

**17<sup>th</sup> CIRCUIT - TREATMENT AND SUPPORT COURT (TASC)**

**PARTICIPANT HANDBOOK**

**COMPASSION**



**ACCOUNTABILITY**

**17<sup>TH</sup> CIRCUIT COURT**



180 OTTAWA AVE., NW, STE 2200  
GRAND RAPIDS, MI 49503  
(616) 632-5326

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# WELCOME



Welcome to the 17<sup>th</sup> Circuit Court, Treatment and Support Court (TASC). This handbook is designed to answer questions, address concerns, and provide overall information about the Treatment and Support Court. As a participant, you will be expected to follow the conditions of bond, probation and TASC program requirements. This handbook will orient you to the key program elements of TASC as well as some common practices. In addition, it will tell you what you can expect from each of the TASC team members and what will be expected from you as a TASC participant.

TASC offers participants a treatment-based sentencing alternative, which utilizes judicial oversight as a component of the program. A comprehensive approach is taken to provide you with an array of services designed to address your specific needs. Participation in Treatment is expected throughout your participation in TASC.

We look forward to supporting you in your mental health and substance use recovery.

Sincerely,

17<sup>th</sup> Circuit Court  
Treatment and Support Court



participation.

(4) Public Defender/ Defense Counsel

The Public Defender/ Defense Counsel represents and advises the defendant in all court proceedings and is mindful of the defendant's constitutional rights as a criminal defendant and the defendant's civil rights as a behavioral health consumer. The Public Defender/ Defense Counsel uses a non-adversarial approach with a focus on protecting the defendant's constitutional rights and their success in treatment to promote health and well-being.

(5) Probation Officer

The Mental Health Court Probation Agent (MDOC) will supervise all active participants in TASC who have been referred to the program through probation or a sentence modification (if probation is to follow). The Probation Agent completes home visits for all TASC probationers to ensure program compliance. The Probation Officer will meet with all participants during a scheduled court review hearing. The Probation Officer might also require additional reporting either at their office at 82 Ionia or in the community.

(6) TASC Clinical Liaison

The TASC Clinical Liaison (Network 180) will determine mental health eligibility for all potential participants referred to task and they will complete an intake/orientation with all incoming participants under his/her supervision. The Clinical Liaison will make service and level of care recommendations, assist you in linking to identified services and supports, and collaborate with treatment providers to verify that you are attending the required meetings and appointments and making progress in your treatment. The Clinical Liaison will work with you to create a phase plan for each of the five phases. The Phase Plan will identify the requirements you will be held accountable to meet and the competencies that you are expected to achieve in each phase of the program.

(7) Peer Recovery Coach

If you have a substance use disorder in addition to a mental health diagnosis the Recovery Coach will work with you to better understand and assist in accessing substance use disorder services as they are recommended by the Clinical Liaison. The

Recovery Coach will model competency in recovery and demonstrate on-going coping skills and mentor you to do the same. The Peer Recovery Coach may work with you on a 1:1 basis and/or in a group support or training setting.

**TEAM CONTACT INFORMATION**

<b>Name/Role</b>	<b>Address</b>	<b>Phone Number/e-mail</b>
<b>Honorable Judge Rossi</b>  <b>Clerks: Denise Lange Lisa Baird</b>	17 <sup>th</sup> Circuit Court 180 Ottawa Avenue, NW Grand Rapids, MI 49503 Courtroom 9-D	616-632-5020
<b>Teri Clark, LMSW</b> <b>TASC Court</b> <b>Coordinator</b>	17 <sup>th</sup> Circuit Court 180 Ottawa Avenue, NW Suite 2100 Grand Rapids, MI 49503	616-490-2893  Teri.clark@kentcountymi.gov
<b>Monica Janiskee,</b> <b>Assistant Chief</b> <b>Prosecutor</b>	Kent County Prosecutors Office 82 Ionia Avenue, NW Suite 450 Grand Rapids, MI 49503	616-632-6710
<b>Desiree Benedict</b> <b>Notter,</b> <b>Defense Counsel</b>	Kent County Office of Defenders 146 Monroe Center St. NW, Ste. 920, McKay Tower Grand Rapids, MI 49503	616-774-8181
<b>Agent Kim Cox</b> <b>Probation Officer</b>	MDOC 82 Ionia Avenue, NW Suite 100 Grand Rapids, MI 49503	616-632-5920 616-916-4109 (cell)
<b>Ashley Plochocki,</b> <b>LMSW</b> <b>Clinical Liaison</b>	17 <sup>th</sup> Circuit Court 180 Ottawa Avenue, NW Suite 2100 Grand Rapids, MI 49503	616-632-5328 616-729-4928 (cell)  Ashley.Plochocki@kentcountymi.gov
<b>DeWanna Lancaster</b> <b>Clinical Liaison</b>	17 <sup>th</sup> Circuit Court 180 Ottawa Avenue, NW Suite 2100 Grand Rapids, MI 49503	616-632-5286 616-250-8671 (cell)  Dewanna.lancaster@kentcountymi.gov
<b>Jeffrey Carter</b> <b>Peer Recovery Coach</b>	17 <sup>th</sup> Circuit Court 180 Ottawa Avenue, NW Suite 2100 Grand Rapids, MI 49503	616-632-5288 616-816-9307 (cell) Jeffrey.Carter@kentcountymi.gov

## INTRODUCTION

TASC is designed for individuals with mental health disorders who are committed to making lifestyle changes to improve their mental health, promote self-sufficiency, eliminate criminal behavior and reduce their risk to breaking the law in the future. We understand that some participants may also have a substance use disorder, TASC is equipped to respond to both your mental health and substance use needs.

This handbook describes the Treatment and Support Court (TASC) and our expectations and requirements of you while you are enrolled in TASC. TASC requirements are intended to improve your mental health, support your recovery from substances, successfully meet the conditions of probation, and reduce your risk from committing future crimes. TASC is not a way to avoid your criminal charge. It will be necessary to make sacrifices to be fully engaged in treatment and recovery efforts and to successfully complete this program.

The Treatment and Support Court is not a gateway to avoid your criminal charge.

