PROGRAM HANDBOOK
2019-2020

Building a safer community through cost effective alternatives to incarceration.
Greetings,

The Kent County Office of the Community Corrections provides a valuable service to this community. These services and programs are designed to help individuals resolve various issues and problems that often lead to criminal behavior.

These programs can be used as an alternative to or in conjunction with incarceration. The hope is that the underlying problem can be addressed and criminal recidivism can be reduced.

Problems that can be addressed are those involving alcohol and drug addiction, sexual issues, mental health, theft, anger management and criminal behavior. The Community Corrections program also offers resources that can assist individuals with educational accomplishments.

This handbook is an outstanding reference for Judges and others in contacting various programs and individuals available within the community.

Respectfully,

Mark A. Trusock
Chief Judge
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CONTACTS-AT-A-GLANCE

Alternative Directions – GED
Alternative Directions – Partnership for Change (P4C)
Alternative Directions – Residential Program
  Natalie Synowicz ............................................... (616) 245-4346

Arbor Circle – IOP
  Emmy Ellis ................................................... (616) 459-7215 ext. 1250

Arbor Circle – Reentry Case Management

Arbor Circle – Relapse Prevention with Peer Coaching
  Mike Cole ........................................................ (616) 456-8010 ext. 1403

Catholic Charities West MI – Batterers Intervention
  Lona VanLoozenoord ........................................... (616) 855-5920

Catholic Charities West MI – Co-Occurring
  Elizabeth Harsevoort ........................................... (616) 356-6231

Catholic Charities West MI – Outpatient Substance Abuse
  Elizabeth Harsevoort ........................................... (616) 356-6231

Court Services - CBT
  Kathy Katt .......................................................... (616) 632-5289

Court Services – Community Service and Work Crew
  Tim Bouwhuis .................................................... (616) 632-5350

Family Outreach Center – Anger Management
  Shelley Seasly ................................................... (616) 247-3815

Grand Rapids Counseling – OUIL 3rd Assessment
  Sean Robinson .................................................. (616) 988-3433

In-Jail GED
  Lanny Bastos .................................................... (231) 327-9817

Pretrial Services Regular/Maximum
  Tim Bouwhuis .................................................... (616) 632-5350

Sex Offender Treatment – Berghuis Psychological
  David Berghuis .................................................. (616) 340-4946

Sex Offender Treatment – Homeward Bound
  Ron Grooters ..................................................... (616) 560-0019

Sobriety Court
  Jeanette Boggiano ............................................. (616) 632-5625

Women’s Resource Center – New Beginnings
  Michelle Bryk ..................................................... (616) 458-5443
KENT COUNTY OCC STAFF INFORMATION

Office of Community Corrections
180 Ottawa Avenue NW, Suite 2100
Grand Rapids, MI 49503
Phone: (616) 632-5350
Fax: (616) 632-5339

Tim Bouwhuis
Kent County Court Services Manager
Telephone: (616) 632-5327
Timothy.Bouwhuis@kentcountymi.gov

Andrew Verheek
Community Corrections Planner
Telephone: (616) 632-5367
Andrew.Verheek@kentcountymi.gov

Barb DeVos
Community Corrections Planner
Telephone: (616) 632-5318
Barb.DeVos@kentcountymi.gov

Erica Jones
Community Corrections Clerk
Telephone: (616) 632-5366
Erica.Jones@kentcountymi.gov

KCCF CONTACT-AT-A-GLANCE

Jail Inmate Services/Program Director
   Rob Steele.........................................................(616) 632-6379

Jail Mental Health Services
   Jon McKay.........................................................(616) 632-6370

Sober Living Unit
   Mike Cole ...................................................(616) 456-8010  Ext.1403
OVERVIEW

The Kent County Office of Community Corrections (OCC) seeks to reduce state prison commitments; prevent overcrowding at the Kent County Correctional Facility (KCCF); and protect public safety by diverting low risk, non-violent felony offenders into rehabilitative programming. Kent County OCC advocates the effective use of sentencing options that include combined jail and probation terms coupled with rehabilitative programming rather than prison or straight jail dispositions for eligible offenders. Funded by grant monies obtained from the Michigan Department of Corrections, Kent County OCC provides funding for rehabilitative programming that seeks to instill offenders with the cognitive thinking skills necessary to modify the behavior that has led to their continued involvement in the criminal justice system.

A variety of programming options are funded through the Kent County OCC. These services include but are not limited to substance abuse treatment and assessment services, sex offender treatment, gender specific programming, pretrial supervision, retail fraud programming, and mental health counseling. This diversity of services addresses a number of offender needs that include the building of new cognitive thinking skills necessary to avoid recidivistic behavior; learning needed skills to obtain and retain employment; and programming that enables offenders to overcome the barriers to a crime-free lifestyle that are constructed by continued and unchecked substance abuse.

This handbook serves as a guide for judges, probation officers, attorneys and other court officials in selecting programs and services as alternatives to prison for felony offenders. In it you will find information on Office of Community Corrections (OCC) eligibility criteria, program descriptions, and contact information.

A section on programs and services provided at the Kent County Correctional Facility (KCCF) is also included in this handbook. Although most of the programs at KCCF are not funded by the Kent County Office of Community Corrections (OCC), one goal of the Kent County OCC is to reduce prison and jail commitments, and this can be accomplished by enrolling eligible offenders in rehabilitative programming offered through KCCF.
P.A. 511 OVERVIEW

Public Act 511
P.A. 511, also known as the Michigan Community Corrections Act, was established in 1988 to provide funds to local governments to develop community corrections programs. The purpose was to develop alternative sentencing options for non-violent felony offenders who would otherwise be incarcerated in state prisons or local county jails.

