

KENT COUNTY BOARD OF COMMISSIONERS

*Thursday, October 11, 2001
Administration Building - Room 310*

Meeting called to order at 8:32 a.m. by Chair Steven R. Heacock.

Present: Commissioners Boelema, Buege, Hiddema, Horton, Koorndyk, Kuhn, Kuipers, Mast, Mayhue, McGuire, Morgan, Morren, Postmus, Sak, Smoke, Vaughn, Vonk, Wahlfield, Chair Heacock – 19.

Absent: None.

Invocation: Commissioner McGuire gave the invocation.
The Pledge of Allegiance followed.

PUBLIC COMMENT

- a. Wayne Creelman, M.D. , 1620 Sage Court NE, Grand Rapids – A physician, medical director and executive vice president of Pine Rest Christian Mental Health Services stated that he is a candidate for the newly created House of Representatives District 86. Dr. Creelman gave an overview of his education, community involvement, municipal experience and public service.
- b. Mary Hollinrake, County Clerk – Introduced Susan deSteiguer, the new Elections Director for the County.
- c. Al Vanderberg, Assistant County Administrator, introduced Cathy Raevsky, Administrative Health Officer for the Health Department.

SPECIAL ORDER OF BUSINESS

- a. State of the Gerald R. Ford International Airport – Jim Koslosky, Airport Director
Mr. Koslosky gave an overview of the airport's condition. He stated that the airport is safe, secure and in sound fiscal condition because of the management practices implemented by the aeronautics board in terms of operating, developing and financing the Gerald R. Ford International Airport ("GRFIA"). Passenger traffic service is building back up even with the three-day shutdown, the airport is only 15% below what it was prior to September 11th. The GRFIA serves a 13-county area in West Michigan with a customer population of over a million and a half people. From 1984 until 2000, total passengers served nearly doubled and so far this year passenger volume is up 4% from the same period last year. This is greater than the national growth rate. Our current activity level gives us an air activity ranking of second behind Detroit and places us in the top 15% in the nation for the most active airports. To accommodate this level of movement of passengers and freight, the GRFIA has more than 2,000 people employed on site, 150 of whom are Kent County employees. The balance are employees of private enterprises. The annual operating budget for the airport is \$12.3 million, annual capital budget of \$35 million and annual operating revenues of just over \$18 million dollars. A six-member aeronautics board (consisting of three county commissioners and three public members)

governs the airport. The airport is self-supporting, requiring no funding from property taxes, county general funds or special taxes. Revenues come from funding sources which include lease space, landing fees, vehicle charges and concession fees. Our capital development funding comes from the federal aviation improvement program funded by airline ticket taxes. The airport generates more than \$882 million dollars annually in economic activity in West Michigan and helps attract business to the area. The GRFIA is in the final stages of a ten year, \$250 million dollar capital redevelopment program. Currently, we are completing the \$32 million dollar reconstruction of the east/west runway. At the end of this project, we will have completely rebuilt the airport and have a state of the art facility that will carry us well into the next fifty years.

b. Remonumentation Program Recognition - Al Vanderberg, Assistant County Administrator
Remonumentation is an organized government effort to permanently maintain the basic cornerstones of our property rights. Through the centuries stone monuments have marked the boundaries of land. We celebrate the successful conclusion of a more than 20 year sustained effort to complete remonumentation of all Kent County property corners. The plan to complete began as an initiative under Board Chair Vern Ehlers. Kent County was the first county to begin remonumentation and is the first to complete this work. 4,063 monuments were set. The 1993 state law requiring all counties to complete remonumentation was modeled on Kent County's program. The entire system of property surveying and description writing depends on the accurate placement of property corners, and the new REGIS system depends on this system for accurate GIS mapping.

Mr. Vanderberg introduced Harvey Hubers, former Property Description Mapping ("PDM") Director, and Matt Woolford, Deputy Director of the Bureau of Equalization and former PDM Director (prior to the combination of PDM and the Bureau of Equalization). Mr. Hubers reviewed a power point presentation on remonumentation discussing remonumentation objectives, benefits, expenditures, program participants, and the maintenance program. The maintenance program funds will come from the state grant fund. No county general funds will be needed to maintain the program. Chair Heacock presented plaques recognizing individuals who participated in this effort for all of their hard work.

