

KENT COUNTY BOARD OF COMMISSIONERS

*Thursday, September 25, 2003
Administration Building - Room 310*

Meeting called to order at 8:31 a.m. by Chair David J. Morren.

Present: Commissioners Agee, Boelema, Bulkowski, Hiddema, Horton, Koorndyk, Kuipers, Mast, Mayhue, Morgan, Postmus, Rolls, Tanis, VanderMolen, Vaughn, Vonk, Voorhees, Wahlfield, Chair Morren – 19.

Absent: None.

Invocation: Commissioner Koorndyk gave the invocation.
The Pledge of Allegiance followed.

PUBLIC COMMENT

There was no public comment.

SPECIAL ORDER OF BUSINESS

Medical Director Introduction

Cathy Raevsky introduced the new Medical Director, Dr. Mark Hall. Dr. Hall expressed his gratitude and said that he was glad to be here and looks forward to meeting and working with Commissioners and staff.

Metropolitan Hospital Health Village

Jim Childress, Vice President of Marketing for the Metropolitan Hospital, updated the Board of Commissioners on the hospital's future plans to move and create a Metro Health Village. The new site will occupy 170 acres in Wyoming. The hospital has outgrown its current facility and the move is necessary to continue to serve the needs of the region. (A pamphlet on the Metro Health Village is on file in the Office of the County Clerk.)

Summer Law Student Program Update

Circuit Court Judge James Redford reported on the law student program, which was implemented this summer. Twelve law students from various law schools interned at the court earning credit. The program will continue because of its success.

CONSENT AGENDA

- a) Approval of the Minutes of September 11, 2003 Meeting
- b) September 16, 2003 Finance Committee Meeting Minutes
(Reports of Claims and Allowances)

c) Appointments to Board of Canvassers – Nancy Giar and Fred Overeem, and Jury Commission – Roosevelt Tillman

d) Resolutions:

9-25-03-116 – GRANT OF EASEMENT TO SBC MICHIGAN FOR TELECOMMUNICATION CABLE / FACILITIES MANAGEMENT

WHEREAS, during the process of remodeling of the Sheriff's Department, a telecommunication cable running from the Sheriff's Complex to the Kent County Animal Shelter was left inadvertently unearthed; and

WHEREAS, the cable now lying on top of the ground, interferes with lawn mowing, and maintenance of the grounds; and

WHEREAS, Facilities Management has requested that SBC Michigan lay the telecommunication cable under the ground; and

WHEREAS, SBC Michigan requires a cable easement from the County as owner of the parcel, permitting them access to the site to conduct the proposed work; and

WHEREAS, the grant of easement, prepared by SBC Michigan, has been reviewed and approved by Civil Counsel, Sherry Batzer.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby grants SBC Michigan cable easement to bury the telecommunication cable near the Kent County Animal Center.

9-25-03-117 – APPROVAL OF COMPREHENSIVE PLANNING, BUDGETING AND CONTRACTING (CPBC) AGREEMENT FOR FY04 / HEALTH DEPARTMENT

WHEREAS, the Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement is an annual agreement between the State and the County, and the primary funding vehicle for required services (immunization, infectious disease, sexually transmitted disease, hearing and vision screening, and food protection), as well as several other state-funded grant programs; and

WHEREAS, funding for CPBC activities is relatively consistent with last year's levels. Budget items of note include an increase in Childhood Lead funding of \$58,344 and a decrease in Local Public Health Organization (LPHO) activities of \$5,018; and

WHEREAS, revenues and expenses related to the CPBC Agreement were used to prepare the Health Department's 2004 budget request.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approve the Health Department's Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement for FY04.

Motion by Commissioner Koorndyk, supported by Commissioner Agee, to approve the consent agenda items.

Motion carried:

Yeas: Agee, Boelema, Bulkowski, Hiddema, Horton, Koorndyk, Kuipers, Mast, Mayhue, Morgan, Postmus, Rolls, Tanis, VanderMolen, Vaughn, Vonk, Voorhees, Wahlfield, Chair Morren - 19.

