

KENT COUNTY BOARD OF COMMISSIONERS

*Thursday, December 11, 2003
Administration Building - Room 310*

Meeting called to order at 8:30 a.m. by Chair David J. Morren.

Present: Commissioners Agee, Boelema, Bulkowski, Hiddema, Horton, Koorndyk, Kuipers, Mast, Mayhue, Rolls, Tanis, VanderMolen, Vaughn, Vonk, Voorhees, Wahlfield, Chair Morren – 17.

Absent: Morgan, Postmus – 2 (Excused).

Invocation: Commissioner Rolls introduced Pastor Josh Van Til, River Rock Church, who gave the invocation.
The Pledge of Allegiance followed.

PUBLIC COMMENT

There was no public comment.

SPECIAL ORDER OF BUSINESS

City of Grand Rapids Mayor John Logie

Mayor Logie thanked Commissioners for the cooperative efforts between the City and County over the years he has been Mayor. His mayoral term will expire on December 30, 2003. He highlighted City/County projects including: Waste-to-Energy Incinerator; Grand Valley Metropolitan Council; REGIS; ACSET; the Community Archives & Research Center; the Courthouse; and, the Convention Arena Authority. Mayor Logie and Chair Morren announced the establishment of a joint city/county task force - John Ball Zoological Gardens Reclamation Task Force. Chair Morren presented Mayor Logie with a proclamation on behalf of the Board of Commissioners for his work as Mayor, and proclaiming December 11, 2003, Mayor Logie Day in Kent County.

Deputy County Administrator Alan Vanderberg

Chair Morren presented Al Vanderberg with a proclamation on behalf of the Board of Commissioners for his outstanding work for the County. Mr. Vanderberg has accepted a position with Ottawa County as County Administrator.

CONSENT AGENDA

- a) Approval of the Minutes of November 20 Work Session and November 25, 2003 Meeting
- b) December 2, 2003 Finance Committee Meeting Minutes
(Reports of Claims and Allowances)
- c) Resolutions:

12-11-03-171 – CENTRAL SERVICES REORGANIZATION / FISCAL SERVICES

WHEREAS; the demand for microfilm services has declined steadily as new information management systems have been implemented across the County: the number of frames filmed per month has fallen from 115,500 in 2001 to 61,000 currently and the number of frames processed per month has declined from 665,000 to 135,000; and

WHEREAS; the drop in demand has caused redundancy in the number of Records Reproduction Clerks in the department; and

WHEREAS, during the same period, the demand for graphics services has more than doubled, from 23/month to an average of 61.5/month, and printing requests have increased from 181/month to 213/month; and

WHEREAS, the current number of graphics and printing staff in the department is insufficient to meet this increased demand for high quality graphics and printing services; and

WHEREAS, additional graphics and printing support can be provided by converting a vacant Records Reproduction Clerk (UAW 12) to Graphics/Printing Specialist I (UAW 18); and

WHEREAS, elimination of an additional Records Reproduction Clerk position will further reduce the redundancy in microfilming staff; and

WHEREAS, the change in staffing will result in a net saving of \$30,633 in annual salary costs at current contract rates.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the conversion of one Records Reproduction Clerk position (UAW 12) to Graphics/Printing Specialist I (UAW 18) and elimination of one Records Reproduction Clerk position (UAW 12).

12-11-03-172 – RISK MANAGEMENT POLICY / FISCAL SERVICES

WHEREAS, the County of Kent is committed to managing the County's risk through a proactive risk management program; and

WHEREAS, the Risk Management Advisory Team and the Risk Management unit of the Fiscal Services Department recommend establishment of a countywide risk management policy; and

WHEREAS, the purpose of the policy is to ensure managing risk through a formalized program; and

WHEREAS, the proposed policy identifies Risk Management program goals and objectives and responsibilities of the Risk Management unit, departments, and individual employees.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the policy as submitted.

12-11-03-173 – MAGISTRATE APPOINTMENT / 63RD DISTRICT COURT / BOARD OF COMMISSIONERS

WHEREAS, MCLA 600.8501 reads, "..... the county board of commissioners shall provide for at least 1 magistrate when recommended by the judges of the district. Additional magistrates may be provided by the Board upon recommendation by the judges of the

district and the appointments shall be subject to approval by the county board of commissioners before a person assumes the duties of the office of magistrate." ; and

WHEREAS, the judiciary of the 63rd District Court request and recommend to the Board of Commissioners the appointment of Varis Klavins as a part-time magistrate in Rockford replacing Thomas Lawson.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby appoints Varis Klavins as part-time magistrate for 63rd District Court.

(Commissioner Kuipers requested that Resolution 12-11-03-173 be removed from the consent agenda.)

Motion by Commissioner Rolls, supported by Commissioner Agee, to approve the remaining consent agenda items.

Motion carried:

Yeas: Wahlfield, Voorhees, Vonk, Vaughn, VanderMolen, Tanis, Rolls, Mayhue, Mast, Kuipers, Koorndyk, Horton, Hiddema, Bulkowski, Boelema, Agee, Chair Morren - 17.

Nays: 0.

