

KENT COUNTY BOARD OF COMMISSIONERS

*Thursday, August 24, 2000
Administration Building - Room 310*

Meeting called to order at 8:30 a.m. by Chair Steven R. Heacock.

Present: Commissioners Boelema, Buege, Hiddema, Horton, Kooiman, Kuhn, Malone, McGuire, Morren, Postmus, Rekeny, Sak, Smoke, Talen, Wahlfield,
Chair Heacock – 16.

Absent: Kuipers, Mast, Turner - 3 (Excused).

Invocation: Commissioner Buege gave the invocation.
The Pledge of Allegiance followed.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of August 10, 2000 Meeting
- b) August 15, 2000 Finance Committee Meeting Minutes
(Reports of Claims and Allowances)
- c) Resolutions:

8-24-00-111 – ADOPTION OF MOTOR VEHICLE POLICIES / ADMINISTRATOR'S OFFICE

WHEREAS, Kent County owns a large fleet of motor vehicles which are operated by hundreds of County employees during the routine course of County business; and

WHEREAS, many County employees use vehicles not owned by the County, including their own personal vehicles, to conduct County business; and

WHEREAS, other employees are assigned County-owned vehicles for business use; and

WHEREAS, the Finance Committee established guidelines in 1994 regarding the use of County vehicles for out-of-state travel, but there have been no other countywide policies adopted by the County regarding the use or operation of vehicles on County business; and

WHEREAS the motor vehicle policies proposed would increase the safety of County employees and protect the County from excessive liability by:

Establishing consistent, countywide criteria for the assignment of County-owned vehicles to employees

Establishing policies for the safe operation of all vehicles used for County business – both those owned by the County and those not owned by the County

Establishing standards and responsibility for preventive maintenance and replacement of County vehicles

Requiring that all County employees operating vehicles on County business are properly licensed and that vehicles not owned by the County are properly insured by their owners.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners adopt the Administrative Policies on Motor Vehicle Use – County-Provided Vehicles; Motor Vehicle Use – Use of Non-County Owned Vehicles for County Business; and Motor Vehicle Maintenance and Replacement.

8-24-00-112 – SPECIALIZED SERVICES OPERATING ASSISTANCE FUNDING / GRATA / COMMUNITY MENTAL HEALTH

WHEREAS, for many years, GRATA has provided transportation services for CMH clients by providing transportation to various CMH-contracted programs and activities. In the past, GRATA has contracted with the program's host agencies to provide the transportation; and

WHEREAS, beginning with FY2001, GRATA has requested to contract directly with Kent CMH, rather than with the individual agencies.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners to approve CMH's request to accept Michigan Department of Transportation (MDOT) funding from the Grand Rapids Area Transportation Authority (GRATA).

8-24-00-113 – MONTCALM, IONIA, NEWAYGO AND KENT (MINK) SUBSTANCE ABUSE COORDINATING AGENCY ANNUAL PLAN SUBMISSION / COMMUNITY MENTAL HEALTH

WHEREAS, Kent CMH serves as the Coordinating Agency for the MINK (Montcalm, Ionia, Newaygo, and Kent) Substance Abuse region. The Michigan Department of Community Health requires each Coordinating Agency to submit an annual action plan; and

WHEREAS, CMH projects that 3,779 individuals will be served in FY 2000, and will continue to provide immediate assistance to all populations designated as high priority by the federal government; and

WHEREAS, the Kent County Health Department will continue to provide prevention services for the agency, and is in the process of developing a formalized prevention needs assessment project by October 1, 2000; and

WHEREAS, the MINK Region is one of eight Coordinating Agencies eligible to request up to \$25,000 for prevention service projects related to highway safety issues. The plan includes a proposal for \$25,000 that would be allocated to the Kent County Health Department. Funds will be used to provide training to retail licensees, law enforcement agencies, increasing prevention activity with the 61st District Court, and expanding collaborative efforts with the Grand Rapids Chamber of Commerce; and

WHEREAS, the \$7.5 million program budget is funded with grant funds, Medicaid, liquor tax, and general funds. PA 2 of 1983 requires that 50 percent of liquor tax revenue be used for substance abuse programming. Montcalm, Ionia, and Newaygo also fund the program with their liquor tax revenues; and

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners authorizes Community Mental Health's annual action plan with the Michigan Department of Community Health for the MINK Substance Abuse Coordinating Agency.

