

Pre-Planning Checklist

It is important that you know what to do in case of a chemical emergency. Take time to complete this checklist. Preparing in advance is your best protection!

- Find out what kinds of emergencies are most likely to happen in your area. A list of farms and businesses using hazardous chemicals in your neighborhood is available from the Local Emergency Planning Committee (LEPC).

- Prepare an emergency supply kit, which includes:
 - An updated list of people in your care and emergency phone numbers for each.
 - Battery powered radio
 - Flashlight
 - Extra batteries
 - Water
 - Towels to stuff under doors
 - Duct tape, heavy plastic sheeting for sealing doors & windows
 - First Aid kit that includes medication
 - Special items for infants or elderly persons

- Arrange access to transportation necessary to evacuate everyone in your care.

- Select shelter locations at least 2 miles away. You should select one in each direction (See map on Evacuation Checklist). The wind may determine the safe area.

- Make sure everyone in your care knows and understands your emergency plan. This can be accomplished by regular drills.

- Inform the parent or guardians of the children in your care about the emergency plan.