

**Kent County**  
**Family & Children's**  
**Coordinating Council**



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**KCFCCC Meeting Minutes**

**June 6, 2006, 12:00 p.m.**

Kent County Health Department – Lakes Conference Room  
700 Fuller NE – Grand Rapids

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**Members/Alternates Present:** Susan Broman, Lynne Ferrell, Jack Greenfield (for Mary Alice Williams), Lynn Heemstra, Debra Holmes-Garrison, Wendy Lewis Jackson, Sharon Loughridge, Carol Paine-McGovern, Cathy Raevsky, Diana Sieger, Patti Warmington, Andy Zylstra

**Members Absent:** Tony Campbell, Candace Cowling, Tom Czerwinski, Bev Drake, William Forsyth, Judge Patrick Hillary, Arlen-Dean Gaddy, Paul Ippel, Mike Weiler, Mary Alice Williams

**Guests:** Mark Brieve, Janay Brower, Wayman Britt, Ben Emdin, Jan Fetrow, Kathy Freberg, Dave Gross, Dave Neifer, Linda Schmidt, Sue Toman, Matthew VanZetten, Jack Wallington, Mark Witte, Kathy Zuiderveen

**1. Welcome & Call to Order**

Carol Paine-McGovern welcomed everyone to the meeting. Carol noted that Candace Cowling, Bev Drake, Judge Hillary, Paul Ippel, Mike Weiler and Mary Alice Williams notified Matthew VanZetten that they were not able to attend today's meeting.

A motion was made by Diana Sieger to accept the meeting agenda and the June 6, 2006 minutes. Debra Holmes Garrison supported. **UNANIMOUS**

**2. Kent School Services Network Presentation**

Matthew VanZetten made a presentation regarding the possible implementation of the Kent School Services Network, which has been worked on over the past two years by the School Age Services Committee. The presentation outlined the Network program as well as the

- MOU
- Resource Connector job description
- Process for selecting the Resource Connector vendor
- Process for selecting the evaluator
- Program budget
- Current funding status of various components

At the conclusion of the presentation, Matthew requested that the KCFCCC support and approve the following:

1. **MOU Endorsement** – Endorsement of the MOU as presented.

2. **Job Description Adoption** – Approval of the Resource Connector Job Description as presented.
3. **Model Adoption** – Approval of the model as identified in the graphic.
4. **Oversight Committee** – Approval of the School Age Services Committee as the Oversight Committee for the Network.
5. **Budget Adoption** – Approval of the budget as presented for grant application purposes.
6. **RFP Adoption** – Approval of the Resource Connector RFP and Evaluation RFP for release by the KISD.
7. **Timelines** – Approval of the timelines for Network implementation.
8. **Grant Submission** – Endorse the KCFCCC Coordinator and KISD to apply for necessary grants to fund the Network.

KCFCCC members were excited about the presentation and impressed with its collaborative nature, many stakeholders and varying levels of service at school sites.

A motion was made by Debra Holmes-Garrison to approve the creation of the Kent School Services Network and its supporting documents. Diana Sieger supported. **UNANIMOUS**

### 3. **Substance Abuse Prevention Plan**

Carol Paine-McGovern welcomed Mark Witte, network180 Substance Abuse Coordinator, to share about the Substance Abuse Prevention Plan that network180 is sponsoring.

Mark explained that network180 and several other funders are investing in creating a substance abuse prevention plan for Kent County that focuses on risk and protective factors for individuals as well as evidence based programming. Key to the entire effort is quality data and measuring outcomes.

Its network180s desire that this can be a community plan, embraced not only by network180, but by any entity that funds substance abuse prevention efforts.

### 4. **Strong Family Safe Children Plan**

Carol Paine-McGovern provided an overview of the 2007/08 Strong Family Safe Children plan which includes funding for Kinship programming (\$75,950); Healthy Start programming (\$24,500); Healthy Start assessment (\$81,820); Early Impact programming (\$167,138); Adoption Support Services (\$44,144); and discretionary issues (\$10,000).

Susan Broman supported the Strong Family Safe Children plan as presented. Lynn Ferrell supported. **UNANIMOUS**

### 5. **Prevention Initiative Update/Discussion**

The KCFCCC was reminded of the Prevention Initiative history and the programs that receive funding from it. The Constella Group was recently hired to conduct its evaluation has been in Kent County to begin its work with the programs.

The Advisory Committee will begin to receive bi-monthly update memos on the evaluation status with a short-term evaluation scheduled for release during the first quarter of 2007.

The KCFCCC members were reminded that Prevention Initiative contracts expire at the end of 2006 and renewals will need to be discussed at the next KCFCCC meeting.

6. **Public Comment**

Carol Paine-McGovern asked if there was public comment. There was none.

7. **Miscellaneous**

There was none.

8. **Adjournment**

The meeting adjourned at 1:45 p.m.

**Next Council meeting:** November 7, 2006, 12:00 p.m. – 1:30 p.m.  
MSU Extension – Room B