8-24-00-114 – APPROVAL OF ANNUAL PLAN AND NEEDS ASSESSMENT / COMMUNITY MENTAL HEALTH

WHEREAS, Public Act 258 of 1974 (The Mental Health Code), as amended, requires the Board of Commissioners to review and approve the Annual Plan and Needs Assessment, including any requests for State funding in excess of the allocated amount; and

WHEREAS, the Michigan Department of Community Health requires each CMH Program to submit an annual action plan responding to eight separate topics including an assessment of needed services, waiting lists, residential bed capacity and number of persons to be served; and

WHEREAS, CMH estimates it will serve 9,922 individuals during FY 00/01. This figure is slightly higher than the 9,521 expected to be served in the current fiscal year; and

WHEREAS, the State's planning process for this year did not allow for CMH to request new funding for programs. The Department of Community Health anticipates issuing a separate Request for Proposals for new programs targeting prevention later in the year.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the 2000 Community Mental Health (CMH) Annual Plan and Needs Assessment.

8-24-00-115 – REQUEST TO USE COMMUNITY MENTAL HEALTH SURPLUS TO FUND SERVICES AT PUBLIC INEBRIATE SHELTER PROGRAM / COMMUNITY MENTAL HEALTH

WHEREAS, area ambulance companies estimate that approximately 10 people per day brought to hospital emergency rooms are intoxicated and may not require emergency care. A task force convened by the Alliance for Health studied the issue, including the impact on the hospital emergency rooms and the community as a whole; and

WHEREAS, Mel Trotter Ministries has developed a program to provide a shelter where an initial assessment can be conducted and treatment can be offered. The program will be operated in accord with community-based shelter standards and staffed in a manner which will allow ambulances to legally transport individuals to the shelter; and

WHEREAS, the Alliance for Health has sought funding for the program's operating budget and has secured commitments for a demonstration project from the Michigan Department of Community Health, the MINK Substance Abuse Agency, Spectrum, and Metropolitan Hospital. An additional \$60,000 is required to support a one-year demonstration project; and

WHEREAS, Mel Trotter administrative staff believes they can replace CMH funding through other sources if a successful demonstration occurs; and

WHEREAS, It is expected that a substantial portion of the individuals served in the shelter will have both addictive disorders and mental illness and will qualify for Mental Health or Substance Abuse services. Funds provided will be used for staff and program services, not shelter costs.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners authorizes up to \$60,000 of CMH accumulated surplus to be used to contribute to operating expenses for services to dually diagnosed individuals in the public inebriate shelter from October 1, 2000 through September 30, 2001.

8-24-00-116 – APPROVAL OF COMPREHENSIVE PLANNING, BUDGETING AND CONTRACTING (CPBC) AGREEMENT FOR FY2001 / HEALTH DEPARTMENT

WHEREAS, the CPBC document is an annual agreement between the State and the County, and the primary funding vehicle for required services as well as several discretionary programs of the Health Department; and

WHEREAS, PA 368 of 1978, as amended, requires the State to pay 50 percent of the cost of certain required services, which have been defined to include services related to immunization, infectious disease, sexually transmitted disease, hearing and vision screening, food protection, public water supply, private groundwater supply and on-site sewage; and

WHEREAS, PA 336 of 1998, the Department of Community Health appropriations bill, set aside funding for local public health operations (LPHO) to support activities related to the required services. PA 336 further says that local public health organizations will be held to contractual standards for these services. The CPBC sets forth those standards, and the language of the document follows PA 336 by describing the Health Department as a subcontractor in a cost per unit contract; and

WHEREAS, funding for LPHO activities has increased approximately 3 percent over last year's allocation. However, funding for most categorical programming has remained constant at last year's levels. The overall contract amount has increased to reflect \$349,000 in Medicaid Outreach that previously flowed to the Health Department from DCH through the Qualified Health Plans, and \$98,000 in increased WIC funding due to an increase in the base caseload; and

WHEREAS, funding from the CPBC has been considered in developing the recommended County budget for 2001.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approves the Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement and authorizes the Chair of the Board to sign the document; and

BE IT FURTHER RESOLVED that the Board's approval of this contract does not constitute a waiver of the State's obligation under PA 368 of 1978 to pay 50 percent of the cost of the required services.

