervision Program but does so under more intense supervision. Pretrial defendants under maximum pretrial supervision are required to wear an electronic device which provides 24-hour monitoring via SCRAM and GPS and 5 times per day via Soberlink. The defendant will contact the Pretrial Supervision case manager once per week via telephone and will meet face-to-face every three to four weeks.

### *Target Population:*

The same population as for regular pretrial services with the following exceptions:

- Defendants posing a greater risk of non-compliance and therefore needing more intense continuous supervision
- Defendants with an approved residence and telephone
- Defendants who agree to participate and sign the Pretrial Release Maximum Supervision Agreement

### *Services Provided:*

- 24 hour daily electronic monitoring of defendant's location
- Weekly contact via telephone and face-to-face meetings with caseworker every 3 – 4 weeks
- Referral for substance abuse, mental health, or educational services to appropriate community agencies
- Random drug and alcohol testing
- Attendance at court proceedings to answer the judge's questions concerning defendant's progress or problems
- Provide information to the Probation Department, judges, and other court officials concerning the defendant's compliance and progress while under maximum pretrial supervision

*Cost to Offender:* Based on cost of device used

**SEX OFFENDER TREATMENT**  
**Berghuis Psychological Services –**  
**Sex Offender Treatment**



436 – 44<sup>th</sup> St. SE, Suite C  
Kentwood, MI 49548

Phone: (616) 460-6896 FAX: (616) 233-0630

Program Manager: Katy Pastoor

**Referrals:** To make a referral to this program email the program manager at **katherinepastoor@gmail.com**. After verification of eligibility, email or fax the required paperwork to the program manager and direct the client to call **616-460-6896** to schedule an assessment.

This evidenced based treatment program is available for felony offenders convicted of a Criminal Sexual Conduct offense or other offense that is sexual in nature. Each offender will receive a bio-psychosocial assessment and an objective risk assessment to determine program eligibility and craft an individualized treatment plan. Offenders are typically required to actively participate in weekly 120-minute gender specific group sessions that are based in cognitive behavioral treatment. The average length of stay for successful completion will be 6 - 9 months. Berghuis Psychological Services begins treatment when possible for offenders in the Kent County Correctional Facility serving a split sentence with treatment services continuing when they are released into the community. Although services are intended to be in person, BPS is able to provide assessments, group and individual sessions online via virtual technology/telehealth allowing offenders to enroll and successfully progress through the program.

*Eligibility Requirements:*

- Sentenced male and female felony offenders, age 17 or older who have committed a sex offense or sex related offense
- Enrollees must score medium to high on various COMPAS scales or be assessed as needing treatment on a sex offender specific assessment tool.
- Felony probation violators are eligible regardless of COMPAS score.

*Services Provided:*

- Sex offender specific assessment such as Static-99, Static-99R, Stable-2007, and CPORT
- Weekly 120-minute gender-specific group sessions
- Individual therapy and family counseling sessions as needed
- Comprehensive discharge plan



# SEX OFFENDER TREATMENT

## Homeward Bound– Sex Offender Treatment

436 – 44<sup>th</sup> St. SE, Suite C

Grand Rapids, MI 49548

Phone: (616) 560-0019 FAX: (616) 233-0630

Program Manager: Ron Grooters

**Referrals:** To make a referral to this program email the program manager at **rlgrooters@comcast.net**. After verification of eligibility, email or fax the required paperwork to the program manager.

Homeward Bound provides evidenced based treatment to offenders convicted of a Criminal Sexual Conduct offense or similar sexual behavior problem. Each offender will receive a risk/psycho-social assessment to determine program eligibility and develop an individual treatment plan. Following the assessment, most offenders will be required to participate in gender specific group treatment on a weekly basis. The average length of stay for successful completion will be 6 – 12 months depending on individual need. Homeward Bound administers in-depth assessments geared specifically for sex offenders. Although services are intended to be in person, Homeward Bound is able to provide assessments, groups and individual sessions online via virtual technology/telehealth allowing offenders to enroll and successfully progress through the program.

### *Eligibility Requirement:*

- Sentenced male felony offenders age 18 or older who have committed a sex offense or sex related offense
- Female offenders may be referred on an individual basis
- Enrollees must score medium to high on various COMPAS scales or be assessed as needing treatment on a sex offender specific assessment tool.
- Felony probation violators are eligible regardless of COMPAS score.