CONSENT AGENDA

- a) Approval of the Minutes of September 27, 2001 Meeting
- b) October 2, 2001 Finance Committee Meeting Minutes
(Reports of Claims and Allowances)
- c) Appointment to the Community Health Advisory Committee – Commissioners Jack Boelema and Harold Mast.
- d) Resolutions:

10-11-01-139 – BUDGET AMENDMENTS – FETAL ALCOHOL SYNDROME, HOPWA,
AND AMERICAN LUNG ASSOCIATION / HEALTH DEPARTMENT

WHEREAS, as funding becomes available at the State level, the Department of Community Health (DCH) will allocate additional funding to health departments with eligible programs. The increased funding is generally used to support additional caseload or to offer related services; and

WHEREAS, the Health Department has received notice of the following funding allocations from the DCH that will impact the FY02 budget:

- \$5,500 to expand outreach and education of Fetal Alcohol Syndrome
- \$8,700 for financial housing assistance under the Housing Opportunities for People with AIDS (HOPWA) Program; and

WHEREAS, the American Lung Association has asked the Health Department to act as the Tobacco Free for Good coordinator on a temporary basis August 1 – December 31, 2001. The Health Department will receive \$5,500, which it will use to pay for additional hours of part-time staff (\$5,000) and to purchase supplies and materials (\$500). Activities of the coordinator include coordinating tobacco cessation classes, distributing supplies and materials, and facilitating meetings.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the Health Department's request to accept additional funding and authorizes an amendment to the budget to account for corresponding revenues and expenditures.

10-11-01-140 – APPROVAL OF COMPREHENSIVE PLANNING, BUDGETING AND CONTRACTING (CPBC) AGREEMENT FOR FY2002 / HEALTH DEPARTMENT

WHEREAS, the Comprehensive Planning and Budgeting and Contracting (CPBC) Agreement is an annual agreement between the State and the County, and the primary funding vehicle for required services (immunization, infectious disease, sexually transmitted disease, hearing and vision screening, food protection, public water supply, private groundwater supply and on-site sewage). PA 336 of 1998 requires that Local Public Health Organizations (LPHO) be held to contractual standards for these services; and

WHEREAS, funding for LPHO activities remain constant with last year's level. The overall contract, however has been decreased somewhat due to the elimination of pass-through dollars for Cherry Street Health Services, which the State will be contracting with directly, and the loss of \$35,000 in Child Well Being funding due to state budget reductions.

WHEREAS, funding from the CPBC has been considered in developing the recommended County budget for 2002.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement and authorizes the Chair of the Board to sign the document; and

BE IT FURTHER RESOLVED that the Board's approval of this contract does not constitute a waiver of the State's obligation under PA 368 of 1978 to pay 50 percent of the cost of the required services.

10-11-01-141 – APPROVE THE SHERIFF’S REQUEST TO PARTICIPATE IN AN OFFICE OF HIGHWAY SAFETY PLANNING GRANT AND BUDGET AMENDMENT / SHERIFF’S DEPARTMENT

WHEREAS, this is a multi-jurisdictional traffic enforcement effort funded by the Office of Highway Safety Planning; and

WHEREAS, the sole purpose of this "Drive Michigan Safely" program is to fund enhanced safety belt and alcohol enforcement patrols in communities throughout Kent County; and

WHEREAS, in addition to Wyoming and Kent County, the participants include the cities of Grandville, Kentwood, and Walker; and

WHEREAS, the City of Wyoming Police Department is the grantee and the Sheriff's Department will receive funding as a subcontractor; and

WHEREAS, grant funds pay 100 percent of the overtime cost associated with increasing the hours of road patrol to target safety belt and alcohol enforcement.

NOW, THEREFORE, BE IT RESOLVED, that the Kent County Board of Commissioners approves the Sheriff's Department's request to participate in an Office of Highway Safety Planning grant offered through the City of Wyoming; and

BE IT FURTHER RESOLVED, that the Kent County Board of Commissioners hereby appropriates \$19,300 in estimated revenues to the 2001 Sheriff's Department's/Road Patrol Budget - Drive Michigan Safely Overtime Budget; and

BE IT FURTHER RESOLVED, that the Kent County Board of Commissioners hereby re-appropriates any residual funds remaining at December 31, 2001, to the 2002 Sheriff's Department's/Road Patrol Budget - Drive Michigan Safely Overtime Budget.

10-11-01-142 – INFORMATION SPECIALIST POSITION AUDIT / HEALTH DEPARTMENT

WHEREAS, at the request of the Health Department, a job audit was conducted for the Public Health Information Specialist (UAW Range 24) position in the administration division; and

WHEREAS, the job audit study recommended that the classification Community Relations Coordinator (UAW Range 25) be created to accurately reflect the required technical knowledge and skills, independent decision making, and role of the position in maintaining the public image of KCHD, promoting utilization of KCHD programs and services, and informing the public of developing community health issues; and

WHEREAS, the study further recommended that the Community Relations Coordinator classification replace the Public Health Information Specialist classification (UAW Range 24); and

WHEREAS, the annual net cost of reclassifying the position is \$2,558, and funds are available in the FY 2002 Health Department budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approves the creation of the Community Relations Coordinator classification (UAW Range 25), the conversion of the Public Health Information Specialist classification to Community Relations Coordinator, and the deletion of the Public Health Information Specialist classification.