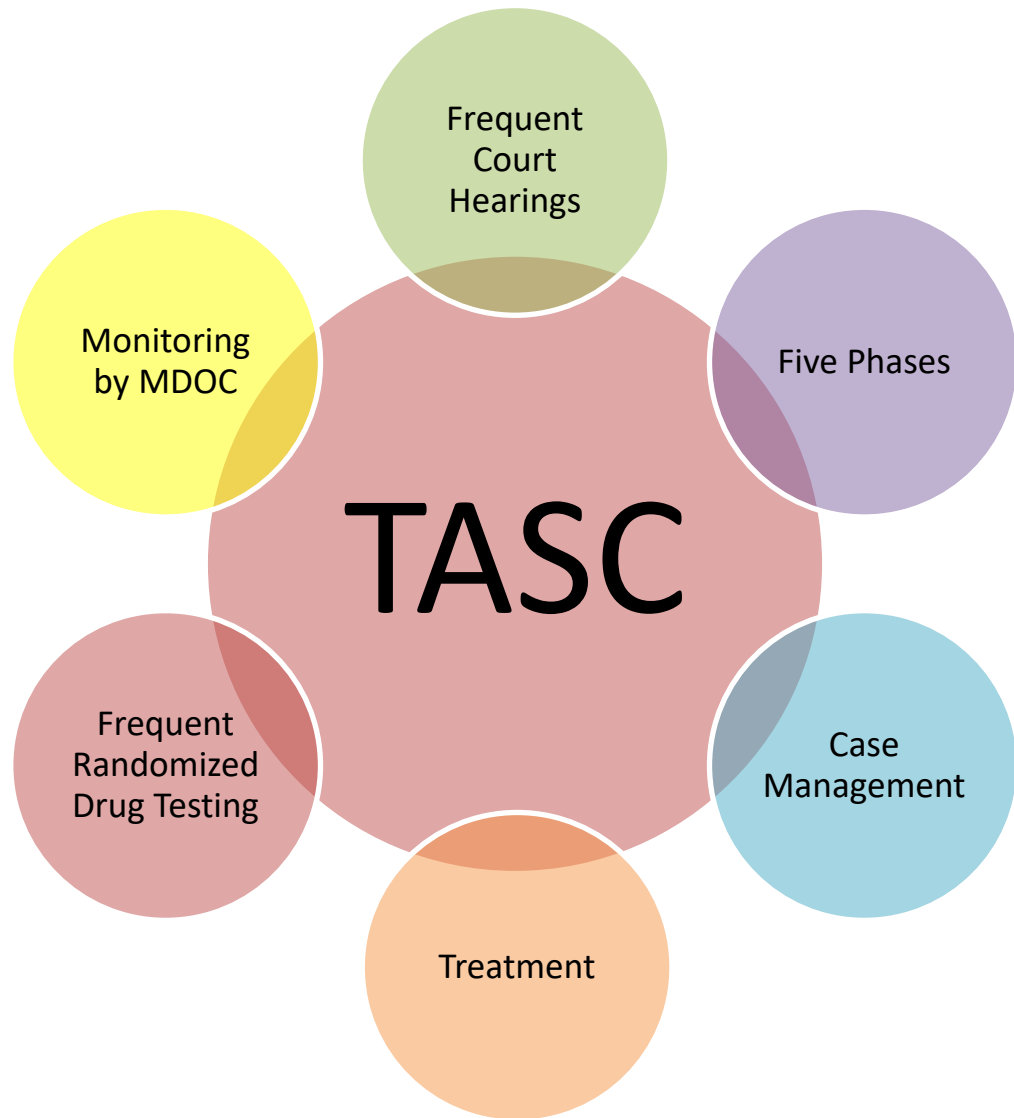
TASC is a **treatment** court that provides compassion with **accountability**.

TASC is a voluntary program that includes regular court appearances before a designated judge, increased supervision with a designated probation officer, and intensive treatment and support recommended by a mental health clinician. The diagram below shows the key components of the program that you will be required to be involved in. The frequency requirements for each depends on the phase you are in. As you promote through the phases and assume more personal responsibility the frequency of supervision, drug testing, and treatment will be modified. See the section on TASC phases for more detail.

**FIND us on ACCESS KENT**

Information about TASC, copies of forms and documents, and 61<sup>st</sup> Drug Testing Lab schedule can be found at <https://www.accesskent.com/Courts/17thcc/tasc.htm>

## KEY ELEMENTS OF THE TREATMENT AND SUPPORT COURT





## REGULARLY SCHEDULED COURT HEARINGS

- (1) Participants in TASC are required to attend MANDATORY court hearings. The first month, new participants will attend weekly reviews. After the first month participants attend every two to four weeks.
  - i. Participants are provided with a calendar of dates scheduled. YOU are responsible to track your court dates and to be in attendance.
  - ii. 2:30-5:00 PM, court may run shorter or longer than expected **you must stay the entire time**. You will not be excused for work or any other appointments.
  - iii. 180 Ottawa Avenue, NW, GR, MI ---Courtroom 9D
- (2) You have the right to seek legal advice prior to any court hearing.
- (3) The Judge engages with each participant individually to review how they are doing meeting their phase requirements, discuss challenges they might be experiencing, addresses any infractions of program requirements or probation violations, and he acknowledges and praises their success and good work. The Judge specifically identifies both the behavior he wants to see continue or stopped and responds with an incentive, therapeutic response, and/or sanction.