### *Services Provided:*

- Assessment to determine program eligibility and treatment plan. Assessments include ABLE and LOOK Visual Response Time, Static 99R and Stable 2007, and Post Conviction Polygraph Testing.
- Weekly 120-minute group sessions
- Individual and family therapy and couples counseling as needed
- Completion of a relapse prevention plan

## SUBSTANCE ABUSE

### Arbor Circle – Intensive Outpatient Treatment

1115 Ball NE, Building C  
Grand Rapids, MI 49505

Phone: (616) 459-7215 FAX (616) 451-0020

Cell Phone: (616)498-8182

Program Manager: Emmy Ellis LMSW



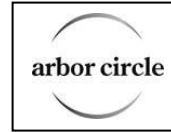
**Referrals:** To make a referral to this program contact the Alternative Directions Admissions Coordinator, Natalie Synowicz, at 616-245-4346, fax the required paperwork to AD at 616-245-1375 or email [Nsynowicz@altdir.org](mailto:Nsynowicz@altdir.org).

Arbor Circle will provide Intensive Outpatient Programming (IOP) for the substance abusing offender at Alternative Directions (AD) residential center. The structured environment at AD will remove barriers such as transportation and attendance that traditionally hinder the completion of other substance abuse programs. IOP provides 60 hours of group sessions vs. 12 – 22 hours of group sessions in other outpatient programs. Although the COMPAS will be used to determine program eligibility, each participant must be assessed by an Arbor Circle Master's Level Clinician, using ASAM criteria, as needing this level of treatment. Group sessions will be 3 hours in length and will meet at least 3 times per week. A total of 20 sessions must be attended to complete the program. Participants will receive counseling and education about substance related issues using CBT, relapse prevention techniques and early recovery skills. Arbor Circle will also provide an after-care plan with recommendations for step-down services in the community. Although intended to be in person, Arbor Circle is able to provide services online via virtual technology/telehealth allowing offenders to enroll and successfully progress through the program in emergency situations.

#### *Eligibility Requirements:*

- Sentenced male felony offenders who meet COMPAS requirements
- COMPAS: Medium to high need on the substance abuse scale **or** medium to high risk with a failed urinalysis or breathalyzer test while enrolled in AD's residential program
- Felony probation violators, with a substance abuse issue, are eligible regardless of COMPAS scores.
- All eligible offenders must be assessed by Arbor Circle, using ASAM criteria, as needing IOP level of treatment.

# SUBSTANCE ABUSE



## Arbor Circle – Relapse Prevention

1115 Ball NE, Building A  
Grand Rapids, MI 49505

Phone: (616) 648-4411 FAX (616) 456-6396

Clinical Supervisor: Mike Cole

**Referrals:** Referrals can be made to this program at the time of the PSI or after sentencing by contacting OCC or Arbor Circle staff.

Arbor Circle provides Relapse Prevention programming coupled with peer recovery coaching for felony offenders with substance abuse issues housed in the Kent County Correctional Facility. Following an assessment to determine whether the offender requires substance abuse treatment, offenders will participate in cognitive behavioral treatment services that will provide enrolled offenders with the basic understandings of addiction and their own personal use patterns. The goals of treatment include increasing the offender's level of knowledge of relapse and recidivism, restructuring the individual's cognitive and behavioral patterns, and planning for reentry into the community. Each offender will receive an individualized plan to address their specific reentry needs. The Peer is a trained Arbor Circle staff who has life experience (past substance abuse and justice involvement) similar to the offender's but has been successful in making significant changes in their own life. The Peer will begin meeting with the offender in jail and will continue to meet in the community to assist with the offender's transition into the community.

### *Eligibility Requirements:*

- Offenders must be incarcerated at KCCF
- Sentenced felony offenders who meet COMPAS requirements
- COMPAS: Medium to high risk **or** medium to high on substance abuse need scale
- Felony probation violators are eligible regardless of COMPAS scores.

### *Services Provided:*

- Individual assessment
- CBT based group treatment
- Pre and post tests
- Individualized reentry plan
- Individual Peer Coaching

## SUBSTANCE ABUSE

### Catholic Charities – Co-Occurring Treatment (also listed under Substance Abuse Treatment)

40 Jefferson Ave. SE

Grand Rapids, MI 49503

Email: [OCCSA@ccwestmi.org](mailto:OCCSA@ccwestmi.org)

Phone: (616) 356-6231 FAX: (616) 732-6392

Program Manager: Elizabeth Harsevoort



**Referrals:** To make a referral to this program send the required paperwork to [OCCSA@ccwestmi.org](mailto:OCCSA@ccwestmi.org).