10-11-01-143 – PLANNER/EVALUATOR POSITION AUDIT / HEALTH DEPARTMENT

WHEREAS, at the request of the Health Department, a job audit was conducted for the Planner/Evaluator positions in the administration division; and

WHEREAS, the job audit study recommended that the Planner/Evaluator classification be moved from UAW Range 26 to UAW Range 27 to accurately reflect the required technical knowledge and skills, independent decision making, community impact and responsibility for quality assurance in health care service delivery; and

WHEREAS, moving the classification from UAW Range 26 to UAW Range 27 will also maintain internal equity within the bargaining unit between the Planner/Evaluator classification and similar classifications in Community Mental Health; and

WHEREAS, the annual net cost of reclassifying the seven Planner/Evaluator positions will be \$18,661. Funds are available in the FY 2002 Health Department budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approves the reclassification of the Planner/Evaluator specification from UAW Range 26 to UAW Range 27.

Motion by Commissioner McGuire, supported by Commissioner Koorndyk, to approve the consent agenda items.

Motion carried:

Yeas: Boelema, Buege, Hiddema, Horton, Koorndyk, Kuhn, Kuipers, Mast, Mayhue, McGuire, Morgan, Morren, Postmus, Sak, Smoke, Vaughn, Vonk, Wahlfield, Chair Heacock – 19.

Nays: 0.

RESOLUTIONS

10-11-01-144 – CHILD CARE FUND ANNUAL PLAN APPROVAL AND BUDGET AMENDMENT / CIRCUIT COURT – FAMILY DIVISION AND FIA

WHEREAS, each year the Kent County Circuit Court – Family Division and Family Independence Agency (FIA) are required to prepare a plan showing how the Child Care Fund dollars will be spent by each agency. The plan encompasses in-home and out-of-home placement costs (e.g., foster care, detention, etc.) for children at risk of abuse or neglect as well as children determined to be delinquent. The law provides that each county will receive a reimbursement from the State of 50 percent of the annual expenditures for certain costs related to placement and efforts to reduce placement; and

WHEREAS, following evaluation of a Community Probation pilot project and with the encouragement of the State, the Court has transferred several positions previously funded by the General Fund to an expanded Community Probation program funded by the Child Care Fund. While the transfer of the positions results in a savings of \$400,000 to the General Fund, the enhanced programming provided by Community Probation requires the addition of three Home Detention Monitors (UAW Range 18) and one Clerk II (UAW Range 15) at a cost of \$151,304 (\$75,652 General Fund). The Plan also eliminates Day Treatment/Night Watch as a distinct and separately funded program. Several elements of the program as well as its staff have been incorporated into the Community Probation program at a cost of \$414,314 (\$207,157 General Fund). The net savings to the General Fund is \$117,191; and

WHEREAS, in addition, several discussions between the State, the County and the Court have taken place regarding the eligibility of space costs for Child Care Fund programs. The document includes \$540,525 for space costs for FY02 programs. This cost will be shared

50/50 by the General Fund and the Child Care Fund; and

WHEREAS, overall the document reflects a 10.3 percent increase over the FY01 submission, which reflects the transfer of staff and an increase of 22 percent in out-of-home and institutional placement on the FIA program budget.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners hereby approves the addition of three Home Detention Monitors and one Clerk II to the Family Division of Circuit Court, and

BE IT FURTHER RESOLVED, that in the event that the grant funding is discontinued or fails to continue to support the positions, the positions will be eliminated unless continuation funding is approved pursuant to the Fiscal Policy on Grants; and

BE IT FURTHER RESOLVED, that the Kent County Board of Commissioners hereby approves the Child Care Fund Annual Plan for FY02 and authorizes the Board Chair to sign the document and to amend the budget to reflect the expenditures included in the plan.

Motion by Commissioner Buege, supported by Commissioner McGuire, that the resolution be adopted.

Motion carried:

Yeas: Boelema, Buege, Hiddema, Horton, Koorndyk, Kuhn, Kuipers, Mast, Mayhue, McGuire, Morgan, Morren, Postmus, Sak, Smoke, Vaughn, Vonk, Wahlfield, Chair Heacock – 19.

Nays: 0.

REPORTS

There were no reports.

MISCELLANEOUS

Moment of Silence

Commissioner Vaughn requested that the Board of Commissioners observe a moment of silence to mark the one-month anniversary of the September 11, 2001 terrorist attacks.

Introduction

Commissioner Morgan introduced Jack Schwab, a former County Commissioner from the 2nd District.

ADJOURNMENT

At 9:34 a.m., Commissioner McGuire moved to adjourn, subject to the call of the Chair, and to Thursday, October 25, 2001, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Koorndyk. Motion carried.

Steven R. Heacock, Chair

Mary Hollinrake, County Clerk