Nays: 0.

RESOLUTIONS

9-25-03-118 – 2004 PROPOSED BUDGET / BOARD OF COMMISSIONERS

WHEREAS, this resolution shall be known as the BY 2004 General Appropriation Act; and

WHEREAS, pursuant to MCLA 141.412 and 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on August 30, 2003, and a public hearing on the proposed budget was held on September 11, 2003; and

WHEREAS, the Kent County Board authorized, by resolution no. 09-11-03-113, a general property tax levy on all real and personal property within the County upon the current tax roll an allocated millage of 4.2803 mills for County general operations; and voter authorized millages of 0.7893 mills for correctional facility operations and debt service, and 0.2444 mills for senior services; and

WHEREAS, the County Administrator's Office, Fiscal Services, and the Kent County Finance and Physical Resources Committee has reviewed the Recommended 2004 Budget in detail; and

WHEREAS, estimated total revenues and appropriations for the various funds are recommended as follows:

<u>FUND</u>	<u>REVENUES</u>	<u>APPROPRIATIONS</u>
General Fund	\$142,841,396	\$149,942,074
Special Revenue Funds	98,799,999	101,431,277
Capital Project Funds	4,188,250	5,557,674
Internal Service Fund	19,439,733	19,439,733
Debt Service Fund	8,158,751	8,111,751
Component Unit Funds	58,732,206	58,582,206
Proprietary Funds	35,386,726	36,434,726

NOW THEREFORE BE IT RESOLVED, that the Kent County Board of Commissioners hereby adopts the BY 2004 Appropriation Act as the official budget for BY 2004.

BE IT FURTHER RESOLVED, that County officials responsible for the appropriations authorized in the act may expend County funds up to, but not to exceed, the total appropriation authorized for each department or activity.

BE IT FURTHER RESOLVED, that the Kent County Board adopts the BY 2004 budgets for the various governmental funds by department or activity as follows:

**2004 General Appropriations Act
County of Kent, Michigan**

GENERAL FUND	2004
Revenues	
Taxes	\$69,289,770
Licenses & Permits	160,150
Intergovernmental	22,405,550
Charges for Services	17,478,636
Fines & Forfeitures	234,000
Investment Earnings	3,550,000
Reimbursements	8,867,571
Other	3,440,798
Transfers In	17,414,921
Total Revenues	142,841,396
Fund Balance Usage (Deposit)	7,100,678
Total Revenues & Other Sources	\$149,942,074
Expenditures	
Circuit Court	\$14,769,814
Clerk's Office	3,448,625
District Court	2,623,291
Drain Commission	683,194
Facilities Management	12,563,102
Fiscal Services	3,583,082
Information Technology	7,088,024
Policy/Administration	4,152,930
Sheriff's Department	50,523,093
Treasurer's Office	1,271,665
Probate Court – Mental & Estate Division	1,079,839
Intergovernmental	3,398,220
Bureau of Equalization	1,499,901
Human Resources	2,162,527
Prosecutor's – Criminal/Juvenile	5,258,077
Cooperative Extension Service	627,565
Medical Examiner	1,170,071
Soldiers & Sailors Relief	188,175
John Ball Zoological Gardens	3,775,160
Transfers Out	33,135,048
Appropriation Lapse	(3,059,329)
Total Expenditures & Other Uses	\$149,942,074

