

DEPARTMENT: 63RD DISTRICT COURT - CASCADE/ROCKFORD

Department Mission Statement:

The 63rd District Court is committed to providing the public fair and efficient judicial service in an atmosphere of respect to all persons, and in cooperation with the funding unit.

Service Area: Criminal Adjudication

Budget (2009): \$2,877,657

Staffing Level: 34.5 FTE (32 FT, 5 PT)

Service Area Mission Statement:

Provide prompt courteous case processing for individuals charged with criminal offences.

Goals

- Administer the law in compliance with state statutes and court rules.
- Provide timely case-flow management (due process) of all cases filed with the Court.
- Provide a quality of services to all litigants and defendants.

Objectives

- 100% of Bonds of misdemeanor Arrests will be set within 24 hours from time of incarceration (*SCAO)
- 100% of Misdemeanors will be adjudicated within 6 months from the date of arraignment
- 100% of Preliminary Exams will be held within 14 days of arraignment

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Actual	2009 Goal
Outcomes				
% Bonds of Misdemeanor Arrests set within 24 hours from time of incarceration	100.00%	100.00%/100.00%	100.00%/100.00%	100.00%
% of Misdemeanors adjudicated within 6 months from arraignment date	100.00%	100.00%/100.00%	100.00%/100.00%	100.00%
% of Preliminary Exams held within 14 days of arraignment	100.00%	100.00%/100.00%	100.00%/100.00%	100.00%

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Actual	2009 Goal
Efficiencies				
Total Criminal Caseload per clerk (6FTE)	1,615	1,633/ 1,779	1,700/ 1,606	1,800

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Actual	2009 Goal
Outputs				
Total bonds set within 24 hours	5,535	6,500/ 7,148	7,000/ 5,248	7,200
Total Criminal Caseload	9,695	9,800/ 10,671	10,500/ 9,638	11,000
Total Bonds Set	5,535	5,700/ 7,148	7,000/ 5,248	7,600
Total Number of Misdemeanor Filings	7,176	7,200/ 9,044	8,500/ 8,845	10,000
Total # of Misdemeanors adjudicated within 6 months of arraignment date	7,176	7,200/ 9,044	9,000/ 8,845	9,000
Total number of Felony Filings scheduled for prelims	1,442	1,500/ 1,627	1,600/ 1,366	1,500
Total Number of Felony Filings set for Preliminary Examinations within 14 days	1,442	1,500/ 1,627	1,600/ 1,366	1,500

Service Area: Civil Infractions

Staffing Level: 5 FTE (5 FT, 0 PT)

Service Area Mission Statement:

Provide prompt courteous case processing for individuals charged with civil traffic infractions and municipal civil infraction violations.

Goals

- Administer the law in compliance with state statutes and court rules.
- Provide timely case-flow management (due process) of all cases filed with the Court.
- Provide a quality of services to all litigants and defendants.

Objectives

- 100% of abstracts will be forwarded to the Secretary of State within 14 days of disposition
- 100% of Informal Hearings will be held within 90 days of denying responsibility
- 100% of Admits with Explanations will be responded to within 30 days of receipt

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Actual	2009 Goal
Indicators				
Outcomes				
Percent of abstracts (point assessments of driving records) forwarded to the Secretary of State	100.00%	100.00%/100.00%	100.00%/100.00%	100.00%
Percent of Informal Hearings set within 90 days or denying the citation	100.00%	100.00%/100.00%	100.00%/100.00%	100.00%
Percent of Admits with Explanation judgments entered within 30 days	100.00%	100.00%/100.00%	100.00%/100.00%	100.00%

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Actual	2009 Goal
Indicators				
Efficiencies				
Total Civil Infraction caseload per Traffic Clerk (4 FTE)	5,180	5,200/4,913	4,900/5,000	5,000

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Actual	2009 Goal
Outputs				
Total abstracts	25,900	26,000/ 24,567	24,000/ 19,998	26,000
Abstracts forwarded to the Secretary of State within 14 days of disposition	25,900	26,000/ 24,567	24,000/ 19,998	26,000
Total Denial of Responsibilities Filed	1,802	1,800/ 1,707	1,700/ 1,465	1,750
Informal hearings disposed within 90 days	1,802	1,800/ 1,707	1,700/ 1,465	1,750
Total Admit with Explanations filed	452	450/ 531	500/ 524	550
Admit with Explanations judgments entered within 30 days	452	500/ 531	500/ 524	550

Service Area: Civil

Staffing Level: 5 FTE (4 FT, 2 PT)

Service Area Mission Statement:

Provide prompt, efficient, courteous and timely service in processing small claims, landlord/tenant and general civil cases filed with the court.