8-24-00-117 – DNR APPLICATION FOR PICKEREL LAKE PARK DEVELOPMENT /
PARKS DEPARTMENT

WHEREAS, further development of the trail and boardwalks at Pickerel Lake Park is included as a priority in the Kent County Parks, Recreation and Natural Areas Master Plan; and

WHEREAS, the Michigan Department of Natural Resources (DNR) has grant funds available to assist with the acquisition and development of parkland areas; and

WHEREAS, the total project expense is \$325,000 and the local match requirement of \$84,500 is budgeted in the 2000 CIP; and

WHEREAS, the Kent County Board of Park Trustees took action on August 8, 2000, and recommended that the Board of Commissioners submit a grant application to the Michigan DNR to assist with completion of Phase I.

NOW, THEREFORE, BE IT RESOLVED, that the Kent County Board of Commissioners hereby resolves to authorize the execution and submittal of a grant application to the Michigan DNR for improvements at Pickerel Lake Park and commits to the local match requirement of \$84,500; and

BE IT FURTHER RESOLVED, that the Kent County Board of Commissioners commits to complete the Pickerel Lake Park improvement project if awarded the requested grant dollars.

8-24-00-118 – GRANT APPLICATION FOR DEVELOPMENT OF WAHLFIELD PARK /
PARKS DEPARTMENT

WHEREAS, the development of Wahlfield Park is identified as a project in the Parks, Recreation, and Natural Areas Master Plan (Parks Master Plan); and

WHEREAS, grant funds are available from the Michigan Department of Natural Resources (DNR) for park development; and

WHEREAS, Alpine Township passed Resolution #99-20 on July 19, 1999, to declare its interest in developing Wahlfield Park and its commitment to provide \$20,000 for local match; and

WHEREAS, the County Board of Park Trustees took action on August 8, 2000, and recommended that the Board of Commissioners submit a grant application to the Michigan DNR for development of Wahlfield Park; and

WHEREAS, the Fund Balance Review Subcommittee has considered this project request and is recommending it for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Kent County Board of Commissioners approves the submission of a grant application to the Michigan Department of Natural Resources for a grant to develop Wahlfield Park; and

BE IT FURTHER RESOLVED, that the Kent County Board of Commissioners authorizes the Board Chair to sign all grant documents; and

BE IT FURTHER RESOLVED, that the Kent County Board of Commissioners approves an amendment to the budget to account for revenues and expenditures associated with the grant, if approved; and

BE IT FURTHER RESOLVED that the Kent County Board of Commissioners approve the transfer of \$113,500 from the General Fund Undesignated Fund Balance to the Wahlfield Park Capital Improvement Program project to increase the local match to a total of \$236,500.

Motion by Commissioner Buege, supported by Commissioner Malone, that the consent agenda items be passed.

Motion carried:

Yeas: Wahlfield, Talen, Smoke, Sak, Rekeny, Postmus, Morren, McGuire, Malone, Kuhn, Kooiman, Horton, Hiddema, Buege, Boelema, Chair Heacock – 16.

Nays: 0.

RESOLUTIONS

8-24-00-119 – SHERIFF’S DEPARTMENT FACILITY REMODELING / ADDITION / FACILITIES MANAGEMENT

WHEREAS, the Kent County Sheriff’s Department Facility was constructed in 1958 and is co-located with the Correctional Facility at 701 Ball Avenue; and

WHEREAS, the 1990 Space Needs Study recommended the structure be renovated and expanded to accommodate growth, upgrade the energy performance and appearance but the Correctional Facility expansion took precedence; and

WHEREAS, the 1999 Space Needs Study also recommended space be increased to address the growing needs of the scientific support unit, detective bureau, dispatch, and the need for a training center; and

WHEREAS, in March 2000, the Finance Committee approved Tower, Pinkster, Titus to develop a master plan and an architectural program to address the space needs recommendations; and

WHEREAS, the program identifies ten objectives to accommodate the growth through the year 2020 and calls for remodeling 36,247 square feet, and constructing an additional 36,886 square feet at a cost of \$8,787,660; and

WHEREAS, additional costs for fees, testing, legal, furniture, fixtures, equipment, and contingencies are budgeted at \$2,542,655; and

WHEREAS, the Fund Balance Review Subcommittee has considered this project request and is recommending it for funding.

