

Reportable Diseases in Michigan

The following conditions are required to be reported within 24 hours of discovery, unless noted, to the local health department. This reporting is expressly allowed under HIPAA Communicable Disease Rules: R 325.171, 172, 173. Report to Kent County Health Dept. Communicable Disease Unit at **632-7228**.

*Acquired Immune Deficiency Syndrome (AIDS)	Listeriosis
Amebiasis	Lyme Disease
Anthrax	*Lymphogranuloma venereum
Arboviral Disease, includes	Malaria
California serogroup (Lacrosse encephalitis)	Measles (Rubeola)
Eastern Equine Encephalitis	Meningococcal disease or meningococcemia
Powassan	Meningitis, aseptic, viral, or bacterial
St. Louis Encephalitis	Mumps
West Nile	Orthopox viruses (Smallpox, Monkeypox)
Avian influenza	Pertussis
Blastomycosis	Plague
Botulism	Poliomyelitis, paralytic
Brucellosis	Psittacosis
Campylobacter enteritis	Q fever
*Chancroid	Rabies
Chickenpox (Varicella)- Report Weekly	Reye's Syndrome
*Chlamydia, genital	Rheumatic fever
Cholera	Rickettsial disease, including
Coccidioidomycosis	Rocky Mountain Spotted Fever
Cryptococcosis	Rubella
Cryptosporidiosis	Rubella syndrome, congenital
Cyclosporiasis	Salmonellosis
Dengue virus	Severe Acute Respiratory Syndrome (SARS)
Diphtheria	Shigellosis
Ehrlichiosis	Spongiform Encephalopathy, includes
Encephalitis	Creutzfeldt-Jacob Disease
Escherichia coli, O157:H7 & other shiga toxin positive serotypes	Staphylococcus aureus, vancomycin intermediate/resistant (VISA/VRSA)
Giardiasis	Staphylococcus aureus, (MRSA), outbreaks only
Glanders	Streptococcus pneumoniae, sterile sites
*Gonorrhea	Streptococcus pyogenes, group A, sterile sites
*Granuloma inguinale (Donovanosis)	*Syphilis
Guillain-Barre Syndrome	Tetanus
Haemophilus influenzae	Toxic Shock Syndrome
Hantavirus	Trachoma
Hemolytic Uremic Syndrome (HUS)	Trichinosis
Hemorrhagic fever viruses, includes	*Tuberculosis
Lassa fever	Tularemia
Congo Crimean	Typhoid fever
Hepatitis A, B, or C	Typhus
Histoplasmosis	West Nile
Human Immunodeficiency Virus (HIV)	Yellow fever
Influenza (Aggregate counts only)- Report Weekly	Yersinia enterocolitica
Kawasaki Disease	
Legionellosis	Always report any unusual occurrence, outbreak or epidemic of any disease or condition including healthcare-associated infections.
Leprosy	
Leptospirosis	

* **Do not include conditions marked with an asterisk (*) on your weekly report;** special forms are required for AIDS, Chancroid, Chlamydia, Gonorrhea, Granuloma inguinale, HIV, Lymphogranuloma venereum, Tuberculosis or Syphilis. Call Kent County Health Dept. Personal Health Services at 632-7171 for more information.



HEALTH
DEPARTMENT
Caring today for a healthy tomorrow

Communicable Disease Reporting Handbook

For Schools, Child-care Centers & Camps

More Information On Our Website

- Communicable Disease Reporting Handbook for Schools
- School Reporting Form
- On-line Disease Reporting & Registration Form
- Letter to Parents for Chickenpox in School/Daycare
- When to Keep Your Child Home From School or Daycare
- Infection Control
- Parental Advice

www.accesskent.com/Health/HealthDepartment/CD_Epid/school_daycare.htm

Kent County Health Department
Communicable Disease Unit
700 Fuller Ave., N.E.
Grand Rapids, MI 49503
Phone: (616) 632-7228
Fax: (616) 632-7085

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Does anyone really read these reports?

Yes!

Your reports are reviewed by the Kent County Health Department (KHCD) Communicable Disease (CD) Unit staff. These reports allow us to track the severity and frequency of illness in our community and provide support services to students (and their families) who are diagnosed with serious illnesses.

Some of the information you report is also submitted to the Michigan Department of Community Health (MDCH), where it is used to track illnesses and to guide prevention programs state-wide.

Communicating with Parents

The following is an example of what many schools include in newsletters or other correspondence to parents.

Important Notice to Parents from the
Kent County Health Department

The Kent County Health Department works directly with your child’s school to make Kent County a healthier place to live. The State of Michigan requires schools to report the possible occurrence of selected communicable diseases to the local public health department on a weekly basis (Public Act 368 of 1978). To assist your child’s school in reporting possible communicable diseases to the Health Department and prevent the spread of illness, please be as specific as possible when reporting your child’s absence.

When calling in for a child, please include the following information:

1. A description of the symptoms of the illness (vomiting, diarrhea, fever, rash, etc.) and report the type of disease if known and who diagnosed the illness.
2. Your phone number (if no phone, please give an address).