Goals

- Administer the law in compliance with state statutes and court rules.
- Provide timely case-flow management (due process) of all cases filed with the Court.
- Provide a quality of services to all litigants and defendants.

Objectives

- To serve at least 100% of general civil cases with 91 days of filing (*SCAO)
- To process at least 100% of new filings in the Civil Department within 48 hours of receipt
- To set 100% of Small Claims hearings within 42 days of the initial filing (*SCAO)

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Actual	2009 Goal
Indicators				
Outcomes				
Percent general of civil cases served within 91 days of filing	98.00%	100.00%/97.00%	99.00%/98.00%	100.00%
Percent of new filings processed in the Civil Department within 48 hours of receipt	100.00%	100.00%/100.00%	100.00%/100.00%	100.00%
Percent of small claims new filings set within 42 days	100.00%	100.00%/100.00%	100.00%/100.00%	100.00%

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Actual	2009 Goal
Indicators				
Efficiencies				
Total filings per Civil Clerk (5 FTE)	2,254	2,280/2,582	2,500/2,873	2,800

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Actual	2009 Goal
Indicators				
Outputs				
Total civil case filings (LT/GC/SC/SP)	11,272	11,400/12,910	12,900/11,735	13,100

General civil new case filings	5,071	5,500/ 6,954	6,900/ 6,142	6,900
New filings in Civil Department processed within 48 hours of receipt	11,046	11,100/ 12,523	12,500/ 11,735	13,000
Total small Claims Filings	2,461	2,500/ 2,226	2,500/ 1,959	2,600
Small Claims hearing dates set within 42 days of filing	2,461	2,500/ 2,226	2,500/ 1,959	2,300
General civil new case filings served within 91 days of filing	4,919	5,100/ 6,745	6,700/ 6,019	6,800

Service Area: Probation

Budget (2009): \$458,325
Staffing Level: 6 FTE (6 FT, 0 PT)

Service Area Mission Statement:
Ensure offender compliance with probation orders as directed by the judges, including administering jail alternatives, assessing and administering referrals to treatment programs and collecting assessments

Goals

- Administer the law in compliance with state statutes and court rules.
- Provide timely case-flow management (due process) of all cases filed with the Court.
- Provide a quality of services to all litigants and defendants.

Objectives

- At least 95% of probationers will be successfully discharged from probation within one year
- To collect at least 90% of monies assessed for probation cases within one year of the judgment sentence
- To discharge 75% of the Alcohol Driving Related Probationers successfully

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Actual	2009 Goal
Outcomes				
Percent of probationers successfully discharged from probation within one year	91.00%	95.00%/ 81.00%	95.00%/ 82.00%	90.00%
Percent of monies assessed for probation cases collected within one year of the judgment of sentence.	90.00%	90.00%/ 74.00%	90.00%/ 58.00%	80.00%
Percent of Alcohol Driving Related Probationers discharged successfully	71.00%	75.00%/ 76.00%	78.00%/ 73.00%	75.00%

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Actual	2009 Goal
Efficiencies				
Total Probationers per Probation Officer (4 FTE) *Added additional Probation Officer in October 2005 - reflected in 2006 totals	479	475/ 443	450/ 454	375

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Actual	2009 Goal
Outputs				
Total probationers	1,917	1,900/ 1,774	1,750/ 1,817	1,500
Total probationers successfully discharged within one year	1,794	1,500/ 1,436	1,400/ 893	1,200
Total monies assessed for probation cases	\$955,000	\$975,000/ \$1,325,006	\$1,000,000/ \$1,324,929	\$1,050,000
Amount assessed probation cases collected within one year of the judgment of sentence	\$859,500	\$900,000/ \$976,421	\$875,000/ \$772,556	\$900,000
Total Alcohol Related Probationers	540	535/ 786	700/ 726	770
Total Alcohol Driving Related probationers discharged successfully	378	375/ 601	500/ 358	405