How the Act works
Funding for community corrections programming is provided through grants awarded by the State Community Corrections Advisory Board (MCCAB) to local county governments. In order to apply for funding, local Community Corrections Advisory Boards (CCAB) must complete an annual Comprehensive Corrections Plan and grant application which is the primary vehicle for funding requests. Programs seeking funding must meet the criteria established by the local boards to reduce commitments to state prisons and to increase the appropriate utilization of local jails.

P.A. 511 Priorities
Awarded funds for P.A. 511 programming seek to address a number of priorities. These priorities include:

- Reducing prison commitment rates in Kent County
- Reducing recidivism which is defined by the State Board as probation violations, either technical or new sentence, resulting in a prison disposition
- Effective utilization of available jail bed space in the Kent County Correctional Facility
- Building and encouraging stakeholder involvement in the development of the comprehensive community corrections plan
- Prioritizing offenders with higher levels of risk and need for programming that is grounded in evidence-based practices
- Monitoring and evaluating funded programming to ensure the quality and content of funded services
COMMUNITY CORRECTIONS ADVISORY BOARD

Appointed by the Kent County Board of Commissioners, the Kent County Community Corrections Advisory Board (CCAB) is responsible for community corrections planning and policy-making with regards to the community corrections funding received from the Michigan Office of Community Corrections (MOCC). The Kent County CCAB has thirteen members representing a cross-section of criminal justice stakeholders in Kent County. Meeting periodically through the year, CCAB members review and discuss issues pertinent to the criminal justice system in Kent County and how community corrections programming can positively impact these issues. CCAB members also must approve the annual community corrections grant that funds the Kent County Office of Community Corrections.

Current members of the Kent County CCAB:

Chief Judge Circuit Court ...................... Honorable Mark Trusock
District Court Judge .............................. Honorable Michael Distel
Family Court Judge ........................... Honorable Patricia Gardner
Business Community ................................. Carolyn Sutherby
Chief of Police ....................... Chief Kim Koster, City of Wyoming
Circuit Probation ........................................ Christine Witters
Communications Media .......................... Angelina Morales
County Commissioner ............................... Jim Talen
County Prosecutor ................................. Chris Becker
County Sheriff ...................................... Captain Klinton Thorne
Criminal Defense .................................... Laura Joyce
General Public ...................................... Scott Noto
Service Area ..................................... Kristin Gietzen
P.A. 511 ELIGIBILITY REQUIREMENTS

PROGRAMS AND SERVICES:
Specific Eligibility Requirements
• The COMPAS is used to determine eligibility for OCC funded programming. There may be additional eligibility factors are program specific.
• Probation violators are eligible for all OCC funded programming.
• Pretrial offenders that are referred to OCC programming must be on Circuit Court Probation or score as follows on the Praxis Instrument:
  o average - high for a non-violent felony charge
  o average - high for a violent felony charge
• Felony offenders who do not meet the specific OCC eligibility requirements may still qualify for treatment based on individual circumstances. Please contact one of the Kent County OCC staff members to discuss eligibility.

Basic Offender Eligibility Requirements
• Offenders must be convicted of a felony offense in Kent County and/or State of Michigan.
• Enrollment should be in lieu of an incarcerative sentence or as a reduction to an incarcerative sentence.
• Offender must be on Circuit Court Probation, supervised by Pretrial Services, and/or serving a sentence at Kent County Correctional Facility during their enrollment in the P.A. 511 funding program.
• Offenders enrolled with a probation violation must have been formally violated (i.e. an Amended Probation Order signed by the judge must be completed and available upon request).

RESIDENTIAL PROGRAMS:
The COMPAS is used exclusively to determine eligibility for residential programming. An offender must score moderate to high risk for recidivism (violent or general recidivism) or moderate to high need on the substance abuse scale in order to qualify for MOCC funded residential placement.

DDJR/CT PROGRAMS:
In order to participate in Drunk Driving/Jail Reduction programming offenders must be sentenced to an OUIL 3RD offense. The individual must also score medium to high for risk of recidivism OR medium to high on the substance abuse need scale on the COMPAS.
**COMPAS ELIGIBILITY REQUIREMENTS**

M/H = Medium to high on COMPAS

Probation violators are OCC eligible regardless of COMPAS scores.

### Case Management

<table>
<thead>
<tr>
<th>Service Provider</th>
<th>Begins in/Jail</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arbor Circle – Case Management</td>
<td>Jail</td>
<td>• M/H risk OR&lt;br&gt;• M/H on any 4 need scales</td>
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</tbody>
</table>

### CBT

<table>
<thead>
<tr>
<th>Service Provider</th>
<th>Location</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Court Services – CBT</td>
<td>Community</td>
<td>• M/H risk OR&lt;br&gt;• M/H on 2 of the following needs: criminal personality, criminal involvement, criminal thinking, cognitive behavioral, or sub abuse</td>
</tr>
<tr>
<td>New Visions Counseling – Rescripting Thinking CBT</td>
<td>Community</td>
<td>• M/H risk OR&lt;br&gt;• M/H on 2 of the following needs: criminal personality, criminal involvement, criminal thinking, cognitive behavioral, or sub abuse</td>
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</tbody>
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### Education

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<tr>
<th>Service Provider</th>
<th>Location</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>AD – GED</td>
<td>Residential</td>
<td>• M/H risk AND&lt;br&gt;• No GED or High School diploma&lt;br&gt;• Must be participating in AD’s residential program</td>
</tr>
<tr>
<td>Jail Based – GED</td>
<td>Jail</td>
<td>• M/H risk AND&lt;br&gt;• No GED or High School diploma</td>
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### Employment and Training (Vocational)

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<tr>
<th>Service Provider</th>
<th>Location</th>
<th>Eligibility</th>
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</thead>
<tbody>
<tr>
<td>AD – P4C (Partnership for Change)</td>
<td>Residential</td>
<td>• M/H risk AND&lt;br&gt;• M/H on vocational/education need scale</td>
</tr>
<tr>
<td>Women’s Resource Center</td>
<td>Jail and Community</td>
<td>• M/H risk AND&lt;br&gt;• M/H on vocational/education need scale</td>
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### Mental Health