NOW, THEREFORE, BE IT RESOLVED that the Kent County Board of Commissioners approve the transfer of \$800,000 from the General Fund Undesignated Fund Balance to the Sheriff’s Department Renovation/Expansion Capital Improvement Program project.

Motion by Commissioner Malone, supported by Commissioner Wahlfield, that the resolution be adopted.

Motion carried:

Yeas: Wahlfield, Talen, Smoke, Sak, Rekeny, Postmus, Morren, McGuire, Malone, Kuhn, Kooiman, Horton, Hiddema, Buege, Boelema, Chair Heacock – 16.

Nays: 0.

8-24-00-120 – PROPERTY ACQUISITION 3.81 ACRES FOR MILLENNIUM PARK PROJECT / PARKS DEPARTMENT

WHEREAS, purchase of property for the Millennium Park Project is a priority of the Kent County Board of Commissioners; and

WHEREAS, a 3.81 acre improved parcel of property is currently being offered for sale by Michael and Sherry McNamara; and

WHEREAS, this parcel is important for the development of Millennium Park, and

WHEREAS, funds have been set aside for acquisition and development of Millennium Park.

NOW THEREFORE BE IT RESOLVED, that the Kent County Board of Commissioners does hereby approve the purchase of 3.81 acres of improved property from Michael and Sherry McNamara and authorizes Board Chair Steven Heacock to execute necessary documents, and

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the payment of the \$120,000 purchase price, plus closing costs, from the funds set aside for Millennium Park acquisition and development expenses.

Motion by Commissioner McGuire, supported by Commissioner Wahlfield, that the resolution be adopted.

Motion carried:

Yeas: Wahlfield, Talen, Smoke, Sak, Rekeny, Postmus, Morren, McGuire, Malone, Kuhn, Kooiman, Horton, Hiddema, Buege, Boelema, Chair Heacock – 16.

Nays: 0.

8-24-00-121 – PROPERTY ACQUISITION .26 ACRES FOR MILLENNIUM PARK PROJECT / PARKS DEPARTMENT

WHEREAS, purchase of property for the Millennium Park Project is a priority of the Kent County Board of Commissioners; and

WHEREAS, a .26 acre improved parcel of property is currently being offered for sale Advanta Mortgage, the company that has ownership of the property per a foreclosure action; and

WHEREAS, this parcel is important for the development of Millennium Park, and

WHEREAS, funds have been set aside for acquisition and development of Millennium Park.

NOW THEREFORE BE IT RESOLVED, that the Kent County Board of Commissioners does hereby approve the purchase of .26 acres of improved property from Advanta Mortgage and authorizes Board Chair Steven Heacock to execute necessary documents, and

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the payment of the \$66,000 purchase price, plus closing costs, from the funds set aside for Millennium Park acquisition and development expenses.

Motion by Commissioner McGuire, supported by Commissioner Wahlfield, that the resolution be adopted.

Motion carried:

Yeas: Wahlfield, Talen, Smoke, Sak, Rekeny, Postmus, Morren, McGuire, Malone, Kuhn, Kooiman, Horton, Hiddema, Buege, Boelema, Chair Heacock – 16.

Nays: 0.

8-24-00-122 – DNR GRANT AUTHORIZATION FOR MILLENNIUM PARK PROJECT
PHASE I / PARKS DEPARTMENT

WHEREAS, development of the Millennium Park Project is a priority of the Kent County Board of Commissioners; and

WHEREAS, the Millennium Park Project has been added to the Kent County Parks, Recreation, and Natural Areas Master Plan; and

WHEREAS, the Michigan Department of Natural Resources (DNR) has grant funds available to assist with the acquisition and development of parkland areas; and

WHEREAS, this second DNR grant application for development of Phase I of the Millennium Park Project will include development of a beach-house, picnic shelters, canoe launch, nature trails, basketball, volleyball, and landscaping, and

WHEREAS, the Kent County Board of Parks Trustees took action on August 8, 2000, and recommended that the Board of Commissioners submit a grant application to the Michigan DNR to assist with completion of Phase I.