Please inform the school if any suspected illness is later confirmed by a physician.

Your cooperation with the school and Kent County Health Department is greatly appreciated.

On-line Reporting Instructions

1. To register for a username and password:
 - Fax a completed "On-line Disease Reporting Registration Form (available at <https://www.accesskent.com/SchoolReporting/>) to 632-7085.

OR

- Contact the CD Unit by phone or e-mail. Provide your name, title, school, school ID, address, phone & fax number. Also provide a preferred username and password.
Phone: 632-7228, Email: mariann.graham@kentcounty.org

NOTE: If you report for more than one school, you will need a different username and password for each school.

2. You will be notified by phone, fax, or e-mail when your registration is complete.
 3. Once your registration has been confirmed, log in at:
<https://www.accesskent.com/SchoolReporting/>
*Be sure to type "https" and not just "http". The "s" means that the website is **secure and confidential!***
 4. Your name, title, school, school ID, address, phone, fax and e-mail should already be filled in on the first page. If it is not or if it is incorrect, please call the health department at 632-7228.
 5. The date corresponding to Friday of the current week is automatically entered. To report for previous weeks, change the date to the Friday of the week for which you are reporting.
 6. Enter the enrollment of the school for the current week if known. Otherwise, please estimate the enrollment.
 7. If there are no illnesses to report, mark the corresponding box and enter zeros for all required fields.
 8. Continue as instructed on pages 4 and 5 (Sections 2 and 3).
 9. If you believe you have made an error, call the health department at 632-7228. Do not enter the information again.
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What is a Communicable Disease?

A communicable disease is an infectious disease which is transmissible by direct contact with an affected individual, an individual's discharges, or by indirect means (as by a vector).

Act No. 368 of the Public Acts of 1978 Schools and Communicable Disease Reporting

Physicians, clinical laboratories, primary and secondary schools, childcare centers, and camps are required to report the occurrence or suspected occurrences of any disease, condition or infection as identified in the Michigan Communicable Disease Rules (see back cover). In addition, all other health care providers are authorized to report to local health authorities. Together, they play a key role in state and local efforts to control communicable diseases.

Schools are required to report communicable diseases for a number of reasons. The most common are as follows:

- To identify outbreaks and epidemics
- To enable preventive treatment and/or education to be provided
- To help target prevention programs, identify care needs, and use scarce prevention resources efficiently
- To evaluate the success of long term control efforts
- To facilitate epidemiological research to uncover a preventable cause
- To assist with national and international disease surveillance efforts

Source: Michigan Department of Community Health

Completing the Michigan School Building Weekly Report of Communicable Disease Form

Reports can be submitted by fax, mail or on-line (see page 6).

NOTE: If you are reporting for more than one school (for example, elementary & preschool), please write the names and ID numbers of each school on the top of the form. To report for more than one school using the on-line reporting system, you will need to have a different username and password for each school.

Section 1—General Information

- Complete the Week Ending date. This will always be a Friday.
- Complete the school name and ID Number. The ID Number is the state issued 9-digit ID number that starts with “41.”
- Fill in today’s date, your name, title, and contact information.
- Enter the enrollment of the school for the current week if known. Otherwise, please estimate the enrollment.
- If there are no illnesses to report, mark the corresponding box. You are finished!

Section 2—Frequencies

In Section 2, report the total number of children with each illness. These students do NOT need to be listed individually in Section 3.

- Enter the total number of children with “Influenza-like illness” (respiratory flu), “Gastrointestinal illnesses” (stomach flu), or “Unknown flu.” Use the definitions and symptoms listed on the form as a guide for reporting.
- To the right, enter the total number of children with Strep Throat, Pink Eye, Lice, etc. Note how many children have been absent due to asthma or other breathing problems.
- If your school is closing due to excessive absences, please mark this section **and call the Health Department: (616) 632-7228!**

Submit reports every Friday by 5:00 PM even if there are no diseases to report.

Section 3—Specific Illnesses

List every child with a confirmed or suspect reportable diseases (see back cover) that has not been previously reported. Include diseases even if they have not been diagnosed by a physician.

- Enter the complete first and last name of the student.
- Enter a complete address for the student, including zip code.
- Enter a phone number for the student’s home.
- Enter the date of birth and gender of the student.
- Enter the grade of the student.
- Enter the first date the student was absent. If the student has been absent for an extended period of time, do not list this student again, unless another diagnosis is discovered.
- Enter the specific disease diagnosed or suspected.
- Enter who diagnosed the disease (physician, teacher, parent).

Submit forms to the health department every Friday by 5:00 PM

Fax: 632-7085

Mail: KCHD, CD Unit, 700 Fuller, Grand Rapids, MI, 49503

On-line: <https://www.accesskent.com/SchoolReporting/>

There are some diseases that require a call to the Health Department

Some diseases are more significant in their potential impact to public health. If you have any cases of the following in your school, please call the Health Department immediately at **632-7228!**

Encephalitis	Meningitis
Haemophilus Influenzae Type B	Mumps
Hepatitis	Pertussis
Measles	Rubella

And any other unusual occurrences or outbreaks