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<th>Service Provider</th>
<th>Location</th>
<th>Eligibility</th>
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</thead>
<tbody>
<tr>
<td>Family Outreach – Anger Management</td>
<td>Community</td>
<td>• M/H risk and history of assaultive behavior (not DV related) OR&lt;br&gt;• M/H on history of violence or current violence</td>
</tr>
<tr>
<td>Catholic Charities – Batterers Intervention Program (DV)</td>
<td>Community</td>
<td>• M/H risk OR&lt;br&gt;• M/H on history or current violence&lt;br&gt;• Must have a current DV 3rd or other felony DV related offense</td>
</tr>
<tr>
<td>Service Provider</td>
<td>Setting</td>
<td>Criteria</td>
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| Catholic Charities – Co-Occurring Treatment           | Community              | • M/H risk OR  
• M/H on substance abuse  
• Must meet diagnostic criteria using the DSM-V, necessitating co-occurring treatment |
| OUIL 3rd                                              |                        |                                                                                                                                 |
| Grand Rapids Counseling – OUIL 3rd Assessment         | Jail and Community     | • Convicted of an OUIL 3rd offense AND  
• M/H risk OR  
• M/H on substance abuse  
• Offenders not OCC eligible for this program will be paid for by Kent County Circuit Court |
| Sobriety Court – OUIL 3rd Case Management             | Community              | • Convicted of an OUIL 3rd offense AND  
• M/H risk OR  
• M/H on substance abuse |
| Sex Offender Treatment                                |                        |                                                                                                                                 |
| Berghuis Psychological Services                       | Community              | • Committed a sex offense or sex-related offense  
• M/H on various COMPAS scales OR  
• Assessed as needing treatment on a sex offender specific assessment tool |
| Homeward Bound                                        | Community              | Same as for Berghuis (see above)                                                                                     |
| Substance Abuse                                       |                        |                                                                                                                                 |
| Arbor Circle – IOP at AD                              | Residential            | • M/H on substance abuse OR  
• M/H risk and a failed urinalysis or breathalyzer test while enrolled in AD’s residential program |
| Arbor Circle – Relapse Prevention                      | Jail                   | • M/H risk OR  
• M/H on substance abuse |
| Catholic Charities – Outpatient Substance Abuse       | Community              | • M/H risk OR  
• M/H on substance abuse |
CASE MANAGEMENT

Arbor Circle – Reentry Case Management
1115 Ball NE, Building A
Grand Rapids, MI 49505
Phone: (616) 456-8010 ext. 1403     FAX (616) 456-6396
Clinical Supervisor: Mike Cole

Referrals: Referrals can be made to this program at the time of the PSI or after sentencing by contacting OCC or Arbor Circle staff.

Arbor Circle provides case management to eligible offenders participating in the Reentry Pod at the Kent County Correctional Facility (KCCF). The case manager will work with the offender during his/her incarceration to develop a transition/reentry plan. This plan will identify the offender’s individual needs to be addressed and the steps and activities he/she must take to address them in order to avoid future criminal activity. The case manager will coordinate contacts for the offender in the community including probation, employment, housing, treatment, and educational services among others. Following release, the case manager will continue to meet with the offender for up to six months. Contact is typically more frequent during the first 30 days and will be reduced in the following months although it will vary depending on the individual needs of the offender.

Eligibility Requirements:
• Male and female sentenced felony offenders who are serving a split probation/jail sentence at KCCF and participating in the Reentry Pod (see page 34 and 35) and meet COMPAS requirements
• COMPAS: Medium to high risk or medium to high on any four need scales
• Felony probation violators are eligible regardless of COMPAS scores.

Services Provided:
• Initial contact between case manager and offender is in jail
• Completion of a transition/reentry plan
• Contact with offender within the first 72 hours following release from incarceration
• Contact in the community provided by the case manager in a step-down fashion for up to six months following release from incarceration
• Collateral contacts established with community services
COGNITIVE BEHAVIORAL TREATMENT

Court Services - Community CBT (Cognitive Behavioral Treatment)
180 Ottawa NW, Suite 2100
Grand Rapids, MI 49503
Phone: (616) 632-5289     FAX: (616) 632-5339
Program Facilitator: Kathy Katt

Referrals: To make a referral to this program complete the required paperwork and leave it in the program mailbox at the Probation department, email it to Kathy.Katt@kentcountymi.gov or send it to the fax number listed above.

This program provides Cognitive Behavioral Treatment (CBT) to male and female felony offenders and probation violators to help them recognize how their thinking patterns and decisions have led to their criminal behaviors. They will practice different ways of thinking that will help them avoid future criminal activities. Groups will be held in the Kent County Courthouse. Both male and female offenders will need to attend 8 gender specific group sessions lasting 1 ½ hours each as well as one twenty-minute orientation session. Offenders who have previously participated the program may be referred again if they continue to engage in poor thinking choices.

Eligibility Requirements:
• Sentenced male and female felony offenders meeting COMPAS requirements
• COMPAS: Medium to high risk or medium to high on 2 of the following needs: criminal personality, criminal involvement, criminal thinking, cognitive behavioral or substance abuse
• Felony probation violators are eligible regardless of COMPAS scores.
• Male and female Pretrial defendants may be referred to the program, directly by a Circuit Court Judge, after plea but before sentencing.

Offenders will be taught how to:
• Recognize that thinking and feelings directly impact behavior
• Identify thoughts that lead toward trouble and replace those thoughts with new thoughts
• Make a preemptive plan to avoid risky behaviors and risky situations that could lead to criminal activity
New Visions Counseling – Rescripting Thinking: A Pathway to Success
(Evening CBT Program)
800 Monroe Ave. NW, Suite 201
Grand Rapids, MI 49503
Phone: (616) 540-6393     FAX: (616) 619-6100
Program Manager: Kyle Hinton

Referrals: To make a referral to this program, email the required paperwork to kyle@newvisionscounseling.org or send it to the fax number listed above.