12-11-03-173 – MAGISTRATE APPOINTMENT / 63RD DISTRICT COURT / BOARD OF COMMISSIONERS

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WHEREAS, the judiciary of the 63rd District Court request and recommend to the Board of Commissioners the appointment of Varis Klavins as a part-time magistrate in Rockford replacing Thomas Lawson.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby appoints Varis Klavins as part-time magistrate for 63rd District Court.

Motion by Commissioner Rolls, supported by Commissioner VanderMolen, that the resolution be adopted.

Motion carried:

Yeas: Wahlfield, Voorhees, Vonk, Vaughn, VanderMolen, Tanis, Rolls, Mayhue, Mast, Kuipers, Koorndyk, Horton, Hiddema, Bulkowski, Boelema, Agee, Chair Morren - 17.

Nays: 0.

RESOLUTIONS

12-11-03-174 – FALLASBURG PARK LAND ACQUISITION / PARKS DEPARTMENT

WHEREAS, Parks Director Roger Sabine has negotiated purchase of five acres of land at Fallasburg Park with Mr. Ron Duke of Specialty Funding, Inc., representative of Ms. Angela Moran and Ms. Linda Castle; and

WHEREAS, the subject property is located at 13620 Covered Bridge Road; and

WHEREAS, the property meets the criteria of the 2003 Kent County Parks, Recreation, and Natural Areas Master Plan as it is adjacent to Fallasburg Park and the Miller Property for which purchase was recently approved by the Finance Committee; and

WHEREAS, Chair Morren signed a purchase agreement contingent upon Board of Commissioner approval per policy; and

WHEREAS, the purchase price of \$144,500 equates to SEV + 3% which is \$19,500 below the appraised value of \$164,000.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the purchase of property from Ms. Angela Moran and Ms. Linda Castle as represented by Mr. Ron Duke or Specialty Funding, Inc.; and

BE IT FURTHER RESOLVED, that Chair David Morren or his designee is authorized to sign all necessary documentation.

Motion by Commissioner Rolls, supported by Commissioner Agee, that the resolution be adopted.

Motion carried:

Yeas: Wahlfield, Voorhees, Vonk, Vaughn, VanderMolen, Tanis, Rolls, Mayhue, Mast, Kuipers, Koorndyk, Horton, Hiddema, Bulkowski, Boelema, Agee, Chair Morren - 17.

Nays: 0.

12-11-03-175 – CORRECTIONS OFFICERS TRAINING, PUBLIC ACT 124 OF 2003 / SHERIFF

WHEREAS, beginning August 1, 2003, each person who is incarcerated in the County jail must pay a fee of \$12.00 to the County Sheriff when the person is admitted into the jail; and

WHEREAS, once each calendar quarter, the Sheriff must forward \$2.00 of each fee collected to the state treasurer for deposit in the local corrections officers training fund created in the local corrections officers training act; and

WHEREAS, the remaining \$10.00 of each fee is retained by the County to be used for costs relating to the continuing education, certification, recertification, and training of local corrections officers and inmate programs including substance abuse and mental health programs in the County; and

WHEREAS, revenue from the fees cannot be used to supplant current spending by the County for continuing education, certification, recertification, and training of local corrections officers; and

WHEREAS, it is estimated that the Sheriff will collect \$195,000 in revenue for BY 2004; and

WHEREAS, expenditures for each budget year will be based upon actual revenues collected.

NOW, THEREFORE, BE IT RESOLVED, that the Kent County Board of Commissioners hereby appropriates \$195,000 from estimated revenues to the 2004 Special Project Fund budget for the Corrections Officers Training program.

Motion by Commissioner Tanis, supported by Commissioner VanderMolen, that the resolution be adopted.

Motion carried:

Yeas: Wahlfield, Voorhees, Vonk, Vaughn, VanderMolen, Tanis, Rolls, Mast, Kuipers, Koorndyk, Horton, Hiddema, Bulkowski, Boelema, Agee, Chair Morren - 16.

Nays: Mayhue - 1.

REPORTS

Downtown Development Authority

Commissioner Mayhue reported on the recent Downtown Development Authority meeting and the discussion on how to attract "John Q. Public" downtown.

Justice Task Force for Jail Diversion of the Mentally Ill

Commissioner Boelema commented that the committee members toured jail Intake. They discussed ways on how to improve the process.

MISCELLANEOUS

Michigan Association of Counties ("MAC")

Commissioner Mast reported that he is very impressed with the involvement of MAC with the Legislature. He commented that the court consolidation issue with Kalkaska, Otsego and Crawford counties and Judge Kolenda's ruling might be of interest to Kent. He announced a one-day conference on chronic homelessness on December 12.

Thanks and Merry Christmas

Chair Morren thanked Commissioners for the privilege to serve as Chair this year, announced the next meeting is Tuesday, January 6, 2004, and wished everyone a very Merry Christmas.

ADJOURNMENT

At 9:30 a.m., Commissioner Rolls moved to adjourn, subject to the call of the Chair, and to Tuesday, January 6, 2003, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Koorndyk. Motion carried.

David J. Morren, Chair

Mary Hollinrake, County Clerk