CCWM's Co-occurring program is a community based program serving offenders on felony probation who have a need for both mental health and substance abuse treatment. The program consists of assessment, group treatment, and discharge planning. Offenders will be placed into a group setting after a psychosocial assessment and an individualized treatment plan is completed for each client. Although services are intended to be provided face-to-face, virtual group sessions can be provided in emergency situations to allow individuals to enroll and progress through the program.

#### *Eligibility Requirement:*

- Male and female felony offenders who meet COMPAS and DSM-V criteria
- COMPAS: Medium to high risk or medium to high on substance abuse need and must meet diagnostic criteria using the DSM-V, necessitating co-occurring treatment
- Felony probation violators are eligible regardless of COMPAS scores but must still meet DSM-V criteria.

#### *Topics Covered and Skills Taught:*

- Understanding mental illness
- Recognizing mental health symptoms that trigger substance abuse
- Identifying negative distortions and triggers
- Positive coping skills
- Establishing priorities and goals
- Understanding trauma and reactions to trauma
- Valuing self and others
- Enhancing social relationships
- Safety/Relapse Prevention Plan

## SUBSTANCE ABUSE

### Catholic Charities West Michigan – Outpatient Substance Abuse Treatment Program

40 Jefferson Ave. SE

Grand Rapids, MI 49503

Email: [OCCSA@ccwestmi.org](mailto:OCCSA@ccwestmi.org)

Phone: (616) 356-6231 FAX: (616) 732-6392

Program Manager: Elizabeth Harsevoort



**Referrals:** To make a referral to this program send the required paperwork to [OCCSA@ccwestmi.org](mailto:OCCSA@ccwestmi.org).

CCWM provides outpatient substance abuse treatment to sentenced felony offenders and probation violators. Following a psychosocial assessment to determine the appropriate level of treatment the offender will be placed in either the Early Intervention group or the Redirect group. Offenders attending the Early Intervention group are anticipated to complete up to 8 sessions and those attending the Redirect group are anticipated to complete up to 12 sessions. Each group session is 1.5 hours in length. Groups are available in the morning, afternoon, and evening to provide flexibility for offenders. CCWM utilizes a curriculum tailored toward the criminally minded substance abusing offender that is grounded in Cognitive Behavioral Techniques, Motivational Interviewing, and Cognitive Restructuring. Following successful completion of group services, each enrollee will receive one 30-minute individual session to complete a Relapse Prevention Plan prior to discharge. Although services are intended to be provided face-to-face, remote/virtual assessments, group and individual sessions can be provided to allow individuals to enroll and successfully progress through the program.

#### *Eligibility Requirements:*

- Sentenced male and female felony offenders who meet COMPAS requirements
- COMPAS: Medium to high risk **or** medium to high on substance abuse need scale
- Felony probation violators are eligible regardless of COMPAS scores.

#### *Services Provided:*

- Assessment to determine substance dependency and level of need
- Individualized treatment plan and goals
- Early Intervention group and Redirect group
- Relapse prevention plan

**KENT COUNTY  
COMMUNITY SERVICE  
AND WORK CREW**



**Court Services - Community Service and Work Crew**

180 Ottawa NW, Suite 2100  
Grand Rapids, MI 49503  
Phone: (616) 632-5350 FAX (616) 632-5339  
Program Manager: Tim Bouwhuis

**Referrals:** To make a referral to either of these programs fax the required paperwork to 616-632-5339.

The *Community Service* program provides screening, assessment, placement and monitoring of sentenced male and female offenders ordered to perform a specified number of work hours with non-profit organizations throughout the county.

The *Work Crew* program provides screening, assessment, placement and monitoring of sentenced male and female felony offenders who are ordered by the 17<sup>th</sup> Circuit Court to complete a specific number of work crew hours. The work is labor intensive and performed in a group setting under close supervision and therefore considered a more serious sanction than community service.

*Target Population:*

- Sentenced male and female felony offenders
- Probation violators

*Services Provided:*

- Initial screening by case worker to determine the most appropriate placement or work crew schedule for completing required service hours
- Referral to work site
- Regular updates with work site or Work Crew Supervisor to monitor progress of offender in completing hours
- Notification to referring probation agent or court of successful or unsuccessful completion

**Note:** Community Service and Work Crew are not funded by OCC but the services continue to be provided by Kent County Court Services. Referrals do not need to meet OCC eligibility requirements.