Rescripting Thinking: A Pathway to Success is a cognitive behavioral treatment (CBT) program aimed at changing the criminal thinking and behaviors of felony offenders serving a term of probation. The group is offered once per week in the evening to accommodate male felony offenders and probation violators who work or go to school during the day and are unable to attend a daytime CBT class. The program is 11 sessions in length and each group meets for 1 hour 45 minutes. Each participant will also be required to attend a one-hour intake/orientation session. New Visions will utilize Thinking Matters curriculum.

Eligibility Requirements:
• Sentenced male felony offenders meeting COMPAS requirements
• COMPAS: Medium to high risk or medium to high on 2 of the following needs: criminal personality, criminal involvement, criminal thinking, cognitive behavioral or substance abuse
• Felony probation violators are eligible regardless of COMPAS scores.

Offenders will be taught how to:
• Recognize that thinking and feelings directly impact behavior
• Identify thoughts that lead toward trouble and replace those thoughts with new thoughts and ultimately new behaviors
• Make a preemptive plan to avoid risky behaviors and risky situations that could lead to criminal activity
Referrals: To make a referral to this program contact the AD Admissions Coordinator and send the required paperwork to the fax number or email listed above.

Offenders enrolled in Alternative Directions residential program and participating in GED prep may have the testing portion of the GED program paid for by Kent County OCC. Upon entry into the GED program, Alternative Directions will ensure that each participant is assessed as to their education level in math, reading, science, social studies and writing. AD staff will determine if the offender has previously successfully completed any of the GED tests. Offenders will attend classes two or three times per week which are offered both during the day and evening hours. Following successful completion of a practice test the offender will be transported by AD staff to an independent testing site for GED testing.

Eligibility Requirements:
- Sentenced male felony offenders meeting COMPAS requirements
- COMPAS: Medium to high risk or medium to high on the vocational/education need scale and participating in AD’s residential program
- Felony probation violators are eligible regardless of COMPAS scores.

Services Provided:
- Tutoring in reading, math, science, social studies and writing by staff with a MA in education with an emphasis on learning disabilities
- Pre-tests
- GED testing (paid for by Kent County OCC)
- Transportation to and from the testing site
In-Jail GED Program
703 Ball Avenue NE
Grand Rapids, MI 49503
Phone: (231) 327-9817    FAX: (616) 632-7735
Program Manager: Lanny Bastos

Referrals: Referrals can be made to this program at the time of the PSI or after sentencing by contacting OCC staff or the program manager.

Through a collaborative effort by OCC and the Kent County Sheriff’s Department, sentenced male and female felony offenders serving a term of incarceration at the Kent County Correctional Facility may be eligible to receive GED preparation and testing. Offenders will receive tutoring two to four days per week. Testing will be done online in the jail by an independent tester.

Eligibility Requirements:
- Offenders must be incarcerated at the Kent County Correctional Facility
- Sentenced male and female felony offenders meeting COMPAS requirements
- COMPAS: Medium to high risk or medium to high on vocational/education need scale
- Felony probation violators are eligible regardless of COMPAS scores.
- Pretrial individuals will be eligible on a case by case basis

Services Provided:
- Tutoring in reading, math, science, social studies, and writing
- Pre-tests
- GED testing
EMPLOYMENT AND TRAINING

Alternative Directions – Partnership for Change (P4C)
1706 South Division Avenue
Grand Rapids, MI 49507
Phone: (616) 245-4346    FAX: (616) 245-1375
Email: NSynowicz@altdir.org
Admissions Coordinator: Natalie Synowicz

Declared as: To make a referral to this program contact the AD Admissions Coordinator and send the required paperwork to the fax number or email listed above.

Partnership for Change (P4C) is a collaborative program between Alternative Directions (AD), Hope Network and area employers who need dependable workers. The program is offered to residents of AD who have a history of vocational problems and would benefit from a structured program to help them eliminate barriers to obtaining and maintaining employment. During Phase One of the program (lasting 90 days) participants will: attend a two-day employment readiness course, begin 2nd shift employment with one of the P4C partner employers (with transportation to and from work provided by AD), and attend 36 Life Skills group sessions (3 one-hour group sessions per week) focusing on topics that have a significant impact on employment retention. Each participant will meet regularly with a Job Coach from Hope Network and a Reentry Specialist from AD. Phase Two lasts 30 days or until the participant is released from AD. During that time the participant will continue employment with the original placement or transition to a different employer of their choice with the help of the Hope Network Job Coach. They will continue to meet weekly with the AD Reentry Specialist. The final Phase lasts 60 days and provides wrap-around services in the community to assist them in maintaining their employment.

Eligibility Requirements:
- Sentenced male felony offenders participating in AD’s residential program who meet COMPAS requirements and/or have a history of vocational problems
- COMPAS: Medium to high on the vocational/education need scale or medium to high risk and have a history of vocational problems
- Felony probation violators are eligible regardless of COMPAS scores.
EMPLOYMENT AND TRAINING

Women’s Resource Center – New Beginnings
Gender Specific Program
678 Front Ave. NW, Suite 180
Grand Rapids, MI 49504
Phone: (616) 458-5443    FAX (616) 458-9933
Program Manager:  Michelle Bryk

Referrals: To make a referral to this program send the required paperwork via email to Julie Harper-Shears at jshears@grwrc.org or fax it to the number listed above.

The New Beginnings program provides employability classes, vocational training, and mentoring to female offenders. Female offenders may begin to participate and receive services while they are incarcerated in the Kent County Jail or may be referred to the program while they are in the community serving a term of probation. Each participant will be matched with a mentor or participate in group mentoring beginning in the jail and continuing in the community. Women will receive employability classes, transitional and traditional job placement, job search support and continuing education assistance. Women who enroll in the program during incarceration will receive reentry planning prior to their release from jail.