### Incentives

Incentives are provided to individuals who are making steady progress, make some significant change in their life, or achieve a goal or accomplishment. Incentives encourage the continuation of positive behavior and progress the court wishes to see more of. Incentives TASC might employ but are not limited to:

- Judicial recognition
- Applause from the court and participants
- Leave Court Early Coupon
- Report First Coupon
- Miss the Next Hearing Coupon

- Free Parking Coupon
- Draw from the incentive bins (small, medium, or high). Draw what they prefer from a variety of candy, dollar items, gift cards, etc.
- Enter a group (no sanctions earned) raffle
- Payday candy bar for getting a new job
- Reduced Reporting
- Approval to travel out of state
- Reduced check in days with Probation Officer
- Phase Promotion
- Attend review virtually

### Sanctions

The judge will impose a varied number of sanctions in response to undesirable and unlawful behavior. The intent of a sanction is to communicate that the behavior needs to stop. Sanctions that TASC might include, but are not limited to:

- Reprimand from Judge
- Go last at next court review
- Unable to leave court early (phase III-IV)
- Increased frequency of appearances at court hearings
- Increased supervision meetings with Probation Officer
- Increased meetings with Clinical Liaison
- Increased home visits
- Increased frequency of drug testing
- Bench Warrant
- Community Service
- Work Crew
- Tether or other electronic monitoring
- Jail
- Termination from program

### Therapeutic Responses

Therapeutic Responses are used to encourage insight and a greater understanding of how they came to make the decision made that led them to engage in undesirable and possibly unlawful behavior. Therapeutic Responses the judge might use include, but are not limited to:

- Complete a writing assignment
- Write a paper on their diagnosis, importance of treatment or taking

medications

- Round table with treatment providers
- Increase frequency of case management, therapy, etc.
- Increase intensity of services
- Switch to a service that is a better fit or a different service provider.
- Medication Review
- Increased attendance of Community Recovery Meetings
- Meet with a Peer Support Specialist or Recovery Coach to review Phase Plan and modify it accordingly.

(4) In the event a full hearing cannot be held a “check in” will be held in the anteroom to the courtroom. Participants who are scheduled to appear will show and meet with the Probation Officer, Clinical Liaison, and Peer Recovery Coach.

(5) Attending each hearing is the TASC Coordinator, Prosecuting Attorney, Defense Attorney, Clinical Liaisons, and Recovery Coach. The hearing is open to the public and you are welcome to bring family and friends with you.

(6) Court Etiquette

- ✓ **DO** arrive to review hearings 5-10 minutes early.
- ✓ **DO** go to the bathroom before the review hearing begins. You will not be excused during the review.
- ✓ **DO** turn off all cell phones and electronic devices; otherwise your phone will be collected and held until the end of the hearing.
- ✓ **DO** address the Judge with respect.
- ✓ **DO** bring your *TASC Therapy/Group/Meeting Attendance Log* and other paperwork as ordered by the Judge or other member of the team.
- ✓ **DO** bring your writing assignments.
- ✓ **DO NOT** leave the courtroom while the review hearing is in progress.
- ✓ **DO NOT** use your phone (for any purpose) or other electronic devices.
- ✓ **DO NOT** talk when the Judge is speaking. **DO NOT** advance the Judge. Remain at podium. Team member can assist giving the Judge something you brought him.

- ✓ **DO NOT** swear or use profane language in the courtroom.
- ✓ **DO NOT** bring food or beverages into the courtroom.
- ✓ **DO NOT** chew gum in the courtroom.
- ✓ **DO NOT** sleep in the courtroom.
- ✓ **DO NOT** wear inappropriate clothing into the courtroom. Clothes displaying offensive language or advertising drugs and alcohol are not permitted. Do not wear hats or sunglasses.

**Be honest with the Judge.** Although difficult, the TASC team expects participants to be open and honest in all areas of their life. Do not falsify documents and logs (they will be verified), conceal drug or alcohol use, or dilute your urine for testing. Eventually your dishonesty will come to light and you will be sanctioned in accordance to the program policy manual. To advance to phase II you will be expected to be truthful. Sanctions will be lighter when truth is told.

#### **GUIDELINES FOR VIRTUAL HEARINGS**

**A virtual hearing IS A REAL HEARING. Although it can feel less formal. Formality is expected.**

While participating in a virtual hearing the above court etiquette is expected. In addition, please also adhere to the below:

1. You will be expected to stay for the full duration of the hearing unless you are on a phase that permits you to leave early.
2. Please wear clothing that you would wear to court. You must be in street clothes. No pajamas, sweats, bathing suits or robes please.
3. To support a quality video experience please be seated at a table and in good lighting. Place the light source in front of you. Prop your phone or electronic device so we can see you clearly and up close.
4. To support a good sound experience please plan to sit still (don't walk around with the phone), have the device close to you, and sit in a space that is quiet with no background noise.
5. For the privacy of others please find a space where you can be alone.
6. Do not engage in personal hygiene activities, smoke, or engage in any other behavior you would not typically engage in while in a court hearing (includes playing games, listening to music, folding laundry, and texting on your phone).

## **TASC PROGRAM PHASES**

Each phase has a minimum of days before you are able to promote to the next level. Each phase has a set of requirements that must be met and a set of competencies or skills that must be gained. Each participant will have a clinical liaison work with you to assist with developing an individualized plan for each of the phases. The phase plan will clearly communicate what is expected of you during the duration of the phase and what skills or competencies you will need to demonstrate before promoting to the next phase. All participants will be placed on phase I when admitted to TASC.

You must complete all phases of TASC before you graduate. The final phase (5) is self-directed with support from your Clinician. You will create a Continued Care Plan that will set the requirements and competencies for the last phase and will also serve as your plan post discharge.

## **PROVISIONAL PARTICIPATION STATUS**

TASC is an alternative to regular court proceedings for people, because of diagnosed mental health and or substance use disorder(s), may have difficulty successfully completing traditional probation.

The TASC 30-day Provisional Phase is a period of time for the court to observe a potential participants interest and commitment toward stabilizing their mental health and/or recovery from substances. It is also a period for the potential participant to engage with the court and decide if TASC will be a good fit for them.

When a potential participant concludes the 30-day Provisional Phase their interest and commitment will be evaluated by the TASC team. They will either be accepted for full participation or declined from participation. If they are not accepted, they will follow the typical course of legal action with the Judge assigned at time of referral.

During the Provisional Phase the participant will remain under the jurisdiction of the Judge at time of referral. If the potential participant is noticed to appear before that Judge they are to do so. Potential participants are required to follow the conditions of bond set by the Judge issuing the bond.

## **ASSESS AND EVALUATE**

- Become oriented to the Treatment and Support Court (TASC) processes, program requirements, and how to be successful in the program
- Show you are invested by showing up to all your provisional plan requirements.

