

# Personal Protection Order (PPO)

## *Petition Instructions*

*Please fill out the entire form following these instructions. Every section is numbered.*

### ***You are the Petitioner!***

**Step 1**—Mark the *Domestic* or *Stalking* box describing the situation that pertains to your relationship (The Petitioner) with other person (The Respondent).

**Step 2**—You are the Petitioner. Fill in your name and full address. (If you are in hiding, do not put your address on the form.)

**Step 3**—The person you are filing against is the Respondent. Fill in the entire box including Respondent's name, full address and description.

**Step 4**—Mark all the boxes that apply to your relationship with the Respondent.

**Step 5**—Indicate any other Court orders, judgments or pending cases between you and the Respondent. Please attach copies of these documents if issued in a County other than Kent or a State other than Michigan. (Police Reports are acceptable.)

**Step 6**—Indicate acts already committed against you.

- ◆ For *Domestic* cases, mark all situations that apply for A through O.
- ◆ For *Stalking* cases, mark all situations that apply for E through O.

**Step 7**—Do Not Sign

**Step 8**—Do Not Sign

STATE OF MICHIGAN  
 Kent County-17<sup>th</sup> Judicial Circuit/FAMILY DIVISION  
 180 Ottawa Avenue NW – Suite 3500 Grand Rapids MI 49503 616-632-5067  
 Petition for Personal Protection Order

For Court Use Only

Judge \_\_\_\_\_

Case Number: \_\_\_\_\_

**Step 1—Type of PPO Case**

Domestic Relationship (See #4 for definition.)

Stalking - The petitioner and respondent are not husband and wife, have not resided in the same household together, have no children in common, and have had no intimate dating relationship with one another. (No relationship whatsoever.)

**Step 2—Petitioner** What is your age?

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_

**Step 3—Respondent**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_

**Step 4—The petitioner and respondent (mark all that apply):**

Were husband & wife, now divorced.

Are husband & wife. Years married: \_\_\_\_\_

Have a child(ren) in common. # of children: \_\_\_\_\_

Reside or resided in the same household. From \_\_\_\_\_ to \_\_\_\_\_

Have or have had an intimate dating relationship.

Other, please describe: \_\_\_\_\_

Respondent's Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Race: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Hair color: \_\_\_\_\_ Eye color: \_\_\_\_\_

Parent's Name if resp. is under 18: \_\_\_\_\_

**Is the respondent employed by any law enforcement agency that requires firearm possession? NO  YES**  If yes, answer:

Name of Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_

**Step 5—Do you have a case in another county or state with this person?** NO  YES

Have you filed any police reports within the last three months? NO  YES

I need a personal protection order because of events occurred or threatened. Please see attached affidavit.

**Step 6—I ask the court to grant a personal protection order prohibiting the respondent from:**

Entering onto the property wherever I live. I own  rent  my current residence. Other: \_\_\_\_\_

The respondent(s):

Lives at the residence owned or leased in the petitioner's name.

Address is not the petitioner's address.

Has been jailed on domestic violence allegations and is restricted under a no-contact order.

**DOMESTIC SECTION ONLY:**

A-Entering onto the property located at: *(Day Care, schools, vacation property, etc.)*

\_\_\_\_\_

B-Assaulting, attacking, beating, molesting or wounding: *(Names)*

\_\_\_\_\_

C-Removing minor child(ren) from the petitioner who has court-ordered custody, except as allowed by a custody or parenting time order as long as removal of the child(ren) does not violate other conditions of personal protection order. *(Not intended to keep a parent away from their child. We cannot change visitation issues with a PPO.)*

D-Having access to information in records concerning minor child(ren) of petitioner and respondent that will reveal petitioner's address, telephone number, or employment address or that will reveal the child(ren)'s address or telephone number. *(Only if you have child(ren) w/ respondent and are in hiding; interfering with finances, Dr. appts, etc.)*

**STALKING SECTION ONLY (May not mark A—D):**

E-Interfering with the petitioner's efforts to remove his/her child(ren) or personal property from the premises solely owned or leased by the other party. *(Are your personal possessions being held hostage from you at other residence?)*

F-Following petitioner.

G-Attempting to locate petitioner's address and/or phone number.

H-Approaching or confronting petitioner in a public place or on private property. *(May be in same public place, just may not harass.)*

I-Entering onto or remaining on property owned, leased or occupied by petitioner. *(Provides protection when at friends, neighbors, relatives, etc.)*

J-Sending mail, fax, email, pager, voice mail, answering machine, etc.

Other \_\_\_\_\_

K-Contacting Petitioner by phone. *(Child(ren) issues, child(ren) speak w/ respondent.)*

L-Placing an object or delivering an object to property owned, leased, or occupied by petitioner. *(Notes on vehicles, etc.)*

M-Threatening to kill or physically injure: *(Names)* \_\_\_\_\_

\_\_\_\_\_

N-Interfering with the petitioner at his/her place of employment or engaging in conduct that impairs his/her employment or environment. *(School, volunteer work, etc.)*

O-Other: Engaging others to further harm/harass/intimidate petitioner/

\_\_\_\_\_

**Also may include E through O. ➔**

I ask the Court to grant an ex-parte order because immediate and irreparable injury, loss, or damage will occur between now and a hearing or because notice will cause irreparable injury, loss or damage before the order can be entered.

**Step 7—I declare the above statements are true to the best of my information, knowledge and belief:**

\_\_\_\_\_  
 Petitioner's Signature

\_\_\_\_\_  
 Date

**Step 8—**  Next Friend Signature  Interpreter Signature

\_\_\_\_\_  
 Signature, Phone # w/ Area Code

\_\_\_\_\_  
 Date

Personal Protection Order (PPO)  
*Affidavit Instructions*

*Hand Print or Type Only*

- Please read these instructions carefully.
- Limit Affidavit to 240 words or less.
- The Respondent will receive a copy of this affidavit so carefully word this document.
- Please start on the front side of the affidavit.
- The Judge will need to know how you know this person.
- Tell what has happened in the past and what's happening now. The Judge will require the dates on which the violence occurred. Stay current; don't go back years.
- The affidavit is all you have to convince the Judge of why the Court should be involved in your situation.
- If you don't provide enough facts then your PPO request could be denied. (Statutory requirements must be met in order to issue a PPO.)
- The PPO Interviewer's Office cannot translate nor write your statement.
- Please do your best—per Michigan Court Rule, your hand-printing must be legible.
- ***Do Not Sign***