Eligibility Requirements:
• Female felony offenders and probation violators who are serving a split probation/jail sentence at KCCF and meet COMPAS requirements
• Sentenced female felony offenders and probation violators serving a term of probation in the community and meet COMPAS requirements
• COMPAS: Medium to high risk or medium to high on vocational/education need scale
• Felony probation violators are eligible regardless of COMPAS scores.

Services Provided:
• Gender specific life skills training
• Individual case management/job counseling
• Vocational training including job search techniques, résumé writing, interviewing skills to address a criminal record, appropriate work attitudes, networking and conflict resolution.
MENTAL HEALTH

Family Outreach Center – Anger Management
1939 South Division Avenue
Grand Rapids, MI 49507
Phone: (616) 247-3815    FAX: (616) 245-0450
Program Manager: Shelley Seasly

Referrals: To make a referral to this program send the required paperwork to the fax number listed above.

The Anger Management Program provides cognitive behavioral treatment (CBT) based group counseling to male and female offenders with anger management issues. The program helps the offender identify anger management issues and learn anger management skills and alternatives to anger. The sessions are designed to illustrate the key conceptual components of the program, be interactive, and include weekly homework assignments for the group participants. The open group format allows referrals to the program to be made at any time. Groups meet once per week and each participant will attend 10 group sessions.

Eligibility Requirements:
• Male and female felony offenders who meet COMPAS requirements
• COMPAS: Medium to high risk and history of assaultive behavior (not DV related) or medium to high on history of violence or current violence
• Felony probation violators with anger management issues are eligible regardless of COMPAS scores.

Services Provided:
• Screening to determine appropriateness of referral
• Ten (10) 90-minute group counseling sessions
• Gender-specific groups
• Pre and post tests

Program Goals:
• Teach offenders to define anger, aggression and hostility
• Teach offenders to identify triggers and cues for their anger
• Teach offenders anger management techniques
Catholic Charities – Batterer’s Intervention Program
40 Jefferson Ave. SE
Grand Rapids, MI 49503
Phone: (616) 855-5920    FAX: (616) 732-6392
Program Manager: Lona VanLoozenoord

Referrals: To make a referral to this program send the required paperwork to the fax number listed above.

CCWM’s Batterer’s Intervention program is a group-based program that provides treatment to offenders convicted of a Domestic Violence (DV) 3rd offense or other DV related felony offense. CCWM will complete an assessment on each individual enrolled in the program to determine the individual’s need for and level of treatment. Participants will attend 26 sessions if assessed as a moderate risk or 52 groups sessions if assessed as a high risk. Groups meet once per week and are 1.5 hours in length. Throughout treatment, some of the topics covered will be: what is abuse, how to identify triggers, how to identify defense mechanisms, understanding power and control and how it impacts personal relationships, what is verbal abuse, and how anger and negative thinking patterns are related to criminal behaviors. CCWM clinicians use Cognitive Behavioral Techniques and Motivational Interviewing throughout all phases of the program.

Eligibility Requirement:
• Offenders must be convicted of a Domestic Violence (DV) 3rd or other DV related felony offense and must meet COMPAS eligibility requirements.
• COMPAS: Medium to high risk of recidivism or medium to high on history of violence or current violence
• Probation violators are eligible for the program regardless of COMPAS scores but they must have been convicted of a DV felony offense
Referrals: To make a referral to this program send the required paperwork to the fax number listed above.

CCWM's Co-occurring program is a community based program serving offenders on felony probation who have a need for both mental health and substance abuse treatment. The program consists of assessment, group treatment, individual treatment (as needed) and discharge planning. Offenders will be placed into a group setting after a psychosocial assessment and an individualized treatment plan is completed for each client. Individual sessions will be used based on individual need of each offender and also to complete a Safety/Relapse Prevention Plan to wrap up the offender's treatment.

Eligibility Requirement:
- Male and female felony offenders who meet COMPAS and DSM-V criteria
- COMPAS: Medium to high risk or medium to high on substance abuse need and must meet diagnostic criteria using the DSM-V, necessitating co-occurring treatment
- Felony probation violators are eligible regardless of COMPAS scores but must still meet DSM-V criteria.

Topics Covered and Skills Taught:
- Understanding mental illness
- Recognizing mental health symptoms that trigger substance abuse
- Identifying negative distortions and triggers
- Positive coping skills
- Establishing priorities and goals
- Understanding trauma and reactions to trauma
- Valuing self and others
- Enhancing social relationships
- Safety/Relapse Prevention Plan
Grand Rapids Counseling Services -
OUIL 3rd Assessment
2400 Eastern Ave. SE
Grand Rapids, MI 49507
Phone: (616) 988-3433    FAX: (313) 899-7087
Program Manager: Sean Robinson

Referrals: To make a referral to this program send the required paperwork to the above fax number or make a referral and schedule an appointment using the website grcounseling.com.

This program provides a substance abuse assessment at the PSI stage for offenders who are convicted of an OUIL 3rd offense. The assessment will result in a recommended level of care based on ASAM criteria. The results of the assessment will be used to complete the PSI report and help guide sentencing recommendations and program referrals for offenders. Assessments can be done at the Kent County Correctional Facility or at Grand Rapids Counseling Services.

Eligibility Requirements:
• Male and female offenders convicted of an OUIL 3rd offense

Note: Offenders sentenced to an OUIL 3rd offense with a Lockout or Straddle Cell SGL score where the PRV is less than 35 will be paid for by Kent County OCC. Offenders not meeting OCC eligibility criteria will be paid for by Kent County Circuit Court.
The Sobriety Court Program provides assessment, case management, drug testing, and individualized treatment programming to assist eligible male and female OUIL 3rd offenders in overcoming his/her addiction to alcohol. The offender is also required to meet frequently with the Sobriety Court Judge to assess their progress and to impose sanctions for any violations. This is a 12 – 18 month program consisting of four phases which the offender must progress through at his/her own pace. Sobriety Court is designed for offenders who need an intensive structured program and have a willingness to receive treatment for their addiction in order to avoid a lengthy jail sentence.