**PROVISIONAL PHASE REQUIREMENTS**

Phase Plan	Weekly check in with Clinical Liaison	
Submit weekly verification Log	Submit log each Monday to Clinical Liaison. Have appointments, therapy, meetings, verified(initialled).	
Court Review Hearing	Weekly, Thursdays, 2:30 PM, Court room 9D	
Drug Alcohol Tests	Random testing at 82 Ionia St. SE, Color Red, call 616-XXX-XXXX each morning to hear if it is a testing day. Listen to the full recording so you also hear the drug lab hours for the day.	
Medication	Take as prescribed and attend med reviews	
Case Manager	Attend _____ times per month with _____ provider	Log to verify
Therapy	Attend _____ times per month with _____ provider	Log to verify
Treatment Groups	Attend _____ times per month with _____ provider	Log to verify
Appointments, Meetings, Trainings		Log to verify
Other		

## PHASE I: ORIENTATION AND ENGAGEMENT

### FOCUS

- Participant feels welcome and becomes oriented to Treatment and Support Court (TASC)
- Participant understands the court processes, program requirements, and competencies for promotion
- Participant believes there is hope for their future

**MINIMUM LENGTH:** 84 days (starting the day the Participation Agreement is signed and you begin active participation)

### REQUIREMENTS

Requirement	Expectation	Verification
Phase Plan	2 X month with TASC clinician to develop and review plan	
Court Review Hearings	Weekly for the first month then 2 X month	Attendance
Drug/Alcohol Test	3 X week	
Report to Probation Officer	Once sentenced: 2 X Month Face to Face, 2 times month phone call	
Medication	Take medications as prescribed and attend medication reviews.	Submit log at first court hearing of the month to verify meetings with Psychiatrist or prescribing doctor.
Case Management	Meet with case manager as identified in the IPOS or POC	Submit log at first court hearing of the month to verify
Individual Mental Health/Co-Occurring Therapy	Attend treatment and develop a treatment plan if one has yet to be developed. If already in services, compliance to services as identified in IPOS or POC.	Submit log at first court hearing of the month to verify
Treatment Groups	Attend groups as directed by TASC Clinician and indicated in Phase Plan	Submit log at first court hearing of the month to verify
Appointments, Meetings and Trainings	Attend meetings, appointments, and trainings as directed by TASC Clinician	Submit log at first court hearing of the month to verify

### COMPETENCIES FOR PROMOTION TO PHASE II

- Met Phase I requirements and is free of sanctions

- 14 consecutive days with negative drug screens
- Accomplish personal goals in Phase I Plan

## PHASE II: INTENSIVE TREATMENT

### FOCUS

- Participant Engages in Intensive Treatment
- Participant understands their diagnoses and the medication they are taking
- Participant is actively learning individualized skills to cope and manage symptoms

**MINIMUM LENGTH:** 112 days

### REQUIREMENTS

Requirement	Expectation	Verification
Phase Plan	Weekly check in with TASC clinician liaison to develop and review Phase II expectations	
Court Review Hearings	2 X month face to face, 2 X week phone call	Attendance
Drug/Alcohol Test	2-3 X a week	
Report to Probation Officer	2 X-month Face to Face	
Medication	Strict Compliance to medication recommendations and attend medication reviews.	Submit log at first court hearing of the month to verify meetings with Psychiatrist or prescribing doctor.
Case Management	Meet with case manager as identified in the IPOS or POC	Submit log at first court hearing of the month to verify
Individual Mental Health/Co-Occurring Therapy	Compliance to services as identified in IPOS or POC.	Submit log at first court hearing of the month to verify
Treatment Groups	Attend groups as directed by TASC Clinician (Co-occurring groups, MRT, Symptoms Mgt.)	Submit log at first court hearing of the month to verify
Appointments, Meetings and Trainings (meetings with Peers)	Increased attendance and participation in outside skill building classes and trainings as directed by TASC.	Submit log at first court hearing of the month to verify
Community Support	Meet with Recovery Coach as directed by TASC in your Phase Plan.	
Fines and Fees	Develop plan to address court costs with payments, community service or work crew.	
Employment, ED, Vocational Rehabilitation,	Participate in vocational rehabilitation or readiness program if approved by the court.	Submit log at first court hearing of the month to verify



community service, or volunteer		
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**COMPETENCIES FOR PROMOTION TO PHASE III**

- Met Phase II requirements
- Accomplish personal goals in Phase II Plan
- 30 consecutive days with negative drug screens
- Developed a plan to address court costs with payments, community service or work crew
- Secured a stable living arrangement
- Sanction Free

### PHASE III: TRANSITION

#### FOCUS

- Participant is building connections with natural supports to sustain wellbeing and recovery post program.
- Participant is building connections with community groups who share prosocial interests, beliefs, activities.
- Participant is building and engaging with community recovery supports to prepare for formal treatment ending.

**MINIMUM LENGTH:** 84 days

#### REQUIREMENTS

Requirement	Expectation	Verification
Phase Plan	Meet with TASC Clinical Liaison biweekly to develop and review Phase III Plan	
Court Review Hearings	1 X month	Attendance
Drug/Alcohol Test	As ordered	
Report to Probation Officer	1 X-month Face to Face, 1 X- month call-in	
Medication	Compliance to medication recommendations and attend medication reviews.	Submit log at first court hearing of the month to verify meetings with Psychiatrist or prescribing doctor.
Case Management	Meet with case manager as identified in the IPOS or POC	Submit log at first court hearing of the month to verify
Individual Mental Health/Co-Occurring Therapy	Attend treatment as indicated in the IPOS or POC	Submit log at first court hearing of the month to verify
Treatment Groups	Attend groups as agreed upon by treatment team (Co-occurring groups, MRT, Symptoms Mgt.)	Submit log at first court hearing of the month to verify
Appointments, Meetings and Trainings (meetings with Peers)	Continue to attend and participate in outside skill building classes and trainings as directed by TASC.	Submit log at first court hearing of the month to verify
Recovery Support Meetings	Attend recovery support meetings/groups 3 X week or otherwise directed.	Submit log at first court hearing of the month to verify

Community Support	Identify a person(s) (a natural support) for ongoing support  Meet with Recovery Coach monthly as directed by TASC.	
Fines and Fees	Implement plan (make regular payments) to address court costs	
Employment, ED, Vocational Rehabilitation, community service, or volunteer	Establish employment, education/vocational training, community service or volunteer activities. Verification of attendance required.	Submit log at first court hearing of the month to verify

**COMPETENCIES FOR PROMOTION TO PHASE IV**

- Met Phase III requirements
- Accomplished personal goals in Phase III Plan
- 45 consecutive days of negative drug screens
- Established stable housing
- Current on court fine and fee payments
- Current with Community Services obligations
- Sanction Free

## PHASE IV: PLANNING AND EMPOWERMENT

### FOCUS

- At the end of Phase IV, the participant, with TASC Clinical Liaison and Peer Recovery Coach, develops a Continued Care Plan
- Participant is continuing to strengthen relationships with natural supports and community groups.
- Participant is completing court and program requirements.