**2004 General Appropriations Act
County of Kent, Michigan**

SPECIAL REVENUE FUNDS	2004
Revenues	
Taxes	\$21,731,168
Licenses & Permits	1,201,614
Intergovernmental	34,092,262
Charges for Services	4,413,947
Fines & Forfeitures	751,809
Investment Earnings	551,300
Reimbursements	4,079,898
Other	485,892
Transfers In	31,492,109
Total Revenues	98,799,999
Fund Balance Usage (Deposit)	2,631,278
Total Revenues & Other Sources	\$101,431,277
Expenditures	
Fire Commission	\$371,890
Parks	5,243,000
Friend of the Court	8,758,533
Health Department	24,895,823
Lodging Excise Tax	5,421,961
Correction & Detention Millage	15,595,265
Senior Millage	4,700,000
Register of Deeds-Automation Fund	149,300
Community Development	2,000,000
Child Care	27,906,372
Veteran's Trust	85,000
Special Project – Community Corrections Administration	2,710,197
Special Project – Community Corrections Grant	368,624
Special Project – Court Services-Criminal Diversion	62,622
Special Project – Drain Commission-Special Assessment	59,830
Special Project – Family Division-Juvenile Accountability	3,500
Special Project – JAIBG	246,994
Special Project – Prosecutor's Cooperative Reimbursement	1,522,190
Special Project – Remonumentation Program	174,737
Special Project – Sheriff-Gifts	62,100
Special Project – Sheriff-Kent Narcotics	127,590
Special Project – Sheriff-Michigan Dispatch Training	15,000
Special Project – Sheriff-Michigan Justice Training	48,000
Special Project – Sheriff-Secondary Road Patrol	618,030
Special Project – Sheriff-Anti Drug	190,755
Special Project – Sheriff-Drug Enforcement	93,964
Total Expenditures & Other Uses	\$101,431,277

**2004 General Appropriations Act
County of Kent, Michigan**

CAPITAL PROJECT FUNDS		2004
Revenues		
Taxes		\$3,368,529
Transfers In		819,721
Total Revenues		4,188,250
Fund Balance Useage (Deposit)		1,369,421
Total Revenues & Other Sources		\$5,557,671
Expenditures		
Capital Improvement Program		\$5,557,671
Total Expenditures & Other Uses		\$5,557,671
INTERNAL SERVICE FUND		2004
Revenues		
Charges for Services		\$1,755,120
Investment Earnings		150,510
Reimbursements		17,519,103
Other		15,000
Total Revenues & Other Sources		\$19,439,733
Expenditures		
Risk Management		\$19,439,733
Total Expenditures & Other Uses		\$19,439,733
DEBT SERVICE FUND		2004
Revenues		
Investment Earnings		\$47,600
Other		5,473,706
Transfers In		2,637,445
Total Revenues		8,158,751
Fund Balance Useage (Deposit)		(47,000)
Total Revenues & Other Sources		\$8,111,751
Expenditures		
Courthouse		\$4,570,253
Sheriff's Administration Building		794,203
Correction and Detention Facilities		2,609,765
Area Agency on Aging		137,530
Total Expenditures & Other Uses		\$8,111,751

**2004 General Appropriations Act
County of Kent, Michigan**

COMPONENT UNIT FUNDS	2004
Revenues	
Intergovernmental	\$7,239,666
Charges for Services	47,965,295
Investment Earnings	1,135,000
Reimbursements	450,570
Other	1,146,137
Transfers In	795,538
Total Revenues	58,732,206
Fund Balance Usage (Deposit)	(150,000)
Total Revenues & Other Sources	\$58,582,206
Expenditures	
Housing Commission	\$2,416,842
Social Welfare	4,083,208
DPW Act 185 Bond Fund	1,836,224
DPW Administration & Finance	798,600
DPW Water & Sewer Division	3,769,600
DPW Solid Waste/Landfill Operations	7,212,087
DPW Waste-to-Energy Operations	32,310,685
Drains – Special Assessment Distribution	424,960
Drains – Chapter 20	5,500,000
Drains – Chapter 21	30,000
Drains – Lake Level Special Assessment	200,000
Total Expenditures & Other Uses	\$58,582,206
PROPRIETARY FUNDS	2004
Revenues	
Taxes	\$2,802,000
Intergovernmental	4,125,000
Charges for Services	15,240,223
Fines & Forfeitures	22,000
Investment Earnings	1,660,000
Other	11,537,503
Total Revenues	35,386,726
Fund Balance Usage (Deposit)	1,048,000
Total Revenues & Other Sources	\$36,434,726
Expenditures	
Aeronautics	\$31,059,226
Delinquent Tax Fund	5,375,500
Total Expenditures & Other Uses	\$36,434,726

BE IT FURTHER RESOLVED, that the County Administrator/Controller shall provide the Kent County Finance and Physical Resources Committee, at the end of each fiscal quarter, a report of year to date revenues and expenditures compared to the budgeted amounts in the various funds of the County.