**Eligibility Requirements:**
- Male and female OUIL 3rd offenders
- Probation violators
- Offenders must be sentenced to an OUIL 3rd offense with a Lockout SGL score or Straddle Cell SGL score where the PRV is less than 35.
- Offenders must be able to submit to random alcohol and drug testing in downtown Grand Rapids.
- Offenders must have no prior convictions for violent felony offenses.

**Services Provided:**
- Assessment
- Intensive case management
- Drug/alcohol testing
- Referrals to substance abuse programming
- Frequent interaction with the court
Regular Pretrial Supervision provides assessment, referral services (such as substance abuse, mental health, and educational services), monitoring services, including random drug and alcohol testing, and reporting services for male and female pretrial defendants who are released from the Kent County Correctional Facility on a conditional bond. Defendants will report to their Pretrial Supervision case manager to monitor bond conditions, residence, and provide notification of upcoming court dates. The reporting schedule will be determined at the initial appointment. Pretrial Supervision case managers provide reporting services to the Kent County Circuit Court Judiciary and to the Circuit Court Probation PSI writers.

**Target Population:**
- Defendants released on bond with the condition that they remain under supervision of Court Services until the final disposition of their case
- Defendants with a previous pattern of non-compliance and failure to appear for court
- Defendants needing substance abuse assessment, monitoring or treatment
- Defendants requiring monitoring and supervision due to a history of mental health issues
- Defendants with a problematic or unstable place of residence

**Services Provided:**
- Referral for substance abuse, mental health, or educational services to appropriate community agencies
- Random drug and alcohol testing
- Weekly/biweekly meetings with defendants to monitor bond conditions, residence and provide notification of upcoming court dates
- Attendance at court proceedings to answer the judge’s questions concerning defendant’s progress or problems
- Provide information to the Probation Department, judges, and other court officials concerning the defendant’s compliance and progress while under pretrial supervision
Maximum Pretrial Supervision provides the same type of services as the Regular Pretrial Supervision Program but does so under more intense supervision. Pretrial defendants under maximum pretrial supervision are required to wear an electronic device which provides 24 hour monitoring of these defendants. The defendant will meet with their Pretrial Supervision case manager several times a week either by telephone or face-to-face meetings.

**Target Population:**
The same population as for regular pretrial services with the following exceptions:
- Defendants posing a greater risk of non-compliance and therefore needing more intense continuous supervision
- Defendants with an approved residence and telephone
- Defendants who agree to participate and sign the Pretrial Release Maximum Supervision Agreement

**Services Provided:**
- 24 hour daily electronic monitoring of defendant’s location
- Face-to-face and telephone meetings with caseworker several times per week
- Referral for substance abuse, mental health, or educational services to appropriate community agencies
- Random drug and alcohol testing
- Attendance at court proceedings to answer the judge’s questions concerning defendant’s progress or problems
- Provide information to the Probation Department, judges, and other court officials concerning the defendant’s compliance and progress while under maximum pretrial supervision

**Cost to Offender:** Based on cost of device used
Referrals: To make a referral to this program email the program manager at berghuis1@aol.com. After verification of eligibility, email or fax the required paperwork to the program manager.

This evidenced based treatment program is available for felony offenders convicted of a Criminal Sexual Conduct offense or other offense that is sexual in nature. Each offender will receive a bio-psychosocial assessment and an objective risk assessment to determine program eligibility and craft an individualized treatment plan. Offenders are typically required to actively participate in weekly 120-minute gender specific group sessions that are based in cognitive behavioral treatment. The average length of stay for successful completion will be 6 - 9 months. The goal of the program is “no more victims” which is achieved through helping the offender develop an understanding of the variables that contributed to his/her decision to offend and teach relapse prevention techniques. Berghuis Psychological Services begins treatment when possible for offenders in the Kent County Correctional Facility serving a split sentence with treatment services continuing once they are released into the community.

Eligibility Requirements:
- Sentenced male and female felony offenders, age 17 or older
- Felony probation violators are eligible regardless of COMPAS score.
- Enrollees must have committed a sex offense or sex-related offense and score medium to high on various COMPAS scales or be assessed as needing treatment on a sex offender specific assessment tool.

Services Provided:
- Sex offender specific assessment such as Static-99, Stable-2007, and Acute-2009 to determine program eligibility and treatment plan
- Weekly 120-minute gender-specific group sessions
- Individual therapy and family counseling sessions as needed
- Comprehensive discharge plan
SEX OFFENDER TREATMENT

Homeward Bound—Sex Offender Treatment
436 – 44th St. SE, Suite C
Grand Rapids, MI 49548
Phone: (616) 560-0019   FAX: (616) 233-0630
Program Manager: Ron Grooters

Referrals: To make a referral to this program email the program manager at rlgrooters@comcast.net. After verification of eligibility, email or fax the required paperwork to the program manager.

Homeward Bound provides evidenced based treatment to offenders convicted of a Criminal Sexual Conduct offense or similar sexual behavior problem. Each offender will receive a risk/psycho-social assessment to determine program eligibility and develop an individual treatment plan. Following the assessment, the majority of offenders will be required to participate in gender specific group treatment on a weekly basis. The average length of stay for successful completion will be 6 – 12 months depending on individual need. Individual therapy, family therapy, and couples counseling is available as needed. Homeward Bound is capable of administering more intensive, in-depth assessments which may include post-conviction polygraph exams, psychological testing, ABLE assessments and other risk assessments designed specifically for sex offenders.

Eligibility Requirement:
- Sentenced male felony offenders, age 18 or older
- Female offenders may be referred on an individual basis
- Felony probation violators are eligible regardless of COMPAS score.
- Enrollees must have committed a sex offense or sex-related offense and score medium to high on various COMPAS scales or be assessed as needing treatment on a sex offender specific assessment tool.