**MINIMUM LENGTH:** 70 days

### REQUIREMENTS

Requirement	Expectation	Verification
Phase Plan	No less than monthly, meet with TASC clinician to develop and review Phase IV Plan and develop Continued Care Plan	
Court Review Hearings	Monthly	Attendance
Drug/Alcohol Test	As ordered	
Report to Probation Officer	1 X-month Face to Face	
Medication	Take medications as prescribed and as agreed upon with treatment team and attend medication reviews.	Submit log at first court hearing of the month to verify meetings with Psychiatrist or prescribing doctor.
Case Management	Meet with case manager as identified in the IPOS or POC	Submit log at first court hearing of the month to verify
Individual Mental Health/Co-Occurring Therapy	Attend treatment as indicated in the IPOS or POC	Submit log at first court hearing of the month to verify
Treatment Groups	Attend groups as agreed upon by treatment team (Co-occurring groups, MRT, Symptoms Mgt.)	Submit log at first court hearing of the month to verify
Appointments, Meetings and Trainings (meetings with Peers)	Reduce outside classes and trainings as skills are acquired. Continue to attend meetings as needed.	Submit log at first court hearing of the month to verify
Recovery Support Meetings	Attend recovery support meetings/group/community 2 X week or otherwise directed.	Submit log at first court hearing of the month to verify
Community Support	Call support person weekly to assist in recovery	

Fines and Fees	Continue to implement plan to address court costs with payments, community service or work crew.	
Employment, ED, Vocational Rehabilitation, community service, or volunteer	Continue to meet employment, education, vocational training requirements, community service and/ or volunteer activities.	Submit log at first court hearing of the month to verify
Continued Care Plan	Plan developed and approved in first month of phase and strategies in plan are consistently implemented.	

**COMPETENCIES FOR PROMOTION TO PHASE V**

- Met Phase IV requirements
- Accomplished personal goals in Phase IV Plan
- 70 consecutive days of negative drug screens
- Apply for promotion
- Interview with TASC Clinician to re-administer risk assessment and risk to recidivate has decreased (from pre-trial assessment.
- Developed Continued Care Plan and implementing the plan to support wellbeing and sobriety.
- Current on court fine and fee payments
- Secured stable housing
- Working, attending school, or volunteering in community

## PHASE V: CONTINUED CARE

### FOCUS

- Participant is consistently using their Continued Care Plan and functioning safely in the community without external motivation imposed by the court.
- Use natural resources for support and accountability
- Participant continues to engage in services and supports to sustain their wellbeing

**MINIMUM LENGTH:** 56 days

### REQUIREMENTS

Requirement	Expectation
Continued Care Plan	Consistently implement and amend as needed.
Drug/Alcohol Test	1 X week
Report to Probation Officer	As directed by Probation Officer
Medication	Take medications as prescribed and as agreed upon with treatment team and attend medication reviews.
Case Management	Meet with case manager as identified in your Continued Care Plan
Individual Mental Health/Co-Occurring Therapy	Attend treatment as indicated your Continued Care Plan
Treatment Groups	Attend groups as identified in your Continued Care Plan
Appointments, Meetings and Trainings (meetings with Peers)	Attend appointments, meetings, and trainings as identified in your Continued Care Plan.
Recovery Support Meetings	Attend recovery support meetings as identified in your Continued Care Plan.
Community Support	Call support person weekly to assist in recovery
Fines and Fees	Continue to implement plan to address court costs with payments, community service or work crew.
Employment, ED, Vocational Rehabilitation, community service or volunteer	Employed, in school, and or actively volunteering or providing a serviced to the community.

### COMPETENCIES FOR GRADUATION

- Met Phase V requirements and implemented Continued Care Plan
- Successful completion of all court ordered treatment and specialized terms of probation.
- 90 consecutive days of negative drug screens
- Interview with TASC Clinician to re-administer risk assessment and risk to recidivate has decreased (from pre-trial assessment.
- Secured stable housing
- Working, in school, or volunteering in the community

- Apply to graduate
- Meet with Case Review team to:
  1. Demonstrate through the application of a comprehensive Continued Care Plan that they can manage their MH symptoms in an effective and appropriate way. Must include a plan for ongoing treatment that will meet long-term mental health and substance abuse treatment needs.
  2. Demonstrate they learned the skills and gained the personal and fiscal stability to ensure risk for recidivating is low.

## **ATTENDANCE LOGS**

All participants are required to verify their attendance at all their therapy sessions, medication reviews, group therapy, community recovery meetings, and any other meetings they are required to attend per their phase plan. You will verify your attendance using the TASC Weekly Reporting Log. You can get a log from your TASC Clinician, at each court hearing, or on line at <https://www.accesskent.com/Courts/17thcc/tasc.htm>. Those that submit their weekly log and meet the weekly expectations are eligible to earn a TASC Token.

All logs are due and are to be submitted to the Clinical Liaison each week on Monday by noon. You can take a photo and text or e-mail the copy of the log to your Clinical Liaison. Original hard copies are to be delivered to your Clinical Liaison's at each court hearing. If you do not submit a log you will be required to attend the weekly review to report your progress directly to the Judge.

TASC Clinicians will be calling your service providers and group facilitators to verify your attendance so please do not falsify them. If you are dishonest and falsify your logs you will be sanctioned.



**CASE  
MGT.**

## **CASEMANAGEMENT**

When you are admitted into the program you will be assigned a Clinical Liaison who will work closely with you to assist you during your participation in TASC. The Clinical Liaison will make service and level of care recommendations, assist you in linking to identified services and supports, and collaborate with treatment providers to verify

that you are attending the required meetings and appointments and making progress in your treatment. The Clinical Liaison will work with you to create a phase plan for each of the phases. You will meet with your clinical liaison weekly in the initial phases and less often as you promote to higher phases.