BE IT FURTHER RESOLVED, that whenever it appears to the Kent County Administrator/Controller or the Kent County Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, or when it appears that expenditures will exceed an appropriation, the County Administrator/Controller shall present to the County Board recommendations to prevent expenditures from exceeding available revenues and reserves or appropriations for the budget year. Such recommendations may include proposals for reducing appropriations, increasing revenues or a combination of thereof.

Motion by Commissioner Morgan, supported by Commissioner Horton, that the resolution be adopted.

Motion carried:

Yeas: Agee, Boelema, Bulkowski, Hiddema, Horton, Koorndyk, Kuipers, Mast, Mayhue, Morgan, Postmus, Rolls, Tanis, VanderMolen, Vaughn, Vonk, Wahlfield, Chair Morren - 18.

Nays: Voorhees - 1.

9-25-03-119 – PREVENTION INITIATIVE – PERSPECTIVE 21! EARLY IMPACT SERVICE EXPANSION / ADMINISTRATOR’S OFFICE

WHEREAS, on October 24, 2002, the Board created the Prevention Programming and Evaluation Fund to be used to implement the County’s Prevention Initiative. The funding plan for the Initiative includes funding for early intervention services for children at risk of child abuse or neglect; and

WHEREAS, Perspective 21! Early Impact is a priority service that provides early intervention for families with reported, but not substantiated, abuse or neglect to improve family functioning and keep children safe in their homes.

WHEREAS, the intent of the funding set aside for Perspective 21! Early Impact is to 1) increase the level of service back to the original model in order to ensure an effective level of service and evaluate its long-term impact, and 2) provide additional support services which will increase the success of the program and reduce the financial burden on service providers; and

WHEREAS, the Kent County Family and Children’s Coordinating Council (KCFCCC) was asked to review the proposal submitted by the Kent Family Independence Agency (FIA) and to make recommendations for specific funding allocations. The KCFCCC found that the proposal fulfills the requirements of the Prevention Initiative and recommends that the Board of Commissioner contract with FIA to provide the service

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby awards a contract to FIA in the amount of \$450,000 per year for the period of October 1, 2003 through December 31, 2005 (prorated for year one), to expand Perspective 21! Early Impact services, as recommended by the KCFCCC.

Motion by Commissioner Rolls, supported by Commissioner Vaughn, that the resolution be adopted.

Motion carried:

Yeas: Agee, Boelema, Bulkowski, Hiddema, Horton, Koorndyk, Kuipers, Mast, Mayhue, Morgan, Postmus, Rolls, Tanis, VanderMolen, Vaughn, Vonk, Voorhees, Wahlfield, Chair Morren - 19.

Nays: 0.

9-25-03-120 – REVISIONS TO HEALTH DEPARTMENT FEE SCHEDULE / HEALTH DEPARTMENT

WHEREAS, Public Act 368 of 1978 (the Public Health Code), as amended, allows a local government to “. . . fix and require the payment of fees for services authorized or required to be performed by the local health department.” Said fees should not be more than the reasonable cost of providing the service; and

WHEREAS, as required by the County Fiscal Policy – Fees and Charges, departments are required to review their fees and charges annually and to forward recommended changes to the Board of Commissioners as part of the budget process.

WHEREAS, the Health Department is recommending changes to 50 existing fees and the establishment of 9 new fees.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves amendments to the Health Department’s fee schedule effective October 1, 2003.

