





Kent Co. Emergency Planning Committee
Kent Co. Sheriff's Department
Office of Emergency Management
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Dear Sir or Madam:

The Local Emergency Planning Committee (LEPC) would like to invite you to a free workshop on "Before Seconds Count...Is Your Organization Prepared?" This workshop is designed for the upper management of your company – as well as those who have emergency response responsibilities.

We are sure that your company has an emergency plan, but do you need more information on:

-  How to evacuate your facility safely?
-  How the Incident Command System that first responders use to manage a disaster can also be beneficial to you in day to day activities?

The enclosed brochure tells you how you can participate in a workshop that is designed to answer these and many other questions. The answers may become vitally important should you ever have a critical incident at your facility.

You will learn, from local emergency response leaders, how they will impact your facility and decisions. Several area businesses will also talk about their experiences.

We would like to see you at this workshop on October 9. Please take a few minutes now to register.

Your partners for a safer work environment,

Kent County and Grand Rapids LEPCs