# **KENT COUNTY CORRECTIONAL FACILITY**

703 Ball Avenue NE  
Grand Rapids, MI 49503  
(616) 632-6302



The Kent County Correctional Facility houses pretrial inmates and those sentenced to local incarceration. The main goal is to provide a secure correctional facility ensuring the safety and well-being of the inmates, staff, and public. While serving out a sentence at the KCCF, many inmates, depending on classification and housing location, have the opportunity to participate in programming focusing on such areas as substance abuse, education, and mental illness.

The COVID-19 pandemic has halted or altered many of the programs provided in the jail due to the threat of spreading of the virus to inmates, correctional staff, program staff and other service providers. KCCF is resuming programming when and where services can be safely provided without unnecessary risk to any individuals in the jail.

## **JAIL PROGRAMMING**

### **Alcoholics and Narcotics Anonymous**

AA and NA are twelve-step self-help programs for men and women addicted to alcohol and drugs. Participants will share with each other their struggles with addiction as they learn to break their old behavior patterns and focus on living a sober lifestyle.

### **Biblical Life Principles Pod**

The Biblical Life Principles Pod is available for men who voluntarily choose to focus on practical application of biblical principles in everyday life. Educational material includes: basic life principles, anger resolution, parenting and marital relations, self-confrontation, and heroes of faith.

### **Forgotten Man Ministries**

Forgotten Man Ministries provides counseling and coordinates all religious services and Bible studies for inmates at KCCF. All KCCF inmates are eligible to participate in church services and have access to Bibles or other religious materials.

### **Lighthouse Academy Schools – The Pier (High School Completion)**

Inmates up to age 22 housed at KCCF are eligible to participate in high school completion classes.

### **Hope Network – Job Readiness Program**

Hope Network provides job readiness programming to eligible male inmates. Programming begins in the jail and continues at Hope Network upon release from KCCF. Participants will attend Hope Network Monday - Friday for two weeks of additional programming, resume development, and job searching. Those that successfully complete the entire training will either be placed in transitional employment or will receive assistance from Hope Network in finding competitive employment.

### **Jail Diversion Mental Health Program**

The Jail Diversion Program seeks to divert mentally ill inmates, who have committed a misdemeanor or non-violent felony, from jail and provide them with treatment in the community. Diversion can be done pre-booking, to allow the offender to avoid all contact with the Correctional Facility, or post-booking, to reduce the offender's term of incarceration. Services for the mentally ill offender include psychiatric assessment, treatment, and case management. The Diversion case manager will meet with the offender to ensure that court dates are kept, fines are paid, and treatment is occurring.

### **Jail Mental Health Services (JMHS)**

This program provides a variety of mental health services to Kent County Correctional Facility inmate population 24 hours a day 7 days a week. Services include assessment, treatment/therapy, case management, psychiatric medication and psychiatric hospitalization (as appropriate).

### **Substance Abuse Treatment**

Substance abuse treatment services are provided through a variety of programs and service providers. The core program is the Sober Living Unit (SLU) by Arbor Circle. The SLU is an intensive program for male and female offenders, lasting up to 90 days, which addresses issues of denial, manipulative behavior, criminal thinking, enabling, accountability, family dynamics, and relapse prevention among others. Arbor Circle also provides a relapse prevention program combined with peer coaching for inmates who are unable to participate in or do not qualify for the SLU. See page 29 for more information on this program.

### **Valued Community Member (VCM)**

Arbor Circle provides substance abuse, CBT and mental health treatment for eligible male inmates in KCCF. Participation is voluntary. Inmates will be screened for eligibility and will receive an assessment if accepted into the program. Each participant will receive an individualized treatment plan and a reentry plan and will receive case management in the jail and following release into the community.



**Women’s Resource Center – New Beginnings Program**

Many female offenders, sentenced and serving time in the Kent County Correctional Facility, are given the opportunity to participate in the New Beginnings program which provides employability classes and reentry planning during incarceration. Each participant will be matched with a mentor, or participate in group mentoring, prior to her release. Each woman will receive transitional and traditional job placement or job search support, continuing education, and contact with her mentor once she is in the community.

## **MISSION STATEMENT**

**The mission of the Kent County Office of Community Corrections is to: support and expand the use of community sanctions in order to provide rehabilitation opportunities for Kent County offenders, promote the efficient use of jail/prison beds while protecting public safety, and examine the causes of repeated criminal behavior while facilitating collaboration among stakeholders and service providers.**



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