Motion by Commissioner Wahlfield, supported by Commissioner Postmus, that the resolution be adopted.

Motion by Commissioner Vaughn, supported by Commissioner Voorhees, to amend the resolution to freeze the food service fees.

Motion to amend failed:

Yeas: Kuipers, Postmus, Vaughn, Voorhees – 4.

Nays: Agee, Boelema, Bulkowski, Hiddema, Horton, Koorndyk, Mast, Mayhue, Morgan, Rolls, Tanis, VanderMolen, Vonk, Wahlfield, Chair Morren – 15.

Motion by Commissioner Mayhue, supported by Commissioner Bulkowski, to set aside the resolution for two weeks.

Motion to set aside failed:

Yeas: Bulkowski, Kuipers, Mayhue, Postmus, Vonk, Voorhees, Wahlfield – 7.

Nays: Agee, Boelema, Hiddema, Horton, Koorndyk, Mast, Morgan, Rolls, Tanis, VanderMolen, Vaughn, Chair Morren – 12.

Motion to adopt resolution carried:

Yeas: Agee, Boelema, Hiddema, Horton, Koorndyk, Mast, Morgan, Rolls, Tanis, VanderMolen, Vaughn, Wahlfield, Chair Morren - 13.

Nays: Bulkowski, Kuipers, Mayhue, Postmus, Vonk, Voorhees - 6.

9-25-03-121 – PLAINFIELD TOWNSHIP NORTH KENT PARK LEASE / PUBLIC WORKS

WHEREAS, Kent County is the owner of a parcel of land located in Plainfield Township; and

WHEREAS, in an Agreement dated October 5, 1990, between the County and Plainfield Charter Township, it was agreed that certain acreage was available for park purposes, subject to the right and obligation of the County to perform maintenance, monitoring, and other post-closure operations, with respect to the closed North Kent Landfill property; and

WHEREAS, in fulfillment of the County's obligation in this Supplemental Agreement, the County is willing to lease a portion of the North Kent Landfill property to Plainfield Charter Township to develop, operate and maintain a public park; and

WHEREAS, the Board of Public Works has approved the lease at its meeting on August 21, 2003; and

WHEREAS, the lease has been reviewed and approved by Civil Counsel, Sherry Batzer.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the 99-year Property Lease Agreement between Plainfield Charter Township and Kent County to use North Kent Landfill property for the development, operation, and maintenance of a public park.

Motion by Commissioner Tanis, supported by Commissioner Mast, that the resolution be adopted.

Motion carried:

Yeas: Agee, Boelema, Bulkowski, Hiddema, Horton, Koorndyk, Kuipers, Mayhue, Morgan, Postmus, Rolls, Tanis, VanderMolen, Vaughn, Vonk, Voorhees, Wahlfield, Chair Morren - 18.

Nays: 0.

Absent from room: Mast – 1.

REPORTS

There were no reports.

MISCELLANEOUS

Resolution

Commissioner Voorhees asked the Board of Commissioners to consider a resolution supporting the placement of an amendment to the Michigan Constitution on the November 2004 ballot defining marriage exclusively as the union between a man and a woman. Chair Morren stated that this subject has been referred to the Legislative Committee.

Appointments

Commissioner Kuipers announced that the deadline for submitting resumes for board appointments is September 26, 2003.

Grand Valley Metro Council

Commissioner Vonk announced that the new Executive Director of the Grand Valley Metro Council, Don Stypula, will visit the Board of Commissioners in the near future.

Sympathy

Commissioner Mayhue announced that former Commissioner Friley Johnson passed away and that his funeral would be Saturday, September 27, 2003.

ADJOURNMENT

At 9:52 a.m., Commissioner Koorndyk moved to adjourn, subject to the call of the Chair, and to Thursday, October 9, 2003, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner VanderMolen. Motion carried.

David J. Morren, Chair

Mary Hollinrake, County Clerk