Services Provided:
- Assessment to determine program eligibility and treatment plan
- Weekly 120-minute group sessions
- Individual and family therapy and couples counseling as needed
- In-depth assessments including but not limited to: post-conviction polygraph exam, ABLE assessment, Static-99 and Stable-2007.
- Completion of a relapse prevention plan
- Referrals to other programs as needed
Arbor Circle – Intensive Outpatient Treatment

1115 Ball NE, Building C
Grand Rapids, MI 49505
Phone: (616) 459-7215 ext. 1250   FAX (616) 459-0200
Program Manager: Emmy Ellis

Referrals: To make a referral to this program contact the Alternative Directions Admissions Coordinator, Natalie Synowicz, at 616-245-4346, faxing the required paperwork to AD at 616-245-1375 or email NSynowicz@altdir.org.

Arbor Circle will provide Intensive Outpatient Programming (IOP) for the substance abusing offender at Alternative Directions (AD) residential center. The structured environment at AD will remove barriers such as transportation and attendance that traditionally hinder the completion of other substance abuse programs. As the name states, it is an intensive program that provides 60 hours of group sessions vs. 12 – 22 hours of group sessions in other outpatient programs. Although the COMPAS will be used to determine program eligibility, each participant must be assessed by an Arbor Circle Master’s Level Clinician, using ASAM criteria, as needing this level of treatment. Group sessions will be 3 hours in length and will meet at least 3 times per week. A total of 20 sessions must be attended to complete the program. During the 60 hours of group treatment, participants will receive counseling and education about substance related issues. Participants will be taught cognitive behavioral skills, relapse prevention techniques and early recovery skills. Arbor Circle will also provide an after-care plan with recommendations for step-down services in the community.

Eligibility Requirements:
- Sentenced male felony offenders who meet COMPAS requirements
- COMPAS: Medium to high need on the substance abuse scale or medium to high risk with a failed urinalysis or breathalyzer test while enrolled in AD’s residential program
- Felony probation violators, with a substance abuse issue, are eligible regardless of COMPAS scores.
- All eligible offenders must be assessed by Arbor Circle, using ASAM criteria, as needing IOP level of treatment.
Arbor Circle provides a group-based Relapse Prevention program coupled with peer recovery coaching for felony offenders with substance abuse issues housed in the Kent County Correctional Facility. Following an assessment to determine whether the offender requires substance abuse treatment, offenders will participate in cognitive behavioral group treatment services that will provide enrolled offenders with the basic understandings of addiction and their own personal use patterns. The goals of treatment include increasing the offender’s level of knowledge of relapse and recidivism, restructuring the individual’s cognitive and behavioral patterns, and planning for reentry into the community. Each offender will receive an individualized plan to address their specific reentry needs. Groups will meet for 90 minutes once per week for up to eight weeks. The Peer is a trained Arbor Circle staff who has life experience (past substance abuse and justice involvement) similar to the offender’s but has been successful in making significant changes in their own life. The Peer will begin meeting with the offender in jail and will continue to meet in the community to assist with the offender’s transition into the community.

Eligibility Requirements:
- Offenders must be incarcerated at KCCF
- Sentenced felony offenders who meet COMPAS requirements
- COMPAS: Medium to high risk or medium to high on substance abuse need scale
- Felony probation violators are eligible regardless of COMPAS scores.
- Offenders with a split probation/jail disposition will be prioritized for treatment although OCC eligible offenders serving a straight jail term are eligible to participate

Services Provided:
- Individual assessment
- CBT based group treatment
- Pre and post tests
- Individualized reentry plan
- Individual Peer Coaching
Catholic Charities West Michigan (CCWM) provides outpatient substance abuse treatment to sentenced felony offenders and probation violators. Following a psychosocial assessment to determine the appropriate level of treatment the offender will be placed in either the Early Intervention group or the Redirect group. Offenders attending the Early Intervention group are anticipated to complete up to 8 sessions and those attending the Redirect group are anticipated to complete up to 15 sessions. Each group session is 1.5 hours in length. Groups are available in the morning, afternoon, and evening to provide flexibility for offenders. CCWM utilizes a curriculum tailored toward the criminally minded substance abusing offender that is grounded in Cognitive Behavioral Techniques, Motivational Interviewing, and Cognitive Restructuring.

Eligibility Requirements:
- Sentenced male and female felony offenders who meet COMPAS requirements
- COMPAS: Medium to high risk or medium to high on substance abuse need scale
- Felony probation violators are eligible regardless of COMPAS scores.

Services Provided:
- Assessment to determine substance dependency and level of need
- Individualized treatment plan and goals
- Early Intervention group and Redirect group
- Relapse prevention plan

Referrals: To make a referral to this program send the required paperwork to the fax number listed above.
KENT COUNTY
COMMUNITY SERVICE
AND WORK CREW

Court Services - Community Service and Work Crew

180 Ottawa NW, Suite 2100
Grand Rapids, MI 49503
Phone: (616) 632-5350    FAX (616) 632-5339
Program Manager: Tim Bouwhuis

Referrals: To make a referral to either of these programs send the required paperwork to the fax number listed above.

The Community Service program provides screening, assessment, placement and monitoring of sentenced male and female offenders ordered to perform a specified number of work hours with non-profit organizations throughout the county.

The Work Crew program provides screening, assessment, placement and monitoring of sentenced male and female felony offenders who are ordered by the 17th Circuit Court to complete a specific number of work crew hours. The work is labor intensive and performed in a group setting under close supervision and therefore considered a more serious sanction than community service.