- You must immediately report a change in address or phone number to your clinical liaison, probation officer, and to the 17<sup>th</sup> Circuit Clerk's Office (directions are available on line, <https://www.accesskent.com/Courts/17thcc/tasc.htm>).
- You must immediately report new medications to your clinical liaison.
- You must immediately report any changes in your treatment protocol to your clinical liaison.
- You are required to return text, voicemail, e-mails to the clinical liaison within 24 hours.



**TREATMENT**

## **TREATMENT**

When you are accepted on a provisional status to participate in TASC, if you are not currently involved in mental health or substance abuse treatment, the Clinical Liaison will refer and connect you with a service provider. You will be required, *mandated by the court*, to be actively participating in mental health and substance abuse treatment (if appropriate) during the entire time you are in TASC. Your participation in treatment will be a condition of your bond and probation. You will be required to verify your attendance to your treatment appointments and groups with the TASC Weekly Reporting Log. The Clinical Liaison will work closely with your service providers to verify that what you are reporting on your submitted log is accurate. If you are not participating in treatment you will be subject to sanctions up to and including termination from TASC. TASC is a **TREATMENT** and support court.

Treatment may include one, or a combination, of the following: individual counseling, case management, peer services, recovery management, group therapy, intensive outpatient, residential, psychiatric hospitalization, psychiatry, psychotropic medication, medication assisted treatment (MAT), etc. You may also be ordered to attend some sort of Recovery Oriented Meetings/Groups/Communities (you will have choice in where you wish to gather and develop a community of recovery.



### ***“Is my participation in treatment voluntary?”***

No. Your participation in TASC is voluntary. Once you sign the Participation Agreement you agree to treatment as a condition of your participation in TASC. Treatment then becomes a condition of bond and probation while you are enrolled in TASC.

#### **PSYCHOTROPIC MEDICATION**

Upon entering the program, you will be asked to report all prescriptions that you are currently taking, as well as any new ones that may be prescribed to you in the future to the Clinical Liaison. Your medication and your medication compliance (taking the medication as prescribed) will be closely monitored by the Clinical Liaison.

You will be **required** to take all psychotropic medications prescribed by a psychiatrist or your primary care physician. You are encouraged to let your physicians know that you are participating in the TASC program and you are expected to seek non-narcotic medications. Any narcotic medications must be approved by the Judge in advance. The Clinical Liaison can assist you with the required paperwork.

#### **MEDICATION ASSISTED TREATMENT (MAT)**

Medication-assisted treatment or MAT is the use of medication in combination with counseling and behavioral therapies to support the abstinence of particular illicit substances. MAT is effective in the treatment of opioid and alcohol use disorders and can help some people sustain recovery. You may be evaluated for MAT at your request. Your Clinical Liaison might also suggest you be evaluated for MAT. Any FDA approved medication for the treatment of substance use disorders is allowable. The use of MAT will be closely coordinated between the Clinical Liaison and the prescribing doctor.

## **DRUG AND ALCOHOL TESTING**

The conditions of bond, probation, and participation in TASC, require that you remain free from drugs, including marijuana and alcohol. If you intend to continue to use drugs or alcohol TASC is not going to be a good fit for you. The only way we can monitor your compliance to this condition is to test you. As a participant in TASC you will be required to submit to urine screens, oral swab tests, sweat patches, and SCRAM electronic monitoring as directed by your Clinical Liaison, Probation Officer, or Court Coordinator. You will test for the duration of the time you are in TASC.

**Why:** To monitor participant abstinence from drug and alcohol use.

**What:** You will be tested for drugs and alcohol through urine, sweat, oral secretions, PBT's and SCRAM electronic monitoring. How often you are tested will depend on your phase or need for accountability. Testing and confirmation is scientifically reliable. You will be tested for a variety of substances.

**When:** You will be tested frequently (multiple times a week). Testing is randomly scheduled and observed by a staff person at the lab.

- You will be assigned a color.
- You must call the hotline everyday including weekends and holidays to learn if you need to drop that day.
- Listen to the hours because the lab is not always open all day and you must have picture identification to drop.

**Where:** You will be assigned to a drug lab, most often to the 61<sup>st</sup> Drug Court lab at 82 Ionia NW. **NO** other drug and alcohol testing locations including the probation office, other treatment facilities, med centers or home tests will be accepted unless prior approval from the Clinical Liaison.

## **MEDICAL MARIJUANA AND CONTROLLED SUBSTANCES.**

In Michigan, a standard condition of bond and probation is that the defendant is prohibited from using drugs or alcohol. This contract is intended to clarify this expectation and to communicate the TASC participants responsibility of keeping alcohol and drugs (legal, illicit and prescribed controlled substances) out of their system.

Although alcohol and marijuana are legalized substances it is **ILLEGAL** for a defendant on bond or probation to use either alcohol or marijuana.

### **MEDICAL MARIJUANA** (Marijuana, Marijuana concentrate and its derivatives, including CBD)

- 1.) Being eligible or possessing a medical marijuana card does **NOT** give you the right to use medical marijuana while participating in TASC. You must have a Michigan Medical Marijuana Act qualifying medical condition and the Judge must review medical records, consult with your current treatment team and authorizing physician, and provide you approval in **ADVANCE** of using marijuana.
- 2.) Marijuana is not a federally legal substance. TASC receives federal funds and therefore cannot approve the use of medical marijuana for the treatment of Mental Health nor Substance Use disorders.
- 3.) You must have a Michigan Medical Marijuana Program (MMMP) qualifying medical condition to be considered for use of medical marijuana while in TASC. If you do not have a doctor that has been treating you for one of these MMMP qualifying conditions for the past two years and the same doctor has authorized the use of marijuana to treat the condition, you will not be provided permission to use medical marijuana (even with a medical marijuana card) while in TASC.
- 4.) If the Judge approves the use of medical marijuana it will be for a specific period (not indefinite period) and will be discontinued when the doctor states it is no longer medically beneficial. You will be required to provide regular updates from your doctor.

