



Campaign Finance Explanation Document

Candidates for all school districts with a student population of 2,400 or more, must create a “Candidate Committee” by filing a Statement of Organization (copy included). Incumbent candidates will already have a Statement of Organization on file, so a new one is not required.

Common questions regarding the form are addressed below:

- Your committee ID number (Item #1) will be assigned by the Kent County Elections Dept once your Statement of Organization is received.
- Your committee name (Item #2) must include your first & last name. Ex: “Committee to Elect John Doe” or “John Doe for Public School Board”.
- Office sought (Item 4d), for school board use “Local/Other” and specify the **name** of the school district.
- The candidate may also be the Treasurer (Item #8).
- Designated Record Keeper (Item #9) is not required.
- Reporting Waiver (Item #10) should be checked if you do not plan to spend more than \$1,000, which includes the candidate’s personal funds.
- Original copy must be **received** by the filing deadline to avoid late filing fee. Your filing deadline is 20 days from the date you file your Affidavit of Identity.
- You can use the copy enclosed or go to www.accesskent.com where you may complete them on line, then print, sign and mail in to the County Clerk. Go to Departments/Elections/Campaign Finance Reports.

Please contact Susan deSteiguer @ 616-632-7650 with any questions.