Target Population:
• Sentenced male and female felony offenders
• Probation violators

Services Provided:
• Initial screening by case worker to determine the most appropriate placement or work crew schedule for completing required service hours
• Referral to work site
• Regular updates with work site or Work Crew Supervisor to monitor progress of offender in completing hours
• Notification to referring probation agent or court of successful or unsuccessful completion

Note: Community Service and Work Crew are not funded by OCC but the services continue to be provided by Kent County Court Services. Referrals do not need to meet OCC eligibility requirements.
The Kent County Correctional Facility houses pretrial inmates and those sentenced to local incarceration. The main goal is to provide a secure correctional facility ensuring the safety and well-being of the inmates, staff, and public. While serving out a sentence at the KCCF, many inmates, depending on classification and housing location, have the opportunity to participate in programming focusing on such areas as substance abuse, education, and mental illness.

JAIL PROGRAMMING

Alcoholics and Narcotics Anonymous

AA and NA are twelve-step self-help programs for men and women addicted to alcohol and drugs. Participants will share with each other their struggles with addiction as they learn to break their old behavior patterns and focus on living a sober lifestyle.

Biblical Life Principles Pod

The Biblical Life Principles Pod is available for men who voluntarily choose to focus on practical application of biblical principles in everyday life. Educational material includes: basic life principles, anger resolution, parenting and marital relations, self-confrontation, and heroes of faith.

Forgotten Man Ministries

Forgotten Man Ministries provides counseling and coordinates all religious services and Bible studies for inmates at KCCF. All KCCF inmates are eligible to participate in church services and have access to Bibles or other religious materials.

GED Program

GED prep and testing in the jail is provided to sentenced offenders housed in the Men’s and Women’s Reentry Pods. These services, including testing, are provided at no cost to the offender. The GED prep portion of this program is funded by OCC. See page 15 for additional information.

Lighthouse Academy Schools – The Pier (High School Completion)

Inmates up to age 22 housed at KCCF are eligible to participate in high school completion classes.
Hope Network – Job Readiness Program
Hope Network provides job readiness programming to offenders in the Men’s Reentry Pod. Pre-release programming is one day per week for eight consecutive weeks. Once released from KCCF offenders attend Hope Network Monday - Friday for two weeks of additional programming, resume development, and job searching. Those that successfully complete the entire training will either be placed in transitional employment or will receive assistance from Hope Network in finding competitive employment.

Jail Diversion Mental Health Program
The Jail Diversion Program seeks to divert mentally ill inmates, who have committed a misdemeanor or non-violent felony, from jail and provide them with treatment out in the community. Diversion can be done pre-booking, to allow the offender to avoid all contact with the Correctional Facility, or post-booking, to reduce the offender’s term of incarceration. Services for the mentally ill offender include psychiatric assessment, treatment, and case management. The Diversion case manager will meet with the offender to ensure that court dates are kept, fines are paid, and treatment is occurring.

Jail Mental Health Services (JMHS)
This program provides a variety of mental health services to Kent County Correctional Facility inmate population 24 hours a day 7 days a week. Services include assessment, treatment/therapy, case management, psychiatric medication and psychiatric hospitalization (as appropriate).

Men’s Reentry Pod
The Men’s Reentry Pod is a 32 person pod focused on providing services and education to high risk and need sentenced male offenders. Inmates must have at least 70-90 days remaining on their sentence to be considered for participation in the pod. The goal is for all inmates in the Reentry Pod to receive 24 sessions of Thinking for a Change which is a cognitive behavioral based treatment (CBT) aimed at changing the offender’s criminal thinking patterns and breaking the cycle of recidivism. Inmates with co-occurring disorders will also receive CBT based substance abuse treatment and services aimed at treating their mental health issues. All inmates will receive individual case management within the Reentry Pod. Some participants will receive case management following their release into the community as well. Other services offered to inmates in the Reentry Pod include but are not limited to the following: GED prep and testing, Job Readiness programming, and peer led AA/NA meetings.
Substance Abuse Treatment

Substance abuse treatment services are provided through a variety of programs and service providers. The core program is the Sober Living Unit (SLU) by Arbor Circle. The SLU is an intensive program for male and female offenders, lasting up to 90 days, which addresses issues of denial, manipulative behavior, criminal thinking, enabling, accountability, family dynamics, and relapse prevention among others. Arbor Circle also provides a relapse prevention program combined with peer coaching for inmates who are unable to participate in or do not qualify for the SLU. Groups meet for 90 minutes once per week for up to 8 weeks. See page 30 for more information on this program.

Women’s Reentry / SLU Pod

The Women’s Reentry/SLU (Sober Living Unit) Pod focuses on providing services and education to high risk and need sentenced female offenders. Inmates must have at least 70 – 90 days remaining on their sentence to be considered for participation in the pod. Thinking for a Change and Seeking Safety curriculums will both be used in the Women’s Reentry Pod with programming focused towards the unique needs of female offenders. Female offenders with a history of substance abuse will participate in cognitive behavioral based treatment (CBT) that will give them the knowledge and skills they can use to address their addictions to drugs and alcohol. All inmates will receive individual case management that are housed in the Reentry/SLU Pod and will have a reentry plan in hand when they are released. Women without a high school diploma will have the opportunity to participate in GED prep and testing in the Reentry Pod.

Women’s Resource Center – New Beginnings Program

Many female offenders, sentenced and serving time in the Kent County Correctional Facility, are given the opportunity to participate in the New Beginnings program which provides employability classes and reentry planning during incarceration. Each participant will be matched with a mentor, or participate in group mentoring, prior to her release. Each woman will receive transitional and traditional job placement or job search support, continuing education, and contact with her mentor once she is in the community.
MISSION STATEMENT

The mission of the Kent County Office of Community Corrections is to: support and expand the use of community sanctions in order to provide rehabilitation opportunities for Kent County offenders, promote the efficient use of jail/prison beds while protecting public safety, and examine the causes of repeated criminal behavior while facilitating collaboration among stakeholders and service providers.

Updated January 2020 by:
Kent County Office of Community Corrections
180 Ottawa NW, Suite 2100
Grand Rapids, MI 49503