### **CONTROLLED SUBSTANCES** (opiates, barbiturates, benzodiazepines, and amphetamines)

Certain prescription medications are well known to be habit forming and have a high potential for abuse. For this reason, the use of prescription medications that are classified as controlled substances are closely monitored and subject to verification of medical need by the TASC team.

- 1.) At the time of referral to TASC disclose all medications to the TASC Clinical

Liaison. You must notify them of any changes in your medication PRIOR to starting the medication.

2.) The Judge, in consult with your medical provider, may limit or disallow the use of controlled substances if it has the potential to affect your ability to receive treatment for your mental health and substance abuse disorders and follow the orders of the court.

3.) If you have a scheduled medical procedure YOU are to request no narcotics be prescribed. If your doctor believes a narcotic will be necessary, written notice from the doctor is required and ADVANCE approval from the judge is needed before you take the medication. If approved, the consumption of approved narcotics will be closely monitored by the clinical liaison for the duration of the prescription/condition. A positive drug drop for a controlled substance without prior approval from the judge will be sanctioned accordingly.

**YOU ARE RESPONSIBLE to keep your system clear of all drugs and alcohol.**

The use of drugs and alcohol while in TASC is NOT ALLOWED. You will be randomly tested multiple times a week for the duration of your time in TASC. IT IS YOUR RESPONSIBILITY to avoid any substance that might produce either an invalid urine sample or provide a positive result. Invalid samples or positive drug test results for the presence of substances will be sanctioned. When in doubt, don't use, consume, or apply.

1.) **YOU** are responsible for reporting all medication (prescribed or over the counter, supplements, vitamins, etc. to the Clinical Liaison BEFORE you use them.

2.) **YOU** are responsible for everything that goes in your body or that you apply to your body. **YOU** are responsible to read labels and avoid substances that might produce a positive drug test result. Read the Participant Handbook, product labels, google for ingredient lists, speak with your pharmacist, talk to your doctor, etc.

3.) It is **YOUR** responsibility to avoid your exposure to products and substances that contain ethyl alcohol. It is **YOUR** responsibility to read product labels, to know what is contained in the products you use and consume, and to inspect these products BEFORE you use them. Use of products in violation with this contract will NOT be allowed as an excuse for a positive test result. Cough syrups and other liquid medication, non-alcoholic beer and wine, food and other ingestible products (including communion wine), vape oils, Ambesol, mouth wash and breath strips, hand sanitizers, hygiene products (aftershave, cologne,

hairspray, body washes), solvents and lacquers can contain ethyl alcohol and can produce a positive drug test. There are always alternative products that do not contain ethyl alcohol. **YOU** are responsible to request alternatives.

4.) **YOU** are responsible to avoid your exposure to derivatives of marijuana and CBD. All items containing cannabis, or its derivatives are forbidden.

#### **PROVIDE THE COURT WITH VALID URINE SAMPLES**

**YOU** are responsible to provide a viable urine sample each time you submit to a drug test. An invalid sample is NOT a negative drug screen. We cannot validate that you are abstaining from drugs and alcohol if you provide us with an invalid sample. Invalid samples will be sanctioned, and sobriety days will restart and impact promotions to higher phases.

The drug lab tests each urine sample for tampering. The color is assessed, the temperature, and it's level of concentration (either dilution or over concentration) of solid waste (creatinine) in the urine. It also tests for inhuman substances that might be added before or after urinating. If you attempt to dilute or tamper with your specimen to cover your drug or alcohol use **it will be evident**.

The court will provide a fool proof plan to avoid diluted samples. ASK your Clinical Liaison for the **HOW TO AVOID DILUTED URINE SAMPLES** document if it was not given to you at time of intake. Monitor all labels of items you ingest or put on your body. It is up to YOU to provide a valid sample and avoid substances that might alter your sample or create false positive results.

You are to only provide YOUR URINE to be tested. Do NOT bring in the urine from another person, animal, nor another liquid substance. Each urine sample is tested to be sure it is human and that it was provided by YOU. YOU are responsible to provide pure urine for testing. Any attempt to add a substance to your urine (before or after urinating), including creatine, will be detected by the person observing you or during the analysis of the sample. **The court is serious about honesty. Do not lie to the court by tampering with your urine sample.**

*What happens if I miss a drug test?*

A missed drug test is considered a positive drug test. A missed drug test will reset your days of sobriety to zero. You will be sanctioned for a positive test.

*My test was positive, and I swear I am not drinking or taking drugs!*

The tests are scientifically reliable. You may request that a test be confirmed. You will need to pay up front for the test to be confirmed. If the result is confirmed negative, you will be reimbursed the cost to retest.

*I have used drugs and/or drank alcohol for a long time. What if I can't quit cold turkey?*

The Clinical Liaison will work with you to support increased sobriety. You may be referred to a provider for detox, residential treatment, medication assisted treatment and/or integrated care treatments. As you engage with treatment and increase your dose of treatment you will be expected to consistently decrease your use, and have increased numbers of negative drug tests. By Phase 2 you should have received enough treatment that you will be testing negative for illicit substances.

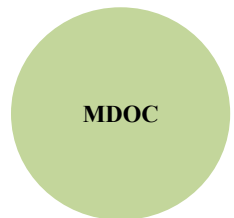
**AVOIDING "FALSE" POSITIVE DRUG TEST RESULTS**

Some prescription medications can produce a positive drug test. Report all medications to your Clinical Liaison. You must notify your Clinical Liaison before using any new prescribed medications so we can notify the lab. This includes prescribed pain medication in response to an injury or planned surgery.