NOW, THEREFORE, BE IT RESOLVED, that the Kent County Board of Commissioners hereby resolves to approve the execution and submittal of a grant application to the Michigan DNR for a \$749,000 grant from the Michigan DNR for the \$1,070,000 Phase I of the Millennium Park Project; and

BE IT FURTHER RESOLVED, that the Board of Commissioners commits the County to the \$321,000 local match expenditure from the funds set aside for development of the total Millennium Park Project and further commits to completing the Phase I project if DNR Funds are approved in the requested amount.

Motion by Commissioner Sak, supported by Commissioner Postmus, that the resolution be adopted.

Motion carried:

Yeas: Wahlfield, Talen, Smoke, Sak, Rekeny, Postmus, Morren, McGuire, Malone, Kuhn, Kooiman, Horton, Hiddema, Buege, Boelema, Chair Heacock – 16.

Nays: 0.

8-24-00-123 – DNR GRANT AUTHORIZATION FOR MILLENNIUM PARK LAND
ACQUISITION / PARKS DEPARTMENT

WHEREAS, development of the Millennium Park Project is a priority of the Kent County Board of Commissioners; and

WHEREAS, 345 acres of land adjacent to the 350 acres of land already under County control may be available for purchase; and

WHEREAS, acquisition of this property will provide ownership of the majority of the riverfront on the North side of the Grand River; and

WHEREAS, Michigan DNR grant funding exists on a competitive basis for

assistance with park land purchases.

NOW THEREFORE BE IT RESOLVED, that the Kent County Board of Commissioners hereby resolves to approve the execution and submittal of a grant application to the Michigan DNR for a \$1,110,000 grant for funding of the \$1,500,000 Millennium Park Land Acquisition Project; and

BE IT FURTHER RESOLVED, that the Board of Commissioners commits the County to the \$390,000 local match expenditure from the funds set aside for development of the total Millennium Park Project and further commits to completing the acquisition project if DNR funding is approved in the requested amount.

Motion by Commissioner Sak, supported by Commissioner Postmus, that the resolution be adopted.

Motion carried:

Yeas: Wahlfield, Talen, Smoke, Sak, Rekeny, Postmus, Morren, McGuire, Malone, Kuhn, Kooiman, Horton, Hiddema, Buege, Boelema, Chair Heacock – 16.

Nays: 0.

REPORTS

Urban Sprawl Committee

Commissioner Postmus reported that they have a meeting on Monday evening where Mayor Logie will join them with his views and input on urban sprawl. They hope to have a report for the Board of Commission by the end of the year or beginning of next year.

Accountability Committee

Commissioner Kuhn stated that an action request will be coming to Legislative Committee and then to the full Board of Commission within the next month.

Prevention Committee

Commissioner Buege said that they have a meeting this morning and things are going slowly.

Insight Committee

Chair Heacock reported that they are combining the committee with one that exists among the staff. There are a number of staff individuals who are working on diversity issues and they want to make sure that everyone is working in the same direction and not duplicating efforts or creating conflicts. They will have a report for Board of Commission ready by the end of the year.

MISCELLANEOUS

MAC Conference

Commissioner Boelema reported on the MAC Conference he attended in Sault Ste. Marie. He discussed some of the highlights of the conference including speakers, discussion topics and entertainment.

Park Land

Commissioner Wahlfield stated that during his 26-year tenure on the Board of Commission this morning's agenda had the most resolutions dealing with parks. He believes it is important for

the County to have green space and future generations will especially appreciate it ... the Millennium

Park is going to be great.

Introduction

Commissioner Malone introduced Roger Morgan, the Republican candidate, for the 2nd District County Commission seat.

German Fest

Commissioner Wahlfield announced that the German Fest will be held this weekend (August 25-26) on Calder Plaza and invited everyone to attend.

Employee Picnic

Administrator Delabbio reminded everyone that the Kent County Employee Picnic will be Saturday, August 26, 2000 at 10:30 a.m. at the John Ball Zoological Garden.

ADJOURNMENT

At 9:10 a.m., Commissioner Buege moved to adjourn, subject to the call of the Chair, and to Thursday, September 14, 2000 at 8:30 a.m. for an Official Meeting. Seconded by Commissioner Malone.

Motion carried.

Chair

Chief Deputy County Clerk