Some alcohol-based substances, over-the counter medications, and food may cause a positive test result. **If you ingest or expose yourself to these substances, a positive result will receive a sanction.** It is **YOUR RESPONSIBILITY** to avoid or limit your exposure to these substances. **READ THE LABELS BEFORE CONSUMING!**

TYPES OF PRODUCTS TO AVOID	EXAMPLES
<b>Cold &amp; Cough Syrup</b> and medications that contain alcohol	NyQuil, Robitussin, Tylenol Cold
<b>Mouth wash and breath strips</b> that contain alcohol	Plax, Scope, Oral-B, Listerine
<b>Hygiene products</b> containing <i>Ethyl Alcohol</i>	Purell hand sanitizer, facial, hairspray, astringents, cologne/perfume, and aftershave
<b>Non-alcoholic beverages</b>	Any beverages claiming to be non alcoholic
<b>Solvents and Lacquers</b>	These interfere with SCRAM
<b>Allergy medications and sleep aids</b> containing Diphenhydramine HCL, Pseudoephedrine or Ephedrine	Benadryl, Sudafed, Actifed, Nyquil, Unison, Tylenol PM, Advil PM
Food containing <b>Poppy Seeds</b>	Bagels rolls
<b>Naturally occurring mood altering or hallucinogenic substances</b>	Salvia, Morning Glory seeds
<b>Dietary Supplements, Vitamins, Weight Loss Aids</b>	Creatine, Hydroxycut, ephedra based products, CBD oil (unless approved by judge and from approved store)

Ask your Clinical Liaison for a list of products that are known to contain alcohol or create false positive drug test results. It is not exhaustive, but it does have a generous list of items known to create false positive drug tests. YOU must know what YOU put in your body. Research the food, products. **YOU WILL BE SANCTIONED** for a positive drug test and your using a product that created the positive result will not be used as an excuse. We can't test for specific products so if it is positive it indicates you ingested, or put on your body, something you should not have.



**MONITORING BY MICHIGAN DEPARTMENT OF CORRECTIONS (MDOC)**

You will be closely monitored by an agent of MDOC. You will be ordered to report face to face, typically during TASC hearings, to your probation agent and then by phone on weeks you do not report to court. Increased reporting will be ordered as needed if your behavior indicates more supervision is required. If you are excused from a court hearing you will need to report at 82 Ionia as directed by the probation agent. Your probation agent may order you to report more often.

- Your probation agent is required to visit your residence prior to moving.

- You must immediately (24 hours) notify your probation agent if you will not be staying at the residence you have provided.
- You must immediately (24 hours) notify your probation agent of a change in contact information.
- Your agent will provide you with a full list of reporting requirements.
- You must notify your probation agent of all emergency room visits, scheduled surgeries, post-operative care, and doctors' visits.
- He/she will monitor your performance, help with employment searches, and work with other program staff and family members if applicable to help you succeed in TASC and help in your recovery journey.

**Bring the following when reporting to your probation agent:**

- Next treatment appointment
- Recovery support meeting slip
- Documents as ordered; medical, new scripts, etc.
- Comments or concerns
- Pay stub from work

**Your probation agent can assist you with:**

- Setting up community service to work off court costs approved by the Judge.
- Assist with setting up a payment plan to pay court costs and fees.
- Connect you to community resources.

**HOME CHECKS**

Probation Agent/Surveillance Officer/Team Members may conduct *random* home checks to determine if you are complying with your conditions of bond and probation and to approve your choice of residence.

The Probation Agent/Surveillance Officer/Team members vehicles are unmarked and he/she will be dressed in plain clothes. Visits are conducted discreetly. Please comply with their requests.

**Expectations of Home Checks:**

- Your residence should be alcohol and drug free.



- Submit to drug test if asked. Failing to test will be treated as a positive test. If you test positive, be honest and cooperative with the surveillance officer / team member.
- Your house/vehicle/person may be searched – without a warrant.
- Be prompt in your interaction with him/her and stop any ongoing conversations; the visit will take only a few minutes.
- If you are not home, they may leave a business card at the door; you must call back the next business day.
- If you receive a phone call, answer the phone or return the call and provide any information requested. The officer or team member may come to other locations.
- We encourage everyone in your home to be courteous and respectful to the surveillance officer / team member.

### **MEDICAL CARE AND EMERGENCIES**

You MUST notify your probation officer and clinical liaison of ALL emergency room visits, scheduled surgeries, post-operative care and doctor visits. If any of these visits cause you to miss a drop or a scheduled court review hearing you MUST turn in the medical documentation within **48 hours** to the Clinical Liaison and Probation Officer to be considered for an excused absence. EVERY medical visit will provide you with a summary of your visit. **FAILURE TO TURN IN THE DOCUMENTATION WITHIN 48 HOURS WILL RESULT IN AN UNEXCUSED DROP (POSITIVE TEST) OR FAILURE TO APPEAR TO COURT or THERAPY APPOINTMENT.** You will be sanctioned accordingly.

### **TRANSPORTATION ASSISTANCE**

*Lack of transportation is not an acceptable excuse for missing appointments and should be considered upon entering the program.*

A Wave Card with Ride the Rapid (public bus system) will be made available to individuals who need financial assistance (and for the duration of need). You will need to demonstrate that you need transportation assistance with your clinical liaison. In addition to demonstrating assistance you must submit a log to demonstrate that you are attending all meetings, treatment sessions, and groups before your first complimentary card will be loaded with additional money. When

you secure employment you will be expected to budget your resources to meet your transportation needs.

Wave Cards will be loaded once a month. How much is loaded on your card will depend on the frequency of your court requirements (meetings, therapy, drug testing schedule, court hearings, etc.) and your attendance to the required activities (demonstrated with a verified log).

Anyone caught selling a Wave Card will be sanctioned which may include termination from the program.

TASC will replace a lost or stolen card, at no expense to you, **one time**. Additional Wave cards you lose or you report as stolen will be replaced at your own expense (\$3.00). All cards reported lost or stolen will be immediately deactivated.

It is expected that the Wave Card is used to support your attendance to all TASC required activities. When you use your card can be monitored. If you choose to use your card for non TASC activities and run out of money before the start of the month transportation to TASC activities will be your responsibility. Remember, lack of transportation is not an excuse to miss your required activities.

### **GRADUATION FROM TASC**

We love to celebrate your success! When you have completed the 5 phase requirements, gained the designated competencies, and have paid your court costs and fees you are eligible to graduate!

You are welcome to invite family, friends, and service providers that supported you during your time in TASC to the review where we will recognize your graduation.

### **TERMINATION FROM TASC**

Termination occurs at the discretion of the judge upon the recommendations of the team. Some reasons for termination might include, but are not limited to:

- Lack of participation within the first month of admission
- Refuse to engage in treatment
- Ongoing drug or alcohol use
- New criminal charge
- Absconding
- Pattern of non-compliance with expectations and requirements of TASC

Date Last Reviewed and updated:

- May 2020
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- September 2022